SCOTT COUNTY, IOWA

2002-03 BUDGET PLAN

Document Prepared By

Scott County Administration Office

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SCOTT COUNTY, IOWA

We Serve Our Citizens With

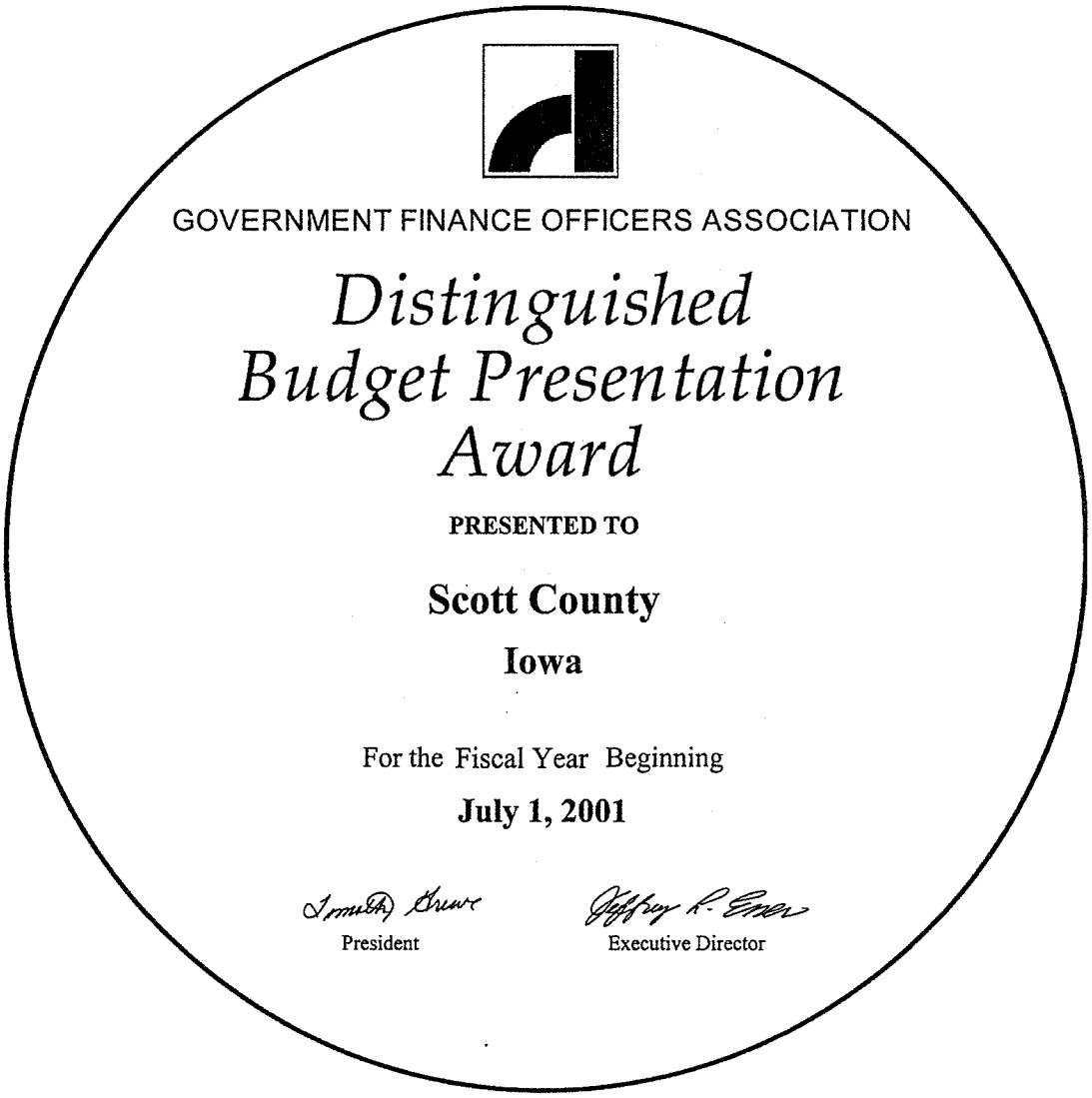
P rofessionalism — Doing It Right

R esponsiveness — Doing It Now

I nvolvement — Doing It Together

D edication — Doing It With Commitment

E xcellence — Doing It Well



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Scott County, Iowa for its annual budget for the fiscal year beginning July 1, 2001. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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DEPARTMENT/AUTHORIZED AGENCY DETAIL:

(In order of appearance under each Service Area)

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THE BUDGET GUIDE

The purpose of this section is to provide the reader with a general explanation of the format and content of the fiscal year 2002-03 budget document and to act as an aid in budget review. This document provides all summary and supporting data on the general financial condition of the County and details services, programs, and staffing levels proposed and adopted for all departments and authorized agencies.

The ***Introductory Section*** includes a brief history of the County, the joint budget message from the Chairperson of the Board of Supervisors and the County Administrator, and various summary schedules showing combined revenues and appropriations for all funds. Additionally, information is presented on the County's taxable valuation base, tax levy rates and tax levy amounts. Graphs are used extensively to enhance the reader's review of the summarized information.

Each **Fund Type Section** is tabbed for easy and quick reference***: General Fund, Special Revenue Funds, Debt Service Fund and Other Funds*** (which include the capital improvement fund, the golf course enterprise fund, and various internal services reserve funds: electronic equipment, group health self-insurance, and vehicle replacement funds)

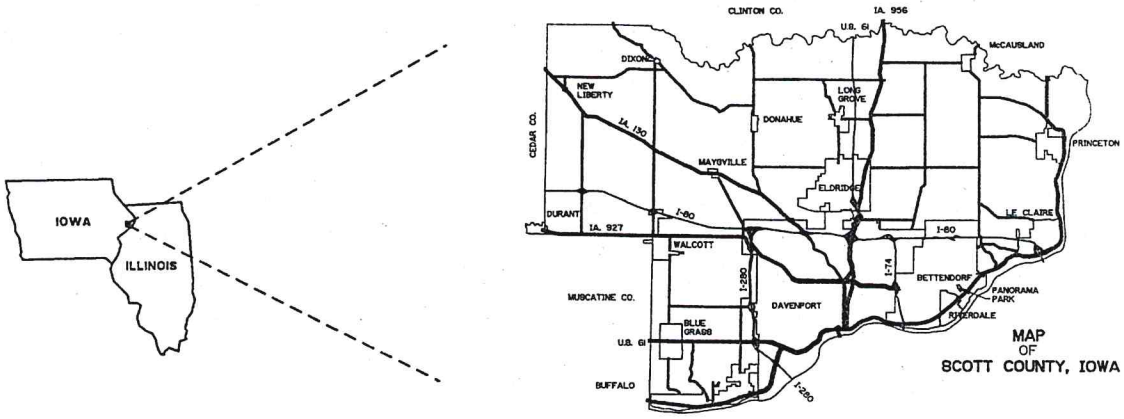
The ***Department/Authorized Agency Detail Section*** presents program performance budget (PPB) information. This detail includes a program description, performance objectives, performance indicators (demand, workload, productivity and effectiveness), and a written budget analysis for each program. Budget detail by sub-object revenue and expenditure totals, and staffing data is also provided. For comparative purposes, all program budget information indicates the actual FY01 status, the budget and projected FY02 status, and the requested and adopted FY03 status. Departments and authorized agency **programs are grouped functionally, - i.e., public safety, court services, etc.**, in recognition of the interrelationship of many programs and services.

The ***Supplemental Information Section*** includes such things as a glossary providing definitions of terms used throughout this document, a description of the County's budget process, the County's pay plan for FY03, and budget total summaries for departments/ authorized agencies. The County's basis of accounting, various financial management policies and miscellaneous statistics about Scott County are also located in the Supplemental Information Section.

Past to the Present

Scott County is a part of the "Quad-Cities": a three county metropolitan area. The counties of Scott (Iowa), Rock Island and Henry (Illinois), make up the Davenport-Rock Island-Moline Metropolitan Statistical Area, DRIM-MSA, with a population of approximately 350,000.

The "Quad-Cities" is actually a label for fourteen contiguous communities in Iowa and Illinois that make up a single socio-economic unit. It straddles the Mississippi River midway between Minneapolis-St. Paul to the north and St. Louis to the south; and between Chicago to the east and Des Moines to the west. It is the second largest metropolitan area in Iowa and Illinois.



Antoine LeClaire, an early settler of the County, donated the square of land the Scott County Courthouse stands on today. If the County ever abandons the site, the property would revert to the heirs of Antoine LeClaire. The first courthouse was erected on this land during 1840-41 and served for 45 years. The following years to 1874 saw changes and additions to the structure of Scott County government. One of the major changes was in the structure of the governing board. From 1838 until 1850 county commissioners were elected on an annual basis. By 1861 the name Board of Supervisors had been mandated, with 14 supervisors from throughout the county representing the citizens. In 1870 the structure changed again, and only three board supervisors were elected countywide. In 1874, the membership of the board of supervisors increased to its present five officials.

Only recently have there been dramatic changes in the actual governing of the county. In 1979 an administrator form of government was adopted, and the Board of Supervisors hired a county administrator. Subsequently, staff and departments have grown in efficiency and capacity to serve citizens. In 1978 the County Home Rule Bill was enacted, granting all powers to counties consistent with state laws and not specifically prohibited by the Iowa General Assembly. County Home Rule broadened the powers of the Board of Supervisors to lead the 158,668 people of Scott County to greater prosperity and growth.

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March 12, 2002

TO: The Citizens of Scott County

RE: 2002-03 Budget Message

The budget for Fiscal Year 2002-03 is hereby presented as reviewed and adopted by the Board of Supervisors after appropriate public information meetings and public hearings. The County budget is more than a document containing financial figures; it is the County's goals and policies as an organization whose purpose it is to provide the citizens of Scott County, Iowa with the best possible programs and services for the dollars appropriated.

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to Scott County for its annual budget for the fiscal year beginning July 1, 2001. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

In the mid-1980's the Scott County Board of Supervisors began using a formalized goal setting process using an outside facilitator. Target issues are identified and established every other January following the fall election for a two-year period. Team building activities are also worked on during this process. The current target issues are listed below together with their action plans:

TARGET ISSUES AND MANAGEMENT AGENDA FOR 2001-2002

Jail Direction

Action Plan:
1. *Foster inter-agency cooperation and monitor developments in Criminal Justice System.*
2. *Conduct jail population needs assessment Phase I Study.*
3. *Present finding of Needs Study to Board.*
4. *Decision on Physical Facilities Study.*

Transition to New County Administration

Action Plan:
1. *Define expectations for new County Administrator.*
2. *Develop selection process for new County Administrator.*
3. *Recruit and select new County Administrator.*
4. *Recruit and select Assistant County Administrator.*
5. *Develop and implement transition plan.*

EMS Direction

Action Plan:
1. *Create a EMS Study Committee.*
2. *Study current system and develop plan.*
3. *Decision on future direction.*
4. *Implementation of plan.*

Employee Retention: Evaluation and Plan

Action Plan:
1. *Continue monitoring of employee retention action plan.*
2. *Complete salary study.*
3. *Review and revise employee appraisal system and bonus program.*
4. *Review and revise employee orientation program.*
5. *Develop employee mentor program.*
6. *Implement employee training program.*

Space Utilization

Action Plan:
1. *Complete schematic design for BiCentennial Building master plan improvements.*
2. *Undertake master plan scheduled improvements for BiCentennial Building.*
3. *Undertake master plan scheduled improvements for Courthouse.*

Computer/Technology: Strategy Action Plan

Action Plan:
1. *Implementation of technology assessment report strategies.*
2. *Prepare strategic plan on GIS implementation.*

Property Tax Limitation Strategy

Action Plan:
1. *Monitor State Legislation for property tax limitation.*
2. *Lobby for Scott County's position.*

"E-Commerce": Action Plan

Action Plan:
1. *Create E-Commerce Task Force.*
2. *Develop E-Commerce strategic plan.*
3. *Present plan to Board and seek direction.*

Conservation Strategic Plan

Action Plan:
1. *Develop strategic plan for Conservation.*
2. *Review plan with Conservation Board.*
3. *Review plan with Board of Supervisors.*

Financial Policies and Plan: Evaluation and Refinement

Action Plan:
1. *Prepare recommendation for revision to Financial Policies.*
2. *Board decision on revised Financial Policies.*

Law Enforcement Radio and Computer

Action Plan:
1. *Implementation of automatic vehicle locator.*
2. *Replace and implementation of Jail Management System.*
3. *Replace and implementation of Civil Processing System.*
4. *Transition of existing Computer Aided Dispatch (CAD) to City of Davenport CAD.*
5. *Participating in developing plan for shared Law Enforcement Record System.*

Juvenile Detention Facility

Action Plan:
1. *Engage design consultant.*
2. *Program and design Juvenile Detention expansion project.*
3. *Construct new addition.*
4. *Renovate existing space.*
5. *Develop staffing plan.*
6. *Implementation staffing plan.*

Building Projects: Bi-Centennial Building/Courthouse Improvements

Action Plan:
1. *Juvenile Court Services relocation.*
2. *Complete Phase I renovation - 2nd and 3rd floor of Bi-Centennial.*
3. *Complete Phase II renovation - 4th and 6th floor of Bi-Centennial.*
4. *Complete Phase III renovation - 1st and 5th floor of Bi-Centennial.*
5. *Complete elevator tower addition at Courthouse.*
6. *Renovate lower level Courthouse.*

Medical Examiner/Autopsies

Action Plan:
1. *Approach Medical Society for potential pathologists.*
2. *Recruit new Medical Examiner and assistants.*

GASB 34 (Accounting Practices)

Action Plan:
1. *Develop compliance plan for new accounting reporting model (GASB).*
2. *Implement plan.*

Co-Location Driver License and Vehicle

Action Plan:
1. *Review Iowa Department of Transportation's proposal.*
2. *Implement relocation.*

General Relief Guidelines: Review

Action Plan:
1. *Review and revise General Relief guidelines.*
2. *Present to Board for action.*

Following the process of identifying biennial policy agenda priorities, detailed action plans are developed to address all policy priorities. Specific departments are identified in the action plan which are responsible to carry out each action step. The status on these action plans are reviewed quarterly by the Board with the County Administrator and the elected and appointed department heads.

At the biennial strategic planning sessions both Board members and County management staff reflect on accomplishments during the prior period as we attempt to redefine the County's goals and set out objectives as to how they can be achieved in both the long and short term. The process of developing comprehensive policy agenda priorities for the County is a continual process as the needs of the community changes.

The process of incorporating the biennial policy agenda priorities into the annual budget process is enhanced each year by having a pre-budget process meeting with the Board of Supervisors, County Administrator and the Budget Coordinator at which time the Board reemphasizes the policy agenda priorities and identifies additional specific areas to be reviewed during the upcoming budget process.

A section of the budget planning manual distributed to department heads and authorized agency directors prior to their start on developing their budget requests includes a listing of all policy agenda priorities as well as a listing of the specific budget areas identified by the Board of Supervisors to be reviewed during the upcoming budget sessions. Department heads, agency directors and county budget analysts were directed to keep these policy agenda priorities and specific areas of budget review in mind when they were preparing and reviewing their FY03 budget submissions, highlighting whenever appropriate in their budget justifications and analysis how their requests supported and enhanced the Board's identified goals and policy agenda priorities and specific budget areas of review.

The specific budget areas of review identified by the Board early on in the FY03 budget process were:

1. Continued technology upgrades and training; Internet access; E-mail (Internet and Intranet); data base access; and public accessibility.
2. Cost impact of increased jail population and an outmoded jail facility.
3. Space utilization plan implementation.
4. Retention and development of employees.
5. Impact of potential legislation

The FY03 Budget Initiatives that addressed or impacted these areas are described below:

1. Continued technology upgrades and training

Internet access
E-mail (Internet and Intranet)
Data base access
Public accessibility

- Continued progress on the recommendations included in the 2000 Technology Assessment Report
- $1,499,395 included in next year's capital plan for technology improvements
- Continued progress toward E-Government services
- The Technology Oversight Board's development of a strategic plan for GIS in the FY02 and FY03 capital plan will lead to improved public accessibility to database and plat/map information via the Internet

2. Cost impact of increased jail population and an outmoded jail facility

- $400,000 included in FY03 Budget to house inmates in out of County facilities
- $609,000 included in FY03 Budget to fund alternatives to incarceration programs ($130,000 - Court Compliance Officers program; $330,500 - prisoner substance abuse program; $120,000 – expanded mental health services; $28,500 - electronic monitoring system)
- Multi-year funding toward Phase Two Jail Review (dual track review of both possible additional alternatives to incarceration programs and a building development solution) (FY03 funding level - $140,000)

3. Space utilization plan implementation

- Proposed Capital Project Plan includes previously approved Space Utilization Plan Project funding:

FY00 Actual	$ 65,260
FY01 Actual	1,214,659
FY02 Projected	3,155,000
FY03 Budget	3,856,397
FY04 Budget	806,160
FY05 Budget	551,620
FY06 Budget	788,020
Remaining	5,786,506
Total	$16,223,622

3. Space utilization plan implementation (cont.)

- General Fund tax levy transfer to Capital Fund for FY03 increased $50,000 as previously approved
- $425,000 General Fund funding advance to be repaid from future CIP fund revenues in out years of project

4. Retention and development of employees

- Continued funding of annual PRIDE celebration and County picnic
- Continued funding of employee tuition reimbursement program
- Continued funding of professional services for new training options including the Management Training Series and enhanced computer training for County employees
- Continued review and implementation of Employee Retention Task Force recommendations including the new appraisal/bonus system

5. Impact of potential legislation

- Monitoring proposed legislation regarding property tax limitations which would result in substantial service reductions and deferment/elimination of major maintenance and capital projects
- Proposed House amendments to SF514 would result in a major shift of County revenues to the rural area increasing the Urban rate by 18.5% and reducing the Rural rate by 31.5%
- May impact funding of outside agencies capital projects and internal County CIP Plan

Additionally, the FY03 budget was prepared according to certain policies and practices as established by both the Board of Supervisors and the State of Iowa. These policies and practices are described in the Supplemental Information section of the budget.

TAX RATE AND BASE

The property tax continues to be the major revenue source for Scott County. In FY03, total net property taxes represent 45% of total County revenues. This compares to 56% ten years ago in FY94. This reduction is due in part to the increased impact of the local option tax as approved by the County voters in the Fall of 1988 with the first collections received during FY90. Also, recent State property tax relief to Iowa counties for mental health-developmental disabilities services (MH-DD) has resulted in lower property taxes. The State Legislature in 1996 created a new, special revenue fund for County MH-DD services limiting what a county may spend in this area. Previously, uncontrolled MH-DD expenses had grown to approximately a third of the County's general operating budget. With MH-DD costs now removed from the County's general fund requirements, the likelihood of future general fund deficit spending should be greatly reduced.

Additionally, the Board's biennial Financial Initiatives Program which encourages County departments to identify innovative ways to increase non-tax revenues, reduce on-going expenditures and/or increase productivity has also had a significant impact on reducing the County's reliance on property taxes to support its budget.

There is some cause for concern at the time of preparing this budget transmittal letter that future deficit spending or substantial reductions in service levels may occur due to proposed property tax limitation legislation being discussed by the Iowa legislature during the past several sessions. Most of the services that are provided by Iowa counties are mandated by the State with many service levels not within the direct control of local government (i.e., general relief needs, jail inmate populations and the overall crime rate, economic business cycles that affect non-tax revenues like interest earnings, etc.)

Scott County has experienced or added several new additional public safety costs for housing inmates out of county due to jail over crowding, new alternatives to incarceration programs, and double digit increases in employee health care premiums. If any future proposed property tax limitation legislation passes Scott County would be unable to support current ongoing County service levels and react to increasing public safety costs, lower interest income due to reductions in rates and fund balances, increasing health costs, etc. ***Scott County officials favor a comprehensive study of the entire property tax system as opposed to any type of unilateral tax limitation legislation.***

Local option tax revenue (1% sales tax) estimates represent 7% of total County revenues for FY03. The Board of Supervisors uses *all* estimated local option tax revenues to reduce General Fund property tax requirements for the ensuing fiscal year.

The tax rates per $1,000 of taxable valuation for FY03 have been increased from $4.18 to $4.48, or 7.2% for property located in incorporated areas (cities) and from $7.23 to $7.49, or 3.6% for property located in unincorporated areas (townships). The FY03 corporate rate is 7% lower and the rural rate is 8% lower than the rates were ten (10) years ago (with inflation 29% higher during this period), as indicated below:

Fiscal Year	Corporate Rate	% Change	Rural Rate	% Change
1993-94	**4.81460**	**1.4**	**8.17427**	**1.5**
1994-95	**4.96037**	**3.0**	**8.32859**	**1.9**
1995-96	**4.42243**	**-10.8**	**7.83861**	**-5.9**
1996-97	**4.32655**	**-2.2**	**7.78103**	**-.7**
1997-98	**4.19239**	**-3.1**	**7.74642**	**-.4**
1998-99	**3.91472**	**-6.6**	**7.23492**	**-6.6**
1999-00	**4.05869**	**3.6**	**7.29139**	**0.8**
2000-01	**4.15929**	**2.5**	**7.13428**	**-2.2**
2001-02	**4.18290**	**0.6**	**7.23474**	**1.4**
2002-03	**4.48067**	**7.2**	**7.49188**	**3.6**

Scott County's corporate rate, rural rate, and property tax amount per capita rank *lowest* among the eight largest urban counties in Iowa even though we rank 3rd in population. **It is even more revealing that Scott County has the lowest property tax amount per capita of all 99 Iowa counties with the exception of Sioux County!**

The County's tax base has increased at an average rate of 4.2% annually over the past ten years. This relatively small annual increase is due in part to the state phasing out machinery and equipment assessments. Residential taxable valuations also reflect a State imposed rollback computation, currently at 51.7% of fair market value. This State rollback percentage resulted in an 8.2% decrease in individual residential properties' taxable assessments from the previous year. The current county wide taxable valuation base amount of $5.1 billion dollars reflects a 2.7% increase from last year. Even with the State residential rollback, new construction and market valuation growth resulted in a 2.9% overall increase in total residential tax values. The residential class of property represents slightly over 50% of the County's total tax base.

STATE AND FEDERAL FUNDING

With the elimination of Federal Revenue Sharing in October 1986 the County now receives virtually no direct federal funding. Federal Revenue Sharing Funds were used to fund one-time capital improvements and projects. The capital improvement program is now funded primarily by Riverboat Gaming tax proceeds and property taxes. Secondary Roads projects are also funded with road use tax funds received from the State.

State aid for next year represents 30.4% of the total revenue sources for FY03. The total amount of $15,407,150 is made up of $5,371,715 in grants and reimbursements, $1,785,096 in state shared revenues such as motor fuel and franchise taxes, $1,071,461 in state property tax replacement credits against levied taxes, and $7,178,878 in other State credits such as MH-DD property tax relief and personal property credit replacements.

County elected officials and staff continually work with state elected officials during the legislative sessions to stress the need for "fair play" requiring state funding for any and all new state mandated programs as well as trying to obtain additional funding for existing County funded state mandated programs. The County lauds the recent actions taken by the State to participate more fully in the funding of MH-DD services. However, as previously discussed, the County is very concerned that future legislatures may pass a property tax limitation bill which would severely impact the County's ability to properly fund needed services in the future. Also, current budget problems at the State level have reduced prior funding commitments to Counties for the MH-DD service system which may lead to service reductions to clients.

HOME RULE

"Home Rule" is the basic foundation for county government in Iowa. In 1978, Iowans adopted an amendment to the state constitution establishing this direction for their counties. This action empowered Iowans, through their elected county officials, to address matters of local concern in the best way deemed appropriate by those officials. The people wanted government closer to home.

Since then, however, several things have happened to erode this fundamental principle of government. Government is becoming more centralized. Unfunded state mandates, artificial revenue raising restrictions, property tax limitations, and increasing demands for mandated services have severely obstructed local officials' discretion in meeting identified needs of their citizens.

Scott County is dedicated to preserving the integrity of the home rule concept. Therefore, policy decisions made by Scott County elected officials and staff are based on this fundamental principle.

REVENUES

Fees and charges total $4,017,210 and represent 7.9% of the total sources for FY03. These revenues consist of various licenses and permits and various departmental charges for services. Many of the fees are established and set by state law. The County has performed several fee study reports over the years to evaluate where fee levels are in relation to other municipalities and as compared to the cost of providing the service. Fee adjustments are made on a frequent basis to minimize the adverse affect of large fee increase in any given fiscal year. County officials also work with the State in this area for fees set by State law.

As most services in the General Fund are essential such as law enforcement and health services the Board of Supervisors and County staff continue to be sensitive to the problems of increasing service charges which could prohibit low income, senior citizens and the handicapped from receiving County services.

The following schedule presents a summary of general fund, special revenue funds and debt service fund revenues for budget year FY03 and the percentage of increases and decreases in relation to prior year budget amounts:

Revenue Source	FY03 Amount	Percent of Total	Incr (decr) From FY02	% Incr (decr) From FY02
Net property taxes	$ 22,762,733	45.7%	$ 1,954,441	9.4%
Other taxes,penalties & costs	1,805,983	3.6%	145,132	8.7%
Local option taxes	3,497,496	7.0%	40,180	1.2%
Intergovernmental	15,997,607	32.1%	566,074	3.7%
Licenses and permits	412,345	0.8%	(5,385)	-1.3%
Charges for services	3,604,865	7.2%	337,192	10.3%
Use of money & property	1,058,780	2.1%	(1,139,029)	-51.8%
Other	686,409	1.4%	377,470	122.2%
Total	$ 49,826,218	100.0%	$ 2,276,075	4.8%

Net property taxes are increasing 9.4% due primarily to the newly voter approved debt service tax levy for River Renaissance Bonds. Also, property taxes were increased to partially offset the substantial loss of interest income due to interest rates being at historic low levels. Net of the tax increase for the aforementioned new debt service and interest income offset and for anticipated employee health insurance premium increases, the net property tax amount would have increased 3%. It is noted that the County receives 1.5% per month interest costs on delinquent property taxes which results in a nearly 100% collection rate.

Other taxes, penalties and costs are increasing as a reflection of the increased property taxes discussed above. Local option taxes (1% sales tax) are projected to be relatively flat compared to the prior year. The new 53rd Street – I-74 interchange retail corridor has helped to maintain this elastic revenue during the current economic downturn. In addition, public policy regarding the taxing or non-taxing of internet sales will have a profound impact on local option tax collections in the future shifting more costs to be supported by property taxes.

Intergovernmental revenues are increasing 3.7%. However, there is cause for concern since the bulk of intergovernmental revenues come from the State and State officials are projecting lower revenues for both the current fiscal year and next year due to the current economic downturn. This will undoubtedly result in future reductions in state aid without corresponding reductions in required mandated services.

License and permit fees and charges for services are decreasing slightly due to several anticipated increases I State set license/permit fees not occurring (i.e., food service inspection fees). The County's philosophy is to make timely adjustments to locally set fees and charges as opposed to waiting ten years, for example, and make a substantial increase at that time. Unfortunately, the State does not do this, and then finds it more difficult to increase fees each year.

The uses of money and property revenues are projected to decrease substantially below prior year budgeted levels due to historic low interest rate levels. This projected loss in interest income was offset partially by an increase in property taxes and partially by using fund balance. Property taxes were

increased because even when rates do eventually go back up, the County has used fund balance as planned for various one-time capital projects which will result in a smaller amount of principal to invest in the future. Finally, other revenues are increasing due to the unpredictability of various refunds and reimbursements that have been adjusted based on historical levels. Also, a reimbursement is expected in the Secondary Roads Department on a bridge replacement project. In addition, following the renovation/expansion of the Juvenile Detention Center Facility, increased reimbursements should be realized from housing juveniles from outside organizations.

GENERAL FUND BALANCE

The undesignated fund balance of the general fund is projected to decrease by $1,706,090 in FY03. This planned reduction is for various one-time capital expenditures. This planned reduction also includes a funding advance ($425,000) to the Capital Fund toward the current Master Plan renovations of the Courthouse and Bi-Centennial Building. In addition, the Board is using $585,844 of fund balance as an economic emergency use to partially offset anticipated lower interest income due to historic low interest rate levels. The Board has $1,423,314 reserved for the loan advance to the golf course enterprise fund. The remaining $2,714,141 provides the County with a fund balance that meets cash flow needs prior to the collection of property taxes and significantly reduces the likelihood of the County entering the short term debt market to pay for current operating expenditures. The amount of undesignated/unreserved fund balance of the general fund does bring the County below the minimum amount designated by the County's Financial Management policies (8.3% vs. 15% minimum). As the economy improves, future budgets will include increases to the General Fund balance to bring it back in compliance with policy guidelines. It is noted that the General Fund balance would be at 14% if the advances to both the Golf Course Enterprise Fund and the Capital Fund were included.

PROGRAMS AND SERVICES

The Board of Supervisors and County officials were very frustrated with past State legislative actions which imposed a five year property tax limitation on Iowa counties which did sunset on June 30, 1998. This State property tax limitation was in direct conflict with the spirit of home rule that was approved by State voters in the late 70's. It is also ironic that the State exempted school districts from the original property tax limitation bill when schools represent over 50% of the local property tax burden and for the final three-year extension cities were also exempt. The State Legislature allowed this limitation to sunset after June 30, 1998. Although the Legislature was concerned counties would greatly increase property tax in FY99, the first year following the sunseting of the property tax limitation, Scott County actually *lowered* its property tax levy. As previously discussed, both the 2001 and 2002 legislatures discussed permanent property tax limitation bills which did not ultimately become law. Scott County supports a comprehensive review of all taxes (sales, income and property) and the services they provide for prior to any substantive change to the current property tax system.

In the Spring of 1994 the Board asked all County departments and authorized agencies to develop fiscal strategies to address the County's financial dilemma at that time of using unrealistic amounts of fund balance toward operating costs due to unfunded State mandates, underfunded State property tax credits, and rising public safety costs and the property tax limitation legislation. This call to action generated

many departmental staff meetings and brainstorming sessions throughout the County to produce ideas to reduce the fiscal gap. Once the ideas were submitted, various County employees selected to act in the capacity of Budget Analysts followed up with the departments and agencies about their list of ideas. These ideas were then presented to the Board of Supervisors for their review and consideration. Following several work sessions with the Board and budget team members, the various strategies as approved were put into a summary report and distributed to all authorized agencies and County departments. In addition, letters of appreciation went to all County employees thanking them for their participation and involvement in this important project.

The Board of Supervisors was extremely happy with the results of this program and implemented it again in 1995, 1997, 1999 and 2001. Using teamwork and innovation, County employees and agency staff members have identified many initiatives in the areas of cost reduction, productivity improvement, and revenue enhancement. As a result of these five reports, recurring cost reductions totaling $1,201,860 were identified. Improvements to the productivity capacity of the work force equal to 4 full-time positions with a value of $116,084 were identified due to changes in policies, procedures, scheduling and other work methods. In addition, revenue enhancements were identified at a total of $696,611.

These fiscal strategies have played a *major* role in eliminating the County's previous million-dollar budget deficit. The budgets set since FY96 have presented a balanced general fund operating budget primarily attributed to the hard work and dedication of County employees. The Board has formally renamed this program the Financial Initiatives Program and implements it every other year.

As a service organization, the County is primarily people intensive. Over the last ten (10) years the County has increased its work force by 18.34 FTE's, or 4.6%, to its current level of 415.90 FTE's. During this period the County increased park maintenance and golf course ranger staffing levels (7.1 FTE's) and made substantial staff increases to the Sheriff's Department (18.3 FTE's) primarily due to increased jail and courthouse security needs and the new minimum security jail facility. Net of the aforementioned increases in the Sheriff's Department and Conservation Department, total FTE's have actually decreased 7.06 FTE's or –1.8% over the last ten years.

Overall expenditures for all County operations including capital projects (net of transfers and non-budgeted funds) are $58,028,660 which is an increase of 3.5% above fiscal year FY02. Total revenues (net of transfers and non-budgeted funds) for the County are $50,760,033, which is an increase of 4.7% above last fiscal year. Fund balances as explained under each fund section in this document will support the amount of planned expenditures over projected revenues (primarily for capital projects). The overall expenditure increase of 3.5% is the result of several service areas increasing with others decreasing. Capital projects are discussed further below. Court Services is increasing 22.3% due to new staff and operating costs associated with the planned renovation/expansion of the Juvenile Detention Center facility. These increased costs will be supported in the early years with fees from outside organizations using the facility.

Social Services is increasing 6.9% due to increased rent and utility payments to general relief recipients. Roads and Transportation service area is decreasing 4.6% due to a decrease in planned equipment expenditures and various costs previously charged to road maintenance now required to be charged to construction. State and Local Government service area is decreasing 1.4% due to the fewer number of

planned elections for FY03. And finally, Debt Service is increasing 87.3% due to the newly voter-approved River Renaissance project bonds to revitalize downtown Davenport.

CAPITAL IMPROVEMENTS AND DEBT SERVICE

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a $5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling $113 million dollars. This County bond issue also resulted in the State of Iowa awarding $20 million dollars to the project in Vision Iowa Funds.

The County is currently using only 2.8% of its allowable legal debt margin consisting of one general bond issue. This outstanding bond issue is described further under the debt service fund section of this document.

The capital improvement budget totals $9,530,404 for fiscal year FY03, with 78% or $7,432,292 for general projects, 12% or $1,135,000 for Secondary Roads projects, and 10% or $963,112 for Conservation parks and recreation projects.

The general capital improvements budget of $7,432,292 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. In addition an ongoing property tax levy in the general fund of $400,000 is transferred annually to the capital improvements fund. This amount will be increased $50,000 annually during the next nine year period to allow for pay as you go funding for the space utilization master plan project which moves administrative offices from the Courthouse to the Bi-Centennial Building resulting in additional courtroom space in the Courthouse.

The County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the County Attorney, Clerk of Court and Court Administration offices are in need of additional space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Bi-Centennial Building to create the needed space for the courts. This will be a ten year $16 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding. The proposed capital plan for FY03 includes $3,856,397 in spending toward this project as described further under the "Other Funds" tab of this budget document.

The other major projects under the general capital improvements area include the expansion of the juvenile detention center and various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology upgrade challenges over the next several years including the development of a GIS strategic

plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future.

Scott County had identified the need for solutions to the jail-increasing population problem as its top priority during its target issues process. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of $48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continues to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board has made this their top concern for 2001/2002 and has established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700. The Phase Two study by CJAAC has two tracks. Track 1 is currently underway and explores additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is hoped that further alternative programs may ultimately reduce the aforementioned 425 bed build number. Track 2 will begin at the end of calendar year 2002 and will develop a building solution, which will be brought to the voters in the fall of 2004.

As the appointed Community Jail and Alternatives Advisory Committee meets to develop additional alternatives to incarceration programs and a long term community-based solution to serving the increased population at the jail the County will continue to house and transport prisoners to out-of-county facilities if and when available. The costs of housing and transportation of prisoners and funding various alternatives to incarceration programs are anticipated to be in excess of $800,000 in FY03.

The Secondary Roads capital program totals $1,135,000. $400,000 is for a 4.5 mile resurface project on Locust Street, $200,000 for a bridge replacement near Blue Grass, $300,000 for a bridge replacement in Allens Grove Township, a half mile resurfacing on Caseys Road for $60,000, a 1.25 mile asphalt resurfacing project on 102nd Avenue for $70,000, $70,000 for a 1.5 mile asphalt project on Utah Avenue, and $35,000 for a 3.0 mile asphalt resurfacing project on Buttermilk Road. There also is $650,000 in State farm-to-market funds for additional funding support toward the 4.5 mile resurfacing

project on Locust Street discussed above. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget.

The Conservation Department capital plan totals $963,112. The single largest project ($600,000) is for construction of the Bald Eagle Campground expansion at Scott County Park. Other projects include playground equipment and picnic table replacements at Scott County Park and West Lake Park, and resurfacing of the maintenance road which serves as the entrance to the Golf Course at Scott County Park.

The budget document contains a capital improvements section under the tab entitled "Other Funds". This section is informative and provides a correlation between the operations budget and the five year capital improvements program.

SUMMARY

The preparation of the FY02 budget has been challenging for the Board of Supervisors and County staff. The Board is very pleased to have met its goals in both balancing the FY02 general fund operating budget and keeping the County's reliance on property tax revenues to minimal increases.

The Board and County Administrator expresses its appreciation to the staff of the Office and Budget and Information Processing who assisted and contributed to its preparation. Special thanks goes to the Director of Budget and Information Processing, the Assistant County Administrator, and the County department heads and professional staff who performed budget analyst duties: Community Services Director, Health Department Director, Financial Management Supervisor (Treasurer's Office), Accounting Supervisor (Auditor's Office), County Attorney Office Manager, Planning and Development Director, Deputy Recorder (Recorder's Office), and the Administrative Assistant (Administration).

These are exciting times in providing new challenges and inspiring the Board, elected and appointed department heads, County staff and the citizens of Scott County to develop new methods and ideas in providing services to the community and to continue to improve its public facilities and infrastructure. The continued direction in the change of the state/federal/local partnership has placed a greater financial burden on local governments, in addition to providing less flexibility in how we collectively deal with the County's issues and needs. Future property tax limitations forced on the County by the State Legislature may prohibit economic growth opportunities and force service reductions as various uncontrollable service areas increase, such as public safety. County officials will continue to work with State senators and representatives to forge partnerships to make Iowa a better place for all its citizens to live.

With strong leadership and a commitment to improve the quality of life in the County, the Board of Supervisors is looking forward to working with County staff and the citizens of Scott county during the upcoming year in achieving the goals, objectives, programs and services outlined in the budget.

Respectively submitted,

Carol Schaefer, Chairman
Scott County Board of Supervisors

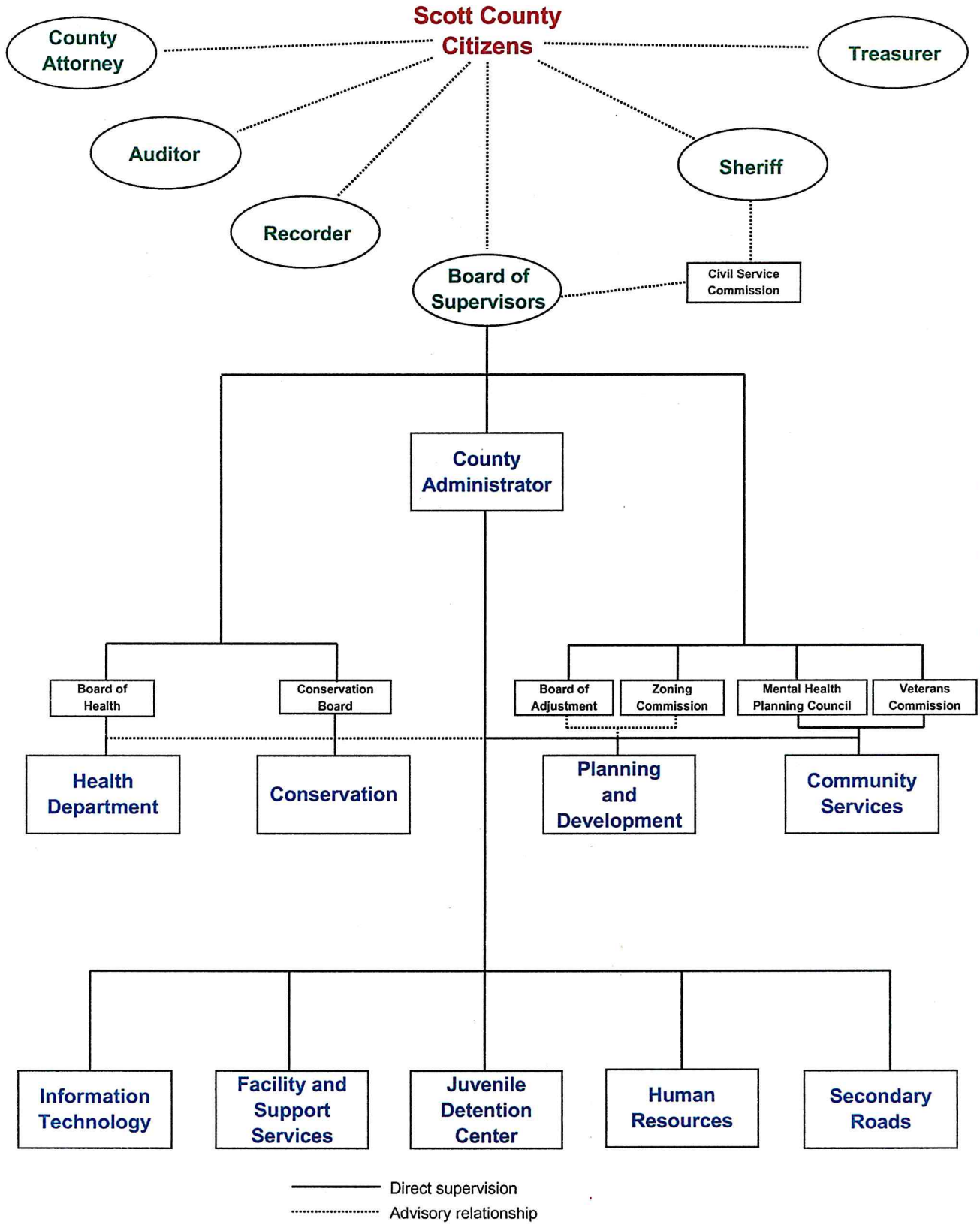
C. Ray Wierson
County Administrator

Scott County

SCOTT COUNTY OFFICIALS

Official Title	Official	Term Expiration Date of Elected Officials
Elected Officials		
Supervisor, Chairperson	Carol Schaefer	2004
Supervisor	Otto L. Ewoldt	2002
Supervisor	Pat Gibbs	2002
Supervisor	Jim Hancock	2004
Supervisor	Larry Minard	2002
Attorney	William E. Davis	2002
Auditor	Karen L. Fitzsimmons	2004
Recorder	Edwin G. Winborn	2002
Sheriff	Dennis Conard	2004
Treasurer	Bill Fennelly	2002
Administration		
County Administrator	C. Ray Wierson	
Department Heads		
Community Services	Mary Dubert	
Conservation	Roger Kean	
Facility and Support Services	Dave Donovan	
Health	Lawrence Barker	
Human Resources	Paul Greufe	
Information Technology	Matt Hirst	
Juvenile Detention Center	Scott Hobart	
Planning & Development	Tim Huey	
Secondary Roads	Larry Mattusch	

Scott County Government Organizational Chart

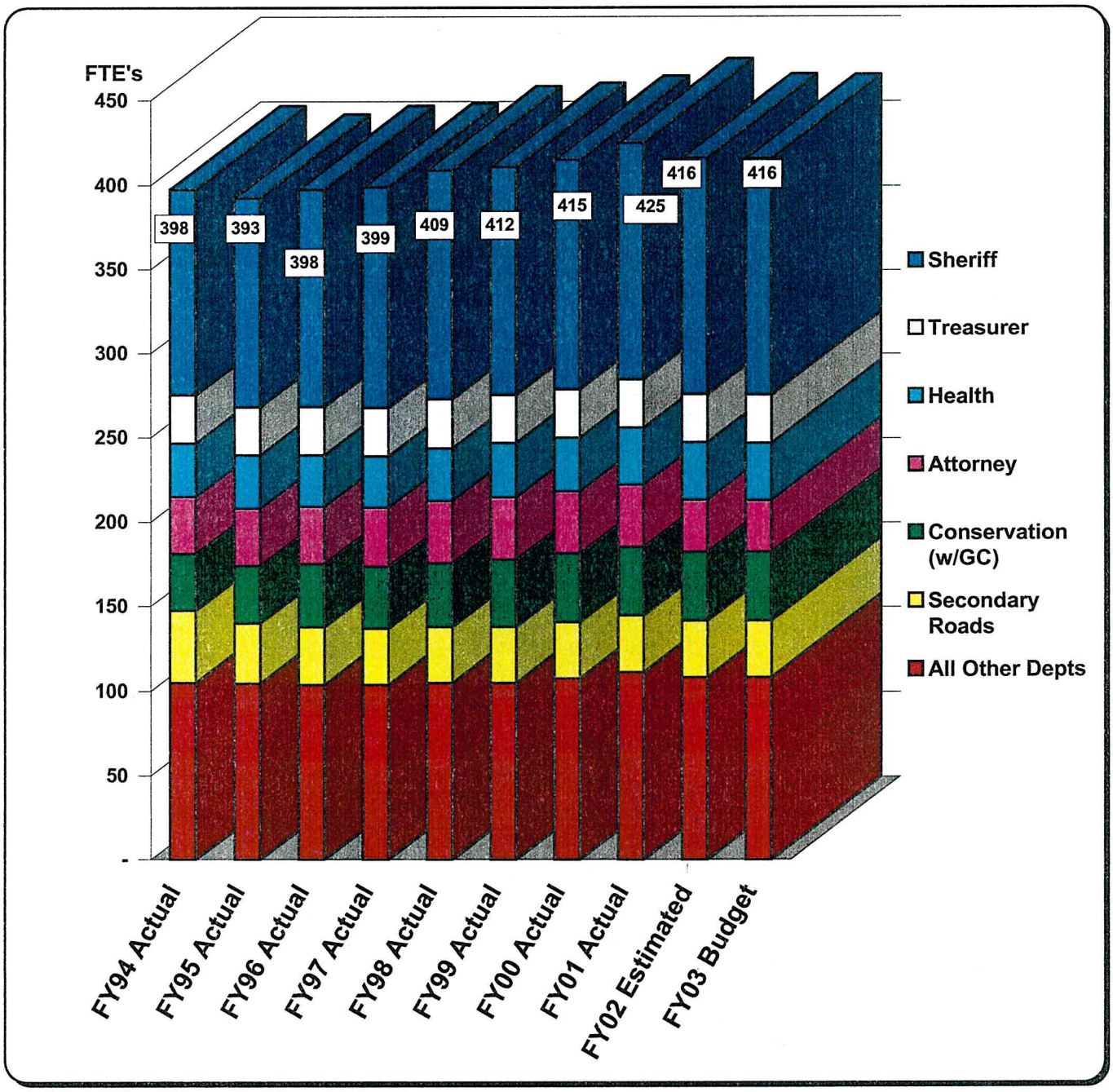


EMPLOYEE AUTHORIZATION HISTORY
FULL TIME EQUIVALENTS (FTE) TRENDS

Department	FY94 Actual	FY95 Actual	FY96 Actual	FY97 Actual	FY98 Actual	FY99 Actual	FY00 Actual	FY01 Actual	FY02 Estimate	FY03 Budget
Administration	3.10	3.10	3.10	2.70	2.70	2.70	2.70	2.70	3.70	3.70
Attorney	34.00	34.00	34.00	35.00	37.00	37.00	37.00	37.00	31.00	30.63
Auditor	17.50	17.50	15.90	15.40	15.40	15.40	15.40	15.40	15.40	
Information Technology *(formerly Budget & Information Processing)*	17.00	17.00	17.00	16.50	15.50	14.50	15.50	17.50	9.00	9.00
Facility and Support Service *(formerly Building & Grounds)*	15.99	15.44	15.49	16.39	16.89	17.79	17.79	19.24	24.74	24.74
Community Services	12.62	11.62	12.63	12.75	13.25	13.25	13.25	12.75	12.75	12.75
Conservation (net of golf cou	16.25	16.75	18.00	17.25	18.25	20.25	21.25	21.25	21.25	21.25
Court Support Costs	0.50	0.50	0.37	-	-	-	-	-	-	-
Health	31.72	31.72	30.72	30.72	31.39	32.39	31.90	33.90	34.15	34.15
Human Resources	6.50	6.50	6.50	6.50	7.50	7.50	7.50	7.50	7.50	7.50
Juvenile Court Services	10.00	10.00	11.00	11.00	11.00	11.00	11.80	12.40	12.40	12.40
Planning & Development	4.58	4.58	4.45	4.33	4.33	4.33	4.33	4.33	4.33	4.33
Recorder	12.00	12.00	12.00	13.00	13.00	14.00	14.00	14.00	13.00	13.00
Secondary Roads	42.60	35.60	34.10	33.10	33.10	33.10	33.40	33.40	33.40	33.40
Sheriff	122.40	124.40	129.30	131.30	136.20	135.70	136.70	140.70	140.70	140.70
Supervisors	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Treasurer	28.60	28.60	28.60	28.60	29.10	28.60	28.60	28.60	28.60	28.60
Veteran Affairs	-	1.00	-	-	-	-	-	-	-	-
SUBTOTAL	380.36	375.31	378.16	379.54	389.61	392.51	396.12	405.67	396.92	381.15
Golf Course Enterprise	17.20	17.20	19.35	19.35	19.35	19.35	19.35	19.35	19.35	19.35
TOTAL	397.56	392.51	397.51	398.89	408.96	411.86	415.47	425.02	416.27	400.50

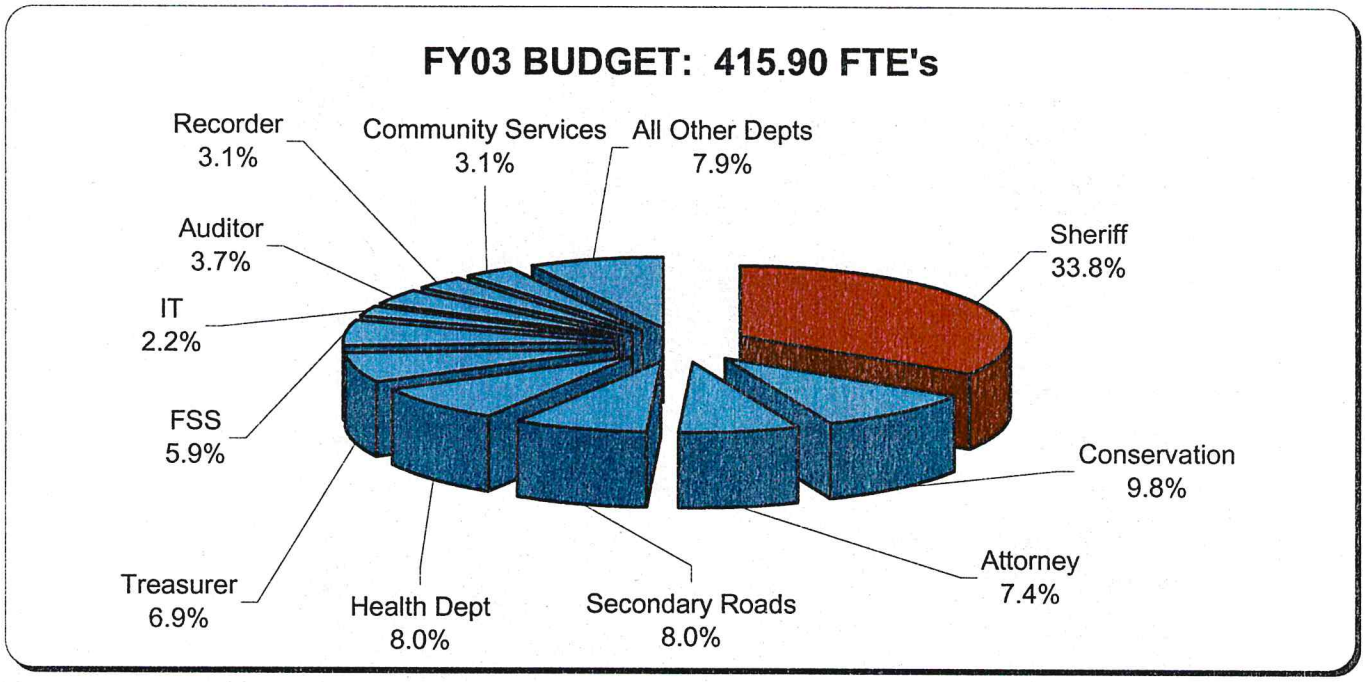
FTE (Full Time Equivalents) STAFFING TRENDS

TEN YEAR COMPARISON

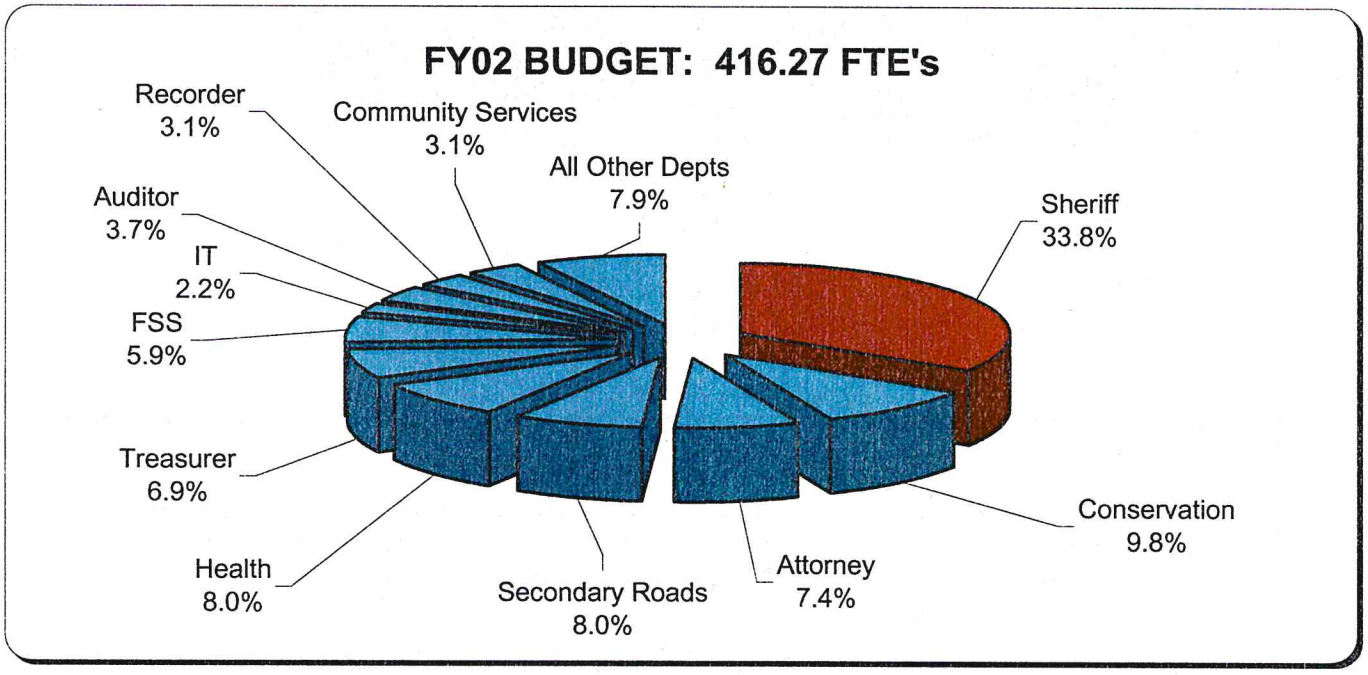


Total FTE's have increased by 18 positions over the last ten years averaging one half of 1% growth (0.5%) per year. Most of the new positions have been in the Sheriff's Department with several other positions being grant funded that will be abolished should grant funding end.

FTE (Full Time Equivalents) Staffing
By Department

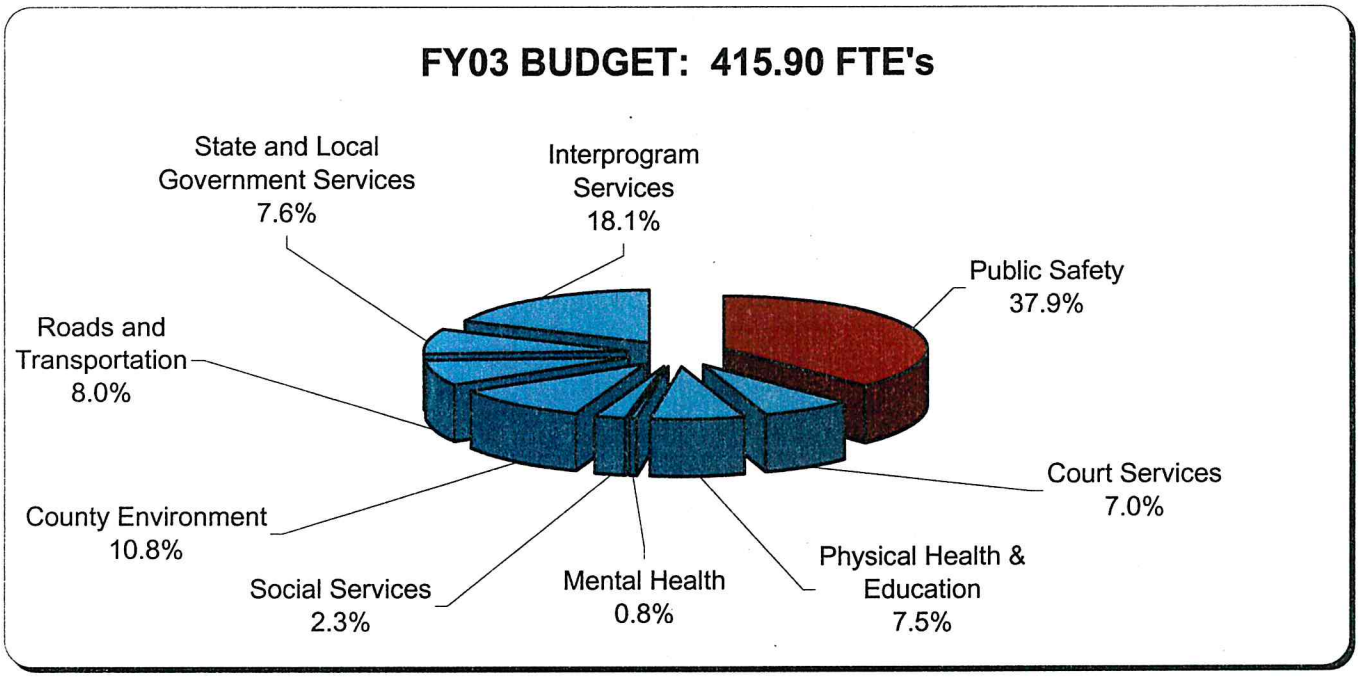


One third (33%) of the County's total FTE's (full time equivalents) are found in the Sheriff's Department.

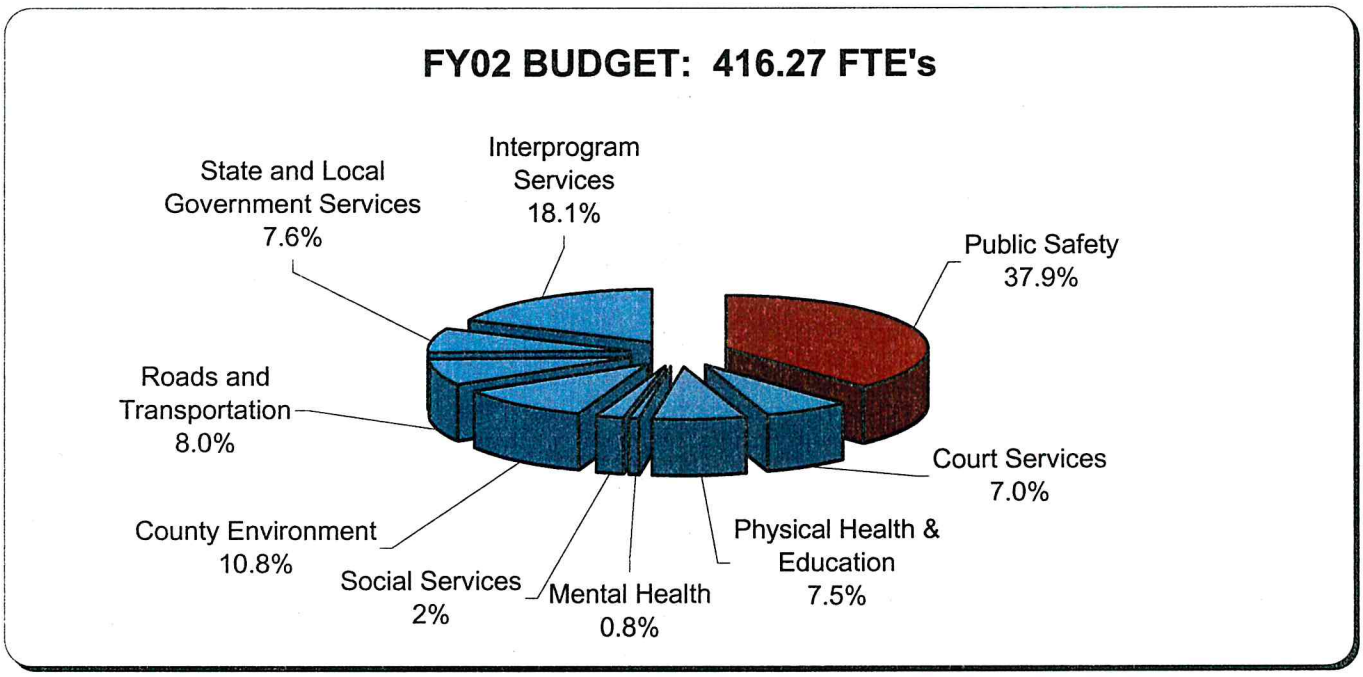


FTE (Full Time Equivalents) Staffing

By Service Area



Approximately 40 % of the County's workforce is a part of the Public Safety service area.



SCOTT COUNTY FUND STATEMENT
ALL FUNDS

Fund	Estimated Balance 07/01/02	Revenues	Expenditures	Estimated Balance 06/30/03
General Fund	$ 5,903,799	$ 35,309,337	$ 37,075,681	$ 4,137,455
Special Revenue Funds				
MH-DD	1,203,438	12,546,057	13,099,016	650,479
Rural Services	104,438	2,048,639	2,069,394	83,683
Recorder's Record Mgt	3,882	51,150	45,000	10,032
Secondary Roads	527,746	4,271,752	4,279,000	520,498
Total Special Revenue Funds	1,839,504	18,917,598	19,492,410	1,264,692
Debt Service	5,398,836	827,939	1,112,753	5,114,022
Other Funds				
Capital Improvements				
General	3,533,396	4,163,927	8,395,404	(698,081)
Electronic Equipment	515,655	508,748	895,095	129,308
Vehicle	449,155	183,667	208,500	424,322
Conservation Equip Reserve	78,829	-	-	78,829
Conservation CIP Reserve	72,411	-	-	72,411
Total Capital Improvements	4,649,446	4,856,342	9,498,999	6,789
Non-Budgeted Funds				
Golf Course Enterprise	(1,572,644)	1,406,575	1,161,221	(1,327,290)
Self-Insurance	-	-	-	-
Group Health	-	-	-	-
Total Non-Budgeted Funds	(1,572,644)	1,406,575	1,161,221	(1,327,290)
Total*	$ 16,218,941	$ 61,317,791	$ 68,341,064	$ 9,195,668

*Includes interfund transfers and non-budgeted fund activity

SCOTT COUNTY REVENUE ESTIMATES
ALL FUNDS

Fund	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
General Fund	$ 33,498,665	$ 34,109,427	$ 34,218,817	$ 35,309,337	3.5%
Special Revenue Funds					
MH-DD	11,739,711	11,645,639	11,642,527	12,546,057	7.7%
Rural Services	1,852,548	2,009,422	1,981,848	2,048,639	2.0%
Recorder's Record Mgt	46,016	49,000	49,000	51,150	4.4%
Secondary Roads	3,957,148	4,096,389	4,046,998	4,271,752	4.3%
Total Special Revenue Funds	17,595,423	17,800,450	17,720,373	18,917,598	6.3%
Debt Service	317,485	304,010	304,010	827,939	172.3%
Other Funds					
Capital Improvements					
General	4,762,955	4,151,387	4,509,359	4,163,927	0.3%
Electronic Equipment	562,992	527,768	520,134	508,748	-3.6%
Vehicle	200,000	197,305	184,814	183,667	-6.9%
Conservation Equip Reserve	1,216	-	490	-	
Conservation CIP Reserve	67,439	-	-	-	
Total Capital Improvements	5,594,602	4,876,460	5,214,797	4,856,342	-0.4%
Non-Budgeted Funds					
Golf Course Enterprise	1,208,360	1,407,545	1,133,648	1,406,575	-0.1%
Self-Insurance	781,044	-	-	-	
Group Health	1,847	-	-	-	
Total Non-Budgeted Funds	1,991,251	1,407,545	1,133,648	1,406,575	-0.1%
Total*	$ 58,997,426	$ 58,497,892	$ 58,591,645	$ 61,317,791	4.8%

*Includes interfund transfers and non-budgeted fund activity

SCOTT COUNTY EXPENDITURE ESTIMATES
ALL FUNDS

Fund	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
General Fund	$ 33,998,131	$ 35,159,427	$ 35,231,943	$ 37,075,681	5.5%
Special Revenue Funds					
MH-DD	11,615,293	12,575,889	12,605,827	13,099,016	4.2%
Rural Services	1,875,614	2,009,422	2,009,422	2,069,394	3.0%
Recorder's Record Mgt	2,852	50,000	200,000	45,000	-10.0%
Secondary Roads	4,060,400	4,395,100	4,395,100	4,279,000	-2.6%
Total Special Revenue Funds	17,554,159	19,030,411	19,210,349	19,492,410	2.4%
Debt Service	592,485	594,010	594,010	1,112,753	87.3%
Other Funds					
Capital Improvements					
General	3,308,963	8,564,215	8,340,348	8,395,404	-2.0%
Electronic Equipment	845,738	1,013,099	973,239	895,095	-11.6%
Vehicle	175,545	252,500	244,510	208,500	-17.4%
Conservation CIP Reserve	-	15,000	15,000	-	-100.0%
Total Capital Improvements	4,330,246	9,844,814	9,573,097	9,498,999	-3.5%
Non-Budgeted Funds					
Golf Course Enterprise	1,405,535	1,214,058	1,082,470	1,161,221	-4.4%
Self-Insurance	1,003,137	-	802,974	-	
Group Health	63,535	65,000	86,124	-	-100.0%
Total Non-Budgeted Funds	2,472,207	1,279,058	1,971,568	1,161,221	-9.2%
Total*	$ 58,947,228	$ 65,907,720	$ 66,580,967	$ 68,341,064	3.7%

*Includes interfund transfers and non-budgeted fund activity

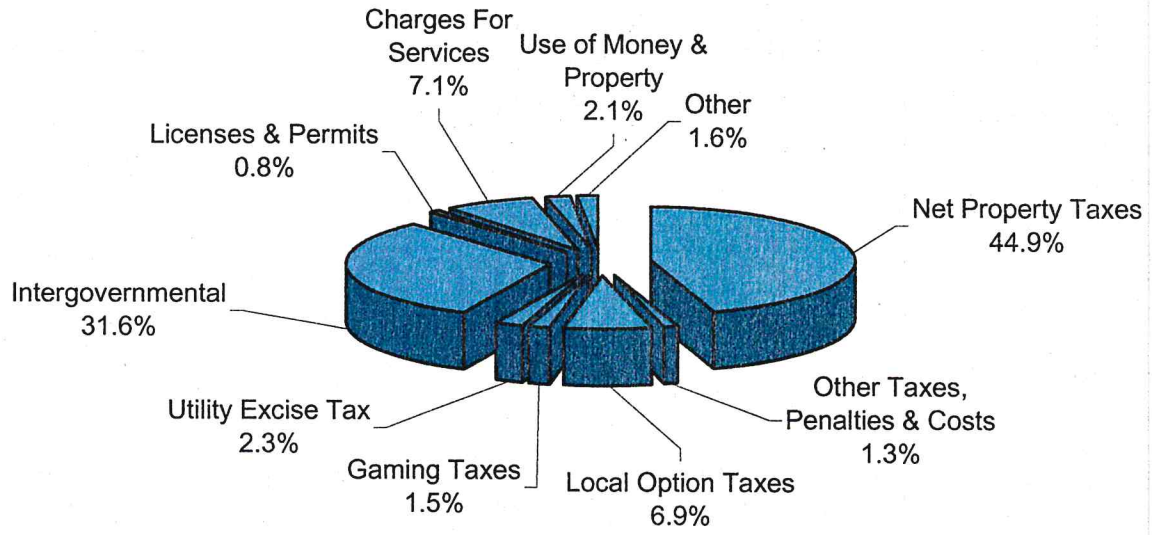
ALL COUNTY FUNDS - REVENUES
RECONCILIATION INFORMATION

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Revenues per summary statement	$ 58,997,428	$ 58,497,892	$ 58,591,645	$ 61,317,791	4.8%
Less transfers in:					
GENERAL BASIC	-	-	-	-	
GENERAL SUPPLEMENTAL					
General Basic	2,500,000	2,500,000	3,000,000	3,000,000	20.0%
SECONDARY ROADS					
General Basic	554,366	570,997	570,997	588,127	3.0%
Rural Services Basic	1,546,356	1,592,747	1,592,747	1,640,529	3.0%
CAPITAL IMPROVEMENT					
General Basic	2,896,769	1,858,425	1,819,768	2,037,537	9.6%
Rural Service Fund	-	64,575	64,575	64,575	0.0%
Electronic Equipment	845,738	1,013,099	973,239	895,095	-11.6%
Vehicle Replacement	175,545	252,500	244,510	208,500	-17.4%
Recorder's Record Mgt	2,852	50,000	200,000	45,000	-10.0%
Conservation CIP Reserve	-	15,000	15,000	-	-100.0%
ELECTRONIC EQUIPMENT					
General Basic	500,000	500,000	500,000	500,000	0.0%
VEHICLE REPLACEMENT					
General Basic	171,820	171,820	171,820	171,820	0.0%
Total Transfers In	9,193,446	8,589,163	9,152,656	9,151,183	6.5%
Less Non-Budgeted Funds					
GROUP HEALTH	1,847	-	-	-	
SELF-INSURANCE	781,044	-	-	-	
GOLF COURSE ENTERPRISE	1,208,360	1,407,545	1,133,648	1,406,575	-0.1%
Net Budgeted Revenues	$ 47,812,731	$ 48,501,184	$ 48,305,341	$ 50,760,033	4.7%

COUNTY REVENUES BY SOURCE

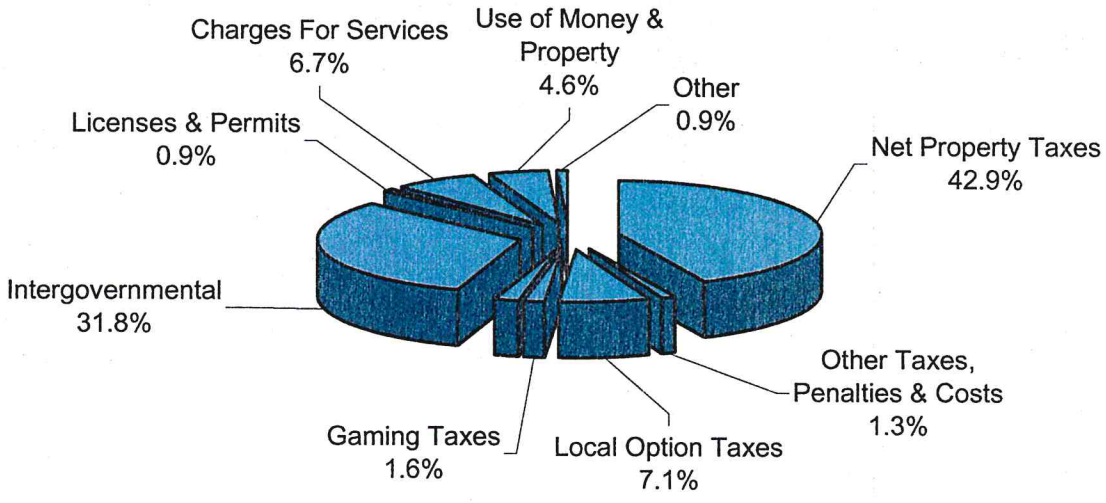
Budgeted Funds

FY03 BUDGET: $50,760,033



Net property taxes are increasing as a percent of total revenues due the voter approved River Renaissance Bond issue and due to the partial offset of substantially reduced interest income as a result of historically low interest rates.

FY02 BUDGET: $48,501,184



REVENUE SOURCES
(excluding transfers and non-budgeted funds)

Fund	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Taxes Levied on Property	$ 20,867,377	$ 21,804,260	$ 21,824,761	$ 23,845,935	9.4%
Less: Uncollected Delinquent Taxes-Lev	10,829	15,332	11,396	11,741	-23.4%
Less: Credits To Taxpayers	1,015,091	980,636	1,005,073	1,071,461	9.3%
Net Current Property Taxes	19,841,457	20,808,292	20,808,292	22,762,733	9.4%
Add: Delinquent Property Tax Revenue	10,829	15,332	11,396	11,741	-23.4%
Total Net Property Taxes	19,852,286	20,823,624	20,819,688	22,774,474	9.4%
Penalties, Interest & Costs On Taxes	522,155	497,078	517,530	524,030	5.4%
Other County Taxes	131,550	117,020	136,727	137,622	17.6%
Total Other Taxes, Penalties & Costs	653,705	614,098	654,257	661,652	7.7%
Local Option Taxes	3,196,756	3,457,316	3,395,627	3,497,496	1.2%
Gaming Taxes	718,162	785,000	785,000	785,000	0.0%
Utility Tax Replacement Excise Tax	1,026,976	1,031,421	1,031,730	1,132,590	9.8%
Intergovernmental :					
State Shared Revenues	1,815,163	1,960,645	1,783,254	1,785,096	-9.0%
State Grants & Reimbursements	5,103,704	5,347,954	6,170,344	5,371,715	0.4%
State Credits Against Levied Taxes	1,015,091	980,636	1,005,073	1,071,461	9.3%
Other State Credits	6,691,597	6,447,571	5,684,620	7,178,878	11.3%
Federal Grants & Entitlements	73,910	42,666	48,000	23,500	-44.9%
Contr & Reimb From Other Govts	790,279	657,739	958,439	587,482	-10.7%
Payments in Lieu of Taxes	2,195	2,110	2,195	2,195	4.0%
Subtotal Intergovernmental	15,491,939	15,439,321	15,651,925	16,020,327	3.8%
Licenses & Permits	386,317	417,730	411,145	412,345	-1.3%
Charges For Services	3,576,259	3,267,673	3,329,756	3,604,865	10.3%
Use of Money & Property	2,450,312	2,251,062	1,030,653	1,079,375	-52.1%
Other:					
Fines,Forfeitures & Defaults	69,325	51,200	50,700	50,700	-1.0%
Miscellaneous	317,905	352,739	1,132,370	729,709	106.9%
Proceeds of Fixed Asset Sales	4,784	10,000	12,490	11,500	15.0%
Total Other	392,014	413,939	1,195,560	791,909	91.3%
Total Revenues & Other Sources	$ 47,744,726	$ 48,501,184	$ 48,305,341	$ 50,760,033	4.7%

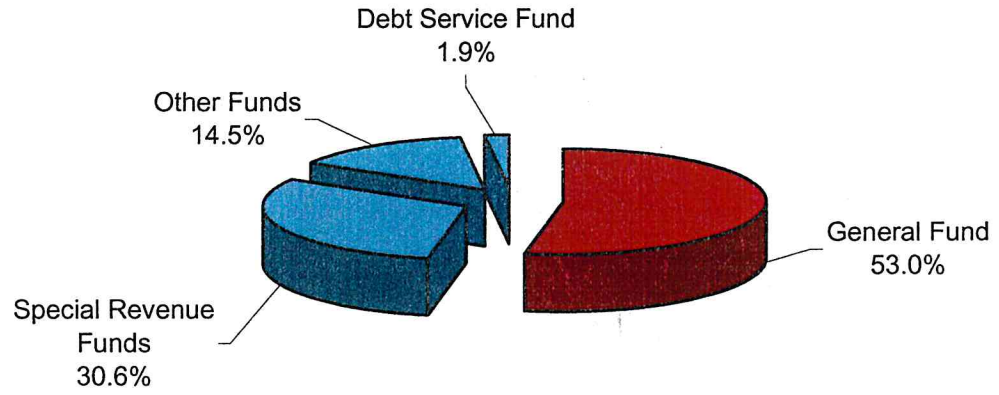
ALL COUNTY FUNDS - EXPENDITURES
RECONCILIATION INFORMATION

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Expenditures per summary statement	58,947,227	65,907,720	66,580,967	68,341,064	3.7%
Less transfers out:					
GENERAL BASIC					
General Supplemental	2,500,000	2,500,000	3,000,000	3,000,000	20.0%
Secondary Roads	554,366	570,997	570,997	588,127	3.0%
Capital Improvements	2,896,769	1,858,425	1,819,768	2,037,537	9.6%
Electronic Equipment	500,000	500,000	500,000	500,000	0.0%
Vehicle Replacement	171,820	171,820	171,820	171,820	0.0%
RURAL SERVICES BASIC					
Secondary Roads	1,546,356	1,592,747	1,592,747	1,640,529	3.0%
Capital Improvements	-	64,575	64,575	64,575	0.0%
ELECTRONIC EQUIPMENT					
Capital Improvements	845,738	1,013,099	973,239	895,095	-11.6%
VEHICLE REPLACEMENT					
Capital Improvements	175,545	252,500	244,510	208,500	-17.4%
CONSERVATION CIP RESERVE					
Capital Improvements	-	15,000	15,000	-	-100.0%
RECORDER'S RECORD MGT					
Capital Improvements	2,852	50,000	200,000	45,000	-10.0%
Total Transfers In	9,193,446	8,589,163	9,152,656	9,151,183	6.5%
Less Non-Budgeted Funds					
GROUP HEALTH	63,535	65,000	86,124	-	-100.0%
SELF-INSURANCE	1,003,137	-	802,974	-	
GOLF COURSE ENTERPRISE	1,405,535	1,214,058	1,082,470	1,161,221	-4.4%
Net Budgeted Expenditures	$ 47,281,574	$ 56,039,499	$ 55,456,743	$ 58,028,660	3.5%

ALL COUNTY EXPENDITURES BY FUND

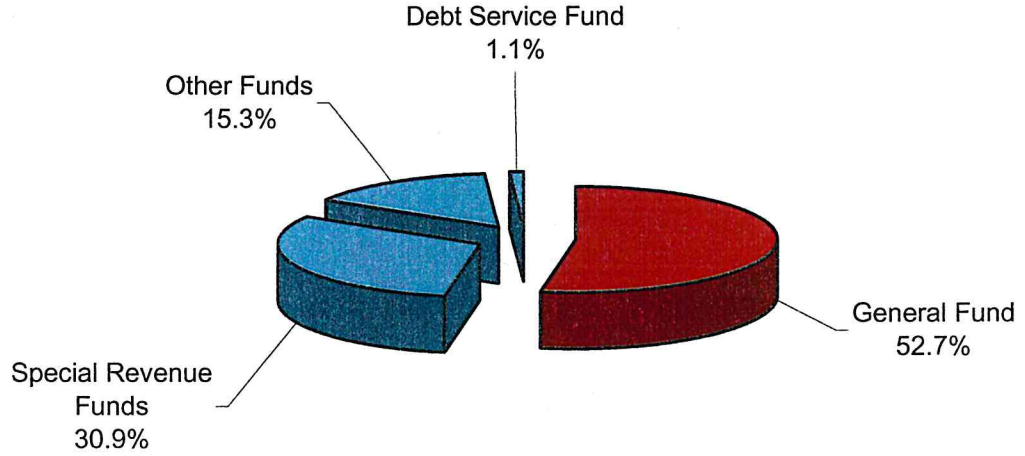
Budgeted Funds

FY03 BUDGET: $58,028,660



This graph, which excludes transfers and non-budgeted funds, shows that the majority of County expenditures come from the General Fund.

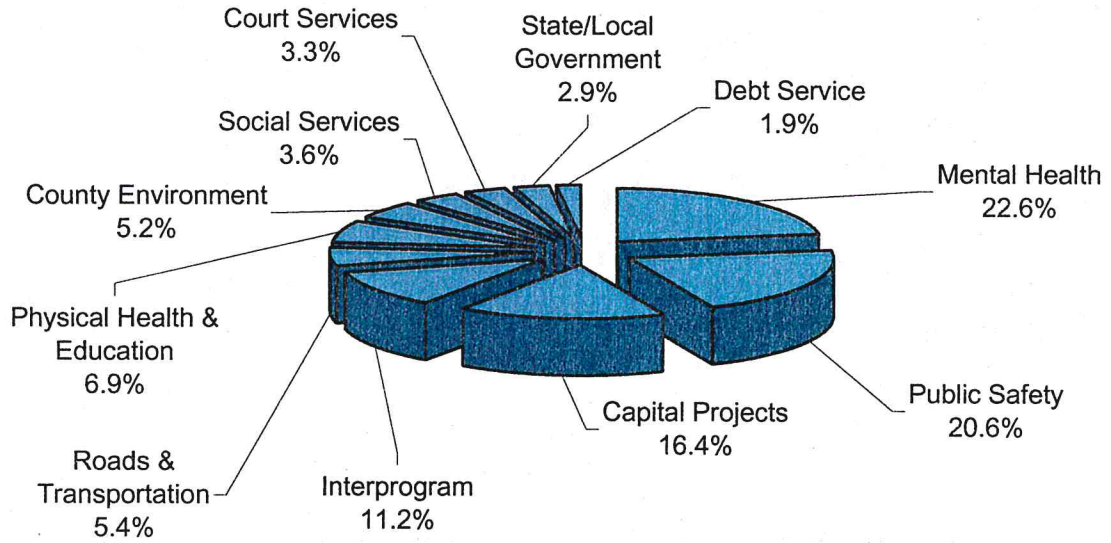
FY02 BUDGET: $56,039,499



APPROPRIATIONS BY SERVICE AREA

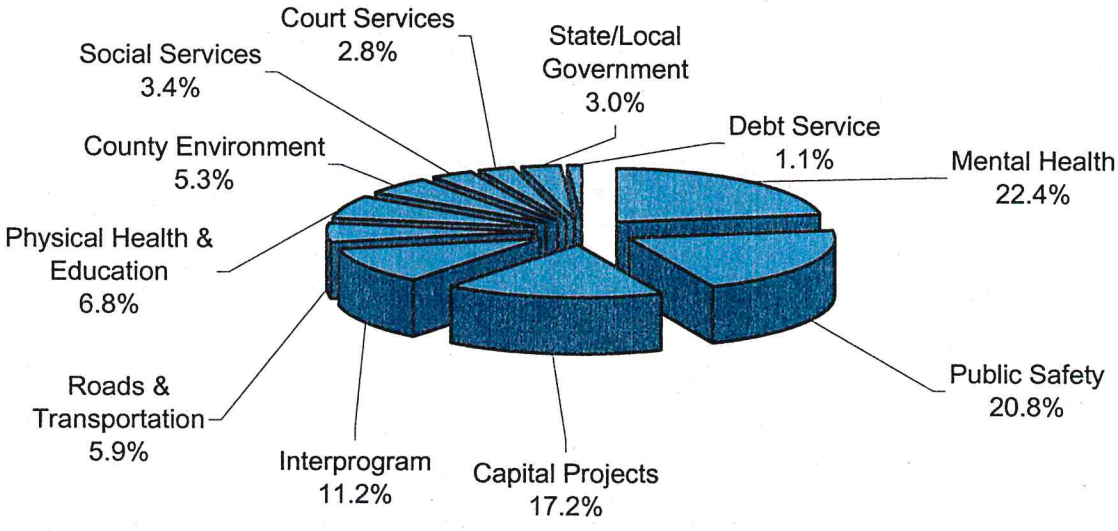
Budgeted Funds Only

FY03 BUDGET: $58,028,660



The State mandated Mental Health service area continues to be the largest single expenditure area of the County with Public Safety second highest as a per cent of total appropriations.

FY02 BUDGET: $56,039,499



SERVICE AREA DESCRIPTIONS

PUBLIC SAFETY

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health services, and Prisoner Transportation: County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; all ambulance services; and Disaster Services.

COURT SERVICES

Includes Sheriff program - service of civil papers; Juvenile Court Services programs including the Juvenile Detention Center, and Juvenile Justice program; other court costs including grand jury costs and the Grant Law Library.

PHYSICAL HEALTH AND EDUCATION SERVICES

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Library program; Mississippi Valley Fair program.

MENTAL HEALTH SERVICES

Includes State Institutions; Community Services programs - Mental Health, and Commitment/ Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Inpatient, Residential, Day Treatment and Case Monitoring Services.

SOCIAL SERVICES

Includes Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

COUNTY ENVIRONMENT SERVICES

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program.

ROADS AND TRANSPORTATION SERVICES

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, and other general roadway expenses.

STATE & LOCAL GOVERNMENT SERVICES

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

INTERPROGRAM SERVICES

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Budget and Information Processing programs; Buildings and Grounds Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Personnel Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

DEBT SERVICE

Includes the Scott Solid Waste Commission Bond Issue and the voter approved River Renaissance project urban renewal bond issue.

CAPITAL IMPROVEMENTS

Includes Secondary Roads projects; Conservation projects; and general projects.

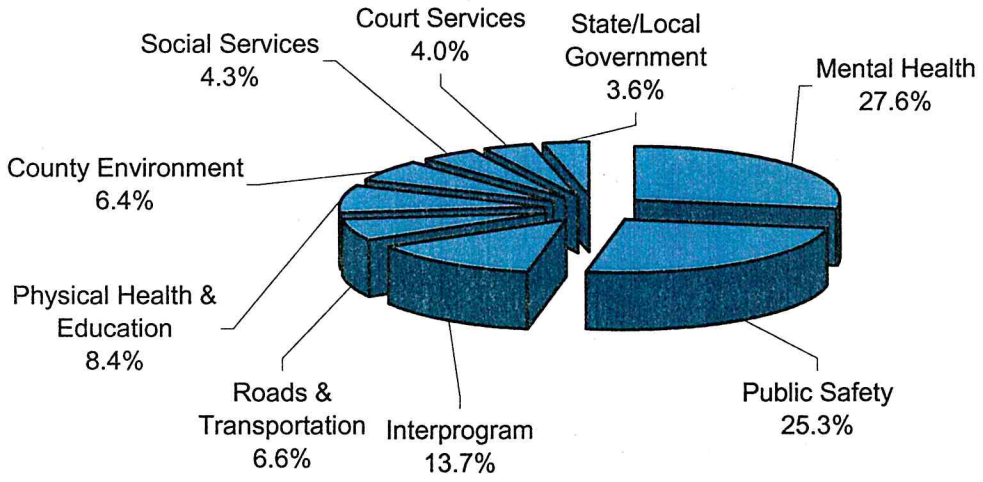
APPROPRIATION SUMMARY BY SERVICE AREA
(excluding transfers and non-budgeted funds)

SERVICE AREA	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Public Safety	10,868,276	11,643,468	11,375,053	11,982,433	2.9%
Court Services	1,378,948	1,551,016	1,602,948	1,897,539	22.3%
Physical Health & Education	3,489,652	3,834,797	3,832,743	3,996,464	4.2%
Mental Health	11,615,293	12,575,889	12,605,827	13,099,016	4.2%
Social Services	1,815,698	1,926,613	1,927,511	2,060,363	6.9%
County Environment	2,601,159	2,967,027	2,989,742	3,015,758	1.6%
Roads & Transportation	3,240,775	3,295,100	3,295,100	3,144,000	-4.6%
State/Local Government	1,658,522	1,707,747	1,668,803	1,683,609	-1.4%
Interprogram	5,824,175	6,279,617	6,124,658	6,506,321	3.6%
SUBTOTAL OPERATING BUDGET	42,492,498	45,781,274	45,422,385	47,385,503	3.5%
Debt Service	592,485	594,010	594,010	1,112,753	87.3%
Capital Projects	4,128,588	9,664,215	9,440,348	9,530,404	-1.4%
TOTAL COUNTY BUDGET	$ 47,213,571	$ 56,039,499	$ 55,456,743	$ 58,028,660	3.5%

APPROPRIATIONS BY SERVICE AREA

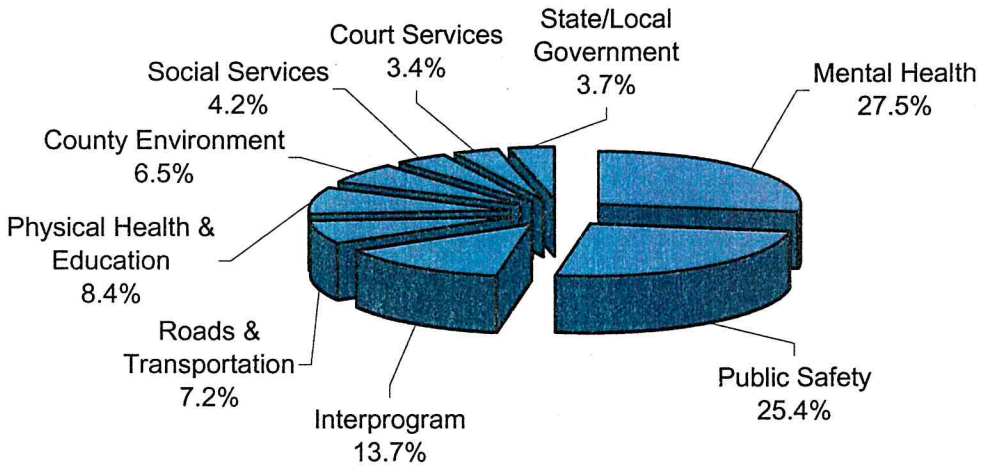
Operating Budget Only

FY03 BUDGET: $47,385,503



Public Safety expenditures are nearly the same percentage of the County operating budget as the State mandated mental health area. Public Safety expenditures have increased dramatically in recent years due to increasing costs in housing jail inmates.

FY02 BUDGET: $45,781,274



COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES - THREE YEAR COMPARISON

	GENERAL FUND			SPECIAL REVENUE FUNDS		
	ACTUAL 2000-01	PROJECTED 2001-02	BUDGET 2002-03	ACTUAL 2000-01	PROJECTED 2001-02	BUDGET 2002-03
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	$ 16,001,184	$ 16,833,870	$ 18,294,441	$ 4,866,193	$ 4,990,891	$ 5,058,193
Less: Uncollected Delinquent Taxes-Levy Ye	8,613	9,180	9,180	2,216	2,216	2,216
Less: Credits To Taxpayers	750,798	752,147	785,938	264,293	252,926	264,293
Net Current Property Taxes	15,241,773	16,072,543	17,499,323	4,599,684	4,735,749	4,791,684
Delinquent Property Tax Revenue	8,613	9,180	9,180	2,216	2,216	2,216
Penalties, Interest & Costs On Taxes	522,155	517,530	524,030	-	-	-
Other County Taxes	4,118,478	4,327,279	4,505,931	236,804	236,805	236,230
Intergovernmental	4,607,318	4,485,789	4,362,124	10,446,766	10,460,359	11,295,531
Licenses & Permits	385,507	410,145	411,345	810	1,000	1,000
Charges For Services	3,419,091	3,232,756	3,512,215	157,169	97,000	92,650
Use of Money & Property	2,351,576	993,525	1,052,280	7,564	4,000	6,500
Fines,Forfeitures & Defaults	69,325	50,700	50,700	-	-	-
Miscellaneous	270,197	1,107,370	370,709	43,689	19,500	253,500
Subtotal Revenues	30,994,033	31,206,817	32,297,837	15,494,702	15,556,629	16,679,311
Other Financing Sources:						
Operating Transfers In	2,500,000	3,000,000	3,000,000	2,100,722	2,163,744	2,228,656
Proceeds of Fixed Asset Sales	4,634	12,000	11,500	-	-	-
Total Revenues & Other Sources	33,498,667	34,218,817	35,309,337	17,595,424	17,720,373	18,907,967
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety	10,868,276	11,375,053	11,982,433	-	-	-
Court Services	1,378,948	1,602,948	1,897,539	-	-	-
Physical Health & Education	3,160,393	3,480,643	3,632,174	329,258	352,100	364,290
Mental Health, MR & DD	-	-	-	11,615,293	12,605,827	13,099,016
Social Services	1,815,698	1,927,511	2,060,363	-	-	-
County Environment	2,601,159	2,989,742	3,015,758	-	-	-
Roads & Transportation	-	-	-	3,240,775	3,295,100	3,144,000
State & Local Government Services	1,658,522	1,668,803	1,683,609	-	-	-
Interprogram Services	5,824,175	6,124,658	6,506,321	-	-	-
Capital Projects	-	-	-	819,625	1,100,000	1,135,000
Subtotal Expenditures	27,307,171	29,169,358	30,778,197	16,004,951	17,353,027	17,742,306
Other Financing Uses:						
Operating Transfers Out	6,690,960	6,062,585	6,297,484	1,549,208	1,857,322	1,750,104
Total Expenditures & Other Uses	33,998,131	35,231,943	37,075,681		19,210,349	19,492,410
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(499,466)	(1,013,126)	(1,766,344)	17,554,159 41,265	(1,489,976)	(584,443)
Beginning Fund Balance - July 1,	$ 5,872,570	$ 6,916,925	$ 5,903,799	$ 3,288,216	$ 3,329,480	$ 1,839,504
Ending Fund Balance - June 30,	$ 5,373,104	$ 5,903,799	$ 4,137,455	$ 3,329,481	$ 1,839,504	$ 1,255,061

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES - THREE YEAR COMPARISON

	DEBT SERVICE FUND			CAPITAL PROJECTS FUND		
	ACTUAL 2000-01	PROJECTED 2001-02	BUDGET 2002-03	ACTUAL 2000-01	PROJECTED 2001-02	BUDGET 2002-03
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	$ -	$ -	$ 493,301	$ -	$ -	$ -
Less: Uncollected Delinquent Taxes-Levy Ye	-	-	345	-	-	-
Less: Credits To Taxpayers	-	-	21,230	-	-	-
Net Current Property Taxes	-	-	471,726	-	-	-
Delinquent Property Tax Revenue	-	-	345	-	-	-
Other County Taxes	-	-	25,547	718,162	785,000	785,000
Intergovernmental	317,485	304,010	330,321	120,370	401,767	22,720
Use of Money & Property	-	-	-	91,172	33,128	20,595
Miscellaneous	-	-	-	4,019	5,500	105,500
Subtotal Revenues	317,485	304,010	827,939	933,723	1,225,395	933,815
Other Financing Sources:						
Operating Transfers In	-	-	-	4,660,729	3,988,912	3,922,527
Proceeds of Fixed Asset Sales	-	-	-	150	490	-
Total Revenues & Other Sources	317,485	304,010	827,939	5,594,602	5,214,797	4,856,342
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Debt Service	592,485	594,010	1,112,753	-	-	-
Capital Projects	-	-	-	3,308,963	8,340,348	8,395,404
Subtotal Expenditures	592,485	594,010	1,112,753	3,308,963	8,340,348	8,395,404
Other Financing Uses:						
Operating Transfers Out	-	-	-	1,021,283	1,232,749	1,103,595
Total Expenditures & Other Uses	592,485	594,010	1,112,753	4,330,246	9,573,097	9,498,999
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(275,000)	(290,000)	(284,814)	1,264,356	(4,358,300)	(4,642,657)
Beginning Fund Balance - July 1,	$ 5,963,836	$ 6,588,836	$ 5,398,836	$ 7,743,389	$ 9,007,746	$ 4,649,446
Ending Fund Balance - June 30,	$ 5,688,836	$ 5,398,836	$ 5,114,022	$ 9,007,746	$ 4,649,446	$ 6,789

APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT

(excluding transfers and non-budgeted funds)

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
ADMINISTRATION	$ 198,225	$ 227,070	$ 259,769	$ 303,138	33.5%
General Administration	198,225	227,070	259,769	303,138	33.5%
ATTORNEY	$ 2,035,801	$ 2,158,516	$ 1,863,246	$ 1,950,626	-9.6%
County Attorney Administration	212,933	219,134	219,301	231,055	5.4%
Criminal Prosecution	1,354,197	1,419,435	1,390,240	1,458,680	2.8%
Child Support	240,383	273,424	-	-	-100.0%
Corporation Counsel/Civil	228,288	246,523	253,705	260,891	5.8%
AUDITOR	$ 1,068,533	$ 1,043,252	$ 1,056,685	$ 1,070,392	2.6%
Auditor Administration	127,608	133,524	132,858	138,058	3.4%
Elections	491,839	435,453	444,315	421,675	-3.2%
Business Finance	244,817	251,167	260,312	269,902	7.5%
Taxation	204,269	223,108	219,200	240,757	7.9%
CAPITAL IMPROVEMENTS	$ 3,046,675	$ 8,276,215	$ 7,501,505	$ 7,432,292	-10.2%
General Capital Improvements	3,046,675	8,276,215	7,501,505	7,432,292	-10.2%
COMMUNITY SERVICES	$ 6,044,423	$ 6,762,312	$ 6,868,772	$ 7,289,432	7.8%
Community Services Administration	87,627	92,566	91,853	99,402	7.4%
General Relief	652,371	747,641	705,682	741,277	-0.9%
Veteran Services	83,366	110,004	111,371	124,589	13.3%
Chemical Dep & Other Services	215,354	180,762	283,409	288,986	59.9%
MH-DD Services	5,005,705	5,631,339	5,676,457	6,035,178	7.2%
CONSERVATION (net of golf course)	$ 2,369,968	$ 2,522,176	$ 3,104,288	$ 3,284,802	30.2%
Conservation Administration	299,000	305,656	295,126	298,786	-2.2%
Parks & Recreation	1,651,584	1,760,050	1,789,118	1,823,220	3.6%
Conservation Capital Projects	262,288	288,000	838,843	963,112	234.4%
Wapsi River Environmental Center	157,096	168,470	181,201	199,684	18.5%
DEBT SERVICES	$ 592,485	$ 594,010	$ 594,010	$ 1,112,753	87.3%
Bond Debt Amortization	592,485	594,010	594,010	1,112,753	87.3%
FACILITY & SUPPORT SERVICES	$ 1,317,085	$ 1,353,210	$ 1,661,328	$ 2,012,531	48.7%
FSS Administration	127,790	125,989	143,069	154,248	22.4%
Maint of Buildings & Grounds	883,478	902,579	866,432	898,682	-0.4%
Custodial Services	305,817	324,642	317,667	347,582	
Support Services	-	-	334,160	612,019	7.1%

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
HEALTH DEPARTMENT	$ 3,026,924	$ 3,365,571	$ 3,398,226	$ 3,552,002	5.5%
Medical Examiner	165,384	121,625	167,480	168,322	38.4%
Jail Inmate Health	344,629	370,843	381,051	380,264	2.5%
Emergency Medical Services	55,782	61,347	61,279	63,469	3.5%
Monitor Health Status	265,927	296,081	308,619	328,680	11.0%
Diagnose/Investigate	430,658	476,672	488,379	510,931	7.2%
Evaluate	92,259	103,173	102,534	110,389	7.0%
Develop Policies	19,071	18,905	19,537	20,276	7.3%
Enforce Laws/Regulations	403,321	446,487	366,916	429,103	-3.9%
Research	18,968	20,170	14,654	19,249	-4.6%
Link People to Services	821,429	926,949	957,284	1,002,105	8.1%
Assure Workforce	115,515	127,774	132,632	137,966	8.0%
Inform/Educate/Empower	90,222	107,295	100,782	98,873	-7.8%
Mobilize Community	203,759	288,250	297,079	282,375	-2.0%
HUMAN SERVICES	$ 132,944	$ 191,647	$ 120,033	$ 183,016	-4.5%
Administrative Support	54,073	69,227	8,783	67,416	-2.6%
Case Management	78,871	122,420	111,250	115,600	-5.6%
INFORMATION TECHNOLOGY	$ 1,470,785	$ 1,701,504	$ 1,355,063	$ 1,041,205	-38.8%
Administration	153,980	132,022	133,320	98,867	-25.1%
Information Processing	790,068	973,400	966,218	942,338	-3.2%
Support Services	526,737	596,082	255,525	-	-100.0%
JUVENILE COURT SERVICES	$ 518,654	$ 588,196	$ 630,059	$ 884,523	50.4%
Juvenile Detention Center	518,654	588,196	630,059	884,523	50.4%
NON-DEPARTMENTAL	$ 2,122,769	$ 2,174,969	$ 1,874,029	$ 2,159,172	-0.7%
Non-Departmental	491,714	790,100	620,371	880,831	11.5%
Court Support Costs	86,454	145,066	140,628	145,238	0.1%
Other Law Enforcement Costs	192,116	140,000	86,564	89,160	-36.3%
Flood Emergency Costs	51,064	-	-	-	
Risk Management Program	781,044	633,608	689,271	706,748	11.5%
Hotel/Motel Unit	76,042	44,000	40,000	40,000	-9.1%
JTPA Quality Jobs Program	77,215	215,695	215,695	215,695	0.0%
MH-DD Contingency	305,699	126,000	1,000	1,000	-99.2%
Jail Alternatives	61,421	80,500	80,500	80,500	0.0%
HUMAN RESOURCES	$ 263,613	$ 334,065	$ 307,985	$ 363,042	8.7%
Human Resource Management	263,613	334,065	307,985	363,042	8.7%

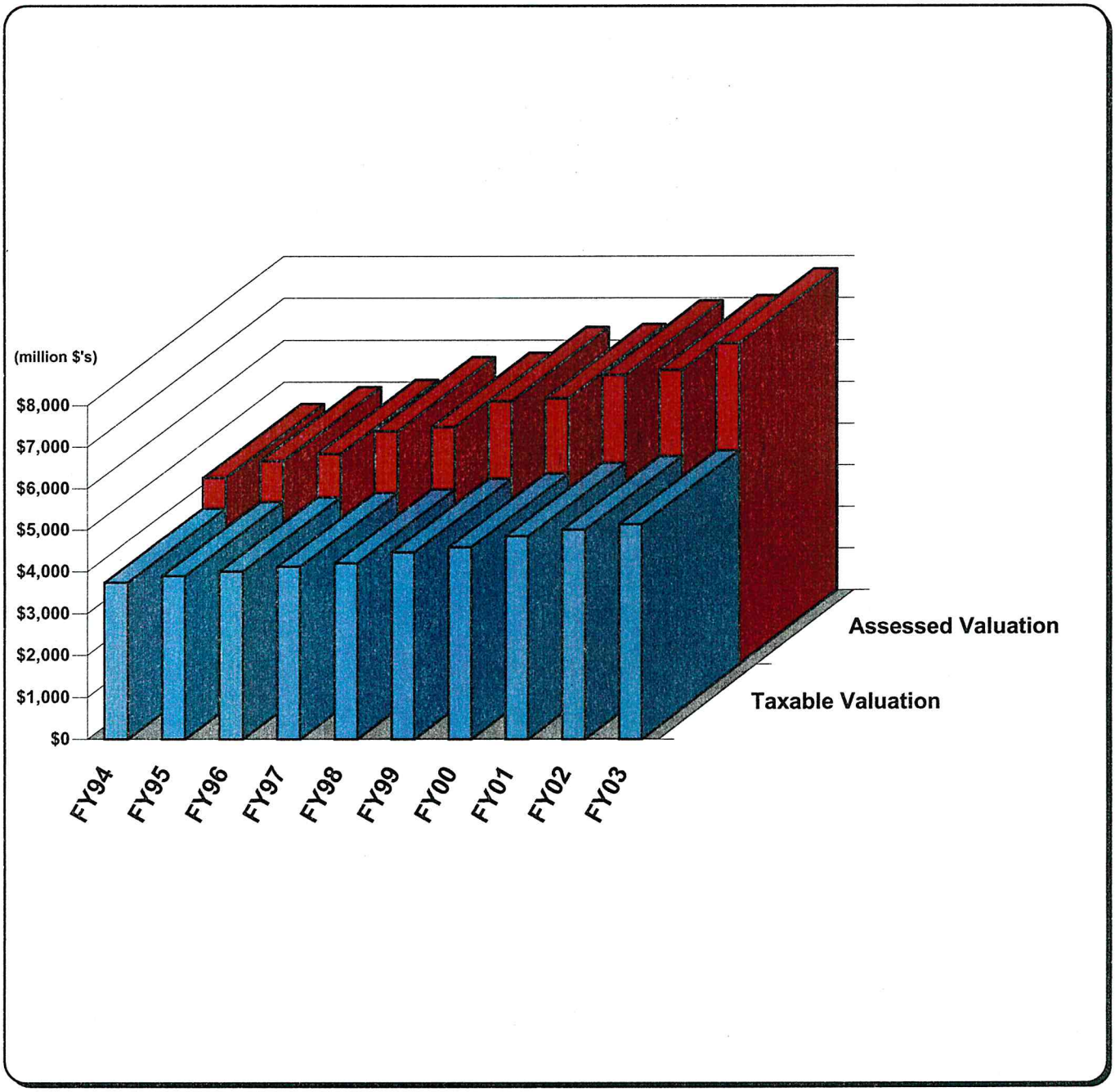
	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
PLANNING & DEVELOPMENT	$ 206,507	$ 306,619	$ 298,065	$ 262,811	-14.3%
P & D Administration	76,950	91,167	86,665	89,726	-1.6%
Code Enforcement	128,628	149,977	145,950	157,635	5.1%
Tax Deed Properties	929	65,475	65,450	15,450	-76.4%
RECORDER	$ 544,551	$ 584,581	$ 584,091	$ 618,867	5.9%
Recorder Administration	114,191	114,291	114,587	120,121	5.1%
Public Records	316,497	345,536	345,086	366,686	6.1%
Vital Records	113,863	124,754	124,418	132,060	5.9%
SECONDARY ROADS	$ 4,060,401	$ 4,395,100	$ 4,395,100	$ 4,279,000	-2.6%
Administration	160,103	163,600	163,600	165,000	0.9%
Engineering	312,949	310,000	310,000	324,000	4.5%
Bridges & Culverts	78,058	102,000	102,000	102,000	0.0%
Roads	1,195,974	1,252,000	1,252,000	1,092,000	-12.8%
Snow & Ice Control	248,623	216,000	216,000	236,000	9.3%
Traffic Controls	119,334	146,000	146,000	146,000	0.0%
Road Clearing	80,319	95,000	95,000	95,000	0.0%
New Equipment	306,796	350,000	350,000	232,000	-33.7%
Equipment Operations	636,142	577,500	577,500	670,000	16.0%
Tools, Materials & Supplies	47,579	53,000	53,000	52,000	-1.9%
Real Estate & Buildings	54,899	30,000	30,000	30,000	0.0%
Roadway Construction	819,625	1,100,000	1,100,000	1,135,000	3.2%
SHERIFF	$ 8,341,610	$ 9,048,940	$ 9,050,787	$ 9,591,363	6.0%
Sheriff Administration	179,532	224,310	183,279	231,025	3.0%
Patrol	1,812,884	1,843,596	1,898,540	1,986,119	7.7%
Jail/Prisoner Transportation	3,971,595	4,575,935	4,555,313	4,770,310	4.2%
Civil Deputies	256,359	267,399	265,198	278,908	4.3%
Communications/Records	932,788	961,623	994,949	1,103,228	14.7%
Investigations	653,376	625,722	586,445	632,903	1.1%
Bailiffs/Courthouse Security	338,931	338,281	363,311	378,094	11.8%
Civil-Clerical	196,145	212,074	203,752	210,776	-0.6%
SUPERVISORS	$ 217,519	$ 231,906	$ 234,009	$ 246,877	6.5%
Supervisors, Board of	217,519	231,906	234,009	246,877	6.5%
TREASURER	$ 1,327,957	$ 1,424,977	$ 1,384,264	$ 1,418,154	-0.5%
Treasurer Administration	131,098	146,217	144,508	150,824	3.2%
Tax Administration	323,908	342,134	343,103	357,178	4.4%
Motor Vehicle Registration-CH	366,566	386,784	386,344	407,225	5.3%
County General Store	252,638	293,069	251,253	232,842	-20.6%
Accounting/Finance	253,747	256,773	259,056	270,085	5.2%

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
AUTHORIZED AGENCIES:					
BI-STATE REGIONAL COMMISSION	$ 55,462	$ 57,126	$ 57,126	$ 60,409	5.7%
Regional Planning/Technical Assistanc	55,462	57,126	57,126	60,409	5.7%
BUFFALO AMBULANCE	$ 32,650	$ 16,325	$ 32,650	$ 32,650	100.0%
Buffalo-Emergency Care & Transfer	32,650	16,325	32,650	32,650	100.0%
CENTER FOR ALCOHOL/DRUG SERV	$ 264,390	$ 272,090	$ 272,090	$ 279,052	2.6%
Outpatient Services	40,000	40,000	40,000	40,000	0.0%
Residential Services	224,390	232,090	232,090	239,052	3.0%
CENTER FOR ACTIVE SENIORS	$ 200,661	$ 204,691	$ 204,691	$ 209,316	2.3%
Outreach to Older Persons	89,052	91,723	91,723	94,475	3.0%
Transportation for Older Persons	36,652	37,751	37,751	38,649	2.4%
Day Care for Older Persons	14,286	14,286	14,286	14,286	0.0%
Volunteer Services for Older Person	32,240	32,500	32,500	33,475	3.0%
Leisure Services for Older Persons	18,297	18,297	18,297	18,297	0.0%
Other Programs	10,134	10,134	10,134	10,134	0.0%
COMMUNITY HEALTH CARE	$ 291,021	$ 291,021	$ 291,021	$ 291,021	0.0%
Health Services-Comm Services	238,075	238,075	238,075	238,075	0.0%
Health Services-Other	52,946	52,946	52,946	52,946	0.0%
EMERGENCY MANAGEMENT AGENC	$ 25,357	$ 25,357	$ 25,357	$ 25,357	0.0%
Emergency Preparedness	25,357	25,357	25,357	25,357	0.0%
DURANT AMBULANCE	$ 10,300	$ 20,000	$ 20,000	$ 20,000	0.0%
Durant-Emergency Care & Transfer	10,300	20,000	20,000	20,000	0.0%
GENESIS VISITING NURSE	$ 621,318	$ 592,995	$ 614,281	$ 614,281	3.6%
Public Health Nursing	212,079	198,970	221,157	221,157	11.2%
Home Support Services	397,957	382,743	390,759	390,759	2.1%
Other Programs	11,282	11,282	2,365	2,365	-79.0%
HANDICAPPED DEVELOPMENT CENT	$ 2,399,866	$ 2,666,998	$ 2,676,613	$ 2,771,567	3.9%
Residential Program	1,119,029	1,292,135	1,326,179	1,361,846	5.4%
Vocational Services	970,811	983,259	958,830	1,054,721	7.3%
Developmental Services	310,026	391,604	391,604	355,000	-9.3%
HUMANE SOCIETY	$ 25,803	$ 26,319	$ 26,319	$ 26,319	0.0%
Animal Shelter	25,803	26,319	26,319	26,319	0.0%
LECLAIRE AMBULANCE	$ 27,044	$ -	$ -	$ -	
LeClaire-Emergency Care & Transfer	27,044	-	-	-	

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
COUNTY LIBRARY	$ 329,258	$ 352,100	$ 352,100	$ 364,290	3.5%
Library Resources & Services	329,258	352,100	352,100	364,290	3.5%
MEDIC E.M.S.	$ 30,000	$ 100,000	$ 100,000	$ -	-100.0%
Emergency Medical Services	30,000	100,000	100,000	-	-100.0%
MISSISSIPPI VALLEY FAIR	$ 25,000	$ -	$ -	$ -	
Fairgrounds	25,000	-	-	-	
QC CONVENTION/VISITORS BUREAU	$ 65,000	$ 67,000	$ 67,000	$ 68,742	2.6%
Regional Tourism Development	65,000	67,000	67,000	68,742	2.6%
QC DEVELOPMENT GROUP	$ 33,743	$ 35,092	$ 35,092	$ 35,092	0.0%
Regional Economic Development	33,743	35,092	35,092	35,092	0.0%
SCOTT SOIL CONSERVATION	$ 29,750	$ -	$ -	$ -	
Conservation Matching Fund	29,750	-	-	-	
VERA FRENCH CMHC	$ 3,836,717	$ 4,027,549	$ 4,141,089	$ 4,174,566	3.7%
Outpatient Services	981,105	1,020,349	1,020,349	1,305,163	27.9%
Community Support Services	336,322	349,775	349,775	392,198	12.1%
Community Services	51,764	53,835	53,835	55,988	4.0%
Case Management	547,219	575,756	659,921	693,398	20.4%
Inpatient Services	62,733	65,242	65,242	67,852	4.0%
Residential	1,450,413	1,553,430	1,553,430	1,101,809	-29.1%
Day Treatment Services	276,601	273,380	266,755	266,755	-2.4%
Case Monitoring	130,560	135,782	135,782	135,782	0.0%
Employment Services	-	-	36,000	155,621	
WHEATLAND AMBULANCE	$ 2,800	$ -	$ -	$ -	
Emergency Care & Transfer	2,800	-	-	-	
TOTAL ALL DEPTS/AGENCIES	$ 47,213,569	$ 56,039,499	$ 55,456,743	$ 58,028,660	3.5%

TAXABLE VALUATIONS vs 100% ASSESSMENTS

TEN YEAR COMPARISON (in million $'s)



Currently due to a State applied rollback to residential property, taxable values are only 51.7% of the County's fully assessed residential property values.

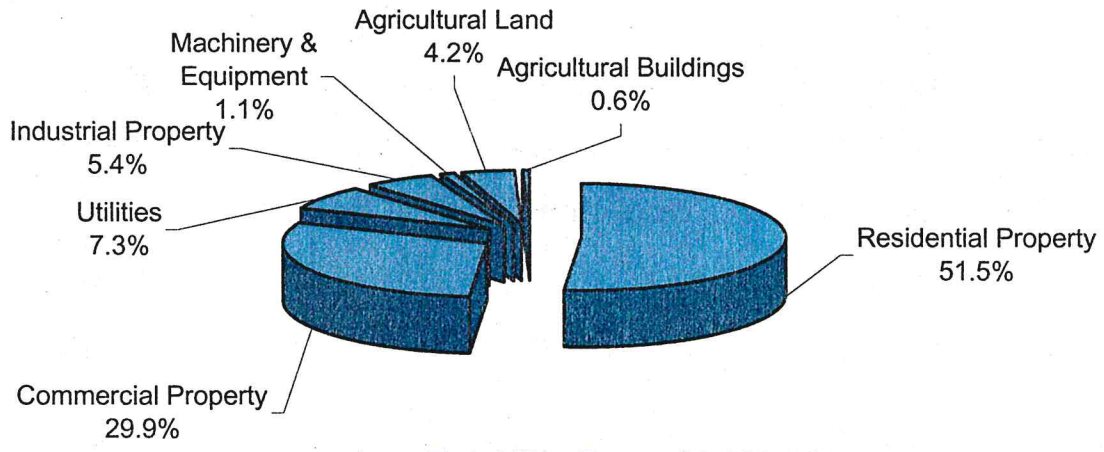
ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY
TEN FISCAL YEAR COMPARISON

Fiscal Year	----- Real Property ----- Taxable Value	Assessed Value	----- Personal Property ----- Taxable Value	Assessed Value
1993-94	3,126,108,587	3,871,989,604	232,739,566	232,739,566
1994-95	3,309,530,239	4,295,968,674	252,058,644	252,058,644
1995-96	3,384,478,122	4,419,320,298	258,921,872	258,921,872
1996-97	3,502,340,089	4,982,800,925	270,794,085	270,794,085
1997-98	3,593,077,609	5,094,524,701	267,715,978	267,715,978
1998-99	3,807,731,607	5,668,739,100	255,956,108	255,956,108
1999-00	3,972,859,733	5,777,153,288	244,123,480	244,123,480
2000-01	4,283,599,697	6,382,142,701	190,103,913	190,103,913
2001-02	4,494,546,377	6,542,552,088	128,389,476	128,389,476
2002-03	4,697,380,131	7,262,052,360	55,912,460	55,912,460

---------- Utilities ----------		---------- Total ----------		Ratio Taxable to Assessed	Tax Increment Financing District
Taxable Value	Assessed Value	Taxable Value	Assessed Value	Value	Values
374,417,177	374,417,177	3,733,265,330	4,479,146,347	83.3%	81,587,153
332,671,409	332,671,409	3,894,260,292	4,880,698,727	79.8%	62,253,911
360,586,917	372,882,986	4,003,986,911	5,051,125,156	79.3%	81,615,161
343,109,441	343,726,116	4,116,243,615	5,597,321,126	73.5%	117,883,768
332,821,148	332,821,148	4,193,614,735	5,695,061,827	73.6%	94,850,981
390,444,779	390,533,049	4,454,132,494	6,315,228,257	70.5%	116,708,030
360,261,226	360,261,226	4,577,244,439	6,381,537,994	71.7%	175,894,540
367,488,907	367,528,097	4,841,192,517	6,939,774,711	69.8%	207,991,891
373,127,833	373,127,833	4,996,063,686	7,044,069,397	70.9%	218,666,744
376,312,988	376,928,465	5,129,605,579	7,694,893,285	66.7%	226,164,092

TAXABLE VALUATION BY CLASS OF PROPERTY

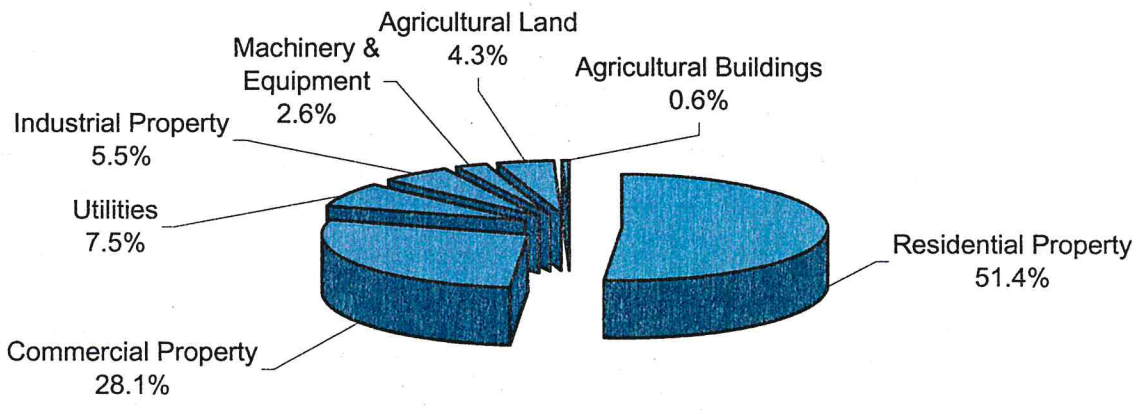
FY03 TAXABLE VALUATION



Total Tax Base: $5,129,605,579

Residential property valuations represent over half of the County's tax base. Residential valuations would represent 66%, however, the State mandated rollback percentage shifts the tax burden to other classes. Also, machinery & equipment is being phased out.

FY02 TAXABLE VALUATION



Total Tax Base: $4,996,063,686

TAXABLE PROPERTY VALUATION COMPARISON

	January 1,2000 For FY02	% of Total	January 1,2001 For FY03	% of Total	Amount Change	% Change
COUNTY-WIDE						
Residential Property	2,568,239,439	51.4%	2,642,744,717	51.5%	74,505,278	2.9%
Commercial Property	1,402,894,487	28.1%	1,532,633,902	29.9%	129,739,415	9.2%
Utilities	373,127,833	7.5%	376,312,988	7.3%	3,185,155	0.9%
Industrial Property	276,725,493	5.5%	274,967,465	5.4%	(1,758,028)	-0.6%
Machinery & Equipment	128,389,476	2.6%	55,912,460	1.1%	(72,477,016)	-56.5%
Agricultural Land	215,095,796	4.3%	215,927,885	4.2%	832,089	0.4%
Agricultural Buildings	31,591,162	0.6%	31,106,162	0.6%	(485,000)	-1.5%
Total	4,996,063,686	100.0%	5,129,605,579	100.0%	133,541,893	2.7%
UNINCORPORATED AREAS						
Residential Property	312,087,733	49.2%	327,406,108	49.9%	15,318,375	4.9%
Commercial Property	36,200,573	5.7%	41,026,406	6.3%	4,825,833	13.3%
Utilities	73,646,831	11.6%	74,068,275	11.3%	421,444	0.6%
Industrial Property	1,793,364	0.3%	1,981,070	0.3%	187,706	10.5%
Machinery & Equipment	105,588	0.0%	41,243	0.0%	(64,345)	-60.9%
Agricultural Land	182,367,443	28.7%	182,270,873	27.8%	(96,570)	-0.1%
Agricultural Buildings	28,715,707	4.5%	28,705,591	4.4%	(10,116)	0.0%
Total	634,917,239	100.0%	655,499,566	100.0%	20,582,327	3.2%
Property in Cities	4,361,146,447	87.3%	4,474,106,013	87.2%	112,959,566	2.6%
Property in Rural Areas	634,917,239	12.7%	655,499,566	12.8%	20,582,327	3.2%
Total	4,996,063,686	100.0%	5,129,605,579	100.0%	133,541,893	2.7%

EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE:	January 1,2000 For FY02	January 1,2001 For FY03	Amount Change	% Change
Tax Increment Financing District Values	218,666,744	226,164,092	7,497,348	3.4%
Military Exemptions	20,348,469	20,256,529	(91,940)	-0.5%
Utilities/Railroads Rollback Amount	0	29,689	29,689	
Ag Land/Buildings Rollback Amount	0	0	0	
Commercial Rollback Amount	0	37,836,435	37,836,435	
Residential Rollback Amount	2,027,657,242	2,506,579,265	478,922,023	23.6%
Total Rollback Loss	2,027,657,242	2,544,445,389	516,788,147	25.5%
Total Excluded Values	2,266,672,455	2,790,866,010	524,193,555	23.1%
Percent of Tax Base Excluded	**31.2%**	**35.2%**		

PROPERTY TAX LEVY COMPARISON
ALL FUNDS

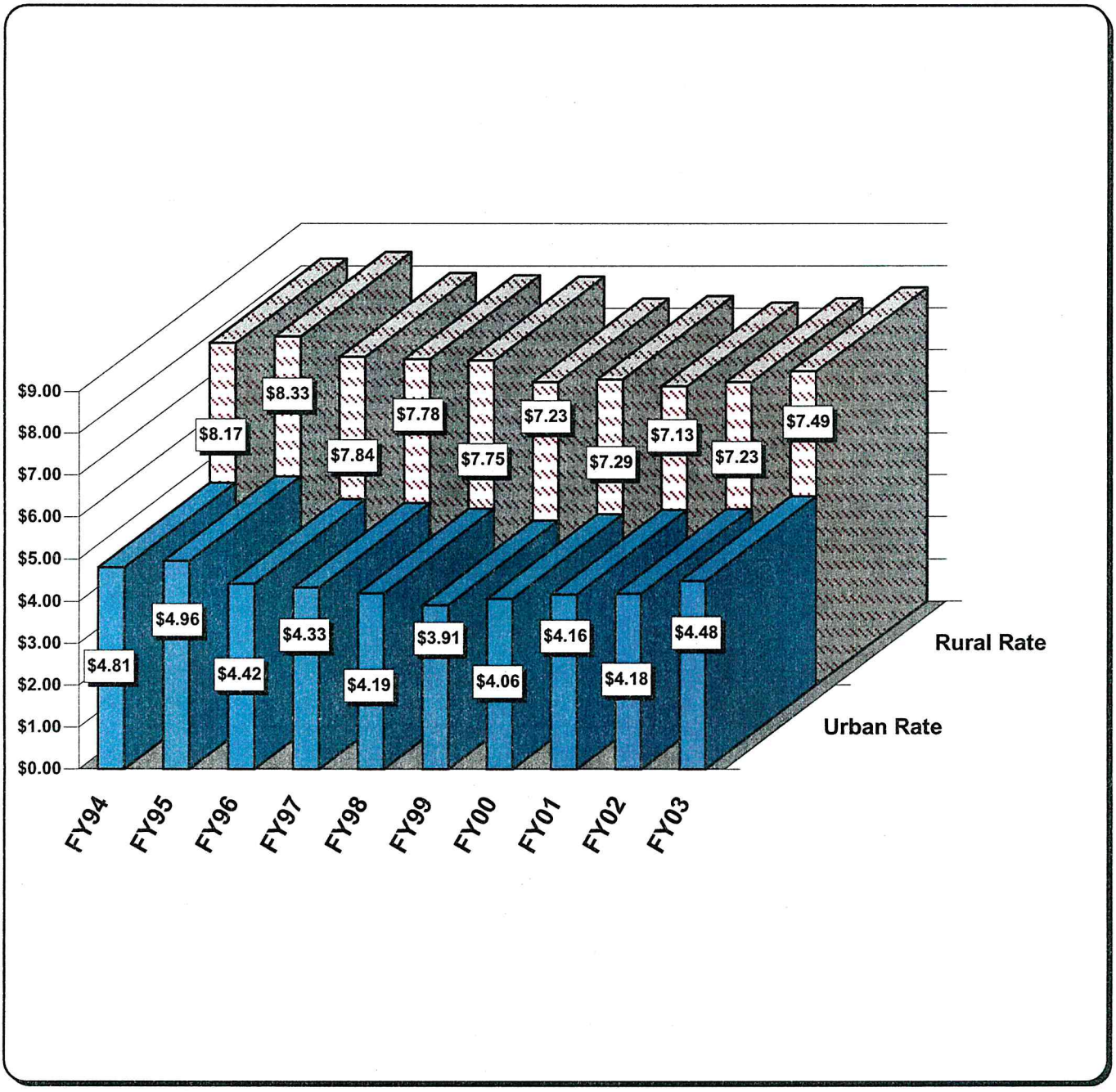
	----- 2000-01 Budget -----		----- 2001-02 Budget -----		
	Levy Amount	Levy Rate Per $1,000 Taxable Valuation	Levy Amount	Levy Rate Per $1,000 Taxable Valuation	Levy Amount % Incr -Decr
General Fund	$ 16,782,259	$ 3.52077	$ 18,294,441	$ 3.73882	9.0%
Special Revenue Fund					
MH-DD	3,156,138	0.66213	3,155,515	0.64489	0.0%
Debt Service Fund	-	-	493,301	0.09696	
Total County-Wide Levy	$ 19,938,397	$ 4.18290 (1)	$ 21,943,257	$ 4.48067 (1)	10.1%
Special Revenue Fund (rural only)					
Rural Services Basic	1,865,863	3.05184 (2)	1,902,678	3.01121 (2)	2.0%
Total Gross Levy	$ 21,804,260	$ 7.23474	$ 23,845,935	$ 7.49188	9.4%
Less State Replacement Credits Against Levied Taxes	980,636		1,132,590		15.5%
Total Net Levy	$ 20,823,624	$ 7.23474 (3)	$ 22,713,345	$ 7.49188 (3)	9.1%

(1) Corporate rate levied against property in incorporated areas (cities)

(2) Levied in the unincoporated areas only for Secondary Roads and for participation in the County Library System

(3) Rural rate levied against property in unincorporated areas (townships)

TEN YEAR LEVY RATE COMPARISON



Even with the levy increasing due to the voter approved River Renaissance Vision Iowa bonds and due to reduced interest income as a result of the lowest interest rates in recent history, the urban county levy rate is 7% *lower* than ten years ago while the rural levy rate is 8% *lower.*

TAX LEVIES AND LEVY RATES
10 YEAR HISTORICAL COMPARISON

Fiscal Year	Gross Tax Levy [1]	Urban Levy Rate [2]	Rural Levy Rate [3]
1993-94	19,404,839	4.81460	8.17427
1994-95	20,822,219	4.96037	8.32859
1995-96	19,260,096	4.42243	7.83861
1996-97	19,421,520	4.32655	7.78103
1997-98	19,242,218	4.19239	7.74642
1998-99	19,163,522	3.91472	7.23492
1999-00	20,346,984	4.05869	7.29139
2000-01	20,877,375	4.15929	7.13428
2001-02	21,804,260	4.18290	7.23474
2002-03	23,845,935	4.48067	7.49188

[1] Includes State replacement credits against levies taxes

[2] Urban levy rate per $1,000 taxable valuation levied against property in incorporated areas (cities)

[3] Rural levy rate per $1,000 taxable valuation levied against property in unincoporated areas (townships)

GENERAL FUND

The General Fund for the County of Scott accounts for all transactions of the County which pertain to the general administration and services traditionally provided to its citizens except those specifically accounted for elsewhere. Services within the General Fund include law enforcement services, legal services, emergency services, juvenile court justice services, physical health services, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services and various interprogram services such as policy and administration, central services and risk management services.

The General Fund is also the primary source of appropriations to fund costs of providing these services. Consequently, considerable importance is placed, upon the fund's financial condition. The Board of Supervisors and staff's objective is to maintain an acceptable level of service for the County's citizens within the limitations of revenue sources that are available to support these activities.

An objective of maintaining the General Fund as a self-funding entity, revenues and/or available balances must be provided to support expense levels during the entire fiscal year. Consequently, the fund balance or working balance is estimated or projected at a level sufficient to fund the first three months of a new fiscal year prior to the receipt of property tax revenues in October. (In Iowa property taxes are paid in two installments due September 30th and March 31st.) The revenue sources over the past several years have been directed toward this goal in order to avoid interim financing. The following is a ten-year history of the changes in the unrestricted, unreserved General Fund balance:

Fiscal Year	June 30 Fund Balance
1993-94	**2,647,080**
1994-95	**3,411,137**
1995-96	**4,464,226**
1996-97	**6,776,196**
1997-98	**6,971,767**
1998-99	**8,401,174**
1999-00	**5,755,164**
2000-01	**5,373,104**
2001-02 (Projected)	**4,420,231**
2002-03 (Projected)	**2,714,141**

The Scott County Board of Supervisors has adopted a set of financial management policies. As a part of these financial management policies a *minimum* year-end fund balance for the General Fund was identified as 15% of annual operating expenses. The unrestricted, unreserved General Fund projected June 30, 2003 balance is projected to be below this minimum (8.3%) due to an economic emergency use of fund balance to partially offset substantially lower interest income due to historic low interest rates. In

addition, the County plans to advance $425,000 to the Capital Fund to continue with its space utilization master plan implementation in the Courthouse and the Bi-Centennial Building. The County may halt further implementation of this plan following the completion of the Bi-Centennial Building in FY03 until gaming revenues (which are all devoted to the Capital Fund) accumulate and allow repayment to the General Fund of any advance made in FY03. Also, the General Fund Balance will grow back to its 15% minimum balance during this halt in the multi-year master plan project.

In recent years the Board of Supervisors has taken an aggressive stance creating reserves for various expenditures such as vehicle replacements, electronic equipment replacements, capital improvements and for risk management costs. These reserves allow for stable annual, levied transfer amounts as opposed to requiring highly fluctuating levy rates. Also, General Fund balances that exceed the minimum reserve requirement are considered for capital project funding. That is the reason behind the planned General Fund balance reductions in recent years. Operating transfers to the Capital Projects Fund are planned to support the space utilization master plan in moving administrative offices from the Courthouse to the Bicentennial Building to make room for additional judges, as well as for the planned expansion of the County's juvenile detention center.

The addition of the 1% Local Option Sales Tax in fiscal year 1989-90 as approved by County referendum has greatly enhanced the diversity of the revenue base for the General Fund. The local option sales tax revenue represents 11% of total revenues to the General Fund in FY03. **All estimated local option tax revenues are used to reduce the General Fund property tax requirement for the ensuing fiscal year.**

The Iowa State Legislature created a new Special Revenue Fund to account for all mental health developmentally disabled (MH-DD) expenditures and revenues as mandated by Iowa law. In the past MH-DD expenditures had increased steadily to the point where these uncontrollable State mandated expenditures accounted for almost a third of the County's General Fund operating expenses. However, in 1996 the State Legislature authorized legislation that required the State to begin to participate in a higher level in the funding of these mental health costs. In addition the State limited future growth of MH-DD expenditures that counties could legally expend over the previous year. This State action not only reduced property tax requirements by Iowa counties it also greatly reduced the funding and expenditure requirements of the General Fund below previous years' requirements. An unintended consequence of this State action, however, is a possible reduction in direct services to clients when State revenues are down which is the situation in Iowa as in other states across the nation.

Budgeted expenditures (net of transfers) within the General Fund increased 4.1% for FY03 over FY02. Court Services is increasing in due to the anticipated costs of increased staffing at the Juvenile Detention Center when its renovation/expansion project is done at the end of calendar year 2002. These increased costs will be covered in the early years by revenues received from outside organizations housing juveniles in the County's expanded center.

The Social Services Area is increasing 6.9% due to increased rent and utility assistance levels approved for general relief recipients. The State/Local Government Services Area is decreasing 1.4% due to the smaller number of general and special elections planned for FY03. All other service areas are increasing nominal, inflationary amounts.

The General Fund is comprised of two levying funds - the General Basic Fund and the General Supplemental Fund. The General Basic Fund has a $3.50 rate per $1,000 taxable valuation limitation. The General Supplemental Fund is for specific services and expenditures as outlined in Section 331.424 of the Code of Iowa and include such services as elections, court services, and risk management service (see Financial Management Policies in the Supplemental Information section of this budget document for a complete listing). Current law requires counties to levy the General Basic Fund maximum levy prior to utilizing the General Supplemental Fund levy. The FY03 General Basic levy rate is at the $3.50 limit with the General Supplemental Fund at a $0.23882 levy rate amount.

The General Supplemental Fund levy is only slightly used at this time due to the new Special Revenue Fund created by Iowa law for MH-DD revenues and expenditures. Also it is noted that as the County reaches the $3.50 General Basic Fund rate limit election costs, court services costs and risk management expenditures could all be levied under the General Supplemental Fund levy which has no levy rate limitation under Iowa law. Thus, the Board of Supervisors continues to have considerable latitude in the determination of an expense level to fund the services to be provided to its citizens. Future economic conditions and the growth of non-tax revenues will also play a part in future required tax levy levels.

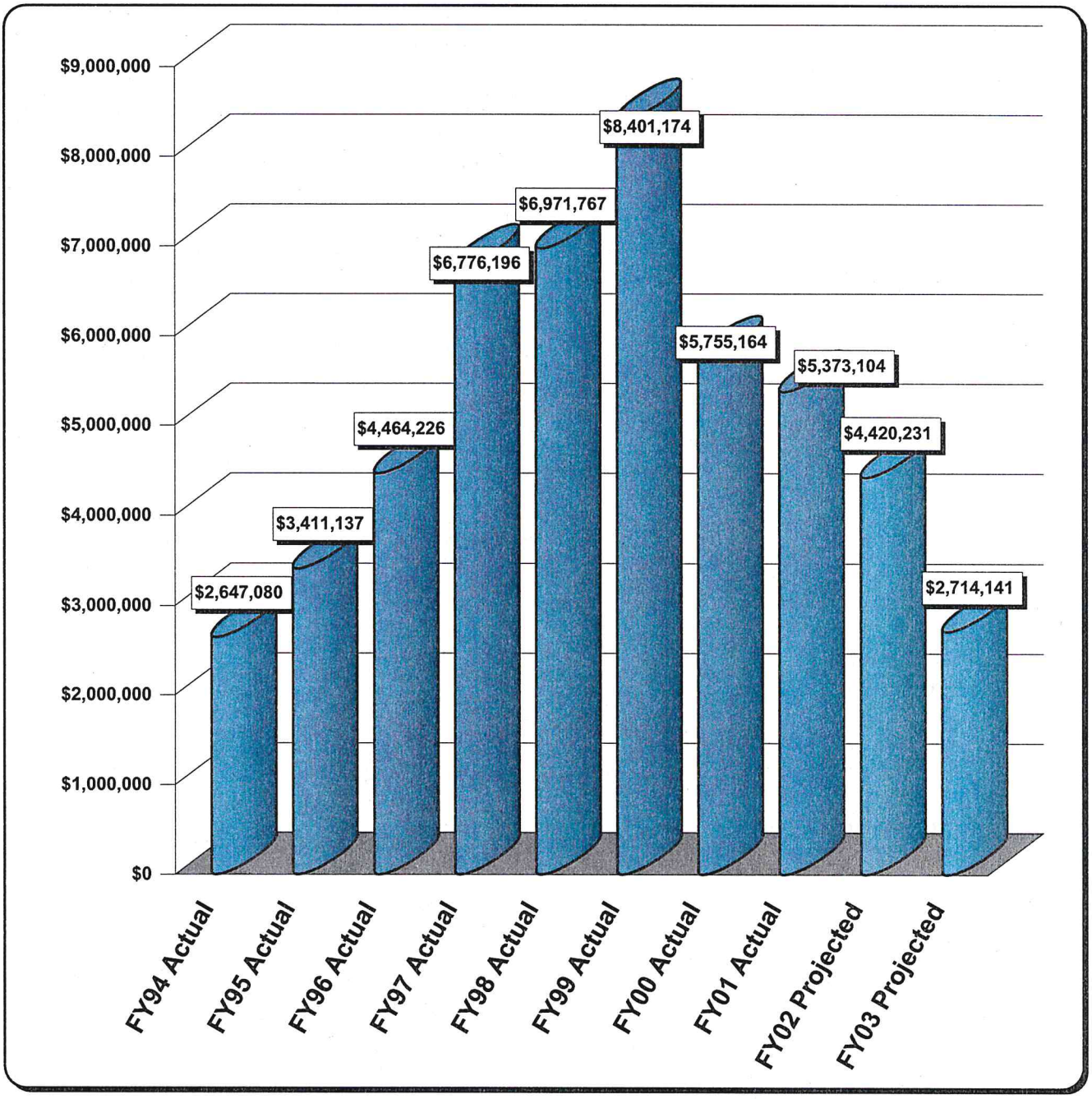
Scott County

General Fund Total
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Beginning balance, July 1	$ 7,416,391	$ 8,036,985	$ 6,916,925	$ 5,903,799	-26.5%
Revenues	33,498,665	34,109,427	34,218,817	35,309,337	3.5%
Funds available	40,915,056	42,146,412	41,135,742	41,213,136	-2.2%
Expenditures	33,998,131	35,159,427	35,231,943	37,075,681	5.5%
Ending Balance, June 30	$ 6,916,925	$ 6,986,985	$ 5,903,799	$ 4,137,455	-40.8%
Less:					
Amount reserved for advance to Golf Course Enterprise Fund				1,423,314	
Unreserved/Undesignated Ending Balance				$ 2,714,141	

GENERAL FUND UNRESERVED ENDING FUND BALANCE

TEN YEAR COMPARISON



The recommended FY03 General Fund Unreserved ending fund balance is being reduced to support one-time capital projects. The remaining $2,714,141 represents 8.3%* of General Fund budgeted expenditures and operating transfers. The Board's Financial Management Policy requires a 15% minimum General Fund balance. The economic downturn in interest rates has neccessitated additional use of fund balance.

*13.9% including the Master Plan and Golf Course funding advances

PROPOSED FY03 ONE-TIME USES OF UNRESERVED/UNDESIGNATED GENERAL FUND BALANCE

FY03 Projected *Beginning* Unreserved/Undesignated General Fund Balance		$ 4,420,231
Less Proposed One-Time Uses:		
Law Enforcement Records Management System	300,000	
Phase Two Jail Study	140,000	
Brady Street Stadium improvements	40,000	
First Tee of the Quad Cities project	65,000	
Soil Contamination Cleanup	31,000	
Property Acquisition	25,000	
Jail Kitchen Expansion	63,000	
Increase to Conservation CIP Funding	91,500	
Master Plan Funding Advance	425,000	
Partial offset of Interest Income Loss due to low rates	585,844	
Total One-Time Uses		1,766,344
Add repayments of reserved notes receivables from small towns for 800 MHz radio system implementation		60,254
FY03 Projected *Ending* Unreserved/Undesignated General Fund Balance		$ 2,714,141
Percent Of Budgeted General Fund Expenditures and Operating Transfers		8.3%
Percent including Master Plan Funding Advance and Reserve for Advance to Golf Course Enterprise Fund*		13.9%

**The Golf Course Enterprise Fund has proven itself as a successful enterprise and will begin making payments to the General Fund in FY13.*

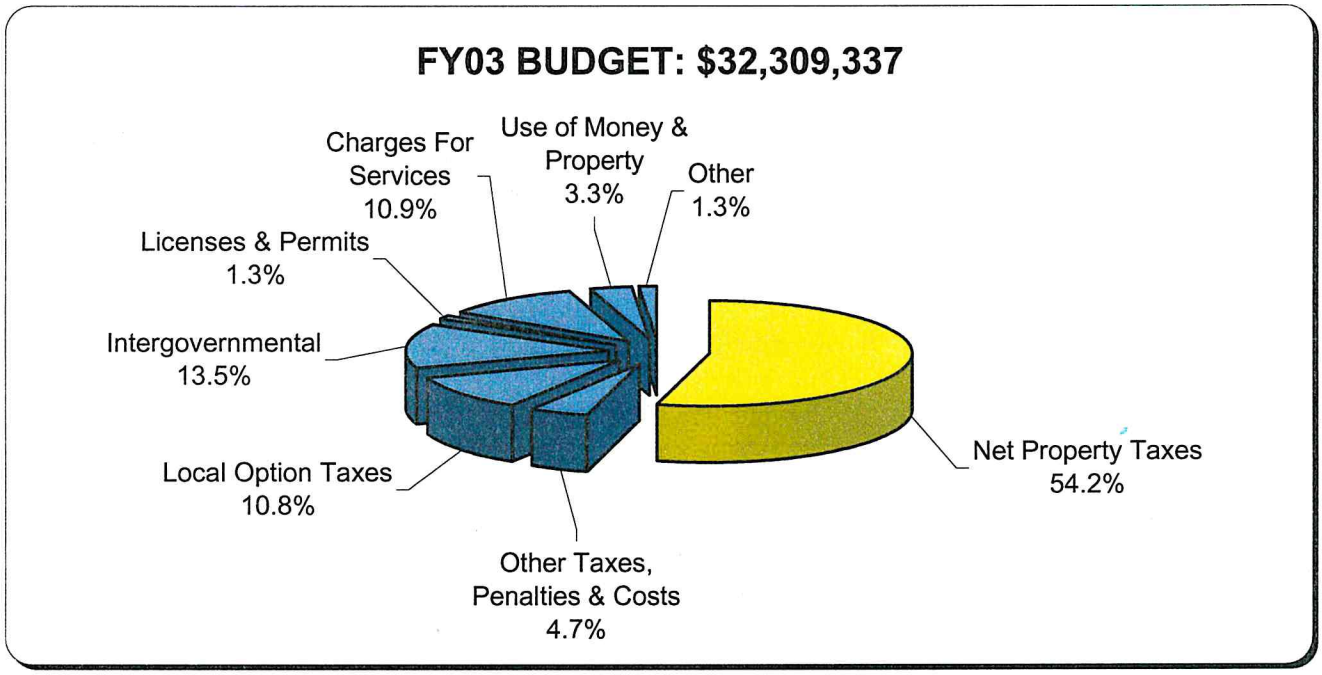
Note: FY02 one-time uses as follows:

Law Enforcement Management Sysytems	
Automated Vehicle Locator System (AVLS)	$ 130,500
Jail Management System	200,000
Computer Aided Dispatch System (CAD)	170,000
Civil Processing System	35,000
IMAX Funding	100,000
Brady Street Stadium improvements	40,000
Buffalo Bill Museum Expansion Project	70,000
First Tee of the Quad Cities	65,000
Brady Street Stadium improvements	40,000
Phase Two Jail Study	50,000
Soil Contamination Cleanup	45,000
Property Acquisition	50,000
Total	$ 995,500

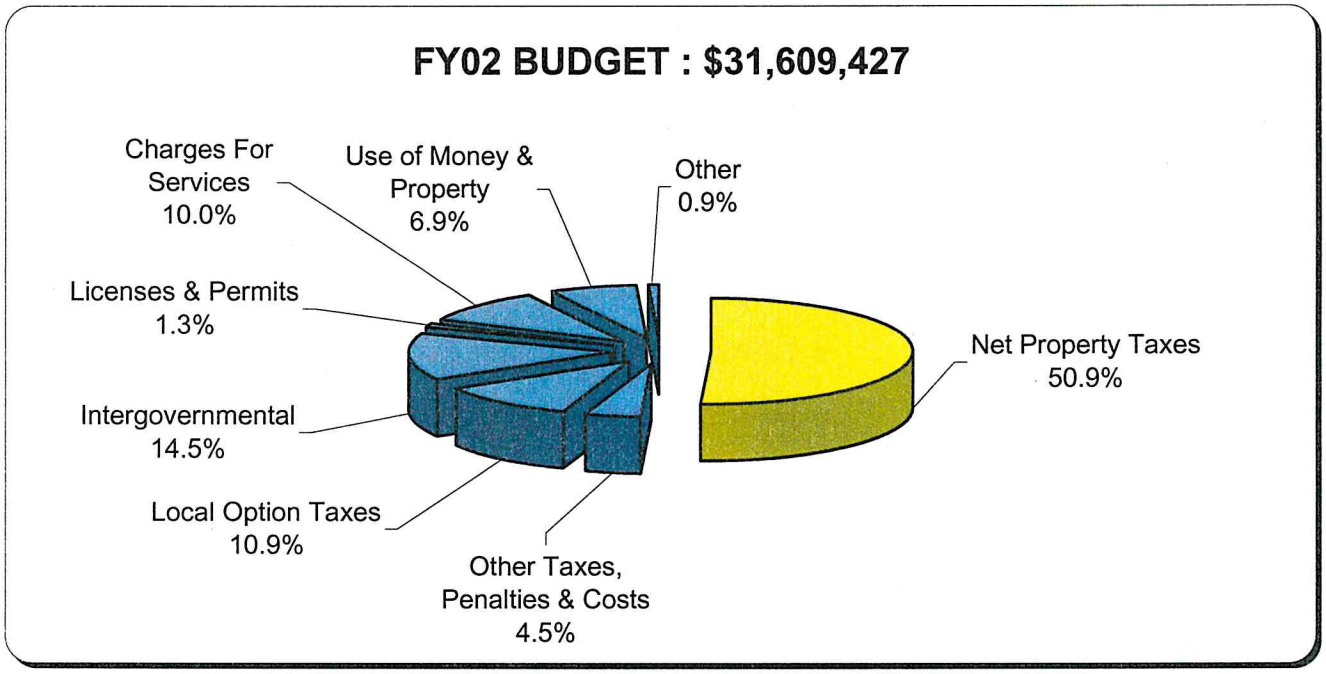
General Fund Total
REVENUE SOURCES

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Taxes Levied on Property	$ 16,001,184	$ 16,782,259	$ 16,833,870	$ 18,294,441	9.0%
Less: Uncollected Delinquent Taxes-Lev	8,613	11,347	9,180	9,180	(19.1%)
Less: Credits To Taxpayers	750,798	698,369	752,147	785,938	12.5%
Net Current Property Taxes	15,241,773	16,072,543	16,072,543	17,499,323	8.9%
Add: Delinquent Property Tax Revenue	8,613	11,347	9,180	9,180	(19.1%)
Total Net Property Taxes	15,250,386	16,083,890	16,081,723	17,508,503	8.9%
Penalties, Interest & Costs On Taxes	522,155	497,078	517,530	524,030	5.4%
Other County Taxes	119,007	103,313	124,183	124,183	20.2%
Total Other Taxes, Penalties & Costs	641,162	600,391	641,713	648,213	8.0%
Local Option Taxes	3,196,756	3,457,316	3,395,627	3,497,496	1.2%
Utility Tax Replacement Excise Tax	802,715	807,721	807,469	884,252	9.5%
Intergovernmental :					
State Shared Revenues	107,907	130,000	100,000	100,000	(23.1%)
State Grants & Reimbursements	2,551,486	2,807,795	2,692,929	2,623,673	(6.6%)
State Credits Against Levied Taxes	750,798	698,369	752,147	785,938	12.5%
Other State Credits	787,939	627,275	632,356	632,356	0.8%
Federal Grants & Entitlements	73,910	42,666	48,000	23,500	(44.9%)
Contr & Reimb From Other Govts	333,083	270,941	258,162	194,462	(28.2%)
Payments in Lieu of Taxes	2,195	2,110	2,195	2,195	4.0%
Subtotal Intergovernmental	4,607,318	4,579,156	4,485,789	4,362,124	(4.7%)
Licenses & Permits	385,507	416,730	410,145	411,345	(1.3%)
Charges For Services	3,419,091	3,171,475	3,232,756	3,512,215	10.7%
Use of Money & Property	2,351,576	2,193,809	993,525	1,052,280	(52.0%)
Other:					
Fines,Forfeitures & Defaults	69,325	51,200	50,700	50,700	(1.0%)
Miscellaneous	270,197	237,739	1,107,370	370,709	55.9%
Proceeds of Fixed Asset Sales	4,632	10,000	12,000	11,500	15.0%
Total Other	344,154	298,939	1,170,070	432,909	44.8%
Total Revenues before transfers	30,998,665	31,609,427	31,218,817	32,309,337	2.2%
Transfers in from:					
General Basic	2,500,000	2,500,000	3,000,000	3,000,000	20.0%
Total transfers in	2,500,000	2,500,000	3,000,000	3,000,000	20.0%
GRAND TOTAL REVENUES	$ 33,498,665	$ 34,109,427	$ 34,218,817	$ 35,309,337	3.5%

GENERAL FUND REVENUES BY TYPE



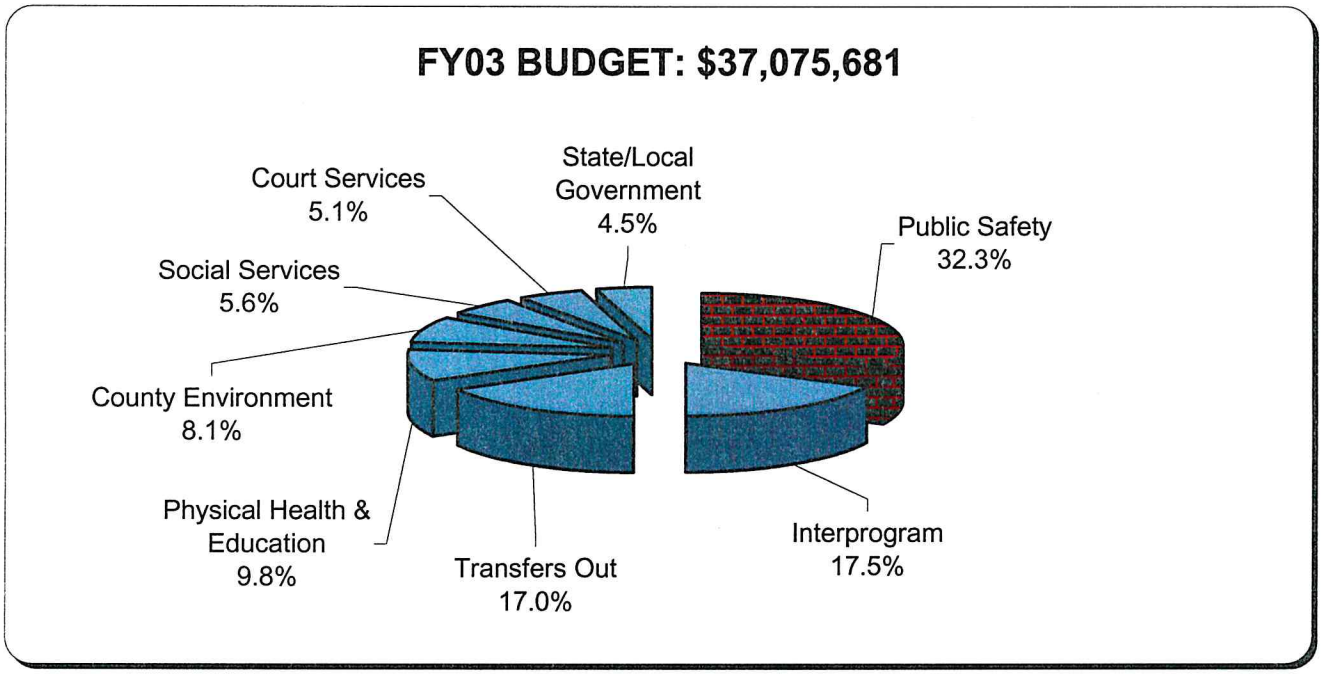
The amount of revenues received from net property taxes are increasing due to the partial offset of the substantial reduction in interest income as a result of historic low interest rates.



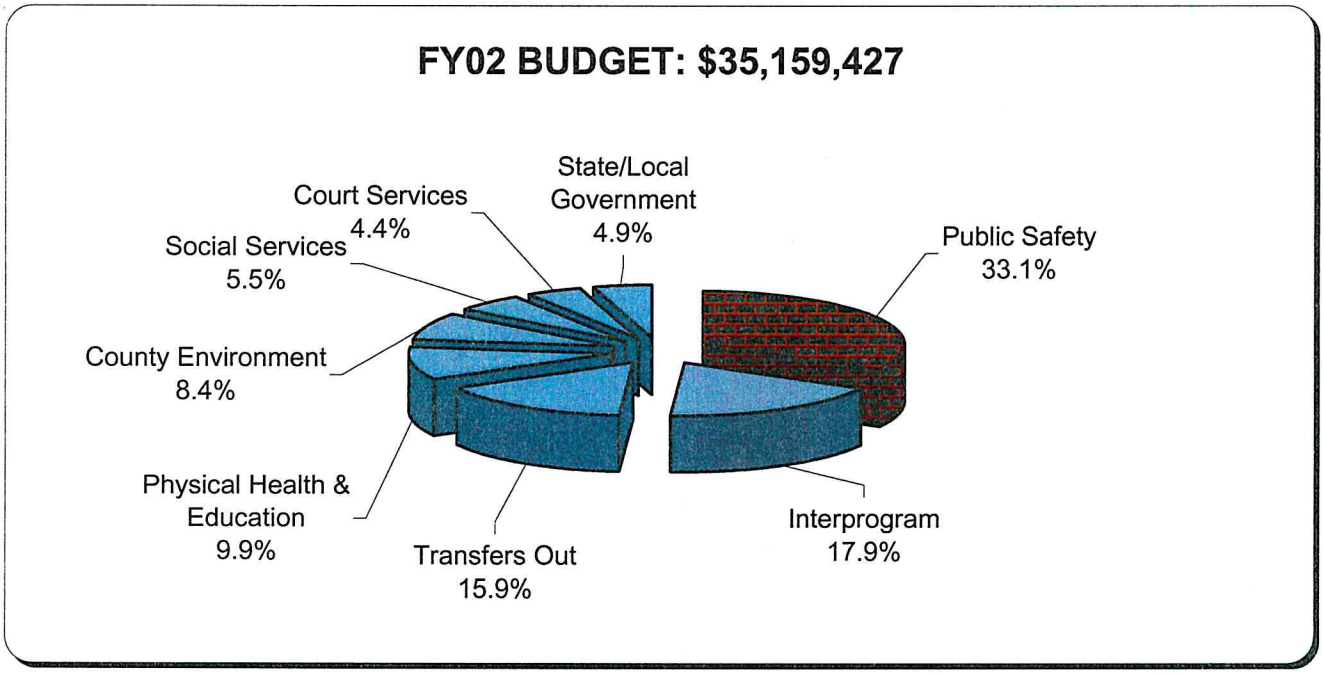
GENERAL FUND EXPENDITURES
BY SERVICE AREA

SERVICE AREA	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Public Safety	$ 10,868,276	$ 11,643,468	$ 11,375,053	$ 11,982,433	2.9%
Court Services	1,378,948	1,551,016	1,602,948	1,897,539	22.3%
Physical Health & Education	3,160,393	3,482,697	3,480,643	3,632,174	4.3%
Social Services	1,815,698	1,926,613	1,927,511	2,060,363	6.9%
County Environment	2,601,159	2,967,027	2,989,742	3,015,758	1.6%
State/Local Government	1,658,522	1,707,747	1,668,803	1,683,609	-1.4%
Interprogram	5,824,175	6,279,617	6,124,658	6,506,321	3.6%
SUBTOTAL BEFORE TRANSFERS	27,307,171	29,558,185	29,169,358	30,778,197	4.1%
Transfers out to:					
General Supplemental	2,500,000	2,500,000	3,000,000	3,000,000	20.0%
Secondary Roads	554,366	570,997	570,997	588,127	3.0%
Capital Improvements	2,896,769	1,858,425	1,819,768	2,037,537	9.6%
Vehicle Replacement	171,820	171,820	171,820	171,820	0.0%
Electronic Equipment	500,000	500,000	500,000	500,000	0.0%
Conservation Equipment Reserve	1,066	-	-	-	
Conservation CIP Reserve	66,939	-	-	-	
Total transfers	6,690,960	5,601,242	6,062,585	6,297,484	12.4%
GRAND TOTAL EXPENDITURES	$ 33,998,131	$ 35,159,427	$ 35,231,943	$ 37,075,681	5.5%

GENERAL FUND EXPENDITURES BY SERVICE AREA



This graph shows that the single largest General Fund expense category is for Public Safety costs. It is noted that the FY03 budget amount for Transfers Out includes a funding advance to the capital Fund toward the master space plan.



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Scott County

MH-DD FUND

All revenues designated for mental health, mental retardation, and developmental disabilities services are now credited to the mental health, mental retardation, and developmental disabilities fund of the County. The fund is known as the MH-DD Services Fund. The Board of Supervisors makes appropriations from the fund for payment of services provided under the MH, MR, DD Management Plan approved pursuant to Iowa Code section 331.439.

The following qualified expenditures may be appropriated under the MH-DD Fund:

- Mental Commitment Costs
  - Sheriff Transportation
  - Psychiatric Evaluation
  - Attorney Fees
  - Mental Health Advocate
  - Hospitalization Pending the Commitment Hearing
- Vocational Costs
- Residential Costs-MHI (Excluding Mount Pleasant if placement Relates to Substance Abuse)
  - SHS
  - ICFMR
  - RCFMR
  - RCF
  - SAL
- Protective Payee
- Respite Services
- Outpatient Services
- Community Support Program
- Adult Day Treatment
- Adult Day Treatment
- Partial Hospitalization
- HCBS Services
  - Supported Community Living
  - Vocational
  - Respite
  - Home & Vehicle Modifications
  - Homemaker
- Case Management
- Psychotropic Medications
- Transporation (If conditional on MH-DD diagnosis)
- Counseling/Client Coordination (i.e. Non-Title 19 Case Management/ County operated "social services")
- Diagnostic Evaluations
- Public Subsidy Program (If conditional on MH-DD diagnosis)
- Administrative Costs (But only those staff costs which can be specifically identified with MH-DD services can be included)

The Iowa State Legislature imposed limitations on increases to the local property tax levy for this fund in the future. Inflationary increases will be allowed by State legislation and counties will be informed prior to the start of their ensuing budget process as to the allowable percent of increase. As stated under the General Fund narrative the action by the State to pull these previously uncontrollable escalating mental health costs from the General Fund into a Special Revenue Fund with future limited cost increases will have a dramatic positive impact on future General Fund balances requirements. In addition the State may increase its property tax relief for mental health costs in the future which will also have a positive impact on local property taxpayers.

However, due to current State historically low revenue levels, State MH-DD funding may be severely reduced next fiscal year. The County's MH-DD Advisory Board will be making various priority cost reduction recommendations to the Board prior to July 1, 2002. Exact FY03 State funding will not be known until January 2003.

MH-DD Fund
FUND STATEMENT

Fund	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Beginning balance, July 1	$ 2,042,319	$ 3,720,866	$ 2,166,738	$ 1,203,438	-67.7%
Revenues	11,739,712	11,645,639	11,642,527	12,546,057	7.7%
Funds available	13,782,031	15,366,505	13,809,265	13,749,495	-10.5%
Expenditures	11,615,293	12,575,889	12,605,827	13,099,016	4.2%
Ending Balance, June 30	$ 2,166,738	$ 2,790,616	$ 1,203,438	$ 650,479	-76.7%

MH-DD Fund
REVENUE SOURCES

Fund	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES					
Taxes Levied on Property	$ 3,145,525	$ 3,156,138	$ 3,140,666	$ 3,155,515	0.0%
Less: Uncollected Delinquent Taxes-Lev	1,693	2,533	1,693	1,693	-33.2%
Less: Credits To Taxpayers	147,593	155,877	141,245	147,593	-5.3%
Net Current Property Taxes	2,996,239	2,997,728	2,997,728	3,006,229	0.3%
Add: Delinquent Property Tax Revenue	1,693	2,533	1,693	1,693	-33.2%
Total Net Property Taxes	2,997,932	3,000,261	2,999,421	3,007,922	0.3%
Other County Taxes	6,165	6,597	6,165	6,165	-6.5%
Total Other Taxes, Penalties & Costs	6,165	6,597	6,165	6,165	-6.5%
Utility Tax Replacement Excise Tax	157,799	151,894	157,799	152,517	0.4%
Intergovernmental :					
State Grants & Reimbursements	2,479,105	2,533,159	3,300,915	2,729,542	7.8%
State Credits Against Levied Taxes	147,593	155,877	141,245	147,593	-5.3%
Other State Credits	5,844,619	5,755,653	4,993,482	6,458,818	12.2%
Subtotal Intergovernmental	8,471,317	8,444,689	8,435,642	9,335,953	10.6%
Charges For Services	105,554	42,198	43,000	43,000	1.9%
Other:					
Miscellaneous	945	-	500	500	
Total Other	945	-	500	500	
GRAND TOTAL REVENUES	$ 11,739,712	$ 11,645,639	$ 11,642,527	$ 12,546,057	7.7%

MH-DD FUND
EXPENDITURE DETAIL

MH-DD SERVICE AREA	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Mental Health					
Info & Education Services	25,882	39,160	38,088	39,211	0.1%
General Administration	71,422	1,250	6,800	8,100	548.0%
Coordination Services	2,938	2,789	3,056	3,056	9.6%
Personal & Environ Support	3,533	3,956	3,259	3,547	-10.3%
Treatment Services	895,944	868,437	929,321	1,049,109	20.8%
Licensed/Certified Living Arrangements	73,826	127,904	76,779	53,700	
Instit/Hospital/Commitment Services	255,041	199,595	257,528	257,150	28.8%
Total Mental Health	1,328,586	1,243,091	1,314,831	1,413,873	13.7%
Chronic Mental Illness					
Info & Education Services	23,725	34,675	35,747	36,777	6.1%
General Administration	278,464	223,267	102,062	111,637	-50.0%
Coordination Services	674,082	713,520	789,002	821,761	15.2%
Personal & Environ Support	100,462	126,946	94,058	100,190	-21.1%
Treatment Services	685,141	781,816	709,743	909,085	16.3%
Vocational & Day Services	55,287	31,146	76,131	195,721	528.4%
Licensed/Certified Living Arrangements	1,293,875	817,824	1,389,483	1,001,006	22.4%
Instit/Hospital/Commitment Services	270,241	393,444	245,689	252,759	-35.8%
Total Chronic Mental Illness	3,381,277	3,122,638	3,441,915	3,428,936	9.8%
Mental Retardation					
General Administration	1,422	1,250	6,800	8,100	548.0%
Coordination Services	88,461	127,550	125,343	130,411	2.2%
Personal & Environ Support	277,537	267,265	344,044	378,360	41.6%
Treatment Services	19,303	20,913	21,821	26,122	24.9%
Vocational & Day Services	1,267,036	1,411,176	1,340,219	1,382,153	-2.1%
Licensed/Certified Living Arrangements	3,858,918	4,963,809	4,619,548	4,892,750	-1.4%
Instit/Hospital/Commitment Services	1,218,272	1,291,298	1,211,122	1,247,696	-3.4%
Total Mental Retardation	6,730,949	8,083,261	7,668,897	8,065,592	-0.2%
Developmental Disabilities					
General Administration	1,422	1,250	6,800	8,100	548.0%
Coordination Services	2,058	299	-	-	-100.0%
Personal & Environ Support	964	1,154	1,583	1,727	49.7%
Treatment Services	408	-	422	490	
Vocational & Day Services	95,320	78,618	99,331	100,583	27.9%
Licensed/Certified Living Arrangements	72,152	45,578	72,048	79,715	74.9%
Total Developmental Disabilities	172,324	126,899	180,184	190,615	50.2%
MH-DD Holding Account	2,157	-	-	-	
Grand total MH-DD expenditures	**$ 11,615,293**	**$ 12,575,889**	**$ 12,605,827**	**$ 13,099,016**	**4.2%**

RURAL SERVICES BASIC FUND

The Rural Services Basic Fund is used to levy taxes for rural county services as identified in Section 331.428 of the Code of Iowa (see the Financial Management Policies in the Supplemental Information section of the budget document).

The County currently uses this fund for two specific purposes: (1) transfer of funds to the Secondary Roads Fund, and (2) appropriation of funds toward the funding of the Scott County Library.

The levy for the aforementioned two purposes is applied only against property located in the unincorporated areas (townships). Since the taxable valuation of agricultural land, which represents 28% of the total rural valuation base, is computed on a five year productivity average as opposed to fair market value, the rural tax base and calculated rural services fund tax levy rate has fluctuated over the past ten (10) years as shows below:

Fiscal Year	Rural Tax Base	Rural Services Fund Levy *	Rural Services Fund Levy
1993-94	425,831,899	1,479,512	3.35967
1994-95	444,949,402	1,547,545	3.36822
1995-96	452,088,279	1,593,273	3.41618
1996-97	463,196,504	1,648,964	3.45449
1997-98	464,586,436	1,702,801	3.55403
1998-99	516,580,701	1,766,799	3.32020
1999-00	541,992,895	1,752,102	3.23270
2000-01	602,008,357	1,721,716	2.97499
2001-02	634,917,239	1,937,669	3.05184
2002-03	655,499,566	1,973,847	3.01121

The breakdown between the Secondary Roads Fund transfer amount and the amount appropriated for the County Library are as follows:

Fiscal Year	Sec Rds Transfer*	Levy Rate	Library Appropriation*	Levy Rate
1993-94	1,225,779	2.78827	253,733	0.57140
1994-95	1,293,812	2.82137	253,733	0.54685
1995-96	1,333,920	2.86554	259,353	0.55065
1996-97	1,373,917	2.88316	275,047	0.57132
1997-98	1,415,135	2.95725	287,666	0.59678
1998-99	1,457,589	2.74719	309,210	0.57301
1999-00	1,501,317	2.69906	322,925	0.53364
2000-01	1,546,356	2.45274	329,258	0.52225
2001-02	1,592,747	2.50859	352,100	0.54325
2002-03	1,640,529	2.46405	364,290	0.54716

* Includes tax levy and other county taxes and State tax replacement credits not against levied taxes

RURAL SERVICES BASIC FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	$ 1,720,668	$ 1,865,863	$ 1,850,225	$ 1,902,678	2.0%
Less: Uncollected Delinq Taxes-Levy Yr	523	1,452	523	523	-64.0%
Less: Credits To Taxpayers	116,701	126,390	111,681	116,700	-7.7%
Net Current Property Taxes	1,603,444	1,738,021	1,738,021	1,785,455	2.7%
Delinquent Property Tax Revenue	523	1,452	523	523	-64.0%
Other County Taxes	72,841	78,916	72,841	77,548	-1.7%
Intergovernmental	175,740	191,033	170,463	185,113	-3.1%
Subtotal Revenues	1,852,548	2,009,422	1,981,848	2,048,639	2.0%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	1,852,548	2,009,422	1,981,848	2,048,639	2.0%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Physical Health & Education	329,258	352,100	352,100	364,290	3.5%
Subtotal Expenditures	329,258	352,100	352,100	364,290	3.5%
Other Financing Uses:					
Operating Transfers Out	1,546,356	1,657,322	1,657,322	1,705,104	2.9%
Total Expenditures & Other Uses	1,875,614	2,009,422	2,009,422	2,069,394	3.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(23,066)	-	(27,574)	(20,755)	
Beginning Fund Balance - July 1,	$ 155,078	$ 259,015	$ 132,012	$ 104,438	-59.7%
Ending Fund Balance - June 30,	$ 132,012	$ 259,015	$ 104,438	$ 83,683	-67.7%

SECONDARY ROAD FUND

The Secondary Road Fund is established pursuant to Section 331.429 of the Code of Iowa (see Financial Management Policies in the Supplemental Information section of the budget document). This fund is used to account for all Secondary Road services expenditures and sources of revenue. The primary sources of revenue include proceeds from the State Road Use Tax and transfers of levied property taxes from both the General Basic Fund and the Rural Services Basic Fund.

The maximum levy amount in any one year from the General Basic Fund cannot exceed the equivalent of a tax of sixteen and seven-eights cent (.16875) per thousand dollars of assessed value of all taxable property in the County. The maximum levy amount in any one year from the Rural Services Basic Fund cannot exceed the equivalent of a tax of three dollars and three-eights cents ($3.00375) per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city (i.e.: townships).

The State Legislature recently changed the Road Use Fund distribution formula that lowered the annual amount received by the County in FY00. Subsequent years have also been lower due to reduced utilization. FY03 is projected to remain flat compared to FY02 projected amounts.

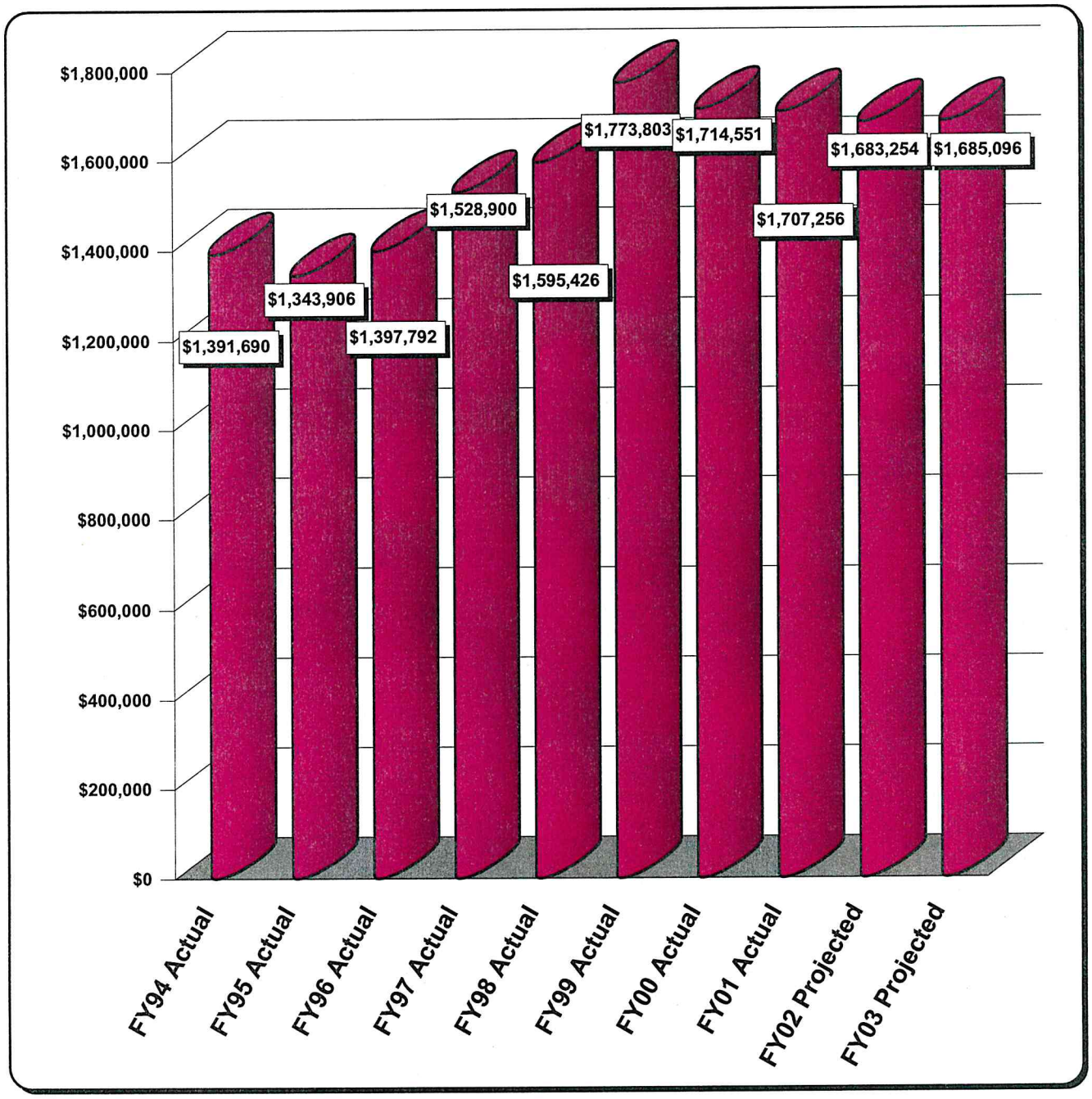
The following information provides a ten hear history of State Road Use Tax revenues:

Fiscal Year	Road Use Tax Revenues
1993-94	**1,343,906**
1994-95	**1,397,792**
1995-96	**1,528,900**
1996-97	**1,595,426**
1997-98	**1,644,000**
1998-99	**1,773,803**
1999-00	**1,714,551**
2000-01	**1,707,256**
2001-02 (revised estimate)	**1,683,254**
2002-03 (Budget)	**1,685,096**

Finally for fiscal year 2002-03 the corporate levy rate used to compute the transfer amount from the General Basic Fund is $.11465 or 68% of the maximum $.16875 levy rate. While the rural levy rate used to compute the transfer amount from the Rural Basic Fund is $2.46405 or 82% of the maximum $3.00375 levy rate.

ROAD USE TAX REVENUES

TEN YEAR COMPARISON



This graph shows that after increasing during a six year period through FY99 the amount of road use taxes received from the State began decreasinmg in FY00 due to a change in the funding distribution formula and most recently due to reduced utilization.

SECONDARY ROADS FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Intergovernmental	$ 1,799,710	$ 1,912,645	$ 1,854,254	$ 1,784,096	-6.7%
Licenses & Permits	810	1,000	1,000	1,000	0.0%
Charges For Services	13,163	9,000	9,000	5,000	-44.4%
Miscellaneous	42,744	10,000	19,000	253,000	2430.0%
Subtotal Revenues	1,856,427	1,932,645	1,883,254	2,043,096	5.7%
Other Financing Sources:					
Operating Transfers In	2,100,722	2,163,744	2,163,744	2,228,656	3.0%
Total Revenues & Other Sources	3,957,149	4,096,389	4,046,998	4,271,752	4.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Roads & Transportation					
Administration	$ 160,103	$ 163,600	$ 163,600	$ 165,000	0.9%
Engineering	312,949	310,000	310,000	324,000	4.5%
Bridges & Culverts	78,058	102,000	102,000	102,000	0.0%
Roads	1,195,974	1,252,000	1,252,000	1,092,000	-12.8%
Snow & Ice Control	248,623	216,000	216,000	236,000	9.3%
Traffic Controls	119,334	146,000	146,000	146,000	0.0%
Road Clearing	80,319	95,000	95,000	95,000	0.0%
New Equipment	306,796	350,000	350,000	232,000	-33.7%
Equipment Operation	636,142	577,500	577,500	670,000	16.0%
Tools,Materials, Supplies	47,579	53,000	53,000	52,000	-1.9%
Real Estate & Builddings	54,899	30,000	30,000	30,000	0.0%
Capital Projects	819,625	1,100,000	1,100,000	1,135,000	3.2%
Subtotal Expenditures	4,060,401	4,395,100	4,395,100	4,279,000	-2.6%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	4,060,401	4,395,100	4,395,100	4,279,000	-2.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(103,252)	(298,711)	(348,102)	(7,248)	-97.6%
Beginning Fund Balance - July 1,	$ 979,100	$ 1,159,884	$ 875,848	$ 527,746	-54.5%
Ending Fund Balance - June 30,	$ 875,848	$ 861,173	$ 527,746	$ 520,498	-39.6%

Secondary Roads Equipment Fund
FUND STATEMENT

Fund	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
Beginning balance, July 1	$ -	$ -	$ -	$ -	
Revenues	-	-	-	-	
Funds available	-	-	-	-	
Expenditures	-	-	-	-	
Ending Balance, June 30	$ -	$ -	$ -	$ -	

RECORDER'S RECORD MANAGEMENT FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	$ 38,452	$ 45,000	$ 45,000	$ 44,650	-0.8%
Use of Money & Property	7,564	4,000	4,000	6,500	62.5%
Subtotal Revenues	46,016	49,000	49,000	51,150	4.4%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	46,016	49,000	49,000	51,150	4.4%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Other Financing Uses:					
Operating Transfers Out	$ 2,852	$ 50,000	$ 200,000	$ 45,000	-10.0%
Total Expenditures & Other Uses	2,852	50,000	200,000	45,000	-10.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	43,164	(1,000)	(151,000)	6,150	-715.0%
Beginning Fund Balance - July 1,	$ 111,718	$ 189,760	$ 154,882	$ 3,882	-98.0%
Ending Fund Balance - June 30,	$ 154,882	$ 188,760	$ 3,882	$ 10,032	-94.7%

DEBT SERVICE FUND

The Debt Service Fund accounts for general obligation bonds that are backed by the full faith and credit of Scott County. As of July 1, 2002, two current general obligation bonds outstanding amounts to $10,435,000. $5,350,000 is remaining on County solid waste disposal bonds issued in June 1995 on behalf of the Scott Solid Waste Commission. The funding support to amortize the solid waste bond debt comes from revenues generated by the Scott Solid Waste Commission through user fees and transferred to the Scott County Treasurer prior to the bond principal and interest payment dates. There is no anticipated property tax levy to retire the solid waste disposal bond debt. The second outstanding issue is for General Obligation Urban Renewal Bonds issued in May 2002 for the River Renaissance Project and has $5,085,000 remaining at July 1, 2002. The voters (73% favorable vote) overwhelmingly approved these bonds in October 2001. The River Renaissance project is a $113 million dollar effort to redevelop/revitalize downtown Davenport. As a result of the successful vote on these bonds, the State of Iowa agreed to contribute $20 million dollars in Vision Iowa Funds towards the project.

The following is a summary of the general obligation bonds outstanding as of July 1, 2002 for the Solid Waste Disposal Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2002-03	305,000	289,800	594,800
2003-04	320,000	274,703	594,703
2004-05	340,000	258,703	598,703
2005-06	360,000	241,278	601,278
2006-07 & Thereafter	4,025,000	1,154,596	5,179,596
	$5,350,000	$2,219,080	$7,569,080

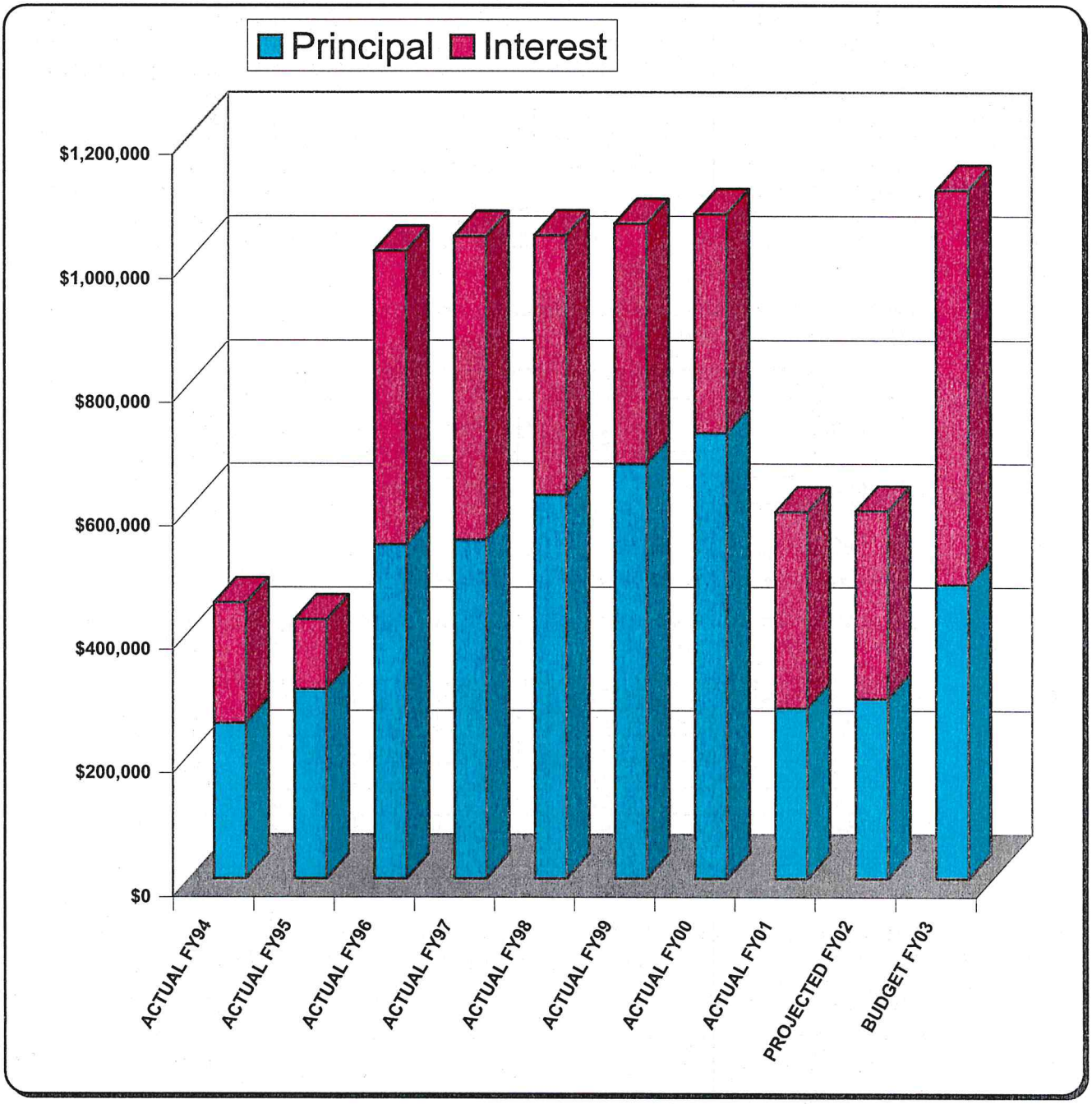
The following is a summary of the general obligation bonds outstanding as of July 1, 2002 for the River Renaissance Project bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2002-03	305,000	206,161	511,161
2003-04	260,000	184,203	444,203
2004-05	270,000	178,222	448,222
2005-06	275,000	170,798	445,798
2006-07 & Thereafter	3,975,000	1,094,235	5,069,235
	$5,085,000	$1,833,619	$6,918,619

Scott County has a very small amount of outstanding debt when compared to the legal allowable debt limit. The computation of the County's legal debt margin as of July 1, 2002 is as follows:

Assessed Value (100%)	$7,458,393,340
Debt Limit 5% of Assessed Valuation (Iowa Statutory Limitation)	$372,919,667
Total Amount of Debt Applicable to Debt Margin	10,435,000
Legal Debt Margin	$362,484,667
Percent of Debt Limit Used	2.8%

DEBT EXPENDITURES
TEN YEAR PERIOD

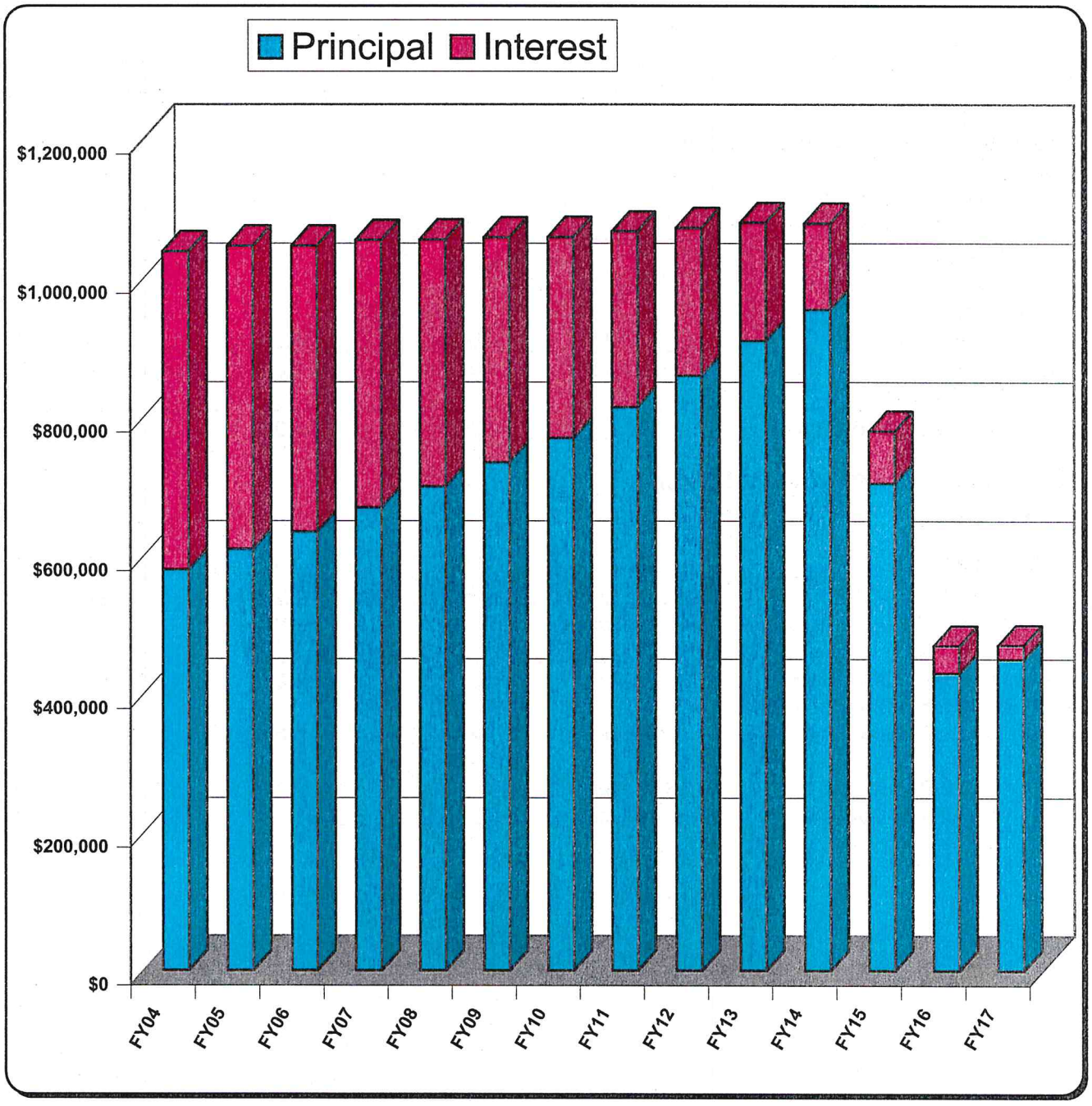


Although the County's general obligation bond indebtedness increased in FY 1995-96, this Solid Waste Bond issue is funded from Scott Solid Waste Commission fees. The 1980 Jail Annex bond issue was paid off in FY00. FY03 includes the first year debt amortization of the voter approved River Renaissance General Obligation Bond issue.

DEBT SERVICE FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	$ -	$ -	$ -	$ 493,301	
Less: Uncollected Delinquent Taxes-Lev	-	-	-	345	
Less: Credits To Taxpayers	-	-	-	21,230	
Net Current Property Taxes	-	-	-	471,726	
Delinquent Property Tax Revenue	-	-	-	345	
Other County Taxes	-	-	-	25,547	
Intergovernmental	317,485	304,010	304,010	330,321	8.7%
Subtotal Revenues	317,485	304,010	304,010	827,939	172.3%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	317,485	304,010	304,010	827,939	172.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Debt Service					
Principal Payments	$ 275,000	$ 290,000	$ 290,000	$ 475,000	63.8%
Interest Payments	317,485	304,010	304,010	637,753	109.8%
Subtotal Expenditures	592,485	594,010	594,010	1,112,753	87.3%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	592,485	594,010	594,010	1,112,753	87.3%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(275,000)	(290,000)	(290,000)	(284,814)	-1.8%
Beginning Fund Balance - July 1,	$ 5,963,836	$ 5,717,292	$ 5,688,836	$ 5,398,836	-5.6%
Ending Fund Balance - June 30,	$ 6,588,836	$ 5,427,292	$ 5,398,836	$ 5,114,022	-5.8%

REMAINING OUTSTANDING DEBT
THROUGH MATURITY



The remaining debt outstanding shown in the above graph is for the Solid Waste Bonds which are supported by fees received from the Scott Solid Waste Commission and fully amortized in FY15 and the voter approved River Renaissance Bonds which are fully amortized in FY17.

OTHER FUNDS

The County's Capital Projects Fund and various internal service funds are included in this section. In October 1986 the federal government eliminated the Federal Revenue Sharing Program which provided Scott County with approximately $900,000 annually. Revenue sharing funds were used exclusively by the County for capital projects and other one-time expenditures.

In the years since the elimination of the Federal Revenue Sharing Program Scott County has implemented an aggressive pay-as-you-go philosophy in various expenditure areas to alleviate as much as possible added interest costs associated with long term financing such as general obligation bonds. This has been accomplished through implementing a capital improvement levy in the General Basic Fund and annually transferring this amount to the Capital Improvements Fund in addition to devoting the entire amount of riverboat gaming tax proceeds to capital projects funding. Also, various reserve funds have been created so future levy rates will not fluctuate greatly when replacement needs arise. The creation of the Vehicle Replacement Reserve Fund and the Electronic Equipment Reserve Fund has proved very beneficial in meeting this objective.

The 1993 Iowa Legislature created a County Recorder's Record Management Fund to be used exclusively for the preservation of maintenance of public records. The legislation required that a $1.00 fee per each recorded instrument be deposited into this fund and that the Recorder use the fees collected (and interest earned) to produce and maintain public records that meet archival standards and to enhance the technological storage, and transmission capabilities related to archival quality records. In past years the County Recorder has authorized the purchase of optical imaging equipment to enhance the operations of his office. The Recorder also hired an outside firm to digitize his office's microfilmed records back to 1989, the year his computerized index system was implemented. Based on current transaction levels this fund will receive approximately $45,000 each year.

The County has an aggressive Risk Management Program utilizing self-insured retention levels based on past loss history and future loss projections. A Group Health Insurance Reserve Fund and a Self-Insurance Reserve Fund have been established to meet the County's goals and objectives in these areas. However, due to GASB34 procedures regarding Internal Service Funds the County will be closing these funds to the General Fund at the end of FY02. This closeout is also being made since the County budgets on an accrual basis.

Finally, the County is acquiring, through a lease-purchase arrangement, a golf course developed and constructed by Blue T Golf, Inc. The course and clubhouse, called Glynns Creek, opened July 1, 1992 at Scott County Park. Glynns Creek has received rave reviews since its opening. The number of rounds played has increased steadily during each year of operation. This County run operation is accounted for in the Golf Course Enterprise Fund.

SUMMARY FUND STATEMENT
OTHER FUNDS

Fund	Estimated Balance 07/01/02	Revenues	Expenditures	Estimated Balance 06/30/03
OTHER FUNDS:				
Capital Improvements				
General	$ 3,533,396	$ 4,163,927	$ 8,395,404	$ (698,081)
Electronic Equipment	515,655	508,748	895,095	129,308
Vehicle	449,155	183,667	208,500	424,322
Conservation Equipment	78,829	-	-	78,829
Conservation Capital Improvements	72,411	-	-	72,411
Total Capital Improvements	4,649,446	4,856,342	9,498,999	6,789
Non-Budgeted Funds				
Golf Course Enterprise	(1,572,644)	1,406,575	1,161,221	(1,327,290)
Total Non-Budgeted Funds	(1,572,644)	1,406,575	1,161,221	(1,327,290)
Total Other Funds*	$ 3,076,802	$ 6,262,917	$ 10,660,220	$ (1,320,501)

*Includes interfund transfers and non-budgeted fund activity

CAPITAL PROJECTS (general) FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	$ 718,162	$ 785,000	$ 785,000	$ 785,000	0.0%
Intergovernmental	120,370	7,788	401,767	22,720	191.7%
Miscellaneous	3,519	105,000	5,500	105,500	0.5%
Subtotal Revenues	842,051	897,788	1,192,267	913,220	1.7%
Other Financing Sources:					
Operating Transfers In					
General Basic	2,896,769	1,858,425	1,819,768	2,037,537	9.6%
Rural Services Fund	-	64,575	64,575	64,575	0.0%
Recorder's Record Mgt	2,852	50,000	200,000	45,000	-10.0%
Electronic Equipment	845,738	1,013,099	973,239	895,095	-11.6%
Vehicle Replacement	175,545	252,500	244,510	208,500	-17.4%
Conservation CIP	-	15,000	15,000	-	-100.0%
Total Transfers In	3,920,904	3,253,599	3,317,092	3,250,707	-0.1%
Total Revenues & Other Sources	4,762,955	4,151,387	4,509,359	4,163,927	0.3%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	$ 3,308,963	$ 8,564,215	$ 8,340,348	$ 8,395,404	-2.0%
Subtotal Expenditures	3,308,963	8,564,215	8,340,348	8,395,404	-2.0%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	3,308,963	8,564,215	8,340,348	8,395,404	-2.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	1,453,992	(4,412,828)	(3,830,989)	(4,231,477)	-4.1%
Beginning Fund Balance - July 1,	$ 5,910,392	$ 6,435,933	$ 7,364,385	$ 3,533,396	-45.1%
Ending Fund Balance - June 30,	$ 7,364,385	$ 2,023,105	$ 3,533,396	$ (698,081)	-134.5%

ELECTRONIC EQUIPMENT FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Use of Money & Property	$ 62,992	$ 27,768	$ 20,134	$ 8,748	-68.5%
Subtotal Revenues	62,992	27,768	20,134	8,748	-68.5%
Other Financing Sources:					
Operating Transfers In					
General Basic	500,000	500,000	500,000	500,000	0.0%
Total Transfers In	500,000	500,000	500,000	500,000	0.0%
Total Revenues & Other Sources	562,992	527,768	520,134	508,748	-3.6%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Other Financing Uses:					
Operating Transfers Out					
Capital Improvements	$ 845,738	$ 1,013,099	$ 973,239	$ 895,095	-11.6%
Total Transfers Out	845,738	1,013,099	973,239	895,095	-11.6%
Total Expenditures & Other Uses	845,738	1,013,099	973,239	895,095	-11.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(282,746)	(485,331)	(453,105)	(386,347)	-20.4%
Beginning Fund Balance - July 1,	$ 1,251,506	$ 2,394,976	$ 968,760	$ 515,655	-78.5%
Ending Fund Balance - June 30,	$ 968,760	$ 1,909,645	$ 515,655	$ 129,308	-93.2%

VEHICLE REPLACEMENT FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Use of Money & Property	$ 28,180	$ 25,485	$ 12,994	$ 11,847	-53.5%
Subtotal Revenues	28,180	25,485	12,994	11,847	-53.5%
Other Financing Sources:					
Operating Transfers In					
General Basic	171,820	171,820	171,820	171,820	0.0%
Total Transfers In	171,820	171,820	171,820	171,820	0.0%
Total Revenues & Other Sources	200,000	197,305	184,814	183,667	-6.9%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Other Financing Uses:	$ -	$ -	$ -	$ -	
Operating Transfers Out					
Capital Improvements	175,545	252,500	244,510	208,500	-17.4%
Total Transfers Out	175,545	252,500	244,510	208,500	-17.4%
Total Expenditures & Other Uses	175,545	252,500	244,510	208,500	-17.4%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	24,455	(55,195)	(59,696)	(24,833)	-55.0%
Beginning Fund Balance - July 1,	$ 484,396	$ 812,165	$ 508,851	$ 449,155	-44.7%
Ending Fund Balance - June 30,	$ 508,851	$ 756,970	$ 449,155	$ 424,322	-43.9%

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CAPITAL PROJECTS PLAN DEVELOPMENT PROCESS

Scott County's Five-Year Capital Project Plan for consideration is developed each year as a part of the County's operating budget process. County departments submit their requests using worksheets as provided by the Office of Administration. This allows budget analysts to review and evaluate the project description, need, other alternatives, as well as other projects already approved or under way within the requesting department. In addition the impact on the departments' operating budget in both personnel and non-salary costs is also itemized on this worksheet.

The Director of Facility and Support Services coordinates the requests concerning remodeling and construction of new or existing County facilities. In addition, the County has created two advisory committees to review and recommend to the Board of Supervisors large purchases and replacements of vehicles and electronic equipment. The Board has created replacement reserve funds for both electronic equipment and vehicles that allow for a stable tax levy rate each year.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. The Debt Service Fund is currently supported by revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds and a tax levy for the voter approved River Renaissance Urban Renewal Bonds. The voters approved a $5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling $113 million dollars. This County bond issue also resulted in the State of Iowa awarding $20 million dollars to the project in Vision Iowa Funds.

The County is currently using only 2.8% of its allowable legal debt margin consisting of two general bond issues. These outstanding bond issues are described further under the debt service fund section of this document.

The capital improvement budget totals $9,530,404 for fiscal year FY03, with 78% or $7,432,292 for general projects, 12% or $1,135,000 for Secondary Roads projects, and 10% or $963,112 for Conservation parks and recreation projects.

The general capital improvements budget of $7,432,292 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies.

The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. In addition an ongoing property tax levy in the general fund of $400,000 is transferred annually to the capital improvements fund. This amount will be increased $50,000 annually during the next nine year period to allow for pay as you go funding for the space utilization master

plan project which moves administrative offices from the Courthouse to the Bi-Centennial Building resulting in additional courtroom space in the Courthouse.

The County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the County Attorney, Clerk of Court and Court Administration offices are in need of additional space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Bi-Centennial Building to create the needed space for the courts. This will be a ten year $16 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding. The proposed capital plan for FY03 includes $3,856,397 in spending toward this project as described further under the "Other Funds" tab of this budget document.

The other major projects under the general capital improvements area include the expansion of the juvenile detention center and various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology upgrade challenges over the next several years including the development of a GIS strategic plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future.

Scott County had identified the need for solutions to the jail-increasing population problem as its top priority during its target issues process. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of $48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continues to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board has made this their top concern for 2001/2002 and has established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further

included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700.

The Phase Two study by CJAAC has two tracks. Track 1 is currently underway and explores additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is hoped that further alternative programs may ultimately reduce the aforementioned 425 bed build number. Track 2 will begin at the end of calendar year 2002 and will develop a building solution, which will be brought to the voters in the fall of 2004.

As the appointed Community Jail and Alternatives Advisory Committee meets to develop additional alternatives to incarceration programs and a long term community-based solution to serving the increased population at the jail the County will continue to house and transport prisoners to out-of-county facilities if and when available. The costs of housing and transportation of prisoners and funding various alternatives to incarceration programs are anticipated to be in excess of $800,000 in FY03.

The Secondary Roads capital program totals $1,135,000. $400,000 is for a 4.5 mile resurface project on Locust Street, $200,000 for a bridge replacement near Blue Grass, $300,000 for a bridge replacement in Allens Grove Township, a half mile resurfacing on Caseys Road for $60,000, a 1.25 mile asphalt resurfacing project on 102nd Avenue for $70,000, $70,000 for a 1.5 mile asphalt project on Utah Avenue, and $35,000 for a 3.0 mile asphalt resurfacing project on Buttermilk Road. There also is $650,000 in State farm-to-market funds for additional funding support toward the 4.5 mile resurfacing project on Locust Street discussed above. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget.

The Conservation Department capital plan totals $963,112. The single largest project ($600,000) is for construction of the Bald Eagle Campground expansion at Scott County Park. Other projects include playground equipment and picnic table replacements at Scott County Park and West Lake Park, and resurfacing of the maintenance road, which serves as the entrance to the Golf Course at Scott County Park.

Many of the projects listed are for major repairs, renovations, or replacements. Aggressive planning in these areas keeps ongoing maintenance costs down and helps eliminate the added interest cost burden associated with large-scale projects required due to years of neglect or deferment. The Board of Supervisors encourages County departments to be innovative when submitting capital improvement project requests especially in areas that will have a positive impact in reducing ongoing operating costs.

The following projects in total will increase the County's annual operating budget by $4,825:

PROJECT	-----IMPACT ON ANNUAL OPERATING BUDGET---- MAINT. EXPENSE	UTILITIES EXPENSE	SUPPLIES EXPENSE	TOTAL IMPACT
Exterior lighting	-250	-100	0	-350
Window replacement Phase I	-500	-1500	-200	-2,200
Roof Replacement	0	-500	0	-500
Kitchen expansion	300	350	250	900
Holding cell expansion	250	250	100	600
Impound/evidence storage	300	800	150	1,250
Juvenile Detention Center Expansion/renovation	1500	3000	500	5,000
Refurbish elevator cars	-450	-500	0	- 950
Chiller replacement	-250	-4500	0	-4,750
Soil contamination resolution	1800	0	0	1,800
Master Plan Phase One-2	-300	750	125	575
Master Plan Phase One-3	2500	2800	0	5,300
Master Plan Phase Two-6	-350	750	125	525
Master Plan Phase Two-7	-150	-500	125	- 525
Master Plan Phase Two-8A	-500	-750	0	-1,250
Master Plan Phase Two-8B	-500	500	0	0
Master Plan Phase Two-8C	-750	-1000	-100	-1,850
Master Plan Phase Three-9	-400	-750-	100	-1,050
Master Plan Phase Three-10	-600	-1000	100	-1,500
Master Plan Phase Three-11	1000	2600	200	3,800
Total Impact	$2,650	$ 700	$1,475	$4,825

The single largest impact on the operating budget is projected to be the Juvenile Detention Center expansion project followed by implementation of the Master Plan phases.

The pages that follow lists the individual capital projects planned for the next four years in addition to last year's actual projects and the current year's revised projects. Some projects originally planned for FY02 were moved to FY03 due to timing constraints or longer planning procedures required.

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
APPROPRIATION SUMMARY								
Building & Grounds	353,965	1,833,800	1,398,454	1,513,000	300,000	237,000	187,000	1,486,000
Space Plan Utilization Project	1,214,659	3,866,816	3,155,000	3,856,397	806,160	551,620	788,020	5,786,506
Equipment Acquisition	1,162,506	1,798,099	2,248,541	1,499,395	315,000	320,500	326,000	-
Vehicle Acquisition	175,545	252,500	244,510	208,500	175,000	175,000	175,000	-
Other Projects	140,000	525,000	455,000	355,000	250,000	250,000	-	-
Subtotal General CIP Projects	3,046,676	8,276,215	7,501,505	7,432,292	1,846,160	1,534,120	1,476,020	7,272,506
Conservation CIP Projects	262,288	288,000	838,843	963,112	408,500	500,000	515,000	-
Subtotal Projects Paid From CIP Fund	**3,308,964**	**8,564,215**	**8,340,348**	**8,395,404**	**2,254,660**	**2,034,120**	**1,991,020**	**7,272,506**
Secondary Roads Fund Projects	819,625	1,100,000	1,100,000	1,135,000	900,000	900,000	900,000	-
Total All Capital Projects	**4,128,589**	**9,664,215**	**9,440,348**	**9,530,404**	**3,154,660**	**2,934,120**	**2,891,020**	**7,272,506**

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
REVENUE SUMMARY								
Riverboat Gaming Taxes	718,162	785,000	785,000	785,000	785,000	785,000	785,000	
Welcome Center CIP Reimbursements	764	7,788	6,468	11,220	6,930	10,560	7,260	
Grants	119,606	-	344,500	11,500	-	-	-	
Eldridge Development Corp Loan Repayment	-	100,000	-	100,000	-	-	-	
Political Subdivisions	21,253	-	50,799	-	-	-	-	
Miscellaneous (use tax refunds, donations, etc)	3,519	5,000	5,500	5,500	5,500	5,500	5,500	
REVENUE SUMMARY (cont.)								
Transfers In:								
From General Fund								
Tax Levy (County CIP projects)	300,000	350,000	350,000	400,000	450,000	500,000	550,000	
Tax Levy (agency CIP funding)	-	185,425	185,425	185,425	185,425	185,425	-	
Tax Levy (Conservation)	-	-	-	-	-	-	185,425	
Conservation Projects	1,011,769	273,000	288,843	271,612	225,500	225,500	225,500	
Fund Balance Use (Conservation Increase)	-	-	-	91,500	183,000	274,500	104,075	
Fund Balance Use (County CIP projects)	1,445,000	775,000	680,500	559,000	-	-	-	
Fund Balance Use (agency CIP funding)	140,000	275,000	315,000	105,000	-	-	-	
Fund Balance Use (Master Plan Advance)	-	-	-	425,000	-	-	-	
From Rural Services Fund								
Tax Levy (agency CIP funding)	-	64,575	64,575	64,575	64,575	64,575	-	
From Recorder Record Mgt Fund	2,852	50,000	200,000	45,000	45,000	45,000	45,000	
From Electronic Equipment Fund	845,738	1,013,099	973,239	895,095	315,000	320,500	326,000	
From Vehicle Replacement Fund	175,545	252,500	244,510	208,500	175,000	175,000	175,000	
From Conservation CIP Fund	-	15,000	15,000	-	-	-	-	
Subtotal Revenues	4,784,208	4,151,387	4,509,359	4,163,927	2,440,930	2,591,560	2,408,760	
CIP Fund revenues over (under) expenditures	1,475,244	(4,412,828)	(3,830,989)	(4,231,477)	186,270	557,440	417,740	

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
CIP Fund Balance Recap								
Beginning Fund Balance	5,910,394	5,644,426	7,364,385	3,533,396	(698,081)	(511,811)	45,629	
Increase (decrease)	1,475,244	(4,412,828)	(3,830,989)	(4,231,477)	186,270	557,440	417,740	
Ending Net CIP Fund Balance*	7,385,638	1,231,598	3,533,396	(698,081)	(511,811)	45,629	463,369	
*Net of Vehicle and ElectronicnEquipment Replacement Funds								
Vehicle Replacement Fund Balance	508,851	448,508	449,155	424,322	424,322	424,322	424,322	
Electronic Equipment Fund Balance	968,760	276,091	515,655	129,308	324,308	513,808	697,808	
Conservatuion CIP Fund Balance	87,411	19,972	72,411	72,411	72,411	72,411	72,411	
Conservation Equipmnet Fund Balance	78,339	77,123	78,829	78,829	78,829	78,829	78,829	
Ending Gross CIP Fund Balance	**9,028,999**	**2,053,292**	**4,649,446**	**6,789**	**388,059**	**1,134,999**	**1,736,739**	

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
A. BUILDING & GROUNDS								
A.1 COURTHOUSE								
CH General Remodeling/Replacement	28,870	15,000	20,000	15,000	10,000	10,000	10,000	-
CH Roof Repair			10,000					
CH HVAC Recommissioning	-	-	-	-	-	-	-	-
CH Computer Room Modular Furniture	-	-	-	-	-	-	-	-
CH Building Access Controls				5,000				
CH Computer Room Air Handler	-	-	-	-	-	-	-	-
CH Computer Room Renovation	1,500	-	-	-	-	-	-	-
CH Exterior Lighting	-	5,000	5,000	5,000	-	-	-	-
CH Ceiling Replacements	-	-	-	-	-	-	-	-
CH Boiler Room Asbestos Abatement	-	-	-	-	-	-	-	-
CH Atty/Juv Crt/Magistrate Crt	-	-	-	-	-	-	-	-
CH Recorder Rearrange	-	-	-	-	-	-	-	-
CH Courthouse Space Planning	-	-	-	-	-	-	-	-
CH Relocate Sheriff Communication Center	18,697	-	-	-	-	-	-	-
CH Bench Improvements	2,779	-	-	-	-	-	-	-
CH Renovate Elevator Cars	-	-	-	-	25,000	-	-	-
CH HVAC Piping Replacement	-	25,000	25,000	25,000	25,000	25,000	-	-
CH ACCU Replacement	-	-	-	-	-	-	-	-
CH Windows Replacement-Phase I	-	-	-	25,000	50,000	50,000	50,000	125,000
CH Cooling Tower Replacement	27,676	-	2,154	-	-	-	-	-
CH Parking Lot Overlay	-	-	-	-	-	-	-	50,000
TOTAL COURTHOUSE	79,522	45,000	62,154	75,000	110,000	85,000	60,000	175,000
A.2 JAIL								
JL General Remodeling/Replacement	15,015	20,000	20,000	20,000	20,000	20,000	20,000	-
JL Jail Building Feasibility	44,521	35,000	40,000	-	-	-	-	-
JL Phase Two Study			50,000	140,000	25,000			
JL Clean/Waterproof/Seal Exterior	-	-	-	-	25,000	-	-	-
A.2 JAIL (con't)								
JL Roof Replacement	-	40,000	40,000	40,000	-	-	-	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
JL New sallyport and booking remodeling								650,000
JL Kitchen expansion				63,000				
JL Tuckpoint Old Building	-	-	-	-	8,500	-	-	-
JL Cell Painting	19,174	-	40,000	-	-	-	-	-
TOTAL JAIL	78,710	95,000	190,000	263,000	78,500	20,000	20,000	650,000
A.3 TREMONT BUILDING								
TR General Remodeling/Replacement	12,613	7,500	7,500	5,000	5,000	5,000	5,000	-
TR Renovate Energy Managemnet System	-	-	-	-	-	-	-	15,000
TR High Efficiency Lighting	-	-	-	-	-	-	-	-
TR Holding Cell Construction	-	16,000	16,000	16,000	-	-	-	-
TR Unit Heater Replacement	-	-	-	-	-	-	-	-
TR Sound baffling for Jail Annex								25,000
TR Parking Lot Overlay	-	10,000	-		-	-	-	35,000
TR Impound/Evidence Storage	-	40,000	20,000	20,000	-	-	-	-
TOTAL TREMONT BUILDING	12,613	73,500	43,500	41,000	5,000	5,000	5,000	75,000
A.4 ANNEX								
AN General Remodeling/Replacement	14,745	7,500	4,000	7,500	7,500	7,500	7,500	-
AN Juvenile Detention Study	2,543	-	-	-	-	-	-	-
AN Security Systems Expansion	400	-	-	-	-	-	-	-
AN Door Replacements	-	-	-	-	-	-	-	-
AN Juvenile Detention Center Expansion	53,913	1,400,000	750,000	850,000	-	-	-	-
TOTAL ANNEX	71,601	1,407,500	754,000	857,500	7,500	7,500	7,500	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
A.5 BI-CENTENNIAL BUILDING								
BC General Remodeling/Replacement	14,473	10,000	10,000	7,500	7,500	7,500	7,500	-
BC Remodel/Redecorate Interior	700	-	-	-	-	-	-	-
BC Refurbish Elevator Cars	-	-	80,000	30,000	-	-	-	-
BC Exterior Lighting	-	-	-	-	-	-	-	28,000
BC Street Abandonment	-	-	-	-				200,000
BC Parking Lot Overlay	-	-	-	-				100,000
BC Chiller Replacement	-	35,000	35,000	35,000	-	-	-	-
BC Expand Irrigation System	-	-	-	-	-	-	-	8,000
TOTAL BI-CENTENNIAL BUILDING	15,173	45,000	125,000	72,500	7,500	7,500	7,500	336,000
A.6 PINE KNOLL								
PK General Remodeling/Replacement	13,774	10,000	7,000	10,000	10,000	10,000	10,000	-
PK Remodel/Redecorate Interior	10,386	10,000	8,000	10,000	10,000	10,000	10,000	-
PK Alpine House Demolition	-	-	-	-	-	-	-	-
PK Seal Coat Parking Lot	-	-	-	-	-	-	-	-
PK High Efficiency Lighting	-	20,000	-	-	20,000	15,000	-	-
PK Retaining Wall/Walkway Renovation	-	-	-	-	-	-	-	-
PK Lock Replacement	21,001	-	-	-	-	-	-	-
PK ADA Restroom Renovation	-	25,000	25,000	25,000	-	-	-	-
PK Reburbish Exterior Main Building	-	-	-	-		20,000	-	-
PK Energy Management System Renovation	-	15,000	-	-			15,000	15,000
PK Parking Lot Overlay	-	-	-	-	-	-	-	70,000
PK Air Handling System Upgrade	-	-	35,000	30,000	-	-	-	-
PK Chiller/ACCU Replacement	-	-	-	-	-	-	-	90,000
TOTAL PINE KNOLL	45,161	80,000	75,000	75,000	40,000	55,000	35,000	175,000

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
A.7 GENERAL STORE								
GS General Remodeling/Replacement	-	1,000	4,000	1,000	1,000	1,000	1,000	-
TOTAL GENERAL STORE	-	1,000	4,000	1,000	1,000	1,000	1,000	-
A.8 OTHER BUILDINGS/GROUNDS								
OB Miscellaneous Landscaping	-	2,500	2,500	2,500	2,500	2,500	2,500	-
OB Regulatory Compliance Cost	9,070	10,000	5,000	10,000	10,000	10,000	10,000	-
OB Fire Alarms Upgrades	-	20,000	-	-	-	-	-	-
OB Radio Tower General Replacement	3,700	2,500	2,500	2,500	2,500	2,500	2,500	-
OB Parking Lot Repair/Maintenance	1,130	5,000	5,000	5,000	5,000	5,000	5,000	-
OB Records Management	10,168	20,000	25,000	35,000	20,000	20,000	20,000	-
OB Property Acquisition	-	-	50,000	25,000	-	-	-	-
OB Master Plan Design	-	-	-	-	-	-	-	-
OB Soil Contamination Resolution	9,037	15,000	45,000	31,000	-	-	-	-
OB Security Enhancements	-	-	-	-	-	-	-	75,000
TOTAL OTHER B & G	33,105	75,000	135,000	111,000	40,000	40,000	40,000	75,000
A.9 WELCOME CENTER								
WC Welcome Center Gen Remod/Replacement	-	-	4,000	2,000	2,000	2,000	2,000	-
WC General Emergency Reserve	352	2,000	-	-	-	-	-	-
WC Landscape Planting Replacement	-	2,000	-	2,000	2,000	2,000	2,000	-
WC Concrete Drive/Parking Repair	6,520	-	-	-	-	-	-	-
WC A/V Room Dimming Lights	765	-	-	-	-	-	-	-
WC Exterior Painting	-	3,500	1,500	2,000	-	-	-	-
WC Emergency Lighting Replacement	-	-	-	3,500	-	-	-	-
WC Concrete Dumpster Pad	-	1,800	1,800	-	-	-	-	-
WC Signage Replacement	-	-	-	-	3,500	-	-	-
WC High Efficiency Lighting	-	-	-	4,000	-	-	-	-
WC Energy Management Equipment	-	-	-	-	3,000	-	-	-
A.9 WELCOME CENTER (con't)								
WC Building Surge Suppression	-	-	-	3,500	-	-	-	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
WC Roof Replacement	-	-	-	-	-	12,000	-	-
WC Window Replacement	10,444	-	-	-	-	-	-	-
WC Restroom Counters/Sinks	-	2,500	2,500	-	-	-	-	-
WC Furnace Replacements	-	-	-	-	-	-	7,000	-
TOTAL WELCOME CENTER	18,080	11,800	9,800	17,000	10,500	16,000	11,000	-
TOTAL BUILDING & GROUNDS	353,965	1,833,800	1,398,454	1,513,000	300,000	237,000	187,000	1,486,000
B. SPACE UTILIZATION MASTER PLAN								
PHASE I								
1 Renovate DHS	865,187	462,500	700,000	-	-	-	-	-
2 Renov 6th FL/move BOS/Admin/BIP/B&G	5,958	697,626	500,000	290,000	-	-	-	-
3 Construct Elevator Tower	24,286	661,940	300,000	560,522	-	-	-	-
5 Off load Juvenile Court Services	251,529	-	-	-	-	-	-	-
PHASE II								
6 Renov 3/4 4th FL & move Health Dept	3,703	610,000	780,000	-	-	-	-	-
7 Renov 1/4 4th FL & move Comm Services	1,645	233,250	200,000	-	-	-	-	-
8.A Renov 1/4 LL & Move Sheriff	25,873	430,000	100,000	788,875		-	-	-
8.B Telephone Switch Location	2,253	-	225,000	225,000	-	-	-	-
8.C Renov Computer Center	-	-	300,000	300,000	-	-	-	-
PHASE III								
9 Renov 1st FL and move Treasurer	3,048	300,000	20,000	630,000	-	-	-	-
10 Renov 5th FL and move Aud/Rec/Assessors	5,220	330,000	20,000	760,000	-	-	-	-
11 Construct Community Pavilion Addition	2,500	134,000	10,000	302,000	-	-	-	-
12 Renov 1/4 1st FL & move Associate Court	3,451	7,500	-		706,160	-	-	-
PHASE IV								
13 Renov 1/2 2nf FL & move County Attorney	3,451	-	-	-	100,000	551,620		-
14 Renov 1/4 2nd FL & move Juv Crim & add DC	1,804	-	-	-			100,000	507,000
15 Renov 1/4 1st FL & move Clerk-civil	2,451	-	-	-		-	588,020	-
PHASE V								
16 Renov 1/4 2nd FL-add District Court	2,755	-	-	-			100,000	679,150
17 Renov 1/4 1st FL & move Clerk-criminal	2,451	-	-	-	-	-		488,020
18 Renov 1/4 1st FL & move Magistrate Court	2,755	-	-	-	-	-		507,650
PHASE VI								
19 Construct Building Link	-	-	-	-	-	-	-	262,080
20 Renov 1/4(x3) 3rd FL-3 small Distr Criminal	3,392	-	-	-	-	-	-	1,369,316
21 Renov 3/4 3rd FL-'83 Jail-move Crt Admin	-	-	-	-	-	-	-	392,340
22 Renov 1/4 3rd FL-one District Court	951	-	-	-	-	-	-	579,670

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
23 Renov 2nd FL-'83 Jail-move Juv Crt Services	-	-	-	-	-	-	-	521,788
24 Renov 1/2 1st FL-'83 Jail-Jury Assembly	-	-	-	-	-	-	-	311,012
25 Renov 1/2 1st FL-'83 Jail-Sheriff Admin	-	-	-	-	-	-	-	168,480
TOTAL SPACE UTILIZATION MASTER PLAN	1,214,659	3,866,816	3,155,000	3,856,397	806,160	551,620	788,020	5,786,506
C. EQUIPMENT ACQUISITION								
EE Admin-Small Copy Machine	729	-	-	-	-	-	-	-
EE Atty - Prosecutor Dialog System	35,189	-	-	-	-	-	-	-
EE Atty - Office Copier	4,535	-	-	-	-	-	-	-
EE Auditor - Election Software	46,231	35,000	31,799	-	-	-	-	-
EE Auditor-Automated Time Keeping System	-	70,000	90,000	-	-	-	-	-
EE IT-Phone System Upgrades	-	-	45,000	55,000	30,000	30,000	30,000	-
EE IT-PC Network Repair/Replacement	673	20,000	20,000	20,000	25,000	30,000	35,000	-
EE IT-PC LAN Upgrade:PC's/Printers	70,054	-	60,000	75,000	75,000	75,000	75,000	-
EE IT-PC LAN Upgrade:Rewiring	4,329	-	294	-	-	-	-	-
EE IT-PC LAN Upgrade:Windows Software	23,081	-	1,567	-	-	-	-	-
EE IT-PC LAN Upgrade:Internet	7,827	-	-	10,000	-	-	-	-
EE IT-PC LAN Upgrade:File Servers	32,249	-	35,000	15,000	15,000	15,000	15,000	-
EE IT-PC LAN Upgrade:Com Server	9,699	-	20,000	20,000	-	-	-	-
EE IT-PC LAN Upgrade:Imaging Systems	-	-	45,000	30,000	30,000	30,000	30,000	-
EE IT-PC LAN Upgrade:Remote Sites WANS	109,760	-	-	20,000	20,000	20,000	20,000	-
EE IT-PC LAN Upgrade:LAN Edge Devices	90,263	-	16,000	15,000	15,000	15,000	15,000	-
EE IT-PC LAN Upgrade:Prog Change Over	23,546	-	10,000	-	-	-	-	-
EE IT-PC LAN Maintenance	-	-	115	-	-	-	-	-
EE IT-Y2K Compliance Projects	-	-	-	-	-	-	-	-
EE IT-Web Site Development	150	-	400	5,000	5,000	5,000	5,000	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
C. EQUIPMENT ACQUISITION (con't)								
EE IT-Upgrade Phone System Caller ID	38,262	-	8,723	-	-	-	-	-
EE IT-Network Review Study	66,672	-	-	-	-	-	-	-
EE IT-Tape Backup Equipment	-	-	25,263	30,000	20,000	20,000	20,000	-
EE IT-New Servers	-	-	50,000	30,000	30,000	30,000	30,000	-
EE IT-Client Management Software	-	10,000	7,500	10,000	10,000	10,000	10,000	-
EE IT-Replace Monitors	-	-	2,500	2,500	2,500	2,500	2,500	-
EE IT-Upgrade to Microsoft Office 200x	-	-	-	120,000	-	-	-	-
EE IT-Upgrade Clients to NT	-	-	-	54,000	-	-	-	-
EE IT-Rewrite Property Tax System	218,644	250,000	187,622	-	-	-	-	-
EE IT-Rewrite Accounting/HR Systems	69,485	275,000	275,000	-	-	-	-	-
EE IT-TAR:Electronic Helpdesk Solution	16,022	55,000	55,000	-	-	-	-	-
EE IT-TAR:Network Cable Design	5,620	-	-	-	-	-	-	-
EE IT-TAR:File,Print,Domain Server Setups	-	30,000	30,000	-	-	-	-	-
EE IT-TAR:Citrix Metaframe Pilot Project	-	55,000	20,000	-	-	-	-	-
EE IT-TAR:Network Client Installs/Configs	-	11,000	11,000	-	-	-	-	-
EE IT-TAR:Network File & Print Server Migrate	-	6,000	9,550	-	-	-	-	-
EE IT-TAR:WAN Configuration Changes	-	2,500	2,500	-	-	-	-	-
EE IT-TAR:E-Mail,Scheduling Optimization	-	2,000	-	2,000	-	-	-	-
EE IT-TAR:Centralized Fax Solution	-	5,200	-	5,200	-	-	-	-
EE IT-TAR:Remote Access Solution	-	4,500	4,500	-	-	-	-	-
EE IT-TAR:Firewall Intrusion Test	-	5,600	-	5,600	-	-	-	-
EE IT-TAR:Firewall Upgrade	-	12,000	-	12,000	-	-	-	-
EE IT-TAR:Internet Monitoring Config Review	-	2,000	-	2,000	-	-	-	-
EE IT-TAR:Citrix Metaframe, Thin Client Network	-	150,000	185,000	-	-	-	-	-
EE IT-TAR:Network Documentation	-	6,000	-	6,000	-	-	-	-
EE IT-TAR:Basic NSA Training	-	5,000	-	5,000	-	-	-	-
EE IT-TAR:GIS Strategic Plan Development	-	50,000	50,000	50,000	-	-	-	-
EE IT-TAR:E-Business Strategies	-	-	-	25,000	25,000	25,000	25,000	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
C. EQUIPMENT ACQUISITION (con't)								
EE IT-TAR:Technology Partner Support	1,231	12,000	7,500	12,000	12,500	13,000	13,500	-
EE FSS-Laptop Autocad w/software	-	-	-	-	-	-	-	-
EE FSS-Warehouse Computer Workstation	-	-	-	-	-	-	-	-
EE FSS-Access Control Update	-	-	-	-	-	-	-	-
EE FSS-Panic Alarm System-All Bldgs	27,605	-	-	-	-	-	-	-
EE FSS-Large Format Scanner	-	4,000	-	5,000	-	-	-	-
EE FSS-Color Copier	-	200,000	-	75,000	-	-	-	-
EE FSS Court Sound System	-	-	-	-	-	-	-	-
EE FSS-Imaging System	-	12,000	-	-	-	-	-	-
EE FSS Print Shop Misc Equip			1,595					
EE FSS Bar Code Readers/software				24,000				
EE FSS PDA/mail/work request				6,000				
EE FSS CAFM Software				50,000				
EE Purchasing module				15,000				
EE FSS Fax machine				850				
EE FSS-800 MHz Radio	-	2,700	2,700	3,500	-	-	-	-
EE FSS-Laptop Computer	-	3,500	3,500	-	-	-	-	-
EE FSS-Campus Fiber Optic Ring	-	50,000	65,000	-	-	-	-	-
EE Com Serv-Imaging System	-	12,000	12,000	-	-	-	-	-
EE Conservation Recreational Mgt System	96,785	-	371	-	-	-	-	-
EE Hlth-Copier Replacement	-	-	-	-	-	-	-	-
EE Hlth-Docking Computers				11,500				
EE Hum Res-Software Upgrades/Purchases	2,567	11,000	11,000	-	-	-	-	-
EE Rec-Mgt Fund Projects	2,300	-	-	-	-	-	-	-
EE Rec-Copying Machine	-	10,000	3,962	-	-	-	-	-
EE Rec-Imaging/system rewrite Project	552	50,000	200,000	278,000	-	-	-	-
EE Sher-800 MHz Radio System	17,476	-	5,000	-	-	-	-	-
EE Sher-Digital ID Imaging System	-	-	-	-	-	-	-	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
C. EQUIPMENT ACQUISITION (con't)								
EE Sher-Moving Radar Units	3,774	3,750	3,774	3,750	-	-	-	-
EE Sher-K Band Radar Units	-	3,500	3,500	-	-	-	-	-
EE Sher-Intoxilizer Replacement	-	-	-	-	-	-	-	-
EE Sher-In Car Video Systems	10,950	10,950	10,950	10,950	-	-	-	-
EE Sher-Pro QA Software Emd	6,220	-	-	-	-	-	-	-
EE Sher-Dav Police System Enhancement	-	-	-	-	-	-	-	-
EE Sher-Invest Digital Imaging/Camera System	-	-	-	-	-	-	-	-
EE Sher-Copier	-	-	-	1,500	-	-	-	-
EE Sher-Investigations software				9,350				
EE Sher-Metal Detector & Other Equip	-	-	-	-	-	-	-	-
EE Sher-Computers/Printers	-	-	2,002	-	-	-	-	-
EE Sher-Remote Video Sensor Equipment	407	-	-	-	-	-	-	-
EE Sher-Remote Alarm 800 MHz Compatible	2,600	-	-	-	-	-	-	-
EE Sher-Evidence Bar Coding System	1,778	-	-	-	-	-	-	-
EE Sher-Automatic Veh Locate (AVL) System	-	-	130,468	-	-	-	-	-
EE Sher-Wireless 911	21,253	-	255	-	-	-	-	-
EE Sher-PC's	-	5,500	-	-	-	-	-	-
EE Sher-Video Cameras	-	1,400	-	-	-	-	-	-
EE Sher-Forensic Recovery Computer/software	-	8,529	-	-	-	-	-	-
EE Sher-Logging Recorder Telephone Connect	-	3,500	3,500	-	-	-	-	-
EE Sher-Data 911 Terminals	-	28,000	28,000	-	-	-	-	-
EE Sher-Cerulean Mobile Packet Cluster Software	-	10,720	10,720	-	-	-	-	-
EE Sher-K DEK Portable Battery Analyzer	-	2,600	2,600	-	-	-	-	-
EE Sher-Law Enforcement Mgt Systems	-	250,000	-	300,000	-	-	-	-
EE Sher-CAD System	-	-	170,000	-	-	-	-	-
EE Sher-Civil System	-	-	35,000	-	-	-	-	-
EE Jail-Jail Management System	-	-	200,000	-	-	-	-	-
EE Jail-Flat Screen Color Monitors	-	13,200	13,200	-	-	-	-	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
C. EQUIPMENT ACQUISITION (con't)								
EE Jail-Color Camera Replacement	-	5,700	5,700	-	-	-	-	-
EE Jail-Color Cameras	-	7,200	7,200	50,800	-	-	-	-
EE Jail-Color Monitor Replacement	-	3,750	3,750	3,000	-	-	-	-
EE Jail-800 MHz Radios	93,590	-	-	14,895	-	-	-	-
EE Jail-Computers/Printers	-	800	800	-	-	-	-	-
EE Supr-Electronic Equipment	398	-	896	-	-	-	-	-
EE Treas-Copier Machine Repl-General Store	-	10,000	4,265	-	-	-	-	-
TOTAL ELECTRONIC EQUIP	1,162,506	1,798,099	2,248,541	1,499,395	315,000	320,500	326,000	-
D. VEHICLES								
VE Sheriff Patrol Vehicles	120,534	110,000	108,099	110,000	-	-	-	-
VE Sheriff Patrol Veh-Fully Equipped	650	-	-	-	-	-	-	-
VE Sheriff Jail 15 Passenger Transport Van	21,404	24,000	22,467	25,000	-	-	-	-
VE Sheriff Used Investigation Vehicle	16,000	32,000	32,000	44,000	-	-	-	-
VE Health Inspection Vehicles	-	17,500	25,598	13,500	-	-	-	-
VE Health Pickup				16,000				
VE Health Dept Hd Vehicle	-	24,000	15,547	-	-	-	-	-
VE Plan & Dev-4 Wheel Dr Pickup Truck	16,958	-	-	-	-	-	-	-
VE Plan & Dev Code Enforcement Vehicle	-	13,000	12,799	-	-	-	-	-
VE B&G 1 Ton Plow Truck	-	32,000	28,000	-	-	-	-	-
VE Risk Management Car	-	-	-	-	-	-	-	-
VE Vehicle Replacements	-	-	-	-	175,000	175,000	175,000	-
TOTAL VEHICLES	175,545	252,500	244,510	208,500	175,000	175,000	175,000	-

SCOTT COUNTY
FIVE YEAR CAPITAL PROJECTS PLAN FOR CONSIDERATION
FY03 BUDGET PLAN

	FY01 ACTUAL	FY02 PLAN	FY02 REVISED	FY03 REQUEST	FY04 PLAN	FY05 PLAN	FY06 PLAN	UNPROG NEEDS
E. OTHER PROJECTS								
OP Kahl Educational Center Contribution	-	-	-	-	-	-	-	-
OP Friends Of Brady Street Street Contribution	40,000	40,000	40,000	40,000	-	-	-	-
OP Fiber Optic Links	-	-	-	-	-	-	-	-
OP Putnum Museum IMAX Project	100,000	100,000	100,000	-	-	-	-	-
OP DavenportOne D1 Initiative	-	50,000	50,000	50,000	50,000	50,000	-	-
OP Scott County Library Bldg Renov Project	-	112,500	112,500	112,500	112,500	112,500	-	-
OP Buffalo Bill Museum Expansion Project	-	70,000	-	-	-	-	-	-
OP Scott County Family Y Multiple Expansion	-	87,500	87,500	87,500	87,500	87,500	-	-
OP First Tee of the Quad Cities	-	65,000	65,000	65,000	-	-	-	-
Total Other Projects	140,000	525,000	455,000	355,000	250,000	250,000	-	-
Conservation Projects	262,288	288,000	838,843	963,112	408,500	500,000	515,000	
Secondary Roads Projects	819,625	1,100,000	1,100,000	1,135,000	900,000	900,000	900,000	
Grand Total	4,128,589	9,664,215	9,440,348	9,530,404	3,154,660	2,934,120	2,891,020	7,272,506

GROUP HEALTH FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Miscellaneous	$ 1,847	$ -	$ -	$ -	
Subtotal Revenues	1,847	-	-	-	
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	1,847	-	-	-	
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Nonprogram Current	$ 63,535	$ 65,000	$ 86,124	$ -	-100.0%
Subtotal Expenditures	63,535	65,000	86,124	-	-100.0%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	63,535	65,000	86,124	-	-100.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(61,688)	(65,000)	(86,124)	-	-100.0%
Beginning Fund Equity - July 1,	$ (113,352)	$ 593,490	$ 86,124	$ -	-100.0%
Ending Fund Equity - June 30,	$ (175,040)	$ 528,490	$ -	$ -	-100.0%

SELF-INSURANCE FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Miscellaneous	$ 781,044	$ -	$ -	$ -	
Subtotal Revenues	781,044	-	-	-	
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	781,044	-	-	-	
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Interprogram Services	$ 1,003,137	$ -	$ 802,974	$ -	
Subtotal Expenditures	1,003,137	-	802,974	-	
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	1,003,137	-	802,974	-	
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(222,093)	-	(802,974)	-	
Beginning Fund Balance - July 1,	$ 187,354	$ 2,444,480	$ 802,974	$ -	-100.0%
Ending Fund Balance - June 30,	$ (34,739)	$ 2,444,480	$ -	$ -	-100.0%

GOLF COURSE ENTERPRISE FUND
FUND STATEMENT

	Actual 2000-01	Budget 2001-02	Revised Estimate 2001-02	Budget 2002-03	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	$ 1,188,662	$ 1,391,545	$ 1,117,648	$ 1,390,575	-0.1%
Use of Money & Property	17,204	15,000	15,000	15,000	0.0%
Miscellaneous	1,182	1,000	1,000	1,000	0.0%
Subtotal Revenues	1,207,048	1,407,545	1,133,648	1,406,575	-0.1%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	1,207,048	1,407,545	1,133,648	1,406,575	-0.1%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment	$ 1,405,535	$ 1,214,058	$ 1,082,470	$ 1,161,221	-4.4%
Subtotal Expenditures	1,405,535	1,214,058	1,082,470	1,161,221	-4.4%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	1,405,535	1,214,058	1,082,470	1,161,221	-4.4%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(198,487)	193,487	51,178	245,354	26.8%
Beginning Fund Equity - July 1,	$ (1,426,648)	$ (2,282,951)	$ (1,623,822)	$ (1,572,644)	-31.1%
Ending Fund Equity - June 30,	$ (1,623,822)	$ (2,089,464)	$ (1,572,644)	$ (1,327,290)	-36.5%

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SERVICE AREA: Public Safety | **PROGRAM: County Attorney Administration (12A)**
ACTIVITY: Legal Services | **ORGANIZATION: Attorney**

PROGRAM MISSION: To administer and direct the work product and policies of the professional and administrative staff of the County Attorney's office for the benefit of Scott County citizens who seek justice and legal assistance by providing advice, council, and resolution of legal issues

PROGRAM OBJECTIVES:

1. To maintain administration cost as a percent of department budget below 12%.
2. To maintain administration personnel as a percent of departmental personnel below 10%.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	37.00	31.00	30.63	30.63
2. Departmental budget expended	$2,035,866	$2,158,516	$1,950,626	$1,950,626
3. Organizations requiring liaison and coordination	110	110	110	110
WORKLOAD				
1. Prosecution of Class A felonies and major case management	55%	55%	55%	55%
2. Time spent on personnel administration	18%	18%	18%	18%
3. Time spent on fiscal management	14%	14%	14%	14%
4. Time spent on liaison activities and coordination	8%	8%	8%	8%
5. Time spent on miscellaneous activities	5%	5%	5%	5%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	11%	11%	11%	11%
2. Administration personnel as a percent of departmental budget	9%	9%	9%	9%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	100%	100%	100%	100%

ANALYSIS:

The FY03 PPB indicators for this program show that County Attorney total reduced one full-time clerk position to 50 hours per pay period, or .625 FTE.

Salary appropriation for Attorney total is requested to increase dependant on board approval of the hay point increase projected for two paralegal positions.

Overtime for Administration is limited to the Executive Secretary paralegal duties and is estimated to be 50 hours per year. This position is not affected by the requested hay point increase for paralegals.

Administration non-salary expenses are projected to remain stable. Minimum requests for increases, totaling $600, are for travel and schools of instruction.

Administration does not carry a supply budget as expenditures are rare and are absorbed by Criminal Prosecution.

Total supplies and expenses for all programs under County Attorney are requested to increase only $4344, which is a 3% increase over FY02's budget.

The total appropriation budget for the department is down 9.5%, which is mostly due to the funding of the Child Support Recovery Unit being removed from the County budget.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Attorney Administration (12A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney	0.40	0.40	0.40	0.40	0.40
511-A Office Administrator	1.00	1.00	1.00	1.00	1.00
252-A Executive Secretary	0.75	0.75	0.75	0.75	0.75
141-C Clerk II	0.40	0.40	0.40	0.40	0.40
TOTAL POSITIONS	**3.05**	**3.05**	**3.05**	**3.05**	**3.05**
APPROPRIATION SUMMARY:					
Personal Services	$202,126	$212,834	$213,001	$224,155	$224,155
Expenses	10,528	6,300	6,300	6,900	6,900
Supplies	279	-	-	-	-
TOTAL APPROPRIATIONS	**$212,933**	**$219,134**	**$219,301**	**$231,055**	**$231,055**

SERVICE AREA: Public Safety | **PROGRAM: Criminal Prosecution (12B)**
ACTIVITY: Legal Services | **ORGANIZATION: Attorney**

PROGRAM MISSION: To successfully prosecute indictable offense crimes occurring within Scott County and provide investigative assistance to law enforcement agencies within our jurisdiction for the protection of citizenry by striving to be responsive while functioning as a source of legal recourse

PROGRAM OBJECTIVES:

1. To ensure the number of indictable cases closed is at least 90% of cases filed.
2. To ensure the number of non-indictable cases closed is at least 90% of cases filed.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. New felony	1,167	1,200	1,175	1,175
2. New indictable traffic, serious and aggravated misdemeanor cases	3,135	4,500	3,150	3,150
3. New simple misdemeanor cases filed	41,427	45,000	42,500	42,500
4. Juvenile intake of delinquent, CHINA, Terminations	669	800	650	650
5. Average open indictable cases	3,971	3,000	3,800	3,800
WORKLOAD				
1. Trials held indictable	179	150	180	180
2. Trials set non-indictable	1,943	1,800	1,800	1,800
3. Cases disposed of indictable	6,215	7,500	6,500	6,500
4. Trials disposed of non-indictable	43,596	45,000	44,000	44,000
5. Uncontested juvenile hearings	1,945	1,800	1,900	1,900
6. Evidentiary juvenile hearings	330	300	325	325
PRODUCTIVITY				
1. Cost per indictable case disposed of (65%)	$137.67	$120.61	$141.94	$141.94
2. Cost per non-indictable case disposed of (10%)	$3.11	$3.15	$3.32	$3.32
3. Cost per juvenile uncontested/evidentiary hearing (25%)	$148.81	$168.98	$163.90	$163.90
EFFECTIVENESS				
1. Open indictable cases per attorney	331	300	325	325
2. Non-indictable closed/percentage of cases filed	105%	90%	90%	90%
3. Indictable closed as a percentage of cases filed	149%	90%	90%	90%
4. Percentage of Juvenile cases going to hearing	94%	98%	98%	98%

ANALYSIS:

Statistical data for demand and workload indicators is provided by the Clerk of Court and the case intake coordinator in the County Attorney's office.

Some demand indicators have been slightly reduced from FY02 levels to more correctly reflect history. One exception is (D.5) Average open indictable cases, which was increased.

History indicated that several workload indicators also be reduced. Three indicators were increased; (W.1) Trials held indictable, (W.5) Uncontested juvenile hearings, and (W.6) Evidentiary hearings. The Juvenile division also recently adopted a new method of counting case intake. This is the method used by Juvenile Court Services and the Department of Human Services. Each child, who has his/her unique case number, will be counted as one intake versus the old method of counting numerous children as one intake if members of the same family.

Overtime for the Criminal Prosecution division is closely monitored and is attributed to case related paralegal activity. Support staff overtime, except in rare cases, has been eliminated.

The salary appropriation is requested to increase dependant on board approval of the hay point increase projected for two paralegal positions.

Total supplies and expenses are projected to increase $4444. $1500 is accounted for under equipment maintenance due to the annual maintenance agreement on the copy machine purchased spring 01.

Fluctuation in revenue is due to the termination of the Child Support Recovery contract, effective July 01. In addition, a one-time riverboat grant was received and expended by the Child Protection Response Team. The grant, $15,000, was for Spring and Fall conferences held during 2001.

Miscellaneous revenue, estimated annually at $10,000, is from drug forfeitures. Appropriate expenditures from this revenue source are dependant on new forfeitures and the carry-over of fund balance from previous years.

The attorney's office requested an organizational change review for the paralegal position. This position was reviewed by the incumbent and staff and a corresponding hay point change is recommended subject to Board approval.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Criminal Prosecution (12B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.20	0.20	0.20	0.20	0.20
Y First Assistant Attorney	0.35	0.35	0.35	0.35	0.35
Y Deputy First Assistant Attorney	3.00	3.00	3.00	3.00	3.00
A Attorney I	9.00	9.00	9.00	9.00	9.00
323-A Case Expeditor	1.00	1.00	1.00	1.00	1.00
252-A Executive Secretary	0.25	0.25	0.25	0.25	0.25
282-A Paralegal	-	-	-	1.75	1.75
252-A Paralegal	1.75	1.75	1.75	-	-
223-C Victim/Witness Coordinator	1.00	1.00	1.00	1.00	1.00
191-C Intake Coordinator	1.00	1.00	1.00	1.00	1.00
177-C Legal Secretary	2.00	2.00	2.00	2.00	2.00
141-C Clerk II	3.50	3.50	3.50	3.13	3.13
Z Summer Law Clerk	0.76	0.76	0.76	0.76	0.76
TOTAL POSITIONS	**23.81**	**23.81**	**23.81**	**23.44**	**23.44**
REVENUE SUMMARY:					
Intergovernmental	$36,651	$0	$3,876	$0	$0
Fees and Charges	7	0	9	0	0
Fines & Forfeitures	37,540	10,000	10,173	10,000	10,000
TOTAL REVENUES	**$74,198**	**$10,000**	**$14,058**	**$10,000**	**$10,000**
APPROPRIATION SUMMARY:					
Personal Services	$1,190,061	$1,280,038	$1,260,843	$1,324,839	$1,324,839
Equipment	32,186	9,000	9,000	9,000	9,000
Expenses	97,184	95,046	85,046	87,435	87,435
Supplies	34,766	35,351	35,351	37,406	37,406
TOTAL APPROPRIATIONS	**$1,354,197**	**$1,419,435**	**$1,390,240**	**$1,458,680**	**$1,458,680**

SERVICE AREA: Public Safety | **PROGRAM: Child Support Recovery (12C)**
ACTIVITY: Legal Services | **ORGANIZATION: Attorney**

PROGRAM MISSION: To collect court ordered support payments nationwide for dependent children residing in the County by providing a system of legal recourse

PROGRAM OBJECTIVES:

1. To keep the level of active cases and new cases filed at appropriate levels to properly serve the public need.
2. To file the required court actions in appropriate numbers to serve the public need.
3. To keep the cost per court action at an acceptable level.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Average active cases	12,835	-	-	-
2. New cases filed	2,294	-	-	-
WORKLOAD				
1. Number of court actions filed or ordered	12,069	-	-	-
2. Number of notices sent	2,781	-	-	-
PRODUCTIVITY				
1. Cost per court action filed, ordered or notices sent	$16.19	-	-	-
EFFECTIVENESS				
1. Return on investment	5%	-	-	-

ANALYSIS:

The contract between the County and the State of Iowa, for administrative support to the Child Support Recovery Unit, was terminated July 01. County employees, who worked at the Unit, are now employees of the state.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Child Support Recovery (12C)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
252-A Child Support Recovery Aide	3.00	3.00	-	-	-
177-C Legal Secretary	1.00	1.00	-	-	-
162-C Clerk III	1.00	1.00	-	-	-
141-C Clerk II	1.00	1.00	-	-	-
TOTAL POSITIONS	**6.00**	**6.00**	**-**	**-**	**-**
REVENUE SUMMARY:					
Intergovenmental	$253,136	$289,919	-	-	-
Miscellaneous	418	-	-	-	-
TOTAL REVENUES	**$253,554**	**$289,919**	-	-	-
APPROPRIATION SUMMARY:					
Personal Services	$225,816	$255,174	-	-	-
Expenses	14,566	18,250	-	-	-
TOTAL APPROPRIATIONS	**$240,382**	**$273,424**	-	-	-

SERVICE AREA: Public Safety | **PROGRAM: Corporation Counsel/Civil Division (12D)**
ACTIVITY: Law Enforcement | **ORGANIZATION: Attorney**

PROGRAM MISSION: To supervise insurance counsel litigation; service civil commitments, and provide representation for the County, its officers and divisions by providing representation in civil litigation

PROGRAM OBJECTIVES:

1. To respond to all litigation requests during the year.
2. To respond to all non-litigation requests during the year.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Opinion requests for non-litigation services	204	200	200	200
2. Requests for litigation services; forfeitures, claims, mental health	277	260	260	260
3. Major case litigation	5	5	5	5
WORKLOAD				
1. Opinion requests for non-litigation services provided	204	200	200	200
2. Litigation services provided; forfeitures, claims, mental health	262	250	260	260
3. Major case resolution	5	5	5	5
PRODUCTIVITY				
1. Cost per non-litigation service provided (55%)	$615.48	$677.94	$717.45	$717.45
2. Cost per litigation service provided (45%)	$392.10	$443.74	$451.54	$451.54
EFFECTIVENESS				
1. Litigation requests responded to	100%	100%	100%	100%
2. Non-litigation requests responded to	100%	100%	100%	100%

ANALYSIS:

The FY03 PPB indicators for this program show stability through the budget year. Indicators reflect requested County Attorney opinions, litigation services for the County, and mental health hearings.

Indicator (D.3) On-going major case litigation was established during FY01. Only five of the most major cases are tracked for review and outlined in the analysis quarterly. Examples are Audio Odyssey v Scott County Sheriff, et.al, Hebeler v Albert Austin, et.al, and Sophie Ball v Scott County Sheriff. Major cases are extremely time consuming, sometimes requiring years to reach resolution, and are cases where the County could be exposed to substantial loss.

Supplies used by the Civil Division are minimal and are absorbed by 12B, Criminal Prosecution.

Expenses remain very stable for the division and are requested to be reduced by $700 in the areas of travel and schools of instruction.

Effectiveness indicators are projected to remain at 100% as the division responds to all litigation and non-litigation requests.

The attorney's office requested an organizational change review for the paralegal position. This position was reviewed by the incumbent and staff and a corresponding hay point change is recommended subject to Board approval.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Corporation Counsel/Civil (12D)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	0.30	0.30	0.30	0.30	0.30
Y First Assistant Attorney	0.25	0.25	0.25	0.25	0.25
A Assistant Attorney II	1.00	1.00	1.00	1.00	1.00
A Assistant Attorney I	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	-	-	-	0.25	0.25
252-A Paralegal	0.25	0.25	0.25	-	-
177-C Legal Secretary	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	0.10	0.10	0.10	0.10	0.10
Z Summer Law Clerk	0.24	0.24	0.24	0.24	0.24
TOTAL POSITIONS	**4.14**	**4.14**	**4.14**	**4.14**	**4.14**
APPROPRIATION SUMMARY:					
Personal Services	$227,502	$244,323	$251,505	$259,391	$259,391
Expenses	578	2,200	2,200	1,500	1,500
Supplies	208	-	-	-	-
TOTAL APPROPRIATIONS	**$228,288**	**$246,523**	**$253,705**	**$260,891**	**$260,891**

SERVICE AREA: Public Safety	PROGRAM: Public Health Safety (20D/F/G)
ACTIVITY: Public Safety	ORGANIZATION: Health Department

PROGRAM MISSION: To provide care and meet the needs and expectations of our customers in their time of emergency, death, and incarceration, while striving for a safer and healthier community.

PROGRAM OBJECTIVES:

1. Emergency Medical Services: Assure quality assurance reviews for 100% of all 911 requests for emergency medical services.
2. Jail Health: Maintain 90% of all inmate medical contacts within the facility. Only 10% would be seen or cared for off site (dental, hospital, and Special Services.)

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Emergency Medical Services: total Scott County population	159,458	159,458	159,458	159,458
2. Medical Examiner: total deaths in Scott County	1,373	1,348	1,370	1,370
3. Jail Health: number of inmate medical contacts	2,614	2,800	2,800	2,800
WORKLOAD				
1. Emergency Medical Services: Total runs	20,268	19,000	19,000	19,000
2. Medical Examiner: # of cases requiring Medical Examiner Services	296	310	310	310
3. Jail Health: number of health related contacts provided within Jail	2,334	2,520	2,520	2,520
PRODUCTIVITY				
1. Emergency Medical Services: cost/citizen for EMS service coord	$0.35	$0.37	$0.40	$0.40
2. Medical Examiner: cost/citizen for Medical Examiner services	$1.03	$0.76	$1.06	$1.06
3. Jail Health: cost/citizen for jail health services	$2.16	$2.33	$2.38	$2.38
EFFECTIVENESS				
1. Emergency Medical Services: % of population being served by EMS	13%	12%	12%	12%
2. Medical Examiner: % of deaths being served by Medical Examiner	22%	23%	23%	23%
3. Jail Health: % of inmate health care provided within the Jail	89%	90%	90%	90%

ANALYSIS:

Total FY03 appropriations for the total department are recommended to increase 5.5% over current budgeted levels. Non-salary costs are recommended to increase 7.5% over current budgeted levels for the total department. Revenues are recommended to increase .8% over current budgeted amounts for the total department.

For this program, non-salary costs are recommended to increase 12.6% over current budgeted amounts.

The primary reasons for revenue changes from current budget levels are due to an increase in the maternal and child health grant.

The primary reasons for appropriation changes from current budget levels for this program are increases in medical examiner costs. The line item for autopsies, lab fees, morgue charges, and transportation costs increased $46,000 because no pathologists are available to perform autopsies locally.

The FY03 PPB indicators for this program show that projections for EMS Services (D.1, W.1, P.1, and E.1) will remain approximately stable with FY02 projections.

Projections for Medical Examiner Services (D.2, W.2, P.2, and E.2) are in line with FY02 projections. The number of inmate medical contacts (D.3) has been stable for the past two years. Jail Health costs, with the exception of salaries have been re-distributed within line items based on past history, but the only increase is $3,000 for the Chief Medical Officer.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Public Health Safety (20D/F/G)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist	0.60	0.60	0.60	0.60	0.60
Z Health Services Professional	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	**2.90**	**2.90**	**2.90**	**2.90**	**2.90**
REVENUE SUMMARY:					
Intergovernmental	$8,336	$8,336	$22,336	$8,336	$8,336
Miscellaneous	12,016	16,700	16,700	16,700	16,700
TOTAL REVENUES	**$20,352**	**$25,036**	**$39,036**	**$25,036**	**$25,036**
APPROPRIATION SUMMARY:					
Personal Services	$147,632	$162,791	$172,886	$171,628	$171,628
Expenses	412,440	387,275	433,175	436,678	436,678
Supplies	5,722	3,749	3,749	3,749	3,749
TOTAL APPROPRIATIONS	**$565,794**	**$553,815**	**$609,810**	**$612,055**	**$612,055**

SERVICE AREA: Public Safety | **PROGRAM: Sheriff Administration (28A)**
ACTIVITY: Law Enforcement | **ORGANIZATION: Sheriff**

PROGRAM MISSION: To administer the Sheriff's offices various functions providing citizens of and visitors to Scott County with law enforcement related activities according to their various needs.

PROGRAM OBJECTIVES:

1. To maintain administrative staff to department personnel ratio of 2.9% or less.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	140.70	140.70	140.70	140.70
2. Department budget	$8,341,609	$9,050,767	$9,703,363	$9,591,363
WORKLOAD				
1. Percent of time spent on personnel administration	25%	25%	25%	25%
2. Percent of time spent on fiscal management	25%	25%	25%	25%
3. Percent of time spent on liaison activities and coordination	25%	25%	25%	25%
4. Percent of time spent on miscellaneous activities	25%	25%	25%	25%
PRODUCTIVITY				
1. Administration cost as a percent of department budget	2.10%	2.10%	2.38%	2.41%
2. Administration personnel as a percent of departmental personnel	1.87%	1.87%	1.87%	1.87%
EFFECTIVENESS				
1. Program performance objectives accomplished	71%	80%	100%	100%

ANALYSIS:

Total departmental revenues are recommended to increase $160,199 or 21.0% as compared to last year. The increase is due to a $119,094 increase in intergovernmental revenues, and a $43,040 increase in charges for services. A more complete explanation of these changes will be discussed in their respective programs.

The total departmental budget (D.2) is recommended to increase $542,423 or 6%. Total personal services are recommended to increase $451,934 or 6.1% over last year. Total departmental expenses are recommended to increase $86,679 or 8.9%. The jail cap, established in FY00, has led to the recommendation of $400,000 being budgeted for service contracts, which covers the cost of housing prisoners out of county. This is a reduction of $112,000 from the department's request, but equal to last year's recommendation. The reduction is made possible because the jail population is significantly lower than projections due to many alternative programs being used instead of incarceration.

Total departmental supplies are recommended to increase $3,640 or 0.6%, due to slight increases in fuel costs and subscriptions. Total non-salary expenses are recommended to increase $90,489 or 5.6%. The department has submitted two requests for upgrades in the corrections program. One is for the Food Service Manager and the other is for the Corrections Lieutenant position.

Total non-salary appropriations for the administration program (27A) are recommended to increase 1.3% over last year. The FY03 PPB indicators for the Sheriffs Office show that Jail population and prisoner transportation continue to be major factors in budget considerations.

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FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Sheriff Administration (28A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
228-A Office Supervisor	0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS	**2.60**	**2.60**	**2.60**	**2.60**	**2.60**
REVENUE SUMMARY:					
Fees and Charges	$40	$0	$40	$50	$50
Miscellaneous	771	500	800	900	900
TOTAL REVENUES	**$811**	**$500**	**$840**	**$950**	**$950**
APPROPRIATION SUMMARY:					
Personal Services	$166,516	$205,430	$165,099	$211,895	$211,895
Equipment	675	1,450	1,450	1,500	1,500
Expenses	5,969	10,530	10,130	10,630	10,630
Supplies	6,373	6,900	6,600	7,000	7,000
TOTAL APPROPRIATIONS	**$179,533**	**$224,310**	**$183,279**	**$231,025**	**$231,025**

SERVICE AREA: Public Safety	PROGRAM: Patrol (28B)
ACTIVITY: Law Enforcement	ORGANIZATION: Sheriff

PROGRAM MISSION: To provide uniformed law enforcement functions to citizens of and visitors to Scott County by providing 24 hour a day patrol in Scott County.

PROGRAM OBJECTIVES:

1. To maintain average response time of 9.5 minutes or less.
2. To maintain cost per hour of preventive patrol of $32.50 or less.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Calls for service	8,174	8,972	9,000	9,000
2. Calls for assistance	6,631	6,712	6,800	6,800
3. Number self initiated activities	8,702	11,772	12,000	12,000
WORKLOAD				
1. Court appearances as witnesses	149	120	125	125
2. Hours on preventive patrol	21,103	21,353	22,000	22,000
3. Number of traffic citations	3,333	6,044	3,614	3,614
PRODUCTIVITY				
1. Cost per response/self initiated activity (64%)	$68.74	$44.25	$45.72	$45.72
2. Cost per hour of preventive patrol (36%)	$30.92	$33.48	$32.50	$32.50
EFFECTIVENESS				
1. Average response time per call (minutes)	9.4	9.9	9.9	9.9
2. Number of traffic accidents	387	395	395	395

ANALYSIS:

Revenues for the program are recommended to decrease $7,626 or 12.2% due to a $30,666 decrease in grant revenue from the Governor's Traffic Safety Bureau grant, COPS in school grant, and the IDHP grant. Revenue from political subdivisions in recommended to increase $22,000.

Overtime is recommended to increase $1,884 or 3.0% with total personal services increasing $142,636 or 8.6%. There continues to be one grant funded position working as a liaison with the Pleasant Valley Community School District. Funds for this position come from the COPS Program and the Pleasant Valley Community School District.

Total equipment appropriations are recommended to increase $375 or 3.2%. Total expenses are recommended to increase $640 or 1.0% over last year. Total supplies are recommended to decrease $1,130 or 1.0% due to a reduction in office supplies. The budget as recommended will lead to a decrease of $115 or 0.1% in non-salary appropriations.

Calls for service (D.1) are recommended to increase slightly over FY02 projections due to current trends. Indicators (D.2 and D.3) are also recommended to increase slightly over FY02 projections. Hours on preventative patrol (W.2) are recommended to remain approximately at current levels. Both productivity indicators (P.1 and P.2) are recommended to remain approximately at FY02 levels. Average response time per call (E.1) is recommended to remain at the FY02 level, however, efforts are to reduce this below 9.5 by the end of FY03. All other indicators are recommended as submitted.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Patrol (28B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
519-A Captain	1.00	1.00	1.00	1.00	1.00
464-A Lieutenant	4.00	4.00	4.00	4.00	4.00
451-E Sergeant	4.00	4.00	4.00	4.00	4.00
329-E Deputy	18.00	18.00	18.00	18.00	18.00
TOTAL POSITIONS	**27.00**	**27.00**	**27.00**	**27.00**	**27.00**
REVENUE SUMMARY:					
Intergovernmental	$74,220	$59,166	$100,559	$53,500	$53,500
Fees and Charges	813	560	600	600	600
Miscellaneous	5,895	3,000	1,000	1,000	1,000
TOTAL REVENUES	**$80,928**	**$62,726**	**$102,159**	**$55,100**	**$55,100**
APPROPRIATION SUMMARY:					
Personal Services	$1,620,565	$1,656,981	$1,723,691	$1,799,619	$1,799,619
Equipment	11,518	11,625	11,625	12,000	12,000
Expenses	50,747	64,940	53,174	65,580	65,580
Supplies	130,054	110,050	110,050	108,920	108,920
TOTAL APPROPRIATIONS	**$1,812,884**	**$1,843,596**	**$1,898,540**	**$1,986,119**	**$1,986,119**

SERVICE AREA: Public Safety	PROGRAM: Corrections Division (28C)
ACTIVITY: Law Enforcement	ORGANIZATION: Sheriff

PROGRAM MISSION: To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff.

PROGRAM OBJECTIVES:

1. To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff with no escapes or deaths.
2. To keep the in-house inmate population within the State cap and house inmates out of county only when needed.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Persons booked	6,792	8,000	8,250	8,250
2. Average daily jail population	203.4	220	230	230
3. Persons released	6,803	7,950	8,200	8,200
4. Average length of stay of inmates processed	10.9	11.0	11.0	11.0
5. Prisoners handled by bailiff	8,991	9,000	9,125	9,125
6. Extradition's received	350	350	360	360
WORKLOAD				
1. Meals served	234,894	262,000	265,957	265,957
2. Number of persons finger printed	3,750	4,200	4,450	4,450
3. Prisoner days	74,257	74,825	83,950	83,950
4. Number of prisoners transported	1,037	1,200	1,250	1,250
5. Inmates per correctional officer on duty-day/evening/night	17/23/25	16/23/25	17/24/26	17/24/26
6. Mental health commitments transported	37	40	45	45
PRODUCTIVITY				
1. Operating cost per prisoner day	$53.48	$55.00	$58.16	$56.82
2. Food cost per meal	$0.99	$0.90	$0.94	$0.94
3. Paid inmate days/cost out-of-county	2859/$175,930	6667/$400,000	7,712/$512,000	6667/$400,000
4. Cost per prisoner in court	$32.04	$35.00	$41.43	$41.43
EFFECTIVENESS				
1. Average number of sentenced inmates	57.0	50	50	50
2. Percentage of felons to total population	58.6%	55.0%	55.0%	55.0%
3. Prisoner escapes from jail	-	-	-	-
4. Prisoner escapes during transportation	-	-	-	-
5. Prisoner escapes during court	1	-	-	-
6. Number of deaths in jail	1	-	-	-

ANALYSIS:

The main factor affecting the budget of Corrections division remains to be the Jail population cap that was imposed in FY00. The cap limited the number of prisoners that can be housed in the Jail to 208. This has led to the recommendation of $400,000 for service contracts for housing inmates out of the county. This is a $112,000 reduction of the department's request, but equal to last year's budgeted amount. The projection is based upon FY01 actual amounts and FY01 projections, and assumes that the effect of alternative programs remains fairly constant.

Total personnel services are recommended to increase $234,599 or 6.0% due to salaries and health/medical benefits increasing. Overtime for the program is recommended to increase $7,616 or 3.7% over FY02. Two organizational change requests were submitted for upgrades to the Food Service Manager position and Corrections Lieutenant position. The Human Resources Department is evaluating these requests.

Total equipment appropriations are recommended to decrease $550 or 1.3% as compared to FY02. Total non-salary appropriations for the program are recommended to decrease $411. Supplies are recommended to increase $3,520 or 0.9% due to slight increases in miscellaneous supplies. Total expenses for the program are recommended to decrease $3,381 or 0.6% due to reductions in maintenance for equipment and radios. Total appropriations for the program are recommended to increase $234,188 or 4.8%

Total revenues for the program are recommended increase $62,071 or 14.4%. Increases will be seen in the Local Law Enforcement Grant ($46,956) and in Centralized Booking Fees ($24,500).

All demand indicators are consistent with projections for FY02 and with FY01 actual amounts. However, the persons booked (D.1) and released (D.3) number is up due to centralized booking with the Davenport Police Dept. All other indicators are consistent with past years and are recommended as presented.

The Food Service Manager and Support Program Supervisor positions were reviewed by the incumbent and staff and corresponding hay point changes are recommended subject to Board approval.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Corrections Division (28C)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Y Second Chief Deputy	1.00	1.00	1.00	1.00	1.00
449-A Corrections Captain	-	1.00	1.00	1.00	1.00
390-A Chief Correction Supervisor	1.00	-	-	-	-
400-A Support Program Supervisor	-	-	-	1.00	1.00
353-A Support Program Supervisor	1.00	1.00	1.00	-	-
353-A Corrections Lieutenant	3.00	3.00	3.00	3.00	3.00
332-A Corrections Sergeant	4.00	4.00	4.00	4.00	4.00
283-H Lead Correction Officer	10.00	10.00	10.00	10.00	10.00
262-A Lead Bailiff	-	1.00	1.00	1.00	1.00
246-H Correction Officer	43.20	43.20	43.20	43.20	43.20
332-A Food Service Manager	-	-	-	1.00	1.00
223-A Food Service Manager	1.00	1.00	1.00	-	-
220-A Lead Bailiff	1.00	-	-	-	-
220-A Bailiffs	-	6.70	6.70	6.70	6.70
191-C Senior Accounting Clerk	-	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	-	-	-	-
176-H Jail Custodian/Correction Officer	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	1.00	1.00	1.00	1.00	1.00
151-A Bailiffs	6.70	-	-	-	-
125-C Clerk I	0.50	0.50	0.50	0.50	0.50
125-H Jail Custodian	1.00	1.00	1.00	1.00	1.00
122-C Cook	2.80	2.80	2.80	2.80	2.80
TOTAL POSITIONS	**79.20**	**79.20**	**79.20**	**79.20**	**79.20**
REVENUE SUMMARY:					
Intergovernmental	$35,528	$39,444	$43,499	$82,900	$82,900
Fees and Charges	510,149	391,250	409,800	409,200	409,200
Miscellaneous	3,017	35	650	700	700
TOTAL REVENUES	**$548,694**	**$430,729**	**$453,949**	**$492,800**	**$492,800**
APPROPRIATION SUMMARY:					
Personal Services	$3,644,239	$3,884,337	$3,905,304	$4,118,936	$4,118,936
Equipment	27,960	40,975	39,325	40,425	40,425
Expenses	256,208	577,504	568,595	686,123	574,123
Supplies	382,120	411,400	405,400	414,920	414,920
TOTAL APPROPRIATIONS	**$4,310,527**	**$4,914,216**	**$4,918,624**	**$5,260,404**	**$5,148,404**

SERVICE AREA: Public Safety | **PROGRAM: Support Services Division (28H)**
ACTIVITY: Law Enforcement | **ORGANIZATION: Sheriff**

PROGRAM MISSION: To the best of our ability, provide quality service to the citizens of, and visitors to, Scott County Iowa, and the agencies we serve by handling their requests for service and/or information in a timely, efficient, effective and dedicated manner.

PROGRAM OBJECTIVES:

1. To handle all requests for service made to Support Services.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of 9-1-1 calls	18,717	9,192	7,200	7,200
2. Number of non 9-1-1 calls	116,140	108,200	110,000	110,000
3. Number of communications transactions	221,726	240,244	245,000	245,000
WORKLOAD				
1. Number of EMD calls handled	744	752	750	750
2. Number of warrants entered	1,409	2,400	2,500	2,500
3. Number of warrant validations	1,798	1,700	1,850	1,850
PRODUCTIVITY				
1. Cost per 9-1-1 call (10%)	$4.98	$10.82	$15.22	$15.22
2. Cost per EMD call (10%)	$125.29	$132.07	$147.10	$147.10
EFFECTIVENESS				
1. Crime rate (per 1,000 population) - Part I	19.8	20.0	20.0	20.0
2. Crime rate (per 1,000 population) - Part II	67.7	53.0	60.0	60.0
3. Crime clearance rate	21.40%	17.50%	20.00%	20.00%

ANALYSIS:

Total revenues for the program are recommended to decrease $1,000 or 4.3% under last year. The new budget revenue figure of $22,425 is consistent with FY01 actual and projected amounts for FY02.

Total personal services are recommended to increase $43,837 with wage increases and health/medical benefits being the primary reasons. Overtime for the program is requested for $27,202 which is $602 or 2.3% higher than FY02. Total expenses for the program are recommended to increase $90,670 or 31.4% due to dramatic increases in commercial services ($15,000) and maintenance of equipment ($59,100). Supplies are recommended to increase $3,800 or 23.1% over last year.

The program budget as recommended will have non-salary appropriations increasing $96,470 or 30.5%, and total program costs increasing $140,307 or 12.0%.

The number of 9-1-1 calls (D.1) is recommended to decrease significantly as compared to prior years due to cellular 911 calls now being routed to the proper law enforcement agency as opposed to all of them going to the Sheriff's department. This change has led to the cost per 911-call (P.1) being recommended to increase to $15.22 for FY03. All other indicators are consistent with projections and vary only slightly from last year and are recommended as submitted.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Support Services Division (28H)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
417-A Support Services Director	1.00	1.00	1.00	1.00	1.00
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
245-A Lead Telecommunications Operator	3.00	3.00	3.00	3.00	3.00
228-A Telecommunications Operator	8.00	8.00	8.00	8.00	8.00
228-A Office Supervisor	0.40	0.40	0.40	0.40	0.40
191-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	2.00	2.00	2.00	2.00	2.00
162-A Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
141-C Clerk II-Records	-	0.50	0.50	0.50	0.50
125-C Clerk I	0.50	-	-	-	-
TOTAL POSITIONS	**18.90**	**18.90**	**18.90**	**18.90**	**18.90**
REVENUE SUMMARY:					
Licenses and Permits	$11,737	$14,075	$14,250	$14,075	$14,075
Fees and Charges	1,118	1,750	1,600	1,750	1,750
Miscellaneous	6,053	7,600	6,600	6,600	6,600
TOTAL REVENUE	**$18,908**	**$23,425**	**$22,450**	**$22,425**	**$22,425**
APPROPRIATION SUMMARY:					
Personal Services	$815,859	$857,692	$841,696	$901,529	$901,529
Equipment	8,474	10,500	8,500	12,500	12,500
Expenses	288,692	289,055	330,155	379,725	379,725
Supplies	15,908	16,450	18,350	20,250	20,250
TOTAL APPROPRIATIONS	**$1,128,933**	**$1,173,697**	**$1,198,701**	**$1,314,004**	**$1,314,004**

SERVICE AREA: Public Safety | **PROGRAM: Criminal Investigations Division (28I)**
ACTIVITY: Law Enforcement | **ORGANIZATION: Sheriff**

PROGRAM MISSION: To provide for processing of civil documents and investigation of crimes to citizens of and visitors to Scott County by Scott County Sheriff's deputies.

PROGRAM OBJECTIVES:
1. To investigate all cases submitted for follow-up.
2. To serve 85% or more of all process documents received.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Process documents received	13,687	13,131	13,500	13,500
2. Number of investigations assigned	388	488	500	500
WORKLOAD				
1. Process documents tried to serve	13,687	13,131	13,500	13,500
2. Number of investigations per officer	97	120	125	125
3. Number of mental commitments	322	332	360	360
PRODUCTIVITY				
1. Cost per document tried to serve	$18.73	$20.20	$20.66	$20.66
2. Cost per investigation conducted	$1,683.95	$1,201.74	$1,265.81	$1,265.81
EFFECTIVENESS				
1. Number of attempts to serve processed documents	24,700	25,951	26,000	26,000
2. Number of documents unable to be served	1,411	1,835	1,600	1,600
3. Percent of documents successfully served	97.0%	94%	95%	95%

ANALYSIS:

The Criminal Investigation Division is responsible for revenues and expenditures for investigation, forfeited assets, and civil deputies. There were no organizational changes requested or recommended for this program. The program continues to have two deputies funded by grants. One deputy is funded through the Narcotics control grant and revenues of $92,606 are recommended for the program to continue. Another deputy is funded through the Stop Violence Against Women Program and $66,519 in revenue is recommended for this program. Total revenue for the program is recommended to increase $106,304 or 43.1% due increases in the above mentioned grants and a $25,000 increase in Sheriff's Service Fees.

Total personal services for the program are recommended to increase $24,395 or 3.0% with overtime recommended to increase $2,182 or 5.3%. Equipment purchases are recommended to decrease $1,705 or 36.2%. Total expenses are recommended to decrease $1,350 or 4.1% under last year. Supplies are recommended to decrease $2,650 or 7.1% due to a reduction in miscellaneous supplies.

The budget as submitted will result in non-salary appropriations decreasing $5,705 or 7.6% and total appropriations increasing $18,4690 or 2.1% for the Criminal Investigations Division.

Process documents received (D.1) and the number of investigations assigned (D.2) are recommended to increase slightly over FY02 levels. All other indicators are consistent with prior years and are recommended as submitted.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Criminal Investigations Division (28I)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
519-A Captain	1.00	1.00	1.00	1.00	1.00
451-E Sergeant	2.00	2.00	2.00	2.00	2.00
329-E Deputy	10.00	10.00	10.00	10.00	10.00
TOTAL POSITIONS	**13.00**	**13.00**	**13.00**	**13.00**	**13.00**
REVENUE SUMMARY:					
Intergovernmental	$117,039	$84,265	$157,975	$165,569	$165,569
Fees and Charges	162,250	150,120	175,120	175,120	175,120
Miscellaneous	22,099	12,200	12,200	12,200	12,200
TOTAL REVENUES	**$301,388**	**$246,585**	**$345,295**	**$352,889**	**$352,889**
APPROPRIATION SUMMARY:					
Personal Services	$787,271	$817,766	$783,743	$842,161	$842,161
Equipment	28,909	4,705	2,500	3,000	3,000
Expenses	55,080	33,300	30,550	31,950	31,950
Supplies	38,473	37,350	34,850	34,700	34,700
TOTAL APPROPRIATIONS	**$909,733**	**$893,121**	**$851,643**	**$911,811**	**$911,811**

SERVICE AREA: Public Safety | **PROGRAM: Emergency Care & Transfer (37A)**
ACTIVITY: Emergency Services | **ORGANIZATION: Buffalo Volunteer Ambulance**

PROGRAM MISSION: To provide high quality, high value, emergency medical services and health care transportation in Scott County. We strive to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the art technology and equipment.

PROGRAM OBJECTIVES:

1. To maintain the number of volunteers at no less than 25.
2. To ensure that the number of runs exceeding 15 minute response time is 3% or less.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Calls for service	325	325	325	325
WORKLOAD				
1. Calls answered	325	325	325	325
PRODUCTIVITY				
1. Cost per call	$420.88	$420.88	$420.88	$420.88
EFFECTIVENESS				
1. Number of volunteers	30	30	27	27
2. Percent of runs exceeding 15 minute response time	1%	1%	1%	1%
3. County subsidy as a percent of program costs	13%	13%	16%	16%

ANALYSIS:

Total FY03 appropriations for Buffalo Volunteer Ambulance is expected to remain the same as current budgeted levels. Revenues are expected to decrease by 18% from current budgeted levels. Currently Buffalo receives subsidy from Montpelier Township, and the cities of Buffalo and Blue Grass with Blue Grass decreasing their subsidy.

The FY03 PPB indicators for this program show that calls for service (D.1) and calls answered (W.1) are expected to remain stable as does cost per call (P.1). The number of volunteers (E.1) has reduced from 30 to 27. During FY02 Buffalo has had a considerable number of problems with their financial reporting system including the crashing of their computer system. Morehouse and Peterson Accountants have been helping the service to reconstruct their budget. Buffalo is also changing the way that they compensate daytime staff going from a paid rate per hour to a paid rate per run.

It is recommended that Scott County funding to Buffalo remain at a base rate of $22,650 and that there continue to be a funding reserve of $10,000 that can be utilized only upon demonstration of the ability to look at long range solutions for providing coverage to their area. Staff continues to recommend that payment of subsidy be granted only on a quarterly basis after quarterly information is received and that there is demonstration of collaborative efforts to better integrate their service into a comprehensive county EMS system.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Emergency Care & Transfer (37A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	30.00	30.00	27.00	27.00	
TOTAL POSITIONS	30.00	30.00	27.00	27.00	
REVENUE SUMMARY:					
Municipal Subsidy	$0	$14,000	$14,000	$14,000	
Services Fees	-	75,000	75,000	75,000	
Other	-	22,000	22,000	22,000	
SUB-TOTAL REVENUES	**$0**	**$111,000**	**$111,000**	**$111,000**	
Scott County Contribution	22,650	22,650	22,650	22,650	22,650
Funding Reserve	10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	**$32,650**	**$32,650**	**$32,650**	**$32,650**	**$32,650**
TOTAL REVENUES	**$32,650**	**$143,650**	**$143,650**	**$143,650**	
APPROPRIATION SUMMARY:					
Personal Services	$0	$30,200	$30,200	$30,200	
Equipment	-	37,500	37,500	37,500	
Expenses	-	70,950	70,950	70,950	
Supplies	-	2,000	2,000	2,000	
Occupancy	-	7,500	7,500	7,500	
TOTAL APPROPRIATIONS	**$0**	**$148,150**	**$148,150**	**$148,150**	

SERVICE AREA: Public Safety | **PROGRAM: Emergency Care & Transfer (42A)**
ACTIVITY: Emergency Services | **ORGANIZATION: Durant Volunteer Ambulance**

PROGRAM MISSION: To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. Durant strives to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.

PROGRAM OBJECTIVES:

1. To provide service for 600 calls
2. To ensure that the number of runs exceeding 15 minute response time is 2% or less

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Calls for service	511	600	600	600
WORKLOAD				
1. Calls answered	511	600	600	600
PRODUCTIVITY				
1. Cost per call	$218.79	$231.05	$231.05	$231.05
EFFECTIVENESS				
1. Number of volunteers	30	20	20	20
2. Percent of runs exceeding 15 minute response time	1%	1%	1%	1%
3. County subsidy as a percent of program cost	11%	11%	11%	11%

ANALYSIS:

Total FY03 appropriations for the Agency are expected to increase 11% over current budgeted levels. These projected increases reflect increased expenses for bad debt write off and increased reimbursement for payment of staff. Revenues are recommended to increase 42% and primarily reflect increased billing reimbursement. Beginning in January of 2001 Durant began utilizing a private billing firm for patient revenue with considerable success. Also with the new 2000 census, political subdivision revenue has increased 53.5%.

PPB indicators for FY03 indicate that calls for service (D.1) and calls answered (W.1) are projected to increase by 17.4%. Calls for the first quarter of FY02 have already reached 207. Durant provides ambulance service to Muscatine, Cedar and Scott Counties with Muscatine calls accounting for 40-50% and Scott county about 33%. Number of volunteers (E.1) stands at 20 which is a concern when providing response to almost 600 calls per year. Durant is looking at an Associate Member program to bring on Paramedics for pay, so as to have full calendar coverage at all times.

It is recommended that Scott County continue funding Durant at $20,000 per year and they continue to work at integrating their service into a comprehensive county EMS system.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Emergency Care & Transfer (42A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	30.00	20.00	20.00	20.00	
TOTAL POSITIONS	**30.00**	**20.00**	**20.00**	**20.00**	
REVENUE SUMMARY:					
Political Subdivision Contracts	$44,310	$22,800	$32,800	$35,000	
Services	97,599	91,000	125,000	130,000	
Contributions	28,689	8,500	8,000	8,000	
Other	5,704	4,100	6,500	6,500	
SUB-TOTAL REVENUES	**$176,302**	**$126,400**	**$172,300**	**$179,500**	
Scott County Contribution	10,300	20,000	20,000	20,000	20,000
TOTAL REVENUES	**$186,602**	**$146,400**	**$192,300**	**$199,500**	
APPROPRIATION SUMMARY:					
Equipment	$267,254	$69,000	$3,000	$69,000	
Expenses	89,224	118,000	113,500	140,500	
Supplies	5,594	10,500	10,250	10,500	
Occupancy	5,449	6,500	6,500	6,500	
TOTAL APPROPRIATIONS	**$367,521**	**$204,000**	**$133,250**	**$226,500**	

SERVICE AREA: Public Safety | **PROGRAM: Emergency Preparedness (68A)**
ACTIVITY: Emergency Services | **ORGANIZATION: Emergency Management Agency**

PROGRAM MISSION: To provide planning, information dissemination and inter-agency coordination to ensure Scott County jurisdictions can respond to, recover from and reduce the effect of natural, manmade or technological emergencies or disasters.

PROGRAM OBJECTIVES:

Provide planning for emergencies (terror or non-terror related) for the entire county
Provide training opportunities and present training on specific or requested topics to any responder organization
Maintain all plans to reflect current and correct information
Disseminate/coordinate response and preparation information to all response organizations in the county

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Give, receive or offer 30 training events/exercises annually	30	30	30	30
2. Review/update all 22 sections of the multi-hazard plan annually	22	22	22	22
3. Devote 20% of time (380 hrs) to maintaining RERP annually	20%	20%	20%	20%
4. Devote 30% of time (570 hrs) to meetings/coord activities annually	30%	30%	30%	30%
WORKLOAD				
1. Number of training hours presented/received	120	200	120	120
2. Number of hours devoted to plan revisions.	380	380	380	380
3. Number of hours devoted to maintaining RERP.	380	380	380	380
4. Number of meeting/coordination hours.	570	570	570	570
PRODUCTIVITY				
1. Cost per hour for training/exercise participation (25%)	$231.39	$131.32	$182.40	$182.40
2. Cost per planning hour (25%)	$48.71	$46.08	$57.60	$57.60
3. Cost per hour devoted to RERP (20%),	$48.71	$46.08	$46.00	$46.00
4. Cost of meeting/coordination hour (30%).	$48.71	$46.08	$46.00	$46.00
EFFECTIVENESS				
1. Percentage of training completed	100%	100%	100%	100%
2. Percentage of multi-hazard plan review/revision completed.	100%	100%	100%	100%
3. Percentage of RERP review/revision completed.	100%	100%	100%	100%
4. Percentage of meeting/coordination hours completed.	100%	100%	100%	100%

ANALYSIS:

As a result of the September 11th terrorism attacks there has been a heightened awareness of the need for emergency response preparedness. The Scott County Emergency Management Coordinator has recently reviewed and expanded the plans for emergency response to terrorism. He has met with local, regional and state officials to coordinate those efforts. He has provided numerous training sessions to a variety of groups and agencies on response to a nuclear emergency. He has also received many requests for copies of Scott County's plans from other areas to use in the process of their updates. This all is an indication of the continuing leadership role Scott County has in emergency preparedness.

The FY03 PPB indicators for this program are consistent with the indicators from FY02. The County's contribution to the budget is requested to remain the same as last year, while the total budget for EMA is projected to increase less than 1% over last year.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Emergency Preparedness (68A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**1.00**	**1.00**	**1.00**	**1.00**	
REVENUE SUMMARY:					
Intergovernmental	$47,520	$49,660	$53,448	$58,616	
Miscellaneous	44,512	49,100	49,100	47,100	
SUB-TOTAL REVENUES	**$92,032**	**$98,760**	**$102,548**	**$105,716**	
Scott County Contribution	25,357	25,357	25,357	25,357	$25,357
TOTAL REVENUES	**$117,389**	**$124,117**	**$127,905**	**$131,073**	
APPROPRIATION SUMMARY:					
Personal Services	$60,694	$60,932	$63,163	$62,897	
Equipment	898	11,300	11,300	13,500	
Capital Improvements	-	1,000	1,000	1,725	
Expenses	10,033	21,325	20,275	22,825	
Supplies	3,950	4,100	4,000	4,750	
TOTAL APPROPRIATIONS	**$75,575**	**$98,657**	**$99,738**	**$105,697**	

SERVICE AREA: Public Safety | **PROGRAM: Medic Emergency Medical Services (47A)**
ACTIVITY: Emergency Services | **ORGANIZATION: MEDIC E.M.S.**

PROGRAM MISSION: To provide high quality, high value, emergency medical services and health care transportation to the Eastern Iowa and Western Illinois region. DHAC will be the primary transporter for out of hospital patients in our service area. We strive to provide a high degree of professionalism and quality care through highly trained employees and state of the art technology and equipment.

PROGRAM OBJECTIVES:

1. To continue to provide quality care by maintaining response time at 4.5 minutes or less.
2. Continue the number of training hours at 200.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Request for ambulance services in Scott County	19,088	20,000	20,000	20,000
2. Request for EMD services in Davenport, Bettendorf, & Illinois	6,617	6,600	6,600	6,600
3. Request for wheelchair shuttle services	2,134	2,300	2,500	2,500
WORKLOAD				
1. Number of continuing education (CE) hours	189	200	200	200
2. Number of BLS emergencies	4,184	4,700	4,700	4,700
3. Number of ALS emergencies	5,859	6,500	6,500	6,500
4. Number of transfers	5,483	5,100	5,100	5,100
5. Cancelled or refused services	3,562	3,700	3,700	3,700
6. Number of community education hours	164	100	100	100
PRODUCTIVITY				
1. Cost/unit hour	$80.05	$80.05	$79.32	$79.32
2. Cost per call	$216.61	$237.19	$308.57	$308.57
3. Patient transports/unit	0.33	0.33	0.26	0.26
EFFECTIVENESS				
1. Response time in minutes-Scott County service area	4.4	4.6	4.5	4.5
2. Revenue as a percent of program cost	103%	98%	98%	98%
3. Percent of emergency response greater than 8 minutes	5.7%	5.5%	6.0%	6.0%
4. Fractile response time-Scott County service area	94.0%	90.0%	90.0%	90.0%

ANALYSIS:

Total FY03 appropriations for Medic is expected to increase 13.1% over current budgeted levels. Non-salary costs are recommended to increase 10% over current budgeted levels for the Agency. Revenues are recommended to increase 17.8% over current budgeted amounts for the total department.

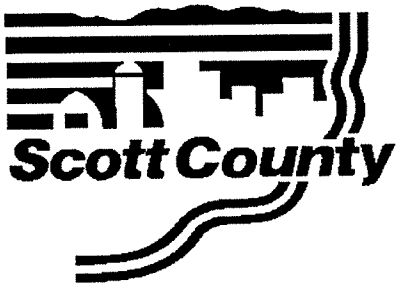
Organizational change requests for Medic include the addition of two new paramedics.The primary reasons for revenue changes from current budget levels are the need to increase fees by 5%.The primary reasons for appropriation changes from current budget levels are salaries, insurance,billing expense, office supplies and legal and accounting.

Several PPB Indicators are highlighted as follows: Request for Ambulance Services (D.1) are expected to increase 4.7%. This is primarily due to the addition of LeClaire into the Medic service area. This also reflects into indicators (W.2-W.4) which deal with run volume.

Budget issues identified for further Board review during the budget process are as follows: Since the early 1980's Scott County has had a deficit financing agreement with the local hospitals which states that if Medic should operate at a deficit, the county is responsible to pick up 67% of the deficit and the hospitals 33% up to a County capped contribution of $175,000. Beginning in July of 2001 Medic assumed responsibility for the former LeClaire ambulance service area. Because of not knowing the cost impact of assuming that area, the decision was made to eliminate the cap and monitor costs as the fiscal year proceeded. A $100,000 contingency fund was put into Medic's budget. Through the first quarter of FY02 Medic has not been running a deficit and it is hoped that Medic will continue in that status for the rest of the current budget year. Medic has made a capital request for FY03 of $100,000 to help support the purchase of a facility in LeClaire and it's renovation. The County would like for Medic to strive to not incur any deficit during FY02 and use the $100,000 currently budgeted towards that capital request this year rather than in FY03.

This Agency budget supports the County's Target Issues and Management Agenda with regard to improved direction for EMS. It is recommended that the $100,000 contingency fund be removed in the FY03 budget knowing that the county would have to incur some responsibility should Medic run a deficit.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Medic Emergency Medical Services (47A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT	65.00	65.00	68.00	70.00	
Medical Director	0.15	0.15	0.15	0.15	
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	
Manager	3.00	3.00	3.00	3.00	
System Status Controller	11.00	11.00	12.00	12.00	
Support Staff	2.00	2.00	2.00	2.00	
Wheelchair/Shuttle Operator	10.00	8.00	8.00	8.00	
TOTAL POSITIONS	**93.15**	**91.15**	**95.15**	**97.15**	
REVENUE SUMMARY:					
Net Patient Revenue	$3,549,577	$2,820,000	$3,776,584	$3,965,412	
Other Support	982,190	1,000,000	926,000	940,000	
Genesis Medical Center	-	175,000	27,443	32,838	
Davenport Medical Center	-	175,000	6,862	8,210	
SUB-TOTAL REVENUE	**$4,531,767**	**$4,170,000**	**$4,736,889**	**$4,946,460**	
Scott County Contribution	30,000	100,000	100,000	83,340	-
TOTAL REVENUES	**$4,561,767**	**$4,270,000**	**$4,836,889**	**$5,029,800**	
APPROPRIATION SUMMARY:					
Personal Services	$3,038,961	$3,103,650	$3,357,600	$3,546,800	
Equipment	14,982	15,000	20,000	15,000	
Expenses	1,136,955	1,103,500	1,170,800	1,208,000	
Supplies	123,325	115,000	145,200	140,000	
Occupancy	113,990	110,000	112,000	120,000	
TOTAL APPROPRIATIONS	**$4,428,213**	**$4,447,150**	**$4,805,600**	**$5,029,800**	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SERVICE AREA: Court Services | **PROGRAM: Juvenile Detention (22B)**
ACTIVITY: Court Proceedings | **ORGANIZATION: Juvenile Court Services**

PROGRAM MISSION: To ensure the health, education, and well being of youth through the development of a well trained, professional staff.

PROGRAM OBJECTIVES:

1. To have no escapes from Juvenile Detention.
2. To maintain cost per client per day at $190 with the expectation of cost recovery from out-of-county clients.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Persons admitted	350	440	440	440
2. Average daily detention population	8.59	12	12	12
3. Days of out-of-county client care	448	600	600	600
4. Total days of client care	3,188	4,000	4,000	4,000
WORKLOAD				
1. Intakes processed	350	440	440	440
2. Babysits	15	30	30	30
3. Visitors processed	2,727	4,100	4,100	4,100
PRODUCTIVITY				
1. Minutes per intake	30	30	30	30
2. Hours per babysits	4	4	4	4
3. Visitors processed per day	7	11	11	11
4. Cost per client per day	$126	$190	$190	$190
EFFECTIVENESS				
1. Escapes from detention	0	0	0	0
2. Special incidents by detainees requiring staff intervention	37	50	50	50
3. Average daily detention population as a percent of facility capacity	86%	90%	90%	90%
4. Average length of stay per resident (days)	8	9	9	9
5. Revenues collected	$124,332	$120,000	$120,000	$120,000

ANALYSIS:

FY03 PPB indicators for the program project an increase in (D.1) Persons Admitted. Reflecting the center running at capacity. During construction, the center will be under capacity, but when completed overall capacity will be increased by 80%. Estimates are dependent upon construction being completed timely and occupancy following patterns established in recent years,

These same considerations effect all projected Demand indicators with the exception of (D.3) Days of out-of-county client care. Out-of-county client care will be dramatically impacted by the decreased probability that out-of-county residents would be bumped when the center reaches capacity.

Workload indicators will be impacted by the increased capacity of the facility. (W.1) Intakes processed, will follow the increase indicated in (D.1) Persons admitted. (W.2) Baby-sits may be increased as the center is better able to accommodate requests from outside agencies. Baby-sits are used by juvenile authorities to give a wake-up call to adolescents of what may come if their current behavior continues. (W.3) Visitors processed are also projected to increase as a result of increased resident population and the center's ability to handle more than one visitor at a time.

Productivity indicators are projected to remain stable. The increase seen in (P.4) Cost per client per day, is a result of salary increases for youth supervisors and the Detention Director. It is difficult to access the degree to which the rule of economy of scale will reduce the cost per client per day when full expansion occurs. The $190 dollar figure is an estimate based on FY02 1st quarter indicators. Cost per client per day for FY02 1st quarter was $188. If expansion costs are added to the equation, client cost per day will be impacted.

Effectiveness indicator (E.1) Escapes from the center are projected to remain at zero but, this will be a challenge during construction. (E.2) Special incidents requiring staff intervention may increase as a result of increased residents.

Revenue is projected to increase dramatically due to the center's increased capacity after construction. In the future the county will also receive some reimb for construction and expenditures. The rate of reimb is related to the amount of money taken in by the state for first time drunk driving offenses. The Center was reimb $60,612.86 for FY01. Reimb from, or related to, increased capacity, i.e. Child Nutrition Program, Severe Need Grants, and First Time Drunk Driver's, will not dramatically change until FY04, as they are determined by using the previous years budget.

Appropriations are requested to increase due to salary increases for the youth supervisors and the center director. A major request for increase is found under Service Contracts. In previous years service contracts were erroneously paid out of revenue line item care and keep charges and then adjusted at year-end.

The Juvenile Detention Center requested an organizational change review to create a shift leader position. This position was reviewed by the incumbent and staff and is recommended for implementation. A corresponding hay point change is recommended subject to Board approval.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Juvenile Detention (22B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
571-A Juvenile Detention Center Director	0.00	1.00	1.00	1.00	1.00
449-A Juvenile Detention Center Director	1.00	-	-	-	-
308-A Operations Supervisor	1.00	1.00	1.00	1.00	1.00
257-A Detention Shift Leader	0.00	0.00	0.00	2.00	2.00
215-A Detention Youth Supervisor	10.40	10.40	10.40	8.40	8.40
TOTAL POSITIONS	**12.40**	**12.40**	**12.40**	**12.40**	**12.40**
REVENUE SUMMARY:					
Intergovernmental	$70,345	$59,600	$79,592	$88,010	$88,010
Fees and Charges	46,920	45,000	45,000	55,000	55,000
Miscellaneous	7,066	-	-	187,602	187,602
TOTAL REVENUES	**$124,331**	**$104,600**	**$124,592**	**$330,612**	**$330,612**
APPROPRIATION SUMMARY:					
Personal Services	$478,987	$548,496	$577,049	$827,523	$827,523
Equipment	1,871	2,400	1,400	-	-
Expenses	13,625	11,150	21,750	21,800	21,800
Supplies	24,171	26,150	29,860	35,200	35,200
TOTAL APPROPRIATIONS	**$518,654**	**$588,196**	**$630,059**	**$884,523**	**$884,523**

Special Note: Personal Services includes spending authority for additional staff following the expansion/renovation project. However, this additional spending authority is offset by miscellaneous revenues to so there is no tax levy impact at this time. The exact amount of staffing is unknown at this time. The Human Resources Department will work with the Center Director to develop a new staffing plan for the Board's review and consideration later this spring. Also, it is projected that with the expansion additional revenues will be received from housing juveniles from other counties until such time the Center is at capacity with Scott County juveniles.

SERVICE AREA: Court Services | **PROGRAM: Court Support Costs (23B)**
ACTIVITY: Court Proceedings | **ORGANIZATION: Non-Departmental**

PROGRAM MISSION: The Alternative Sentencing program is designed to provide community service workers through the court system by implementing the successful completion of their sentences. Court Support costs also includes associated Grand Jury expense.

PROGRAM OBJECTIVES:

1. To perform 60,000 hours of community service.
2. To maintain completed community service sentences at 75%.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Community service sentencing (CSS) referrals	631	650	630	630
2. Community service sentencing secondary referrals	194	150	200	200
3. Average monthly caseload	432	350	375	375
4. Community service hours ordered	76,411	95,000	85,000	85,000
WORKLOAD				
1. Community service sentences completed	436	500	475	475
2. Agencies used for community service completions	696	650	700	700
3. Community service hours performed	47,950	65,000	60,000	60,000
4. Average monthly caseload	432	350	375	375
5. Withdrawn community service sentences	107	120	175	175
PRODUCTIVITY				
1. Cost per completed sentence	$49.96	$45.13	$47.51	$47.51
2. Cost per hour performed	$0.45	$0.35	$0.38	$0.38
EFFECTIVENESS				
1. Completed community service sentences	69%	77%	77%	77%

ANALYSIS:

The FY03 PPB indicators for this program reflect activity under the Alternative Sentencing Program directed by the SAFER Foundation of Iowa. Program costs are paid 50% by 7th Judicial District and 50% by Scott County. The requested budget for FY03 is the same as FY02, $22,566.

Demand indicators are controlled by referrals to the program from judges, magistrates, and the Batterer's Education Program. Changing driving under suspension from a serious to a simple misdemeanor has impacted (D.1) Community service sentencing referrals and (D.4) Community service hours ordered. Judges no longer order community service and the Department of Transportation collects fines.

Although the Service Coordinator continues to be proactive in reducing (D.2) Community service secondary referrals, this indicator was increased to reflect history. Secondary referrals are used when the initial referral was not successful.

Workload indicators remain fairly stable from the previous year with one exception. (W.5) Withdrawn community service sentences have been increasing. A withdrawn sentence is a result of parole or probation being revoked and the offender sent to prison. The Coordinator works with probation and parole officers to determine if community service has been completed or if the order should be withdrawn.

Both demand and workload indicators, (D.3) and (W.4) Average monthly caseload have been increased.

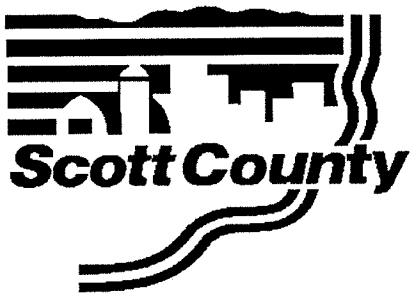
At this time there has been no decision on how statewide budget cuts may affect the Service Coordinator's position or the program.

Expense associated with the SAFER Program is line item Contributions to Other Agencies. All other expense items stem from the grand jury and Juvenile Justice County Base Program.

Revenue is attributed to:

1) Court Appointed Fees, payments from adults and juveniles for a court appointed attorney;
2) court fines;
3) refunds and reimbursements, payments for court costs; and
4) Juvenile Justice County Base, which is offset by expense line, Juvenile Justice Hearing Expense, for items such as newspaper notices paid by the County and reimbursed by the state.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Court Support Costs (23B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
REVENUE SUMMARY:					
Intergovernmental	$9,328	$15,000	$15,000	$12,000	$12,000
Fees and Charges	87,976	31,715	90,000	90,000	90,000
Miscellaneous	2,696	28,285	3,000	3,000	3,000
TOTAL REVENUES	**$100,000**	**$75,000**	**$108,000**	**$105,000**	**$105,000**
APPROPRIATION SUMMARY:					
Expenses	$84,938	$143,466	$139,028	$143,638	$143,638
Supplies	1,516	1,600	1,600	1,600	1,600
TOTAL APPROPRIATIONS	**$86,454**	**$145,066**	**$140,628**	**$145,238**	**$145,238**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SERVICE AREA: Physical Health & Education | **PROGRAM: Assessment (20H/I/J)**
ACTIVITY: Physical Health Services | **ORGANIZATION: Health Department**

PROGRAM MISSION: To provide health assessment services to Scott County by: A) Monitoring health status to identify community health problems; B) Diagnosing and investigating health problems and health hazards in the community; C) Evaluating effectiveness/ quality personal/population health services.

PROGRAM OBJECTIVES:

1. Communicable Disease: Initiate 95% of investigations/interventions on reported diseases that required follow-up with IDPH guidelines.
2. Water Quality: Bring 85% of substandard water samples into compliance.
3. Clinical Services: Provide appropriate clinical services to 90% of all clients presented at Health Department clinic.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Communicable Disease: # of diseases reported	20,562	20,000	20,000	20,000
2. Water Quality: # of samples required	1,532	1,300	1,500	1,500
3. Clinical Services: # of patients requesting appointments for service	20,916	20,000	19,000	19,000
WORKLOAD				
1. Communicable Disease: # of diseases requiring invest/intervention	182	175	175	175
2. Water Quality: # of water samples collected	1,532	1,300	1,500	1,500
3. Clinical Services: # of patient contacts presented in clinics	20,335	19,000	19,000	19,000
PRODUCTIVITY				
1. Communicable Disease: $ cost/disease reported	$4.97	$5.95	$6.57	$6.57
2. Water Quality: $ cost/sample collected	$17.00	$23.32	$22.35	$22.35
3. Clinical Services: $ cost/patient contact	$21.18	$26.59	$26.89	$26.89
EFFECTIVENESS				
1. Communicable Disease: % of interv on diseases requiring interv	100%	95%	95%	95%
2. Water Quality: % of substandard samples brought into compliance	97%	85%	85%	85%
3. Clinical Services: % of patient requests provided by clinical services	97%	90%	90%	90%

ANALYSIS:

For this program, non-salary costs are recommended to increase 20.6% over current budgeted amounts.

The primary reason for appropriation changes from current budget levels is an increase of $23,571 for Board of Health infrastructure expenses, which is offset by grant revenue.

The FY03 PPB indicators for this program show that the number of Communicable Diseases reported (D.1), based on history from the past three years, are projected to be in the area of 20,000. The number of Communicable Diseases requiring investigation/intervention (W.1), based on history from the past three years, are projected to increase 17% over FY02 budget.

It is projected that the number of water samples required (D.2), and collected (W.2), will increase 15% with the filling of the Environmental Health Specialist position that was vacant for part of FY01 and FY02.

The Department continues to see an overall slight decrease in the number of patients seen in their clinics (W.3) but project this decrease to somewhat stabilize, based on history from the past two years, showing that most decreases in client contacts in employee risk reduction, HIV, immunizations, and non-public schools, are offset by increases in community hypertension, foodborne illness, and lead poisoning screening.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Assessment (20H/I/J)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
571-A Deputy Director	0.40	0.40	0.40	0.40	0.40
430-A Program Development Coordinator	0.70	0.70	0.70	0.70	0.70
417-A Clinical Services Coordinator	0.90	0.90	0.90	0.90	0.90
417-A Community Health Coordinator	0.20	0.20	0.20	0.20	0.20
417-A Environmental Health Coordinator	0.90	0.90	0.90	0.90	0.90
366-A Public Health Nurse	3.15	3.30	3.30	3.30	3.30
355-A Disease Prevention Specialist	1.20	1.20	1.20	1.20	1.20
355-A Environmental Health Specialist	2.00	2.00	2.00	2.00	2.00
298-A Administrative Office Manager	0.40	0.40	0.40	0.40	0.40
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
177-A Lab Technician	0.75	0.75	0.75	0.75	0.75
162-A Resource Specialist	0.20	0.20	0.20	0.20	0.20
141-A Resource Assistant	1.04	1.04	1.04	1.04	1.04
Z Health Services Professional	0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS	**13.74**	**13.89**	**13.89**	**13.89**	**13.89**
REVENUE SUMMARY:					
Intergovernmental	$166,415	$156,531	$177,345	$178,282	$178,282
Licenses and Permits	71,759	75,500	75,500	74,500	74,500
Fees and Charges	20,077	25,000	22,500	21,000	21,000
Miscellaneous	3,326	-	-	-	-
TOTAL REVENUES	**$261,577**	**$257,031**	**$275,345**	**$273,782**	**$273,782**
APPROPRIATION SUMMARY:					
Personal Services	$677,603	$743,584	$744,991	$790,379	$790,379
Equipment	3,296	-	-	2,300	2,300
Expenses	88,968	107,120	129,319	132,099	132,099
Supplies	18,978	25,222	25,222	25,222	25,222
TOTAL APPROPRIATIONS	**$788,845**	**$875,926**	**$899,532**	**$950,000**	**$950,000**

SERVICE AREA: Physical Health & Education	PROGRAM: Policy Development (20K/L/M)
ACTIVITY: Physical Health Services	ORGANIZATION: Health Department

PROGRAM MISSION: To provide health policy development services to Scott County by: A) developing policies and plans that support individual and community health efforts; B) Enforcing laws/regulations that protect health and ensure safety; C) Researching new insight/innovative solutions to health problems.

PROGRAM OBJECTIVES:

1. Consumer Protection & Environment: Bring 85% of re-inspections into compliance.
2. Customer Service Evaluation: Through a customer service evaluation, evaluate and/or modify one Health Department area/program.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Consumer Prot/Environ:# of inspections required or requested	3,802	4,620	4,620	4,620
2. Customer Serv Eval:# of areas/prog to be surveyed/eval.for the yr.	3	3	3	3
WORKLOAD				
1. Consumer Prot/Environ:# of inspections conducted	3,801	4,620	4,620	4,620
2. Customer Serv Eval: # of areas/prog surveyed/evaluated	4	3	3	3
PRODUCTIVITY				
1. Consumer Prot/Environ: $ cost/inspection	$76.32	$69.79	$66.87	$66.87
2. Customer Serv Eval: $ cost/survey and evaluation	$474.20	$674.77	$641.63	$641.63
EFFECTIVENESS				
1. Consumer Prot/Environ: % of re-inspections that reach compliance	90%	85%	85%	85%
2. Customer Serv Eval: % of areas/prog evaluated and/or modified	133%	100%	100%	100%

ANALYSIS:

For this program, non-salary costs are recommended to decrease 10.9% below current budgeted amounts.

The primary reasons for appropriation changes from current budget levels is the $8,000 decrease in expenses associated with recycling based on past years' usage. The department has designated one recycling container for paper only and this has significantly reduced the number of pulls. In addition, there is no longer a need to contract for data entry services which is a savings of $3,000.

The FY03 PPB indicators for this program show that based on history from the past three years, the number of Consumer Protection/Environmental inspections are projected to increase to previous levels with the filling of the Environmental Health Specialist position that was vacant for part of FY01 and FY02.

It is the Department's plan to conduct evaluations on three of the Department programs in FY03 (D.2, W.2, P.2, and E.2).

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Policy Development (20K/L/M)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
805-A Health Director	0.10	0.10	0.10	0.10	0.10
571-A Deputy Director	0.40	0.40	0.40	0.40	0.40
430-A Program Development Coordinator	0.10	0.10	0.10	0.10	0.10
417-A Environmental Health Coordinator	0.90	0.90	0.90	0.90	0.90
366-A Public Health Nurse	0.20	0.20	0.20	0.20	0.20
355-A Environmental Health Specialist	4.10	4.10	4.10	4.10	4.10
298-A Administrative Office Manager	0.20	0.20	0.20	0.20	0.20
141-A Resource Assistant	0.30	0.30	0.30	0.30	0.30
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	**6.55**	**6.55**	**6.55**	**6.55**	**6.55**
REVENUE SUMMARY:					
Licenses and Permits	$140,210	$146,830	$145,130	$141,530	$141,530
Fees and Charges	4,430	7,800	8,100	7,500	7,500
Miscellaneous	1,346	640	640	640	640
TOTAL REVENUES	**$145,986**	**$155,270**	**$153,870**	**$149,670**	**$149,670**
APPROPRIATION SUMMARY:					
Personal Services	$354,133	$374,424	$300,092	$369,596	$369,596
Equipment	-	-	-	800	800
Expenses	75,071	96,116	85,993	83,678	83,678
Supplies	12,157	15,022	15,022	14,554	14,554
TOTAL APPROPRIATIONS	**$441,361**	**$485,562**	**$401,107**	**$468,628**	**$468,628**

SERVICE AREA: Physical Health & Education	PROGRAM: Assurance (20N/O/P/Q)
ACTIVITY: Physical Health Services	ORGANIZATION: Health Department

PROGRAM MISSION: To provide health assurance services to Scott County by: A) Linking people to health services and assuring provision of health care when otherwise unavailable; B) Assuring a competent public health and personal health care workforce; C) Informing, educating, and empowering people about health issues; D) Mobilizing community partnerships to identify and solve health problems.

PROGRAM OBJECTIVES:

1. Education to Service Providers: Complete 90% of all educational requests from Service Providers.
2. Education to Community: Complete 85% of all educational requests from the community.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Education to Service Providers: # of educational requests	138	115	115	115
2. Education to Community: # of educational requests	219	240	240	240
WORKLOAD				
1. Education to Service Providers: # of educational requests completed	137	81	110	110
2. Education to Community: # of educational requests completed	219	204	204	204
PRODUCTIVITY				
1. Education to Service Providers: $ cost/educational request provided	$219.00	$412.00	$326.00	$326.00
2. Education to Community: $ cost/educational request provided	$89.00	$113.00	$104.00	$104.00
EFFECTIVENESS				
1. Education to Service Providers: % of educational requests provided	99%	90%	90%	90%
2. Education to Community: % of educational requests provided	100%	85%	85%	85%

ANALYSIS:

For this program, non-salary costs are recommended to increase 5.5% over current budgeted amounts.

The primary reason for appropriation changes from current budget levels is the increase in reimbursable allotment by $73,173, which is offset by grant revenue. A substantial portion of this money is from the maternal and child health grant.

Based on history from the past three years, Education to Service Providers (D.1, W.1), and Education to the Community (D.2, W.2) requests continue to increase. The Department projects this trend to continue, especially since the events of September 11th, and the introduction of bio-terrorism concerns to the area.

Revenues are projected to increase for the Maternal & Child Health Grant. And correspondingly, costs in the reimbursable allotment line item will increase.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Assurance (20N/O/P/Q)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
805-A Health Director	0.90	0.90	0.90	0.90	0.90
571-A Deputy Director	0.20	0.20	0.20	0.20	0.20
430-A Program Development Coordinator	0.20	0.20	0.20	0.20	0.20
417-A Clinical Services Coordinator	0.10	0.10	0.10	0.10	0.10
417-A Community Health Coordinator	0.80	0.80	0.80	0.80	0.80
417-A Environmental Health Coordinator	0.20	0.20	0.20	0.20	0.20
366-A Public Health Nurse	1.40	1.50	1.50	1.50	1.50
355-A Disease Prevention Specialist	2.80	2.80	2.80	2.80	2.80
355-A Environmental Health Specialist	0.90	0.90	0.90	0.90	0.90
298-A Administrative Office Manager	0.40	0.40	0.40	0.40	0.40
162-A Resource Specialist	1.20	1.20	1.20	1.20	1.20
141-A Resource Assistant	1.26	1.26	1.26	1.26	1.26
Z Interpreters	0.35	0.35	0.35	0.35	0.35
TOTAL POSITIONS	**10.71**	**10.81**	**10.81**	**10.81**	**10.81**
REVENUE SUMMARY:					
Intergovernmental	$781,828	$873,346	$922,903	$890,954	$890,954
Miscellaneous	10,562	28,034	10,304	10,304	10,304
TOTAL REVENUES	**$792,390**	**$901,380**	**$933,207**	**$901,258**	**$901,258**
APPROPRIATION SUMMARY:					
Personal Services	$500,628	$597,313	$569,590	$621,786	$621,786
Equipment	1,192	5,999	5,999	-	-
Expenses	723,358	842,616	907,848	894,725	894,725
Supplies	5,747	4,340	4,340	4,808	4,808
TOTAL APPROPRIATIONS	**$1,230,925**	**$1,450,268**	**$1,487,777**	**$1,521,319**	**$1,521,319**

SERVICE AREA: Physical Health & Education | **PROGRAM: Health Services - Other (40C)**
ACTIVITY: Physical Health Services | **ORGANIZATION: Community Health Care, Inc.**

PROGRAM MISSION: To provide comprehensive primary health care services for the Quad City population in need by offering medical, laboratory, x-ray, pharmacy, dental, mental health, health education, nutrition counseling, HIV testing and counseling, as well as homeless health care on a sliding fee scale basis.

PROGRAM OBJECTIVES:

1. To continue increasing provider productivity by better utilizing the team concept to create better patient flow.
2. To maintain the cost per encounter at $105 or less.
3. To increase the number of users seen in the clinic programs.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of patients under 200% of poverty.	13,701	17,435	18,000	18,000
2. Quad City population	359,062	359,062	359,062	359,062
3. Total number of users at clinic this program	23,505	24,000	24,750	24,750
WORKLOAD				
1. Number of encounters for clinic this program	87,039	92,361	95,000	95,000
2. Number of encounters for people under 200% of poverty	71,447	77,770	78,000	78,000
3. Total dental encounters	10,286	12,450	12,805	12,805
4. Total medical encounters	76,753	79,991	82,195	82,195
PRODUCTIVITY				
1. Cost per encounter in clinic	$104.09	$99.46	$103.88	$103.88
EFFECTIVENESS				
1. Gross charges/total costs	108%	111%	111%	111%
2. FQHC Approved Iowa Medicaid Encounter Rate	$97.08	$97.08	$97.08	$97.08
3. Sliding fee discounts/federal grant	104%	105%	105%	105%

ANALYSIS:

This program continues to represent Scott County's participation in the general medical programs provided by Community Health Care. The program provides assistance with deficits incurred for sliding fee scale patients. Total FY03 appropriations for the Agency is expected to decrease 6.4% over current budgeted levels. This decrease is reflected in the fact that CHC received a HHS Grant to renovate the old Per Mar facility into a dental clinic during FY02. This is also reflected in a 6.8% decrease in revenues for FY03. There are no organizational change requests for the Agency. PPB indicators for FY03 show that with current economic conditions, CHC anticipates the number of patients under the 200% of poverty (D.1) to continue to increase along with the number of users (D.3) at their clinic. This will be reflected in the increased number of encounters (W.3 and W.4) that CHC is expecting for the fiscal year ending June of 2002.

Because of the continued importance of County funding to support the sliding fee scale it is recommended that this program remain funded at its current level of $52,956.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Health Serv-Other (40C)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Physician	11.63	10.13	10.13	10.13	
Physician Assistant	1.89	3.38	3.38	3.38	
Nurse Practitioner	4.71	1.54	1.54	1.54	
Nutrionist	0.96	0.96	0.96	0.96	
Health Educator	0.97	0.96	0.96	0.96	
Social Worker	1.94	0.96	0.96	0.96	
X-Ray Technician	2.06	1.93	1.93	1.93	
Lab Technician	5.87	4.82	4.82	4.82	
Nursing Coordinator	1.97	-	-	-	
Registered Nurse	-	2.89	2.89	2.89	
LPN/Medical Assistant	23.12	26.05	26.05	26.05	
Dentist	2.89	2.32	2.32	2.32	
Dental Hygienist	2.00	2.21	2.21	2.21	
Dental Assistants	6.20	4.73	4.73	4.73	
Dental Receptionist	0.97	2.89	2.89	2.89	
Pharmacist	2.94	1.93	1.93	1.93	
Pharmacy Technician	3.44	1.93	1.93	1.93	
Information Services Coordinator	0.97	0.96	0.96	0.96	
Medical Records Clerk	2.83	6.37	6.37	6.37	
Transcriptionist	2.89	1.54	1.54	1.54	
Business Office Coordinator	0.97	0.96	0.96	0.96	
Revenue Specialist	1.00	1.93	1.93	1.93	
Lead Insurance Clerk	0.97	-	-	-	
Patient Account Representative	4.33	5.79	5.79	5.79	
Patient Service Representative	8.82	11.38	11.38	11.38	
Executive Director	0.97	0.96	0.96	0.96	
Director of Clinic/Finance/Program/HR	1.97	3.86	3.86	3.86	
Administrative Assistant	0.97	0.96	0.96	0.96	
Administrative Secretary	2.94	-	-	-	
Outreach Worker (Homeless)	1.00	0.96	0.96	0.96	
Telephone Operator	1.97	1.93	1.93	1.93	
Data Entry Operator	3.40	6.95	6.95	6.95	
Medical Secretary	0.97	3.86	3.86	3.86	
RN (Homeless)	1.00	-	-	-	
Human Resources Specialist	1.00	0.96	0.96	0.96	
Accounting Specialist	0.97	0.96	0.96	0.96	
Medical Clinic Manager	0.95	0.96	0.96	0.96	
Dental Clinic Manager	-	0.96	0.96	0.96	
Purchasing Specialist	0.97	0.96	0.96	0.96	
Homeless Program Clerk	1.00	-	-	-	
Development Specialist	0.97	0.96	0.96	0.96	
Accountant	0.97	0.96	0.96	0.96	
Development Assistant	1.00	0.96	0.96	0.96	
Quality Manager/Outreach Educator/Translator	-	3.85	3.85	3.85	
TOTAL POSITIONS	**119.36**	**129.57**	**129.57**	**129.57**	
REVENUE SUMMARY:					
Iowa State Dept Health/Child Health	$135,720	$170,120	$170,120	$170,120	
HHS-UHI	1,998,837	3,195,298	3,195,298	2,007,395	
Patient Fees	6,598,209	6,773,957	6,773,957	7,200,000	
Other	482,633	609,945	609,945	620,320	
SUB-TOTAL REVENUES	**$9,215,399**	**$10,749,320**	**$10,749,320**	**$9,997,835**	
Scott County Contribution	52,946	52,946	52,946	52,946	52,946
TOTAL REVENUE	**$9,268,345**	**$10,802,266**	**$10,802,266**	**$10,050,781**	
APPROPRIATION SUMMARY:					
Personal Services	$5,657,315	$5,830,318	$5,830,318	$6,079,126	
Equipment	-	1,094,292	1,094,292	-	
Expenses	1,756,356	1,654,668	1,654,668	1,736,000	
Supplies	1,273,829	1,294,856	1,294,856	1,380,000	
Occupancy	372,270	406,038	406,038	415,000	
TOTAL APPROPRIATIONS	**$9,059,770**	**$10,280,172**	**$10,280,172**	**$9,610,126**	

SERVICE AREA: Physical Health & Education | **PROGRAM: Public Health Nursing (52A)**
ACTIVITY: Physical Health Services | **ORGANIZATION: Genesis Visiting Nurse Association**

PROGRAM MISSION: To improve the health status of the community through: A) prevention of disease through early detection, education and intervention; and B) reduction of the effects of disease through assessment, intervention and evaluation.

PROGRAM OBJECTIVES:

1. To maintain or decrease the frequency in which pain interferes with activities or movements for 80% of discharged D & D patients.
2. To meet 95% of the established outcomes for health promotion patients.
3. To maintain cost/visit for health promotion at $63.87 or less.
4. To maintain cost/visit for disease and disability at $90.44 or less.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Referrals	5,463	5,200	5,000	5,000
WORKLOAD				
1. Patients served health promotion	1,958	1,500	1,500	1,500
2. Patients served disease and disability	3,461	3,250	3,100	3,100
3. Visits/health promotion	2,271	1,751	1,751	1,751
4. Visits/disease and disability	42,817	42,000	42,000	42,000
5. Total number of pain assessments on discharged D & D patients	1,776	1,625	1,600	1,600
6. Total number of health promotion patient outcomes established	6,430	4,800	4,800	4,800
PRODUCTIVITY				
1. Cost/visit health promotion	$65.95	$62.09	$63.87	$63.87
2. Cost/visit disease and disability	$92.41	$88.00	$90.44	$90.44
EFFECTIVENESS				
1. Time/visit in minutes health promotion	41	40	40	40
2. Time/non-visit in minutes health promotion	26	25	25	25
3. Time/visit in minutes disease and disability	49	50	50	50
4. Time/non-visit in minutes disease and disability	49	50	50	50
5. Percent of patients w/pain improved or maintained at tolerance level	87%	80%	80%	80%
6. Percent of total health promotion patient outcomes met	98%	95%	95%	95%

ANALYSIS:

Total FY03 appropriations for the VNA are expected to increase 2% over current budgeted levels with the Public Health Nursing Program increasing 2.4% which includes non-salaried line items. Revenues for the VNA are expected to increase 1.1% while Public Health Nursing is expected to increase 1.4% . Revenues for this program are primarily from third party reimbursement, Iowa Dept. of Public Health , and United Way. FTE's are expected to remain the same. The FY03 PPB indicators for this program show that the demand indicator (D.1 – referrals) will decrease slightly compared to FY02 projections, which will result in two of the workload indicators (W.2 – patients served disease and disability and W.5 – total number of pain assessments on discharged disease and disability patients) decreasing slightly; also These decreases are for the following reasons: 1) Physicians not referring because of paperwork,2) paients not aware of services, 3) Prospective Pay, and 4) higher costs mean less service. All other workload indicators (W.1, W.3, W.4, and W.6) will remain stable from FY02 to FY03.

Both productivity indicators (P.1 – cost/visit health promotion and P.2 – cost/visit disease and disability) are budgeted to increase 2.9% and 2.8% respectively compared to FY02 projections, primarily due to staff merit increases.

All effectiveness indicators (E.1 – E.6) are budgeted to remain constant compared to FY02 projections. It is recommended that County funding remain stable at $102,500 for FY03.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Public Health Nursing (52A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Director Nursing/Patient Services	0.42	0.43	0.43	0.43	
Nursing Coordinator	3.69	3.98	3.98	3.98	
Nursing Supervisor	2.36	2.43	2.43	2.43	
Staff Nurse (RN)	39.03	39.02	39.02	39.02	
Home Health Aides	0.03	0.05	0.05	0.05	
Executive Director	0.43	0.43	0.43	0.43	
Controller	0.42	-	-	-	
Switchboard Operator	0.88	0.86	0.86	0.86	
Secretarial	1.70	2.15	2.15	2.15	
Clerical	8.56	10.05	10.05	10.05	
TOTAL POSITIONS	**57.52**	**59.40**	**59.40**	**59.40**	
REVENUE SUMMARY:					
Contributions	$819	$0	$0	$0	
Other Government Fees	3,524,404	3,601,232	3,601,232	3,635,172	
Program Service Fees	399,730	392,325	392,325	416,045	
United Way	53,051	64,822	64,822	66,909	
Miscellaneous	126	-	-	-	
SUB-TOTAL REVENUES	**$3,978,130**	**$4,058,379**	**$4,058,379**	**$4,118,126**	
Scott County Contribution	102,580	102,500	102,500	102,500	102,500
State Health Pass Through Funds	120,098	118,657	118,657	118,657	118,657
TOTAL COUNTY CONTRIBUTION	**$222,678**	**$221,157**	**$221,157**	**$221,157**	**$221,157**
TOTAL REVENUES	**$4,200,808**	**$4,279,536**	**$4,279,536**	**$4,339,283**	
APPROPRIATION SUMMARY:					
Personal Services	$2,883,301	$2,887,975	$2,887,975	$2,963,507	
Equipment	15,532	14,444	14,444	14,508	
Expenses	1,074,065	775,559	775,559	791,888	
Supplies	30,063	52,086	52,086	52,283	
Occupancy	127,294	126,947	126,947	127,296	
TOTAL APPROPRIATIONS	**$4,130,255**	**$3,857,011**	**$3,857,011**	**$3,949,482**	

SERVICE AREA: Physical Health & Education | **PROGRAM: Home Support Services (52B)**
ACTIVITY: Physical Health Services | **ORGANIZATION: Genesis Visiting Nurse Association**

PROGRAM MISSION: To improve the health status of the community by preventing, reducing, or delaying institutionalization and foster-home placement through the provision of: A) personal care, B) environmental services; and C) protective services.

PROGRAM OBJECTIVES:

1. To maintain admissions at 80% of referrals.
2. To provide service to a minimum of 1,571 cases.
3. To prevent nursing home placement of 97% or more of total cases.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Requests for service	1,286	1,214	1,214	1,214
WORKLOAD				
1. Total hours	50,635	50,851	50,851	50,851
2. Admissions for year	950	971	971	971
3. Total number of cases	1,811	1,571	1,571	1,571
4. Total # of assessments of home health aide patients' ability to bathe	1,177	1,200	N/A	N/A
PRODUCTIVITY				
1. Cost/hour - home health aide	$32.59	$23.38	$23.98	$23.98
2. Cost/hour - homemaker	$29.62	$29.18	$29.99	$29.99
3. Cost/hour - family life specialist	$23.52	$25.76	$26.43	$26.43
4. Cost/hour - all types	$30.85	$25.86	$26.55	$26.55
5. Cost per case	$862.58	$837.12	$859.42	$859.42
EFFECTIVENESS				
1. Percent of admissions to requests for service	74%	80%	80%	80%
2. Percent of total cases discharged to a nursing home	3%	3%	3%	3%
3. Percent of patients with bathing ability improved or maintained	90%	75%	N/A	N/A

ANALYSIS:

Total FY03 appropriations for the VNA are expected to increase 2% over current budgeted levels with the Home Support program increasing 2.3% which includes non-salaried line items. Revenues are expected to increase by 1.1% but Iowa Department of Public Health funding is projected to decrease 4.1%. That though is subject to additional cuts based on the state economy. Revenues for the Home Support program are primarily from third party reimbursement, Iowa Dept. of public Health and United Way. FTE's are expected to remain the same. The FY03 PPB indicators for this program show that all demand indicators and most workload indicators (D.1 and W.1 – W.3) will remain constant compared to FY02. Workload indicator W.4 (total number of assessments of home health aide patients' ability to bathe) is being discontinued in FY03 because of no longer being able to accurately measure the indicator.

The productivity indicators reflect that all indicators (P.1 – P.5) are increasing between 2.6% and 2.8% compared to FY02 projections, primarily due to staff merit increases.

Most effectiveness indicators (E.1 – E.2) will also remain stable compared to FY02 projections. Effectiveness indicator E.3 (percent of patients with bathing ability improved or maintained) is being discontinued in FY03 for the same reason as indicator W.4. Scott County contribution has been capped for many years, therefore it is recommended that funding remain at $22,500 for FY03.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Home Support Services (52B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Director Nursing/Patient Services	0.16	0.15	0.15	0.15	
Nursing Coordinator	1.00	1.36	1.36	1.36	
Nursing Supervisor	0.21	0.15	0.15	0.15	
Staff Nurse RN	0.08	0.09	0.09	0.09	
Support Services Coordinator	1.00	1.00	1.00	1.00	
Homemaker Supervisors	1.63	1.63	1.63	1.63	
Home Health Aides	17.69	18.15	18.15	18.15	
Family Life Specialist	1.37	1.93	1.93	1.93	
Homemakers	12.89	12.75	12.75	12.75	
Executive Director	0.16	0.15	0.15	0.15	
Controller	0.16	-	-	-	
Switchboard Operator	0.33	0.30	0.30	0.30	
Secretarial	0.64	0.74	0.74	0.74	
Clerical	6.94	3.27	3.27	3.27	
TOTAL POSITIONS	**44.26**	**41.67**	**41.67**	**41.67**	
REVENUE SUMMARY:					
Contributions	$182	$0	$0	$0	
Other Government Fees	907,289	942,264	959,290	965,386	
Program Service Fees	86,490	97,974	97,974	117,201	
United Way	75,197	59,038	59,038	66,799	
SUB-TOTAL REVENUES	**$1,069,158**	**$1,099,276**	**$1,116,302**	**$1,149,386**	
Scott County Contribution	22,496	22,500	22,500	22,500	22,500
State Health Pass Through Funds	372,459	385,285	368,259	368,259	368,259
TOTAL COUNTY CONTRIBUTION	**$394,955**	**$407,785**	**$390,759**	**$390,759**	**$390,759**
TOTAL REVENUES	**$1,464,113**	**$1,507,061**	**$1,507,061**	**$1,540,145**	
APPROPRIATION SUMMARY:					
Personal Services	$1,076,153	$968,268	$968,268	$992,994	
Equipment	5,872	4,942	4,942	4,959	
Expenses	433,468	295,638	295,638	300,968	
Supplies	11,362	19,690	19,690	19,733	
Occupancy	35,281	31,429	31,429	31,502	
TOTAL APPROPRIATIONS	**$1,562,136**	**$1,319,967**	**$1,319,967**	**$1,350,156**	

SERVICE AREA: Physical Health & Education | **PROGRAM: Library Resources & Services (67A)**
ACTIVITY: Educational Services | **ORGANIZATION: Library**

PROGRAM MISSION: To make available library materials, information and programming in a variety of formats to people of all ages. This is accomplished through our staff, collections, current technology, comfortable and accessible facilities, and cooperation with other agencies and organizations.

PROGRAM OBJECTIVES:

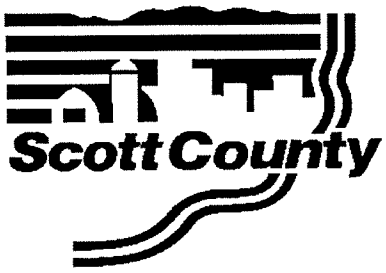
1. To provide 400 hours of in-service to staff
2. To circulate 220,000 materials at a cost of $11.15 or less per material processed
3. To maintain 7.58 circulation per capita

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Size of collection	102,125	100,000	107,000	107,000
2. Registered borrowers	13,120	15,500	16,500	16,500
3. Requests for books/information	31,661	30,000	30,000	30,000
4. Citizen requests for programming	55	50	50	50
5. Hours of recommended staff in-service	418	450	400	400
6. Annual number of library visits	76,473	100,000	101,000	101,000
WORKLOAD				
1. Total materials processed	23,971	20,000	20,000	20,000
2. New borrowers registered	1,571	1,500	1,500	1,500
3. Book/information requested filled for patrons	31,567	29,900	29,900	29,900
4. Program activities attendance	6,078	6,000	6,000	6,000
5. Hours of in-service conducted or attended	418	400	400	400
6. Materials circulated	200,449	210,000	220,000	220,000
PRODUCTIVITY				
1. Cost/materials processed (30%)	$8.42	$10.64	$11.15	$11.15
2. Cost/new borrowers registered (10%)	$42.49	$47.29	$49.54	$49.54
3. Cost/book & information requests filled for patrons (20%)	$4.23	$4.75	$4.97	$4.97
4. Cost/program activity attendance (5%)	$5.49	$5.91	$6.19	$6.19
5. Cost/hour of in-service activities attended/conducted (2%)	$31.49	$35.47	$37.15	$37.16
6. Cost/item circulated (33%)	$1.10	$1.11	$1.11	$1.11
EFFECTIVENESS				
1. Collection size per capita	3.7	3.4	3.7	3.7
2. Percent of population as registered borrowers	47%	53%	57%	57%
3. Document delivery rate	69%	70%	70%	70%
4. Program attendance per capita	0.22	0.21	0.21	0.21
5. In-service hours per FTE	25.00	25.00	25.00	25.00
6. Circulation per capita	7.22	7.23	7.58	7.58

ANALYSIS:

The FY03 PPB indicators for this program show an anticipated increase in library attendance and materials circulated because of the opening of the new headquarters/Eldridge branch in early FY03. The total appropriations proposed in the FY03 Budget reflect a 4.7% increase while the total rural levy is only projected to increase 0.7%. Following the calculation by the Auditor's Office, the actual property tax per capita amount for FY03 totaled $25.38426 and amounted to $364,290, an increase of 3.4% over the previous year. In the future this calculation will be performed sooner so the requested amount will be reflected correctly.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Library Resources & Services (67A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Library Director	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Reference Librarian	1.00	1.00	1.00	1.00	
Children's Librarian	1.00	1.00	1.00	1.00	
Bookmobile Librarian	1.00	1.00	1.00	1.00	
Technical Processing Clerk	1.00	1.00	1.00	1.00	
Circulation Librarian	1.00	1.00	1.00	1.00	
Reserve Librarian	1.00	1.00	1.00	1.00	
Processing Clerk	1.25	1.25	1.25	1.25	
Library Page	1.00	1.00	1.00	1.00	
Bookmobile Driver	1.00	1.00	1.00	1.00	
Station Attendants	3.94	3.94	3.94	3.94	
Data Entry Clerk	1.10	1.10	1.10	1.10	
TOTAL POSITIONS	**16.29**	**16.29**	**16.29**	**16.29**	
REVENUE SUMMARY:					
Intergovernmental	$454,633	$728,427	$709,427	$795,068	
Fees and Charges	10,911	12,000	12,000	12,000	
SUB-TOTAL REVENUES	**$465,544**	**$740,427**	**$721,427**	**$807,068**	
Scott County Contribution	329,258	352,100	352,100	354,659	364,290
TOTAL REVENUES	**$794,802**	**$1,092,527**	**$1,073,527**	**$1,161,727**	
APPROPRIATION SUMMARY:					
Personal Services	$417,270	$450,965	$450,965	$467,667	
Equipment	108,837	107,100	100,100	116,056	
Expenses	135,490	133,861	133,861	146,346	
Supplies	21,077	24,500	24,500	25,000	
Payment of Principal	9,335	5,000	5,000	-	
TOTAL APPROPRIATIONS	**$692,009**	**$721,426**	**$714,426**	**$755,069**	


Scott County

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SERVICE AREA: Social Services | **PROGRAM: SA Assistance (17F)**
ACTIVITY: Care Substance Abuse Clients | **ORGANIZATION: Community Services**

PROGRAM MISSION: To provide funding for emergency hospitalization, commitment evaluation for substance abuse (IC 125) to Scott County residents, and for certain children's institutions.

PROGRAM OBJECTIVES:

1. To maintain cost of commitment at or less than $621.84.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Total number of involuntary commitments filed - substance abuse	141	169	169	169
WORKLOAD				
1. Number of commitments (adult) - substance abuse	88	130	130	130
2. Number of commitments (children) - substance abuse	44	44	44	44
3. 48 hour holds - substance abuse	17	28	28	28
PRODUCTIVITY				
1. Cost per evaluation order	$667.80	$621.84	$621.84	$621.84
EFFECTIVENESS				
1. Percent of filings approved for evaluation	94.0%	97.0%	97.0%	97.0%
2. Percent committed to outpatient at hearing	33.0%	33.0%	33.0%	33.0%

ANALYSIS:

Total FY03 appropriations for this program are recommended to increase 57.7% over current budgeted levels. Non-salary costs are recommended to increase 58.8% over current budgeted levels for the program. Revenues are recommended to increase 0% over current budgeted amounts for the program.

The primary reasons for revenue no changes from current budget levels are that very little revenue is available to offset costs of this program.

The primary reasons for appropriation changes from current budget levels are increased cost for the State Juvenile Home at Toledo. The increased costs have occurred during FY01 and during FY02. It must be assumed that such an increased level will continue. The State Juvenile Home at Toledo provides services to juveniles placed there through the Juvenile Court system. As children's residential services and other child welfare services are reduced, the use of such a state institution has increased. There does not appear to be a change in the foreseeable future. The county is required to pay 50% of the cost of care for juveniles at this instigation. The Board may chose to review these increased costs as a budget issue during their budget review.

The Department is also requesting an increase in appropriations for costs at the Mount Pleasant Mental Health Institute. This is for services to substance abusers placed there through court order or voluntary admission. Because this MHI has a dual diagnosis program (mental health and substance abuse) we are seeing an increased use.

Several PPB Indicators are highlighted as follows: The number of involuntary substance abuse commitments is increasing particularly for adults (W1) and for 48-hour holds (W3).

The budget issues identified for further Board review during the budget process are the state institutional payments.

Funding is recommended at the requested level of $288,986.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: SA Assistance (17F)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
233-C Office Manager	0.10	0.10	0.10	0.10	0.10
162-C Clerk III/Secretary	0.10	0.10	0.10	0.10	0.10
141-C Clerk II/Receptionist	0.10	0.10	0.10	0.10	0.10
TOTAL POSITIONS	**0.30**	**0.30**	**0.30**	**0.30**	**0.30**
REVENUE SUMMARY:					
Fees and Charges	$354	$0	$0	$0	$0
Miscellaneous	3,919	1,000	1,000	1,000	1,000
TOTAL REVENUES	**$4,273**	**$1,000**	**$1,000**	**$1,000**	**$1,000**
APPROPRIATION SUMMARY:					
Personal Services	$6,908	$7,462	$7,759	$9,836	$9,836
Expenses	208,446	173,300	275,650	279,150	279,150
TOTAL APPROPRIATIONS	**$215,354**	**$180,762**	**$283,409**	**$288,986**	**$288,986**

SERVICE AREA: Mental Health Services | **PROGRAM: MH - DD Services (17G)**
ACTIVITY: Care Mentally Ill/Development Disabled Clients | **ORGANIZATION: Community Services**

PROGRAM MISSION: To provide services as identified in the Scott County Management Plan to persons with diagnosis of mental illness, mental retardation and other developmental disabilities.

PROGRAM OBJECTIVES:

1. To maintain cost of evaluation approved at or less than $1,063.
2. To serve 750 persons with MH/CMI
3. To provide services for at least 425 protective payee cases

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Total number involuntary commitments filed - mental health	216	212	212	212
2. Protective payee applications	74	75	75	75
3. Number of consumers at Glenwood/Woodward	34	34	34	34
WORKLOAD				
1. Number of persons with MH/CMI served	747	750	750	750
2. Number of mental health commitments - adult	155	155	155	155
3. Number of mental health commitments - juvenile	39	40	40	40
4. Number of 48 hour holds	51	50	50	50
5. Protective payee cases	433	425	425	425
6. Number of persons with MR/DD served	-			
PRODUCTIVITY				
1. Cost per evaluation approved	$1,062.00	$1,011.00	$1,063.00	$1,063.00
2. Cost per MR/DD consumer served	$16,629.00	$17,128.00	$17,642.00	$17,642.00
3. Cost per MI/CMI consumer served	$1,054.00	$1,085.00	$1,118.00	$1,118.00
EFFECTIVENESS				
1. Percent of filings approved for evaluation	92%	92%	92%	92%
2. Number of consumers leaving SHS	4	1	1	1
3. Number of consumers leaving community ICF-MR	2	1	1	1

ANALYSIS:

Total FY03 appropriations for this program are recommended to increase 1-7.2% over current budgeted levels. Non-salary costs are recommended to increase 7.9% over current budgeted levels for the program.

Revenues are recommended to increase in FY03 to the level that was originally to be allocated to Scott County. This is an increase of 21.6%. The revenue figures for FY02 have been released and result in a reduced level of funding for Scott County, below both budgeted and adjusted budget. This is a reduction of $500,000 from the figure assumed at the end of the last legislative session. The distribution was based on the expenditure reports submitted by all counties for FY01. The projected level was based on projected fund balances. Upon release of the final information, it is clear that there were major problems in the projections made by the state. A much larger number of counties were in the lowest level of fund balance and thus those who were in the next level (Scott County at 18%) were severely penalized in the amount of funds we will receive. This creates a major impact on the fund balance projected at the end of FY02.

The primary reasons for appropriation changes from current budget levels are increases in ICF-MR expenditures, out of county residential placement for MR, and HCBS-MR waiver costs.

The indicators for this program are generally continued at the Fy02 projected level. And these are relatively consistent with the Fy01 actual levels.

Further refinement of costs will be made during January to allow a better projection of the expected expenditures and also projected state revenues.

Budget issues identified for further Board review during the budget process are as follows ICF-MR costs, HCBS costs, out of county placement costs, institutional placement costs and commitment costs.

Funding is recommended at the requested level of $6,035,178 with the understanding that reductions in expenses will have to be made if the legislature does not provide revenues at the level requested.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: MH - DD Services (17G)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
252-C Case Aide	1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate	0.75	0.75	0.75	0.75	0.75
TOTAL POSITIONS	**3.25**	**3.25**	**3.25**	**3.25**	**3.25**
REVENUE SUMMARY:					
Intergovernmental	$3,508,901	$3,449,074	$3,341,444	$4,201,930	$4,201,930
Fees and Charges	105,554	42,198	43,000	43,000	43,000
TOTAL REVENUES	**$3,614,455**	**$3,491,272**	**$3,384,444**	**$4,244,930**	**$4,244,930**
APPROPRIATION SUMMARY:					
Personal Services	$170,739	$200,703	$163,134	$174,399	$174,399
Expenses	4,830,214	5,425,636	5,508,323	5,855,779	5,855,779
Supplies	4,751	5,000	5,000	5,000	5,000
TOTAL APPROPRIATIONS	**$5,005,704**	**$5,631,339**	**$5,676,457**	**$6,035,178**	**$6,035,178**

SERVICE AREA: Mental Health Services | **PROGRAM: Case Management - H.S. (21B)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Human Services**

PROGRAM MISSION: To obtain results of safety, stability, self sufficiency, and health for persons with disabilities.

PROGRAM OBJECTIVES:

1. To provide services to 285 consumers
2. To provide case management services to 10 Resource Center residents to explore community placement options

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Eligible population of people with mental retardation	1,500	1,594	1,594	1,594
2. Waiting list that exists at the end of each quarter	-	5	5	5
WORKLOAD				
1. Number of clients served (unduplicated)	253	265	285	285
3. Number of HCBS-MR Waiver consumers served	213	250	270	270
3. Number of 100% County funded units billed	43	30	40	40
4. Number of State Resource Center consumers served	10	10	10	10
5. Number of initial assessments completed	1	5	10	10
PRODUCTIVITY				
1. Monthly cost per client (unit rate)	$168.57	$185.00	$190.00	$190.00
EFFECTIVENESS				
1. # of placements to more restrictive settings	5	5	5	5
2. # of placements to less restrictive settings	16	10	8	8
3. # of Supported Employment consumers obtaining competitive jobs	4	3	3	3
4. # of days to complete assessments	87	90	N/A	N/A
5. # of Supported Employment Consumers decreasing workshop usage	N/A	12	5	5

ANALYSIS:

The FY03 PPB indicators for this program show that the number of clients served in HCBS-MR program will increase by about 20 consumers. This has been the growth to the program over the past couple years. The agency has projected the number of requested 100% county funded units billed for 2002-2003 to be similar to FY01. The county funded units provide services for non-Medicaid individuals as they begin the application for waiver and for new persons accessing the system through HDC. These persons are offered an assessment to determine if there are other needs as they wait for services from HDC. The unit also provides services to identified consumers at the State Resource Centers to work on a longer term basis with consumers and their families to attempt to bring about movement out of the institutions and into the community. The agency projects a few less consumers will move to less restrictive settings. Again the agency will be working to increase the supported employment consumers and decrease the use of workshop services. The agency has requested $7600 in 100% funded case management and $108,000 in Title XIX matching funds. It is projected there will be an increase in the cost of case management unit as shown in P1 to $190.00.Although this represents a continuing increase in Title XIX match dollars, it is a reduction in the 100% dollars. This results in an overall decrease of 5%from the FY02 budget level. A funding level of $108,000 in Title XIX matching funds and $7,600 in 100% county funds is recommended. The total funding level of $115,600 is recommended.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Case Management - H.S. (21B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
REVENUE SUMMARY:					
Miscellaneous	$501	$0	$500	$500	$500
TOTAL REVENUES	**$501**	**$0**	**$500**	**$500**	**$500**
APPROPRIATION SUMMARY:					
Expenses	$78,871	$122,420	$111,250	$115,600	$115,600
TOTAL APPROPRIATIONS	**$78,871**	**$122,420**	**$111,250**	**$115,600**	**$115,600**

SERVICE AREA: Social Services | **PROGRAM: Outpatient Services (38A)**
ACTIVITY: Care of the Chemically Dependent | **ORGANIZATION: Center for Alcohol & Drug Services, Inc.**

PROGRAM MISSION: To provide substance abuse prevention, assessment and treatment for individuals and families by offering counseling and consultant/education services.

PROGRAM OBJECTIVES:

1. To maintain a minimum of 3,000 referrals for assessment.
2. To continue to have at least 4,200 requests for prevention services.
3. To maintain group hours to at least 36,000 hours
4. To maintain a length of stay of at least 20 days with managed care.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Referrals for assessment	3,001	3,010	3,010	3,010
2. Requests for prevention services	4,330	5,300	5,300	5,300
WORKLOAD				
1. Clients screened	2,348	2,400	2,400	2,400
2. Admissions	688	685	685	685
3. Hours per individual	5,419	5,400	5,330	5,330
4. Hours per group	45,800	47,100	47,100	47,100
5. Prevention presentations	4,330	5,300	5,300	5,300
6. Prevention direct service hours	7,173	9,050	9,100	9,100
PRODUCTIVITY				
1. Cost per outpatient	$79.72	$86.79	$85.46	$85.46
2. Cost per prevention presentation	$121.95	$123.78	$122.88	$122.88
3. Cost per prevention direct service hours	$73.62	$72.49	$71.57	$71.57
EFFECTIVENESS				
1. Length of stay (days)	31	30	30	30
2. Patient revenue as a percent of cost	35.0%	31.5%	32.2%	32.2%
3. % of students reintegrated into public school	93.0%	95%	95%	95%
4. Increase in student GPA	17%	15%	15%	15%
5. Reduction in instances of drug recidivism in diversion graduates	93%	97%	97%	97%

ANALYSIS:

The FY03 PPB indicators for this program show a trend toward greater utilization of group counseling as compared to individual sessions. In addition some projected numbers for FY03 have been reduced slightly based on anticipated funding reduction from State resources.

Total FY03 appropriations for the total agency are requested to increase 2.7% over current budgeted levels. Total other revenues are requested at a decrease of 6.3% over current budgeted amounts for the total department.

For this program, Scott County contribution is requested at the current level of $30,000 and IDPH grant pass through funds at $10,000. The level of grant available cannot increase and the Scott County contribution represents the match required.

The agency indicates that the expected large federal grant directed at jail services was not approved, but they intend to re-apply when such is possible. They are working on a network computer project to connect all their facilities. They believe that this will result in better management and provide better tools to the employees, including a computerized assessment which they are currently piloting. They have closed the Sterling, IL office and this has resulted in a 1% decrease in staffing. In general the agency has experienced some reduced revenues due to budget shortfalls in both Iowa and Illinois.

Funding is recommended at the requested level of county contribution of $30,000 and $10,000 in IDPH substance abuse grant funds, contingent upon the continued availability of that grant. A total funding level of $40,000 is recommended for this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Outpatient Services (38A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	0.39	0.39	0.39	0.39	
Treatment Supervisor	0.37	0.37	0.37	0.37	
Clinical Director	1.00	-	1.00	1.00	
Finance Manager	0.39	0.39	0.39	0.39	
Business/Office Manager	0.39	0.39	0.39	0.39	
Admin Systems Manager	0.20	0.20	0.20	0.20	
Accounting Specialist	0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist	1.95	1.95	1.95	1.95	
Administrative Assistant	0.39	0.39	0.39	0.39	
Clerical	4.00	5.00	4.00	4.00	
Maintenance	0.39	0.39	0.39	0.39	
QA/UR Program Manager	1.00	1.00	1.00	1.00	
Prevention Coordinator	1.00	1.00	1.00	1.00	
Prevention Specialist	9.00	7.00	10.00	10.00	
Counselors	17.00	22.00	17.00	17.00	
Techs/CCW	4.00	4.00	4.00	4.00	
Program Managers	1.00	2.00	1.00	1.00	
TOTAL POSITIONS	**43.25**	**47.25**	**44.25**	**44.25**	
REVENUE SUMMARY:					
I.D.S.A. Treatment	$751,685	$751,685	$766,618	$712,496	
I.D.S.A. Prevention	195,647	194,775	202,344	202,344	
DHS	-	25,000	-	-	
United Way	37,343	37,765	37,343	37,343	
Client Fees	99,085	100,425	92,425	92,425	
Insurance Payments	316,426	218,095	318,400	318,400	
Interest	8,071	3,046	3,046	3,046	
Seventh Judicial District	96,300	95,000	95,000	95,000	
Contributions	14,506	13,450	13,450	13,450	
Scott County Jail	5,165	25,000	9,500	9,500	
Local Schools	69,797	68,000	68,000	68,000	
U S Fed Probation	13,776	25,000	25,000	25,000	
Contractual Fees/Payment	230,464	97,073	279,829	279,829	
Juvenile Court	51,160	72,000	50,000	50,000	
SUB-TOTAL REVENUES	**$1,889,425**	**$1,726,314**	**$1,960,955**	**$1,906,833**	
Scott County Contribution	30,000	30,000	30,000	30,000	30,000
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**
TOTAL REVENUES	**$1,929,425**	**$1,766,314**	**$2,000,955**	**$1,946,833**	
APPROPRIATION SUMMARY:					
Personal Services	$1,284,247	$1,486,541	$1,504,206	$1,482,793	
Equipment	10,661	748	2,460	2,220	
Expenses	271,014	228,733	330,671	263,667	
Supplies	38,159	43,655	55,642	54,988	
Occupancy	102,159	85,137	85,352	84,672	
TOTAL APPROPRIATIONS	**$1,706,240**	**$1,844,814**	**$1,978,331**	**$1,888,340**	

SERVICE AREA: Social Services | **PROGRAM:** Residential Services (38B)
ACTIVITY: Care of the Chemically Dependent | **ORGANIZATION:** Center for Alcohol & Drug Services, Inc.

PROGRAM MISSION: To provide substance abuse treatment for individuals by offering residential care.

PROGRAM OBJECTIVES:

1. Maintain the existing relationship with County staff to provide quality services
2. To maintain a length of stay of at least 18 days in the START program and 44 days in the halfway house with managed care.
3. To manage the waiting list to accommodate priority admissions
4. To maintain the length of stay of 3.7 days for acute care

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Referrals acute	901	900	900	900
2. Referrals intermediate	577	580	600	600
3. Referrals halfway house	179	180	180	180
WORKLOAD				
1. Days of acute level care	2,985	3,400	3,500	3,500
2. Days of intermediate level care	8,877	8,980	9,100	9,100
3. Days of halfway care	8,633	8,770	8,800	8,800
PRODUCTIVITY				
1. Cost per day acute	$153.94	$140.54	$138.51	$138.51
2. Cost per day intermediate	$99.51	$99.30	$97.99	$97.99
3. Cost per day halfway	$40.17	$40.77	$40.86	$40.86
EFFECTIVENESS				
1. Length of stay (days) acute	3.7	3.9	3.9	3.9
2. Length of stay (days) intermediate	16.9	17.0	17.0	17.0
3. Length of stay (days) halfway	46.0	47.0	47.0	47.0
4. Patient revenue as percent of program cost/acute	15.8%	15.8%	15.8%	15.8%
5. After resid treatmt clients contin treatmt involv-hlfwy/outpat/cont care	47%	48%	48%	48%

ANALYSIS:

The FY03 PPB indicators for this program show an increasing trend in the demand for residential services as indicated by workload. The program has performed well to meet planned goals to extend and maintain an effective length of stay for all services.

The agency indicates that approximately 6 beds at Country Oaks, which have been supported by the State of Illinois, will be freed up for use in Iowa. Illinois is requiring that they provide this residential program in the state and they are working to accomplish this request. The agency believes that there is sufficient need for the beds on the Iowa side that they will not have a problem filling them. This would allow them to reduce the waiting time for admission.

Scott County is involved in funding the Detox Services, shown as acute care in this program. Indicators for this program remain relatively stable, with a slight increase in the length of stay. They indicate that they are still able to meet the service need in the community with this program.

The agency is requesting a 3% inflationary increase in Scott County contribution to this program. Funding is recommended at the requested level of $239,052.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Residential Services (38B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	0.39	0.39	0.39	0.39	
Treatment Supervisor	0.25	0.25	0.25	0.25	
Finance Manager	0.39	0.39	0.39	0.39	
Business/Office Manager	0.39	0.39	0.39	0.39	
Admin Systems Manager	0.20	0.20	0.20	0.20	
Accounting Specialist	0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist	0.75	0.75	0.75	0.75	
Administrative Assistant	0.39	0.39	0.39	0.39	
Clerical	2.00	2.00	2.00	2.00	
Maintenance	0.39	0.39	0.39	0.39	
QA/UR Program Manager	0.50	0.50	0.50	0.50	
Counselors	7.00	7.00	7.00	7.00	
Techs/CCW	15.00	15.00	15.00	15.00	
Program Managers	1.00	1.00	1.00	1.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	
RN/LPN	7.00	6.00	7.00	7.00	
TOTAL POSITIONS	**37.43**	**36.43**	**37.43**	**37.43**	
REVENUE SUMMARY:					
I.D.S.A. Treatment	$772,663	$772,663	$741,756	$686,124	
OASA	186,918	217,425	217,425	212,122	
United Way	49,415	20,394	49,415	49,415	
Client Fees	53,184	59,025	47,350	47,350	
Insurance Payments	213,394	288,186	226,175	226,175	
Interest	18,991	16,751	16,751	16,751	
Contributions	1,467	3,000	3,000	3,000	
County Commitments	22,601	28,000	24,000	24,000	
Scott County Jail	91,485	50,000	100,500	100,500	
US Fed Probation	3,680	-	-	-	
Contractual Fees	36,843	3,751	80,275	80,275	
SUB-TOTAL REVENUES	**$1,450,641**	**$1,459,195**	**$1,506,647**	**$1,445,712**	
Scott County Contribution	224,390	232,090	232,090	239,052	239,052
TOTAL REVENUES	**$1,675,031**	**$1,691,285**	**$1,738,737**	**$1,684,764**	
APPROPRIATION SUMMARY:					
Personal Services	$1,140,795	$1,176,808	$1,196,938	$1,187,503	
Equipment	8,997	684	2,224	2,040	
Expenses	290,785	239,393	322,414	264,954	
Supplies	164,368	179,748	175,746	175,243	
Occupancy	96,822	71,729	71,301	70,780	
TOTAL APPROPRIATIONS	**$1,701,767**	**$1,668,362**	**$1,768,623**	**$1,700,520**	

SERVICE AREA: Mental Health Services | **PROGRAM: Residential Services - People w/Disabilities(43A)**
ACTIVITY: Care of the Developmentally Disabled | **ORGANIZATION: Handicapped Development Center**

PROGRAM MISSION: To enable individuals with mental retardation to achieve a more satisfactory quality of life and live as independently as possible within the community by providing instruction and training in daily living skills, personal and financial management, and other self-sufficiency skills.

PROGRAM OBJECTIVES:

1. To maintain 95% occupancy in group homes by filling openings quickly.
2. To maintain at least 130 people in the least restrictive environment through Supported Community Living.
3. To accommodate 95% of respite requests to support families in caring for their son/daughter at home.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Adult population with mental retardation/developmental disability	3,409	3,409	3,409	3,409
2. Group home waiting list	78	80	80	80
3. Eligible requests - respite	3,125	2,800	2,800	2,800
4. Number of persons added to waiting list for group homes	10	10	10	10
WORKLOAD				
1. Consumers - all community residential services	172	174	174	174
2. Consumer days - group homes	8,285	8,208	8,208	8,208
3. Families served - respite	67	65	65	65
4. Requests accommodated - respite	3,107	2,600	2,700	2,700
PRODUCTIVITY				
1. Cost per day per person - group homes	$63.15	$73.21	$74.50	$74.50
2. Cost per day per person - Supported Community Living (Daily)	$96.86	$98.67	$101.25	$101.25
3. Cost per hour - Supported Community Living (Hourly Services)	$15.30	$16.00	$16.50	$16.50
4. Cost per request accommodated - respite	$28.50	$41.73	$42.23	$42.23
EFFECTIVENESS				
1. Percentage of capacity/group homes	96%	95%	95%	95%
2. Length of time on waiting list at move-in/group homes	N/A	48	48	48
3. Scott County contribution as a percentage of total program costs	19%	25%	25%	25%
4. Individuals living in community	91	98	100	100
5. Percentage of eligible respite requests accommodated	99%	95%	95%	95%

ANALYSIS:

The agency has had for several years experienced a decline in subcontract income to the employment services program. During the current year a reserve fund was included in the budget and is reflected in this program. The current year's reserve is at $150,000. The hope was that the agency would be able to increase subcontract income and that the reserve could be used to offset operating costs during the current year and to allow capital investment that might generate additional income. The agency continues to work on resolving this situation. The current budget is submitted with the reserve reduced to $100,000 for FY03 and the other $50,000 added to the employment program as county contribution for on-going costs.

The agency has requested demand and workload indicators for FY03 at a level that is relatively consistent with the FY02 projected levels. In general, these are also consistent with the FY01 actuals. The exception is with the respite program in which they expect to see a drop in requests of 10% (D3) during the current year and are projecting that level to continue during FY03. The Respite requests accommodated ((W4) is expected to drop as well by 16% during the current year and to rise slightly during FY03. This change is also reflected in the effectiveness indicator relating to respite (E5), showing that during FY01 99% of the requests were accommodated and that during FY02 and FY03 the agency expects to accommodate 95% of the requests. The costs of the group homes (P1) is expected to increase 1.7% over the FY02 projected. The Supported Community Living services (P2 & P3) are expected to increase 3% over FY02. The cost per respite request (P4) is expected to increase 1% over FY02 projected. While the length of time on a waiting list for group homes (E2) continues to be high and the agency does maintain a waiting list for this service (D4) it should be remembered that waiting for a group home slot is an individual consumer choice and that residential services are available through the Home and Community Based Services (HCBS) Waiver programs without a waiting list.

The residential program provides group home, and HCBS supported community living services. The HCBS portion of the program is a Medicaid funded program, which requires a match from the county of approximately 37%. This is a program that continues to grow and provides services without a waiting list to Scott County consumers. The agency is requesting an 11.3% increase in the county match portion for this program. The agency is requesting an increase in county contribution to the group home program of 8.2% over the budgeted level. Although this request is below the previous year" expenditure, it is in line with the 3 month actual expenditures for FY02. The reserve funding is requested at the $100,000 level to be used for operating costs throughout the programs as needed and for capital investments.

Funding is recommended at the requested levels of $311,001 in county contribution, $950,845 in Title XIX match and $100,000 in reserve funding for a total recommended funding level to this program of $1,361,846.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Residential Prog/Handicapped (43A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President	0.19	0.26	0.26	0.26	
Senior Vice-President	0.19	0.26	0.26	0.26	
Administrative Assistant	0.19	0.26	0.26	0.26	
Receptionist/Clerk Typist	1.38	1.38	1.38	1.38	
Office Transcriptionist	0.48	0.48	0.48	0.48	
Records Clerk	0.19	0.26	0.26	0.26	
Accountant	0.19	0.26	0.26	0.26	
Accounting Technician	0.95	1.30	1.30	1.30	
Residential Service Program Director	1.00	1.00	1.00	1.00	
Residential Case Manager	5.00	5.00	5.00	5.00	
Residential Counselor	1.00	1.00	1.00	1.00	
Resident Counselor	33.00	36.00	36.00	36.00	
Support Staff	52.00	67.00	67.00	67.00	
Maintenance	2.50	2.50	2.50	2.50	
Janitor	0.04	0.04	0.04	0.04	
Environmental Service Supervisor	0.03	0.03	0.03	0.03	
Human Resources Supervisor	0.19	0.26	0.26	0.26	
Independent Living Casemanager	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**99.52**	**118.29**	**118.29**	**118.29**	
REVENUE SUMMARY:					
United Way	$0	$13,098	$13,960	$13,960	
Iowa Purchase of Services	-	-	-	-	
Client Receipts	257,917	288,000	288,000	288,000	
Other	72,146	71,570	75,600	76,900	
H.U.D.	5,717	7,008	12,000	12,000	
HCBS (T19)	1,544,419	1,676,473	1,700,101	1,806,304	
Iowa-HCBS Match	115,108	130,000	109,832	110,000	
SUB-TOTAL REVENUES	**$1,995,307**	**$2,186,149**	**$2,199,493**	**$2,307,164**	
Scott County Contribution	331,408	287,539	287,539	311,001	311,001
Title XIX Matching Funds	800,725	854,596	888,640	950,845	950,845
Reserve Funding	-	150,000	150,000	-	100,000
TOTAL COUNTY CONTRIBUTION	**1,132,133**	**1,292,135**	**1,326,179**	**1,261,846**	**1,361,846**
TOTAL REVENUES	**$3,127,440**	**$3,478,284**	**$3,525,672**	**$3,569,010**	
APPROPRIATION SUMMARY:					
Personal Services	$2,798,973	$3,080,951	$3,140,013	$3,259,917	
Equipment	7,056	13,279	13,385	14,457	
Expenses	107,139	127,944	125,212	124,890	
Supplies	83,572	86,180	88,350	91,050	
Occupancy	63,186	65,821	76,287	78,696	
TOTAL APPROPRIATIONS	**$3,059,926**	**$3,374,175**	**$3,443,247**	**$3,569,010**	

SERVICE AREA: Mental Health Services | **PROGRAM: Employment Services-People w/Disabilities (43B)**
ACTIVITY: Care of the Mentally Disabled | **ORGANIZATION: Handicapped Development Center**

PROGRAM MISSION: To assist individuals with disabilities to achieve employment outcomes in a sheltered environment or in the community by providing employment services and training.

PROGRAM OBJECTIVES:

1. To secure at least $280,000 in net subcontract income for program support.
2. To secure subcontract work sufficient to generate at least $290,000 in participant wages for self-sufficiency.
3. To place and/or maintain 95 people in Community Employment.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Adult population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list from outside	142	140	140	140
3. Number of persons added to waiting list	61	40	45	45
WORKLOAD				
1. Participants	239	245	250	250
2. Days attended	34,427	34,100	34,100	34,100
3. Average number of persons enrolled per day - workshop	158	158	158	158
4. Number of persons employed in the community/not at the workshop	54	55	55	55
5. Number of Persons in Community Employment Services	119	130	130	130
PRODUCTIVITY				
1. Cost per day per person - workshop	$33.01	$36.63	$37.10	$37.10
2. Average per person annual cost - workshop	$6,073	$6,102	$6,271	$6,271
EFFECTIVENESS				
1. Number of people obtaining/keeping community jobs	81	95	95	95
2. Total wages earned by workshop participants	$288,278	$290,000	$295,000	$295,000
3. Amount of net sub-contract income	$176,700	$285,000	$285,000	$285,000
4. Scott County contribution as a percent of total program costs	35%	32%	35%	35%
5. Participants entering services from waiting list	20	25	25	25
6. Time on waiting list at admission (months)	19	32	32	32

ANALYSIS:

The agency has continued the demand and workload indicators for this program at a level that is relatively consistent with the FY02 projected levels. These are also generally consistent with the FY01 actual levels. The number of persons in Community Employment Services (supported employment) (W5) is expected to increase by 9% in the current year over the FY01 actual level and to stay at the increased level during FY03. The cost of workshop services per day (P1) is expected to increase by 1.3% over the FY02 level.

This program provides services of sheltered workshop and supported employment. All sheltered workshop services are 100% funded by county dollars. Supported employment services are funded by both Medicaid HCBS funding, with county participation at 37% and for non-HCBS eligible consumer with 100% county funding. Also included in this program budget is a pass through grant from the Division of Vocational Rehabilitation. The match required for the Vocational Rehabilitation program is included as a part of the county contribution. There is also a small amount of program funding provided for persons with brain injury, which is not a part of the MH/DD fund.

The agency has requested that the county provide additional funds over the payment provided for Supported Employment Services through the HCBS program. They indicate that the payment is not adequate to cover their cost. The program is a cost reimbursed rate with an upward limit. This request is not being recommended, in that HCBS is a Medicaid program and it is against Medicaid regulations to balance bill over and above a Medicaid payment.

Funding to this program is recommended to include a $50,000 increase in county contribution that was a part of the reserve funding during FY02. This program has been affected by a decrease in net subcontract income and the agency is attempting to increase this level of income. However, it is somewhat unlikely that they will succeed in reaching some of the previous levels. They are exploring a number of options to increase income.

Funding is recommended at the requested level for Brain Injured Services of $12,250 from the general fund, $816,329 to the workshop from the MH/DD fund, which includes the $50,000 transfer of reserve funding. This results in a recommended county contribution funding level of $828,579. Funding is recommended for the Supported Employment Service of $74,063 in county contribution, $88,079 in Title XIX match, and $64,000 in pass through Division of Vocational Rehabilitation funding, contingent upon continuation of such funding. A total of $221,407 is recommended for supported employment services.

This results in a recommendation of a total Employment Services Program funding level of $1,054,721.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Vocational Serv/Handicapped (43B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President	0.14	0.22	0.22	0.22	
Senior Vice-President	0.14	0.22	0.22	0.22	
Administrative Assistant	0.14	0.22	0.22	0.22	
Receptionist/Clerk Typist	0.28	0.28	0.28	0.28	
Office Transcriptionist	0.82	0.82	0.82	0.82	
Records Clerk	0.14	0.22	0.22	0.22	
Accountant	0.14	0.22	0.22	0.22	
Accounting Technician	0.70	1.10	1.10	1.10	
Vocational Service Program Director	1.00	1.00	1.00	1.00	
Work Adjustment Case Manager	1.00	1.00	1.00	1.00	
Evaluator/Ext Employment Case Manager	1.00	1.00	1.00	1.00	
Placement/Ext Employment Case Manager	1.00	3.48	3.48	3.48	
Sales Manager	1.00	1.00	1.00	1.00	
Production Manager	1.00	1.00	1.00	1.00	
Vocational Skills Supervisor	2.00	2.00	2.00	2.00	
Extended Employment Supervisor	5.00	5.00	5.00	5.00	
Work Adjustment Supervisor	4.00	4.00	4.00	4.00	
Evaluation Supervisor	1.00	1.00	1.00	1.00	
Vocational Services Supervisor	2.00	2.00	2.00	2.00	
Driver/Warehouseman	1.00	1.00	1.00	1.00	
Maintenance	0.32	0.32	0.32	0.32	
Janitor	1.38	1.38	1.38	1.38	
Environmental Service Supervisor	0.02	0.02	0.02	0.02	
Human Resources Supervisor	0.14	0.22	0.22	0.22	
Employment Specialist	1.00	1.00	1.00	1.00	
Job Coach	11.00	12.00	12.00	12.00	
Extended Employment Casemanager	1.00	1.00	1.00	1.00	
CBA Casemanager	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**39.36**	**43.72**	**43.72**	**43.72**	
REVENUE SUMMARY:					
United Way	$102,593	$89,494	$76,315	$76,315	
Subcontract Sales	176,700	285,000	285,000	285,000	
Iowa Purchase of Service	13,832	14,000	18,000	20,000	
DVRS	28,620	34,000	34,000	34,000	
Other	34,251	37,290	43,200	46,300	
HCBS (T19)	132,191	149,972	108,377	119,215	
SUB-TOTAL REVENUES	**$488,187**	**$609,756**	**$564,892**	**$580,830**	
Scott County Contribution	798,167	742,130	742,130	790,152	828,579
Scott County - Supported Employment	69,812	89,050	89,050	155,207	74,063
Title XIX Matching Funds	78,560	88,079	63,650	70,015	88,079
Vocational Rehab Pass Through	33,065	64,000	64,000	64,000	64,000
TOTAL COUNTY CONTRIBUTION	**979,604**	**983,259**	**958,830**	**1,079,374**	**1,054,721**
TOTAL REVENUES	**$1,467,791**	**$1,593,015**	**$1,523,722**	**$1,660,204**	
APPROPRIATION SUMMARY:					
Personal Services	$1,183,095	$1,361,740	$1,289,787	$1,340,950	
Equipment	16,527	23,132	23,222	23,679	
Expenses	162,303	185,895	188,423	189,100	
Supplies	40,589	48,040	47,380	47,510	
Occupancy	75,299	78,482	78,851	79,717	
TOTAL APPROPRIATIONS	**$1,477,813**	**$1,697,289**	**$1,627,663**	**$1,680,956**	

SERVICE AREA: Mental Health Services | **PROGRAM: Personal Independ Serv-People w/Disabilities (43C)**
ACTIVITY: Care of the Developmentally Disabled | **ORGANIZATION: Handicapped Development Center**

PROGRAM MISSION: To assist persons with severe, multiple disabilities to live and work in the least restrictive environment by providing training in the areas of daily living skills, work skills, and accessing community resources.

PROGRAM OBJECTIVES:

1. To transition 1 person into Employment Services.
2. To maintain County contribution at less than 25% per year.
3. To maintain average annual cost below $14,500.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list	1	2	3	3
3. Number of persons added to waiting list	-	2	2	2
WORKLOAD				
1. Participants	92	92	92	92
2. Participant days	19,586	19,800	20,000	20,000
3. Activities offered	22	22	22	22
4. Average number attending per day	81.8	83	84	84
PRODUCTIVITY				
1. Cost per person per day	$55.55	$63.33	$64.21	$64.21
2. Average annual cost per person	$12,170	$13,671	$13,967	$13,967
EFFECTIVENESS				
1. Individuals transitioned to Employment Services	1	1	1	1
2. County contribution as percentage of total program costs	15%	19%	20%	20%
3. Percentage of participants satisfied with services	100%	95%	95%	95%

ANALYSIS:

The agency has continued the demand and workload indicators at levels which are consistent with the FY02 projected levels. These are also reasonably consistent with the FY01 actuals. They are projecting slight increases in the waiting list (D2) with an expectation that there will be two persons waiting at the end of FY02 and three persons waiting at the end of FY03. The agency is also projecting increases in the number of participant days, with the FY03 level being requested at with a 1% increase over the FY02 projected and a 2% increase over the FY01 actual. This is attributable to the expected increase in the average number of consumers attending per day (W4). This is shown with a 1.2 person increase during FY02 and an addition 1 person increase in FY03.

The agency is requesting an increase in county contribution of 19.2% over the FY02 budgeted level. However, review of the FY01 actual and the FY02 current county contribution indicate that this level may be more than the agency will be able to bill. Therefore, funding is recommended at a lower level than requested, with the understanding that reserve funding is available in the residential program and increased funding is included in the employment program.

Funding level of $355,000 is recommended.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Development Serv/Handicapped (43C)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President	0.17	0.17	0.17	0.17	
Senior Vice-President	0.17	0.17	0.17	0.17	
Administrative Assistant	0.17	0.17	0.17	0.17	
Receptionist/Clerk Typist	0.34	0.34	0.34	0.34	
Office Transcriptionist	0.42	0.42	0.42	0.42	
Records Clerk	0.17	0.17	0.17	0.17	
Accountant	0.17	0.17	0.17	0.17	
Accounting Technician	0.85	0.85	0.85	0.85	
Developmental Services Program Director	1.00	1.00	1.00	1.00	
Case Manager	2.00	2.00	2.00	2.00	
Instructor	27.00	27.00	28.00	28.00	
Aide	1.90	1.90	1.90	1.90	
Maintenance	0.23	0.23	0.23	0.23	
Janitor	1.03	1.03	1.03	1.03	
Environmental Service Supervisor	0.02	0.02	0.02	0.02	
TOTAL POSITIONS	**35.64**	**35.64**	**36.64**	**36.64**	
REVENUE SUMMARY:					
United Way	$16,688	$16,688	$31,182	$31,182	
Subcontract Sales	52,646	48,500	50,000	53,000	
Iowa Purchase of Services	7,224	7,400	9,500	9,500	
DVRS	2,974	-	-	-	
Other	9,006	10,065	17,200	15,050	
Title XIX	662,101	669,500	687,811	710,165	
SUB-TOTAL REVENUES	**$750,639**	**$752,153**	**$795,693**	**$818,897**	
Scott County Contribution	334,442	391,604	391,604	466,676	355,000
TOTAL REVENUES	**$1,085,081**	**$1,143,757**	**$1,187,297**	**$1,285,573**	
APPROPRIATION SUMMARY:					
Personal Services	$944,825	$1,085,779	$1,080,821	$1,127,793	
Equipment	3,138	6,611	6,981	8,207	
Expenses	69,635	87,034	87,010	88,025	
Supplies	14,457	16,535	17,125	17,225	
Occupancy	56,013	57,908	59,105	61,918	
TOTAL APPROPRIATIONS	**$1,088,068**	**$1,253,867**	**$1,251,042**	**$1,303,168**	

SERVICE AREA: Mental Health Services | **PROGRAM: Outpatient Services (51A)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Vera French Comm Mental Health Center**

PROGRAM MISSION: To provide outpatient mental health services to all age groups in the Quad Cities area, including residents of Scott County who qualify for financial assistance from Scott County, by delivering a range of individual, group, and family mental health services

PROGRAM OBJECTIVES:

1. To provide 23,000 hours of service
2. To keep cost per outpatient hour at or below $143.14

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Applications for services	2,615	2,600	2,600	2,600
WORKLOAD				
1. Total hours	23,668	23,000	23,000	23,000
2. Hours adult	16,852	15,000	15,000	15,000
3. Hours children	6,816	8,000	8,000	8,000
4. New cases	2,437	2,400	2,400	2,400
5. Total cases	9,541	9,491	9,491	9,491
PRODUCTIVITY				
1. Cost per outpatient hour	$135.77	$137.00	$143.14	$143.14
EFFECTIVENESS				
1. Scott County as a percent of program costs	31%	32%	32%	32%

ANALYSIS:

The total budget for this agency is presented with a -.1 decrease in overall county contribution. This includes match which will be used in the Community Support Program, the Residential Program and the Employment Services program for ARO (Adult Rehabilitation Option) funding. The advent of this funding stream which allows billing to Medicaid (Title XIX) of some services previously 100% supported by county dollars, has provided for offsetting revenue which allows the agency to present a budget request that does not require any increase in county dollars. The increased revenue from this federal source is used to offset the increase, fund the non-Medicaid portion of the Employment Services program, and to develop a budget for the other on-going programs which is realistic as to outside revenue estimates. With the addition of the Employment Services program, the agency has also done a re-allocation of allowable indirect costs to that new program, thus resulting in a reduction of such costs to the other agency programs as applicable. Currently the Title XIX match for the ARO services is shown as a part of the County contribution. In future years, this can be presented separately. In the current budget only the Title XIX match for case management is shown on that line item to allow for consistency.

Also included in this budget is a request for $120,000 shown as a reserve to provide for additional services to the jail. This provision is made to allow additional planning as to what services should be offered.

Additional items in the Total Scott County appropriation provides for a pass through of Case Management dollars received by the County and paid to V era French and for a Vocational Rehabilitation pass through of dollars received by the county and passed through to the agency. As the individual program budgets will show, there are increases and decreases, however, the overall budget totals to no increase in county dollars. The only increase is to pass through dollars.

The outpatient program is presented with FY03 indicators for demand and workload at levels, which are equivalent to the FY02, projected levels. The cost per outpatient hour is shown at an 8% increase over the FY02 projected level (P1). The Scott county contribution as a % of program costs is increased 6% over the FY02 projected level. This is primarily attributable to the reallocation of the budgeted dollar amounts from programs, which have been reduced due to the ARO funding. This re-allocation of budgeted dollars has allowed this program to be presented with more accurate revenue estimates of outside revenues, particularly Medicaid reimbursement (shown in service fees). The agency continues to receive less than cost from the Medicaid managed care provider in payment for services. Although mental health centers across the state have continued to attempt to have an impact on this reimbursement source, no movement has occurred. It is unlikely that the managed care provider will deal with this issue in the near future. It is only if the Dept. of Human Services, as the contract issuer is willing to deal with this public policy issue that it can be expected to be resolved. Currently, the Dept. of Human Services is not interested in providing any leadership on this issue.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Outpatient Services (51A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
M.D.	8.53	8.53	8.53	8.53	
PH.D.	2.80	2.80	2.80	2.80	
Therapist	12.85	12.85	12.85	12.85	
Administrative & Clerical	16.40	16.40	16.40	16.40	
TOTAL POSITIONS	**40.58**	**40.58**	**40.58**	**40.58**	
REVENUE SUMMARY:					
Service Fees	$1,948,032	$2,332,558	$2,088,573	$2,047,458	
Contributions	-	-	35,000	35,000	
Miscellaneous	41,495	25,000	25,000	25,000	
SUB-TOTAL REVENUES	**$1,989,527**	**$2,357,558**	**$2,148,573**	**$2,107,458**	
Scott County Contribution	981,105	1,020,349	1,020,349	1,305,163	1,185,163
Jail Programs Contingency	-	-	-	-	120,000
Total County Funding	**981,105**	**1,020,349**	**1,020,349**	**1,305,163**	**1,305,163**
TOTAL REVENUES	**$2,970,632**	**$3,377,907**	**$3,168,922**	**$3,412,621**	
APPROPRIATION SUMMARY:					
Personal Services	$2,945,252	$3,129,771	$2,908,546	$3,160,919	
Equipment	9,166	16,302	14,025	14,446	
Expenses	125,513	117,784	104,562	108,744	
Supplies	54,586	58,425	49,963	51,461	
Occupancy	78,917	75,276	73,824	76,557	
TOTAL APPROPRIATIONS	**$3,213,434**	**$3,397,558**	**$3,150,920**	**$3,412,127**	

SERVICE AREA: Mental Health Services | **PROGRAM: Community Support Services (51B)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Vera French Comm Mental Health Center**

PROGRAM MISSION: To support and enhance the ability of the serious and persistently mentally ill of Scott County to live in the community and improve the quality of their lives, by providing a broad range of psycho-social support services

PROGRAM OBJECTIVES:
1. To provide at least 90 referrals to the Frontier program
2. To provide 2,760 total units of service

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Referrals to program - Frontier	80	90	90	90
WORKLOAD				
1. Active cases - Frontier	224	250	250	250
2. Referrals accepted - Frontier	80	90	90	90
3. Total cases YTD - Frontier	326	325	325	325
4. Average daily census - Frontier	85	90	90	90
5. Total units of service	2,756	2,760	2,760	2,760
PRODUCTIVITY				
1. Cost per active case				
2. Cost per unit of service	$306	$292	$308	$308
EFFECTIVENESS				
1. Scott County as a percent of program costs	40%	43%	43%	43%

ANALYSIS:

This is a program, which is impacted by the ARO (Adult Rehabilitation Option) funding. The agency has shown an increase in outside revenue to reflect this new funding source. Previously the Intensive Psychiatric Rehabilitation Program was included in this program. That service has been moved to the Employment Services program, resulting in a decreased staffing level to this program.

The agency is presenting demand and workload FY03 indicators at a level that is consistent with the FY02 projected levels. These indicators are also consistent with the FY01 experience. The cost per unit of service (P2) is decreased in the FY03 requested by 5% due to the decreased expenses to the program because of the move the Intensive Psychiatric Rehabilitation program out of this cost center. Additionally some indirect costs have also been reallocated. The Scott County percent of program costs is increased by 8% also due to the decrease in the overall costs to the program due to the move described above.

This program shows an increase in the level of Scott County contribution, due to the agency presenting a more accurate reflection of outside revenue. The Scott County contribution also includes the Title XIX match required for the ARO funding to this program. In future years this can be reflected as a separate line.

The agency is requesting a funding level of $392, 198 including required Title XIX match. Funding is recommended at the requested level of $392, 198.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Community Support Services (51B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Administrative & Clerical	5.84	5.84	5.84	4.84	
Community Support	15.13	15.13	15.13	13.13	
TOTAL POSITIONS	**20.97**	**20.97**	**20.97**	**17.97**	
REVENUE SUMMARY:					
ARO	$0	$0	$120,000	$120,000	
United Way	7,848	-	7,897	7,897	
Miscellaneous	31,988	41,641	21,905	21,905	
Title XIX	250,503	323,288	260,000	220,000	
SUB-TOTAL REVENUE	**$290,339**	**$364,929**	**$409,802**	**$369,802**	
Scott County Contribution	336,322	349,775	349,775	392,198	392,198
TOTAL REVENUES	**$626,661**	**$714,704**	**$759,577**	**$762,000**	
APPROPRIATION SUMMARY:					
Personal Services	$729,879	$683,842	$702,001	$653,634	
Equipment	14,098	17,488	14,100	14,524	
Expenses	55,281	52,855	49,949	51,948	
Supplies	17,885	19,976	18,790	19,354	
Occupancy	25,372	20,836	21,365	22,346	
TOTAL APPROPRIATIONS	**$842,515**	**$794,997**	**$806,205**	**$761,806**	

SERVICE AREA: Mental Health Services | **PROGRAM: Community Services (51C)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Vera French Comm Mental Health Center**

PROGRAM MISSION: To provide consultation and education for contracted agencies in the community by: A) informing, educating and reviewing with the community information regarding mental illness/mental health issues; B) assessing and identifying those individuals in need of any of the components of mental health care; and C) linking/referring individuals to mental health services, making these services more accessible.

PROGRAM OBJECTIVES:

1. To provide 1,096 total hours of service
2. To keep cost per hour at or below $76.12

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Agency requests	35	35	35	35
WORKLOAD				
1. Hours - Jail	501	510	510	510
2. Hours - Juvenile Detention Center	5	26	26	26
3. Hours - Community Health Care	150	123	123	123
4. Hours - United Way agencies	139	125	125	125
5. Hours - other community organizations	438	312	312	312
PRODUCTIVITY				
1. Cost per hour	$67.80	$72.69	$76.12	$76.12
EFFECTIVENESS				
1. County subsidy as a percent of program costs	62%	67%	67%	67%

ANALYSIS:

The Community Service program provides consultation and education to outside agencies in mental health issues. The counties primary concerns are providing these services to the jail and the detention center. Services at Community Health Care are a secondary priority. Services to United Way agencies and other community organizations are supported after provision of primary and secondary services.

The agency has presented FY03 demand and workload indicators at a level that is consistent with the FY02 projected levels. These levels represent a slight increase in hours to the jail (W1) over the FY01 actual and a significant increase in hours to the detention center (W2) over the FY01 actual. The detention center director has taken an active role in increasing the services received by that facility and is working closely with the agency to increase the hours received. The hours to United Way agencies and other community organizations (W4 & 5) are showing at a level which is reduced from the FY01 actual. The cost per hour (P1) is shown to increase 4.7% over the FY02 projected level.

The agency is showing a reduction in outside revenue of 5.5% primarily attributable to a reduction in the United Way contribution to this program. Total appropriations to the program are requested at a .1% increase with personal services increasing slightly and equipment, expenses, supplies, and occupancy being reduced slightly due to reallocation of indirect expenses.

The agency is requesting a 4% increase in county contribution to this program. Funding is recommended at the requested level of $55,988.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Community Services (51C)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Therapist	0.92	0.92	0.92	0.92	
Administrative & Clerical	0.30	0.30	0.30	0.30	
TOTAL POSITIONS	**1.22**	**1.22**	**1.22**	**1.22**	
REVENUE SUMMARY:					
United Way	$8,724	$11,112	$8,290	$8,290	
Contribution	21,903	10,549	15,000	15,000	
Community Service Fees	3,520	6,814	3,605	3,605	
SUB-TOTAL REVENUES	**$34,147**	**$28,475**	**$26,895**	**$26,895**	
Scott County Contribution	51,764	53,835	53,835	55,988	55,988
TOTAL REVENUES	**$85,911**	**$82,310**	**$80,730**	**$82,883**	
APPROPRIATION SUMMARY:					
Personal Services	$61,284	$60,392	$59,165	$62,150	
Equipment	347	609	511	527	
Expenses	15,563	15,894	14,162	14,728	
Supplies	2,068	2,188	1,820	1,875	
Occupancy	4,340	4,262	4,014	4,153	
TOTAL APPROPRIATIONS	**$83,602**	**$83,345**	**$79,672**	**$83,433**	

SERVICE AREA: Mental Health Services | **PROGRAM: Case Management (51D)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Vera French Comm Mental Health Center**

PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are eligible for Title XIX by coordinating, monitoring and referring appropriate services by developing an individual comprehensive plan, in order to maintain individuals in the least restrictive community-based setting.

PROGRAM OBJECTIVES:

1. To keep waiting list below 11
2. To move 30 placements to more restrictive settings

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Eligible population	400	400	400	400
2. Available service slots	204	220	220	220
3. Waiting list	-	10	10	10
WORKLOAD				
1. Number of clients served	250	267	267	267
2. Average monthly caseload	34	34	34	34
3. Number of client and client related contacts	12,849	12,000	12,000	12,000
4. Units of services billed	2,166	2,400	2,400	2,400
PRODUCTIVITY				
1. Monthly cost per client (unit rate)	$229.67	$269.31	$283.26	$283.26
EFFECTIVENESS				
1. Number of placements to more restrictive settings	24	30	30	30
2. Number of hospitalizations	124	145	145	145
3. Number of placements to less restrictive settings	21	20	20	20

ANALYSIS:

The Case Management program provides services to persons who are eligible for Medicaid. Scott County holds the provider number for this service with Iowa Medicaid and all payments pass through the county for payment to the agency. Medicaid persons who are categorically eligible or who are medically needy with a zero spenddown are covered by the Medicaid managed care contractor for payment of this service, including the required match. Medically needy eligible persons and persons who have Medicare, are not covered by the managed care provider and the county must contribute 50% of the required match or approximately 18% of the cost.

The indicators are requested at a level that is consistent with the FY02 projected levels for demand and workload. It should be noted, however, that there is an increase in the number of clients served (W1) and units of service billed (W4) due to the ARO program clients being required to have a case planner, who is normally a case manager. Many of the consumers receiving the ARO service already had case managers, but some who did not are now being served in order to allow them to access the ARO funding for community support, residential and employment services. The cost per unit (P1) is shown at a requested level, which is increased 5% over the current years projected level. This is a retroactively cost adjusted program and actual expenses are determined at the end of the fiscal year with payments adjusted accordingly.

The agency is requesting that the Scott County contribution of Title XIX match for those persons not eligible under the managed care contractor, be continued at the FY02 budgeted level. The agency is projecting a 20% increase in the pass through level of Title XIX payments.

Funding is recommended at the requested levels of $13,571 in Title XIX match and $679,827 in pass through funds.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Case Management (51D)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Administrative & Clerical	5.04	5.04	5.04	5.04	
Case Manager	8.08	9.08	9.08	9.08	
TOTAL POSITIONS	**13.12**	**14.12**	**14.12**	**14.12**	
REVENUE SUMMARY:					
Title XIX Match	$0	$13,571	$13,571	$13,571	$13,571
Title XIX Pass Through 100%	-	562,185	646,350	679,827	679,827
SUB-TOTAL COUNTY CONTRIBUTION	**$0**	**$575,756**	**$659,921**	**$693,398**	**$693,398**
Less Match Included in 100% Pass Thru	-	13,571	13,571	13,571	
TOTAL REVENUE	**$0**	**$562,185**	**$646,350**	**$679,827**	
APPROPRIATION SUMMARY:					
Personal Services	$459,826	$472,530	$540,818	$570,367	
Equipment	3,066	6,615	6,593	6,791	
Expenses	48,346	50,235	51,711	53,780	
Supplies	18,256	23,655	23,481	24,185	
Occupancy	24,456	22,721	23,747	24,704	
TOTAL APPROPRIATIONS	**$553,950**	**$575,756**	**$646,350**	**$679,827**	

SERVICE AREA: Mental Health Services | **PROGRAM: Inpatient Services (51E)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Vera French Comm Mental Health Center**

PROGRAM MISSION: To provide the services of a psychiatrist for Vera French patients and other identified Scott County patients hospitalized at Genesis West psychiatric units, who are unable to pay for these services, by insuring the availability of a psychiatrist through the Genesis psychiatric call schedule.

PROGRAM OBJECTIVES:
1. To handle 260 admissions
2. To maintain length of stay at 5 days

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Estimated total admissions	290	260	260	260
WORKLOAD				
1. Center admissions	290	260	260	260
2. Patient days	1,738	1,500	1,500	1,500
3. Commitment hearings	89	100	100	100
PRODUCTIVITY				
1. Cost per day	$36.09	$43.50	$45.23	$45.23
2. Cost per admission	$216.32	$250.93	$260.96	$260.96
EFFECTIVENESS				
1. Length of stay per participant (day)	6	5	5	5
2. Scott County as a percent of program costs	100%	100%	100%	100%

ANALYSIS:

This program provides the physician services to consumers in the hospital. It covers costs of service to persons committed, approved for voluntary admission, and other persons who do not have insurance or Medicaid coverage for such service. The county's primary contribution is to assure that payment is provided to those persons who are committed or approved for voluntary services. The agency does not attribute any indirect costs to this program. All funds provided are passed through to the agency's physicians based on submission of services provided. The agency then pro-rates the available funds to provide payment to the physicians.

The agency has requested a 4% increase in the county contribution to this program. Funding is recommended at the requested level of $67,852.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Inpatient Services (51E)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
M.D.	0.40	0.40	0.40	0.40	
TOTAL POSITIONS	**0.40**	**0.40**	**0.40**	**0.40**	
REVENUE SUMMARY:					
Scott County Contribution	$62,733	$65,242	$65,242	$67,852	$67,852
TOTAL REVENUES	**$62,733**	**$65,242**	**$65,242**	**$67,852**	
APPROPRIATION SUMMARY:					
Personal Services	$62,733	$65,242	$65,242	$67,852	
TOTAL APPROPRIATIONS	**$62,733**	**$65,242**	**$65,242**	**$67,852**	

SERVICE AREA: Mental Health Services | **PROGRAM: Residential (51F)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Vera French Comm Mental Health Center**

PROGRAM MISSION: To provide multi-level residential treatment for those over 18 years of age with severe and persistent mental illness, by providing a structured therapeutic living situation and individualized treatment plans, formulated and directed by a multi-disciplinary treatment team, with the goal of achieving the highest level of functioning possible while improving quality of life.

PROGRAM OBJECTIVES:

1. To have 75% of patients improved at discharge
2. To handle 45 admissions and 19,710 patient days

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Referrals	103	100	100	100
WORKLOAD				
1. Number of admissions	36	45	45	45
2. Total number of patient days	20,298	19,710	19,710	19,710
3. Total number of activities	18,504	16,400	16,400	16,400
4. Total units of psycho-social rehab/patient education service	40,228	36,700	36,700	36,700
PRODUCTIVITY				
1. Cost per patient day	$105.94	$114.74	$120.48	$120.48
EFFECTIVENESS				
1. Percentage of capacity	97%	95%	95%	95%
2. Percentage of patients improved at discharge	83%	75%	75%	75%
3. Percent of discharged clients transitioned/community support	83%	75%	75%	75%

ANALYSIS:

The Residential program is seeing the most impact from the ARO (adult rehabilitation option) funding. This is a program that has provided the services envisioned under this funding source for a number of years. They have been able to convert a considerable amount of the costs to this new funding source. This means that costs that have been paid at 100% county dollars previously, now require only 37% county dollars to provide the match for Medicaid billings. Most of the consumers served in this program are eligible for this Medicaid funding. The program costs are attributable to the following areas and funding sources: maintenance costs (room and board) is funded by SSI/SSDI (client income) and SSA (state supplementary assistance); service costs are funded through ARO (federal dollars and county match) and county dollars for non ARO allowed costs and non-ARO consumers. The agency has experienced some increased costs in putting the ARO funding in place. It should be noted that the agency has been very aggressive in getting into this new funding arrangement and this arrangement is very beneficial to the agency and to the county.

The program budget is presented for FY03 with an increase of 66% in outside revenue, primarily attributable to the federal portion of the ARO funding. Overall appropriations to the program are presented for FY03 showing a 5% increase over the FY02 budget level. The agency is requesting that county contribution to this program be reduced by 30.1% or a reduction of $453,421 from the current year. The county contribution requested includes the required county match for the ARO services.

Funding is recommended at the requested level of $1,055,009.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Residential (51F)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
M.D.	0.45	0.45	0.45	0.45	
Therapist	1.00	1.00	1.00	1.00	
R.N./L.P.N.	11.60	11.60	11.60	11.60	
Administrative & Clerical	3.60	3.60	3.60	3.60	
Supervisor	4.00	4.00	4.00	4.00	
Activity Therapist	4.00	4.00	4.00	4.00	
Mental Health Workers	13.60	13.60	13.60	13.60	
Other	7.60	7.60	7.60	7.60	
TOTAL POSITIONS	**45.85**	**45.85**	**45.85**	**45.85**	
REVENUE SUMMARY:					
Social Security SSDI	$301,561	$300,000	$300,000	$307,500	
ARO	-	-	540,000	620,782	
Miscellaneous	256,469	175,000	189,000	193,725	
SSA	133,673	140,000	140,000	140,000	
State Payment	193,870	180,000	74,518	57,662	
SUB-TOTAL REVENUES	**$885,573**	**$795,000**	**$1,243,518**	**$1,319,669**	
Scott County Contribution	1,450,413	1,508,430	1,508,430	1,055,009	1,055,009
Housing Corporation	-	45,000	45,000	46,800	46,800
TOTAL COUNTY CONTRIBUTION	**$1,450,413**	**$1,553,430**	**$1,553,430**	**$1,101,809**	**$1,101,809**
TOTAL REVENUES	**$2,335,986**	**$2,348,430**	**$2,796,948**	**$2,421,478**	
APPROPRIATION SUMMARY:					
Personal Services	$1,854,275	$1,960,771	$1,960,771	$2,058,461	
Equipment	33,645	43,966	43,966	45,148	
Expenses	37,670	69,900	69,900	73,122	
Supplies	100,275	104,737	104,737	108,278	
Occupancy	131,317	127,090	127,090	136,469	
TOTAL APPROPRIATIONS	**$2,157,182**	**$2,306,464**	**$2,306,464**	**$2,421,478**	

SERVICE AREA: Mental Health Services | **PROGRAM: Day Treatment Services (51G)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Vera French Comm Mental Health Center**

PROGRAM MISSION: To reduce the reliance on hospital inpatient services for residents of the Quad-City area, including Scott County residents who qualify for financial assistance from Scott County, by providing intensive day programming services.

PROGRAM OBJECTIVES:

1. To provide 3,675 days of treatment
2. To maintain length of stay at no more than 23 days

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Admissions	159	160	160	160
WORKLOAD				
1. Days of treatment	3,530	3,675	3,675	3,675
2. Cases closed	154	160	160	160
PRODUCTIVITY				
1. Cost per client day	$117.16	$110.39	$115.68	$115.68
EFFECTIVENESS				
1. Length of stay	23	23	23	23
2. Scott County as a percent of program costs	59%	63%	63%	63%

ANALYSIS:

The agency has requested FY03 demand and workload indicators at a level consistent with the FY02 projected levels. These are also consistent with the FY01 actuals. The cost per client day (P1) is requested at a level, which is 4.8% over the FY02 projected level, but is slightly below the FY01 actual.

The agency is showing FY03 at an increased level of 22.2% over the FY02 budget. This is primarily attributable to an increase in service revenues. The agency believes that funding from Medicare should be forthcoming in the upcoming year to allow this level to be reached. Total appropriations to the program are shown at a FY03 level that is 1.2% below the FY02 budget. This is primarily attributable to a reallocation of indirect costs. Indirect costs relating to administrative and clerical personal services, equipment, expenses, supplies and occupancy are reduced.

The agency is requesting that the county contribution be continued at the FY02 funding level. Funding is recommended at the requested level of $266,755.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Day Treatment Services (51G)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
M.D.	0.10	0.10	0.10	0.10	
PH.D.	0.25	0.25	0.25	0.25	
Therapist	1.25	1.25	1.25	1.25	
R.N./L.P.N.	1.00	1.00	1.00	1.00	
Administrative & Clerical	3.12	3.12	3.12	3.12	
Supervisor	1.00	1.00	1.00	1.00	
Activity Therapist	0.78	0.78	0.78	0.78	
TOTAL POSITIONS	**7.50**	**7.50**	**7.50**	**7.50**	
REVENUE SUMMARY:					
Service Fees	$46,847	$70,000	$172,877	$108,877	
Title XIX	56,000	60,000	60,000	50,000	
SUB-TOTAL REVENUES	**$102,847**	**$130,000**	**$232,877**	**$158,877**	
Scott County Contribution	253,051	266,755	266,755	266,755	266,755
Vocational Rehab Pass-thru	-	6,625	-	-	-
TOTAL COUNTY CONTRIBUTION	**$253,051**	**$273,380**	**$266,755**	**$266,755**	**$266,755**
TOTAL REVENUES	**$355,898**	**$403,380**	**$499,632**	**$425,632**	
APPROPRIATION SUMMARY:					
Personal Services	$333,435	$344,895	$330,722	$347,492	
Equipment	1,661	3,799	2,990	3,080	
Expenses	33,842	33,388	28,739	29,887	
Supplies	9,893	13,653	10,648	10,967	
Occupancy	34,740	34,688	32,593	33,682	
TOTAL APPROPRIATIONS	**$413,571**	**$430,423**	**$405,692**	**$425,108**	

SERVICE AREA: Mental Health Services | **PROGRAM: Case Monitoring (51H)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Vera French Comm Mental Health Center**

PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are not eligible for Title XIX by assessing specific needs, planning for services, assisting consumers to access services and to monitor the effectiveness and appropriateness of services, in order to maintain the individual in the least restrictive community-based setting.

PROGRAM OBJECTIVES:
1. To provide 1,680 units of service
2. To keep waiting list at zero

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Eligible population	250	250	250	250
2. Available service slots	140	140	140	140
3. Waiting list	-	-	-	-
WORKLOAD				
1. Number of clients served	191	180	180	180
2. Number of client and client related contacts	5,574	6,500	6,500	6,500
3. Units of service	1,398	1,680	1,680	1,680
PRODUCTIVITY				
1. Monthly cost per service slot (unit rate)	$92.49	$76.67	$80.72	$80.72
EFFECTIVENESS				
1. Number of placements in more restrictive settings	5	18	18	18
2. Number of hospitalizations	45	40	40	40
3. Number of placements in less restrictive settings	6	12	12	12
4. Title XIX applications	12	12	12	12
5. Title XIX applications approved	15	15	15	15

ANALYSIS:

The agency has requested FY03 demand and workload indicators at a level that is consistent with the FY02 projected levels. In general these are also equivalent to the FY01 actual levels experienced. The exceptions are: (W2) number of client contacts which is shown as increased by 16.6% over the FY01 actual and the units of service (W3) which is shown as increased by 20% over the FY01 actual level. The cost per unit is requested for FY03 at a level which is 5% over the FY02 projected. This is also, however, a decrease of 12.6% from the FY01 actual level. This decrease is attributable to the increased units projected to be provided.

This program provides services similar to case management to non-Medicaid consumers. There is no outside revenue to this program. All costs are paid through Scott County contribution. The agency is requesting total appropriations at a level that is 1.8% less than the FY02 budget level. This is primarily attributable to a reallocation of indirect costs in administrative personal services, equipment, expenses, supplies, and occupancy.

The agency is requesting that county contribution to this program remain level at the FY02 budget. Funding is recommended at the requested level of $135,782.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Case Monitoring (51H)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Administrative & Clerical	1.17	1.17	1.17	1.17	
Supervisor	0.10	0.10	0.10	0.10	
Case Monitor	2.06	2.06	2.06	2.06	
TOTAL POSITIONS	**3.33**	**3.33**	**3.33**	**3.33**	
REVENUE SUMMARY:					
Scott County Contribution	$130,560	$135,782	$135,782	$135,782	$135,782
TOTAL REVENUES	**$130,560**	**$135,782**	**$135,782**	**$135,782**	
APPROPRIATION SUMMARY:					
Personal Services	$107,275	$115,257	$107,874	$113,904	
Equipment	861	1,711	1,431	1,474	
Expenses	11,138	10,834	9,831	10,224	
Supplies	5,126	6,149	5,098	5,252	
Occupancy	4,896	4,165	4,569	4,758	
TOTAL APPROPRIATIONS	**$129,296**	**$138,116**	**$128,803**	**$135,612**	

SERVICE AREA: Mental Health Services | **PROGRAM: Employment Services (51I)**
ACTIVITY: Care of Mentally Ill | **ORGANIZATION: Vera French Comm Mental Health Center**

PROGRAM MISSION:

To assist individuals with serious mental illness achieve successful employment outcomes through employment skill training, vocational counseling, advocacy and support.

PROGRAM OBJECTIVES:

1. To provide services to 70 individuals.
2. To keep waiting list to no more than 10.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Referrals to Job Link Program	N/A	75	75	75
2. Waiting List	N/A	10	10	10
WORKLOAD				
1. # of clients served Year to Date	N/A	75	75	75
2. Units of service billed Year to Date	N/A	720	720	720
PRODUCTIVITY				
1. Cost per client served	N/A	$3,380.00	$3,558.00	$3,558.00
2. Cost per unit of service	N/A	$352.11	$370.68	$370.68
3. Units provided as a % of capacity	N/A	100%	100%	100%
EFFECTIVENESS				
1. % of clients obtaining employment	N/A	N/A	N/A	N/A
2. % of clients maintaining employment for 90 days	N/A	N/A	N/A	N/A
3. % of clients maintaining employment six months or more	N/A	N/A	N/A	N/A

ANALYSIS:

Employment services is a new program which was included FY02 as a part of the new ARO (adult rehabilitation option) funding. It provides supported employment services to eligible consumers. Because it is an ARO eligible service, consumers who are Medicaid eligible can be served through that funding source, with county provision of a match to federal dollars of approximately 37%. Non Medicaid consumers must be funded through county contribution. Additionally, the agency has moved the Intensive Psychiatric Rehabilitation Program from the Community Support Program to this program. The services provided are more closely aligned with these program services. The agency has reallocated indirect costs across all programs to include this program in indirect allocations.

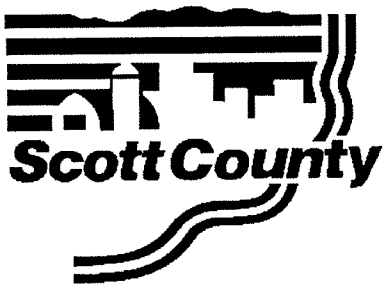
The agency has developed indicators for this program and is providing information during the current year. They are projecting that 75 persons will be served during FY02 and the same number during FY03 (W1). They expect to have a waiting list of 10 consumers by the end of the current year and to maintain that level in FY03 (D2). They believe that the program will reach 100% capacity during the current year and maintain that level (P3).

The agency is projecting that outside revenue will be received from Title XIX in payment for the Psychiatric Rehabilitation Services and from Title XIX ARO federal dollars for the supported employment service.

County contribution is requested to provide the required match to the federal ARO funding at 37% and to provide services to non-Medicaid eligible consumers. The agency is requesting county contribution at a level of $119,621, which includes approximately $53,000 in Title XIX match. During upcoming budgets this will be more easily shown on a separate line of Scott County payments.

Funding is recommended at the requested level of $119,621 plus vocational rehab pass through spending authoring of $36,000.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Employment Services (511)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUEST	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Administrative & Clerical	-	2.10	3.00	3.00	
Case Manager	-	4.00	6.00	6.00	
TOTAL POSITIONS	**-**	**6.10**	**9.00**	**9.00**	
REVENUE SUMMARY:					
ARO	$0	$62,500	$62,500	$90,204	
United Way	-	5,700	5,700	5,700	
Miscellaneous	-	18,000	18,000	54,000	
Title XIX	-	-	40,000	50,000	
State Payment	-	34,865	34,865	34,865	
SUB-TOTAL REVENUES	**$0**	**$121,065**	**$161,065**	**$234,769**	
Scott County Contribution	-	-	-	119,621	119,621
Voc Rehab Pass Through	-	-	36,000	36,000	36,000
TOTAL REVENUES	**$0**	**$121,065**	**$197,065**	**$390,390**	
APPROPRIATION SUMMARY:					
Personal Services	$0	$221,632	$221,632	$321,282	
Equipment	-	7,350	7,350	7,571	
Expenses	-	15,246	15,246	15,857	
Supplies	-	1,200	1,200	1,248	
Occupancy	-	8,088	8,088	8,432	
TOTAL APPROPRIATIONS	**$0**	**$253,516**	**$253,516**	**$354,390**	


Scott County

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SERVICE AREA: Social Services | **PROGRAM: Community Services Administration (17A)**
ACTIVITY: Services to Poor | **ORGANIZATION: Community Services**

PROGRAM MISSION: To provide administration of the department, including administration of the Scott County Management Plan for MH/DD Services, the Veteran Services program, the General Relief program, the Substance Abuse programs, and other social services and institutions.

PROGRAM OBJECTIVES:

1. To maintain administrative costs at 2% or less of department budget.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	13.25	13.25	13.25	13.25
2. Liaison activities requested	241	240	240	240
3. Appeals/reviews requested	8	5	5	5
4. Number of authorized agencies	5	5	5	5
5. Total departmental budget	$5,635,551	$6,914,039	$7,304,432	$7,289,432
WORKLOAD				
1. Percent of time spent on administration	45%	45%	45%	45%
2. Percent of time spent on program management	25%	25%	25%	25%
3. Percent of time spent on special projects	15%	15%	15%	15%
4. Percent of time spent on authorized agencies	15%	15%	15%	15%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	1.56%	1.30%	1.30%	1.30%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	66%	75%	75%	75%

ANALYSIS:

Total FY03 appropriations for the total department are recommended to increase 10.4% over current budgeted levels. Non-salary costs are recommended to increase 11.8% over current budgeted levels for the total department. Revenues are recommended to increase 5.6% over current budgeted amounts for the total department.

Organizational change requests for the department are as follows: a request to review the position of Veterans Director in the Veterans Services program (17D).

The primary reasons for revenue changes from current budget levels are an increase in intergovernmental revenues that is projected for the current year and continued for the FY03 request.

The primary reasons for appropriation changes from current budget levels are: increased rental assistance expenses (17B & 17D), increased costs at the State Juvenile Home at Toledo (17F) and increased costs for the MH/DD programs (17G).

Budget issues identified for further Board review during the budget process are as identified in the individual programs.

This program provides the administrative support for the department. For this program, non-salary costs are recommended to increase 0% over current budgeted amounts. Overall increase requested for this program is 7.4% which is attributable to personal services increased costs. No budget issues are identified for this program.

Funding is recommended at the requested level of $99,402.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Community Services Admin (17A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
APPROPRIATION SUMMARY:					
Personal Services	$82,631	$86,226	$87,403	$93,062	$93,062
Expenses	4,678	5,990	4,100	5,990	5,990
Supplies	318	350	350	350	350
TOTAL APPROPRIATIONS	**$87,627**	**$92,566**	**$91,853**	**$99,402**	**$99,402**

SERVICE AREA: Social Services | **PROGRAM: General Assist/Other Social Services (17B)**
ACTIVITY: Services to Poor | **ORGANIZATION: Community Services**

PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County residents.

PROGRAM OBJECTIVES:

1. To provide 800 community referrals.
2. To conduct 5,600 or more client interviews.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Applications for assistance	5,353	6,000	6,000	6,000
2. Population below 100% of poverty	17,914	17,914	17,914	17,914
WORKLOAD				
1. Applications approved	2,395	2,400	2,400	2,400
2. Referrals issued	1,009	800	800	800
3. Interviews conducted	5,055	5,600	5,600	5,600
4. Clients in work program	250	250	250	250
5. Total client hours worked	8,568	8,000	8,000	8,000
PRODUCTIVITY				
1. Average assistance granted	$143.52	$164.58	$171.45	$171.45
EFFECTIVENESS				
1. Percent of applications approved	45%	40%	40%	40%

ANALYSIS:

Total FY03 appropriations for this program are recommended to increase 1.5% over current budgeted levels. Non-salary costs are recommended to increase 3.5% over current budgeted levels for the program. Revenues are recommended to increase 55.6% over current budgeted amounts for the total department.

The primary reasons for revenue changes from current budget levels are an increase in the refunds and reimbursements to be more in line with the experience over the last two years. This represents primarily income received when persons receiving general assistance are approved for Social Security and the department is able to recoup expenditures.

The primary reasons for appropriation changes from current budget levels are an increase in the level of rental assistance requested. It appears that the current year will see expenditures in excess of the budgeted level. The department has requested FY03 appropriations for rental assistance at the level of projected expenditure for FY02. A 3% inflationary increase is also included for the cost of burials.

PPB Indicators are continued in the FY03 request at the FY02 projected level. The agency expects to see an increase in the number of interview conducted (W3) over the FY01 actual and to continue at this level in FY03. Although the Department has generally continued the indicators at FY02 levels, this may be optimistic. The welfare reform legislation will reach its five-year limit for the first time during FY02. Under this legislation, persons who have received state supported assistance (FIP) for five years will loose benefits. While the Department believe that current General Assistance guidelines would preclude such persons from receiving on-going General Assistance, it is certainly possible that the number of applications and interviews will increase. It is also possible that some emergency assistance on a one-time only basis may be needed for such persons.

Budget issues identified for further Board review during the budget process are as follows: review of General Assistance expenditures and inflationary increase for burial services.

Funding is recommended at the level of $741,277 following a $10,000 reduction to the rent area based on historical levels

The Community Service's office requested an organizational change review for the Veteran's Affair Director position. This position was reviewed by the incumbent and staff and a corresponding hay point change is recommended subject to Board approval. In addition the Veteran's position is now split 90/10 between this program and the Veteran's program to more accurately depict the time spent in each of these areas.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: General Assist/Other Services (17B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
430-A Case Aide Supervisor	1.00	1.00	1.00	1.00	1.00
298-A Veteran's Affairs Dir/Case Aide	-	-	-	0.10	0.10
271-A Veteran's Affairs Dir/Case Aide	0.30	0.30	0.30	-	-
252-C Case Aide	3.00	3.00	3.00	3.00	3.00
233-C Office Manager	0.90	0.90	0.90	0.90	0.90
162-C Clerk III/Secretary	0.90	0.90	0.90	0.90	0.90
141-C Clerk II/Receptionist	1.40	1.40	1.40	1.40	1.40
TOTAL POSITIONS	**7.50**	**7.50**	**7.50**	**7.30**	**7.30**
REVENUE SUMMARY:					
Intergovernmental	$0	$0	$0	$0	$0
Fees and Charges	2,102	2,000	2,000	2,000	2,000
Miscellaneous	60,315	25,000	40,000	40,000	40,000
TOTAL REVENUES	**$62,417**	**$27,000**	**$42,000**	**$42,000**	**$42,000**
APPROPRIATION SUMMARY:					
Personal Services	$291,052	$341,061	$296,007	$329,352	$329,352
Equipment	983	1,500	1,500	1,500	1,500
Expenses	357,339	400,580	404,175	416,425	406,425
Supplies	2,996	4,500	4,000	4,000	4,000
TOTAL APPROPRIATIONS	**$652,370**	**$747,641**	**$705,682**	**$751,277**	**$741,277**

SERVICE AREA: Social Services | **PROGRAM: Veteran Services (17D)**
ACTIVITY: Services to Military Veterans | **ORGANIZATION: Community Services**

PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County war time veterans and their families and provide technical assistance in applying for federal veterans benefits.

PROGRAM OBJECTIVES:

1. To provide 300 or more welfare interviews.
2. To provide 425 or more Veteran service interviews.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Eligible population	16,818	16,818	16,818	16,818
2. Requests for veteran services	516	425	425	425
3. Estimated population below poverty	2,008	2,008	2,008	2,008
4. Applications for welfare assistance	379	375	375	375
WORKLOAD				
1. Welfare assistance interviews	380	300	300	300
2. Number of welfare cases assisted	195	165	165	165
3. Veterans services interviews	519	425	425	425
PRODUCTIVITY				
1. Cost/per case assisted	$427.52	$612.48	$733.87	$733.87
EFFECTIVENESS				
1. Percent of welfare requests assisted	52%	55%	55%	55%
3. Total amount approved for compensations and pensions	127,631	130,000	130,000	130,000

ANALYSIS:

Total FY03 appropriations for this program are recommended to increase 10.1% over current budgeted levels. Non-salary costs are recommended to increase 7.1% over current budgeted levels for the program. Revenues are recommended to increase 66.7% over current budgeted amounts for the total department. The primary reasons for revenue changes from current budget levels are to bring the revenues requested for FY03 more in line with the previous two years experience.

This program includes the organizational change requested. The request is for a review of the Veterans Director position. Also included in this budget is an increase in the FTE of this position from .70 to .90. The increase in time represents an equivalent reduction of this positions time in the General Assistance program. The Department believes that the FTE change is reflective of the actual activities of the position.

The primary reasons for appropriation changes from current budget levels are increases in the rental assistance level. The Department projects that the current budget level will be exceeded during FY02 and the Department is requesting appropriations for this line item at a level equal to the FY02 projected level.

The Department has generally continued the indicators at a level equivalent to the FY02 projected levels. These are also reasonably consistent with the FY01 actuals. However, it should be noted that this program too might be affected by the five-year limitation on state categorical assistance.

Budget issues identified for further Board review during the budget process are as follows: upgrade of the VA Director position and increase of the FTE in this program, with a corresponding decrease in the General Assistance program.

Funding is recommended at the level of $124,589 following a reduction in requested burial costs to reflect historic levels.

The Community Service's office requested an organizational change review for the Veteran's Affair Director position. This position was reviewed by the incumbent and staff and a corresponding hay point change is recommended subject to Board approval. In addition the Veteran's position is now split 90/10 between this program and the Veteran's program to more accurately depict the time spent in each of these areas.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Veteran Services (17D)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
298-A Veteran's Affairs Director	-	-	-	0.90	0.90
271-A Veteran's Affairs Director	0.70	0.70	0.70	-	-
TOTAL POSITIONS	**0.70**	**0.70**	**0.70**	**0.90**	**0.90**
REVENUE SUMMARY:					
Miscellaneous	$5,656	$1,500	$3,000	$2,500	$2,500
TOTAL REVENUES	**$5,656**	**$1,500**	**$3,000**	**$2,500**	**$2,500**
APPROPRIATION SUMMARY:					
Personal Services	$31,763	$32,729	$33,646	$46,864	$46,864
Equipment	273	500	500	500	500
Expenses	50,671	74,775	75,725	80,725	75,725
Supplies	659	2,000	1,500	1,500	1,500
TOTAL APPROPRIATIONS	**$83,366**	**$110,004**	**$111,371**	**$129,589**	**$124,589**

SERVICE AREA: Social Services | **PROGRAM: Administrative Support (21A)**
ACTIVITY: Services to Poor | **ORGANIZATION: Human Services**

PROGRAM MISSION: The Iowa Department of Human Services is a public expression of Iowa's desire for a stronger community. Working cooperatively with other, the Department of Human Services meets the unique needs of individuals who are experiencing personal, economic, social or health problems. The primary responsibility of the Department are to help and empower individuals and families to become increasingly self-sufficient and productive and strive to improve the well being of all the people of the State of Iowa.

PROGRAM OBJECTIVES:

1) To process FIP/Medical applications within 30 days at 98.2%.
2) To process Food Stamp applications within 30 days at 98.5%.
3) To process Service applications within time frames at 93.9%.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	131	131	131	131
2. Services intake and ongoing cases	4,129	4,126	4,101	4,101
3. Income maintenance, intake and ongoing cases	9,765	10,291	10,345	10,345
WORKLOAD				
1. Service intake and ongoing cases served	4,129	4,126	4,101	4,101
2. Income maintenance, intake and ongoing cases	9,765	10,291	10,345	10,345
PRODUCTIVITY				
1. Average time spent per case per month (hours)	1.12	1.13	1.14	1.14
2. Average County cost per case per month	$0.39	$0.40	$0.41	$0.41
EFFECTIVENESS				
1. Percent of FIP applications processed within 30 days	98.80%	98.40%	98.20%	98.20%
2. Percent of food stamp applications processed within 30 days	98.40%	98.70%	98.50%	98.50%
3. Percent of applications for services handled within 30 days	90.10%	94.50%	93.90%	93.90%

ANALYSIS:

The FY03 PPB indicators for this program show a continuing increase in the demand/workload for Income Maintenance services. It would appear that each quarter is showing roughly a 1% increase. This could start to decline as households begin to reach their 60-month limits (starting in January 2002). However, the 60-month limits apply to cash grants, not medical or food stamp benefits. Plans are in place to determine hardship for these FIP households and the possibility of extending cash grants for a determined time period.

Demand/workload for Service assistance remains fairly constant, no large increase or decrease has taken place. On paper, a large decrease will be taking place due to the shifting of child care assistance responsibility from Service to Income Maintenance.

Productivity continues to remain constant. A sizeable fluctuation in these figures will most likely occur when the ramifications of the Department's restructuring are reflected.

Effectiveness in the FIP and food stamp areas have also remained constant, with only a slight drop. The Service effectiveness has shown a small increase over previous fiscal years.

Expenses are requested to increase 1.3% over the FY02 budget level, this includes the possibility of a postage increase. Supplies are at a level which is 5% less than the FY02 budget level. The overall request is for appropriations of $67,416 or a 2.6% decrease from the current year's budget. Funding is recommended at the requested level of $67,416.

The Board should consider the issue of reviewing space utilization for multi-county employees who will be housed in the Bicentennial Building.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Administrative Support (21A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
REVENUE SUMMARY:					
Intergovernmental	$20,075	$18,600	$20,075	$20,075	$20,075
TOTAL REVENUES	**$20,075**	**$18,600**	**$20,075**	**$20,075**	**$20,075**
APPROPRIATION SUMMARY:					
Equipment	$1,314	$3,000	$0	$3,000	$3,000
Expenses	18,619	23,876	5,651	24,190	24,190
Supplies	34,141	42,351	3,132	40,226	40,226
TOTAL APPROPRIATIONS	**$54,074**	**$69,227**	**$8,783**	**$67,416**	**$67,416**

SERVICE AREA: Social Services | **PROGRAM: Outreach to Older Persons (39A)**
ACTIVITY: Services to Other Adults | **ORGANIZATION: Center for Active Seniors, Inc.**

PROGRAM MISSION: To assist Scott County senior citizens in maintaining independent living by: A) completing comprehensive assessments to determine individual needs; B) providing assistance with completion of forms/applications to community programs and benefits; C) referrals to community programs and services; and D) implementation and monitoring of programs and services.

PROGRAM OBJECTIVES:

1. To make 11,000 collateral contacts.
2. To service 250 people per FTE.
3. To keep costs per contact under $20.00.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Referrals to program	1,071	1,400	1,450	1,450
WORKLOAD				
1. Contacts - individual client	7,865	8,000	8,250	8,250
2. Group Presentations	55	50	75	75
3. Collateral contacts	12,119	11,000	11,500	11,500
4. Unduplicated number of persons served on individual basis	1,434	1,600	1,700	1,700
5. Unduplicated number of persons served in Central City	143	200	225	225
PRODUCTIVITY				
1. Cost per contact	$18.37	$20.85	$22.60	$22.60
EFFECTIVENESS				
1. Number of persons served per FTE (individual)	197	188	227	227
2. Contacts per individual person served	12.7	8.5	11.6	11.6
3. Staff costs as a percent of program costs	77%	76%	76%	76%

ANALYSIS:

The agency has submitted program budgets, which are in compliance with the contractual conditions, which have been in place for a number of years. The total revenues to the agency are requested at a level which shows and increase of 7.4% over the current year level. Total agency appropriations are requested at a level that is at a 6.4% increase over the current year's budgeted level. The increase in appropriations is primarily in the personal services area with the major increase occurring in the activities program. The agency is requesting an increase in total county contribution 2.4%. The agency has also indicated that they are in the process of strategic planning which includes an internal restructuring process. They believe that they may need some short term assistance in implementing these plans and would like to be able to approach the county for possible assistance in implementing these plans. The agency is continuing to develop the strategic plan and the restructuring details.

The FY03 PPB indicators for this program show that the agency is continuing most of the indicators at a level which is relatively consistent with the FY02 projected and the FY01 actual. Those indicators showing some difference are W2 group presentations which is expected to increase by 50% over the FY02 projected level and E1 number of persons served per FTE which is expected to increase significantly over the FY02 projected.

The Outreach program is contractually allowed to present requests at the level needed. The agency budget for this program is requested showing an 8.5% increase in other revenues and requesting a 3% inflationary increase in the Scott County contribution. Appropriations to this program are requested at a level that is 7.3% over the FY02 budget level. This increase is primarily attributable to the personal services area.

Funding is recommended at the requested level of $94,475 representing a 3% inflationary increase.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Outreach to Older Persons (39A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	0.35	0.36	0.36	0.36	
Vice President/Resource Development	-	-	0.36	0.36	
Budget Manager	0.17	0.18	-	-	
Development Coordinator	0.18	0.18	-	-	
Accounting Coordinator	0.35	0.36	0.36	0.36	
Administrative Coordinator	0.35	0.36	0.36	0.36	
Receptionist	0.35	0.36	0.36	0.36	
Janitor	0.60	0.61	0.61	0.61	
Social Services Coordinator	1.00	1.00	1.00	1.00	
Caseworkers	7.50	7.50	7.50	7.50	
TOTAL POSITIONS	**10.85**	**10.91**	**10.91**	**10.91**	
REVENUE SUMMARY:					
Pledge Revenue	$6,701	$12,250	$10,500	$14,400	
Elder Care	16,583	15,640	16,500	16,995	
Title III B	30,942	35,035	30,000	30,900	
Transfers	14,776	-	-	-	
Title V	4,028	-	5,400	6,000	
LTCIS	12,004	9,500	12,000	13,000	
United Way	51,225	54,185	51,225	75,372	
Contributions	1,729	14,500	12,250	12,600	
Activities	14,202	21,350	22,750	32,940	
Miscellaneous	5,855	350	1,400	2,160	
Interest	2,240	2,147	6,300	10,800	
CDBG	73,713	79,941	63,697	79,177	
Rent Revenue	6,206	2,884	5,250	6,930	
Project Income	783	770	-	760	
Supplemental Grants	0	20,250	-	-	
Knouse Grant	525	-	-	-	
Scott County Regional Authority	-	-	-	7,500	
Riverboat Development Authority	5,600	-	-	5,000	
Bingo	21,776	35,600	21,926	15,817	
SUB-TOTAL REVENUES	**$268,888**	**$304,402**	**$259,198**	**$330,351**	
Scott County Contribution	89,052	91,723	91,723	94,475	94,475
TOTAL REVENUES	**$357,940**	**$396,125**	**$350,921**	**$424,826**	
APPROPRIATION SERVICES					
Personal Services	$284,642	$301,077	$305,986	$322,789	
Equipment	159	1,750	175	180	
Expenses	74,821	75,230	70,255	81,365	
Supplies	4,056	11,462	3,385	14,102	
Occupancy	5,842	6,300	6,197	6,390	
TOTAL APPROPRIATIONS	**$369,520**	**$395,819**	**$385,998**	**$424,826**	

SERVICE AREA: Social Services	PROGRAM: Transportation for Older Persons (39B)
ACTIVITY: Services to Other Adults	ORGANIZATION: Center for Active Seniors, Inc.

PROGRAM MISSION: To enhance quality of life for the elderly and disabled by providing safe, dependable and cost effective transportation services. We will be responsive to client's needs and strive to maintain strong business relationships with our client groups. We will preserve financial stability by establishing equitable agreements and applying efficient cost-control practices.

PROGRAM OBJECTIVES:

1. To maintain rural ridership at 4,200
2. To keep cost per ride to below $.87.
3. To provide 33,500 rides.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Requests	36,648	37,450	36,800	36,800
WORKLOAD				
1. Passengers transported/rural	3,496	4,200	2,900	2,900
2. Passengers transported/all areas	36,417	37,200	37,000	37,000
3. Enhanced services	2,175	2,500	2,000	2,000
PRODUCTIVITY				
1. Cost client transported/all areas	$1.01	$0.83	$1.05	$1.05
EFFECTIVENESS				
1. Percent change in clients transported/all areas	N/A	N/A	N/A	N/A

ANALYSIS:

This program is included in the CASI budget as a pass through to the Great River Bend Transit provider. CASI maintains contracts with the City of Davenport, the City of Bettendorf, and Great River Bend Transit that provide funding from this appropriation for transit services. The funding is then provided to Great River Bend through a direct contract and through their secondary contracts with the cities.

River Bend Transit anticipated a leveling off of ridership for the 2002-03 period based on past year trends and current year statistics. However, should the City of Davenport provide additional service hours, ridership could experience a growth trend that exceeds projections. The agency is showing that rural ridership (W1) is expected to drop during FY03. Additionally enhanced services ridership (W3) is also expected to drop.

The agency is requesting an increase over the current year allocation for increased costs in labor, insurance, fuel and general inflationary costs.

The agency is requesting an inflationary increase of 2.4% to the county contribution to this program. Funding is recommended at the requested level of $38,649.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Transportation/Older Persons (39B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
REVENUE SUMMARY:					
Scott County Contribution	$36,652	$37,751	$37,751	$38,649	$38,649
TOTAL REVENUES	**$36,652**	**$37,751**	**$37,751**	**$38,649**	
APPROPRIATION SUMMARY:					
Expenses	$36,652	$37,751	$37,751	$38,649	
TOTAL APPROPRIATIONS	**$36,652**	**$37,751**	**$37,751**	**$38,649**	

SERVICE AREA: Social Services | **PROGRAM: Day Care for Older Persons (39C)**
ACTIVITY: Service to Other Adults | **ORGANIZATION: Center for Active Seniors, Inc.**

PROGRAM MISSION: To provide supportive services to frail elderly Scott County residents who are at risk of institutionalization. To assist them and caregivers in maintaining an independent lifestyle as long as possible, by providing a range of services in a Day Care setting from 7:00 a.m. to 5: 00 p.m., Monday through Friday.

PROGRAM OBJECTIVES:
1. To maintain admissions at 75
2. To maintain hours at 75,000
3. To keep costs at or below $5.00 per hour.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Admissions	62	75	65	65
2. Program capacity	55	55	55	55
WORKLOAD				
1. Clients (unduplicated count)	137	155	150	150
2. Client hours	65,842	75,000	70,000	70,000
PRODUCTIVITY				
1. Cost per client hour	$5.51	$4.85	$5.52	$5.52
EFFECTIVENESS				
1. County contribution as a percent of program costs	4%	3%	4%	4%
2. Volunteer hours in day center	3,729	3,800	3,800	3,800

ANALYSIS:

The agency indicates that the program capacity (D2) remains at 55. The Iowa Dept. of Elder Affairs states facilities serving participants with cognitive impairment or who use adaptive equipment should provide at least 80 square feet per participant. The Dept. of Elder Affairs will be mandated to implement a system of oversight by July 1, 2002, but as of yet, the type of oversight has not been determined. The agency does not, at this time, know the implications of this oversight, which may impact services. The agency also indicates that additional restrictions have been placed on this program because Great River Bend Transit is not able to provide transportation services for new participants in the day care program.

The FY03 requested levels for most indicators are relatively equivalent to the FY01 actual experience. The FY02 projected levels are not generally consistent with the FY01 and FY03 levels.

The agency is showing an increase in other revenues for FY03 at 12.4% over the current year's budget level. Total appropriations to the program show an increase of 3.6% over the current budget level. The increase is primarily in the personal service area and is offset in the total by decreases in the expense area.

The level of country contribution is set by contractual conditions at the currently budgeted level. The agency has requested that the contribution continue at this level as per contractual conditions. Funding is recommended at the requested level of $14,286.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Day Care/Older Persons (39C)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	0.35	0.36	0.36	0.36	
Vice President/Resource Development	-	-	0.36	0.36	
Budget Manager	0.17	0.18	-	-	
Development Coordinator	0.18	0.18	-	-	
Accounting Coordinator	0.35	0.36	0.36	0.36	
Administrative Coordinator	0.35	0.36	0.36	0.36	
Receptionist	0.35	0.36	0.36	0.36	
Janitor	0.60	0.61	0.61	0.61	
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant	1.00	2.00	2.00	2.00	
Adult Day Center Facilitators	2.50	2.50	2.50	2.50	
Adult Day Center Aides	0.80	0.80	0.80	0.80	
TOTAL POSITIONS	**8.65**	**9.71**	**9.71**	**9.71**	
REVENUE SUMMARY:					
Medicaid Waiver	$94,728	$63,500	$85,000	$95,000	
Pledge Revenue	6,701	12,250	10,500	14,400	
Elder Care	29,948	18,360	28,500	29,355	
Title III B	-	11,965	-	-	
Title III D	-	-	-	-	
Transfers	14,830	-	-	-	
Title V	20,185	18,500	-	18,000	
LTCIS	-	-	16,100	-	
Veteran's Administration	24,127	13,000	20,000	30,000	
United Way	26,751	25,815	29,411	13,451	
Contributions	2,245	13,000	12,250	12,600	
Activities	15,303	21,350	22,750	32,940	
Miscellaneous	374	350	1,400	2,160	
Interest	2,240	2,148	6,300	10,800	
Rent Revenue	6,206	2,884	5,250	6,930	
Project Income	91,601	104,620	120,000	115,782	
Supplemental Grants	24,464	8,750	12,000	12,000	
Knouse Grant	525	-	-	-	
Plus Sixty	-	1,000	-	-	
ADC Meals	10,030	10,000	-	-	
GRB Community Foundation	2,500	2,000	-	-	
ALCOA	-	-	2,000	-	
Friendly Thrift	-	500	500	-	
Scott County Regional Authority	-	-	7,500	-	
Riverboat Development Authority	5,600	10,000	10,000	-	
Transportation/ADC	5,089	6,000	-	-	
Bingo	21,776	3,970	7,074	-	
SUB-TOTAL REVENUES	**$405,223**	**$349,962**	**$396,535**	**$393,418**	
Scott County Contribution	14,286	14,286	14,286	14,286	14,286
TOTAL REVENUES	**$419,509**	**$364,248**	**$410,821**	**$407,704**	
APPROPRIATION SUMMARY:					
Personal Services	$240,628	$239,415	$251,473	$267,489	
Equipment	159	1,750	21	180	
Expenses	78,604	101,630	126,044	82,950	
Supplies	43,199	14,908	9,685	20,352	
Occupancy	5,846	6,545	6,197	6,390	
TOTAL APPROPRIATIONS	**$368,436**	**$364,248**	**$393,420**	**$377,361**	

SERVICE AREA: Social Services | **PROGRAM: Volunteer Services for Older Persons (39D)**
ACTIVITY: Services to Other Adults | **ORGANIZATION: Center for Active Seniors, Inc.**

PROGRAM MISSION: To allow seniors of Scott County to stay in their homes with comfort, dignity and safety as long as possible and to stay out of institutions by providing services such as transportation, delivered meals, minor home repairs, friendly visits and phone calls, help with mail and paperwork and holiday baskets of food or gifts.

PROGRAM OBJECTIVES:

1. To provide 35,600 hours of volunteer service.
2. To keep the cost per volunteer hour at $2.25 or less.
3. To generate at least $356,000 worth of volunteer hours.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Eligible population	23,271	18,427	18,427	18,427
WORKLOAD				
1. Hours of service	39,833	36,500	40,000	40,000
PRODUCTIVITY				
1. Cost per volunteer hour	$1.98	$2.33	$2.03	$2.03
2. Cost as percent of dollar value of volunteer service	14.11%	20.00%	20.30%	20.30%
EFFECTIVENESS				
1. Dollar value of volunteer services	$557,662	$511,000	$560,000	$560,000
2. Hours served per volunteer	50	120	57	57

ANALYSIS:

The agency has adjusted the eligible population (D1) in the projected and the requested to reflect the figure comes from the Scott Co. Health Dept. profile which shows the number of people over 65 in Scott Co. at 18,427 (as of 1998). The hours of service (W1) are projected to increase slightly over the FY01 actual level. The current years projected level is below both the FY01 actual and the FY03 requested level. The increase in hours of service is also reflected equivalently in the dollar value of volunteer services (E1).

The agency is showing the FY03 requested level for outside revenues with a decrease of 18.5% from the current year's budget. This decrease is, however, still a significant increase over the outside revenues the agency projects for the current year Overall appropriations to this program are shown at a requested level which is 10.3% below the current years budget. The decrease is primarily attributable to a decrease in the expense category.

Contractual conditions provide that this program may request inflationary increases in the county contribution. The FY03 request reflects a request for an increase of 3%. Funding is recommended at the requested level of 33,475.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Volunteer Serv/Older Persons (39D)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	0.11	0.08	0.08	0.08	
Vice President/Resource Development	-	-	0.08	0.08	
Budget Manager	0.05	0.04	-	-	
Development Coordinator	0.06	0.04	-	-	
Accounting Coordinator	0.11	0.08	0.08	0.08	
Administrative Coordinator	0.11	0.08	0.08	0.08	
Receptionist	0.11	0.08	0.08	0.08	
Janitor	0.19	0.16	0.16	0.16	
Volunteer/Chore Coordinator	0.76	0.76	0.76	0.76	
Listen-To-Me-Read Coordinator	0.50	0.50	0.50	0.50	
TOTAL POSITIONS	**2.00**	**1.82**	**1.82**	**1.82**	
REVENUE SUMMARY:					
Pledge Revenue	$2,106	$3,850	$3,300	$3,200	
Transfers	4,660	-	-	-	
Contributions	1,201	7,200	3,850	2,800	
Activities	4,522	6,710	7,150	7,320	
Miscellaneous	117	110	440	480	
Interest	704	804	1,980	2,400	
Rent Revenue	1,950	906	1,650	1,540	
Project Income	246	242	-	160	
Supplemental Grants	-	2,150	-	2,500	
Knouse Grant	165	-	-	-	
Lee Foundation	12,000	12,000	12,000	12,000	
Riverboat Development Authority	1,760	-	-	-	
Bingo	6,844	18,806	-	10,615	
SUB-T0TAL REVENUES	**$36,275**	**$52,778**	**$30,370**	**$43,015**	
Scott County Contribution	32,240	32,500	32,500	33,475	33,475
TOTAL REVENUES	**$68,515**	**$85,278**	**$62,870**	**$76,490**	
APPROPRIATION SUMMARY:					
Personal Services	$52,434	$54,373	$55,559	$53,005	
Equipment	50	550	55	40	
Expenses	21,243	23,854	20,368	16,951	
Supplies	4,122	4,444	2,201	5,074	
Occupancy	2,088	2,057	1,948	1,420	
TOTAL APPROPRIATIONS	**$79,937**	**$85,278**	**$80,131**	**$76,490**	

SERVICE AREA: Social Services	PROGRAM: Leisure Services for Older Persons (39E)
ACTIVITY: Services to Other Adults	ORGANIZATION: Center for Active Seniors, Inc.

PROGRAM MISSION: To provide social, recreational, and informational activities to the Scott County in order to stimulate and strengthen group activities for older people. These group activities are designed to provide part of the information and social stimulation necessary to aid in helping seniors live as independently as possible.

PROGRAM OBJECTIVES:

1. To provide 2,000 activity sessions.
2. To maintain an average of 17 participants per session.
3. To keep costs per session at or below $50.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Activity locations	2	2	2	2
WORKLOAD				
1. Sessions	1,874	2,200	3,470	3,470
PRODUCTIVITY				
1. Cost per session	$72.14	$68.65	$43.48	$43.48
EFFECTIVENESS				
1. Participants per session	19	20	20	20
2. Staff costs as a percent of program costs	69%	58%	71%	71%

ANALYSIS:

The agency has presented the indicators for this program including the new fitness center. However, costs of the fitness center are not included in this budget, but appear in the "Other Programs". The indicators for this program reflect the inclusion of the fitness program therefore showing the number of sessions increasing by 57% in FY03 over the FY02 projected levels. This represents an increase of 85% over the FY01 actual during FY03. This is equivalently reflected in the decreased cost per session (P1) since the costs of the fitness program are not program are not included in the calculation but the sessions produced are included.

The agency is showing an increase of 11.2% in other revenues. Total appropriations to this program are expected to increase 19.1% in FY03. This is primarily attributable to increased personal services costs. That area is requested at a FY03 level which is 43% over the FY02 budget.

Since this program is not eligible for increased county contribution per the contractual agreement, the agency has requested continuation funding at the current level.

Funding is recommended at the requested level of $18,297.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Leisure Serv/Older Persons (39E)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	0.11	0.14	0.14	0.14	
Vice President/Resource Development	-	0.14	0.14	0.14	
Budget Manager	0.05	-	-	-	
Development Coordinator	0.06	-	-	-	
Accounting Coordinator	0.11	0.14	0.14	0.14	
Administrative Coordinator	0.11	0.14	0.14	0.14	
Receptionist	0.11	0.14	0.14	0.14	
Janitor	0.21	0.25	0.25	0.25	
Senior Center Director	1.00	1.00	1.00	1.00	
Fitness Center Assistant	1.40	1.40	1.40	1.40	
Activity Managers	0.55	0.55	0.55	0.55	
Site Managers	1.00	1.00	1.00	1.00	
Meal Site Assistant	0.25	0.25	0.25	0.25	
TOTAL POSITIONS	**4.96**	**5.15**	**5.15**	**5.15**	
REVENUE SUMMARY:					
Pledge Revenue	$2,106	$3,850	$2,700	$5,600	
Title III C	7,513	9,500	7,500	7,725	
Transfers	4,660	-	-	-	
Contributions	1,052	27,200	3,150	4,900	
Activities	4,495	6,710	8,150	12,810	
Membership	1,642	6,000	9,200	-	
Miscellaneous	117	110	360	840	
Interest	704	804	1,620	4,200	
CDBG	10,524	11,682	11,682	11,927	
Rent Revenue	1,950	906	1,350	2,695	
Project Income	36,571	14,342	20,000	49,280	
Supplemental Grants	-	9,150	-	-	
Knouse Grant	165	1,000	1,000	1,000	
Day Foundation	-	-	-	1,500	
Plus Sixty	-	-	-	5,000	
GRB Community Foundation	-	-	-	2,000	
Friendly Thrift	-	-	-	500	
Scott County Regional Authority	1,665	30,000	-	5,000	
Riverboat Development Authority	1,760	-	-	-	
Bingo	6,844	11,478	10,400	32,570	
SUB-TOTAL REVENUES	**$81,768**	**$132,732**	**$77,112**	**$147,547**	
Scott County Contribution	18,297	18,297	18,297	18,297	18,297
TOTAL REVENUES	**$100,065**	**$151,029**	**$95,409**	**$165,844**	
APPROPRIATION SUMMARY:					
Personal Services	$93,462	$88,124	$81,665	$126,007	
Equipment	50	550	45	2,570	
Expenses	21,748	55,854	18,439	31,462	
Supplies	19,683	4,444	11,019	16,803	
Occupancy	1,961	2,057	2,094	2,985	
TOTAL APPROPRIATIONS	**$136,904**	**$151,029**	**$113,262**	**$179,827**	

SERVICE AREA: Social Services | **PROGRAM: Health Services-Community Services (40B)**
ACTIVITY: Services to Other Adults | **ORGANIZATION: Community Health Care, Inc.**

PROGRAM MISSION: To provide comprehensive primary health care for community service clients by offering medical, lab, x-ray, pharmacy, dental and mental health services.

PROGRAM OBJECTIVES:

1. To meet 100% of Community Service requests.
2. To continue to work with Community Services' staff to ensure that all third party revenue is maximized.
3. To maintain the Community Services cost per medical encounter under $90. (Excludes pharmacy cost)

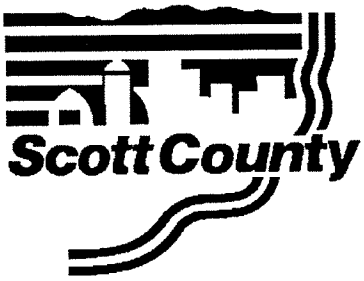
PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Estimated number of Scott County citizens below poverty level	19,987	18,247	18,247	18,247
2. Number of Community Services encounters	2,850	825	825	825
WORKLOAD				
1. Cost of Community Services medical services	$38,573	$45,511	$40,000	$40,000
2. Cost of Community Services dental services	$3,964	$4,000	$4,000	$4,000
3. Cost of Community Services pharmacy services	$191,399	$192,000	$195,000	$195,000
4. Cost of Community Services lab services	$13,832	$13,194	$14,000	$14,000
5. Cost of Community Services x-ray services	$4,790	$4,165	$5,000	$5,000
PRODUCTIVITY				
1. Cost per Community Services encounter. (Excludes pharmacy cost)	$88.62	$81.05	$76.36	$76.36
EFFECTIVENESS				
1. Percent of Community Services encounter requests seen	100%	100%	100%	100%
2. FQHC approved Iowa Medicaid encounter rate	$97.08	$97.08	$97.08	$97.08

ANALYSIS:

The Community Services program of Community Health Care, Inc. provides needed services to persons determined eligible for medical assistance by the County Community Services Department. Costs for this program are the actual expenses to see clients. No revenues are generated for this program and the County several years ago capped its involvement at $238,075. There are no organizational change requests. The FY03 PPB indicators for this program reflect true encounters (D.2) with none of the pharmacy information inflating the encounters or the cost per encounter (P.1). With continually rising cost of prescription drugs, CHC is projecting a slight increase for pharmacy services while the other medical costs (W1, W.2, W.4 and W.5) are expected to remain in line with the historical costs.

The agency is requesting and it is recommended that the funding level for this program remain at the current level of $238,075.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Health Serv-Comm Services (40B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Physician	0.32	0.37	0.37	0.37	
Physician Assistant	0.11	0.12	0.12	0.12	
Nurse Practitioner	0.09	0.06	0.06	0.06	
Nutrionist	0.04	0.04	0.04	0.04	
Health Educator	0.03	0.04	0.04	0.04	
Social Worker	0.06	0.04	0.04	0.04	
X-Ray Technician	0.04	0.07	0.07	0.07	
Lab Technician	0.13	0.18	0.18	0.18	
Nursing Coordinator	0.03	-	-	-	
Jail Nurse	-	0.11	0.11	0.11	
LPN/Medical Assistant	0.48	0.95	0.95	0.95	
Dentist	0.11	0.08	0.08	0.08	
Dental Hygienist	0.09	0.08	0.08	0.08	
Dental Assistants	0.20	0.17	0.17	0.17	
Dental Receptionist	0.03	0.11	0.11	0.11	
Pharmacist	0.06	0.07	0.07	0.07	
Pharmacy Technician	0.06	0.07	0.07	0.07	
Information Services Coordinator	0.03	0.04	0.04	0.04	
Medical Records Clerk	0.17	0.23	0.23	0.23	
Transcriptionist	0.11	0.06	0.06	0.06	
Business Office Coordinator	0.03	0.04	0.04	0.04	
Revenue Specialist	-	0.07	0.07	0.07	
Lead Insurance Clerk	0.03	-	-	-	
Patient Account Representative	0.17	0.21	0.21	0.21	
Patient Service Representative	0.18	0.42	0.42	0.42	
Executive Director	0.03	0.04	0.04	0.04	
Director of Clinic/Finance/Program/HR	0.03	0.14	0.14	0.14	
Administrative Assistant	0.03	0.04	0.04	0.04	
Quality Manager	-	0.04	0.04	0.04	
Administrative Secretary	0.06	-	-	-	
Outreach Worker (Homeless)	-	0.04	0.04	0.04	
Outreach Educator	-	0.07	0.07	0.07	
Telephone Operator	0.03	0.07	0.07	0.07	
Data Entry Operator	0.10	0.25	0.25	0.25	
Translator	-	0.04	0.04	0.04	
Medical Secretary	0.03	0.14	0.14	0.14	
Human Resources Specialist	-	0.04	0.04	0.04	
Accounting Specialist	0.03	0.04	0.04	0.04	
Medical Clinic Manager	0.05	0.04	0.04	0.04	
Dental Clinic Manager	-	0.04	0.04	0.04	
Purchasing Specialist	0.03	0.04	0.04	0.04	
Development Specialist	0.03	0.04	0.04	0.04	
Accountant	0.03	0.04	0.04	0.04	
Development Assistant	-	0.04	0.04	0.04	
TOTAL POSITIONS	**3.08**	**4.82**	**4.82**	**4.82**	
REVENUE SUMMARY:					
Scott County Contribution	$238,075	$238,075	$238,075	$238,075	$238,075
TOTAL REVENUE	**$238,075**	**$238,075**	**$238,075**	**$238,075**	**$238,075**
APPROPRIATION SUMMARY:					
Personal Services	$59,810	$66,870	$66,870	$63,000	
Expenses	118,664	119,000	119,000	120,000	
Supplies	72,735	73,000	73,000	75,000	
TOTAL APPROPRIATIONS	**$251,209**	**$258,870**	**$258,870**	**$258,000**	


Scott County

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SERVICE AREA: County Environment | **PROGRAM: Conservation Administration (18A)**
ACTIVITY: Conservation & Recreation Services | **ORGANIZATION: Conservation**

PROGRAM MISSION: To professionally and efficiently manage the activities of the Conservation department for the Conservation Board, staff and general public by providing administrative, technical, and clerical support.

PROGRAM OBJECTIVES:

1. To accomplish 80% of all program performance objectives.
2. To keep administrative costs as a percent of department budget below 9%.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel excluding seasonal park personnel (FTE's)	40.6	40.6	40.6	40.6
2. Authorized budget (Net of Golf)	$2,367,930	$3,104,288	$3,286,436	$3,284,802
3. Golf Course budget	$1,327,036	$1,012,223	$1,076,101	$1,076,101
WORKLOAD				
1. Park system program & fiscal management	30%	30%	30%	30%
2. Golf Course program & fiscal management	50%	50%	50%	50%
3. Conservation Board requests & concerns	10%	10%	10%	10%
4. Meetings, outside activities, citizen concerns	10%	10%	10%	10%
PRODUCTIVITY				
1. Administrative cost as a percent of department budget	12.63%	8.10%	8.10%	8.10%
2. Administrative personnel as a percent of department personnel	9.85%	9.85%	9.85%	9.85%
EFFECTIVENESS				
1. Program performance objectives accomplished	33%	66%	80%	80%

ANALYSIS:

Total FY03 appropriations for the total department (including capital) are recommended to increase 30.3% over current budgeted levels. Non-salary costs (net of capital) are recommended to increase 3.9% over current budgeted levels for the total department. This increase is reduced to 3.4% when new 800 MHz radio maintenance and pass through Americorps grant costs at the Wapsi Center are taken into account. Revenues are recommended to increase 10.5% over current budgeted amounts for the total department primarily due to increased camping fees.

For this program, non-salary costs are recommended to decrease 5.7% below current budgeted amounts. The expense category was reduced from requested amounts to reflect an overall no increase to travel and schools of instruction budget amounts.

Organizational change requests for the department are as follows: there were no organization change requests for this department in FY03.

Budget issues identified for further Board review during the budget process are as follows: a review of the proposed multi-year increases to the Conservation Board's Capital Improvement Program funding level.

This departmental budget supports the County's Target Issues and Management Agenda as follows: the development of a strategic plan for future capital outlays.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Conservation Administration (18A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
775-A Director	1.00	1.00	1.00	1.00	1.00
445-A Operations Manager	1.00	1.00	1.00	1.00	1.00
220-A Conservation Assistant	1.00	1.00	1.00	1.00	1.00
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
REVENUE SUMMARY:					
Miscellaneous	$110	$0	$0	$58	$58
TOTAL REVENUES	**$110**	**$0**	**$0**	**$58**	**$58**
APPROPRIATION SUMMARY:					
Personal Services	$220,374	$236,516	$222,133	$233,573	$233,573
Equipment	24,090	-	-	2,000	2,000
Expenses	45,784	59,440	64,593	57,707	56,073
Supplies	8,753	9,700	8,400	7,140	7,140
TOTAL APPROPRIATIONS	**$299,001**	**$305,656**	**$295,126**	**$300,420**	**$298,786**

SERVICE AREA: County Environment | **PROGRAM: Parks & Recreation (18B)**
ACTIVITY: Conservation & Recreation Services | **ORGANIZATION: Conservation**

PROGRAM MISSION: To improve the quality of life and promote and preserve the health, welfare, and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.

PROGRAM OBJECTIVES:

1. To keep cost per capita to main park system (net of revenues at $11.58 or below
2. To accommodate 32,000 people at the Scott County Park Pool.
3. To achieve revenue levels at Scott County Park and West Lake Park at $318,712 and $313,235 respectively.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Population of Scott County	158,591	158,591	158,591	158,591
3. Attendance at Scott County pool	25,654	30,000	32,000	32,000
4. Attendance at West Lake Park beach	14,847	14,500	15,000	15,000
5. Number of camp sites available	738	738	788	788
6. Total acres owned	2,795	2,795	2,795	2,795
WORKLOAD				
1. Total attendance at Scott County pool	25,654	30,000	32,000	32,000
2. Total attendance at West Lake Park beach	14,847	14,500	15,000	15,000
3. Number of new acres developed	-	-	-	-
PRODUCTIVITY				
1. Per capita cost of park system (with CIP)	$14.93	$16.78	$16.75	$16.75
2. Per capita cost of park system (net of revenues)	$13.28	$11.58	$11.58	$11.58
EFFECTIVENESS				
1. Revenue received from Scott County Park	$263,075	$274,882	$318,712	$318,712
2. Revenue received from Buffalo Shores	$34,086	$35,750	$66,650	$66,650
3. Revenue received from West Lake Park	$296,249	$299,891	$313,235	$313,235
4. Revenue received from Pioneer Village	$60,697	$60,346	$65,950	$65,950
5. Revenue received from Cody Homestead	$5,889	$8,850	$8,850	$8,850

ANALYSIS:

For this program, non-salary costs are recommended to increase $705,881 or 71.1% over current budgeted amounts. (net of capital non-salary costs are recommended to increase 4.3% for this program – which would be 3.3% net of new 800 Mhz radio maintenance costs). This is due primarily to the $675,112 increase in spending authority in the capital improvements program. $600,000 of this increase is for spending authority for the previously approved Bald Eagle Campground expansion at Scott County Park which will be paid back to the General Fund over ten years in increased camping fee revenues. The remaining increase is for a proposed multi year recommended increase to the Conservation Board's Capital Improvements Program funding level as previously identified as a Target Issue by the Board. This will be discussed further with the Board as a budget issue during the Board's budget review sessions.

The increase in the current year's capital plan estimated expenditures over budgeted amounts of $550,000 is due to the estimated costs expended this year for the Bald Eagle Campground expansion project ($200,000) and flood related project costs at Buffalo Shores ($350,000 - $150,000 covered by FEMA grants and $100,000 covered by General fund grant and $100,000 covered by a General Fund funding advance to be paid back by the Conservation Board over a four year period at $25,000/year following the FY03 $20,000 payback on the Wapsi Dormitory advance).

Organizational change requests for the department are as follows: there were none for this program for FY03.

The primary reasons for revenue changes from current budget levels are: due to increase with the addition of the Bald Eagle Campground at Scott County Park and the improvements to Buffalo Shores Park, which will increase camping revenues. There will be some improvement to the roads, which service the parks and the golf course making the parks more attractive to visitors.

Several PPB Indicators are highlighted as follows: W.3 indicates that no additional new acres are anticipated to be developed during the next fiscal year. E.1 and E.2 show substantial increases in fee revenues due to the anticipated completion of the Bald Eagle Campground expansion at Scott County Park and the improvements to Buffalo Shores Park following the 2001 spring floods.

Budget issues identified for further Board review during the budget process are as follows: a review of the Departments equipment/vehicle listings; Capital Improvements Program review (including proposed increased funding over a multi-year period).

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Park & Recreation (18B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
357-A Park Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00
307-A Park Ranger	2.00	2.00	2.00	2.00	2.00
220-A Patrol Ranger	1.00	1.00	1.00	1.00	1.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
187-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00
162-A Park Maintenance Worker	5.00	5.00	5.00	5.00	5.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	**15.25**	**15.25**	**15.25**	**15.25**	**15.25**
REVENUE SUMMARY:					
Intergovernmental	$91,415	$43,000	$369,500	$46,000	$46,000
Fees and Charges	492,495	541,800	498,587	588,800	588,800
Use of Money/Property	115,065	128,062	126,742	129,197	129,197
Miscellaneous	11,890	9,400	12,900	12,900	12,900
Sale of Fixed Assets	150	-	490	-	-
TOTAL REVENUES	**$711,015**	**$722,262**	**$1,008,219**	**$776,897**	**$776,897**
APPROPRIATION SUMMARY:					
Personal Services	$979,741	$1,055,051	$1,052,930	$1,087,452	$1,087,452
Equipment	118,344	145,000	165,323	146,000	146,000
Capital Improvement	262,288	288,000	838,843	963,112	963,112
Expenses	266,129	270,650	275,390	290,093	290,093
Supplies	287,371	289,349	295,475	299,675	299,675
TOTAL APPROPRIATIONS	**$1,913,873**	**$2,048,050**	**$2,627,961**	**$2,786,332**	**$2,786,332**

SERVICE AREA: Golf Course Enterprise Fund | **PROGRAM: Glynns Creek (18E/F)**
ACTIVITY: Conservation & Recreation Services | **ORGANIZATION: Conservation**

PROGRAM MISSION: To operate and maintain a high quality 18-hole public golf course for the recreational enjoyment of the citizens of Scott County and the surrounding area by providing the best customer service and golfing experience possible.

PROGRAM OBJECTIVES:

1. To increase rounds of play to 38,000.
2. To increase average income per round to $34.78.
3. To increase number of outings to 100 accommodating 6,200 participants.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Rounds of play requested	36,717	37,000	38,000	38,000
2. Acres to maintain: greens/tees/fairways and rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts to maintain (including Ranger & food/beverage cart)	78	78	78	78
4. Number of outings/participants requested	83/5827	97/6,014	100/6,200	100/6,200
WORKLOAD				
1. Rounds of play provided	36,717	37,000	38,000	38,000
2. Acres maintained: greens/tees/fairways & rough/woods	4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts maintained (including Ranger & food/beverage cart)	78	78	78	78
4. Number of outings/participants provided	83/5827	97/6,014	100/6,200	100/6,200
PRODUCTIVITY				
1. Maintenance operating cost/acre (not including capital costs)	$2,294	$2,294	$2,294	$2,294
2. Maintenance costs per round (not including capital costs)	$12.37	$12.37	$12.37	$12.37
3. Maintenance costs per hole (1993 industry average is $25,000)	$25,236	$25,236	$25,236	$25,236
EFFECTIVENESS				
1. Green fees collected	$617,956	$551,975	$742,940	$742,940
2. Net cart revenue collected	$285,215	$271,107	$323,055	$323,055
3. Net income from Pro Shop and rentals	$18,680	$10,000	$11,600	$11,600
4. Net income from concessions	$142,955	$134,406	$159,600	$159,600
5. Net income from range	$44,175	$42,613	$550,160	$550,160
6. Income per round	$30.54	$28.20	$34.78	$34.78

ANALYSIS:

The FY03 PPB indicators for this program show that there are no changes requested to the authorized table of organization.

Non-salary costs are recommended to decrease $63,050 or 10.5% below current budgeted amounts primarily due to decreases in debt amortization costs and depreciation expenses. Depreciation will be decreasing due to the higher capitalization policy approved by the Board which "expensed" various equipment items less than $5,000 in FY01 which accounts for the loss on sale of fixed assets expenditure item for FY01. Debt service is anticipated to be lower due to lower interest rates resulting in a lower calculated interest cost to the County's General Fund on the loan advance.

General expenses and supplies will remain about the same as this current budget as no major increases are needed at this time.

Revenues are going to see a slight increase with a 5% increase in green fees, but based on 38,000 rounds as opposed to the current budget which was based on 40,000 rounds. It is noted that the weather will always play a major factor in determining actual rounds played.

It is noted that the golf course budget reflects full accrual accounting with a reconciliation of uses of cash toward other purposes such as payment of principal amounts of the certificates of participation, equipment purchases which are capitalized on the balance sheet, capital outlays, and amortization of outstanding interest owed the general fund being paid back over the remaining life of the bonds. Any remaining cash would be used toward future equipment replacements or capital projects.

The department realizes that capital projects can only happen if there are cash resources to do them. Projects that would be done would be improvements to the driving range to make room for a short game practice area, clubhouse improvements (improved storage area for kitchen and food service area, and carpet replacement) bunker renovation, and construction to do a new nursery.

Cash flow in FY01 was not enough to pay back to the General Fund the total calculated interest cost for the year plus the amortized outstanding interest amount. $65,000 was carried over to FY02. Depending on FY02 actual rounds and cash flow an additional amount will be carried over to future years. This will not allow the department to have available funds for capital improvements until weather conditions and increased rounds provide the needed cash flow.

The Conservation Department has leases on several of their high usage large equipment (greens mowers, fairways mowers). The lease arrangements allow for equipment replacement to occur within budgeted cash flow amounts. Once the bonds are paid off (FY13) all equipment will be purchased as opposed to leasing.

Personal services are increasing due to cost of living increases.

The number of outings budgeted will increase only slightly as the course has reached about the maximum amount of outings that it can accommodate and still have regular public play.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Glynns Creek (18E/F)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	1.00	1.00	1.00	1.00	1.00
187-A Assistant Superintendent	1.00	-	-	-	-
187-A Golf Turf Student/Assistant	-	1.00	1.00	1.00	1.00
125-A Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Z Seasonal Assistant Golf Pro	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS	**19.35**	**19.35**	**19.35**	**19.35**	**19.35**
REVENUE SUMMARY:					
Total Charges for Services	$9,973	$24,000	$19,300	$20,700	$20,700
Total Green Fees	617,956	742,945	571,975	742,940	742,940
Net Cart Fees	285,215	333,640	271,107	323,055	323,055
Net Food/Beverage	144,137	145,160	134,406	159,600	159,600
Net Merchandise Sales	8,707	9,000	8,000	9,000	9,000
Net Driving Range Sales	44,175	47,880	42,613	50,160	50,160
Total Interest Income	17,204	15,000	15,000	15,000	15,000
Total Miscellaneous	1,182	1,000	1,000	1,000	1,000
Gain on Sale of Fixed Assets	1,312	0	0	0	0
TOTAL REVENUES	**$1,129,861**	**$1,318,625**	**$1,063,401**	**$1,321,455**	**$1,321,455**
APPROPRIATION SUMMARY:					
Personal Services	$456,999	$522,303	$474,065	$536,316	$536,316
Equipment (minor)	19,821	6,000	4,750	6,200	6,200
Depreciation	113,145	139,413	113,145	113,145	113,145
Expenses	93,475	85,002	82,732	85,386	85,386
Supplies	111,286	123,455	121,455	121,950	121,950
Debt Service	264,800	248,965	216,076	213,104	213,104
Loss on sale of fixed assets	267,510	-	-	-	-
TOTAL APPROPRIATIONS	**$1,327,036**	**$1,125,138**	**$1,012,223**	**$1,076,101**	**$1,076,101**
Net Income	**($197,175)**	**$193,487**	**$51,178**	**$245,354**	**$245,354**
CASH FLOW RECONCILIATION:					
Add back depreciation (non-cash expense)	113,145	139,413	113,145	113,145	113,145
Add back loss on sale of fixed assets (non-cash expense)	267,510	-	-	-	-
Deduct gain on sale of fixed assets (non-cash revenue)	(1,312)	-	-	-	-
Deduct balance sheet cash outlays:					
Principal payment Certificates of Participation	(155,000)	(160,000)	(160,000)	(170,000)	(170,000)
Equipment purchases (major)	(59,911)	(60,952)	(63,000)	(62,800)	(62,800)
Capital projects	(59,354)	(58,000)	-	(58,000)	(58,000)
Amortized General Fund interest payment (incl carryover)	65,258	(13,016)	(78,274)	(13,016)	(13,016)
Other balance sheet account changes (net)	10,023	-	-	-	-
Amount of cash available for other uses	$ (16,816)	$ 40,932	$ (136,951)	$ 54,683	$ 54,683

SERVICE AREA: County Environment | **PROGRAM: Wapsi River Environmental Educ Center (18G)**
ACTIVITY: Conservation & Recreation Services | **ORGANIZATION: Conservation**

PROGRAM MISSION: To increase the understanding of natural resource systems by providing the programs and site which will facilitate learning and scientific literacy by students and the general public on a regional basis.

PROGRAM OBJECTIVES:

1. Conduct 450 public presentations.
2. Maintain student contact hours at 21,500+
3. Maintain overall attendance at 33,500+

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Population of Scott and Clinton counties	208,488	208,488	208,488	208,488
2. Public presentations (Dormitory)	125	150	200	200
3. Public Presentations (Non-dormitory)	215	250	250	250
4. Student contact hours	19,998	24,000	21,500	21,500
5. Inner-city youth field day/youths	20(528)	12(257)	12(250)	12(250)
6. Overall attendance	31,094	36,000	33,500	33,500
WORKLOAD				
1. Population of Scott and Clinton counties	208,488	208,488	208,488	208,488
2. Total public presentations	340	400	450	450
3. Student contact hours	19,998	24,000	22,000	22,000
4. Publish an 8-12 page newsletter, number of copies annually	8,820	8,900	9,000	9,000
5. Develop and maintain existing buildings for public use	6	6	6	6
6. Develop and conduct inner-city field days/youths	20(528)	12(257)	12(250)	12(250)
PRODUCTIVITY				
1. Per capita cost of Center	$0.75	$0.87	$0.96	$0.96
2. Number of acres maintained	225	225	225	225
EFFECTIVENESS				
1. Percent of park acres developed	11%	11%	11%	11%
2. Operating revenues generated (net of Grants)	$9,445	$10,080	$11,400	$11,400

ANALYSIS:

The FY03 PPB indicators for this program show the Wapsi River Center has experience a tremendous amount of growth in its programs and attendance. FY01 had a 20% increase of contact hours over the previous year. A 20% increase is also projected for this current fiscal year. However, an 8% drop is projected for next year since two schools (which never had come to the Wapsi Center before) will becoming every other year. The increase in school contact hours in the past two years is due to the popularity of the Wapsi Center's programs and the closing of the AEA's nature center.

FY01 had an overall attendance increase of 41% over FY 2000. A 13% increase is projected for this fiscal year. A 7% decrease from this year is projected for next year due to the two schools, which can only come every other year.

The increase in public presentations is due to new programs offered at the center, activities associated with use of the new dormitory, and a consistent number of naturalists.

Salary budget costs are recommended to increase primarily due to increase participation in the AmeriCorps program. Through the AmeriCorps program the Conservation Board is able to add a small amount of additional funds to seasonal maintenance and naturalist costs to enroll AmeriCorps volunteers on a full-time basis at the Wapsi Center. AmeriCorps volunteers receive a stipend of $12,000/year ($6.26/hr.) plus AmeriCorps insurance. They are treated as full-time employees but are not eligible for overtime since they are considered volunteers. The Conservation Board will be reimbursed approximately 66% of AmeriCorps program costs.

The non-salary budget costs are recommended to increase primarily for utilities, and supplies. The revenue amount requested under use of money and property is recommended to increase due to anticipated rentals, especially from the center's new dormitory.

The operating budget for the Wapsi Center has not kept pace with the growth of the Center. The Department wouldn't be where it is now without using REAP funds. However, the department shouldn't be using REAP funds for day-to-day operations.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Wapsi River Environ Educ Center (18G)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
REVENUE SUMMARY:					
Intergovernmental	$30,000	$0	$7,870	$20,490	$20,490
Fees and Charges	52	30	100	100	100
Use of Money/Property	8,986	9,000	9,700	11,000	11,000
Miscellaneous	407	390	280	300	300
TOTAL REVENUES	**$39,445**	**$9,420**	**$17,950**	**$31,890**	**$31,890**
APPROPRIATION SUMMARY:					
Personal Services	$129,795	$136,920	$145,575	$160,437	$160,437
Expenses	20,345	22,750	25,811	28,490	28,490
Supplies	6,956	8,800	9,815	10,757	10,757
TOTAL APPROPRIATIONS	**$157,096**	**$168,470**	**$181,201**	**$199,684**	**$199,684**

SERVICE AREA: County Environment | **PROGRAM: Planning & Development Administration (25A)**
ACTIVITY: Environmental Quality/County Development | **ORGANIZATION: Planning & Development**

PROGRAM MISSION: To provide professional planning and technical assistance to the Board of Supervisors, the Planning & Zoning Commission and the Board of Adjustment in order to develop, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.

PROGRAM OBJECTIVES:

1. To handle 90% of requests for planning information by date requested.
2. To accomplish 100% of departmental objectives.
3. To avoid any delays of P & Z Commission and Board of Adjustment applications due to incomplete submittals.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Planning and Zoning Commission agenda applications	20	20	25	25
2. Board of Adjustment agenda applications	23	25	25	25
3. Planning and Zoning information requests	1,478	1,500	1,500	1,500
4. Departmental budget	$206,506	$298,065	$262,811	$262,811
5. Authorized positions	4.33	4.33	4.33	4.33
WORKLOAD				
1. Number of Rezoning, Subdivision & Site Plan applications reviewed	20	20	25	25
2. Number of Variance, Special Use Permit & Appeals of Interpretation	23	25	25	25
3. Number of responses to Planning and Zoning information requests	1,478	1,500	1,500	1,500
4. Number of Boards and Committees Director serves on	17	17	17	17
5. Number of building permit applications	723	850	850	850
PRODUCTIVITY				
1. Staff hours spent on Planning & Zoning Commission applications	392	400	400	400
2. Staff hours spent on Board of Adjustment applications	348	400	400	400
3. Staff hours spent on responses to planning & zoning inform requests	350	400	400	400
4. Staff hours spent serving on various boards and committees	285	400	400	400
5. Staff hours spent on building permit applications	545	800	800	800
EFFECTIVENESS				
1. % of P & Z Commission items delayed due to incomplete application	0%	0%	0%	0%
2. % of Board of Adjustment items delayed due to incomplete application	0%	0%	0%	0%
3. % of time spent on P & Z and BOA agenda items	26%	20%	20%	20%
4. % of time spent providing planning and zoning information	20%	20%	20%	20%
5. % of time spent serving on various boards and committees	22%	20%	20%	20%
6. % of time spent on building permit applications	32%	40%	40%	40%

ANALYSIS:

Total FY03 appropriations for the total department are recommended to decrease 14.3% below current budgeted levels. Non-salary costs are recommended to decrease 56% below current budgeted levels for the total department. Revenues are recommended to decrease 27.5% below current budgeted amounts for the total department.

For this program, non-salary costs are recommended to decrease 70% or $49,825 below current budgeted amounts.

The primary reasons for revenue and appropriation changes from current budget levels are due to last year's one time expense of $50,000 for the corrective clean up action for the North Pine Service tax deed property which was 100% offset by State LUST grant revenue.

The budget indicators for this program are expected to remain generally stable from the previous year's activity. A slight decrease in building permit revenues is projected due to an expected leveling off of building activity. Actual revenues for building permits are not expected to meet the projection for the current fiscal year. The productivity indicators are calculated from the workload and demand indicators and are a general indication of the staff time devoted to the various tasks performed by the department. The effectiveness indicators track the percentage of time spent performing those tasks.

The indicators show that about 1/3 to 1/2 of staff time is spent reviewing and issuing building permits, a similar amount of staff time is spent providing planning information and preparing applications for the P & Z Commission and the Board of Adjustment. The balance of staff time is devoted to providing assistance and serving on various other committees and boards.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Planning & Development Admin (25A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	-	0.50	0.50	0.50	0.50
534-A Planning & Development Director	0.50	-	-	-	-
314-C Building Inspector	0.05	0.05	0.05	0.05	0.05
252-C Planning & Development Specialist	0.50	0.50	0.50	0.50	0.50
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	**1.55**	**1.55**	**1.55**	**1.55**	**1.55**
REVENUE SUMMARY:					
Intergovernmental	$929	$50,000	$50,000	$0	$0
Fees and Charges	-	75	75	75	75
Miscellaneous	-	75	75	75	75
Sale of Fixed Assets	-	5,000	5,000	5,000	5,000
TOTAL REVENUES	**$929**	**$55,150**	**$55,150**	**$5,150**	**$5,150**
APPROPRIATION SUMMARY:					
Personal Services	$69,403	$85,187	$80,480	$83,546	$83,546
Expenses	7,367	70,295	70,275	20,270	20,270
Supplies	1,109	1,160	1,360	1,360	1,360
TOTAL APPROPRIATIONS	**$77,879**	**$156,642**	**$152,115**	**$105,176**	**$105,176**

SERVICE AREA: County Environment | **PROGRAM: Code Enforcement (25B)**
ACTIVITY: County Development | **ORGANIZATION: Planning & Development**

PROGRAM MISSION: To fairly enforce County building, subdivision, and zoning codes for the protection of the lives, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations. Also to enforce the State law regulating growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.

PROGRAM OBJECTIVES:

1. To conduct 100% of all building inspections on day requested.
2. To maintain average inspections conducted per permit under 3.0.
3. To maintain cancelled or expired permits under 10% of total number of permits issued.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. # of single-family residential building permits issued	97	100	100	100
2. # of residential addition or remodels permits issued	88	130	150	150
3. # of residential accessory building permits issued	78	85	100	100
4. # of commercial building permits issued	41	50	50	50
5. Total # of building permits issued for unincorporated areas	458	550	550	550
6. Total # of building permits issued for 28E cities	265	300	300	300
WORKLOAD				
1. # of footings inspections completed	293	300	300	300
2. # of rough in inspections completed	180	200	250	250
3. # of final inspections completed	521	600	600	600
4. Total # of inspections for unincorporated areas	1,123	1,050	1,050	1,050
5. Total # of inspections for 28E cities	569	550	550	550
PRODUCTIVITY				
1. # of inspections conducted per day	14.0	10	10	10
2. Total building permit fees collected	$156,500	$170,000	$160,000	$160,000
3. % of total budget for building permit fees collected	95%	97%	100%	100%
4. Total valuation of construction for building permits issued	$18,038,649	$18,000,000	$18,000,000	$18,000,000
EFFECTIVENESS				
1. Percent of building inspections made on day requested	99%	99%	99%	99%
2. Number of inspections per permits issued	4.3	3.5	3.0	3.0
3. Percent of cancelled or expired permits compared to total permits issued	16%	9%	9%	9%

ANALYSIS:

For this program, non-salary costs are recommended to decrease 2% below current budgeted amounts. Revenues, which are predominantly from building permit fees, are recommended to decrease 6%.

The primary reasons for a slight decrease in non-salary appropriations from current budget levels is due to a decrease in expenses based on past years' usage.

The primary reason for the requested decrease in revenue is due to a decrease in building permits due to anticipated leveling off of building activity. However, it is recommended building permit fees for FY03 be increased to FY02 budgeted levels to reflect the anticipated continued growth in new housing and remodeling projects due to the lower interest rates.

The demand and workload indicators for this program track the numbers and type of building permits issued and the numbers and types of inspections completed. They also track the numbers of permits and inspections completed in the unincorporated areas and the 28E cities.

The productivity and effectiveness indicators track the numbers of inspections conducted per day, the amount and percentage of building permit fees collected and the total valuation of the construction completed.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Code Enforcement (25B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	-	0.50	0.50	0.50	0.50
534-A Planning & Development Director	0.50	-	-	-	-
314-C Building Inspector	0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist	0.50	0.50	0.50	0.50	0.50
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
TOTAL POSITIONS	**2.78**	**2.78**	**2.78**	**2.78**	**2.78**
REVENUE SUMMARY:					
Licenses and Permits	$156,742	$175,300	$170,240	$160,240	$175,240
Fees and Charges	4,955	6,750	6,250	6,550	6,550
TOTAL REVENUES	**$161,697**	**$182,050**	**$176,490**	**$166,790**	**$181,790**
APPROPRIATION SUMMARY:					
Personal Services	$110,578	$131,502	$127,825	$139,510	$139,510
Expenses	15,408	16,300	15,800	15,800	15,800
Supplies	2,641	2,175	2,325	2,325	2,325
TOTAL APPROPRIATIONS	**$128,627**	**$149,977**	**$145,950**	**$157,635**	**$157,635**

SERVICE AREA: County Environment | **PROGRAM: Regional Planning/Tech Assistance (36A)**
ACTIVITY: County Environment | **ORGANIZATION: Bi-State Regional Commission**

PROGRAM MISSION: To serve local governments in the Bi-State Region by: 1) providing regional planning, coordination, & administration services; 2) serving as a regional forum for problems/issues; 3) providing technical assistance to member governments.

PROGRAM OBJECTIVES:

1. To maintain the level of local government membership and participation at 45 communities and 5 counties.
2. To provide direct service to Scott County in transportation, economic development, environment, data & graphics, housing, technical assistance & intergovernmental/regional programs.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of participating units of government (counties & cities)	50	50	50	50
2. Number of on-going events/meetings/groups requiring coordination	119	119	119	119
3. Direct services to Scott County government (person hours)	1,318	1,250	1,250	1,250
4. Direct services to all part units of local government (person hours)	11,696	12,500	12,500	12,500
WORKLOAD				
1. Number of participating units of local government (counties/cities)	50	50	50	50
2. Number of on-going events/meetings/groups requiring coordination	119	119	119	119
3. Direct services to Scott County (person hours)	1,318	1,250	1,250	1,250
4. Direct services to all part units of local government (person hours)	11,696	12,500	12,500	12,500
PRODUCTIVITY				
1. Percent of time spent on housing assistance	15%	15%	5%	5%
2. Percent of time spent on highway/transit	36%	36%	38%	38%
3. Percent of time spent on environment and recreation	11%	11%	11%	11%
4. Percent of time spent on community planning & development	14%	14%	22%	22%
5. Percent of time spent on intergovernmental forums & regional services	13%	13%	13%	13%
6. Percent of time spent on data and graphic services	11%	11%	11%	11%
EFFECTIVENESS				
1. Local funding as a percent of agency budget	47%	49%	52%	52%
2. Scott County funding as a percent of local funding	8.3%	7.7%	8.4%	8.4%

ANALYSIS:

The FY03 PPB indicators for this program shows that maintaining direct service to Scott County has been consistent with past years. Those services include maintaining accounting records for the Decategorization Program and Scott County Empowerment. Coordination of the 800 MZ public safety radio's planning and protocols. Assistance to the Housing Council, FEMA flood grant program; waste tire grant coordination; and assistance to Iowa Metro Building Officials. Bi-State has also administered a joint purchasing program and provided coordination of Mississippi River Crossing issues.

The Bi-State Regional Commission Board of Directors sets the budget for the Commission and then the dues for each member government is divided on a per capita basis. The budget increase for FY03 was set at 3%, which normally would equate to a 3% increase over last year's dues. However this year's budget request includes the reapportionment that is a result of the new census counts. Therefore Scott County's contribution is set at $60,409, an increase of 5.7% over last years contribution of $57,126.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Regional Plan/Tech Assistance (36A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	2.00	2.00	2.00	2.00	
Project Manager	0.75	1.00	1.00	1.00	
Planner & Senior Planner	5.90	7.00	6.50	6.50	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	1.00	1.00	1.00	1.00	
Word Processor I	3.00	3.00	3.00	3.00	
Planning Assistant	2.00	2.00	2.00	2.00	
Housing Rehab Specialist	1.00	1.00	1.00	1.00	
Graphics Specialist	2.00	2.00	2.00	2.00	
TOTAL POSITIONS	**23.15**	**24.50**	**24.00**	**24.00**	
REVENUE SUMMARY:					
Membership Fees	$250,975	$259,854	$258,520	$264,706	
Charges for Services	361,641	425,255	349,003	393,800	
Federal/State Funding	220,784	266,768	188,635	133,025	
Transportation	519,271	496,104	504,459	524,548	
SUB-TOTAL REVENUES	**$1,352,671**	**$1,447,981**	**$1,300,617**	**$1,316,079**	
Scott County Contribution	55,462	57,126	57,126	60,409	60,409
TOTAL REVENUES	**$1,408,133**	**$1,505,107**	**$1,357,743**	**$1,376,488**	
APPROPRIATION SUMMARY:					
Personal Services	$1,142,181	$1,271,920	$1,117,490	$1,147,491	
Equipment	2,488	2,500	2,500	2,500	
Expenses	208,566	187,800	183,750	183,351	
Occupancy	33,417	33,625	33,625	44,851	
TOTAL APPROPRIATIONS	**$1,386,652**	**$1,495,845**	**$1,337,365**	**$1,378,193**	

SERVICE AREA: County Environment | **PROGRAM: Animal Shelter (44A)**
ACTIVITY: Animal Control | **ORGANIZATION: Humane Society**

PROGRAM MISSION: To reduce animal control problems for Scott County citizens by: A) temporarily housing stray and adoptable animals; B) educating citizens on spaying, neutering and responsible pet ownership; and C) enforcing state and local laws concerning animals.

PROGRAM OBJECTIVES:

1. To maintain the number of animals received below 7,000 through education and training
2. To maintain the average animal days held below 10 days and to reduce euthanasia by increasing adoptions and return to owners
3. To maintain the Scott County contribution below 5 % of funding.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of hours per day facility is open	7	7	7	7
2. Number of days of the week the facility is open	7	7	7	7
3. Number of hours/day that animal control is available Mon-Fri/Sat-Sun	11/7	11/9	11/9	11/9
WORKLOAD				
1. Animals handled	6,572	6,769	6,972	6,972
2. Total animal days in shelter	60,616	60,921	62,748	62,748
3. Number of educational programs given	263	270	275	275
4. Number of bite reports handled in Scott County	524	530	530	530
5. Number of animals brought in from rural Scott County	252	259	262	262
6. Number of calls animal control handle in rural Scott County	162	168	158	158
PRODUCTIVITY				
1. Cost per animal shelter day	$9.11	$9.77	$10.27	$10.27
2. Cost per educational program	$10.00	$10.00	$10.50	$10.50
3. Cost per county call handled	$30.00	$30.00	$30.00	$30.00
EFFECTIVENESS				
1. Scott County contribution as a percent of program costs	4.6%	4.9%	4.8%	5%
2. Total number of animals adopted as a percent of animals handled	29.2%	31.0%	31.5%	31.5%
3. Total number of animals returned to owner as a percent of animals	17.6%	18.0%	18.5%	18.5%
4. Total number of animals euthanized as a percent of animals handled	47.8%	48.0%	47.5%	47.5%

ANALYSIS:

The FY03 appropriations for this agency are expected to increase by 10.5% over FY02 budget. Non-salary costs are expected to increase by 20% and have to do with their purchase of a new building. Revenues are expected to increase 3.1% and are attributable to their Pets for People adoption program. There are no proposed organizational changes for the program.

PPB indicators for this program show a 3% increase in the number of animals handled (W.1). Although the numbers have dropped in recent years the Humane Society is anticipating an increase in numbers due to their new location. The total days in shelter (W.2) are based on an average stay of 9 days. The number of educational programs given (W.3) was increased 2 %. Bite reports (W.4) remain the same even though the Humane Society would like to see that number reduced. Animals brought in from rural Scott County (W.5) was increased by 1%, which has been consistent in the past.

With the new shelter and location the Humane Society is anticipating an increase in adoptions and returning stray animals to their owners. This will then decrease the number of animals euthanized (E.4). The Humane Society continues to contract with the Health Department for animal bite investigations.

No increase in Scott County subsidy is being requested, therefore funding is recommended to continue at $26,319.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Animal Shelter (44A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Manager	1.00	1.00	1.00	1.00	
Animal Control	5.00	5.00	5.00	5.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	1.00	1.00	1.00	1.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	2.00	2.00	2.00	2.00	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**18.25**	**18.25**	**18.25**	**18.25**	
REVENUE SUMMARY:					
Donations	$2,278	$0	$0	$0	
City Subsidies	200,187	204,216	204,216	205,133	
Other	194,561	205,763	205,763	220,363	
Transfer from Society Fund	127,395	92,700	92,700	92,700	
SUB-TOTAL REVENUES	**$524,421**	**$502,679**	**$502,679**	**$518,196**	
Scott County Contribution	25,803	26,319	26,319	26,319	26,319
TOTAL REVENUES	**$550,224**	**$528,998**	**$528,998**	**$544,515**	
APPROPRIATION SUMMARY:					
Personal Services	$395,479	$387,094	$393,009	$415,889	
Expenses	57,288	58,369	56,169	63,875	
Supplies	25,942	20,000	24,000	25,000	
Occupancy	14,584	14,456	17,033	25,500	
TOTAL APPROPRIATIONS	**$493,293**	**$479,919**	**$490,211**	**$530,264**	

SERVICE AREA: County Environment	PROGRAM: Regional Tourism Development (54A)
ACTIVITY: County Development	ORGANIZATION: QC Convention/Visitors Bureau

PROGRAM MISSION: To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.

PROGRAM OBJECTIVES:

1. To increase visitor inquiries processed, documented and qualified by 3%.
2. To increase group tour operators inquiries processed, documented and qualified by 3%.
3. To increase convention/meeting planner inquiries processed, documented and qualified by 3%.
4. To increase trade show sales leads processed, documented and qualified by 3%.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Inquiries requested from visitors (public)	421,400	425,000	437,750	437,750
2. Inquiries requested from group tour operators	890	1,200	1,235	1,235
3. Inquiries from convention/meeting planners	1,880	2,000	2,060	2,060
4. Information requests derived from trade shows	8,950	4,000	4,120	4,120
5. Inquiries from sporting event planners	195	300	310	310
WORKLOAD				
1. Inquiries from visitors processed	421,400	425,000	437,750	437,750
2. Inquiries from group tour operators processed	890	1,200	1,235	1,235
3. Inquiries from convention/meeting planners processed	1,880	2,000	2,060	2,060
4. Information requests from trade shows processed	8,950	4,000	4,120	4,120
5. Inquiries from sporting event planners processed	195	300	310	310
PRODUCTIVITY				
1. Cost per visitor inquiry processed	$2.47	$2.47	$2.47	$2.47
2. Cost per group tour operator inquiry processed	$12.65	$12.65	$12.65	$12.65
3. Cost per convention/meeting planner inquiry processed	$11.57	$11.57	$11.57	$11.57
4. Cost per trade show information request processed	$12.11	$12.11	$12.11	$12.11
5. Cost per sporting event planner inquiry processed	$22.00	$22.00	$22.00	$22.00
EFFECTIVENESS				
1. Economic impact of tourism on the Quad Cities	$102,259,700	$128,000,000	$131,840,000	$131,840,000
2. Number of visitors to Quad Cities	913,000	1,250,000	1,287,500	1,287,500
3. Total Hotel/Motel Tax Receipts	$3,882,835	$3,360,000	$3,460,800	3,460,800
4. Hotel/Motel Occupancy Rate	67.0%	60.0%	62.0%	62.0%

ANALYSIS:

The impacts of the recession of the local, regional, and national economy when coupled with the impacts of the increase in security at airports and the concerns over terrorism are likely to have a negative impact on the whole travel industry. However, in the Quad Cities that may be partially offset by the decrease in gas prices and the perception that areas in the heartland of America are safer.

Overall the projected indicators for the QCCVB show a modest increase over last year's indicators.

Scott County approved a 3.0% increase in FY99, a 1.9% increase in FY00, a 3.2% increase FY'01 and a 3.1% in its contribution last year. The CVB has requested a 2.6% increase in Scott County's contribution for FY03. It is recommended that the request for $68,742 be approved.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Regional Tourism Development (54A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	1.00	1.00	1.00	1.00	
Sports Marketing Manager	1.00	1.00	1.00	1.00	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	2.00	2.00	2.00	2.00	
Accounting Clerk	0.50	1.00	0.50	0.50	
Sales Coordinator	1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**13.50**	**14.00**	**13.50**	**13.50**	
REVENUE SUMMARY:					
Davenport	$352,091	$370,000	$348,897	$370,000	
Bettendorf	190,309	193,000	173,700	193,000	
Moline	157,500	165,000	156,400	165,000	
Rock Island	30,000	30,000	30,000	30,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	11,000	11,000	11,000	11,000	
Silvis	1,000	1,100	1,000	1,000	
State of Illinois/LTCB	169,836	170,000	134,752	160,000	
Other Grants	18,372	20,000	45,669	20,000	
Interest	12,182	10,000	10,000	10,000	
Misc. Income	46,727	73,000	48,000	50,000	
Miss. Valley Welcome Center	117,093	137,950	137,950	138,000	
Memberships	57,805	60,000	50,000	55,000	
Publications Income	6,300	8,000	6,300	6,500	
Joint Projects Income	43,351	56,400	31,400	35,000	
Friends of QC Grant	51,000	30,000	30,000	30,000	
SUB-TOTAL REVENUES	**$1,267,566**	**$1,338,450**	**$1,218,068**	**$1,277,500**	
Scott County Contribution	65,000	67,000	67,000	68,742	68,742
Contingency	0	0	0	0	0
TOTAL COUNTY CONTRIBUTION	**$65,000**	**$67,000**	**$67,000**	**$68,742**	**$68,742**
TOTAL REVENUES	**$1,332,566**	**$1,405,450**	**$1,285,068**	**$1,346,242**	
APPROPRIATION SUMMARY:					
Personal Services	$549,065	$581,600	$551,625	$566,974	
Equipment	31,769	37,800	36,000	36,000	
Expenses	621,118	725,700	683,605	684,849	
Supplies	13,473	18,000	17,000	17,000	
Occupancy	29,303	32,100	46,600	32,100	
TOTAL APPROPRIATIONS	**$1,244,728**	**$1,395,200**	**$1,334,830**	**$1,336,923**	

SERVICE AREA: County Environment | **PROGRAM: Regional Economic Development (49A)**
ACTIVITY: County Development | **ORGANIZATION: Quad City Development Group**

PROGRAM MISSION: To assist Quad City businesses to expand and grow. To attract new capital investment and generate jobs or the Quad Cities by marketing the Quad City area to external businesses. To council local communities on becoming more attractive to existing and potential employers.

PROGRAM OBJECTIVES:

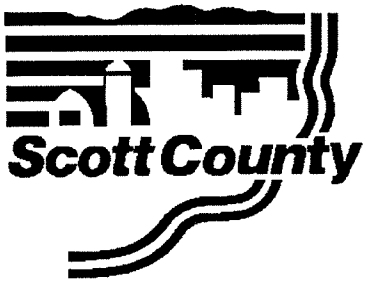
1. To maintain private and public participation at 120 and 13 members respectively
2. To achieve at least 10 successful projects during the year

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of participating units of government (counties & cities)	13	13	13	13
2. Number of participating private sector members	110	120	120	120
3. Local businesses contacted via Business Connection	98	200	150	150
4. External business contacted	789	1,500	1,500	1,500
5. Number of prospect inquiries	106	250	250	250
WORKLOAD				
1. Number of participating units of government (counties & cities)	13	13	13	13
2. Number of participating private sector members	110	120	120	120
3. Local business establishments contacted	255	325	325	325
4. External business establishments contacted/interested responses	167	200	200	200
PRODUCTIVITY				
1. Percent of time spent on support services	30%	25%	25%	25%
2. Percent of time spent on external marketing	40%	40%	40%	40%
3. Percent of time spent on existing businesses	30%	35%	35%	35%
EFFECTIVENESS				
1. Percent of local business establishment contacted	73%	90%	90%	90%
2. Number of prospects on active lists	111	130	130	130
3. Number of successful projects during year	5	10	10	10

ANALYSIS:

The FY03 PPB indicators for this program show the combined negative effects the general downturn in the U.S. economy, the recession in the manufacturing sector and the terrorist attacks on Sept. 11th have had, and are anticipated to continue to have, on the QCDG. Several member companies have dropped membership. A number of prospects have dropped or postponed development projects. Far fewer companies are willing to accept an appointment or are considering an expansion or relocation. Even the number of local companies willing to be contacted through Business Connections may be adversely effected. Until the U.S. economy begins to improve, it will continue to be difficult for the QCDG to meet past performance levels.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Regional Economic Development (49A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President	1.00	1.00	1.00	1.00	
Vice-President	1.00	1.00	1.00	1.00	
Project Manager	3.00	3.00	3.00	3.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Computer Specialist	1.00	1.00	1.00	1.00	
Receptionist/Secretary	0.50	0.50	0.50	0.50	
Member Relations Representative	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**8.50**	**8.50**	**8.50**	**8.50**	
REVENUE SUMMARY:					
Private Sector Members	$383,081	$400,000	$367,500	$388,000	
Public Sector Members	339,050	351,000	352,300	361,000	
Other	74,851	132,000	365,600	107,100	
SUB-TOTAL REVENUES	**$796,982**	**$883,000**	**$1,085,400**	**$856,100**	
Scott County Contribution	33,743	35,092	35,092	35,092	35,092
TOTAL REVENUES	**$830,725**	**$918,092**	**$1,120,492**	**$891,192**	
APPROPRIATION SUMMARY:					
Personal Services	$459,748	$535,100	$526,200	$538,100	
Equipment	10,112	11,000	9,900	10,000	
Expenses	253,927	366,200	344,300	380,200	
Supplies	10,682	8,000	9,800	8,500	
Occupancy	80,755	78,000	86,400	86,500	
TOTAL APPROPRIATIONS	**$815,224**	**$998,300**	**$976,600**	**$1,023,300**	


Scott County

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SERVICE AREA: Roads & Transportation	PROGRAM: Administration & Engineering (27A)
ACTIVITY: Secondary Roads Admin & Engineering	ORGANIZATION: Secondary Roads

PROGRAM MISSION: To provide equal, fair and courteous service for all citizens of Scott County by being accessible, accommodating and responding to the needs of the public by following established policies and procedures.

PROGRAM OBJECTIVES:

To maintain administration cost under 4% of budget.
To maintain engineering cost under 8% of budget.
To complete 100% of department projects.
To hold project cost to under 110% of budgeted amount.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	33.4	33.4	33.4	33.4
2. Department budget	$4,038,379	$4,395,100	$4,279,000	$4,279,000
3. Administrative and engineering expenses (excluding salaries)	$31,289	$49,600	$53,500	$53,500
WORKLOAD				
1. Percent of time spent on administration	31.20%	32.50%	32.60%	32.60%
2. Percent of time spent on planning and plan preparation	32.80%	31.30%	32.70%	32.70%
3. Percent of time spent surveying and construction supervision	24.50%	24.70%	22.90%	22.90%
4. Percent of time spent on maint engr/traffic engr/other misc engr	11.50%	11.50%	11.80%	11.80%
PRODUCTIVITY				
1. Cost for administration-salaries	$131,603	$141,000	$142,500	$142,500
2. Cost for planning and plan preparation-salaries	$137,926	$131,029	$142,105	$142,105
3. Cost for surveying and construction supervision-salaries	$103,155	$103,295	$99,327	$99,327
4. Cost for maintenance engr/traffic engr/other misc engr-salaries	$48,680	$48,676	$51,568	$51,568
5. Cost for administration & engineering expenses (excluding salaries)	$31,289	$49,600	$53,500	$53,500
EFFECTIVENESS				
1. Administrative cost as a percent of total budget expenditures	3.20%	3.20%	3.30%	3.30%
2. Engineering cost as a percent of total budget expenditures	7.10%	6.40%	6.80%	6.80%
3. Engineering cost as a percent of construction cost (including FM)	16.10%	14.70%	16.40%	16.40%
4. Actual project cost as a percent of construction budget cost	86%	100%	100%	100%
5. Percent of department programs/projects accomplished	100%	100%	100%	100%

ANALYSIS:

The property tax levy was calculated by increasing both rural levy amount and county-wide levy amount from last year by 3%. Total inter-governmental revenues are expected to decrease $128,549 or 6.7% primarily due to a $145,549 decrease in Road Use Tax receipts being offset slightly by a $16,500 increase in reimbursements from political subdivisions. All other revenues are recommended to stay approximately at FY02 levels. Total fiscal year revenue for the department is recommended to increase $175,363 or 4.3% from the FY02 budget due primarily from a $240,000 reimbursement for a federal bridge project.

The budget for administration and engineering (27A) is recommended to increase $15,400 or 3.3%. This is due mainly from increased salaries and outside engineering and bridge inspections, which occur every two years.

The total departmental budget (D.2) is recommended to decrease $116,100 or 2.6% from the original 2001/2002 budget and 2001/2002 projected. The decrease is primarily due to a recommended $140,000 decrease in Roadway Maintenance (27B). There is also a recommended decrease in general roadway expenditures (27C) of $26,500 or 2.6%, and a recommended increase of $35,000 or 3.2% in roadway construction. The recommended departmental budget will decrease the secondary roads fund balance by $7,248 for FY03 leaving a projected fund balance of $520,498, which includes reserves for operations and equipment. In FY01, a change in accounting standards (GASB 33) required $288,639 of Road Use Taxes be adjusted into revenue for FY01. This leads to a one-time increase in fund balance due to having 14 months of use taxes reported for the 12-month period. According to financial management policies, the Secondary Roads Fund is suggested to maintain a fund balance of at least 10% of annual operating expenses, which would be $314,400 for FY03. The recommended budget will leave a fund balance as a percentage of operating expenses of 16.6% excluding construction expenses.

Administrative and engineering expense (D.3) are recommended to increase $3,900 due to increased outside engineering services. Workload percentages (W.1-W.4) have been adjusted to reflect a little less construction than in 2001/02 and are recommended as presented. Cost for salaries (P.1-P.5) are recommended to increase and reflect the effects of cost-of-living adjustments and insurance costs. Effectiveness indicators are recommended to remain about the same as 2001/02.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Administration & Engineering (27A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	**6.50**	**6.50**	**6.50**	**6.50**	**6.50**
REVENUE SUMMARY:					
Intergovernmental	$1,799,710	$1,912,645	$1,854,254	$1,784,096	$1,784,096
Licenses and Permits	810	1,000	1,000	1,000	1,000
Fees and Charges	13,163	9,000	9,000	5,000	5,000
Miscellaneous	42,744	10,000	19,000	253,000	253,000
General Basic Fund Transfer	554,366	570,997	570,997	588,127	588,127
Rural Service Basic Transfer	1,546,356	1,592,747	1,592,747	1,640,529	1,640,529
TOTAL REVENUES	**$3,957,149**	**$4,096,389**	**$4,046,998**	**$4,271,752**	**$4,271,752**
APPROPRIATION SUMMARY:					
Administration	$159,918	$163,600	$163,600	$165,000	$165,000
Engineering	312,949	310,000	310,000	324,000	324,000
Holding Accounts	185	-	-	-	-
TOTAL APPROPRIATIONS	**$473,052**	**$473,600**	**$473,600**	**$489,000**	**$489,000**

SERVICE AREA: Roads & Transportation | **PROGRAM: Roadway Maintenance (27B)**
ACTIVITY: Roadway Maintenance | **ORGANIZATION: Secondary Roads**

PROGRAM MISSION: To provide a safe, well-maintained road system by utilizing the latest in maintenance techniques and practices at a reasonable cost while providing the least possible inconvenience to the traveling public.

PROGRAM OBJECTIVES:

To hold cost per mile for rock road , blading and resurfacing to under $2,200/mile.
To hold cost per mile for signs, paint and traffic service to under $275/mile.
To hold cost per mile for roadside maint. To under $250/mile
To maintain asphalt/concrete roads to at least 60% of that required.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of bridges and culverts (over 48" diameter)	642	642	642	642
2. Miles of rock/earth roads	398	398	398	398
3. Miles of asphalt/concrete roads	156	156	156	156
4. Miles of snow routes	554	554	554	554
5. Number of traffic signs/miles of pavement painting	4850/156	4850/156	4850/156	4850/156
6. Miles of roadside	1,108	1,108	1,108	1,108
WORKLOAD				
1. Number of bridges/culverts to receive maintenance	7/54	20/60	20/60	20/60
2. Miles of rock/earth to be bladed and re-rocked as required	398	398	398	398
3. Miles of asphalt/concrete roads to receive maintenance	156	156	156	156
4. Miles of snow plowing/tons of sand and salt applied	554/4500	554/3000	554/3000	554/3000
5. Number of signs install-replace/mile pavement paint/mile traffic serve	287/156/554	300/156/554	300/156/554	300/156/554
6. Miles of roadsides maint (ditch clean/shlds rock/mow-spray etc)	1,108	1,108	1,108	1,108
PRODUCTIVITY				
1. Cost per bridge maintained/cost per culvert maintained	$406/$1239	$1000/$1367	$1000/1367	$1000/1367
2. Cost per miles of rock/earth road blading and resurfacing	$1,856	$1,935	$2,003	$2,003
3. Cost per miles of asphalt/concrete surface maintenance	$289	$641	$641	$641
4. Cost per mile for snow plowing, sand and salt, etc.	$448	$390	$426	$426
5. Cost per mile for signs installed/pavement paint/traffic serv	$215	$264	$264	$264
6. Cost per mile of roadside maint (ditch clean/shlds/mow-spray/etc)	$182	$221	$226	$226
EFFECTIVENESS				
1. Percent of bridges & culverts requiring maintenance actually maint	41%	55%	55%	55%
2. Cost of blading/re-rocking as percent of that needed	78%	80%	81%	81%
3. Dollar of asphalt/concrete maint as % of that needed or required	35%	72%	72%	72%

ANALYSIS:

Total appropriations for the program are recommended to decrease $140,000 or 7.7% as compared to FY02. Bridge and culvert maintenance is recommended to remain at the FY02 level of $102,000. Total road maintenance is recommended to decrease $160,000 or 12.8% due to less expenditure on Macadam projects. The asphalt surfacing done on previous macadam projects is now being shown under construction as per new Iowa law. Road clearing is recommended to remain at FY02 levels. Total snow and ice control is recommended to increase $20,000 or 9.3% due to increases in the cost of salt and plowing and spreading. Total traffic control appropriations are recommended to remain at the FY02 level of $146,000.

The FY03 demand indicators (D.1 – D.6) and workload indicators (W.1 - W.6) for the program are recommended to remain the same as last year. Cost for rock resurfacing (P.2) is recommended to increase 3.5% due to rock price increases. Cost per mile for snow and ice control (P.4) is recommended to increase 9% due to increases in the cost of salt and labor. All effectiveness indicators (E.1 - E.3) are recommended to remain at FY02 levels.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Roadway Maintenance (27B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
153-B Truck Driver/Laborer	9.00	9.00	9.00	9.00	9.00
Z Seasonal Maint	0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS	**22.60**	**22.60**	**22.60**	**22.60**	**22.60**
APPROPRIATION SUMMARY:					
Bridges/Culverts	$78,058	$102,000	$102,000	$102,000	$102,000
Road Maintenance	1,195,974	1,252,000	1,252,000	1,092,000	1,092,000
Road Clearing	80,319	95,000	95,000	95,000	95,000
Snow/Ice Control	248,623	216,000	216,000	236,000	236,000
Traffic Control	119,334	146,000	146,000	146,000	146,000
TOTAL APPROPRIATIONS	**$1,722,308**	**$1,811,000**	**$1,811,000**	**$1,671,000**	**$1,671,000**

SERVICE AREA: Roads & Transportation | **PROGRAM: General Roadway Expenditures (27C)**
ACTIVITY: General Road Expenditures | **ORGANIZATION: Secondary Roads**

PROGRAM MISSION: To provide modern, functional and dependable equipment in a ready state of repair so that general maintenance of County roads can be accomplished at the least possible cost and without interruption.

PROGRAM OBJECTIVES:

To maintain cost per unit repaired to below $250.
To maintain cost per unit serviced to below $200.
To maintain cost per unit for equipment supplies below $3200.
To maintain cost per unit for tools, materials and shop operation below $3500.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Pieces of heavy/medium equipment	26	26	26	26
2. Number of heavy/medium trucks	21	21	21	21
3. Number of miscellaneous pieces of equipment, cars and pick-up	20	20	20	20
4. Cost of new equipment required	$306,796	$350,000	$232,000	$232,000
5. Cost of tools, materials, supplies and shop operation	$226,090	$193,000	$207,000	$207,000
6. Building and grounds expense	$54,899	$30,000	$30,000	$30,000
WORKLOAD				
1. Number of units repaired-major (work orders)	927	900	900	900
2. Number of units serviced (oil change, etc.)	317	300	300	300
3. Equipment supplies required (excluding parts)	$184,916	$192,500	$210,000	$210,000
4. Number of new equipment purchases	7	4	5	5
5. Shop expenses, tools, materials and supplies	$226,090	$193,000	$207,000	$207,000
6. Building and grounds expense	$54,899	$30,000	$30,000	$30,000
PRODUCTIVITY				
1. Cost per unit repaired (including parts and outside service)	$220.32	$181.11	$214.44	$214.44
2. Cost per unit for servicing	$142.98	$160.00	$166.67	$166.67
3. Cost per unit for equipment supplies	$2,759.94	$2,873.13	$3,134.33	$3,134.33
4. Cost per unit for new equipment	$43,828	$87,500	$46,400	$46,400
5. Cost of tools, materials, supplies and shop operation/unit	$3,374.47	$2,880.60	$3,089.55	$3,089.55
6. Cost for buildings and grounds	$54,889	$30,000	$30,000	$30,000
EFFECTIVENESS				
1. Percent of change in cost per unit repaired	+9.40%	-17.7%	+18.2%	+18.2%
2. Percent change in cost per unit serviced	-4.00%	+11.8%	+4.3%	+4.3%
3. Percent change in cost per unit for equipment supplies	+19.10%	+4.0%	+9.0%	+9.0%
4. Percent change in cost per unit for new equipment	-31.50%	+99.7%	-46.9%	-46.9%
5. Percent change in cost per unit tools/materials/supplies/shop cost	+17.70%	-14.6%	+7.2%	+7.2%
6. Percent change in cost for buildings and grounds	+206%	-45.3%	0.00%	0.00%

ANALYSIS:

Total appropriations for the program (excluding equipment) are recommended to increase $91,500 or 9.1%. This increase is due to a $92,500 increase in equipment operations. A $10,000 or 9.1% increase in diesel fuel costs, an increase in parts of $20,000 or 33.3%, and a $28,000 or 127.3% increase in radios caused this increase. Tools/Material/Supplies expenses are recommended to decrease $1,000 or 1.7%. Appropriations for buildings and grounds (D.6) are recommended to remain at the FY02 level of $30,000.

In FY94 the department established an equipment reserve fund for the replacement of equipment. Each year the department would allocate $350,000 to the fund and if expenditures were less than the allocated $350,000 the fund balance would increase and accordingly if expenditures were greater than $350,000 the fund balance would decrease at the end of the year. For FY03 equipment purchases (D.4) are recommended for $232,000, which is a $118,000 decrease over last fiscal year. Since the equipment fleet is in good shape it was decided to make cuts in new equipment purchases for one year.

Pieces of heavy/medium equipment (D.1) are recommended to remain at 26. The scheduled purchases for FY03 include: two tandem dump trucks, one 1/2 ton pickup truck, one survey van, one service truck, and miscellaneous smaller pieces of equipment. Total appropriations for the program including equipment are recommended to decrease $26,500 or 2.6% over FY02.

Equipment supplies (W.3) is recommended to increase due to the increase in diesel fuel prices. Cost per unit repaired (P.1) continues to rise as parts prices continue to increase. The number of units worked on has remained constant. Productivity items P.1, P.2, P.3, P.5 are recommended to increase due to the additional costs stated above. Program objective amounts have been adjusted slightly to reflect price increases. Adjustments in effectiveness percentages (E.1-E.6) reflect increases in parts costs, labor and health benefit increases and fuel price increases.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: General Roadway Expenditures (27C)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	-	1.00	1.00	1.00	1.00
162-B Shop Control Clerk	1.00	-	-	-	-
Z Eldridge Garage Caretaker	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	**4.30**	**4.30**	**4.30**	**4.30**	**4.30**
APPROPRIATION SUMMARY:					
New Equipment	$306,796	$350,000	$350,000	$232,000	$232,000
Equipment Operation	627,970	572,500	572,500	665,000	665,000
Tools/Materials/Supplies	55,751	58,000	58,000	57,000	57,000
Property/Assessment	54,899	30,000	30,000	30,000	30,000
TOTAL APPROPRIATIONS	**$1,045,416**	**$1,010,500**	**$1,010,500**	**$984,000**	**$984,000**

SERVICE AREA: Capital Projects | **PROGRAM: Road Construction (27D)**
ACTIVITY: Roadway Construction | **ORGANIZATION: Secondary Roads**

PROGRAM MISSION: To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.

PROGRAM OBJECTIVES:

To control actual cost for contract bridge const. To below $70/sq. ft.
To control cost for resurfacing to below $45/ lin. Ft.
To control actual cost of construction not to exceed budget by 10%.
To complete 100% of annual program.

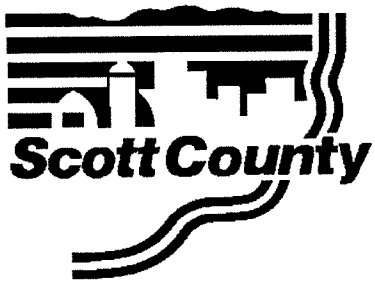
PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Roads/bridges/culverts below standards (based/needs study in $	$30,908,000	$30,908,000	$30,908,000	$30,908,000
2. Number of bridges with sufficiency ratings below 50 (requiring repl)	4	4	3	3
3. # of bridges with sufficiency ratings 50-75 (requiring rehab/repl)	22	22	21	21
4. $ value of projects requiring construction in County 5-Year Plan	$8,220,000	$9,664,000	$9,664,000	$9,664,000
5. # of miles paved roads requiring reconstruction in 5-Year Plan	N/A	31	40	40
WORKLOAD				
1. Cost to surface Macadam roads.	$646,718	$0	$175,000	$175,000
2. Cost/bridges proposed for construction (contract)	$122,955	$0	$500,000	$500,000
3. Cost of misc/culvert/bridge construction (day labor)	$49,942	$50,000	$0	$0
4. Cost of road resurfacing (local)	N/A	$1,060,924	$460,000	$460,000
5. Cost of roads proposed for resurfacing - FM & STP	$970,400	$828,795	$650,000	$650,000
6. # of miles proposed for resurfacing- (local/ FM-STP)	-	14	5	5
PRODUCTIVITY				
1. Cost/mile of edge drain	$30,080.00	$0.00	$0.00	$0.00
2. Cost/sq foot of bridge construction (contract)	$54.65	$0.00	$59.52	$59.52
3. Cost/sq ft of culvert/bridge construction (day labor)	$35.67	$35.71	$0.00	$0.00
4. Cost/lineal ft road resurfacing (local)	N/A	$27.92	$44.19	$44.19
5. Cost/lineal ft resurface/repair FM-STP	$43.75	$27.08	$44.19	$44.19
EFFECTIVENESS				
1. Actual cost as percent of budget cost (excluding FM)	86.3%	101%	100%	100%
2. Percent of construction projects completed	100%	100%	100%	100%
3. % of roads/bridges/culverts constructed vs those below standard	5.60%	6.20%	5.70%	5.70%
4. % of bridges replaced/rehabilitated vs those below standard	7.60%	3.80%	8.30%	8.30%
5. Dollar value of construction as percent of 5 year plan	21.70%	22.20%	18.40%	18.40%
6. % of roads resurfaced vs those in 5-Year program	12.90%	45.00%	12.50%	12.50%

ANALYSIS:

Total appropriations for the program are recommended to increase $35,000 or 3.2% over last fiscal year. The cost of Roads/Bridges/Culverts below standard (D.1) reflects the1998 IDOT needs study report. The remaining demand indicators are recommended to stay approximately at FY01 levels.

Cost for local construction (W.1 - W.4) is recommended to increase $25,000 over last year, with $240,000 being reimbursed for a Federal Bridge project. Also, Macadam asphalt surfacing is now shown under construction according to new Iowa Code. In the past this was shown under maintenance (465). Cost/lineal ft resurfacing and repair (P.4, P.5) is recommended to increase $16.27 due to increased thickness needed on concrete roads this year as opposed to over asphalt last year. All effectiveness items (E.1-E.6) are recommended to remain about the same as previous years, except for % of roads resurfaced vs those in 5 yr. program (E.6) which is much lower than last year due increased construction last year.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Roadway Construction (27D)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
APPROPRIATION SUMMARY:					
Construction	$819,625	$1,100,000	$1,100,000	$1,135,000	$1,135,000
TOTAL APPROPRIATIONS	**$819,625**	**$1,100,000**	**$1,100,000**	**$1,135,000**	**$1,135,000**


Scott County

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SERVICE AREA: State & Local Government Service | **PROGRAM: Auditor Administration (13A)**
ACTIVITY: Representation Services | **ORGANIZATION: Auditor**

PROGRAM MISSION: To provide the best possible management of statutory County Auditor responsibilities and to insure that the responsibilities are carried out in the best interests of the citizens of Scott County by establishing policies and goals for office operation.

PROGRAM OBJECTIVES:

1. To keep administration costs at or below 13.8% of total budget.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	15.4	15.4	15.4	15.4
2. Departmental budget	$1,068,534	$1,056,685	$1,070,392	$1,070,392
WORKLOAD				
1. Percent of time spent on personnel administration	25%	25%	25%	25%
2. Percent of time spent on fiscal management	25%	25%	25%	25%
3. Percent of time spent on liaison activity and coordination	25%	25%	25%	25%
4. Percent of time spent on miscellaneous activity	25%	25%	25%	25%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	12%	13%	13%	13%
2. Administration personnel as a percent of departmental personnel	13%	13%	13%	13%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	67%	80%	80%	80%

ANALYSIS:

Total FY03 appropriations for the total department are recommended to increase 2.6% over current budgeted levels. Non-salary costs are recommended to decrease 1.9% from current budgeted levels for the total department. Revenues are recommended to decrease 46.3% from current budgeted amounts for the total department.

For this program, non-salary costs are recommended to remain unchanged from current budgeted amounts.

Organizational change requests for the department include requests for Hay point ratings and job evaluations on three political appointee positions. These positions are as follows: 1.) Auditor's First Deputy to be classified as Office Manager; 2.) Auditor's Second Deputy – Tax to be classified as Platroom & Taxation Manager, and; 3.) Auditor's Second Deputy – Elections to be classified as Elections Manager. These requested actions are similar to changes made previously in the Treasurer's office and the Recorder's office. An upgrade was also requested for the Platroom Specialist position. Additionally, a job evaluation has been requested for the Payroll Specialist position. This evaluation has been delayed until later in the budget process pending the implementation of the County's new time-keeping and payroll systems.

The primary reasons for the total departmental revenue changes from current budget levels are found in the analysis for the Auditor's election program. The Administration program is not credited with revenues.

The PPB Indicators for this program are similar to previous years and require no further analysis

Budget issues identified for further Board review during the budget process include the organizational change requests above.

This departmental budget supports the County's Target Issues and Management Agenda by being an integral part of the computer software upgrade, including the implementation of new systems for time-keeping, payroll, accounts payable, general ledger, and tax processing.

The Auditor's office requested an organizational change review for the First Deputy, Deputy Auditor – Elections, Deputy Auditor – Tax, Payroll Specialists and the Tax Aide positions.

The First Deputy position was reviewed by the incumbent and staff and a corresponding hay point change is recommended subject to Board approval.

The Deputy Auditor – Elections and Tax and the Tax Aide positions were reviewed, but did not result in a hay point change.

The Payroll Specialists position will be reviewed when the impact of the new payroll system is better understood.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Auditor Administration (13A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Auditor	1.00	1.00	1.00	1.00	1.00
Y First Deputy	1.00	1.00	1.00	-	-
556- Operations Manager	-	-	-	1.00	1.00
TOTAL POSITIONS	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
APPROPRIATION SUMMARY:					
Personal Services	$126,832	$132,269	$131,603	$136,803	$136,803
Expenses	742	855	855	855	855
Supplies	34	400	400	400	400
TOTAL APPROPRIATIONS	**$127,608**	**$133,524**	**$132,858**	**$138,058**	**$138,058**

SERVICE AREA: State & Local Government Service	PROGRAM: Elections (13B)
ACTIVITY: Representation Services	ORGANIZATION: Auditor

PROGRAM MISSION: To provide efficient and accurate election and voter registration services for the citizens of Scott County by developing and maintaining complete voter registration tasks.

PROGRAM OBJECTIVES:

1. To conduct error free elections.
2. To process 12,000 absentee applications.
3. To process 30,000 voter registration changes.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Registered voters	107,073	111,000	110,000	110,000
2. Registered voter changes requested	29,112	50,000	30,000	30,000
3. Elections	14	24	2	2
4. Polling places to be maintained	75	75	75	75
5. Absentee voter applications requested	22,298	8,000	12,000	12,000
WORKLOAD				
1. Elections conducted: Scheduled	6	24	2	2
2. Elections conducted: Special Election	8	1	-	-
3. Registered voter changes processed	29,112	50,000	30,000	30,000
4. Polling places arranged and administered	75	75	75	75
5. Poll worker personnel arranged and trained	957	800	500	500
6. Absentee voter applications processed	22,298	8,000	12,000	12,000
PRODUCTIVITY				
1. Average cost per scheduled election conducted (57%)	$46,725	$10,552	$120,177	$120,177
2. Average cost per special election conducted (15%)	9,222	$66,647	N/A	N/A
3. Cost per registered voter change processed (28%)	$4.73	$2.44	$3.94	$3.94
EFFECTIVENESS				
1. Number of elections requiring a recount	-	-	-	-

ANALYSIS:

For the Auditors' election program, non-salary costs are recommended to decrease 3.0% from current budgeted amounts.

Revenues for this program are recommended to decline by 64.0% from current budgeted amounts.

The primary reason for the revenue reduction from current budgeted levels is a reduction in the number of reimbursable elections to be conducted during the year.

The primary reasons for appropriation changes from current budget levels are the same as for the revenue reduction. Fewer elections result in lower costs for such items as pollworkers salaries, public notices, and commercial services. These three line items are recommended to decline by a combined $40,000. Offsetting this drop in expenses somewhat is a recommended $15,000 increase in the funding for the maintenance of equipment. This increase is due entirely to the maintenance contract for the new voter registration system.

Several PPB Indicators are highlighted as follows: The number of elections (D.3) shows the dramatic drop from FY01 in the number of elections to be conducted. The number of special elections to be conducted (W.2) is generally budgeted at zero. Since the number of special elections is an unknown, and the costs of these elections are reimbursable, the net effect of adding them to the budget is zero. Therefore it has been the practice of the Board to amend the budget to allow for these costs after they have been identified and incurred. Productive indicator (P.2) is also affected by this situation. Since no special elections are budgeted it is impossible to assign an average cost.

The budget issue identified for further Board review during the budget process is the Hay point evaluation of the Deputy Auditor – Tax position.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Elections (13B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Y Deputy Auditor-Elections	1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk III	-	-	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	-	-	-
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	**4.00**	**4.00**	**4.00**	**4.00**	**4.00**
REVENUE SUMMARY:					
Intergovernmental	$47,581	$129,424	$129,424	$46,000	$46,000
Fees and Charges	2,597	4,000	2,000	2,000	2,000
TOTAL REVENUES	**$50,178**	**$133,424**	**$131,424**	**$48,000**	**$48,000**
APPROPRIATION SUMMARY:					
Personal Services	$286,713	$269,553	$278,515	$260,775	$260,775
Expenses	196,918	153,300	153,300	148,400	148,400
Supplies	8,208	12,600	12,500	12,500	12,500
TOTAL APPROPRIATIONS	**$491,839**	**$435,453**	**$444,315**	**$421,675**	**$421,675**

SERVICE AREA: State & Local Government Service | **PROGRAM: Recorder Administration (26A)**
ACTIVITY: State Administrative Services | **ORGANIZATION: Recorder**

PROGRAM MISSION: To serve the citizens of Scott County by working with the Department of Public Heath, the Department of Revenue and the Department of Natural Resources in establishing policies and directing personnel working in Vital Records, Conservation, and Public Records.

PROGRAM OBJECTIVES:
1. To maintain departmental FTE at 13.
2. To maintain workload percent as budgeted below.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	14	13	13	13
2. Departmental budget	$544,551	$584,581	$619,217	$619,217
3. Organizations requiring liaison and coordination	21	21	21	21
WORKLOAD				
1. Percent of time spent on personnel administration	35%	35%	35%	35%
2. Percent of time spent on fiscal management	27%	27%	27%	27%
3. Percent of time spent on liaison, coordination and citizens request	38%	38%	38%	38%
PRODUCTIVITY				
1. Administration personnel as a percent of departmental personnel	10.70%	10.70%	10.70%	10.70%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	100%	100%	100%	100%

ANALYSIS:

Total FY03 appropriations for the total department are recommended to remain stable with a slight increase of 5.9% over current budgeted levels. Non-salary costs are recommended to remain stable for the total department.

Revenues are recommended to increase 13.6% over current budget. This increase is primarily shown as an increase in recording of instruments ($109,300) and documentary stamps ($11,500) due to increase in real estate activity. There are more mortgages being recorded due to the lower interest rates. Also, the value of property being transferred is higher resulting in more revenue taxes being collected.

All other indicators are in line with budget.

The First Deputy position was reviewed by the incumbent and staff and a corresponding hay point change is recommended subject to Board approval.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Recorder Administration (26A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Recorder	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	-	-	-	0.50	0.50
496-A Operations Manager	0.50	0.50	0.50	-	-
TOTAL POSITIONS	**1.50**	**1.50**	**1.50**	**1.50**	**1.50**
REVENUE SUMMARY:					
Use of Money and Property	$0	$5,000	$5,000	$1,500	$1,500
Miscellaneous	19	-	-	-	-
TOTAL REVENUES	**$19**	**$5,000**	**$5,000**	**$1,500**	**$1,500**
APPROPRIATION SUMMARY:					
Personal Services	$111,226	$111,121	$111,417	$116,951	$116,951
Expenses	2,078	3,170	3,170	3,170	3,170
Supplies	887	-	-	-	-
TOTAL APPROPRIATIONS	**$114,191**	**$114,291**	**$114,587**	**$120,121**	**$120,121**

SERVICE AREA: State & Local Government Service | **PROGRAM: Public Records (26B)**
ACTIVITY: State Administrative Services | **ORGANIZATION: Recorder**

PROGRAM MISSION: To serve the citizens of Scott County by maintaining official records of documents effecting title to real estate and other important documents, issuing various types of conservation license and recreational vehicle registrations and titles.

PROGRAM OBJECTIVES:

1. To process 47,000 real estate transactions.
2. To complete 4,700 transfer tax transactions.
3. To process 2,800 conservation licenses.
4. To process 13,000 recreational vehicle registrations, titles and liens.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Real estate and UCC transactions requested	39,699	45,000	47,000	47,000
2. Transfer tax requests	4,265	4,500	4,700	4,700
3. Conservation license requests	4,255	4,000	2,800	2,800
4. Recreational vehicle registrations, titles and liens processed	13,264	5,000	13,000	13,000
WORKLOAD				
1. Total amount of real estate revenue collected	$811,001	$710,550	$819,500	$819,500
2. Total amount of real estate transfer tax revenue collected	$921,684	$900,000	$950,000	$950,000
3. Total of conservation license fees collected	$62,698	$44,000	$30,800	$30,800
4. Total amount of recreational vehicle registrations, titles and liens fees	$184,245	$90,000	$180,000	$180,000
PRODUCTIVITY				
1. Cost per real estate transactions processed	N/A	$6.01	$6.45	$6.45
2. Cost per real estate transfer tax transaction processed	N/A	$0.61	$0.62	$0.62
3. Cost per conservation license processed	N/A	$4.32	$6.55	$6.55
4. Cost per recreational vehicle registrations, titles and liens processed	N/A	$7.95	$3.24	$3.24
EFFECTIVENESS				
1. Real estate and UCC revenue retained by county	$772,578	$710,550	$819,500	$819,500
2. Real estate transfer tax revenue retained by the county	$158,990	$148,500	$160,000	$160,000
3. Conservation license revenue retained by county	$2,388	$2,000	$1,170	$1,170
4. Recreational vehicle, title and lien revenue retained by county	$23,098	$8,850	$18,100	$18,100

ANALYSIS:

For this program, non-salary costs are recommended to remain stable with .3% increase over current budgeted amounts and revenues are recommended to increase 15.5%.

PPB indicators for real estate and transfer tax requests are expected to increase due to the increase in real estate activity. Conservation licenses will continue to decline. This is due to more vendors selling license. Revenue for recreational vehicles has increased due to this fiscal year being a renewal year.

The First Deputy position was reviewed by the incumbent and staff and a corresponding hay point change is recommended subject to Board approval.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Public Records (26B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	-	-	-	0.50	0.50
496-A Operations Manager	0.50	0.50	0.50	-	-
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
191-C Conservation Specialist	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	5.50	4.50	4.50	4.50	4.50
TOTAL POSITIONS	**9.00**	**8.00**	**8.00**	**8.00**	**8.00**
REVENUE SUMMARY:					
Fees and Charges	$972,385	$883,700	$883,700	$1,015,070	$1,015,070
Miscellaneous	2,446	2,000	2,000	2,000	2,000
TOTAL REVENUES	**$974,831**	**$885,700**	**$885,700**	**$1,017,070**	**$1,017,070**
APPROPRIATION SUMMARY:					
Personal Services	$302,789	$331,361	$330,911	$352,469	$352,469
Expenses	1,626	3,000	3,000	3,042	3,042
Supplies	12,082	11,175	11,175	11,175	11,175
TOTAL APPROPRIATIONS	**$316,497**	**$345,536**	**$345,086**	**$366,686**	**$366,686**

SERVICE AREA: State & Local Government Service | **PROGRAM: Vital Records (26D)**
ACTIVITY: State Administrative Services | **ORGANIZATION: Recorder**

PROGRAM MISSION: To maintain official records of birth, death and marriage certificates registration by providing requested documents in a timely manner, take applications of marriage and issue the proper documents within the legal time frame of 3 days.

PROGRAM OBJECTIVES:

1. To process 14, 100 certified copies of vital records.
2. To process 1,400 marriage applications
3. To process 300 passports

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Vital records(birth, death, marriage) certified copies requested	15,419	14,000	14,100	14,100
2. Marriage applications processed	1,310	1,350	1,400	1,400
3. Vital records registration (birth and death)	4,864	5,000	5,100	5,100
4. Passport applications processed	280	250	300	300
WORKLOAD				
1. Total amount of vital records certified copies revenue collected	$150,900	$140,000	141,000	141,000
2. Total amount of marriage application revenue collected	$41,610	$47,250	49,000	49,000
3. Total amount of vital records (birth, death) revenue collected	N/A	N/A	N/A	N/A
4. Total amount of Passport application revenue collected	$4,200	$3,750	4,500	4,500
PRODUCTIVITY				
1. Cost per vital records certified copy processed	$5.10	$6.20	$6.46	$6.46
2. Cost per marriage application processed	$8.69	$9.31	$9.43	$9.43
3. Cost per vital records (birth, death) registered	$4.68	$5.03	$5.18	$5.18
4. Cost per Passport application processed	$4.07	$5.03	$4.40	$4.40
EFFECTIVENESS				
1. Vital Records revenue retained by county	$60,360	$56,000	$56,400	$56,400
2. Marriage application revenue retained by county	$2,604	5,400	5,600	5,600
3. Passport application revenue retained by county	$1,530	$3,750	$4,500	$4,500

ANALYSIS:

For this program, non-salary costs are recommended to remain stable with no increase. Revenue is recommended to increase 3% or $1950. This is due to a 2% increase in vital record fees and a 20% increase in the number of passport applications processed in this department.

PPB indicators are in line with the current budget with only slight increases in vital records and marriage application revenue. The State of Iowa now allows the Recorder's office to retain $4.00 of the marriage application fee. This is not an increase in revenue since prior to the law change this department would normally issue a certified copy and retain the $4.00. This change has been made to indicate revenue directly attributed to the application process.

All PPB indicators are in line with the current budget with only slight changes.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Vital Records (26D)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	2.50	2.50	2.50	2.50	2.50
TOTAL POSITIONS	**3.50**	**3.50**	**3.50**	**3.50**	**3.50**
REVENUE SUMMARY:					
Fees and Charges	$65,499	$64,550	$64,550	$66,500	$66,500
TOTAL REVENUES	**$65,499**	**$64,550**	**$64,550**	**$64,550**	**$66,500**
APPROPRIATION SUMMARY:					
Personal Services	$110,656	$121,354	$121,018	$128,660	$128,660
Expenses	1,600	1,000	1,000	1,000	1,000
Supplies	1,608	2,400	2,400	2,400	2,400
TOTAL APPROPRIATIONS	**$113,864**	**$124,754**	**$124,418**	**$132,060**	**$132,060**

SERVICE AREA: State & Local Government Service | **PROGRAM: Motor Vehicle Registration-Courthouse (30C)**
ACTIVITY: State Administrative Services | **ORGANIZATION: Treasurer**

PROGRAM MISSION: To provide professional motor vehicle service for all citizens through versatile, courteous and efficient customer service skills.

PROGRAM OBJECTIVES:

1. To retain at least $960,000 of motor vehicle revenue.
2. To process at least 60% of all motor vehicle plate fees at the Courthouse.
3. To process at least 85% of all motor vehicle title & security interest fees at the Courthouse.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of motor vehicle renewal notices issued	105,227	105,000	106,000	106,000
2. Number of title and security interest transactions	78,358	77,000	77,000	77,000
3. Number of duplicates and additional fees requested	7,589	6,350	7,500	7,500
4. Number of junking certificates & misc transactions requested	20,066	21,500	21,000	21,000
5. Total dollar motor vehicle plate fees received-Courthouse	$10,243,898	$10,000,000	$10,500,000	$10,500,000
6. Total $ motor vehicle title & security int fees received-Courthouse	$13,514,999	$14,400,000	$14,000,000	$14,000,000
WORKLOAD				
1. Number of vehicle renewals processed	157,864	157,000	158,000	158,000
2. Number of title & security interest transactions processed	78,358	77,000	77,000	77,000
3. Number of duplicates and additional fees issued	7,589	6,300	7,500	7,500
4. Number junking certificates & misc transactions processed	20,066	21,000	21,000	21,000
5. Total dollar motor vehicle plate fees processed-Courthouse	$10,243,898	$10,000,000	$10,500,000	$10,500,000
6. Total $ motor vehicle title & security int fees processed-Courthouse	$13,514,999	$14,400,000	$14,000,000	$14,000,000
PRODUCTIVITY				
1. Cost per renewals processed (25%)	$0.581	$0.615	$0.644	$0.644
2. Cost per title & security interest transaction (50%)	$2.34	$2.51	$2.64	$2.64
3. Cost per duplicate and/or additional fee (15%)	$7.25	$9.20	$8.14	$8.14
4. Cost per junking certificate & misc transactions (10%)	$1.83	$1.84	$1.94	$1.94
5. Total $ motor vehicle plate fees processed/window/clerk/day	$6,652	$6,250	$6,563	$6,563
6. Total $ motor vehicle title & security Int fees proc/window/clerk/day	$8,776	$9,000	$8,750	$8,750
EFFECTIVENESS				
1. Total dollar motor vehicle revenue retained by County	$940,811	$937,000	$967,000	$967,000
2. Percent of total motor vehicle plate fees processed at Courthouse	64.23%	64.00%	64.00%	64.00%
3. Percent of total motor vehicle title & security int fees proc-Courthouse	87.93%	87.00%	87.00%	87.00%

ANALYSIS:

Total FY03 appropriations for this program are recommended to increase 5.3% over current budgeted levels. Non-salary costs are recommended to increase 0.8% over current budgeted levels for the total department. Revenues are recommended to increase 3.2% or $30,000 over current budgeted amounts for the total department.

The primary reason for the revenue change from the current budget level is an increase in the retention of vehicle registration fees.

The only reason for the increase in non-salary appropriations for this program is a $200 rise in the cost of renting the post office box used for motor vehicle registration renewals.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Motor Vehicle Courthouse (30C)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	-	-	-	0.30	0.30
496-A Operations Manager	0.30	0.30	0.30	-	-
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	8.30	8.30	8.30	8.30	8.30
TOTAL POSITIONS	**9.60**	**9.60**	**9.60**	**9.60**	**9.60**
REVENUE SUMMARY:					
Fees and Charges	$945,693	$940,750	$940,750	$970,750	$970,750
TOTAL REVENUES	**$945,693**	**$940,750**	**$940,750**	**$970,750**	**$970,750**
APPROPRIATION SUMMARY					
Personal Services	$343,236	$362,424	$361,834	$382,665	$382,665
Expenses	2,207	4,460	4,610	4,660	4,660
Supplies	21,122	19,900	19,900	19,900	19,900
TOTAL APPROPRIATIONS	**$366,565**	**$386,784**	**$386,344**	**$407,225**	**$407,225**

SERVICE AREA: State Local Government Service | **PROGRAM: County General Store (30D)**
ACTIVITY: State Administrative Services | **ORGANIZATION: Treasurer**

PROGRAM MISSION: To professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills.

PROGRAM OBJECTIVES:

1. To process at least 6% of all property tax payments.
2. To process at least 35% of all motor vehicle plate fees.
3. To process at least 12% of all motor vehicle title & security interest fees.

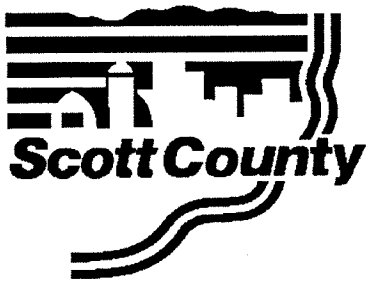
PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Total dollar property taxes received	$9,465,861	$8,984,850	$9,447,525	$9,447,525
2. Total dollar motor vehicle plate fees received	$5,705,352	$5,500,000	$5,800,000	$5,800,000
3. Total dollar motor vehicle title & security interest fees received	$1,854,539	$2,150,000	$2,150,000	$2,150,000
4. Number of hunting & fishing licenses requested	693	700	N/A	N/A
5. Number of voter registration applications requested	202	200	200	200
WORKLOAD				
1. Total dollar property taxes processed	$9,465,861	$8,984,850	$9,447,525	$9,447,525
2. Total dollar motor vehicle plate fees processed	$5,705,352	$5,500,000	$5,800,000	$5,800,000
3. Total dollar motor vehicle title & security interest fees processed	$1,854,539	$2,150,000	$2,150,000	$2,150,000
4. Number hunitng & fishing licenses issued for Recorder	693	700	N/A	N/A
5. Number of voter registration applications processed for Auditor	202	200	200	200
PRODUCTIVITY				
1. Total dollar property taxes processed/window clerk/day	$8,084	$7,813	$8,075	$8,075
2. Total dollar motor vehicle plate fees processed/window/clerk/day	$4,872	$4,783	$4,957	$4,957
3. Total $ motor vehicle title & security int fees proc/window/clerk/day	$1,584	$1,870	$1,838	$1,838
EFFECTIVENESS				
1. Percent total property tax processed-General Store	6.08%	6.00%	6.00%	6.00%
2. Percent total motor vehicle plate fees processed-General Store	35.77%	36.00%	36.00%	36.00%
3. Percent total motor vehicle title & security int fees proc-General Store	12.07%	13.00%	13.00%	13.00%

ANALYSIS:

Total FY03 appropriations for this program are recommended to decrease 20.6% from current budgeted levels. Non-salary costs are recommended to decrease 88.0% from current budgeted levels. There are no revenues credited to this program.

The primary reasons for appropriation changes from current budget levels are due to the change in location of the General Store. The Treasurer has entered into an agreement with the State of Iowa to locate the County's General Store in the same location that houses the State's drivers licensing services. This move has saved the County nearly $31,000 in annual rent expenses. Additionally, telephone costs for the General Store, formerly charged to this program, will now be absorbed by the new Information Technology department.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: County General Store (30D)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	-	-	-	0.10	0.10
496-A Operations Manager	0.10	0.10	0.10	-	-
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	**5.10**	**5.10**	**5.10**	**5.10**	**5.10**
REVENUE SUMMARY:					
Miscellaneous	$20	$0	$0	$0	$0
TOTAL REVENUES	**$20**	**$0**	**$0**	**$0**	**$0**
APPROPRIATION SUMMARY:					
Personal Services	$211,805	$252,247	$219,522	$227,952	$227,952
Expenses	38,786	38,147	29,056	2,215	2,215
Supplies	2,046	2,675	2,675	2,675	2,675
TOTAL APPROPRIATIONS	**$252,637**	**$293,069**	**$251,253**	**$232,842**	**$232,842**


Scott County

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SERVICE AREA: Interprogram Services | **PROGRAM: General Administration (11A)**
ACTIVITY: Policy & Administration | **ORGANIZATION: Administration**

PROGRAM MISSION: To enhance county services for citizens and county departments by providing effective management and coordination of resources

PROGRAM OBJECTIVES:

1. To maintain status quo relative to management personnel as a percent of total personnel
2. To schedule 325 meetings with individual department heads.
3. To schedule 115 meetings with individual Board members.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	419.02	416.27	416.00	415.90
2. Units directly supervised	9	9	9	9
3. Dollar value of operating budget	$42,492,498	$45,422,385	$47,624,175	$47,375,872
4. Dollar value of Capital Improvement Plan (CIP)	$4,128,588	$9,440,348	$9,530,404	$9,530,404
5. Jurisdiction population	158,668	158,668	158,668	158,668
WORKLOAD				
1. Board of Supervisors meetings held	99	100	100	100
2. Schedule meetings with individual Board members	121	115	115	115
3. Agenda items forwarded to Board of Supervisors	645	575	575	575
4. Scheduled meetings with individual department heads	259	325	325	325
5. Other scheduled meetings held	514	625	625	625
PRODUCTIVITY				
1. Management cost as a percent of County budget	0.42%	0.47%	0.55%	0.52%
2. Management personnel as a percent of total personnel	0.64%	0.89%	0.89%	0.89%
EFFECTIVENESS				
1. Percent of program performance budget objectives accomplished	66%	100%	100%	100%
2. Percent of target issue action steps completed	95%	95%	95%	95%
3. Percentage of departments represented at dept head meetings	80%	80%	80%	80%

ANALYSIS:

Total FY03 appropriations for the total department is recommended to increase 33.5% over current budgeted levels. Non-salary costs are recommended to increase 15% over current budgeted levels for the total department due to the recent reorganization that moved a budget coordinator position to this cost center.

The primary reasons for appropriation changes from current budget levels are reflected in the supplies line item because of the changes in Administration to assume budget coordination and preparation expenses.

PPB Indicators are expected to remain at the same level.

While the overall budget reflects a status quo on County programs and continued progress on the County's Space Utilization Master Plan project, the levy has been required to increase more than inflation due to the recent voter approved River Renaissance Vision Iowa Bond levy, drastically reduced interest income as a result of the lowest interest rates in recent history, and increases in health insurance premiums.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: General Administration (11A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
A County Administrator	1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator	-	-	-	0.50	0.50
634-A Assistant County Administrator	0.50	0.50	0.50	-	-
363-A Budget Coordinator	-	-	1.00	1.00	1.00
298-A Administrative Assistant	0.60	0.60	0.60	0.60	0.60
Z Administrative Intern	0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS	**2.70**	**2.70**	**3.70**	**3.70**	**3.70**
REVENUE SUMMARY:					
Miscellaneous	$148	$0	$0	$0	$0
TOTAL REVENUES	**$148**	**$0**	**$0**	**$0**	**$0**
APPROPRIATION SUMMARY:					
Personal Services	$190,519	$212,770	$250,219	$286,663	$286,663
Expenses	6,918	12,950	8,700	12,975	12,975
Supplies	788	1,350	850	3,500	3,500
TOTAL APPROPRIATIONS	**$198,225**	**$227,070**	**$259,769**	**$303,138**	**$303,138**

SERVICE AREA: Interprogram Service | **PROGRAM: Business/Finance (13D)**
ACTIVITY: Policy & Administration | **ORGANIZATION: Auditor**

PROGRAM MISSION: To provide accurate and efficient implementation of the County's financial accounting system, including the timely and appropriate bi-weekly processing of the payroll and accounts payable functions by using County financial policies and generally accepted accounting principles

PROGRAM OBJECTIVES:

1. To keep cost per invoice processed below $3.75.
2. To keep cost per time card processed below $2.25.
3. To keep cost per account center maintained below $9.25.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Invoices submitted	26,776	27,000	25,000	25,000
2. Employees on payroll	630	625	625	625
3. Official Board meetings requiring minutes	69	60	60	60
4. Accounting account/centers to be maintained	8,140	8,600	8,750	8,750
5. Poll workers	457	450	450	450
WORKLOAD				
1. Invoices processed	26,776	27,000	25,000	25,000
2. Time cards processed	35,121	38,000	37,000	37,000
3. Board meetings minutes recorded	69	60	60	60
4. Account/centers maintained	8,140	8,600	8,750	8,750
PRODUCTIVITY				
1. Cost per invoice processed (35%)	$3.20	$3.37	$3.78	$3.78
2. Cost per time card processed (30%)	$2.09	$2.06	$2.19	$2.19
3. Cost per Board meeting minutes recorded (5%)	$177.40	$216.93	$224.92	$224.92
4. Cost per account/center maintained (30%)	$9.02	$9.08	$9.25	$9.25
EFFECTIVENESS				
1. Claims lost or misplaced	-	-	-	-

ANALYSIS:

For the Business/Finance program, non-salary costs are recommended to decrease 2.0% from current budgeted amounts. Revenues for this program are minimal and remain budgeted at current levels.

The sole reason for appropriation reduction from current budget levels is a recommended reduction in supply purchases.

The PPB Indicators are consistent with past performance and are recommended as presented.

This program supports the County's Target Issues and Management Agenda by being an integral part of the computer software upgrade, including the implementation of new systems for time-keeping, payroll, accounts payable, general ledger, and tax processing.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Business/Finance (13D)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
611-A Accounting Supervisor	0.70	0.70	0.70	0.70	0.70
252-A Payroll Specialist	1.50	1.50	1.50	1.50	1.50
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS	**4.60**	**4.60**	**4.60**	**4.60**	**4.60**
REVENUE SUMMARY:					
Fees and Charges	$500	$500	$500	$500	$500
TOTAL REVENUES	**$500**	**$500**	**$500**	**$500**	**$500**
APPROPRIATION SUMMARY:					
Personal Services	$236,142	$238,392	$247,537	$257,377	$257,377
Equipment	968	2,000	2,000	2,000	2,000
Expenses	2,563	2,925	2,925	2,925	2,925
Supplies	5,145	7,850	7,850	7,600	7,600
TOTAL APPROPRIATIONS	**$244,818**	**$251,167**	**$260,312**	**$269,902**	**$269,902**

SERVICE AREA: Interprogram Services | **PROGRAM: Taxation (13E)**
ACTIVITY: Policy & Administration | **ORGANIZATION: Auditor**

PROGRAM MISSION: To provide efficient and accurate taxation services to the citizens of Scott County, as well as to other County departments, by developing and maintaining complete tax records and systems

PROGRAM OBJECTIVES:

1. To keep cost per parcel taxed below $1.90
2. To keep cost per tax credit processed below $1.20.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Parcels to be taxed	68,570	68,000	68,750	68,750
2. Real estate transactions requested	7,659	8,200	8,000	8,000
3. Tax credits requested	62,002	60,500	62,250	62,250
4. Control licenses requested	31	35	35	35
5. Local budgets to be certified	49	49	49	49
WORKLOAD				
1. Parcels taxed	68,602	68,000	68,750	68,750
2. Real estate transactions processed	7,659	8,200	8,000	8,000
3. Tax credits processed	62,002	60,500	62,250	62,250
4. Control licenses processed	31	35	35	35
5. Local budgets certified	49	49	49	49
PRODUCTIVITY				
1. Cost per parcels taxed (54%)	$1.61	$1.74	$1.89	$1.89
2. Cost per real estate transaction processed (15%)	$4.00	$4.01	$4.51	$4.51
3. Cost per tax credit processed (30%)	$0.99	$1.09	$1.16	$1.16
4. Cost per control license processed (1%)	$65.89	$62.63	$68.79	$68.79
EFFECTIVENESS				
1. Dollar amount of licenses, permits and fees	$42,185	$45,000	$45,000	$45,000

ANALYSIS:

For the Auditor's Taxation program, non-salary costs are recommended to increase 19% or $1,600 over current budgeted amounts.

Partially offsetting the rise in non-salary expenses is a recommended 2.0% or $975 increase to revenues. The reason for the revenue change from current budget levels is an anticipated increase in beer permit sales.

The primary reasons for the appropriation changes from current budget levels are a $600 increase in expenses and a $1,000 increase in supplies. These recommended increases are needed to cover the cost of repairing and replacing aged plat books.

The PPB Indicators are consistent with previous years and are recommended as submitted.

Budget issues identified for further Board review during the budget process are the job evaluation and possible Hay pointing of the Deputy Auditor – Tax position and a request to upgrade the Platroom Specialist position.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Taxation (13E)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
611-A Accounting Supervisor	0.30	0.30	0.30	0.30	0.30
194-C Platroom Draftsman	0.50	0.50	0.50	0.50	0.50
177-C Platroom Specialist	-	-	-	3.00	3.00
177-C Tax Aide	3.00	3.00	3.00	-	-
TOTAL POSITIONS	**4.80**	**4.80**	**4.80**	**4.80**	**4.80**
REVENUE SUMMARY:					
Licenses and Permits	$5,060	$5,025	$5,025	$6,000	$6,000
Fees and Charges	37,125	43,250	43,250	43,250	43,250
TOTAL REVENUES	**$42,185**	**$48,275**	**$48,275**	**$49,250**	**$49,250**
APPROPRIATION SUMMARY:					
Personal Services	$197,138	$214,688	$210,780	$230,737	$230,737
Equipment	381	-	-	-	-
Expenses	2,790	5,020	5,020	5,620	5,620
Supplies	3,961	3,400	3,400	4,400	4,400
TOTAL APPROPRIATIONS	**$204,270**	**$223,108**	**$219,200**	**$240,757**	**$240,757**

SERVICE AREA: Interprogram Services | **PROGRAM: Facility & Support Services Admin (15A)**
ACTIVITY: Central Services | **ORGANIZATION: Facility and Support Services**

PROGRAM MISSION: To provide responsible administrative leadership and coordination for the building maintenance, custodial, security special projects and capital improvement functions that provide facilities that are safe and pleasant for the public to conduct business in, comfortable for employees to work in and conducive to efficient, effective county government.

PROGRAM OBJECTIVES:

1. To keep administrative cost as a percent of total departmental budget below 7.7%.
2. To achieve at least 80% of departmental objectives.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized positions	18.75	23.25	23.25	23.25
2. Annual Departmental budget	$1,317,085	$1,661,328	$2,012,531	$2,012,531
3. Annual # of Capital projects managed	11	26	20	20
4. Annual cost of Capital projects managed	6,639,600	$8,867,300	$8,000,000	$8,000,000
5. Annual # of external programs/grants/projects	3	6	6	6
6. Annual value of external programs/grants/projects	290,000	$300,000	$300,000	$300,000
WORKLOAD				
1. Percent of workload - program management - Administration	21%	17%	17%	17%
2. Percent of workload - program management - Building Maintenance	12%	6%	6%	6%
3. Percent of workload - program management - Custodial Services	8%	7%	7%	7%
4. Percent of workload - program management - Support Services		15%	15%	15%
5. Percent of workload - Capital projects	39%	36%	36%	36%
6. Percent of workload - external programs/grants/projects	20%	19%	19%	19%
PRODUCTIVITY				
1. Administrative cost as a percent of departmental budget	9.70%	8.61%	7.66%	7.66%
2. Administrative personnel as a percent of departmental personnel	10.60%	8.60%	8.60%	8.60%
3. Administrative cost per authorized position	$2,794.34	$2,288.00	$2,075.00	$2,075.00
4. Administrative cost per Capital project dollar cost.	$0.0075	$0.0053	$0.0065	$0.0065
5. Administrative cost per external program/grant/project	$0.0220	$0.0300	$0.0350	$0.0350
EFFECTIVENESS				
1. Aggregate percentile of Quality Enhancement Survey tools	89%	88%	88%	88%
2. Program performance budget objectives accomplished	66%	90%	90%	90%
3. Percent of department objectives accomplished	73%	80%	82%	82%
4. Percent of Capital projects completed on time	73	75%	75%	75%
5. Percentile of internal Employee Satisfaction measurements	N/A	75%	75%	75%

ANALYSIS:

The Facilities and Support Services departmental budget is new for this budget year. This department consists of the former Buildings & Grounds Department with the addition of the Support Services program added from the now defunct Budget & Information Processing Department. This reorganization of programs and spending authority makes budgetary comparisons to previous years on a departmental basis misleading.

Total FY03 appropriations for the total department are recommended to increase 48.7% over current budgeted levels. Non-salary costs are recommended to increase 67.6% over current budgeted levels for the total department. However, net of the newly added support services program those percentages change to an increase of 3.5% for total spending and unchanged for all non-salary costs.

Total departmental revenues are recommended to increase by nearly $135,000 over current budgeted amounts for the same reason. Net of the revenue credited to the new support services program there is virtually no change in recommended revenues from the FY02 budget.

For the Administration program, non-salary costs are recommended to decrease 29.5% or $3,450 from current budgeted amounts. This reduction is primarily due to the elimination of funding for equipment purchases.

Revenues for this program are minimal.

There were no organizational change requests made by this department for the budget year under review.

Most PPB Indicators remain comparable with the previous year with a few exceptions. The number of authorized positions (D.1), the departmental budget (D.2), administrative cost as a percent of departmental budget (P.1, and administrative personnel as a percent of departmental personnel (P.2) all show the effects of the inclusion of the support services program. Also, a new indicator was added under the workload category to track the amount of administrative time spent to run the program.

No budget issues were identified for this program during the budget process.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Facility & Support Services Admin (15A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
725-A Director of Facility and Support Services	-	-	1.00	1.00	1.00
608-A Director of Buildings and Grounds	1.00	1.00	-	-	-
307-A Project and Support Services Coordinator	-	-	1.00	1.00	1.00
198-A Project Assistant	0.50	1.00	-	-	-
TOTAL POSITIONS	**1.50**	**2.00**	**2.00**	**2.00**	**2.00**
REVENUE SUMMARY:					
Miscellaneous	$335	$500	$370	$400	$400
TOTAL REVENUES	**$335**	**$500**	**$370**	**$400**	**$400**
APPROPRIATION SUMMARY:					
Personal Services	$117,209	$114,309	$131,949	$146,018	$146,018
Equipment	3,634	3,375	3,300	-	-
Expenses	4,550	6,050	5,470	5,865	5,865
Supplies	2,397	2,255	2,350	2,365	2,365
TOTAL APPROPRIATIONS	**$127,790**	**$125,989**	**$143,069**	**$154,248**	**$154,248**

SERVICE AREA: Interprogram Services | **PROGRAM: Maintenance of Buildings & Grounds (15B)**
ACTIVITY: Central Services | **ORGANIZATION: Facility and Support Services**

PROGRAM MISSION: To provide comprehensive facility maintenance services to County departments and campus facilities by sustaining high levels of safety, functionality and comfort in all properties.

PROGRAM OBJECTIVES:

1. To maintain staff per square foot at or below $.40.
2. To achieve user satisfaction with quality of maintenance service at or below 75%.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of departments/agencies supported	29	29	29	29
2. Square feet of buildings maintained	298,370	298,370	298,370	298,370
3. Square feet of grounds maintained	626,443	626,443	626,443	626,443
4. Total square feet maintained	924,813	924,813	924,813	924,813
5. Number of locations maintained	11	11	11	11
WORKLOAD				
1. Number of outside requests for service	2,468	2,500	2,600	2,600
2. Number of preventive service calls	187	500	650	650
3. Total number of service calls	2,655	3,000	3,250	3,250
4. Total number of man-hours per period	13,546	13,800	15,500	15,500
PRODUCTIVITY				
1. Man hours per square foot	0.015	0.015	0.017	0.017
2. Staff cost per square foot	$0.31	$0.34	$0.35	$0.35
5. Total maintenance cost per square foot	$0.960	$0.950	$0.972	$0.972
4. Avg. # of external requests per location	224	227	236	236
5. Avg # of preventive service calls per location	17	45	59	59
6. Avg # of service calls per department/agency	92	103	112	112
EFFECTIVENESS				
1. Program percentile of Quality Enhancement Survey tools	89%	88%	88%	88%

ANALYSIS:

Appropriations net of personal services are recommended to decrease slightly (-$394) due to the net effect of small increases to expense and supply spending and a larger reduction in funding for equipment purchases. Recommended equipment purchases for this program consists of only two commercial mowers this budget year. Revenues for the maintenance program are recommended to increase by 3.1%.

Many of this program's indicators reflect recommended increases due the inclusion of the costs and workload associated with the daytime custodial position that will now be charged to this program. All demand indicators are identical with past years.

There were no personnel upgrade requests submitted for this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Maintenance of Buildings & Grounds (15B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Specialist	3.00	3.00	3.00	3.00	3.00
198-A Project Assistant	0.50	-	-	-	-
182-C Maintenance Worker	2.00	2.00	2.00	2.00	2.00
162-C Preventive Maintenance	1.00	1.00	1.00	1.00	1.00
91-C Courthouse Security Guard	0.49	0.49	0.49	0.49	0.49
83-C General Laborer	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	**8.49**	**7.99**	**7.99**	**7.99**	**7.99**
REVENUE SUMMARY:					
Intergovernmental	$27,461	$21,500	$20,000	$21,500	$21,500
Miscellaneous	2,284	2,500	1,600	1,900	1,900
Sales General Fixed Assets	4,634	5,000	7,000	6,500	6,500
TOTAL REVENUES	**$34,379**	**$29,000**	**$28,600**	**$29,900**	**$29,900**
APPROPRIATION SUMMARY:					
Personal Services	$289,276	$323,039	$305,587	$319,536	$319,536
Equipment	5,275	3,975	3,975	1,700	1,700
Expenses	545,402	530,205	510,920	531,286	531,286
Supplies	43,524	45,360	45,950	46,160	46,160
TOTAL APPROPRIATIONS	**$883,477**	**$902,579**	**$866,432**	**$898,682**	**$898,682**

SERVICE AREA: Interprogram Services | **PROGRAM: Custodial Services (15H)**
ACTIVITY: Central Services | **ORGANIZATION: Facility and Support Services**

PROGRAM MISSION: To provide comprehensive custodial maintenance functions for all non-secure County campus facilities by ensuring high levels of sanitation and cleanliness.

PROGRAM OBJECTIVES:

1. To maintain staff cost per square foot at or below $1.60
2. To achieve user satisfaction with quality of custodial service at or above 75%.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of departments/agencies supported	26	27	27	27
2. Square feet of buildings maintained	171,600	171,600	171,600	171,600
3. Number of remote sites serviced	3	2	2	2
WORKLOAD				
1. Man hours - total per period	15,023	14,500	12,350	12,350
2. # of hard surface floor maintenance units performed	N/A	N/A	50,000	50,000
3. # of carpet floor maintenance units performed	N/A	N/A	75,000	75,000
4. # of client worker hours supervised	2,528	3,600	3,800	3,800
PRODUCTIVITY				
1. Man hours per square foot	0.088	0.084	0.072	0.072
2. Custodial staff cost per square foot	$1.62	$1.70	$1.86	$1.86
3. Total custodial cost per square foot	$1.78	$1.85	$2.03	$2.03
EFFECTIVENESS				
1. Program percentile of Quality Enhancement Survey tools	89%	87%	87%	87%

ANALYSIS:

Non-salary appropriations are recommended to increase by $3,315 due to recommended increases in equipment purchases and a higher funding level for supplies. Appropriations for equipment purchases were lowered for the FY02 budget year and now the department needs to replace much of the custodial equipment. Additionally, items such as vacuums are more costly than in past years due to HEPA requirements to improve indoor air quality. Funding for supplies is recommended to increase because of recent price hikes for these commodities.

This program has transferred one daytime custodial position to the Maintenance program. Productivity indicators 1 through 3 reflects this reduction in overall program costs. The reduction in total man-hours (W.1) is also due to this position transfer.

Two new indicators have been added to this program (W.2 & W.3). These indicators will provide information relating to actual floor care workloads. These indicators have no historic data available at this time.

All other indicators are in line with current year projections.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Custodial Services (15H)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
198-A Custodial Superviser	1.00	1.00	1.00	1.00	1.00
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
130-C Custodial Worker	6.25	6.25	6.25	6.25	6.25
TOTAL POSITIONS	**9.25**	**9.25**	**9.25**	**9.25**	**9.25**
REVENUE SUMMARY:					
Miscellaneous	$1,815	$150	$250	$150	$150
TOTAL REVENUES	**$1,815**	**$150**	**$250**	**$150**	**$150**
APPROPRIATION SUMMARY:					
Personal Services	$277,495	$299,432	$291,182	$319,057	$319,057
Equipment	1,288	2,775	3,000	4,850	4,850
Expenses	4,447	4,935	4,985	4,975	4,975
Supplies	22,587	17,500	18,500	18,700	18,700
TOTAL APPROPRIATIONS	**$305,817**	**$324,642**	**$317,667**	**$347,582**	**$347,582**

SERVICE AREA: Interprogram Services | **PROGRAM: Support Services (15J)**
ACTIVITY: Central Services | **ORGANIZATION: Facility and Support Services**

PROGRAM MISSION: To provide friendly, professional customer service to County departments and authorized agencies in the areas of mail\office supplies\copying\property accounting\word processing\reception phone coverage\optical imaging and centralized purchasing.

PROGRAM OBJECTIVES:

1. To process at least 1,500 purchase orders.
2. To keep cost per copy made below $.02 per copy.
3. To save $11,875 due to presorting outgoing mail.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Purchase requisitions received	-	3,004	3,004	3,004
2. Number of pieces of outgoing mail	-	537,820	537,820	537,820
3. Requests for copies (Print Shop) - County/other	-	236/152	236/152	236/152
4. Number of WP documents requested from other departments	-	484	484	484
5. Number of motor vehicle files imaged	-	105,928	105,928	105,928
WORKLOAD				
1. Number of purchase orders issued	-	3,004	3,004	3,004
2. Number of pieces of mail pre-sorted	-	488,164	488,164	488,164
3. Number of copies (Print Shop)	-	886,092	886,092	886,092
4. Number of WP documents requested from other departments	-	484	484	484
5. Number of motor vehicle files imaged	-	105,928	105,928	105,928
PRODUCTIVITY				
1. Average dollar amount per purchase order	-	$1,607	$1,607	$1,607
2. Average cost per piece of outgoing mail	-	$0.768	$0.768	$0.768
3. Cost per copy made (Print Shop)	-	$0.054	$0.054	$0.054
4. Hours spent on WP documents requested from other departments	-	15	15	15
5. Hours spent on imaging	-	1,001	1,001	1,001
EFFECTIVENESS				
1. Dollar amount spent on purchase orders	-	4,828,312	4,828,312	4,828,312
2. Dollar amount saved between delivered price - highest bid	-	$598,612	$598,612	$598,612
3. Dollar amount saved by using pre-sort	-	$12,204	$12,204	$12,204
4. Percent of outgoing mail pre-sorted	-	91%	91%	91%
5. Dollar value of NAEIR items received	-	$10,080	$10,080	$10,080
6. Number of months backlog of documents to be imaged	-	-	-	-

ANALYSIS:

Non-salary costs for this program are recommended to increase by 1.8% or $7,300 above current budgeted amounts. This is primarily due to increases in postage and maintenance of equipment. The department made no requests for new equipment purchases and the funding level for supply purchases is recommended to remain unchanged from the current budget.

The indicators for this program will be revised after assessment by the department head.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Support Services (15J)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
252-A Purchasing Specialist	-	-	1.00	1.00	1.00
141-C Clerk II/Support Services	-	-	2.00	2.00	2.00
141-C Clerk II/Support Services Receptionist	-	-	1.00	1.00	1.00
141-C Clerk II/Facilities and Support Services	-	-	0.50	0.50	0.50
TOTAL POSITIONS	**-**	**-**	**4.50**	**4.50**	**4.50**
REVENUE SUMMARY:					
Intergovernmental	$0	$0	$66,120	$114,000	$114,000
Fees and Charges	-	-	10,672	18,400	18,400
Miscellaneous	-	-	1,015	1,515	1,515
TOTAL REVENUES	**$0**	**$0**	**$77,807**	**$133,915**	**$133,915**
APPROPRIATION SUMMARY:					
Personal Services	$0	$0	$107,930	$194,819	$194,819
Expenses	-	-	207,990	385,750	385,750
Supplies	-	-	18,240	31,450	31,450
TOTAL APPROPRIATIONS	**$0**	**$0**	**$334,160**	**$612,019**	**$612,019**

SERVICE AREA: Interprogram Services | **PROGRAM: Human Resources Management (24A)**
ACTIVITY: Policy & Administration | **ORGANIZATION: Human Resources**

PROGRAM MISSION: To foster positive employee relations & progressive organizational improvements for employees, applicants & depts. by ensuring fair & equal treatment; providing opportunity for employee development & professional growth; assisting in identifying, retaining qualified employees; utilizing effective, innovative recruitment & benefit strategies; encouraging & facilitating open communication; providing advice/counsel on employment issues and establishing strategic business partnerships with departments to improve organizational design.

PROGRAM OBJECTIVES:

1. To resolve 85% of grievances without outside arbitration.
2. To conduct 45 training sessions with 525 in attendance.
3. To resolve 90% of arbitrated disputes in the County's favor.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Employee bargaining units	4	4	4	4
2. Position vacancies/# classifications/# departments	44/162/15	35/162/15	36/162/15	36/162/15
3. Eligible benefits enrollees	426	423	430	430
4. Authorized personnel (FTE's)	424.41	420.27	422.27	422.27
5. Discrimination complaints received	1	1	1	1
6. Training requests - mandatory/voluntary	0/38	3/38	0/40	0/40
WORKLOAD				
1. Contracts negotiated/grievances and disputes received	3/2	2/2	0/2	0/2
2. # Jobs posted/interviews conducted/job-dept studies requested	50/158/24-8	56/120/24-8	55/125/22-7	55/125/22-7
3. # of enrollment actions/# of extensive research inquiries	393/17	380/7	390/10	390/10
4. Wage system administration actions	450	492	490	490
5. # EEO complaints reviewed	1	1	1	1
6. # training sessions conducted/# of employees served	38/507	40/525	45/525	45/525
PRODUCTIVITY				
1. # of meetings related to labor relations	20	30	30	30
2. # of vacancies filled/Number of job-dept studies completed	56/24-8	68/24-8	70/22-7	70/22-7
3. % of time of HR staff spent in benefit administration	15%	15%	15%	15%
4. % of time of HR staff spent in wage administration activities	15%	15%	15%	15%
5. Cost per hour of training delivered/cost per attendee	$149/$44	$149/$44	$140/$42	$140/$42
6. % of time of HR staff spent on EEO activities	10%	10%	10%	10%
EFFECTIVENESS				
1. % Impasse items resolved in County's favor/ grievances w/o arb.	100%	100%	100%	100%
2. % jobs filled within 5 weeks of posting close date	66%	63%	85%	85%
3. % enrollments without error/# inquiries responded to within 24 hours	100%/100%	100%/100%	100%/100%	100%/100%
4. % wage admin actions without error	98%	98%	98%	98%
5. % of substantiated EEO complaints/# hired in underutilized areas	0/4	0/4	0/5	0/5
6. % of employees served in training/% rating delivery high	28%/82%	28%/82%	50%/50%	50%/50%

ANALYSIS:

Total FY03 appropriations for the total department are recommended to increase 8.7% over current budgeted levels. Non-salary costs are recommended to increase 5.1% over current budgeted levels for the total department. Revenues are minimal for this program and are recommended as submitted.

There were no organizational change requests submitted for consideration in conjunction with this budget review.

The primary reasons for appropriation changes from current budget levels relate to the number of people in new positions within the department. With the addition of a new department head and two promotions during the current year there is an increased need for training and travel funding. Also adding to the recommended increase in non-salary costs is the rise in the cost of providing internal training for County employees in general.

Due to the recent promotions and hiring within the Human Resources Department, staff will evaluate the effectiveness of the current indicators for possible revision.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Human Resources Management (24A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
805-A Assistant County Administrator/HR Director	-	-	0.50	0.50	0.50
634-A Assistant County Administrator/HR Director	0.50	0.50	-	-	-
323-A Human Resources Generalist	-	-	2.00	2.00	2.00
323-A Human Resources Specialist	1.00	1.00	-	-	-
252-A Human Resources Assistant	1.00	1.00	-	-	-
198-A Secretary	1.00	1.00	1.00	1.00	1.00
Z Governmental Trainee	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	**6.50**	**6.50**	**6.50**	**6.50**	**6.50**
REVENUE SUMMARY:					
Fees and Charges	$50	$500	$0	$25	$25
Miscellaneous	139	500	-	50	50
TOTAL REVENUES	**$189**	**$1,000**	**$0**	**$75**	**$75**
APPROPRIATION SUMMARY:					
Personal Services	$154,831	$209,575	$198,020	$232,252	$232,252
Expenses	105,564	121,025	106,500	126,990	126,990
Supplies	3,218	3,465	3,465	3,800	3,800
TOTAL APPROPRIATIONS	**$263,613**	**$334,065**	**$307,985**	**$363,042**	**$363,042**

SERVICE AREA: Interprogram Services | **PROGRAM: Information Technology (14A)**
ACTIVITY: Policy & Administration | **ORGANIZATION: Information Technology**

PROGRAM MISSION: To assure financial stability of County finances to citizens of Scott County by providing budget preparation coordination and expertise among County departments and authorized agencies

PROGRAM OBJECTIVES:

1. To keep administrative costs as a percent of departmental budget below 9.5%.
2. To keep administrative personnel as a percent of departmental personnel at or below 8.0%.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Performance indicators to be analyzed	1,161	N/A	N/A	N/A
2. Budget programs to be analyzed	93	N/A	N/A	N/A
3. Authorized personnel (FTE's)	17.5	12.5	12.5	12.5
4. Departmental budget	1,470,785.0	1,355,063	1,041,205	1,041,205
5. Organizations requiring liaison	36.0	N/A	N/A	N/A
WORKLOAD				
1. Performance indicators analyzed	1,161	N/A	N/A	N/A
2. Budget programs analyzed	93	N/A	N/A	N/A
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	10.50%	9.80%	9.50%	9.50%
2. Administration personnel as a percent of departmental personnel	8.60%	8.00%	8.00%	8.00%
EFFECTIVENESS				
1. Program performance budget objectives	33%	-	-	-

ANALYSIS:

The Information Technology department was created during the current budget year and consists of this administration program and the Information Technology program. Both these programs were previously listed under the former Budget & Information department. Budget to budget comparisons take this into account.

Total FY03 appropriations for the total department is recommended to decrease 5.8% from current budgeted levels. Non-salary costs are recommended to increase 4.0% over current budgeted levels for the total department. Revenues are recommended to decrease 25.9% from current budgeted amounts for the total department.

For this program, non-salary costs are recommended to remain unchanged from the current budget.

There were no organizational change requests submitted for consideration during this budget review.

The primary reasons for revenue changes from current budget levels are due to reductions in intergovernmental revenues in the Information Technology program. The administration program does not budget for any revenues.

The primary reasons for appropriation changes from current budget levels on the departmental level are lower personnel services costs.

Due to the reorganization of departmental responsibilities between this department, the Administration department, and the Facilities Services department many of the existing budget indicators above are no longer relevant. The new department director will be revising the indicators at a future date.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: IT Administration (14A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
805-A Director Budget & Information Processing	1.00	1.00	-	-	-
725-A Information Technology Director	0.00	0.00	1.00	1.00	1.00
283-A BIP Office Supervisor	0.50	0.50	-	-	-
TOTAL POSITIONS	**1.50**	**1.50**	**1.00**	**1.00**	**1.00**
APPROPRIATION SUMMARY:					
Personal Services	$126,792	$127,772	$128,779	$94,617	$94,617
Expenses	25,104	3,000	3,291	3,000	3,000
Supplies	2,084	1,250	1,250	1,250	1,250
TOTAL APPROPRIATIONS	**$153,980**	**$132,022**	**$133,320**	**$98,867**	**$98,867**

SERVICE AREA: Interprogram Services | **PROGRAM: Information Technology (14B)**
ACTIVITY: Central Services | **ORGANIZATION: Information Technology**

PROGRAM MISSION: To provide dependable phone and computer services for County employees by: 1) informing, educating and empowering employees with computer knowledge; 2) researching, installing, and maintaining innovative computer and telephone solutions; and 3) designing and implementing user friendly software systems

PROGRAM OBJECTIVES:

1. To complete rewrite of all remaining DOS in-house systems to Windows format (9 estimated for FY'03).
2. To rewrite 15 Zim for windows applications to Visual Basic SQL Server
3. To provide first level response to 85% of Help Desk calls.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of network users to be served	424	424	424	424
2. Existing in-house developed systems to be maintained (Zim/VB/DOS/Acce	30/3/14/1	30/3/14/1	30/3/14/1	30/3/14/1
3. 3rd party applications to be maintained	62	62	62	62
4. Number of terminals/printers/file servers in use	372/85/15	372/85/15	372/85/15	372/85/15
5. Number of telephone ports (handsets, faxes, modems)	775	775	775	775
6. Number of LAN/WAN edge devices to be maintained	42	42	42	42
WORKLOAD				
1. Number of network users served	424	424	424	424
2. Existing in-house developed systems maintained (Zim/VB/DOS/Access)	30/3/14/1	30/3/14/1	30/3/14/1	30/3/14/1
3. 3rd party applications maintained	62	62	62	62
4. Number of terminals/printers/file servers maintained	372/85/15	372/85/15	372/85/15	372/85/15
5. Number of telephone ports (handsets, faxes, modems) maintained	775	775	775	775
6. Number of LAN/WAN edge devices maintained	42	42	42	42
PRODUCTIVITY				
1. Percent of programmer time spent on new application development	8%	8%	8%	8%
2. Percent of programmer time spent on maint of existing systems	33%	33%	33%	33%
3. Percent of programmer time spent on re-writing existing systems	47%	47%	47%	47%
4. Percent of programmer time spent on training	12%	12%	12%	12%
EFFECTIVENESS				
1. Percent of support calls answered by first level support	Unknown	Unknown	Unknown	Unknown

ANALYSIS:

For the Information Technology program, non-salary costs are recommended to increase 4.2% over current budgeted amounts. Revenues are recommended to decline by 25.9%.

The primary reasons for revenue changes from current budget levels are a drop in intergovernmental revenues.

The primary reason for the increase to non-salary appropriations is higher telephone costs, which are expected to increase by 24%, or more than $33,411.

There were no organizational change requests for this program.

All PPB Indicators are budgeted at fiscal year 2001 actual levels.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Information Technology (14B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
634-A Information Processing Manager	1.00	1.00	-	-	-
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	4.00	4.00	3.00	3.00	3.00
406-A Network Systems Administrator	3.00	3.00	3.00	3.00	3.00
283-A BIP Office Supervisor	0.25	0.25	-	-	-
187-A Help Desk Specialist	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	**11.25**	**11.25**	**9.00**	**9.00**	**9.00**
REVENUE SUMMARY:					
Intergovernmental	$45,085	$60,000	$45,090	$45,090	$45,090
Fees and Charges	3,297	5,650	3,300	3,300	3,300
Miscellaneous	4,534	1,015	1,015	1,015	1,015
TOTAL REVENUES	**$52,916**	**$66,665**	**$49,405**	**$49,405**	**$49,405**
APPROPRIATION SUMMARY:					
Personal Services	$493,394	$658,071	$645,330	$613,858	$613,858
Equipment	2,000	-	-	-	-
Expenses	284,321	301,629	307,188	314,780	314,780
Supplies	10,353	13,700	13,700	13,700	13,700
TOTAL APPROPRIATIONS	**$790,068**	**$973,400**	**$966,218**	**$942,338**	**$942,338**

SERVICE AREA: Interprogram Services | **PROGRAM: Risk Management (23E)**
ACTIVITY: Risk Management Services | **ORGANIZATION: Non-Departmental**

PROGRAM MISSION: To reduce, mitigate and avoid losses for the county by coordinating the identification, review and settlement of claims, and enhancing risk reduction activities

PROGRAM OBJECTIVES:

1. Review 100% of all Workers Compensation/Liability claims filed.
2. Conduct 5 loss safety surveys.
3. Develop OSHA training in all departments.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of site visits/inspections to be performed	7	10	6	6
2. Number of auto accidents reported	26	20	25	25
3. Number of worker's compensation claims filed	17	35	40	40
4. Number of employees/departments served	59	45	50	50
5. Number of property claims reported	7	10	12	12
6. Number of liability claims/OHSA complaints reported	28/0	16/0	18/0	18/0
WORKLOAD				
1. Number of site visits/safety inspections conducted	7	10	6	6
2. Number of auto accidents investigated	26	20	35	35
3. Number of worker's compensation claims reviewed	30	35	40	40
4. Number of prevention/mitigation requests reviewed	34	66	70	70
5. Number of property claims investigated	11	10	15	15
6. Number of liability claims investigated/OSHA complaints resolved	28/0	16	18	18
PRODUCTIVITY				
1. Time spent on site visits/safety inspections	5%	5%	5%	5%
2. Time spent reviewing auto accidents	10%	15%	10%	10%
3. Time spent on reviewing worker's compensation claims	30%	15%	10%	10%
4. Time spent on reviewing prevention/mitigation items	40%	45%	50%	50%
5. Time spent on reviewing property claims	10%	5%	5%	5%
6. Time spent reviewing liability/OSHA complaints	5%	15%	20%	20%
EFFECTIVENESS				
1. Performance objectives achieved	66%	100%	100%	100%
2. Dollar amount of worker's compensation claims	$274,126	$100,000	$100,000	$100,000
3. Dollar amount of auto claims	$90,309	$50,000	$45,000	$45,000
4. Dollar amount of property claims	$18,704	$80,000	$30,000	$30,000
5. Dollar amount of liability claims	$2,328	$50,000	$50,000	$50,000

ANALYSIS:

The Risk Management Coordinator, under the direction of the Assistant County Administrator, is responsible for the loss prevention and safety functions for the County. The mission for this department is to provide coordinated, timely, and through reviews of all claims, as well as to enact proactive training and programs to reduce the incidence of claims and potential losses.

Actual dollars spent on judgements & claims that occurred and were finalized during FY01 are listed under effectiveness indicators E.2 through E.5. Those figures also include any payments made during FY01 on incidents from previous fiscal years.

Total payments made on judgements and claims vary greatly from year to year. Total payments made during FY01 and the four previous years are as follows: FY01-$385,467; FY00-$471,480; FY'99-$377,545; FY98-$313,913; FY97-$261,409. The average amount of claim losses during the five-year period calculates to $361,962. The average payout was substantially higher than the recommended budget due to a large liability claim paid out during FY00 and substantially higher than normal workers compensation payments during FY01. Current year projections are $77,000 below the five-year average based on data available at this time.

Claim losses for FY03 are budgeted at $225,000 since no shock losses are pending.

The budget recommendations for workers compensation, property, and liability insurance premiums includes a 20.0% increase over current year projections.

Total non-salary costs are recommended to increase by $69,089 from the FY02 budget due to the aforementioned increase to insurance premiums.

The remaining indicators are recommended as submitted by the Risk Management Coordinator.

No personnel requests were submitted for this program.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Risk Management (23E)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
417-A Risk Management Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
REVENUE SUMMARY:					
Fees and Charges	$1	$0	$0	$0	$0
Miscellaneous	21,642	5,000	85,000	50,000	50,000
TOTAL REVENUE	**$21,643**	**$5,000**	**$85,000**	**$50,000**	**$50,000**
APPROPRIATION SUMMARY:					
Personal Services	$53,336	$57,558	$57,438	$61,609	$61,609
Expenses	726,935	574,900	630,683	643,939	643,939
Supplies	773	1,150	1,150	1,200	1,200
TOTAL APPROPRIATIONS	**$781,044**	**$633,608**	**$689,271**	**$706,748**	**$706,748**

SERVICE AREA: Interprogram Services | **PROGRAM: Legislation & Policy (29A)**
ACTIVITY: Policy & Administration | **ORGANIZATION: Supervisors, Board of**

PROGRAM MISSION: To enhance county services for citizens and County Departments by providing effective management and coordination of services

PROGRAM OBJECTIVES:

1. To keep expenditures at or below .5% of total county budget.
2. To hold 100 Board of Supervisors meetings
3. To consider 575 agenda items.
4. To deliberate 470 resolutions.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Board of Supervisor meetings scheduled	102	100	100	100
2. Dollar value of operating budget	$42,492,498	$45,422,385	$47,624,175	$47,375,872
3. Dollar value of Capital Improvement Plan (CIP)	$4,128,588	$9,440,348	$9,530,404	$9,530,404
4. Agenda items to be considered	645	575	575	575
5. Board and commissions requiring memberships	45	45	45	45
WORKLOAD				
1. Board of Supervisor meetings held	99	100	100	100
2. Number of resolutions deliberated	443	470	470	470
3. Agenda items considered	645	575	575	575
PRODUCTIVITY				
1. Departmental expenditures as a percent of total County expenditures	0.45%	0.45%	0.45%	0.45%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	50%	100%	100%	100%
2. Percent of target issue action steps completed.	95%	95%	95%	95%
3. Board members' attendance at authorized agency meetings	76%	75%	75%	75%

ANALYSIS:

FY03 appropriations for the total department are recommended to increase 6.5% over current budgeted levels. Non-salary costs are recommended for no increase over current budgeted levels for the total department.

The primary reasons for appropriation changes from current budget levels for this program are salary and health insurance increases.

PPB Indicators are expected to remain at the same level.

While the overall budget reflects a status quo on County programs and continued progress on the County's Space Utilization Master Plan project, the levy has been required to increase more than inflation due to the recent voter approved River Renaissance Vision Iowa Bond levy, drastically reduced interest income as a result of the lowest interest rates in recent history, and increases in health insurance premiums.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Legislation & Policy (29A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Chair, Board of Supervisors	1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
APPROPRIATION SUMMARY:					
Personal Services	$208,603	$219,256	$222,509	$234,227	$234,227
Expenses	7,673	9,950	8,800	9,950	9,950
Supplies	1,242	2,700	2,700	2,700	2,700
TOTAL APPROPRIATIONS	**$217,518**	**$231,906**	**$234,009**	**$246,877**	**$246,877**

SERVICE AREA: Interprogram Services | **PROGRAM: Treasurer Administration (30A)**
ACTIVITY: Policy & Administration | **ORGANIZATION: Treasurer**

PROGRAM MISSION: To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service.

PROGRAM OBJECTIVES:

1. To maintain administrative costs as a percent of the departmental budget at or below 10.75%.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	28.6	28.6	28.6	28.6
2. Department budget	$1,327,957	$1,384,264	$1,418,154	$1,418,154
3. Organizations requiring liaison and coordination	23	23	23	23
WORKLOAD				
1. Percent of time spent on personnel administration	35%	35%	35%	35%
2. Percent of time spent on fiscal management	35%	35%	35%	35%
3. Percent of time spent on liaison activities and coordination	5%	5%	5%	5%
4. Percent of time spent on miscellaneous activities	25%	25%	25%	25%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	10%	10.44%	10.64%	10.64%
2. Administration personnel as a percent of departmental personnel	7%	7%	7%	7%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	77%	85%	85%	85%

ANALYSIS:

Total FY03 appropriations for the total department are recommended to decrease 0.5% from current budgeted levels. Non-salary costs are recommended to decrease 16.9% from current budgeted levels for the total department. Revenues are recommended to decrease 29.6% from current budgeted amounts for the total department.

For this program, non-salary costs are recommended to decrease 21.5% from current budgeted amounts.

There were no organizational change requests for the Treasurer's department.

The primary reason for the revenue changes from current budget levels is due to lower investment earnings. This is noted in the analysis for the Treasurer's Finance program.

The primary reason for the appropriation change on a departmental level from current budget levels is due to the elimination of rent for the County General Store. The lower appropriation level for the Administration program is due to lowering the budgeted amounts for travel and schools of instruction.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Treasurer Administration (30A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	0.30	0.30	0.30	0.30	0.30
556-A Operations Manager	-	-	-	0.30	0.30
496-A Operations Manager	0.30	0.30	0.30	-	-
141-C Clerk II	0.40	0.40	0.40	0.40	0.40
TOTAL POSITIONS	**2.00**	**2.00**	**2.00**	**2.00**	**2.00**
REVENUE SUMMARY:					
Miscellaneous	$23	$0	$0	$0	$0
TOTAL REVENUES	**$23**	**$0**	**$0**	**$0**	**$0**
APPROPRIATION SUMMARY:					
Personal Services	$127,658	$140,262	$139,833	$146,149	$146,149
Expenses	2,703	4,775	3,495	3,495	3,495
Supplies	737	1,180	1,180	1,180	1,180
TOTAL APPROPRIATIONS	**$131,098**	**$146,217**	**$144,508**	**$150,824**	**$150,824**

SERVICE AREA: Interprogram Services | **PROGRAM: Tax Collection (30B)**
ACTIVITY: Policy & Administration | **ORGANIZATION: Treasurer**

PROGRAM MISSION: To provide professional property tax service for all citizens through versatile, courteous, and efficient customer service skills.

PROGRAM OBJECTIVES:

1. To collect $370,000 of penalties and costs on delinquent taxes.
2. To collect 99% of taxes on current levy.
3. To process at least 85% of all taxes by mail.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Total number property tax/special assessment statements issued	166,091	165,000	167,000	167,000
2. Dollar value of tax certification	$146,117,608	$152,133,150	$158,250,000	$158,250,000
3. Number of tax certificates issued	2,027	1,800	2,000	2,000
4. Number of elderly tax credit applications	609	700	700	700
5. Total dollar property taxes received over counter	$14,904,299	$13,623,524	$14,171,288	$14,171,288
6. Total dollar property taxes received by mail/lock box	$131,327,642	$128,666,612	$133,839,938	$133,839,938
WORKLOAD				
1. Total # property tax/special assessment receipts processed	141,917	142,000	142,000	142,000
2. Dollar value of taxes collected on current year certification	$145,646,062	$151,372,484	$157,458,750	$157,458,750
3. Number of tax certificates redeemed	1,928	1,800	2,000	2,000
4. Number of elderly tax credits approved/processed by State	953	700	700	700
5. Total dollar property taxes processed over counter	$14,904,299	$13,623,524	$14,171,288	$14,171,288
6. Total dollar property taxes processed by mail/lock box	$131,327,642	$128,666,612	$133,839,938	$133,839,938
PRODUCTIVITY				
1. Cost per property tax/special assessment statement processed-94%	$2.15	$2.27	$2.36	$2.36
2. Cost per tax certificate issued and/or redeemed-3%	$4.79	$5.72	$5.36	$5.36
3. Cost per elderly tax credit application processed-3%	$10.20	$14.70	$15.31	$15.31
4. Average dollar property taxes processed/window clerk/day	$9,678	$8,423	$8,857	$8,857
EFFECTIVENESS				
1. Percent of taxes collected on current year's levy	99.68%	99.50%	99.50%	99.50%
2. Total dollars of interest & penalties retained by County	$385,483	$370,000	$375,000	$375,000
3. Total dollars of state credits collected	$9,116,489	$9,000,000	$8,700,000	$8,700,000
4. Total dollars of abated and suspended taxes	$8,906	$400,000	$400,000	$400,000
5. Percent total property taxes processed over counter	9.57%	9.00%	9.00%	9.00%
6. Percent total property taxes processed by mail/lock box	84.35%	85.00%	85.00%	85.00%

ANALYSIS:

For this program, non-salary costs are recommended to increase 1.2% over current budgeted amounts. Revenue is recommended to increase by 15.2% due to increases in penalties retained by the County from the collection of delinquent taxes and bidder fees earned during the annual tax sale.

The primary reasons for appropriation changes from current budget levels are due to a small increase to the cost of publishing public notices and an increase for the cost of renting the post office box for tax payments.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Tax Collection (30B)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
556-A Operations Manager	-	-	-	0.30	0.30
496-A Operations Manager	0.30	0.30	0.30	-	-
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	5.90	5.90	5.90	5.90	5.90
TOTAL POSITIONS	**7.70**	**7.70**	**7.70**	**7.70**	**7.70**
REVENUE SUMMARY:					
Penalties & Interest on Taxes	$503,126	$448,500	$498,500	$505,000	$505,000
Fees and Charges	77,491	55,525	55,525	75,825	75,825
Miscellaneous	-	-	-	-	-
TOTAL REVENUES	**$580,617**	**$504,025**	**$554,025**	**$580,825**	**$580,825**
APPROPRIATION SUMMARY:					
Personal Services	$279,380	$293,754	$293,643	$308,198	$308,198
Equipment	128	-	-	-	-
Expenses	26,456	26,530	27,610	27,130	27,130
Supplies	17,945	21,850	21,850	21,850	21,850
TOTAL APPROPRIATIONS	**$323,909**	**$342,134**	**$343,103**	**$357,178**	**$357,178**

SERVICE AREA: Interprogram Services	PROGRAM: Accounting/Finance (30E)
ACTIVITY: Policy & Administration	ORGANIZATION: Treasurer

PROGRAM MISSION: To provide professional accounting, cash handling and investment services to Scott County through competitive bidding, prudent investing, and following generally accepted accounting principles.

PROGRAM OBJECTIVES:

1. To process at least 1,550 investment transactions.
2. To keep the number of receipt errors below 200.
3. To earn $875,000 or more in investment income.

PERFORMANCE INDICATORS	2000-01 ACTUAL	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
DEMAND				
1. Number of miscellaneous receipts received	3,982	4,000	4,000	4,000
2. Number of travel advances requested/parking tickets issued	214/184	180/250	200/250	200/250
3. Number of warrants/health claims drawn on bank for payment	26,947	32,600	32,600	32,600
4. Dollar value principle and interest due on bonds	$592,485	$594,010	$594,800	$594,800
5. Number receipt errors detected during reconciliation process	210	200	200	200
6. Dollar amount available for investment annually	$255,840,168	$260,000,000	$275,000,000	$275,000,000
WORKLOAD				
1. Number miscellaneous receipts issued	3,982	4,000	4,000	4,000
2. Number travel advances issued/parking tickets paid/dismissed	214/129	180/250	200/250	200/250
3. Number warrants/health claims paid by Treasurer	26,947	32,600	32,600	32,600
4. Dollar value principle & interest paid on bonds	$592,485	$594,010	$594,800	$594,800
5. Number receipt errors corrected during reconciliation process	119	200	200	200
6. Number of investment transactions processed	1,556	1,400	1,550	1,550
PRODUCTIVITY				
1. Cost per miscellaneous receipt issued (20%)	$12.74	$12.95	$13.50	$13.50
2. Cost travel advance issued (5%)	$59.29	$71.96	$67.52	$67.52
3. Cost per warrant processed (30%)	$2.82	$2.38	$2.49	$2.49
4. Cost per receipt error (10%)	$120.83	$129.53	$135.04	$135.04
5. Cost per investment transaction (30%)	$48.92	$55.51	$52.27	$52.27
EFFECTIVENESS				
1. Dollar amount of miscellaneous receipts collected	$28,929,033	$28,000,000	$28,000,000	$28,000,000
2. Total cash over (short) due to receipt error	$2,490	($500)	($500)	($500)
3. Number checks returned-insufficient funds	969	650	900	900
4. Number motor vehicle & property tax refund checks issued	5,230	5,000	5,000	5,000
5. Total investment revenue from use of money/property	$2,286,576	$883,011	$940,278	$940,278
6. Treasurer's Office General fund investment revenue only	$2,185,043	$839,783	$910,583	$910,583

ANALYSIS:

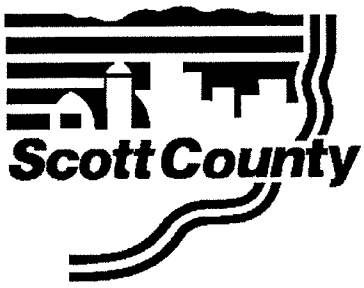
Revenues for this program are recommended to decrease 55.6% from current budgeted amounts.

Non-salary costs are recommended to increase 10.4% over current budgeted amounts.

The primary reasons for revenue changes from current budget levels are related to the drastically lower investment yields on County funds. This has resulted in lower earnings on investments from idle funds as well as a reduction in the amount paid by Glynn's Creek Golf Course for interest on the loan from the general fund.

The primary reasons for the recommended appropriation changes from current budget levels are due to increases in the costs of funding courier services and the charges for banking services.

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Accounting/Finance (30E)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
611-A Financial Management Supervisor	0.70	0.70	0.70	0.70	0.70
332-A Tax Accounting Specialist	0.50	0.50	0.50	0.50	0.50
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	**4.20**	**4.20**	**4.20**	**4.20**	**4.20**
REVENUE SUMMARY:					
Use of Money/Property	$2,185,043	$2,051,747	$839,783	$910,583	$910,583
Miscellaneous	1,636	1,900	1,900	1,900	1,900
TOTAL REVENUES	**$2,186,679**	**$2,053,647**	**$841,683**	**$912,483**	**$912,483**
APPROPRIATION SUMMARY:					
Personal Services	$194,089	$197,636	$196,846	$204,785	$204,785
Equipment	128	-	-	-	-
Expenses	57,449	57,237	60,310	63,400	63,400
Supplies	2,082	1,900	1,900	1,900	1,900
TOTAL APPROPRIATIONS	**$253,748**	**$256,773**	**$259,056**	**$270,085**	**$270,085**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SUPPLEMENTAL INFORMATION

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BASIS OF ACCOUNTING

Scott County's accounting system for budgeting purposes is on the modified accrual basis of accounting. The State of Iowa does require that all budget amendments be enacted one month prior to the end of the fiscal year. Budget appropriations for Scott County are projected on the modified accrual basis of accounting and full accrual for its enterprise fund.

Both the annual budget and preparation of the audited Comprehensive Annual Financial Report of the County are based on generally accepted accounting principles and meets the criteria set forth by the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting. The format includes basic fund types as follows:

General Fund - This fund accounts for all transactions of the County that pertain to the general administration of the County and the services traditionally provided to its citizens. This includes law enforcement services, legal services, emergency services, juvenile justice administration services, physical health services, care of the mentally ill, care of the developmentally disabled, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services, and various interprogram services such as policy and administration, central services, and risk management services.

Special Revenue Funds - These funds are utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For Scott County these funds include the MH-DD Fund, the Rural Services Basic Fund and the Secondary Roads Fund.

Debt Service Fund - This fund accounts for the accumulation of revenues for and payment of principal and interest on general obligation long-term debt.

Capital Projects Fund - These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets.

Enterprise Funds - These funds are utilized to account for operations and activities that are financed or operated in a manner similar to the private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The County accounts for its Glynns Creek Golf Course at Scott County Park through the Golf Course Enterprise Fund.

Internal Service Funds - These funds are established to finance and account for services for and commodities furnished by one department or agency to other departments or agencies of the County. Budgeted internal service funds include the Group Health Insurance and the Self-Insurance Reserve Fund. However, these funds will be closed out to the General Fund in FY02 in anticipation of additional GASB34 accounting requirements.

The accounting of financial activities for the County and the budget appropriation process are additionally maintained in groups according to classifications required by the State of Iowa. Revenues are credited to individual fund types while expenditures are recorded according to service areas within specific funds for budgetary control purposes. This budget document was prepared according to these criteria. The following service areas are included in the budget:

Public Safety
Court Services
Physical Health and Education Services
Mental Health Services
Social Services
County Environment Services
Roads and Transportation Services
State and Local Government Services
Interprogram Services
Debt Service
Capital Projects

SCOTT COUNTY BUDGET CALENDAR

Month	Budget Task
September	Board of Supervisors identifies specific areas to be reviewed by staff during the upcoming budget preparation process.
October	Budget Planning Manuals and other materials are distributed to departments and authorized agencies at budget orientation session.
November	Departments and authorized agencies develop and submit budget requests to the Office of Administration. Discussions with the County Administrator, Budget Coordinator, budget analysts, and department heads/agency directors begin.
December	Discussion with County Administrator, Budget Coordinator, budget analysts and department heads/agency directors continues.
January	Goal setting sessions by Board of Supervisors (every two years).
	Discussions with County Administrator and budget team.
	Presentation of Administration's Recommendation on the proposed budget.
February	Board of Supervisors intensive budget review.
March	Public hearing on proposed budget.
	Adoption of budget by Board of Supervisors by resolution.
	Certification of budget to County Auditor and State Department of Management.
April	Review by Office of Administration of possible budget amendment needs.
May	Proposed budget amendments to individual Service Areas presented to Board of Supervisors.
	Public hearing on proposed budget amendments.
	Board of Supervisors approval of amendments to current year budget by resolution.
June	Board of Supervisors set appropriations and authorized position levels for ensuing fiscal year.
July	New fiscal year begins

BUDGET PREPARATION PROCESS

The preparation of Scott County's budget involves the interaction of County departments, authorized agencies, boards and commissions, the Board of Supervisors, and the general public. This process begins with the initial distribution of budget materials to departments and authorized agencies and is completed with the Board of Supervisors certification of a budget for the upcoming fiscal year.

The County's budgetary process begins nine months prior to July 1st, the beginning of the County's fiscal year. In early October the Board of Supervisors meets with the County Administrator and the Budget Coordinator to identify specific areas to be reviewed during the budget process. These specific areas of review are then given to department heads and agency directors to keep in mind as they prepare their budget requests for the ensuing year. At the end of October, Budget Planning Manuals and appropriate worksheets are distributed to department heads and authorized agency directors. The Budget Planning Manuals identify the budgetary process and give specific directions on the process. Scott County's system includes the completion of several Program Performance Budget (PPB) forms that are described in detail in the manual.

Scott County's budgetary process is on the County's microcomputer system, and consequently, historical data is forwarded to the departments. The department's primary responsibility is to review the historical data in respect to services to be provided to the citizens of Scott County by the department. The Office of Administration and the Office of Human Resources provides personnel and wage information. The department head reviews the information to determine what level of appropriation will be required to provide the current level of services. Any additional service levels proposed to be provided to the general public at the request of either the department, County Administrator, or Board of Supervisors, are identified and highlighted during the budget review process.

Additionally, while analyzing expenditure requirements in order to support current service levels, the department is also requested to establish performance objectives for the upcoming fiscal year. These performance objectives relate to the service levels currently provided by the department's programs. Quarterly status reports on the progress being made toward the current year's performance objectives are also required and are forwarded to the Board of Supervisors throughout the fiscal year for their review and information. The County's Program Performance Budget system is further explained at the end of this budget preparation process discussion.

In regard to goals and objectives, the Board of Supervisors, during their work sessions every other January, discusses and identify target issues for the overall operation of the County. These bi-annual target issues are reviewed mid-term for possible changes or refinements. A complete listing of the target issues appears in the Board Chairman and County Administrator's budget message included in the budget document.

Department requests for appropriations are submitted to the Office of Administration for initial review by the end of November. The departments consult with the appropriate boards and commissions in developing the budget as it relates to service levels. Staff further allocates expenditures by sub-object type. The department head meets with the County Administrator, the Budget Coordinator, and the department's assigned budget analyst during the remainder of December and the first part of January regarding the proposed budgets. The Office of Administration prepares revenue estimates from input from the respective departments. Each department is required to submit potential revenue estimates for their programs. The Office of Administration estimates general revenues such as those from the State and Federal government, and lastly determines the County's taxing ability. A preliminary budget is discussed with the County Administrator. This preliminary budget reflects the budget requests as submitted by the departments and adjusted by the County budget team in relation to revenue projections.

The County Administrator presents to the Board of Supervisors a balanced budget in late January. The Board of Supervisors receives a 3-ring binder of information which includes the budget message from the County Administrator, various schedules dealing with taxation and property valuations, in addition to the proposed revenue schedules, expenditure schedules, and summary of department programs as they pertain to the proposed budget. Copies of the initial proposed budget as presented to the Board of Supervisors are available at the County Auditor's office and public libraries for citizen review.

The summary information for the departments includes a history of financial data in addition to a revised estimate for the current year and the proposed budget for both expenditures and revenues. Additionally, a brief description of the program is presented with other program performance indicator information as it applies to the budget. Any changes from the current year to the proposed year are also noted. Of special importance is the inclusion of the performance objectives for the programs within each department.

The month of February is basically devoted to discussions with the Board of Supervisors. At the Board's first budget work session in February the respective budget analyst briefly reviews each program and, if appropriate, budget issues are identified and written on newsprint for further discussion at subsequent budget work sessions. In addition, each Board member, based on his own review of the budget materials or from budget discussions, identifies other budget issues and policy matters which then are also noted on the newsprint. These budget issues then become subsequent agenda items at future budget sessions until all are resolved. These sessions, as in the case of the goals and objectives sessions of the Board of Supervisors during January, are open to the general public.

After the general budget meetings with County staff and department/agency directors as necessary, the Board of Supervisors meets to discuss the County's services and items of concern to the operation of the County. These discussions basically entail a balancing of proposed requests and potential revenue sources. The Board of Supervisors identifies items that they had previously discussed which were to be considered as additions or deletions to the proposed budget. The Board then has the task of weighing certain services or programs within the organization in light of available resources. After the Board of Supervisors agrees upon a proposed level of services, and likewise an appropriation level, the Board sets a public hearing. Notice of such public hearing is made in the local official newspapers and a summary of proposed expenditure and revenue levels is included in that publication. According to state law, the tax rate cannot be increased after publication of the proposed expenditure levels for the public hearing thus, department/agency requests are always used as a basis of publication. During the public hearing, citizens are given the opportunity to voice their objections or support of the proposed budget as presented. After the pubic hearing, the Board of Supervisors considers any comments made and then act upon the approval of the budget.

The Board officially authorizes by resolution to certify with the County Auditor and the State Office of Management the adopted budget for the upcoming year on or before the state law deadline of March 15th. After certification, staff reviews the budget and detailed information changed in light of Board of Supervisors discussions. The budget is subsequently printed and available for distribution. The budget document then becomes an instrument and a guide for the Board and departments during the year for achieving the goals and objectives, and providing programs and services as described in the budget.

SCOTT COUNTY'S PROGRAM PERFORMANCE BUDGETING SYSTEM

Prior to fiscal year 1983-84 Scott County was accustomed to budgeting for TOTAL departments and authorized agencies. In the program performance budget, the County continues to budget for departments, but each department divides its budget into functions or services, which are known as "programs". There are several reasons for dividing organizational budgets into program budgets.

First and foremost, program budgets emphasize the services the County provides instead of the expenses the County incurs. Budget justifications are based upon citizen needs, the County's response to their needs, and the resources the County requires to provide the response that the County proposes. The program performance budget provides a positive focus on the services that the County provides, instead of a negative focus on the money that the County spends. In order to accomplish this change in emphasis, the County needs to budget for each service (program).

Second, program budgets improve Scott County's management capabilities. In the "old" system, the emphasis was on reviewing line item expenditures and the County's role was that of a senior bookkeeper. If funds were expended within the limits of budgeted line items, the County was a good manager. In the "new" system, the emphasis is on managing services, and thus there is need for some flexibility to control expenditures in order to produce the results expected of programs. This program performance budget provides the County with the flexibility to do this.

Third, program budgets improve leadership, delegation of authority, and follow-up responsibility for assuring that services are provided at the programmed level. The "results oriented" budget contains specific plans for output, efficiency, and effectiveness. These plans, which are called "performance objectives" are the guidelines that subordinates use for individual performance, which are monitored on a regular, quarterly basis.

Finally, program budgeting enables large departments to divide their operations into more manageable sub-departmental cost centers. This also allows directors of large departments to place more responsibility on managers and first-line supervisors, and to train them in management skills required for budgeting, planning, and leadership.

Once programs have been identified for departments and authorized agencies specific performance indicators are developed and tracked.

Performance indicators are statistical measures of actual and planned performance which report on four important characteristics of each Scott County Program:

- Demand - who needs the program, how much is needed?
- Workload - what does the program produce, who is served?
- Productivity - what is the cost of one unit of workload, how efficient is the program? and
- Effectiveness - what is the quality, impact, or responsiveness of the program?

Demand:

Is this program necessary? How much service is required or requested? Demand is the external factor that demonstrates the "need" for the program. Demand data enables decision-makers to adjust services and costs to respond to changes in the direction and/or magnitude of the demand for the service.

GENERAL EXAMPLES:

- Eligible Populations
- Service Area Size
- Deficient Conditions
- Requests or Applications
- Complaints

Workload:

How much service is being provided? How do service outputs (workload) compare to service needs (demand)? Facts about workload enable decision-makers to relate budget expenditures to personnel outputs, and to relate outputs to demand. Workload data is also the basis, along with total expenditures, for unit cost, or productivity indicators.

GENERAL EXAMPLES:

- Units of Output
- Transactions Processed
- People Served
- Time Spent

Productivity:

Is the program being run efficiently? What is the average cost of one unit of service? Unit cost (productivity) data enables decision-makers to measure efficiency, as opposed to total expenditures. Productivity unit costs also can be used to quickly estimate the cost of adding more service, or the savings to be realized for reductions in service.

Effectiveness:

How well is the program doing? What is its impact and/or quality? Effectiveness data enables decision-makers to see that quality does not suffer as productivity increases, or that quality improves if productivity declines.

GENERAL EXAMPLES:

- Response Time
- Workload as Percent of Demand
- Objectives Accomplished
- Error Rate
- Interval Between Service Repetition

CAVEATS:

- Not everything is measurable
- Be aware of data availability-don't spend a dollar for a dime's worth of information
- Who selects indicators-a process of negotiation between you and your budget analyst
- No comparisons to other governments (internal organization comparison)
- Indicators before objectives

The Program Performance Budget (PPB) system has worked very well for Scott County since its implementation in fiscal year 1983-84.

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY

Date of Incorporation: December 31, 1837

Form of Government: County Board/County Administrator

Area in Square Miles	447
Median Age of Population	35.4
Miles of Roads and Streets:	
Interstate Highways	43
State Highways	78
County Roads	556
City Streets	727
Total Miles	1,404
Acres of Industrial Lands	818
Farming Acres	227,527
Number of Farms	1,407
County Employees:	
Board Members	5
Elected Officials	5
Full time equivalents	415.90
Schools Within the County: Public Schools	
Elementary	39
Junior High	9
Senior High	6
Total Students	27,005
Non-Public Schools:	
K-8	8
High School	2
Total Students	3,353
Higher Education:	
University	2
Colleges	1
Junior College	1
Vocational Schools	4
Total Students	13,656

Recreation: Parks	
County Parks	7
Number of Acres	2,348
City Parks	87
Number of Acres	2,827
Golf Courses:	
Private	2
Public	7
Municipal	3
Snowmobile Trails, Total Miles	77
State Wildlife Preserve Open to Public Hunting and Fishing	2,785/Acres
Number of Lakes	5
Number of Boat Launches	4
Number of Beaches	1
Number of Swimming Pools	1
Number of Zoos	1
Number of Baseball Diamonds	2
Public Safety:	
County Sheriff Department	1
City Police Department	8
Fire Department:	
Full-time	2
Volunteer	11
Rescue Squads	2
Elections: Last General Election	
Registered Voters	112,075
Votes Cast	68,675
Percent	61.3%
Elections: Last Municipal Election	
Registered Voters	83,265
Votes Cast	22,935
Percent	27.5%
Building Permits:	
Issued in the Year Ended June 30, 2001	723
Value of Issued Permits	$18,038,649

Ten Principal Taxpayers

As of June 30, 2001

Organization	Taxable Value	% of Total Taxable Value
Mid-American Energy	$230,673,978	4.74%
Aluminum Company of America	150,509,123	3.10%
SDG Macerich Properties	64,779,217	1.33%
Davenport Water Company	49,255,916	1.01%
Isle of Capri	39,304,028	0.81%
Genventures	31,197,207	0.64%
U.S. West Communications	29,469,785	0.61%
Lafarge Corporation	25,618,228	0.53%
Peterson property	20,891,635	0.43%
Northern Border Pipeline Co.	20,021,581	0.41%
Total	$661,720,698	13.61%

Source: County tax rolls.

BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Accounting: A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than on July 10.

Appropriation: An authorization made by the Board of Supervisors which permits the County to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the City or County Assessors.)

Audit: A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Authorized Agency: A recognized non-profit agency receiving County funding and following the County's required PPB budgeting requirements.

Balance Sheet: A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, park improvements, roads and bridges.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

Budget Amendment: A legal procedure utilized by the Board of Supervisors to revise a budgeted service area appropriation. The Code of Iowa also requires Board approval through the adoption of a resolution for any interdepartmental or interfund adjustments or for any transfer within a department from one sub-object level total to another. County staff has the prerogative to adjust expenditures within sub-object level totals of a departmental budget.

Budget Calendar: The schedule of key dates or events which County departments and authorized agencies follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Board approval is composed of budgeted funds.

Budget Message: The opening section of the budget from the Chairman of the Board of Supervisors which provides the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the identified target issues of the Board of Supervisors.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. However, for Scott County it is included in the same budget document. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services. The budget document is prepared on a cash basis since Iowa law requires all budget amendments to be adopted one month ***prior*** to the end of the fiscal year. The annual audit, however, is prepared on an accrual accounting basis.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Current Taxes: Taxes that are levied and due within one year.

Debt Services: The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department: A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations as defined by Iowa law or by County ordinance.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disbursement: Payment for goods and services in cash or by check.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. An enterprise fund in Scott County was established for the golf course that opened at the start of FY 1991-92.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Supervisors.

Expenditure: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained. This term applies to all funds.

Fiscal Year: The time period designated by the County signifying the beginning and ending period for recording financial transactions. Scott County has specified July 1 to June 30 as its fiscal year.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FTE: Full-time equivalent; an authorized position equivalent to working 2,080 hours in a year.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service fund, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

General Fund: The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as law enforcement, mental health services, finance, data processing, park and recreation, physical health services, services to the poor, county development services, and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds: Bonds that finance a variety of public projects such as roads, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

GFOA: Government Finance Officers Association of the United States and Canada

GASB: Government Accounting Standards Board - promulgates accounting standards and practices for governments

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HCBS: Home and community based mental health mental retardation services

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Scott County, these are funds primarily from the State of Iowa.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department to another department, for example, the Vehicle Replacement Reserve Fund.

Inventory: A detailed listing of property currently held by the government.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of County activities.

Line-Item Budget: A budget that lists each expenditure account (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

MH-DD: Mental health, developmentally disabled. Also refers to the Special Revenue Fund created by the State of Iowa to account for mental health, mental retardation and developmentally disabled program costs

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Object Code: An expenditure category, such as personal services, supplies, or equipment.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Fund: A fund restricted to a fiscal budget year.

PPB: Program Performance Budget - see below.

Performance Objectives: Specific quantitative and qualitative measures of work performed as an objective of the department.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Performance Budget: A budget that focuses upon activities rather than line items. Demand, workload, productivity, and effectiveness indicator data are collected in order to assess the efficiency of services. Typical data collected might include miles of road needed to be paved, miles of roads paved, cost of paved roads per mile, percent of roads not able to be paved.

Property Tax: Property taxes are levied on both real and personal property according to the property's taxable valuation and the tax rate.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

Requisition: A written request from a department to the purchasing division for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: A fund utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds.

T19: Title nineteen services. Also referred to as Title XIX. Federal funding assistance for eligible recipients

Voucher: A claim document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

DEPARTMENT/AUTHORIZED AGENCIES
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DEPARTMENT: Administration	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
A County Administrator	1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator	-	-	0.50	0.50	0.50
634-A Assistant County Administrator	0.50	0.50	-	-	-
363-A Budget Coordinator	-	-	1.00	1.00	1.00
298-A Administrative Assistant	0.60	0.60	0.60	0.60	0.60
Z Administrative Intern	0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS	**2.70**	**2.70**	**3.70**	**3.70**	**3.70**
REVENUE SUMMARY:					
Fines/Forfeitures/Miscellaneous	$148	$0	$0	$0	$0
TOTAL REVENUES	**$148**	**$0**	**$0**	**$0**	**$0**
APPROPRIATION SUMMARY:					
Personal Services	$190,519	$212,770	$250,219	$286,663	$286,663
Expenses	6,918	12,950	8,700	12,975	12,975
Supplies	788	1,350	850	3,500	3,500
TOTAL APPROPRIATIONS	**$198,225**	**$227,070**	**$259,769**	**$303,138**	**$303,138**

DEPARTMENT: Attorney	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X County Attorney	1.00	1.00	1.00	1.00	1.00
Y First Assistant Attorney	1.00	1.00	1.00	1.00	1.00
Y Deputy First Assistant Attorney	3.00	3.00	3.00	3.00	3.00
A Assistant Attorney II	1.00	1.00	1.00	1.00	1.00
A Assistant Attorney I	10.00	10.00	10.00	10.00	10.00
511-A Office Administrator	1.00	1.00	1.00	1.00	1.00
323-A Case Expeditor	1.00	1.00	1.00	1.00	1.00
282-A Paralegal	-	-	-	2.00	2.00
252-A Executive Secretary	1.00	1.00	1.00	1.00	1.00
252-A Paralegal	2.00	2.00	2.00	-	-
223-C Victim/Witness Coordinator	1.00	1.00	1.00	1.00	1.00
191-C Intake Coordinator	1.00	1.00	1.00	1.00	1.00
177-C Legal Secretary	3.00	3.00	3.00	3.00	3.00
141-C Clerk II	4.00	4.00	4.00	3.63	3.63
Z Summer Law Clerk	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	**31.00**	**31.00**	**31.00**	**30.63**	**30.63**
REVENUE SUMMARY:					
Intergovernmental	$289,787	$289,919	$3,876	$0	$0
Charges for Services	7	-	9	-	-
Fines/Forfeitures/Miscellaneous	37,959	10,000	10,173	10,000	10,000
TOTAL REVENUES	**$327,753**	**$299,919**	**$14,058**	**$10,000**	**$10,000**
APPROPRIATION SUMMARY:					
Personal Services	$1,845,505	$1,992,369	$1,725,349	$1,808,385	$1,808,385
Equipment	32,186	9,000	9,000	9,000	9,000
Expenses	122,857	121,796	93,546	95,835	95,835
Supplies	35,253	35,351	35,351	37,406	37,406
TOTAL APPROPRIATIONS	**$2,035,801**	**$2,158,516**	**$1,863,246**	**$1,950,626**	**$1,950,626**

DEPARTMENT: Auditor	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Auditor	1.00	1.00	1.00	1.00	1.00
Y First Deputy Auditor	1.00	1.00	1.00	-	-
Y Deputy Auditor-Elections	1.00	1.00	1.00	1.00	1.00
Y Deputy Auditor-Tax	1.00	1.00	1.00	1.00	1.00
611-A Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	-	-	-	1.00	1.00
291-C Election Supervisor	1.00	1.00	1.00	1.00	1.00
252-A Payroll Specialist	1.50	1.50	1.50	1.50	1.50
252-C Accounts Payable Specialist	1.50	1.50	1.50	1.50	1.50
194-C Platroom Draftsman	0.50	0.50	0.50	0.50	0.50
191-C Senior Clerk III Elections	-	-	1.00	1.00	1.00
177-A Official Records Clerk	0.90	0.90	0.90	0.90	0.90
177-C Tax Aide	3.00	3.00	3.00	3.00	3.00
162-C Clerk III	1.00	1.00	-	-	-
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	**15.40**	**15.40**	**15.40**	**15.40**	**15.40**
REVENUE SUMMARY:					
Intergovernmental	$47,581	$129,424	$129,424	$46,000	$46,000
Licenses & Permits	5,060	5,025	5,025	6,000	6,000
Charges for Services	40,222	47,750	45,750	45,750	45,750
TOTAL REVENUES	**$92,863**	**$182,199**	**$180,199**	**$97,750**	**$97,750**
APPROPRIATION SUMMARY:					
Personal Services	$846,824	$854,902	$868,435	$885,692	$885,692
Equipment	1,349	2,000	2,000	2,000	2,000
Expenses	203,012	162,100	162,100	157,800	157,800
Supplies	17,348	24,250	24,150	24,900	24,900
TOTAL APPROPRIATIONS	**$1,068,533**	**$1,043,252**	**$1,056,685**	**$1,070,392**	**$1,070,392**

DEPARTMENT: Community Services	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
430-A Case Aide Supervisor	1.00	1.00	1.00	1.00	1.00
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
298-A Veteran's Affairs Director	-	-	-	1.00	1.00
271-A Veteran's Director/Case Aide	1.00	1.00	1.00	-	-
252-C Case Aide	4.50	4.50	4.50	4.50	4.50
233-C Office Manager	1.00	1.00	1.00	1.00	1.00
162-C Clerk III/Secretary	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Receptionist	1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate	0.75	0.75	0.75	0.75	0.75
TOTAL POSITIONS	**12.75**	**12.75**	**12.75**	**12.75**	**12.75**
REVENUE SUMMARY:					
Intergovernmental	$3,508,901	$3,449,074	$3,341,444	$4,201,930	$4,201,930
Charges for Services	108,010	44,198	45,000	45,000	45,000
Fines/Forfeitures/Miscellaneous	69,890	27,500	44,000	43,500	43,500
TOTAL REVENUES	**$3,686,801**	**$3,520,772**	**$3,430,444**	**$4,290,430**	**$4,290,430**
APPROPRIATION SUMMARY:					
Personal Services	$583,094	$668,181	$587,949	$653,513	$653,513
Equipment	1,256	2,000	2,000	2,000	2,000
Expenses	5,451,349	6,080,281	6,267,973	6,638,069	6,623,069
Supplies	8,724	11,850	10,850	10,850	10,850
TOTAL APPROPRIATIONS	**$6,044,423**	**$6,762,312**	**$6,868,772**	**$7,304,432**	**$7,289,432**

DEPARTMENT: Conservation (Net of Golf Course)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
775-A Director	1.00	1.00	1.00	1.00	1.00
445-A Operations Manager	1.00	1.00	1.00	1.00	1.00
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
357-A Park Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00
307-A Park Ranger	2.00	2.00	2.00	2.00	2.00
271-A Assistant Naturalist	1.00	1.00	1.00	1.00	1.00
220-A Conservation Assistant	1.00	1.00	1.00	1.00	1.00
220-A Patrol Ranger	1.00	1.00	1.00	1.00	1.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
187-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00
162-A Park Maintenance Worker	5.00	5.00	5.00	5.00	5.00
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	**21.25**	**21.25**	**21.25**	**21.25**	**21.25**
REVENUE SUMMARY:					
Intergovernmental	$121,415	$43,000	$377,370	$66,490	$66,490
Charges for Services	492,547	541,830	498,687	588,900	588,900
Use of Money/Property	124,051	137,062	136,442	140,197	140,197
Fines/Forfeitures/Miscellaneous	12,408	9,790	13,180	13,258	13,258
Sale of Fixed Assets	150	-	490	-	-
TOTAL REVENUES	**$750,571**	**$731,682**	**$1,026,169**	**$808,845**	**$808,845**
APPROPRIATION SUMMARY:					
Personal Services	$1,329,910	$1,428,487	$1,420,638	$1,481,462	$1,481,462
Equipment	142,434	145,000	165,323	148,000	148,000
Capital Improvements	262,288	288,000	838,843	963,112	963,112
Expenses	332,257	352,840	365,794	376,290	374,656
Supplies	303,079	307,849	313,690	317,572	317,572
TOTAL APPROPRIATIONS	**$2,369,968**	**$2,522,176**	**$3,104,288**	**$3,286,436**	**$3,284,802**

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Glynns Creek (18E/F)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
462-A Golf Pro/Manager	1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader	1.00	1.00	1.00	1.00	1.00
187-A Assistant Superintendent	1.00	1.00	1.00	1.00	1.00
125-A Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Z Seasonal Assistant Golf Pro	0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff	7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers	5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS	**19.35**	**19.35**	**19.35**	**19.35**	**19.35**
REVENUE SUMMARY:					
Total Charges for Services	$11,203	$25,400	$25,400	$24,000	$24,000
Total Green Fees	649,066	681,713	681,713	742,945	742,945
Net Cart Fees	303,653	297,500	297,500	333,640	333,640
Net Food/Beverage	148,472	145,500	145,500	145,160	145,160
Net Merchandise Sales	10,646	9,000	9,000	9,000	9,000
Net Driving Range Sales	48,803	58,125	58,125	47,880	47,880
Total Interest Income	15,172	15,000	15,000	15,000	15,000
Total Miscellaneous	1,509	1,000	1,000	1,000	1,000
Gain on Sale of Fixed Assets	68,744	-	-	-	-
TOTAL REVENUES	**$1,257,268**	**$1,233,238**	**$1,233,238**	**$1,318,625**	**$1,318,625**
APPROPRIATION SUMMARY:					
Personal Services	$427,794	$469,401	$472,350	$522,303	$522,303
Equipment (minor)	15,989	2,000	2,000	6,000	6,000
Depreciation	139,414	148,026	139,413	139,413	139,413
Expenses	74,453	79,700	82,100	85,002	85,002
Supplies	114,139	121,470	121,470	123,455	123,455
Debt Service	270,231	248,914	256,560	248,965	248,965
TOTAL APPROPRIATIONS	**$1,042,020**	**$1,069,511**	**$1,073,893**	**$1,125,138**	**$1,125,138**
Net Income	**$215,248**	**$163,727**	**$159,345**	**$193,487**	**$193,487**
CASH FLOW RECONCILIATION:					
Add back depreciation (non-cash expense)	139,414	148,026	139,413	139,413	139,413
Deduct gain on sale of fixed assets (non-cash revenue)	(68,744)	0	0	0	0
Deduct balance sheet cash outlays:					
Principal payment Certificates of Participation	(145,000)	(155,000)	(155,000)	(160,000)	(160,000)
Equipment purchases (major)	(107,820)	(67,000)	(67,000)	(60,952)	(60,952)
Capital projects	0	0	(60,000)	(58,000)	(58,000)
Amortized General Fund interest payment	(13,016)	(41,492)	(13,016)	(13,016)	(13,016)
Other balance sheet account changes (net)	764	-	-	-	-
Amount of cash available for other uses	$ 20,846	$ 48,261	$ 3,742	$ 40,932	$ 40,932

DEPARTMENT: Facility and Support Services (formerly Buildings & Grounds)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
725-A Director Buildings & Grounds	-	-	1.00	1.00	1.00
608-A Director Buildings & Grounds	1.00	1.00	-	-	-
307-A Project & Support Services Coodinator	-	-	1.00	1.00	1.00
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Specialist	3.00	3.00	3.00	3.00	3.00
252-A Purchasing Specialist	-	-	1.00	1.00	1.00
198-A Project Assistant	1.00	1.00	-	-	-
198-A Custodial Supervisor	1.00	1.00	1.00	1.00	1.00
182-C Maintenance Worker	2.00	2.00	2.00	2.00	2.00
162-C Preventive Maintenance	1.00	1.00	1.00	1.00	1.00
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Support Services	-	-	2.00	2.00	2.00
141-C Clerk II/Facility & Support Services	-	-	0.50	0.50	0.50
141-C Clerk II/Support Services Receptionist	-	-	1.00	1.00	1.00
130-C Custodial Worker	6.25	6.25	6.25	6.25	6.25
91-C Courthouse Security Guard	0.49	0.49	0.49	0.49	0.49
83-C General Laborer	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	**19.24**	**19.24**	**23.74**	**23.74**	**23.74**
REVENUE SUMMARY:					
Intergovernmental	$27,461	$21,500	$86,120	$135,500	$135,500
Charges for Services	-	-	10,672	18,400	18,400
Fines/Forfeitures/Miscellaneous	4,434	3,150	3,235	3,965	3,965
Sale of Fixed Assets	4,634	5,000	7,000	6,500	6,500
TOTAL REVENUES	**$36,529**	**$29,650**	**$107,027**	**$164,365**	**$164,365**
APPROPRIATION SUMMARY:					
Personal Services	$683,979	$736,780	$836,648	$979,430	$979,430
Equipment	10,198	10,125	10,275	6,550	6,550
Expenses	554,400	541,190	729,365	927,876	927,876
Supplies	68,508	65,115	85,040	98,675	98,675
TOTAL APPROPRIATIONS	**$1,317,085**	**$1,353,210**	**$1,661,328**	**$2,012,531**	**$2,012,531**

DEPARTMENT: Health	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
805-A Health Director	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
430-A Program Development Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Clinical Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Community Health Coordinatoor	1.00	1.00	1.00	1.00	1.00
417-A Environmental Health Coordinator	2.00	2.00	2.00	2.00	2.00
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	6.00	6.00	6.00	6.00	6.00
355-A Disease Prevention Specialist	4.00	4.00	4.00	4.00	4.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
298-A Administrative Office Manager	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
177-A Lab Technician	0.75	0.75	0.75	0.75	0.75
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	2.60	2.60	2.60	2.60	2.60
Z Interpreters	0.35	0.35	0.35	0.35	0.35
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
Z Health Services Professional	1.20	1.20	1.20	1.20	1.20
TOTAL POSITIONS	**34.15**	**34.15**	**34.15**	**34.15**	**34.15**
REVENUE SUMMARY:					
Intergovernmental	$956,579	$1,038,213	$1,122,584	$1,077,572	$1,077,572
Licenses and Permits	211,968	222,330	220,630	216,030	216,030
Charges for Services	24,507	32,800	30,600	28,500	28,500
Fines/Forfeitures/Miscellaneous	27,250	45,374	27,644	27,644	27,644
TOTAL REVENUES	**$1,220,304**	**$1,338,717**	**$1,401,458**	**$1,349,746**	**$1,349,746**
APPROPRIATION SUMMARY:					
Personal Services	$1,679,996	$1,878,112	$1,787,559	$1,953,389	$1,953,389
Equipment	4,488	5,999	5,999	3,100	3,100
Expenses	1,299,836	1,433,127	1,556,335	1,547,180	1,547,180
Supplies	42,603	48,333	48,333	48,333	48,333
TOTAL APPROPRIATIONS	**$3,026,923**	**$3,365,571**	**$3,398,226**	**$3,552,002**	**$3,552,002**

DEPARTMENT: Human Resources	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
805-A Assistant County Administrator	-	-	0.50	0.50	0.50
634-A Assistant County Administrator	0.50	0.50	-	-	-
417-A Human Resources Coordinator	1.00	1.00	1.00	1.00	1.00
323-A Human Resources Generalist	-	-	2.00	2.00	2.00
323-A Human Resources Specialist	1.00	1.00	-	-	-
252-A Human Resources Assistant	1.00	1.00	-	-	-
198-A Human Resources Secretary	1.00	1.00	1.00	1.00	1.00
Z Governmental Trainee	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	**7.50**	**7.50**	**7.50**	**7.50**	**7.50**
REVENUE SUMMARY:					
Charges for Services	$50	$500	$0	$25	$25
Fines/Forfeitures/Miscellaneous	139	500	-	50	50
TOTAL REVENUES	**$189**	**$1,000**	**$0**	**$75**	**$75**
APPROPRIATION SUMMARY:					
Personal Services	$154,831	$209,575	$198,020	$232,252	$232,252
Expenses	105,564	121,025	106,500	126,990	126,990
Supplies	3,218	3,465	3,465	3,800	3,800
TOTAL APPROPRIATIONS	**$263,613**	**$334,065**	**$307,985**	**$363,042**	**$363,042**

DEPARTMENT: Human Services	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
REVENUE SUMMARY:					
Intergovernmental	$20,075	$18,600	$20,075	$20,075	$20,075
Fines/Forfeitures/Miscellaneous	501	-	500	500	500
TOTAL REVENUES	**$20,576**	**$18,600**	**$20,575**	**$20,575**	**$20,575**
APPROPRIATION SUMMARY:					
Equipment	$1,314	$3,000	$0	$3,000	$3,000
Expenses	97,490	146,296	116,901	139,790	139,790
Supplies	34,141	42,351	3,132	40,226	40,226
TOTAL APPROPRIATIONS	**$132,945**	**$191,647**	**$120,033**	**$183,016**	**$183,016**

DEPARTMENT: Information Technology (formerly Budget & Info Proc)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
805-A Director Budget & Information Processing	1.00	1.00	-	-	-
725-A Information Technology Director	-	-	1.00	1.00	1.00
634-A Information Processing Manager	1.00	1.00	-	-	-
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	4.00	4.00	3.00	3.00	3.00
406-A Network Systems Administrator	3.00	3.00	3.00	3.00	3.00
283-A BIP Office Supervisor	1.00	1.00	-	-	-
252-A Purchasing Specialist	1.00	1.00	-	-	-
187-A Help Desk Specialist	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Support Services	2.00	2.00	-	-	-
141-C Clerk II/Word Processing	1.00	1.00	-	-	-
141-C Clerk II/Support Services Receptionist	0.50	0.50	-	-	-
TOTAL POSITIONS	**17.50**	**17.50**	**10.00**	**10.00**	**10.00**
REVENUE SUMMARY:					
Intergovernmental	$153,197	$184,000	$92,970	$45,090	$45,090
Charges for Services	21,352	20,850	11,028	3,300	3,300
Fines/Forfeitures/Miscellaneous	16,359	2,530	1,515	1,015	1,015
TOTAL REVENUES	**$190,908**	**$207,380**	**$105,513**	**$49,405**	**$49,405**
APPROPRIATION SUMMARY:					
Personal Services	$795,298	$972,025	$866,232	$708,475	$708,475
Equipment	2,612	-	-	-	-
Expenses	637,564	683,079	460,671	317,780	317,780
Supplies	35,311	46,400	28,160	14,950	14,950
TOTAL APPROPRIATIONS	**$1,470,785**	**$1,701,504**	**$1,355,063**	**$1,041,205**	**$1,041,205**

DEPARTMENT: Juvenile Court Services	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
571-A Juvenile Detention Center Director	-	1.00	1.00	1.00	1.00
449-A Juvenile Detention Center Director	1.00	-	-	-	-
308-A Operations Supervisor	1.00	1.00	1.00	1.00	1.00
257-A Shift Leader	-	-	-	2.00	2.00
215-A Detention Youth Supervisor	-	10.40	10.40	8.40	8.40
169-A Detention Youth Worker	10.40	-	-	-	-
TOTAL POSITIONS	**12.40**	**12.40**	**12.40**	**12.40**	**12.40**
REVENUE SUMMARY:					
Intergovernmental	$70,345	$59,600	$79,592	$88,010	$88,010
Charges for Services	46,920	45,000	45,000	55,000	55,000
Fines/Forfeitures/Miscellaneous	7,066	-	-	187,602	187,602
TOTAL REVENUES	**$124,331**	**$104,600**	**$124,592**	**$330,612**	**$330,612**
APPROPRIATION SUMMARY:					
Personal Services	$478,987	$548,496	$577,049	$827,523	$827,523
Equipment	1,871	2,400	1,400	-	-
Expenses	13,625	11,150	21,750	21,800	21,800
Supplies	24,171	26,150	29,860	35,200	35,200
TOTAL APPROPRIATIONS	**$518,654**	**$588,196**	**$630,059**	**$884,523**	**$884,523**

DEPARTMENT: Non-Departmental	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
417-A Risk Management Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
REVENUE SUMMARY:					
Intergovernmental	$389,294	$436,784	$726,902	$748,252	$748,252
Charges for Services	33,939	31,715	36,715	36,715	36,715
Use of Money & Property	27,524	33,507	27,524	-	-
Fines/Forfeitures/Miscellaneous	183,834	147,200	162,785	162,785	162,785
TOTAL REVENUE	**$634,591**	**$649,206**	**$953,926**	**$947,752**	**$947,752**
APPROPRIATION SUMMARY:					
Personal Services	$103,274	$67,999	$111,494	$118,802	$118,629
Expenses	1,252,719	1,534,221	1,815,816	1,948,221	1,948,221
Supplies	18,500	9,600	9,650	9,750	9,750
TOTAL APPROPRIATIONS	**$1,374,493**	**$1,611,820**	**$1,936,960**	**$2,076,773**	**$2,076,600**

DEPARTMENT: Planning & Development	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	-	1.00	1.00	1.00	1.00
534-A Planning & Development Director	1.00	-	-	-	-
314-C Building Inspector	1.00	1.00	1.00	1.00	1.00
252-A Planning & Development Specialist	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.50	0.50	0.50	0.50	0.50
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	**4.33**	**4.33**	**4.33**	**4.33**	**4.33**
REVENUE SUMMARY:					
Intergovernmental	$929	$50,000	$50,000	$0	$0
Licenses and Permits	156,742	175,300	170,240	160,240	175,240
Charges for Services	4,955	6,825	6,325	6,625	6,625
Fines/Forfeitures/Miscellaneous	-	75	75	75	75
Sale of Fixed Assets	-	5,000	5,000	5,000	5,000
TOTAL REVENUES	**$162,626**	**$237,200**	**$231,640**	**$171,940**	**$186,940**
APPROPRIATION SUMMARY:					
Personal Services	$179,980	$216,689	$208,305	$223,056	$223,056
Expenses	22,775	86,595	86,075	36,070	36,070
Supplies	3,750	3,335	3,685	3,685	3,685
TOTAL APPROPRIATIONS	**$206,505**	**$306,619**	**$298,065**	**$262,811**	**$262,811**

DEPARTMENT: Recorder	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Recorder	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	-	-	-	1.00	1.00
496-A Operations Manager	1.00	1.00	1.00	-	-
Y Second Deputy	1.00	1.00	1.00	1.00	1.00
191-C Real Estate Specialist	1.00	1.00	1.00	1.00	1.00
191-C Conservation Specialist	1.00	1.00	1.00	1.00	1.00
191-C Vital Records Specialist	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	7.00	7.00	7.00	7.00	7.00
TOTAL POSITIONS	**13.00**	**13.00**	**13.00**	**13.00**	**13.00**
REVENUE SUMMARY:					
Charges for Services	$1,027,874	$942,250	$942,250	$1,073,070	$1,073,070
Use of Money/Property	7,564	9,000	9,000	8,000	8,000
Fines/Forfeitures/Miscellaneous	2,465	2,000	2,000	2,000	2,000
TOTAL REVENUES	**$1,037,903**	**$953,250**	**$953,250**	**$1,083,070**	**$1,083,070**
APPROPRIATION SUMMARY:					
Personal Services	$524,670	$563,836	$563,346	$598,080	$598,080
Expenses	5,304	7,170	7,170	7,212	7,212
Supplies	14,577	13,575	13,575	13,575	13,575
TOTAL APPROPRIATIONS	**$544,551**	**$584,581**	**$584,091**	**$618,867**	**$618,867**

DEPARTMENT: Secondary Roads	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	1.00	1.00	1.00	1.00	1.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	-	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
162-B Shop Control Clerk	1.00	-	-	-	-
162-A Clerk III	0.50	0.50	0.50	0.50	0.50
153-B Truck Driver/Laborer	9.00	9.00	9.00	9.00	9.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.60	0.60
Z Engineering Aide (Seasonal Maint)	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	**33.40**	**33.40**	**33.40**	**33.40**	**33.40**
REVENUES SUMMARY:					
Intergovernmental	$1,799,710	$1,912,645	$1,854,254	$1,784,096	$1,784,096
Licenses & Permits	810	1,000	1,000	1,000	1,000
Charges for Services	13,163	9,000	9,000	5,000	5,000
Fines/Forfeitures/Miscellaneous	42,744	10,000	19,000	253,000	253,000
Transfers In	2,100,722	2,163,744	2,163,744	2,228,656	2,228,656
TOTAL APPROPRIATIONS	**$3,957,149**	**$4,096,389**	**$4,046,998**	**$4,271,752**	**$4,271,752**
APPROPRIATION SUMMARY:					
Administration	$159,918	$163,600	$163,600	$165,000	$165,000
Engineering	312,949	310,000	310,000	324,000	324,000
Bridges & Culverts	78,058	102,000	102,000	102,000	102,000
Roads	1,195,974	1,252,000	1,252,000	1,092,000	1,092,000
Snow & Ice Control	248,623	216,000	216,000	236,000	236,000
Traffic Controls	119,334	146,000	146,000	146,000	146,000
Road Clearing	80,319	95,000	95,000	95,000	95,000
New Equipment	306,796	350,000	350,000	232,000	232,000
Equipment Operation	627,970	572,500	572,500	665,000	665,000
Tools, Materials & Supplies	55,751	58,000	58,000	57,000	57,000
Real Estate & Buildings	54,899	30,000	30,000	30,000	30,000
Roadway Construction	819,625	1,100,000	1,100,000	1,135,000	1,135,000
TOTAL APPROPRIATIONS	**$4,060,216**	**$4,395,100**	**$4,395,100**	**$4,279,000**	**$4,279,000**

DEPARTMENT: Sheriff	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
Y Second Chief Deputy	1.00	1.00	1.00	1.00	1.00
519-A Captain	2.00	2.00	2.00	2.00	2.00
464-A Lieutenant	4.00	4.00	4.00	4.00	4.00
451-E Sergeant	6.00	6.00	6.00	6.00	6.00
449-A Corrections Captain	-	1.00	1.00	1.00	1.00
417-A Support Services Director	1.00	1.00	1.00	1.00	1.00
400-A Program Lieutenant	-	-	-	1.00	1.00
390-A Chief Correction Supervisor	1.00	-	-	-	-
353-A Support/Program Supervisor	1.00	1.00	1.00	1.00	1.00
353-A Corrections Lieutenant	3.00	3.00	3.00	2.00	2.00
332-A Corrections Sergeant	4.00	4.00	4.00	4.00	4.00
332-A Food Service Manager	-	-	-	1.00	1.00
329-E Deputy	28.00	28.00	28.00	28.00	28.00
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
283-H Lead Correction Officer	10.00	10.00	10.00	10.00	10.00
262-A Lead Bailiff	-	1.00	1.00	1.00	1.00
246-H Correction Officer	43.20	43.20	43.20	43.20	43.20
245-A Lead Tele/Communications Operator	3.00	3.00	3.00	3.00	3.00
228-A Tele/Communications Operator	8.00	8.00	8.00	8.00	8.00
228-A Office Supervisor	1.00	1.00	1.00	1.00	1.00
223-A Food Service Manager	1.00	1.00	1.00	-	-
220-A Lead Bailiff	1.00	-	-	-	-
220-A Bailiff	-	6.70	6.70	6.70	6.70
191-C Senior Accounting Clerk	1.00	2.00	2.00	2.00	2.00
177-C Senior Clerk	3.00	2.00	2.00	2.00	2.00
176-H Jail Custodian/Correction Officer	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	2.00	2.00	2.00	2.00	2.00
151-A Bailiff	6.70	-	-	-	-
141-C Clerk II	1.00	1.00	1.00	1.00	1.00
141-C Clerk II-Records	-	0.50	0.50	0.50	0.50
125-C Clerk I	1.00	0.50	0.50	0.50	0.50
125-H Jail Custodian	1.00	1.00	1.00	1.00	1.00
122-C Cook	2.80	2.80	2.80	2.80	2.80
TOTAL POSITIONS	**140.70**	**140.70**	**140.70**	**140.70**	**140.70**
REVENUE SUMMARY:					
Intergovernmental	$226,787	$182,875	$302,033	$301,969	$301,969
Licenses & Permits	11,737	14,075	14,250	14,075	14,075
Charges for Services	674,370	543,680	587,160	586,720	586,720
Fines/Forfeitures/Miscellaneous	37,836	23,335	21,250	21,400	21,400
TOTAL REVENUES	**$950,730**	**$763,965**	**$924,693**	**$924,164**	**$924,164**
APPROPRIATION SUMMARY:					
Personal Services	$ 7,034,450	$ 7,422,206	$ 7,419,533	$ 7,874,140	$ 7,874,140
Equipment	77,536	69,255	63,400	69,425	69,425
Expenses	656,696	975,329	992,604	1,174,008	1,062,008
Supplies	572,927	582,150	575,250	585,790	585,790
TOTAL APPROPRIATIONS	**$ 8,341,609**	**$ 9,048,940**	**$ 9,050,787**	**$ 9,703,363**	**$ 9,591,363**

DEPARTMENT: Supervisors, Board of	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Chair, Board of Supervisors	1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	**5.00**	**5.00**	**5.00**	**5.00**	**5.00**
APPROPRIATION SUMMARY:					
Personal Services	$208,603	$219,256	$222,509	$234,227	$234,227
Expenses	7,673	9,950	8,800	9,950	9,950
Supplies	1,242	2,700	2,700	2,700	2,700
TOTAL APPROPRIATIONS	**$217,518**	**$231,906**	**$234,009**	**$246,877**	**$246,877**

DEPARTMENT: Treasurer	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	-	-	-	1.00	1.00
496-A Operations Manager	1.00	1.00	1.00	-	-
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
332-A Tax Accounting Specialist	1.00	1.00	1.00	1.00	1.00
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk	2.00	2.00	2.00	2.00	2.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	17.60	17.60	17.60	17.60	17.60
TOTAL POSITIONS	**28.60**	**28.60**	**28.60**	**28.60**	**28.60**
REVENUE SUMMARY:					
Penalties & Interest on Taxes	$503,126	$448,500	$498,500	$505,000	$505,000
Charges for Services	1,023,185	996,275	996,275	1,046,575	1,046,575
Use of Money & Property	2,185,043	2,051,747	839,783	910,583	910,583
Fines/Forfeitures/Miscellaneous	1,679	1,900	1,900	1,900	1,900
TOTAL REVENUES	**$3,713,033**	**$3,498,422**	**$2,336,458**	**$2,464,058**	**$2,464,058**
APPROPRIATION SUMMARY:					
Personal Services	$1,156,168	$1,246,323	$1,211,678	$1,269,749	$1,269,749
Equipment	255	-	-	-	-
Expenses	127,602	131,149	125,081	100,900	100,900
Supplies	43,933	47,505	47,505	47,505	47,505
TOTAL APPROPRIATIONS	**$1,327,958**	**$1,424,977**	**$1,384,264**	**$1,418,154**	**$1,418,154**

DEPARTMENT: Bi-State Metropolitan Planning Commission	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	2.00	2.00	2.00	2.00	
Project Manager	0.75	1.00	1.00	1.00	
Planner & Senior Planner	5.90	7.00	6.50	6.00	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	1.00	1.00	1.00	1.00	
Word Processor I	3.00	3.00	3.00	3.00	
Planning Assistant	2.00	2.00	2.00	2.00	
Housing Rehab Specialist	1.00	1.00	1.00	1.00	
Graphics Specialist	2.00	2.00	2.00	2.00	
TOTAL POSITIONS	**23.15**	**24.50**	**24.00**	**23.50**	
REVENUE SUMMARY:					
Membership Fees	$250,975	$259,854	$258,520	$264,706	
Charges for Services	361,641	425,255	349,003	393,800	
Federal/State Funding	220,784	266,768	188,635	133,025	
Transportation	519,271	496,104	504,459	524,548	
SUB-TOTAL REVENUES	**$1,352,671**	**$1,447,981**	**$1,300,617**	**$1,316,079**	
Scott County Contribution	55,462	57,126	57,126	60,409	60,409
TOTAL REVENUES	**$1,408,133**	**$1,505,107**	**$1,357,743**	**$1,376,488**	
APPROPRIATION SUMMARY:					
Personal Services	$1,142,181	$1,271,920	$1,117,490	$1,147,491	
Equipment	2,488	2,500	2,500	2,500	
Expenses	208,566	187,800	183,750	183,351	
Occupancy	33,417	33,625	33,625	44,851	
TOTAL APPROPRIATIONS	**$1,386,652**	**$1,495,845**	**$1,337,365**	**$1,378,193**	

DEPARTMENT: Buffalo Ambulance	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	30.00	25.00	30.00	30.00	
TOTAL POSITIONS	**30.00**	**25.00**	**30.00**	**30.00**	
REVENUE SUMMARY:					
Municipal Subsidy	$0	$14,000	$14,000	$14,000	
Service Fees	-	75,000	75,000	75,000	
Other	-	22,000	22,000	22,000	
SUB-TOTAL REVENUES	**$0**	**$111,000**	**$111,000**	**$111,000**	
Scott County Contribution	22,650	22,650	22,650	22,650	22,650
Funding Reserve	10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	**$32,650**	**$32,650**	**$32,650**	**$32,650**	**$32,650**
TOTAL REVENUES	**$32,650**	**$143,650**	**$143,650**	**$143,650**	
APPROPRIATION SUMMARY:					
Personal Services	$0	$30,200	$30,200	$30,200	
Equipment	-	37,500	37,500	37,500	
Expenses	-	70,950	70,950	70,950	
Supplies	-	2,000	2,000	2,000	
Occupancy	-	7,500	7,500	7,500	
TOTAL APPROPRIATIONS	**$0**	**$148,150**	**$148,150**	**$148,150**	

DEPARTMENT: Center for Alcohol/Drug Services	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Treatment Supervisor	1.00	1.00	1.00	1.00	
Clinical Director	1.00	-	1.00	1.00	
Finance Manager	1.00	1.00	1.00	1.00	
Business/Office Manager	1.00	1.00	1.00	1.00	
Admin Systems Manager	0.50	0.50	0.50	0.50	
Accounting Specialist	2.00	2.00	2.00	2.00	
Client Accts Receivable Specialist	2.70	2.70	2.70	2.70	
Administrative Assistant	1.00	1.00	1.00	1.00	
Clerical	10.00	11.00	9.00	9.00	
Maintenance	1.00	1.00	1.00	1.00	
QA/UR Program Manager	2.00	2.00	2.00	2.00	
Prevention Coordinator	1.00	1.00	1.00	1.00	
Prevention Specialist	9.00	7.00	10.00	10.00	
Counselors	39.50	47.00	37.00	37.00	
Techs/CCW	19.00	19.00	19.00	19.00	
Program Managers	5.00	6.00	4.00	4.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	
RN/LPN	8.00	8.00	8.00	8.00	
TOTAL POSITIONS	**106.70**	**113.20**	**103.20**	**103.20**	
REVENUE SUMMARY:					
I.D.S.A. Treatment	$1,623,318	$1,623,318	$1,603,385	$1,486,505	
I.D.S.A. Prevention	195,647	194,775	202,344	202,344	
DHS	-	25,000	-	-	
D.A.S.A.	550,453	541,785	541,785	528,571	
Rock Island County	32,000	32,000	56,660	56,660	
United Way	96,516	102,008	96,516	96,516	
Client Fees	259,458	288,450	207,575	201,825	
Insurance Payments	684,152	684,029	622,225	606,825	
Interest	31,638	20,000	20,000	20,000	
Seventh Judicial District	96,300	95,000	95,000	95,000	
Contributions	16,006	16,950	16,950	16,950	
County Commitments	22,601	28,000	24,000	24,000	
Scott County Jail	96,650	75,000	110,000	110,000	
Local Schools	69,797	68,000	68,000	68,000	
U S Fed Probation	17,456	25,000	25,000	25,000	
Medicaid	26,320	11,000	36,250	15,000	
Contractual Fees/Payment	905,076	737,220	745,844	745,169	
Juvenile Court	51,160	72,000	50,000	50,000	
SUB-TOTAL REVENUES	**$4,774,548**	**$4,639,535**	**$4,521,534**	**$4,348,365**	
Scott County Contribution	254,390	262,090	262,090	269,052	269,052
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	**$264,390**	**$272,090**	**$272,090**	**$279,052**	**$279,052**
TOTAL REVENUES	**$5,038,938**	**$4,911,625**	**$4,793,624**	**$4,627,417**	
APPROPRIATION SUMMARY:					
Personal Services	$3,403,261	$3,791,119	$3,540,211	$3,506,244	
Equipment	23,582	2,498	6,000	6,000	
Expenses	715,984	651,373	810,723	677,038	
Supplies	232,740	253,970	256,886	255,803	
Occupancy	259,112	212,665	189,297	182,332	
TOTAL APPROPRIATIONS	**$4,634,679**	**$4,911,625**	**$4,803,117**	**$4,627,417**	

DEPARTMENT: Center for Active Seniors, Inc.	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	1.00	1.00	1.00	1.00	
Vice President/Resource Development	-	0.17	0.97	0.97	
Budget Manager	0.48	0.40	-	-	
Development Coordinator	0.52	0.40	-	-	
Accounting Coordinator	1.00	1.00	1.00	1.00	
Administrative Coordinator	1.00	1.00	1.00	1.00	
Receptionist	1.00	1.00	1.00	1.00	
Janitor	1.72	1.75	1.75	1.75	
Social Services Coordinator	1.00	1.00	1.00	1.00	
Caseworkers	7.50	7.50	7.50	7.50	
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant	1.00	2.00	2.00	2.00	
Adult Day Center Facilitators	2.50	2.50	2.50	2.50	
Adult Day Center Aides	0.80	0.80	0.80	0.80	
Volunteer/Chore Coordinator	1.00	1.00	1.00	1.00	
Listen-To-Me Read Coordinator	0.50	0.50	0.50	0.50	
Senior Center Director	1.00	1.00	1.00	1.00	
Fitness Center Assistant	1.40	1.40	1.40	1.40	
Activity Manager	0.55	0.55	0.55	0.55	
Site Managers	1.00	1.00	1.00	1.00	
Meal Site Assistant	0.25	0.25	0.25	0.25	
TOTAL POSITIONS	**27.22**	**28.22**	**28.22**	**28.22**	
REVENUE SUMMARY:					
Medicaid Waiver ADC	$94,728	$63,500	$85,000	$95,000	
Pledge Revenue	19,145	35,000	30,000	40,000	
Title III B	30,942	47,000	30,000	30,900	
Title III C	7,513	9,500	7,500	7,725	
Elderly Care Funds	46,531	34,000	45,000	46,350	
Transfers	42,316	-	-	-	
Title V	24,213	18,500	5,400	24,000	
LTCIS	12,004	9,500	28,100	13,000	
Veterans Administration	24,127	13,000	20,000	30,000	
United Way	77,976	80,000	80,636	88,823	
Contributions	6,664	67,500	35,000	35,000	
Activities	41,790	61,000	67,300	91,500	
CDBG	84,237	91,623	75,379	91,104	
Project Income	131,470	130,050	141,000	167,102	
Supplemental/Knouse/RDA & SCRA Grants	43,629	83,300	33,000	33,000	
Other	131,949	132,690	135,100	147,247	
SUB-TOTAL REVENUES	**$819,234**	**$876,163**	**$818,415**	**$940,751**	
Scott County Contribution	-	194,557	194,557	199,182	199,182
IDPH Substance Abuse Funds	-	10,134	10,134	10,134	10,134
TOTAL COUNTY CONTRIBUTION	**$0**	**$204,691**	**$204,691**	**$209,316**	**$209,316**
TOTAL REVENUES	**$819,234**	**$1,080,854**	**$1,023,106**	**$1,150,067**	
APPROPRIATION SUMMARY:					
Personal Services	$697,741	$706,936	$744,056	$795,594	
Equipment	454	5,000	2,846	3,000	
Expenses	248,858	311,491	293,373	264,335	
Supplies	85,452	38,666	37,450	68,890	
Occupancy	17,072	18,455	18,206	18,250	
TOTAL APPROPRIATIONS	**$1,049,577**	**$1,080,548**	**$1,095,931**	**$1,150,069**	

DEPARTMENT: Community Health Care	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Physician	11.95	10.50	10.50	10.50	
Physician Assistant	2.00	3.50	3.50	3.50	
Nurse Practitioner	4.80	1.60	1.60	1.60	
Nutritionist	1.00	1.00	1.00	1.00	
Health Educator/Social Worker	3.00	2.00	2.00	2.00	
X-Ray Technician	2.10	2.00	2.00	2.00	
Lab Technician	6.00	5.00	5.00	5.00	
Nursing Coordinator/Jail Nurse	2.00	3.00	3.00	3.00	
LPN/Medical Assistant	23.60	27.00	27.00	27.00	
Dentist	3.00	2.40	2.40	2.40	
Hygienist/Assistants/Receptionist (Dental)	9.49	10.19	10.19	10.19	
Pharmacist/Pharmacy Technician	6.50	4.00	4.00	4.00	
Information Services Coordinator	1.00	1.00	1.00	1.00	
Medical Records Clerks	3.00	6.60	6.60	6.60	
Transcriptionist	3.00	1.60	1.60	1.60	
Business Office Coordinator	1.00	1.00	1.00	1.00	
Revenue Specialist/Lead Insurance Clerk	2.00	2.00	2.00	2.00	
Patient Account Rep/Patient Service Rep	13.50	17.80	17.80	17.80	
Executive Director	1.00	1.00	1.00	1.00	
Director of Clinic/Finance/Program/HR	2.00	4.00	4.00	4.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Administrative Secretary	3.00	-	-	-	
Quality Manager	-	1.00	1.00	1.00	
Outreach Worker/Educator/RN/Program Clerk (Homeless)	3.00	3.00	3.00	3.00	
Telephone Operator/Data Entry Operator	5.50	9.20	9.20	9.20	
Translator	-	1.00	1.00	1.00	
Medical Secretary	1.00	4.00	4.00	4.00	
Human Resources Specialist	1.00	1.00	1.00	1.00	
Accounting Specialist	1.00	1.00	1.00	1.00	
Medical Clinic Manager	1.00	1.00	1.00	1.00	
Dental Clinic Manager	-	1.00	1.00	1.00	
Purchasing Specialist	1.00	1.00	1.00	1.00	
Development SpecialistDevelopment Assistant	2.00	2.00	2.00	2.00	
Accountant	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**122.44**	**134.39**	**134.39**	**134.39**	
REVENUE SUMMARY:					
Iowa State Dept Health/Child Health	$135,720	$170,120	$170,120	$170,120	
HHS-UHI	1,998,837	3,195,298	3,195,298	2,007,395	
Patient Fees	6,598,209	6,773,957	6,773,957	7,200,000	
Other	482,633	609,945	609,945	620,320	
SUB-TOTAL REVENUES	**$9,215,399**	**$10,749,320**	**$10,749,320**	**$9,997,835**	
Scott County Contribution	291,021	291,021	291,021	291,021	291,021
Senior Health Grant	-	-	-	-	-
SUB-TOTAL CONTRIBUTION	**$291,021**	**$291,021**	**$291,021**	**$291,021**	**$291,021**
TOTAL REVENUES	**$9,506,420**	**$11,040,341**	**$11,040,341**	**$10,288,856**	
APPROPRIATION SUMMARY:					
Personal Services	$5,717,125	$5,897,188	$5,897,188	$6,142,126	
Equipment	-	1,094,292	1,094,292	-	
Expenses	1,875,020	1,773,668	1,773,668	1,856,000	
Supplies	1,346,564	1,367,856	1,367,856	1,455,000	
Occupancy	372,270	406,038	406,038	415,000	
TOTAL APPROPRIATIONS	**$9,310,979**	**$10,539,042**	**$10,539,042**	**$9,868,126**	

DEPARTMENT: Durant Ambulance	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	30.00	20.00	20.00	20.00	
TOTAL POSITIONS	**30.00**	**20.00**	**20.00**	**20.00**	
REVENUE SUMMARY:					
Political Subdivision Contracts	$44,310	$22,800	$32,800	$35,000	
Services	97,599	91,000	125,000	130,000	
Contributions	28,689	8,500	8,000	8,000	
Other	5,704	4,100	6,500	6,500	
SUB-TOTAL REVENUES	**$176,302**	**$126,400**	**$172,300**	**$179,500**	
Scott County Contribution	10,300	20,000	20,000	20,000	20,000
TOTAL REVENUES	**$186,602**	**$146,400**	**$192,300**	**$199,500**	
APPROPRIATION SUMMARY:					
Equipment	$267,254	$69,000	$3,000	$69,000	
Expenses	89,224	118,000	113,500	140,500	
Supplies	5,594	10,500	10,250	10,500	
Occupancy	5,449	6,500	6,500	6,500	
TOTAL APPROPRIATIONS	**$367,521**	**$204,000**	**$133,250**	**$226,500**	

DEPARTMENT: Emergency Management Agency	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**1.00**	**1.00**	**1.00**	**1.00**	
REVENUE SUMMARY:					
Intergovernmental	$47,520	$49,660	$53,448	$58,616	
Miscellaneous	44,512	49,100	49,100	47,100	
SUB-TOTAL REVENUES	**$92,032**	**$98,760**	**$102,548**	**$105,716**	
Scott County Contribution	25,357	25,357	25,357	25,357	25,357
TOTAL REVENUES	**$117,389**	**$124,117**	**$127,905**	**$131,073**	
APPROPRIATION SUMMARY:					
Personal Services	$60,694	$60,932	$63,163	$62,897	
Equipment	898	11,300	11,300	13,500	
Capital Improvements	-	1,000	1,000	1,725	
Expenses	10,033	21,325	20,275	22,825	
Supplies	3,950	4,100	4,000	4,750	
TOTAL APPROPRIATIONS	**$75,575**	**$98,657**	**$99,738**	**$105,697**	

DEPARTMENT: Genesis Visiting Nurse Association	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Director Nursing/Patient Services	0.96	1.01	1.01	1.01	
Nursing Coordinator	8.14	9.30	9.30	9.30	
Nursing Supervisor	5.98	7.00	7.00	7.00	
Staff Nurse (RN)	56.55	61.05	61.05	61.05	
Support Services Coordinator	1.00	1.00	1.00	1.00	
Homemaker Supervisors	1.63	1.63	1.63	1.63	
Home Health Aides	19.59	20.70	20.70	20.70	
Family Life Specialist	1.37	1.93	1.93	1.93	
Homemakers	13.75	13.55	13.55	13.55	
Executive Director	0.98	1.01	1.01	1.01	
Controller	0.96	-	-	-	
Switchboard Operator	2.00	2.02	2.02	2.02	
Secretarial	3.88	5.03	5.03	5.03	
Clerical	26.48	25.93	25.93	25.93	
TOTAL POSITIONS	**143.27**	**151.16**	**151.16**	**151.16**	
REVENUE SUMMARY:					
Contributions	$9,148	$4,000	$4,000	$4,000	
Other Government Fees	7,848,664	8,024,965	8,045,682	8,105,060	
Program Service Fees	812,929	926,492	926,492	964,454	
United Way	142,472	136,877	136,877	146,725	
Miscellaneous	10,775	-	-	-	
SUB-TOTAL REVENUES	**$8,823,988**	**$9,092,334**	**$9,113,051**	**$9,220,239**	
Scott County Contribution	125,076	125,000	125,000	125,000	125,000
State Health Pass Through Funds	503,845	509,998	489,281	489,281	459,078
TOTAL COUNTY CONTRIBUTION	**$628,921**	**$634,998**	**$614,281**	**$614,281**	**$584,078**
TOTAL REVENUES	**$9,452,909**	**$9,727,332**	**$9,727,332**	**$9,834,520**	
APPROPRIATION SUMMARY:					
Personal Services	$5,852,513	$5,932,475	$5,932,475	$6,080,734	
Equipment	35,498	33,856	33,856	33,856	
Expenses	2,848,042	2,178,000	2,178,000	2,209,317	
Supplies	439,645	607,945	607,945	607,945	
Occupancy	255,789	257,614	257,614	257,614	
TOTAL APPROPRIATIONS	**$9,431,487**	**$9,009,890**	**$9,009,890**	**$9,189,466**	

DEPARTMENT: Handicapped Development Center	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President	1.00	1.00	1.00	1.00	
Senior Vice-President	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Receptionist/Clerk Typist	3.00	3.00	3.00	3.00	
Office Transcriptionist	2.97	2.97	2.97	2.97	
Records Clerk	1.00	1.00	1.00	1.00	
Accountant	1.00	1.00	1.00	1.00	
Accounting Technician	5.00	5.00	5.00	5.00	
Personal Independent Services Program Director	1.00	1.00	1.00	1.00	
Case Manager	2.00	2.00	2.00	2.00	
Instructor	27.00	27.00	28.00	28.00	
Aide	1.90	1.90	1.90	1.90	
Employment Services Vice President	1.00	1.00	1.00	1.00	
Work Adjustment Case Manager	1.00	1.00	1.00	1.00	
Evaluator/Ext Employment Case Manager	1.00	1.00	1.00	1.00	
Placement/Ext Employment Case Manager	1.00	3.48	3.48	3.48	
Sales Manager	1.00	1.00	1.00	1.00	
Production Manager	1.00	1.00	1.00	1.00	
Vocational Skills Supervisor	2.00	2.00	2.00	2.00	
Extended Employment Supervisor	5.00	5.00	5.00	5.00	
Work Adjustment Supervisor	4.00	4.00	4.00	4.00	
Evaluation Supervisor	1.00	1.00	1.00	1.00	
Vocational Services Supervisor	2.00	2.00	2.00	2.00	
Driver/Warehouseman	1.00	1.00	1.00	1.00	
Residential Services Program Director	1.00	1.00	1.00	1.00	
Residential Case Manager	5.00	5.00	5.00	5.00	
Residential Counselor	1.00	1.00	1.00	1.00	
Resident Counselor	33.00	36.00	36.00	36.00	
Support Staff	52.00	67.00	67.00	67.00	
Maintenance	4.50	4.50	4.50	4.50	
Janitor	2.50	2.50	2.50	2.50	
Environmental Service Supervisor	1.00	1.00	1.00	1.00	
Vice-President of ICF/MR Services	1.00	1.00	1.00	1.00	
Health Services Supervisor	1.00	1.00	1.00	1.00	
Program Supervisor	4.00	4.00	4.00	4.00	
Social Worker	1.00	1.00	1.00	1.00	
Nurse RN	1.00	1.00	1.00	1.00	
Nurse LPN	7.50	7.50	7.50	7.50	
Shift Supervisor	9.00	9.00	9.00	9.00	
Trainer	1.00	1.00	1.00	1.00	
Direct Service Staff	85.00	85.00	85.00	85.00	
Dietary Supervisor	1.00	1.00	1.00	1.00	
Cook/Dietary Aide	9.00	9.00	9.00	9.00	
Psychologist	1.00	1.00	1.00	1.00	
Recreation Therapist Supervisor	1.00	1.00	-	-	
Recreation Specialist	5.00	5.00	5.00	5.00	
Therapy Assistant (PT/OT/Speech)	6.00	6.00	6.00	6.00	
Secretary	1.00	1.00	1.00	1.00	
Receptionist	2.50	2.50	2.50	2.50	
Housekeeper Supervisor/Housekeeper	9.00	9.00	9.00	9.00	
Laundry	3.25	6.25	6.25	6.25	
Program Director	1.00	1.00	1.00	1.00	
Human Resources Supervisor	0.83	0.83	0.83	0.83	
Employment Specialist	1.00	1.00	1.00	1.00	
Job Coach	11.00	12.00	12.00	12.00	
Medication Aide	3.00	3.00	3.00	3.00	
Independent Living Casemanager	1.00	1.00	1.00	1.00	
Extended Employment Casemanager	1.00	1.00	1.00	1.00	
CBA Casemanager	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**337.95**	**362.43**	**362.43**	**362.43**	

DEPARTMENT: Handicapped Development Center (con't)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
REVENUE SUMMARY:					
United Way	$119,291	$119,280	$121,457	$121,457	
Subcontract Sales	229,346	333,500	335,000	338,000	
Iowa Purchase of Service	21,056	21,400	27,500	29,500	
Client Receipts	257,917	288,000	288,000	288,000	
DVRS	31,594	34,000	34,000	34,000	
Other	127,189	134,600	157,075	161,075	
Title XIX Revenue	5,119,569	5,289,300	5,290,852	5,462,805	
HUD	5,717	7,008	12,000	12,000	
HCBS (T19)	1,676,610	1,826,445	1,808,478	1,925,519	
State of Iowa-HCBS Match	115,108	130,000	109,832	110,000	
SUB-TOTAL REVENUES	**$7,703,397**	**$8,183,533**	**$8,184,194**	**$8,482,356**	
Scott County Contribution	1,464,017	1,421,273	1,421,273	1,567,829	1,494,580
County County - Supported Employment	69,812	89,050	89,050	155,207	74,063
Title XIX Matching Funds	879,285	942,675	952,290	1,020,860	1,038,924
DVRS-SES 100% Grant	33,065	64,000	64,000	64,000	64,000
Reserve Funding	-	150,000	150,000	-	100,000
TOTAL COUNTY CONTRIBUTION	**$2,446,179**	**$2,666,998**	**$2,676,613**	**$2,807,896**	**$2,771,567**
TOTAL REVENUES	**$10,149,576**	**$10,850,531**	**$10,860,807**	**$11,290,252**	
APPROPRIATION SUMMARY:					
Personal Services	$8,651,231	$9,631,894	$9,495,400	$9,831,487	
Equipment	46,160	68,069	69,627	74,901	
Expenses	641,605	733,224	698,506	701,593	
Supplies	339,420	358,480	363,030	368,160	
Occupancy	432,429	415,047	430,092	428,581	
TOTAL APPROPRIATIONS	**$10,110,845**	**$11,206,714**	**$11,056,655**	**$11,404,722**	

DEPARTMENT: Humane Society	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Manager	1.00	1.00	1.00	1.00	
Animal Control	5.00	5.00	5.00	5.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	1.00	1.00	1.00	1.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	2.00	2.00	2.00	2.00	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**18.25**	**18.25**	**18.25**	**18.25**	
REVENUE SUMMARY:					
City Subsidies	$200,187	$204,216	$204,216	$205,133	
Donations	2,278	-	-	-	
Other	194,561	205,763	205,763	220,363	
Transfer from Society Fund	127,395	92,700	92,700	92,700	
SUB-TOTAL REVENUES	**$524,421**	**$502,679**	**$502,679**	**$518,196**	
Scott County Contribution	25,803	26,319	26,319	26,319	26,319
TOTAL REVENUES	**$550,224**	**$528,998**	**$528,998**	**$544,515**	
APPROPRIATION SUMMARY:					
Personal Services	$395,479	$387,094	$393,009	$415,889	
Expenses	57,288	58,369	56,169	63,875	
Supplies	25,942	20,000	24,000	25,000	
Occupancy	14,584	14,456	17,033	25,500	
TOTAL APPROPRIATIONS	**$493,293**	**$479,919**	**$490,211**	**$530,264**	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY PROGRAM: Library Resources & Services (67A)	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 REC
AUTHORIZED POSITIONS:					
Library Director	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Reference Librarian	1.00	1.00	1.00	1.00	
Children's Librarian	1.00	1.00	1.00	1.00	
Bookmobile Librarian	1.00	1.00	1.00	1.00	
Technical Processing Clerk	1.00	1.00	1.00	1.00	
Circulation Librarian	1.00	1.00	1.00	1.00	
Reserve Librarian	1.00	1.00	1.00	1.00	
Processing Clerk	1.25	1.25	1.25	1.25	
Library Page	1.00	1.00	1.00	1.00	
Bookmobile Driver	1.00	1.00	1.00	1.00	
Station Attendants	3.94	3.94	3.94	3.94	
Data Entry Clerk	1.10	1.10	1.10	1.10	
TOTAL POSITIONS	**16.29**	**16.29**	**16.29**	**16.29**	
REVENUE SUMMARY:					
Intergovernmental	$454,633	$728,427	$709,427	$795,068	
Fees and Charges	10,911	12,000	12,000	12,000	
SUB-TOTAL REVENUES	**$465,544**	**$740,427**	**$721,427**	**$807,068**	
Scott County Contribution	329,258	352,100	352,100	354,659	364,290
TOTAL REVENUES	**$794,802**	**$1,092,527**	**$1,073,527**	**$1,161,727**	
APPROPRIATION SUMMARY:					
Personal Services	$417,270	$450,965	$450,965	$467,667	
Equipment	108,837	107,100	100,100	116,056	
Expenses	135,490	133,861	133,861	146,346	
Supplies	21,077	24,500	24,500	25,000	
Payment of Principal	9,335	5,000	5,000	-	
TOTAL APPROPRIATIONS	**$692,009**	**$721,426**	**$714,426**	**$755,069**	

DEPARTMENT: Medic	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	
Supervisr Paramedic, EMT	65.00	65.00	68.00	70.00	
Medical Director	0.15	0.15	0.15	0.15	
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	
Manager	3.00	3.00	3.00	3.00	
System Status Controller	11.00	11.00	12.00	12.00	
Support Staff	2.00	2.00	2.00	2.00	
Wheelchair/Shuttle Operator	10.00	8.00	8.00	8.00	
TOTAL POSITIONS	**93.15**	**91.15**	**95.15**	**97.15**	
REVENUE SUMMARY:					
Net Patient Revenue	$3,549,577	$2,820,000	$3,776,584	$3,965,412	
Other Support	982,190	1,000,000	926,000	940,000	
Genesis Medical Center	-	175,000	27,443	32,838	
Trinity Medical Center	-	175,000	6,862	8,210	
SUB-TOTAL REVENUE	**$4,531,767**	**$4,170,000**	**$4,736,889**	**$4,946,460**	
Scott County Contribution	30,000	100,000	68,711	83,340	83,340
TOTAL REVENUES	**$4,561,767**	**$4,270,000**	**$4,805,600**	**$5,029,800**	
APPROPRIATION SUMMARY:					
Personal Services	$3,038,961	$3,103,650	$3,357,600	$3,546,800	
Equipment	14,982	15,000	20,000	15,000	
Expenses	1,136,955	1,103,500	1,170,800	1,208,000	
Supplies	123,325	115,000	145,200	140,000	
Occupancy	113,990	110,000	112,000	120,000	
TOTAL APPROPRIATIONS	**$4,428,213**	**$4,447,150**	**$4,805,600**	**$5,029,800**	

DEPARTMENT: Quad-Cities Convention & Visitors Bureau	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	1.00	1.00	1.00	1.00	
Sports Marketing Manager	1.00	1.00	1.00	1.00	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	2.00	2.00	2.00	2.00	
Accounting Clerk	0.50	1.00	0.50	0.50	
Sales Coordinator	1.00	1.00	1.00	1.00	
Convention & Visitor Serv Manager	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**13.50**	**14.00**	**13.50**	**13.50**	
REVENUE SUMMARY:					
Davenport	$352,091	$370,000	$348,897	$370,000	
Bettendorf	190,309	193,000	173,700	193,000	
Moline	157,500	165,000	156,400	165,000	
Rock Island	30,000	30,000	30,000	30,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	11,000	11,000	11,000	11,000	
Silvis	1,000	1,100	1,000	1,000	
State of Illinois/LTCB	169,836	170,000	134,752	160,000	
Other Grants	18,372	20,000	45,669	20,000	
Interest	12,182	10,000	10,000	10,000	
Misc. Income	46,727	73,000	48,000	50,000	
Miss. Valley Welcome Center	117,093	137,950	137,950	138,000	
Memberships	57,805	60,000	50,000	55,000	
Publications Income	6,300	8,000	6,300	6,500	
Joint Projects Income	43,351	56,400	31,400	35,000	
Friends of QC Grant	51,000	30,000	30,000	30,000	
SUB-TOTAL REVENUES	**$1,267,566**	**$1,338,450**	**$1,218,068**	**$1,277,500**	
Scott County Contribution	65,000	67,000	67,000	68,742	68,742
TOTAL REVENUES	**$1,332,566**	**$1,405,450**	**$1,285,068**	**$1,346,242**	
APPROPRIATION SUMMARY:					
Personal Services	$549,065	$581,600	$551,625	$566,974	
Equipment	31,769	37,800	36,000	36,000	
Expenses	621,118	725,700	683,605	684,849	
Supplies	13,473	18,000	17,000	17,000	
Occupancy	29,303	32,100	46,600	32,100	
TOTAL APPROPRIATIONS	**$1,244,728**	**$1,395,200**	**$1,334,830**	**$1,336,923**	

DEPARTMENT: Quad-City Development Group	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
President	1.00	1.00	1.00	1.00	
Vice-President	1.00	1.00	1.00	1.00	
Project Manager	3.00	3.00	3.00	3.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Computer Specialist	1.00	1.00	1.00	1.00	
Receptionist/Secretary	0.50	0.50	0.50	0.50	
Member Relations Representative	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	**8.50**	**8.50**	**8.50**	**8.50**	
REVENUE SUMMARY:					
Private Sector Members	$383,081	$400,000	$367,500	$388,000	
Public Sector Members	339,050	351,000	352,300	361,000	
Other	74,851	132,000	365,600	107,100	
SUB-TOTAL REVENUES	**$796,982**	**$883,000**	**$1,085,400**	**$856,100**	
Scott County Contribution	33,743	35,092	35,092	35,092	35,092
TOTAL REVENUES	**$830,725**	**$918,092**	**$1,120,492**	**$891,192**	
APPROPRIATION SUMMARY:					
Personal Services	$459,748	$535,100	$526,200	$538,100	
Equipment	10,112	11,000	9,900	10,000	
Expenses	253,927	366,200	344,300	380,200	
Supplies	10,682	8,000	9,800	8,500	
Occupancy	80,755	78,000	86,400	86,500	
TOTAL APPROPRIATIONS	**$815,224**	**$998,300**	**$976,600**	**$1,023,300**	

DEPARTMENT: Vera French Community Mental Health Center	2000-01 ACTUAL	2001-02 BUDGET	2001-02 PROJECTED	2002-03 REQUESTED	2002-03 ADOPTED
AUTHORIZED POSITIONS:					
MD	9.48	9.48	9.48	9.48	
PH D	3.05	3.05	3.05	3.05	
Therapist	16.02	16.02	16.02	16.02	
RN/LPN	12.60	12.60	12.60	12.60	
Administrative/Clerical	35.47	35.47	37.47	37.47	
Supervisor	5.10	5.10	5.10	5.10	
Activity Therapist	4.78	4.78	4.78	4.78	
Mental Health Workers	13.60	13.60	13.60	13.60	
Other	7.60	7.60	7.60	7.60	
Case Manager	8.08	9.08	9.08	9.08	
Case Monitor	2.06	2.06	2.06	2.06	
Community Support	15.13	15.13	19.13	19.13	
TOTAL POSITIONS	**132.97**	**133.97**	**139.97**	**139.97**	
REVENUE SUMMARY:					
Service Fees	$1,994,879	$2,402,558	$2,261,450	$2,156,335	
SSI/SSDI	301,561	300,000	300,000	307,500	
ARO	-	62,500	660,000	830,986	
United Way	16,572	16,812	16,187	21,887	
Contributions	21,903	10,549	50,000	50,000	
Miscellaneous	329,952	295,641	235,905	294,630	
Community Service Fees	3,520	6,814	3,605	3,605	
SSA	133,673	140,000	140,000	140,000	
Title XIX	822,173	945,473	952,779	986,256	
State Payment	193,870	214,865	74,518	92,527	
SUB-TOTAL REVENUES	**$3,818,103**	**$4,395,212**	**$4,694,444**	**$4,883,726**	
Scott County Contribution	3,265,948	3,400,168	3,400,168	3,398,368	3,278,368
Title XIX Match	-	13,571	13,571	13,571	13,571
Title XIX Pass-Thru	-	562,185	646,360	679,827	679,827
Vocational Rehab Pass-Thru	-	6,625	-	-	-
Housing Corporation	-	45,000	45,000	46,800	46,800
TOTAL COUNTY CONTRIBUTION	**$3,265,948**	**$4,027,549**	**$4,105,099**	**$4,138,566**	**$4,018,566**
Less: Title XIX Pass-Thru	-	562,185	646,350	679,827	679,827
Less: Vocational Rehab Pass-Thru	-	6,625	-	-	6,625
TOTAL COUNTY CONTRIBUTION (NET)	**$3,265,948**	**$3,458,739**	**$3,458,749**	**$3,458,739**	**$3,332,114**
TOTAL REVENUES	**$7,084,051**	**$7,853,951**	**$8,153,193**	**$8,342,465**	
APPROPRIATION SUMMARY:					
Personal Services	$6,553,959	$7,054,332	$6,896,771	$7,356,061	
Equipment	62,844	97,840	90,966	93,561	
Expenses	327,353	366,136	344,100	358,290	
Supplies	208,089	229,983	215,737	222,620	
Occupancy	304,038	297,126	295,290	311,101	
TOTAL APPROPRIATIONS	**$7,456,283**	**$8,045,417**	**$7,842,864**	**$8,341,633**	

FINANCIAL MANAGEMENT POLICIES

The following financial policies and relevant sections from the Code of Iowa have been developed and assembled here to provide guidance to the County's financial management system. The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following policies are not intended to restrict the Board of Supervisors' authority in determining service needs and/or activities of the County. These financial policies do not limit the Board of Supervisors' ability and responsibility to respond to service delivery needs above or beyond these policies. The Board as a policy making group is still accountable for the efficient and responsive operation of the County.

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EXCERPTS FROM SCOTT COUNTY CODE

CHAPTER 3
APPOINTED OFFICERS AND DEPARTMENTS

SEC. 3-1. OFFICE OF THE ADMINISTRATOR

A. There shall be an Office of the Administrator responsible for the general administration of the County.

B. The Office of the Administrator shall be headed by a County Administrator appointed by, and serving at the pleasure of the Board of Supervisors.

C. The County Administrator shall report to, and be accountable to, the Board of Supervisors for the performance of the office's duties and responsibilities.

D. The County Administrator shall be a full time employee of the County.

E. The County Administrator may serve as head of one or more Departments of County Government not under the direct control of an elected official.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.

B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.

C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.

D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.

E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR (con't)

F. The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.

G. The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.

H. The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.

I. The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.

J. The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.

K. The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.

L. The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.

M. The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR (con't)

N. The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.

O. The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.

P. The County Administrator may recommend policy to the Board of Supervisors.

Q. The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.

R. The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.

S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.

T. The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.

U. The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

XXXIII. FINANCIAL MANAGEMENT POLICIES

GENERAL POLICY

The following financial policies have been developed to provide guidance to the County's financial management system.

SCOPE

This policy is applicable to all offices and departments within Scott County government.

PURPOSE

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board's of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

SPECIFIC POLICY PROVISIONS

REVENUE POLICY

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.

2. Annual revenues will be estimated by an objective, and whenever possible analytical process.

3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.

4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund estimated expenditure levels, generally for onetime expenditures or capital costs.

5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.

6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.

7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.

8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.

9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.

10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for local option taxes, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

OPERATING BUDGET/EXPENDITURE POLICY

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.

2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.

3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.

4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.

5. New service levels will be considered when additional revenues or offsetting reductions of expenditures are identified, the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.

6. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.

7. The County will avoid the postponement of current expenditures to future years, accruing future years revenues, or utilization of short term debt to fund operating expenditures.

8. The operating budget will provide funding for the on-going maintenance and replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Vehicle Replacement, Electronic Equipment and Capital Improvement Funds.

9. Minimum year-end unreserved, undesignated fund balances or fund equity will be maintained for all governmental and proprietary funds as follows:

Governmental Fund Types	**Minimum Fund Balance**
General	15% of annual operating expenses
Secondary Road	10% of annual operating expenses
MH-DD	10% of annual operating expenses
Rural Services	$25,000 minimum balance
Recording Management Fee	No minimum required
Debt Service	$25,000 minimum balance
Capital Projects	$500,000 minimum balance

Proprietary Fund Types	Minimum Fund Equity
Health Insurance*	$25,000 minimum balance
Self-Insurance	$1,000,000 minimum balance
Golf Course**	Escrowed Annual Debt Service Payment

* Health Insurance Fund minimum balance requirement for existing self-insured pharmacy program. When and if this program is phased out the remaining fund balance will be transferred to General Fund.

** The Glynns Creek Golf Course opened in July 1992. In the early years of operation the General Fund loaned money to the Golf Course Enterprise fund. While course annual revenues currently exceed operating expenses and bonded debt payments the General Fund loan advance will not be paid back until the original bond issue is retired in the year 2013. Annual General Fund loan advance interest payments will be made from any excess of revenues over expenditures with any remaining funds going toward future equipment replacement/capital needs. Future Fund Equity minimum requirements will be set once the loan and debt liabilities have been repaid.

10. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.

11. The County will participate in a risk management program to minimize losses and reduce costs. This program will also protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs.

12. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.

13. All departments will have access to on-line monthly expense and revenue reports comparing actual revenues and expenditures to budgeted amounts.

CAPITAL IMPROVEMENT BUDGET POLICY

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.

2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.

3. A capital improvement program will be developed for a five-year period and updated annually.

4. Estimated costs of each capital improvement projected for each year will be included in the plan.

5. Revenue sources for capital improvements will be identified in the plan whenever possible.

6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.

7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.

8. During the initial stages of a particular capital improvement but no later than the public hearing for the capital improvement, revenue sources to fund the capital improvement and estimated project costs including incidental costs will be approved by the Board of Supervisors.

9. Capital Funding Requests From Outside Agencies

- Capital funding requests (greater than $2,500) from outside agencies will only be considered during the Board's regular annual budget review cycle.
- Said requests must be submitted to the County Administrator on or before December 1st
- Said request shall describe the project in detail and shall also include the following minimum information:
  - Project impact on community (economic development, quality of life, etc.)
  - Total cost of project
  - % of request from County to total project cost
  - Listing of other revenue sources
- Agencies are encouraged to competitively bid out contracts and should allow local vendors to bid
- Approved funding allotments will be made beginning with the next fiscal year being budgeted and may be made over a multi-year period
- No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the County's funding commitment will end) Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.
- Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to made to the County on that project
- Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests

DEBT ADMINISTRATION POLICY

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.

2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.

3. The payback period of the bonds issued to fund a particular capital project will not exceed the expected useful life of the project.

4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.

5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.

6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation bonds.
7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

FINANCIAL REPORTING POLICY

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.

2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.

3. Quarterly financial statements reported on a budget basis of accounting will be presented to the board of Supervisors on a regular basis.

4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations.

5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

II. CASH HANDLING PROCEDURES POLICY

POLICY

It is the policy of Scott County to properly account for all funds received or collected by county offices and departments for fees, taxes, fines, costs, etc.

SCOPE

This policy is applicable to all county offices and departments.

TECHNICAL ACCOUNTING ASSISTANCE

Request for assistance in establishing or enhancing departments' internal accounting systems should be made to the Finance Review Committee.

ADMINISTRATIVE PROCEDURES

1. All monies received or collected should be accounted for and balanced daily.

2. Daily deposits to the County Treasurer or appropriate financial institution as allowed by law and/or Board policy, should be made whenever cash on hand exceeds $250. This amount may be extended to $1,000 if a safe is used. In all cases deposits should be made at least once a week.

3. Bank reconciliations should be performed by someone other than the person collecting or receiving said funds.

4. The use of I.O.U.'s is strictly prohibited.

5. All checks received should be restrictively endorsed when received.

6. The County Auditor may make unannounced cash counts of funds on hand throughout the fiscal year.

7. All county offices and departments receiving or collecting monies for fees, taxes, fines, costs, etc., will be a part of the cash count made on June 30th of each year.

XVIII. INVESTMENT POLICY

SCOPE

The Investment Policy of Scott County shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the County. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this Investment Policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 452.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The Board of Supervisors and all County officials to which the Investment Policy applies.

2. All depository institutions or fiduciaries for public funds of the County.

3. The auditor engaged to audit any fund of the County.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the County.

DELEGATION OF AUTHORITY

In accordance with Section 452.10(1), the responsibility for conducting investment transactions resides with the Treasurer of Scott County. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the County shall require the outside person to notify the County in writing within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the County by the outside person.

The records of investment transactions made by or on behalf of the County are public records and are the property of the County whether in the custody of the County or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the County responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for the County:

1. Investing County funds.
2. Advising on the investment of County funds.
3. Directing the deposit or investment of County funds.
4. Acting in a fiduciary capacity for the County.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

OBJECTIVES

The primary objectives, in order of priority, of all investment activities involving the financial assets of the County shall be the following:

1. **Safety:** Safety and preservation of principal in the overall portfolio is the foremost investment objective.

2. **Liquidity:** Maintaining the necessary liquidity to match expected liabilities is the second investment objective.

3. **Return:** Obtaining a reasonable return is the third investment objective.

PRUDENCE

The Treasurer of Scott County, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the above investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the County and the investment objectives stated above.

The Treasurer shall request competitive investment proposals for comparable credit and term investments from investment providers.

INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the County may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in Scott County or an adjoining Iowa county. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the Board of Supervisors of Scott County. Deposits in any financial institution shall not exceed the limit approved by the Board of Supervisors.

- Obligations of the United States government, its agencies and instrumentalities.

- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to chapter 453.

- Iowa Public Agency Investment Trust (IPAIT).

- Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.

- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.

- Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the County takes delivery of the collateral either directly or through an authorized custodian.

- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in this Investment Policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including investment maturity limitations and diversification requirements.

PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

Assets of the County shall not be invested in the following:

1. Reverse repurchase agreements.

2. Futures and options contracts.

Assets of the County shall not be invested pursuant to the following investment practices:

1. Trading of securities for the purpose of speculation and the realization of short-term trading gains.

2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.

3. If a fiduciary or other third party with custody of public investment transaction records of the County fails to produce requested records when requested by the County within a reasonable time, the County shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

INVESTMENT MATURITY LIMITATIONS

Operating Funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in this policy are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in this Investment Policy that mature within three hundred ninety-seven (397) days.

2. The Treasurer may invest funds of the County that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the County shall have maturities that are consistent with the needs and uses of the County.

DIVERSIFICATION

Investments of the County are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be invested in prime bankers' acceptances, and

2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be in commercial paper or other short-term corporate debt,

2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer, and

3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the County to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.

2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

SAFEKEEPING AND CUSTODY

All invested assets of the County involving the use of a public funds custodial agreement, as defined in section 452.10, shall comply with all rules adopted pursuant to Section 452.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

All invested assets of the County eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in this section of this Investment Policy.

ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the County involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

REPORTING

The Treasurer shall quarterly submit to the Board of Supervisors an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed every two years or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in the Scope section of this policy.

GLOSSARY OF TERMS

Agency: securities issued by government-sponsored corporations such as Federal Home Loan Banks or Federal Land Banks. Agency securities are exempt from Securities and Exchange Commission (SEC) registration requirements.

Agent: individual authorized by another person, called the principal, to act in the latter's behalf in transactions involving a third party.

Banker's Acceptance: time draft drawn on and accepted by a bank, the customary means of effecting payment for merchandise sold in import-export transactions and a source of financing used extensively in international trade.

Commercial Paper: short-term obligations with maturities ranging from 2 to 270 days issued by banks, corporations, and other borrowers to investors with temporarily idle cash. Such instruments are unsecured and usually discounted, although some are interest-bearing.

Delivery Versus Payment (DVP): securities industry procedure, common with institutional accounts, whereby delivery of securities sold is made to the buying customer's bank in exchange for payment, usually in the form of cash.

Fiduciary: person, company, or association holding assets in trust of a beneficiary.

Futures Contract: agreement to buy or sell a specific amount of a commodity or financial instrument at a particular price on a stipulated future date.

Open-End Management Company: investment company that sells Mutual Funds to the public. The terms arises from the fact that the firm continually creates new shares on demand. Mutual fund shareholders buy the shares at Net Asset Value and can redeem them at any time at the prevailing market price, which may be higher or lower than the price at which the investor bought.

Option: right to buy or sell property that is granted in exchange for an agreed upon sum. If the right is not exercised after a specific period, the option expires and the option buyer forfeits the money.

Portfolio: combined holding of more than one stock, bond, commodity, real estate investment, Cash Equivalent, or other asset by an individual or institutional investor.

Repurchase Agreement: agreement between a seller and a buyer, usually of U.S. Government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

Safekeeping: storage and protection of a customer's financial assets, valuables, or documents, provided as a service by an institution serving as Agent and, where control is delegated by the customer, also as custodian.

Speculation: assumption of risk in anticipation of gain but recognizing a higher than average possibility of loss.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

APPROVING THE WRITTEN INVESTMENT POLICY AS REQUIRED BY SENATE FILE 2036

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The written Investment Policy as required by Senate File 2036 and as presented by the County Treasurer, Financial Management Supervisor, and the Director of Budget and Information Processing is hereby adopted.

Section 2. This resolution shall take effect immediately.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

AUTHORIZING THE FINANCIAL MANAGEMENT SUPERVISOR POSITION AND THE ACCOUNTING SPECIALIST POSITION IN THE COUNTY TREASURER'S OFFICE TO INVEST PUBLIC FUNDS UNDER THE DIRECTION OF THE COUNTY TREASURER

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. In accordance with Iowa Code Section 452.10(1) the responsibility for conducting investment transactions resides with the Treasurer of Scott County.

Section 2. The County Treasurer may allow the Financial Management Supervisor position and the Accounting Specialist position to conduct daily investment transactions under his direction and control.

Section 3. This resolution shall take effect immediately.

LOCAL BUDGET LAW

24.1 Short title.

This chapter be known as the "Local Budget Law".

24.2 Definition of terms.

As used in this chapter and unless otherwise required by the context:

1. "Municipality" means a public body or corporation that has power to levy or certify a tax or sum of money to be collected by taxation, except a county, city, drainage district, township, or road district.
2. The words "levying board" shall mean board of supervisors of the county and any other public body or corporation that has the power to levy a tax.
3. The words "certifying board" shall mean any public body which has the power or duty to certify any tax to be levied or sum of money to be collected by taxation.
4. The words "fiscal year" shall mean the period of twelve months beginning on July 1 and ending on the thirtieth day of June.

The fiscal year of cities, counties, and other political subdivisions of the state shall begin July 1 and end the following June 30.

5. The word "tax" shall mean any general or special tax levied against persons, property, or business, for public purposes as provided by law, but shall not include any special assessment nor any tax certified or levied by township trustees.
6. The words "state board" shall mean the state appeal board as created by section 24.26.

24.3 Requirements of local budget.

No municipality shall certify or levy in any fiscal year any tax on property subject to taxation unless and until the following estimates have been made, filed, and considered, as hereinafter provided:

1. The amount of income thereof for the several funds from sources other than taxation.
2. The amount proposed to be raised by taxation.
3. The amount proposed to be expended in each and every fund and for each and every general purpose during the fiscal year next ensuing, which in the case of municipalities shall be the period of twelve months beginning on the first day of July of the current calendar year.
4. A comparison of such amounts so proposed to be expended with the amounts expended for like purposes for the two preceding years.

24.4 Time of filing estimates.

All such estimates and any other estimates required by law shall be made and filed a sufficient length of time in advance of any regular or special meeting of the certifying board or levying board, as the case may be, at which tax levies are authorized to be made to permit publication, discussion, and consideration thereof and action thereon as hereinafter provided.

24.5 Estimates itemized.

The estimates herein required shall be fully itemized and classified so as to show each particular class of proposed expenditure, showing under separate heads the amount required in such manner and form as shall be prescribed by the state board.

24.6 Emergency fund - levy.

A municipality may include in the estimate required, an estimate for an emergency fund. A municipality may assess and levy a tax for the emergency fund at a rate not to exceed twenty-seven centers per thousand dollars of assessed value of taxable property of the municipality, provided that an emergency tax levy shall not be made until the municipality has first petitioned the state board and received its approval. Transfers of moneys may be made from the emergency fund to any other fund of the municipality for the purpose of meeting deficiencies in a fund arising from any cause, provided that a transfer shall not be made except upon the written approval of the state board, and then only when that approval is requested by a two-thirds vote of the governing body of the municipality.

24.7 Supplemental estimates.

Supplemental estimates for particular funds may be made for levies of taxes for future years when the same are authorized by law. Such estimates may be considered, and levies made therefor at any time by filing the same, and upon giving notice in the manner required in section 24.9. Such estimates and levies shall not be considered as within the provisions of section 24.8.

24.8 Estimated tax collections.

The amount of the difference between the receipts estimated from all sources other than taxation and the estimated expenditures for all purposes, including the estimates for emergency expenditures, shall be the estimated amount to be raised by taxation upon the assessable property within the municipality for the next ensuing fiscal year. The estimate shall show the number of dollars of taxation for each thousand dollars of the assessed value of all property that is assessed.

24.9 Filing estimates - notice of hearing - amendments.

Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when and the place where such hearing shall be held at least ten days before the hearing. Provided that in municipalities of less than two hundred population such estimates and the notice of hearing thereon shall be posted in three public places in the district in lieu of publication.

For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein.

Budget estimates adopted and certified in accordance with this chapter may be amended and increased as the need arises to permit appropriation and expenditure during the fiscal year covered by the budget of unexpended cash balances on hand at the close of the preceding fiscal year and which cash balances had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended, and also to permit budget of amounts of cash anticipated to be available during the year from sources other than taxation and which had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended. Such amendments to budget estimates may be considered and adopted at any time during the fiscal year covered by the budget sought to be amended, by filing the amendments and upon publishing them and giving notice of the public hearing in the manner required in this section. Within ten days of the decision or order of the certifying or levying board, the proposed amendment of the budget is subject to protest, hearing on the protest, appeal to the state appeal board and review by that body, all in accordance with sections 24.27 to 24.32, so far as applicable. A local budget shall be amended by May 31 of the current fiscal year to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but within adequate time for hearing and decision before June 30 is void. Amendments to budget estimates accepted to issued under this section are not within section 24.14.

24.10 Levies void.

The verified proof of the publication of such notice shall be filed in the office of the county auditor and preserved by the auditor. No levy shall be valid unless and until such notice is published and filed.

24.11 Meeting for review.

The certifying board or the levying board, as the case may be, shall meet at the time and place designated in said notice, at which meeting any person who would be subject to such tax levy, shall be heard in favor of or against the same or any part thereof.

24.12 Record by certifying board.

After the hearing has been concluded, the certifying board shall enter of record its decision in the manner and form prescribed by the state board and shall certify the same to the levying board, which board shall enter upon the current assessment and tax roll the amount of taxes which it finds shall be levied for the ensuing fiscal year in each municipality for which it makes the tax levy.

24.13 Procedure by levying board.

Any board which has the power to levy a tax without the same first being certified to it, shall follow the same procedure for hearings as is hereinbefore required of certifying boards.

24.14 Tax limited.

A greater tax than that so entered upon the record shall not be levied or collected for the municipality proposing the tax for the purposes indicated; and thereafter a greater expenditure of public money shall not be made for any specific purpose than the amount estimated and appropriated for that purpose, except as provided in sections 24.6 and 24.15. All budgets set up in accordance with the statutes shall take such funds, and allocations made by sections 123.53, 324.79 and 405.1, into account, and all such funds, regardless of their source, shall be considered in preparing the budget, all as is provided in this chapter.

24.15 Further tax limitation.

No tax shall be levied by any municipality in excess of the estimates published, except such taxes as are approved by a vote of the people, but in no case shall any tax levy be in excess of any limitation imposed thereon now or hereafter by the Constitution and laws of the state.

24.16 Expenses - how paid.

The cost of publishing the notices and estimates required by this chapter, and the actual and necessary expenses of preparing the budget shall be paid out of the general funds of each municipality respectively.

24.17 Budgets certified.

The local budgets of the various political subdivisions shall be certified by the chairperson of the certifying board or levying board, as the case may be, in duplicate of the county auditor not later than March 15 of each year unless a city or county holds a special levy election, in which case certification shall not be later than fourteen days following the special levy election, on blanks prescribed by the state board, and according to the rules and instruction which shall be furnished all certifying and levying boards in printed form by the state board or city finance committee in the case of cities.

One copy of the budget shall be retained on file in the office by the county auditor and the other shall be certified by the county auditor to the state board.

24.18 Summary of budget.

Before forwarding copies of local budgets to the state board, the county auditor shall prepare a summary of each budget, showing the condition of the various funds for the fiscal year, including the budgets adopted as herein provided. Said summary shall be printed as a part of the annual financial report of the county auditor, and one copy shall be certified by the county auditor to the state board.

24.19 Levying board to spread tax.

At the time required by law the levying board shall spread the tax rates necessary to produce the amount required for the various funds of the municipality as certified by the certifying board, for the next succeeding fiscal year, as shown in the approved budget in the manner provided by law. One copy of said rates shall be certified to the state board.

24.20 Tax rates final.

The several tax rates and levies of the municipalities thus determined and certified in the manner provided in the preceding sections, except such as are authorized by a vote of the people, shall stand as the tax rates and levies of said municipality for the

ensuing fiscal year for the purposes set out in the budget.

24.21 Transfer of inactive funds.

Subject to the provisions of any law relating to municipalities, when the necessity for maintaining any fund of the municipality has ceased to exist, and a balance remains in said fund, the certifying board or levying board, as the case may be, shall so declare by resolution, and upon such declaration, such balance shall forthwith be transferred to the fund or funds of the municipality designated by such board, unless other provisions have been made in creating such fund in which such balance remains.

24.22 Transfer of funds.

Upon the approval of the state board, it is lawful to make temporary or permanent transfers of money from one fund to another fund of the municipality. The certifying board or levying board shall provide that money temporarily transferred shall be returned to the fund from which it was transferred within the time and upon the conditions the state board determines. However, it is not necessary to return to the emergency fund, or to any other fund no longer required, any money transferred to any other fund.

24.23 Supervisory power of state board.

The state board shall exercise general supervision over the certifying boards and levying boards of all municipalities with respect to budgets and shall prescribe for them all necessary rules, instructions, forms, and schedules. The best methods of accountancy and statistical statements shall be used in compiling and tabulating all data required by this chapter.

24.24 Violations.

Failure on the part of a public official to perform any of the duties prescribed in chapter 23, and this chapter, and sections 8.39 and 11.1 to 11.5, constitutes a simple misdemeanor, and is sufficient ground for removal from office.

24.25 Estimates submitted by departments. Repealed by 83 Acts, ch 123, 206, 209. See 331.433.

24.26 State appeal board.

The state appeal board in the department of management consists of the following:

1. The director of the department of management.
2. The auditor of state.
3. The treasurer of state.

At each annual meeting the state board shall organize by the election from its members of a chairperson and a vice chairperson; and by appointing a secretary. Two members of the state board constitute a quorum for the transaction of any business. The state board may appoint one or more competent and specially qualified persons as deputies, to appear and act for it at initial hearings. The annual meeting of the state board shall be held on the second Tuesday of January in each year. Each deputy appointed by the state board is entitled to receive the amount of the deputy's necessary expenses actually incurred while engaged in the performance of the deputy's official duties. The expenses shall be audited and approved by the state board and proper receipts filed for them. The expenses of the state board shall be paid from the funds appropriated to the department of management.

24.27 Protest to budget.

Not later than March 24, a number of persons in any municipality equal to one-fourth of one percent of those voting for the office of governor, at the last general election in the municipality, but the number shall not be less than ten, and the number need not be more than one hundred persons, who are affected by any proposed budget, expenditure or tax levy, or by any item thereof, may appeal from any decision of the certifying board or the levying board by filing with the county auditor of the county in which the municipal corporation is located, a written protest setting forth their objections to the budget, expenditure or tax levy, or to one or more items thereof, and the grounds for their objections. If a budget is certified after March 15, all appeal time limits shall be extended to correspond to allowances for a timely filing. Upon the filing of a protest, the county auditor shall immediately prepare a true and complete copy of the written protest, together with the budget, proposed tax levy or expenditure to which objections are made, and shall transmit them forthwith to the state board, and shall also send a copy of the protest to the certifying board or to the levying board, as the case may be.

24.28 Hearing on protest.

The state board, within a reasonable time, shall fix a date for an initial hearing on the protest and may designate a deputy to hold the hearing, which shall be held in the county or in one of the counties in which the municipality is located. Notice of the time and place of the hearing shall be given by certified mail to the appropriate officials of the local government and to the first ten property owners whose names appear upon the protest, at least five days before the date fixed for the hearing. At all hearings, the burden shall be upon the objectors with reference to any proposed item in the budget which was included in the budget of the previous year and which the objectors propose should be reduced or excluded; but the burden shall be upon the certifying board or the levying board, as the case may be, to show that any new item in the budget, or any increase in any item in the budget, is necessary, reasonable, and in the interest of the public welfare.

24.29 Appeal.

The state board may conduct the hearing or may appoint a deputy. A deputy designated to hear an appeal shall attend in person and conduct the hearing in accordance with section 24.28, and shall promptly report the proceedings at the hearing, which report shall become a part of the permanent record of the state board.

24.30 Review by and powers of board.

It shall be the duty of the state board to review and finally pass upon all proposed budget expenditures, tax levies and tax assessments from which appeal is taken and it shall have power and authority to approve, disapprove, or reduce all such proposed budgets, expenditures, and tax levies so submitted to it upon appeal, as herein provided; but in no event may it increase such budget, expenditure, tax levies or assessments or any item contained herein. Said state board shall have authority to adopt rules not inconsistent with the provisions of this chapter, to employ necessary assistants, authorize such expenditures, require such reports, make such investigations, and take such other action as it deems necessary to promptly hear and determine all such appeals; provided, however, that all persons so employed shall be selected

from persons then regularly employed in some one of the offices of the members of said state board.

24.31 Rules of procedure - record.

The manner in which objections shall be presented, and the conduct of hearings and appeals, shall be simple and informal and in accordance with the rules prescribed by the state board for promptly determining the merits of all objections so filed, whether or not such rules conform to technical rules of procedure. Such record shall be kept of all proceedings, as the rules of the state board shall require.

24.32 Decision certified.

After a hearing upon the appeal, the state board shall certify its decision to the county auditor and to the parties to the appeal as provided by rule, and the decision shall be final. The county auditor shall make up the records in accordance with the decision and the levying board shall make its levy in accordance with the decision. Upon receipt of the decision, the certifying board shall correct its records accordingly, if necessary. Final disposition of all appeals shall be made by the state board on or before April 30 of each year.

24.33 Repealed by 67GA, ch 44, 1.

24.34 Unliquidated obligations.

A city, county, or other political subdivision may establish an encumbrance system for any obligation not liquidated at the close of the fiscal year in which the obligation has been encumbered. The encumbered obligations may be retained upon the books of the city, county, or other political subdivision until liquidated, all in accordance with generally accepted governmental accounting practices.

24.35 Definitions. Repealed by 85 Acts, ch 67, 63.

24.36 City levy limitation. Repealed by 85 Acts, ch 67, 63.

24.37 and 24.38 Repealed by 81 Acts, ch 117, 1097.

24.39 through 24.47 Repealed by 84 Acts, ch 1067, 51.

24.48 Appeal to state board for suspension of limitations.

If the property tax valuations effective January 1, 1979 and January 1 of any subsequent year, are reduced or there is an unusually low growth rate in the property tax base of a political subdivision, the political subdivision may appeal to the state appeal board to request suspension of the statutory property tax levy limitations to continue to fund the present services provided. A political subdivision may also appeal to the state appeal board where the property tax base of the political subdivision has been reduced or there is an unusually low growth rate for any of the following reasons:

1. Any unusual increase in population as determined by the preceding certified federal census.
2. Natural disasters or other emergencies.
3. Unusual problems relating to major new functions required by state law.
4. Unusual staffing problems.
5. Unusual need for additional funds to permit continuance of a program which provides substantial benefit to its residents.
6. Unusual need for a new program which will provide substantial benefit to residents, if the political subdivision establishes the need and the amount of the necessary increased cost.

The state appeal board may approve or modify the request of the political subdivision for suspension of the statutory property tax levy limitations.

Upon decisions of the state appeal board, the state comptroller shall make the necessary changes in the total budget of the political subdivision and certify the total budget to the governing body of the political subdivision and the appropriate county auditors.

The city finance committee shall have officially notified any city of its approval, modification or rejection of the city's appeal of the decision of the director of the department of management regarding a city's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

The state appeals board shall have officially notified any county of its approval, modification or rejection of the county's request for a suspension of that statutory property tax levy limitation prior to thirty-five days before March 15.

For purposes of this section only, "political subdivision" means a city, school district, or any other special purpose district which certifies its budget to the county auditor and derives funds from a property tax levied against taxable property situated within the political subdivision.

For the purpose of this section, when the political subdivision is a city, the director of the department of management, and the city finance committee on appeal of the director's decision, shall be the state appeal board.

PART 2

COUNTY LEVIES, FUNDS, BUDGETS, AND EXPENDITURES

331.421 Definitions.

As used in this part, unless the context otherwise requires:

1. "General county services" means the services which are primarily intended to benefit all residents of the county, including secondary road services, but excluding services financed by other statutory funds.
2. "Rural county services" means the services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas, including secondary road services, but excluding services financed by other statutory funds.
3. "Secondary road services" means the services related to secondary road construction and maintenance, excluding debt service and services financed by other statutory funds.
4. "Debt service" means expenditures for servicing the county's debt.
5. "Basic levy" means a levy authorized and limited by section 331.423 for general county services and rural county services.
6. "Supplemental levy" means a levy authorized and limited by section 331.424 for general county services and rural county services.
7. "Debt service levy" means a levy authorized and limited by section 331.422, subsection 3.
8. "Fiscal year" means the period of twelve months beginning July 1 and ending on the following June 30.
9. "Committee" means the county finance committee established in chapter 333A.

331.422 County property tax levies.

Subject to this section and sections 331.423 through 331.426 or as otherwise provided by state law, the board of each county shall certify property taxes annually at its March session to be levied for county purposes as follows:

1. Taxes for general county services shall be levied on all taxable property within the county.
2. Taxes for rural county services shall be levied on all taxable property not within incorporated areas of the county.
3. Taxes in the amount necessary for debt service shall be levied on all taxable property within the county, except as otherwise provided by state law.
4. Other taxes shall be levied as provided by state law.

331.423 Basic levies - maximums.

Annually, the board may certify basic levies, subject to the following limits:

1. For general county services, three dollars and fifty cents per thousand dollars of the assessed value of all taxable property in the county.
2. For rural county services, three dollars and ninety-five cents per thousand dollars of the assessed value of taxable property in the county outside of incorporated city areas.

331.424 Supplemental levies.

To the extent that the basic levies are insufficient to meet the county's needs for the following services, the board may certify supplemental levies as follows:

1. For general county services, an amount sufficient to pay the charges for the following:

a. To the extent that the county is obligated by statute to pay the charges for:

(1) Care and treatment of patients by a state mental health institute.

(2) Care and treatment of patients by either of the state hospital-schools or by any other facility established under chapter 222 and diagnostic evaluation under section 222.31.

(3) Care and treatment of patients under chapter 225.

(4) Care and treatment of persons at the alcoholic treatment center at Oakdale. However, the county may require that an admission to the center shall be reported to the board by the center within five days as a condition of the payment of county funds for that admission.

(5) Care of children admitted or committed to the Iowa juvenile home at Toledo.

(6) Clothing, transportation, medical, or other services provided persons attending the Iowa braille and sight-saving school, for severely handicapped children at Iowa City, for which the county becomes obligated to pay pursuant to sections 263.12, 269.2, and 270.4 through 270.7.

b. To the extent that the board deems it advisable to pay, the charges for professional evaluation, treatment, training, habilitation, and care of persons who are mentally retarded, autistic persons, or persons who are afflicted by any other developmental disability, at a suitable public or private facility providing inpatient or outpatient care in the county. As used in this paragraph:

(1) "Developmental disability" has the meaning assigned that term by 42 U.S.C. sec. 6001(7)(1976), Supp. II 1978, and Supp. III, 1979.

(2) "Autistic persons" means persons, regardless of age, with severe communication and behavior disorders that became manifest during the early stages of childhood development and that are characterized by a severely disabling inability to understand, communicate, learn, and participate in social relationships, "Autistic persons" includes but is not limited to those persons afflicted by infantile autism, profound aphasia, and childhood psychosis.

c. Care and treatment of persons placed in the county hospital, county care facility, a health care facility as defined in section 135C.1, subsection 4, or any other public or private facility, which placement is in lieu of admission or commitment to or is upon discharge, removal, or transfer from a state mental health institute, hospital-school, or other facility established pursuant to chapter 222.

d. Amounts budgeted by the board for the cost of establishment and initial operation of a community mental health center in the manner and subject to the limitations provided by state law.

e. Foster care and related services provided under court order to a child who is under the jurisdiction of the juvenile court, including court-ordered costs for a guardian ad liten under section 232.71.

f. The care, admission, commitment, and transportation of mentally ill patients in state hospitals, to the extent that expenses for these services are required to be paid by the county, including

compensation for the advocate appointed under section 229.19.

g. Amounts budgeted by the board for mental health services or mental retardation services furnished to persons on either an outpatient or inpatient basis, to a school or other public agency, or to the community at large, by a community mental health center or other suitable facility located in or reasonably near the county, provided that services meet the standards of the mental health and mental retardation commission and are consistent with the annual plan for services approved by the board.

h. Reimbursement on behalf of mentally retarded persons under section 249A.12.

i. Elections, and voter registration pursuant to chapter 48.

j. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for general county services.

k. Joint county and city building authorities established under section 346.27, as provided in subsection 22 of that section.

l. Tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the county, costs of a self-insurance program, costs of a local government risk pool, and amounts payable under any insurance agreements to provide or procure such insurance, self-insurance program, or local government risk pool.

m. The maintenance and operation of the courts, including but not limited to the salary and expenses of the clerk of the district court, deputy clerks and other employees of the clerk's office, and bailiffs, establishment and operation of a public defender's office, court costs if the prosecution fails or if the costs cannot be collected from the person liable, costs and expenses of prosecution under section 189A.17, salaries and expenses of juvenile court officers under chapter 602, court-ordered costs in domestic abuse cases under section 236.5, the county's expense for confinement of prisoners under chapter 356A, temporary assistance to the county attorney, county contributions to a retirement system for bailiffs, reimbursement for judicial magistrates under section 602.6501, claims filed under section 622.93, interpreters' fees under section 622B.7, uniform citation and complaint supplies under section 805.6, and costs of prosecution under section 815.13.

n. Court-ordered costs of conciliation procedures under section 598.16.

o. Establishment and maintenance of a joint county indigent defense fund pursuant to an agreement under section 28E.19.

The board may require a public or private facility, as a condition of receiving payment from county funds for services it has provided, to furnish the board with a statement of the income, assets, and legal residence including township and county of each person who has received services from that facility for which payment has been made from county funds under paragraphs "a" through "h". However, the facility shall not disclose to anyone the name or street or route address of a person receiving services for which commitment is not required, without first obtaining that person's written permission.

Parents or other persons may voluntarily reimburse the county or state for the reasonable cost of caring for a patient or an inmate in a county or state facility.

2. For rural county services an amount sufficient to pay the charges for the following:

a. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for rural county services.

b. An aviation authority under chapter 330A, to the extent that the county contributes to the authority under section 330A.15.

331.425 Additions to levies - special levy election.

The board may certify an addition to a levy in excess of the amounts otherwise permitted under sections 331.423, 331.424, and 331.426 if the proposition to certify an addition to a levy has been submitted at a special levy election and received a favorable majority of the votes cast on the proposition. A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 14, that the election is to be held.

2. The election shall be held on the second Tuesday in March and be conducted by the county commissioner of elections in accordance with the law.

3. The proposition to be submitted shall be substantially in the following form:

Vote for only one of the following:
Shall the county of.....levy an additional tax at a rate of $.....each year for.....years beginning next July 1 in excess of the statutory limits otherwise applicable for the (general county services or rural county services) fund?

or

The county of.....shall continue the (general county services or rural county services fund) under the maximum rate of $.....

4. The canvass shall be held beginning at one o'clock on the second day which is not a holiday following the special levy election.

5. Notice to the proposed special levy election shall be published at least twice in a newspaper as specified in section 331.305 prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

331.426 Additions to basic levies.

If a county has unusual circumstances, creating a need for additional property taxes for general county services or rural county services in excess of the amount that can be raised by the levies otherwise permitted under sections 331.423 through 331.425, the board may certify additions to each of the basic levies as follows:

1. The basis for justifying an additional property tax under this section must be one or more of the following:

a. An unusual increase in population as determined by the preceding certified federal census.

b. A natural disaster or other emergency.

c. Unusual problems relating to major new functions required by state law.

d. Unusual staffing problems.

e. Unusual need for additional moneys to permit continuance of a program which provides substantial benefit to county residents.

f. Unusual need for a new program which will provide substantial benefit to county residents, if the county establishes the need and the amount of necessary increased cost.

g. A reduced or unusually low growth rate in the property tax base of the county.

2. The public notice of a hearing on the county budget required by section 331.434, subsection 3, shall include the following additional information for the applicable class of services.

a. A statement that the accompanying budget summary requires a proposed basic property tax rate exceeding the maximum rate established by the general assembly.

b. A comparison of the proposed basic tax rate with the maximum basic tax rate, and the dollar amount of the difference

between the proposed rate and the maximum rate.

c. A statement of the major reasons for the difference between the proposed basic tax rate and the maximum basic tax rate.

The information required by this subsection shall be published in a conspicuous form as prescribed by the committee.

331.427 General fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for general county services shall be credited to the general fund of the county, including revenues received under sections 84.21, 98.35, 101A.3, 101A.7, 110.12, 123.36, 123.143, 176A.8, 246.908, 321.105, 321.152, 321.192, 321G.7, 331.554, subsections 6, 341A.20, 364.3, 368.21, 422.65, 422.100, 422A.2, 428A.8, 430A.3, 433.15, 434.19, 441.68, 445.52, 445.57, 533.24, 556B.1, 567.10, 583.6, 906.17, and 911.3, and the following:

a. License fees for business establishments.

b. Moneys remitted by the clerk of the district court and received from a magistrate or district associate judge for fines and forfeited bail imposed pursuant to a violation of a county ordinance.

c. Other amounts in accordance with state law.

2. The board may make appropriations from the general fund for general county services, including but not limited to the following:

a. Expenses of a joint disaster services and emergency planning administration under section 29C.9.

b. Development, operation, and maintenance of memorial buildings or monuments under chapter 37.

c. Purchase of voting machines under chapter 52.

d. Expenses incurred by the county conservation board established under chapter 111A, in carrying out its powers and duties.

e. Local health services. The county auditor shall keep a complete record of appropriations for local health services and shall issue warrants on them only on requisition of the local or district health board.

f. Expenses relating to county fairs, as provided in chapter 174.

g. Maintenance of a juvenile detention home under chapter 232.

h. Relief of veterans under chapter 250.

i. Care and support of the poor under chapter 252.

j. Operation, maintenance, and management of a health center under chapter 346A.

k. For the use of a nonprofit historical society organized under chapter 504 or 504A, a city-owned historical project, or both.

l. Services listed in section 331.424, subsection 1 and section 331.554.

3. Appropriations specifically authorized to be made from the general fund shall not be made from the rural services fund, but may be made from other sources.

331.428 Rural services fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for rural county services shall be credited to the rural services fund of the county.

2. The board may make appropriations from the rural services fund for rural county services, including but not limited to the following:

a. Road clearing, weed eradication, and other expenses incurred under chapter 317.

b. Maintenance of a county library and library contracts under chapter 358B.

c. Planning, operating, and maintaining sanitary disposal projects under chapter 455B.

d. Services listed under section 331.424, subsection 2.

3. Appropriations specifically authorized to be made from the rural services fund shall not be made from the general fund, but may be made from other sources.

331.429 Secondary road fund.

1. Except as otherwise provided by state law, county revenues for secondary road services shall be credited to the secondary road fund, including the following:

a. Transfers from the general fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eights cents per thousand dollars of assessed value on all taxable property in the county multiplied by the ratio of current taxes actually collected and apportioned for the general basic levy to the total general basic levy for the current year, and an amount equivalent to the moneys derived by the general fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the general basic fund in the current year, multiplied by the ratio of sixteen and seven-eights cents to three dollars and fifty cents.

b. Transfers from the rural services fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eights cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the rural services basic levy to the total rural services basic levy for the current year and an amount equivalent to the moneys derived by the rural services fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the rural services basic fund in the current year, multiplied by the ratio of three dollars and three-eights cents to three dollars and ninety-five cents.

c. Moneys allotted to the county from the state road use tax fund.

d. Moneys provided by individuals from their own contributions for the improvement of any secondary road.

e. Other moneys dedicated to this fund by law including but not limited to sections 306.15, 309.52, 311.23, 311.29, and 313.28.

2. The board may make appropriations from the secondary road fund for the following secondary road services:

a. Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

b. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

c. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

d. Special drainage assessments levied on account of benefits Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

a. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

b. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

c. Special drainage assessments levied on account of benefits

to secondary roads.

d. Payment of interest and principal on bonds of the county issued for secondary roads, bridges, or culverts constructed by the county.

e. A legal obligation in connection with secondary roads and bridges, which obligation is required by law to be taken over and assumed by the county.

f. Secondary road equipment, materials, and supplies, and garages or sheds for their storage, repair, and servicing.

h. Assignment or designation of names or numbers to roads in the county and erection, construction, or maintenance of guideposts or signs at intersections of roads in the county.

i. The services provided under sections 306.15, 309.18, 309.52, 311.7, 311.23, 313A.23, 316.14, 455.50, 455.118, 460.7, and 460.8, or other state law relating to secondary roads.

331.430 Debt service fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for debt service shall be credited to the debt service fund of the county. However, moneys pledged or available to service general obligation bonds, and received from sources other than property taxes, shall be deposited in the fund from which the debt is to be retired.

2. The board may make appropriations from the debt service fund for the following debt service:

a. Judgments against the county, except those authorized by law to be paid from sources other than property tax.

b. Interest as it becomes due and the amount necessary to pay, or to create a sinking fund to pay, the principal at maturity of all general obligation bonds issued by the county.

c. Payments required to be made from the debt service fund under a lease or lease-purchase agreement.

3. A tax levied for the debt service fund is not invalid if it raises moneys in excess of those needed for a specific purpose. Only excess moneys remaining after retirement of all indebtedness payable from the debt service fund may be transferred from the fund to the fund most closely related to the project for which the indebtedness arose, or to the general fund, subject to the terms of the original bond issue.

4. When the amount in the hands of the treasurer belonging to the debt service fund, after setting aside the sum required to pay interest maturing before the next levy, is sufficient to redeem one or more bonds which by their terms are subject to redemption, the treasurer shall notify the owner of the bonds. If the bonds are not presented for payment or redemption within thirty days after the date of notice, the interest on the bonds shall cease, and the amount due shall be set aside for payment when presented. Redemptions shall be made in the order of the bond numbers.

331.431 Additional funds.

A county may establish other funds in accordance with generally accepted accounting principles. Taxes may be levied for those funds as provided by state law. The condition and operations of each fund shall be included in the annual financial report required in section 331.403.

331.432 Interfund transfers.

It is unlawful to make permanent transfers of money between the general fund and the rural services fund. Moneys credited to the secondary road fund for the construction and maintenance of secondary roads shall not be transferred. Other transfers, including transfers from the debt service fund made in accordance with section 331.430, and transfers from the general or rural services fund to the secondary road fund in accordance with section 331.429, subsection 1, paragraph "a" and "b", are not effective until authorized by resolution of the board. The transfer of inactive funds is subject to section 24.21.

331.433 Estimates submitted by departments.

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in section 24.2, subsection 3, having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

a. The proposed expenditures of the office or department for the next fiscal year.

b. An estimate of the revenues, except property taxes, to be collected for the county by the office during the next fiscal year.

2. On or before January 20 of each, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

331.434 County budget.

Annually, the board of each county, subject to sections 331.423 through 331.426 and other applicable state law, shall prepare and adopt a budget, certify taxes, and provide appropriations as follows:

1. The budget shall show the amount required for each class of proposed expenditures, a comparison of the amounts proposed to be expended with the amounts expended for like purposes for the two preceding years, the revenues from sources other than property taxation, and the amount to be raised by property taxation, in the detail and form prescribed by the director of the department of management.

2. Not less than twenty days before the date that a budget must be certified under section 24.17 and not less than ten days before the date set for the hearing under subsection 3 of this section, the board shall file a budget with the auditor. The auditor shall make available a sufficient number of copies of the budget to meet the requests of taxpayers and organizations to have them available for distribution at the courthouse or other places designated by the board.

3. The board shall set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14. A summary of the proposed budget, in the form prescribed by the director of the department of management, shall be included in the notice. Proof of publication shall be filed with and preserved by the auditor. A levy is not valid unless and until the notice is published and filed.

4. At the hearing, a resident or taxpayer of the county may present to the board objections to or arguments in favor of any part of the budget.

5. After the hearing, the board shall adopt by resolution a budget and certificate of taxes for the next fiscal year and shall direct the auditor to properly certify and file the budget and certificate of taxes as adopted. The board shall not adopt a tax in excess of the estimate published, except a tax which is approved by a vote of the

people, and a greater tax than that adopted shall not be levied or collected. A county budget and certificate of taxes adopted for the following fiscal year becomes effective on the first day of that year.

6. The board shall appropriate, by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriations for a county officer or department of more than ten percent or five thousand dollars, whichever is greater, shall not be effective unless the board sets a time and place for a public hearing on the proposed decrease and publishes notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14.

331.435 Budget amendment.

The board may amend the adopted county budget, subject to sections 331.423 through 331.426 and other applicable state law, to permit increases in any class of proposed expenditures contained in the budget summary published under section 331.434, subsection 3.

The board shall prepare and adopt a budget amendment in the same manner as the original budget as provided in section 331.434, and the amendment is subject to protest as provided in section 331.436, except that the director of the department of management may by rule provide that amendments of certain types or up to certain amounts may be made without public hearing and without being subject to protest. A county budget for the ensuing fiscal year shall be amended by May 31 to allow for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void.

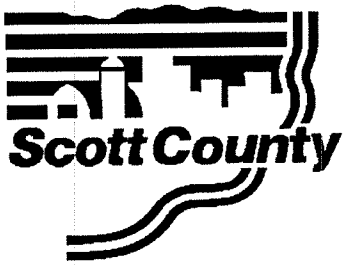
331.436 Protest.

Protests to the adopted budget must be made in accordance with sections 24.27 through 24.32 as if the county were the municipality under those sections.

331.437 Expenditures exceeding appropriations.

It is unlawful for a county official, the expenditures of whose office come under this part, to authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board.

A county official in charge of a department or office who violates this law is guilty of a simple misdemeanor. The penalty in this section is in addition to the liability imposed in section 331.476.


Scott County

SALARY TABLES
2002-2003 ADOPTED BUDGET

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SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: A NON-REPRESENTED

Position Title	Hay Points	Minimum	Midpoint	Maximum
County Administrator* * This is a contract position appointed by the Board of Supervisors	N/A	108,030 51.938	N/A	N/A
County Engineer	864	65,828 31.648	77,445 37.233	89,062 42.818
Assistant County Administrator	805	62,266 29.936	73,254 35.218	84,242 40.501
Health Director	805	62,266 29.936	73,254 35.218	84,242 40.501
Conservation Director	775	60,451 29.063	71,119 34.192	81,787 39.321
Community Services Director	725	57,446 27.618	67,583 32.492	77,720 37.365
Facilities & Support Services Director	725	57,446 27.618	67,583 32.492	77,720 37.365
Information Technology Director	725	57,446 27.618	67,583 32.492	77,720 37.365
Jail Administrator	702	56,055 26.950	65,947 31.705	75,839 36.461
Assistant Engineer	634	51,944 24.973	61,110 29.380	70,277 33.787
Accounting Supervisor	611	50,561 24.308	59,483 28.598	68,405 32.887
Financial Management Supervisor	611	50,561 24.308	59,483 28.598	68,405 32.887
Planning & Development Director	608	50,378 24.220	59,268 28.494	68,158 32.768
Deputy Health Director	571	48,140 23.144	56,635 27.228	65,130 31.313
Juvenile Detention Center Director	571	48,140 23.144	56,635 27.228	65,130 31.313
Operations Manager - Auditor	556	47,237 22.710	55,573 26.718	63,909 30.725
Operations Manager - Recorder	556	47,237 22.710	55,573 26.718	63,909 30.725
Operations Manager - Treasurer	556	47,237 22.710	55,573 26.718	63,909 30.725

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: A NON-REPRESENTED

Position Title	Hay Points	Minimum	Midpoint	Maximum
Attorney II	N/A	45,161 21.712	53,130 25.543	61,100 29.375
Sheriff's Captain	519	44,997 21.633	52,938 25.451	60,879 29.269
Office Administrator - County Attorney	511	44,515 21.401	52,370 25.178	60,226 28.955
Senior Programmer Analyst	511	44,515 21.401	52,370 25.178	60,226 28.955
Sheriff's Lieutenant	464	41,680 20.038	49,035 23.575	56,390 27.111
Golf Course Superintendent	462	41,552 19.977	48,885 23.502	56,218 27.028
Golf Course Pro/Manager	462	47,874 23.016	N/A	N/A
Webmaster	455	41,140 19.779	48,400 23.269	55,660 26.760
Corrections Captain	449	40,777 19.604	47,973 23.064	55,169 26.524
Programmer/Analyst II	445	40,531 19.486	47,683 22.925	54,835 26.363
Operations Manager - Conservation	445	40,531 19.486	47,683 22.925	54,835 26.363
Case Aide Supervisor	430	39,623 19.050	46,615 22.411	53,607 25.773
Mental Health Coordinator	430	39,623 19.050	46,615 22.411	53,607 25.773
Secondary Roads Superintendent	430	39,623 19.050	46,615 22.411	53,607 25.773
Program Development Coordinator	430	39,623 19.050	46,615 22.411	53,607 25.773
Clinical Services Coordinator	417	38,839 18.673	45,693 21.968	52,547 25.263
Community Health Coordinator	417	38,839 18.673	45,693 21.968	52,547 25.263
Environmental Health Coordinator	417	38,839 18.673	45,693 21.968	52,547 25.263
Public Health Services Coordinator	417	38,839 18.673	45,693 21.968	52,547 25.263

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: A NON-REPRESENTED

Position Title	Hay Points	Minimum	Midpoint	Maximum
Risk Management Coordinator	417	38,839 18.673	45,693 21.968	52,547 25.263
Support Services Director	417	38,839 18.673	45,693 21.968	52,547 25.263
Network Systems Administrator	406	38,178 18.355	44,915 21.594	51,652 24.833
Support Program Lieutenant	400	37,817 18.181	44,490 21.389	51,164 24.598
County General Store Manager	382	36,728 17.658	43,209 20.774	49,690 23.889
Programmer/Analyst I	382	36,728 17.658	43,209 20.774	49,690 23.889
Naturalist/Director	382	36,728 17.658	43,209 20.774	49,690 23.889
Budget Coordinator	366	35,763 17.194	42,074 20.228	48,385 23.262
Public Health Nurse	366	35,763 17.194	42,074 20.228	48,385 23.262
Park Maintenance Supervisor	357	35,290 16.966	41,518 19.961	47,746 22.955
Disease Prevention Specialist	355	35,098 16.874	41,292 19.852	47,486 22.830
Environmental Health Specialist	355	35,098 16.874	41,292 19.852	47,486 22.830
Attorney I	N/A	35,017 16.835	41,197 19.806	47,377 22.777
Corrections Lieutenant	353	34,973 16.814	41,145 19.781	47,317 22.749
Corrections Sergeant	332	33,705 16.204	39,653 19.064	45,601 21.924
Food Service Manager	332	33,705 16.204	39,653 19.064	45,601 21.924
Tax Accounting Specialist	332	33,705 16.204	39,653 19.064	45,601 21.924
Case Expeditor	323	33,163 15.944	39,015 18.757	44,867 21.571
Human Resources Generalist	323	33,163 15.944	39,015 18.757	44,867 21.571

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: A NON-REPRESENTED

Position Title	Hay Points	Minimum	Midpoint	Maximum
Operations Supervisor - Juvenile Detention	308	32,262 15.511	37,955 18.248	43,648 20.985
Project and Support Services Coordinator	307	32,197 15.479	37,879 18.211	43,561 20.943
Park Ranger	307	32,197 15.479	37,879 18.211	43,561 20.943
Chief Telecommunications Operator	300	31,773 15.275	37,380 17.971	42,987 20.667
Engineering Aide II	300	31,773 15.275	37,380 17.971	42,987 20.667
Maintenance Coordinator	300	31,773 15.275	37,380 17.971	42,987 20.667
Administrative Assistant	298	31,651 15.217	37,236 17.902	42,821 20.587
Administrative Office Manager - Health	298	31,651 15.217	37,236 17.902	42,821 20.587
Motor Vehicle Supervisor	298	31,651 15.217	37,236 17.902	42,821 20.587
Veteran's Affairs Director/Case Aide	298	31,651 15.217	37,236 17.902	42,821 20.587
Paralegal	282	30,690 14.755	36,106 17.359	41,522 19.963
Programmer	275	30,265 14.550	35,606 17.118	40,947 19.686
Naturalist	271	30,024 14.435	35,322 16.982	40,620 19.529
Lead Bailiff	262	29,483 14.175	34,686 16.676	39,889 19.177
Shift Leader - Juvenile Detention	257	29,181 14.029	34,330 16.505	39,480 18.981
Executive Secretary	252	28,876 13.883	33,972 16.333	39,068 18.783
Human Resources Assistant	252	28,876 13.883	33,972 16.333	39,068 18.783
Payroll Specialist	252	28,876 13.883	33,972 16.333	39,068 18.783

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: A NON-REPRESENTED

Position Title	Hay Points	Minimum	Midpoint	Maximum
Planning & Development Specialist	252	28,876 13.883	33,972 16.333	39,068 18.783
Purchasing Specialist	252	28,876 13.883	33,972 16.333	39,068 18.783
Lead Telecommunicator	245	28,454 13.680	33,475 16.094	38,496 18.508
Office Manager - Community Services	233	27,730 13.332	32,623 15.684	37,516 18.037
Shop Supervisor (see Note 1) Note 1: Salary for this position adjusted to meet prevailing market rates - July 1976	233	35,726 17.176	42,030 20.207	48,335 23.238
Office Supervisor - Sheriff	228	27,428 13.187	32,268 15.513	37,108 17.840
Telecommunicator	228	27,428 13.187	32,268 15.513	37,108 17.840
Assistant Ranger	220	26,945 12.954	31,700 15.240	36,455 17.526
Associate/District Court Bailiff	220	26,945 12.954	31,700 15.240	36,455 17.526
Conservation Assistant	220	26,945 12.954	31,700 15.240	36,455 17.526
Detention Youth Supervisor	215	26,643 12.809	31,345 15.070	36,047 17.330
Medical Assistant	209	26,281 12.635	30,919 14.865	35,557 17.095
Office Leader - County Engineer	204	25,975 12.488	30,559 14.692	35,143 16.896
Engineering Aide I	199	25,676 12.344	30,207 14.523	34,738 16.701
Custodial Coordinator	198	25,616 12.315	30,136 14.488	34,656 16.662
Human Resources Secretary	198	25,616 12.315	30,136 14.488	34,656 16.662
Senior Accounting Clerk	191	25,195 12.113	29,641 14.250	34,087 16.388
Assistant Golf Course Superintendent	187	24,952 11.996	29,355 14.113	33,758 16.230
Equipment Mechanic - Conservation	187	24,952 11.996	29,355 14.113	33,758 16.230

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: A NON-REPRESENTED

Position Title	Hay Points	Minimum	Midpoint	Maximum
Help Desk Specialist	187	24,952 11.996	29,355 14.113	33,758 16.230
Park Crew Leader	187	24,952 11.996	29,355 14.113	33,758 16.230
Pioneer Village Site Coordinator	187	24,952 11.996	29,355 14.113	33,758 16.230
Lab Technician - Health	177	24,349 11.706	28,646 13.772	32,943 15.838
Secretary	177	24,349 11.706	28,646 13.772	32,943 15.838
Senior Clerk	177	24,349 11.706	28,646 13.772	32,943 15.838
Official Records Clerk	177	24,349 11.706	28,646 13.772	32,943 15.838
Clerk III	162	23,442 11.270	27,579 13.259	31,716 15.248
Golf Course Maintenance Worker	162	23,442 11.270	27,579 13.259	31,716 15.248
Park Maintenance Worker	162	23,442 11.270	27,579 13.259	31,716 15.248
Resource Specialist - Health	162	23,442 11.270	27,579 13.259	31,716 15.248
Clerk II	141	22,174 10.661	26,087 12.542	30,000 14.423
Resource Assistant - Health	141	22,174 10.661	26,087 12.542	30,000 14.423
Clerk I	125	21,205 10.195	24,947 11.994	28,689 13.793
Cody Homestead Site Coordinator	99	19,657 9.450	23,126 11.118	26,595 12.786

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: B SECONDARY ROADS UNIT

Position Title	Hay Points	Start Rate	Step 1 1 year	Step 2 2 years	Step 3 3 years	Step 4 4 years	Step 5 7 years	Step 6 15 years
Crew Leader/Equipmt. Operator I	213	32,968 15.85	34,424 16.55	35,859 17.24	37,378 17.97	38,438 18.48	38,542 18.53	39,042 18.77
Sign Crew Leader	199	31,741 15.26	33,176 15.95	34,570 16.62	35,984 17.30	37,024 17.80	37,107 17.84	37,565 18.06
Heavy Equipmt Operator II	187	30,742 14.78	32,074 15.42	33,488 16.10	34,798 16.73	35,797 17.21	35,922 17.27	36,400 17.50
Mechanic	187	30,742 14.78	32,074 15.42	33,488 16.10	34,798 16.73	35,797 17.21	35,922 17.27	36,400 17.50
Heavy Equipmt Operator III	174	29,557 14.21	30,867 14.84	32,198 15.48	33,446 16.08	34,445 16.56	34,507 16.59	34,965 16.81
Truck Crew Coordinator	163	28,662 13.78	29,994 14.42	31,138 14.97	32,406 15.58	33,342 16.03	33,384 16.05	33,862 16.28
Truck Driver/Laborer	153	27,830 13.38	29,099 13.99	30,222 14.53	31,387 15.09	32,365 15.56	32,469 15.61	32,885 15.81
Shop Control Clerk	187	24,398 11.73	25,501 12.26	26,499 12.74	27,477 13.21	28,350 13.63	28,413 13.66	28,808 13.85

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: C AFSCME UNIT

Position Title		Step 1 Entry	Step 2 6 mos.	Step 3 12 mos.	Step 4 18 mos.	Step 5 24 mos.	Step 6 7 yrs.	Step 7 10 yrs.	Step 8 15 yrs.	Step 9 20 yrs.
Building Insp	314	30,264 14.55	31,554 15.17	32,822 15.78	34,091 16.39	35,152 16.90	36,587 17.59	37,669 18.11	38,792 18.65	39,957 19.21
Election Supr	291	29,099 13.99	30,285 14.56	31,533 15.16	32,739 15.74	33,696 16.20	35,048 16.85	36,109 17.36	37,190 17.88	38,314 18.42
Maint Spec	268	27,789 13.36	29,037 13.96	30,035 14.44	31,325 15.06	32,282 15.52	33,571 16.14	34,590 16.63	35,630 17.13	36,712 17.65
Case Aide	252	26,978 12.97	28,122 13.52	29,286 14.08	30,389 14.61	31,325 15.06	32,635 15.69	33,592 16.15	34,611 16.64	35,651 17.14
Accts Payable Spec	252	26,978 12.97	28,122 13.52	29,286 14.08	30,389 14.61	31,325 15.06	32,635 15.69	33,592 16.15	34,611 16.64	35,651 17.14
Victim/Witness Coord	223	25,210 12.12	26,042 12.52	27,456 13.20	28,579 13.74	29,474 14.17	30,722 14.77	31,658 15.22	32,614 15.68	33,571 16.14
Platroom Draftsperson	194	23,982 11.53	24,939 11.99	25,896 12.45	26,915 12.94	27,706 13.32	28,891 13.89	29,765 14.31	30,638 14.73	31,574 15.18
Conservation Spec	191	23,546 11.32	24,544 11.80	25,646 12.33	26,645 12.81	27,539 13.24	28,642 13.77	29,494 14.18	30,389 14.61	31,283 15.04
Cashier	191	23,546 11.32	24,544 11.80	25,646 12.33	26,645 12.81	27,539 13.24	28,642 13.77	29,494 14.18	30,389 14.61	31,283 15.04
Real Est Spec	191	23,546 11.32	24,544 11.80	25,646 12.33	26,645 12.81	27,539 13.24	28,642 13.77	29,494 14.18	30,389 14.61	31,283 15.04
Senior Acct. Clerk	191	23,546 11.32	24,544 11.80	25,646 12.33	26,645 12.81	27,539 13.24	28,642 13.77	29,494 14.18	30,389 14.61	31,283 15.04
Intake Coordinator	191	23,546 11.32	24,544 11.80	25,646 12.33	26,645 12.81	27,539 13.24	28,642 13.77	29,494 14.18	30,389 14.61	31,283 15.04
Vital Records Spec	191	23,546 11.32	24,544 11.80	25,646 12.33	26,645 12.81	27,539 13.24	28,642 13.77	29,494 14.18	30,389 14.61	31,283 15.04
Maintenance Worker	182	23,504 11.30	24,294 11.68	25,085 12.06	26,146 12.57	26,978 12.97	28,080 13.50	28,912 13.90	29,786 14.32	30,680 14.75
Senior Clerk	177	23,088 11.10	24,003 11.54	24,939 11.99	25,854 12.43	26,686 12.83	27,726 13.33	28,579 13.74	29,432 14.15	30,326 14.58
Platroom Specialist	177	23,088 11.10	24,003 11.54	24,939 11.99	25,854 12.43	26,686 12.83	27,726 13.33	28,579 13.74	29,432 14.15	30,326 14.58
Legal Secretary	177	23,088 11.10	24,003 11.54	24,939 11.99	25,854 12.43	26,686 12.83	27,726 13.33	28,579 13.74	29,432 14.15	30,326 14.58
Mtr Vehicle Acct Clerk	177	23,088 11.10	24,003 11.54	24,939 11.99	25,854 12.43	26,686 12.83	27,726 13.33	28,579 13.74	29,432 14.15	30,326 14.58

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: C AFSCME UNIT

Position Title		Step 1 Entry	Step 2 6 mos.	Step 3 12 mos.	Step 4 18 mos.	Step 5 24 mos.	Step 6 7 yrs.	Step 8 10 yrs.	Step 8 15 yrs.	Step 9 20 yrs.
Clerk III	162	22,318 10.73	23,171 11.14	24,045 11.56	24,981 12.01	25,771 12.39	26,790 12.88	27,581 13.26	28,413 13.66	29,286 14.08
Lead Cust Worker	162	22,318 10.73	23,171 11.14	24,045 11.56	24,981 12.01	25,771 12.39	26,790 12.88	27,581 13.26	28,413 13.66	29,286 14.08
Prev Maint Worker	162	22,318 10.73	23,171 11.14	24,045 11.56	24,981 12.01	25,771 12.39	26,790 12.88	27,581 13.26	28,413 13.66	29,286 14.08
Multi-Service Clerk	151		22,630 10.88	23,483 11.29	24,357 11.71	25,085 12.06	26,083 12.54	26,874 12.92	27,664 13.30	28,496 13.70
Clerk II	141	21,154 10.17	22,069 10.61	22,880 11.00	23,733 11.41	24,378 11.72	25,397 12.21	26,146 12.57	26,936 12.95	27,726 13.33
Custodial Worker	130	20,654 9.93	21,382 10.28	22,173 10.66	22,984 11.05	23,712 11.40	25,043 12.04	25,771 12.39	26,541 12.76	27,352 13.15
Maintenance I	125	20,280 9.75	21,133 10.16							

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: E DEPUTY SHERIFF UNIT

01-Jul-02

Position Title	Hay Points	Step 1 Start	Step 2 1 year	Step 3 2 years	Step 4 3 years	Step 5 4 years	Step 6 5 years	Step 7 7 years	Step 8 10 years	Step 9 12 years	Step 10 15 years	Step 11 20 years
Sergeant	451	47,694 22.93	49,171 23.64		50,170 24.12			50,669 24.36	51,168 24.60			
Deputy	329	34,382 16.53	35,922 17.27	37,357 17.96	39,229 18.86	40,997 19.71	41,808 20.10	42,661 20.51	43,493 20.91	43,930 21.12	44,387 21.34	44,824 21.55

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: H CORRECTIONS UNIT

Position Title	Hay Points	Step 1 Entry	Step 2 6 mos.	Step 3 1 year	Step 4 2 years	Step 5 3 years	Step 6 4 years	Step 7 7 years	Step 8 10 years	Step 9 15 years
Lead Corr Ofcr	283	28,454 13.68	28,933 13.91	29,619 14.24	30,992 14.90	34,050 16.37	34,944 16.80	35,714 17.17	36,213 17.41	36,774 17.68
Corr Ofcr	246	Trainee status		28,371 13.64	29,682 14.27	32,614 15.68	33,446 16.08	34,195 16.44	34,674 16.67	35,194 16.92
Corr Ofcr Trainee	199	26,021 12.51	26,458 12.72							
Jail Custodian/ Correction Officer	176	21,923 10.54	22,589 10.86	23,026 11.07	24,045 11.56	26,312 12.65	27,019 12.99	27,539 13.24	28,579 13.74	28,995 13.94
Jail Custodian	125	19,344 9.30		20,218 9.72	21,133 10.16	23,400 11.25	24,315 11.69	24,773 11.91	25,314 12.17	25,709 12.36
Cook	122	19,157 9.21		20,134 9.68	21,029 10.11	23,317 11.21	24,211 11.64	24,648 11.85	25,251 12.14	25,626 12.32

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: X ELECTED OFFICIALS

ELECTED OFFICIAL	ANNUAL SALARY
Attorney	88,300
Auditor	61,700
Recorder	61,700
Sheriff	78,400
Treasurer	61,700
Chair, Board of Supervisors	34,900
Board Member, Board of Supervisors	31,900

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: Y DEPUTY OFFICE HOLDERS

POSITION TITLE	ANNUAL SALARY
First Assistant Attorney	79,470
Deputy First Assistant	70,640
Deputy First Assistant	67,770
Deputy First Assistant	64,468
Deputy Auditor - Elections	46,275
Deputy Auditor - Tax	46,275
Second Deputy Recorder	46,275
Chief Deputy Sheriff	66,640

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: Z TEMPORARY AND PART-TIME STAFF

POSITION	RATE
Seasonal General Laborer	$8.52/hour
Governmental Trainee	Minimum Wage + $.50/hour Minimum Wage + $.75/hour (after 3 months)
Administrative Intern & Human Resources Intern	$6.52 to $8.29/hour depending on skills, education and experience
Health Intern & Planning Intern	$7.71 to $9.81/hour depending on skills, education and experience
Enforcement Aide	$7.11 to $9.48/hour depending on skills, education and experience
Eldridge Garage Caretaker	$9.10/hour
Seasonal Maintenance Worker (Roads)	$9.10/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at $18.29/hour
Health Services Professional Immunization Clinic/Jail Health	
LPN	$14.56/hour
RN/EMT-P	$17.19/hour
Election Officials	$6.08/hour
Election Chairpersons	$6.45/hour
Election Clerk	$10.63/hour
Outreach/Interpreter	$12.34/hour

SCOTT COUNTY SALARY RATE TABLE FOR FY 2002-2003
GROUP: Z TEMPORARY AND PART-TIME STAFF

POSITION	RATE
CONSERVATION: *	
Glynns Creek:	
Seasonal part-time Golf Managers	
Food Service	$7.75 - $9.25/hour
Pro Shop	$8.75 - $10.50/hour
Starter Shack	$6.00 - $6.75/hour
Seasonal Golf Pro Shop Personnel	$5.50/hour
Golf Course Rangers, Starters, Cart Persons	$5.50/hour
Concession Stand Workers	$5.50/hour
Groundskeepers	$6.00 - $8.50/hour
Scott County & West Lake Parks:	
Beach Manager	$10.27 - $11.75/hr. (season) $8.00 (open/close)
Pool Manager	$10.27 - $11.25/hr. (season) $8.00 (open/close)
Assistant Beach/Pool Managers	$8.00 - $8.25/hour
Water Safety Instructors	$6.50 - $7.75/hour
Pool/Beach Lifeguards	$6.00 - $7.25/hour
Pool/Beach/Boathouse - Concession Workers	$5.50 - $6.25/hour
Park Attendant	$6.00 - $8.75/hour
Maintenance	$6.00 - $8.25/hour
Park Patrol (non-certified)	$9.00 - $11.00/hour
(certified)	$11.00 - $12.50/hour
Pioneer Village:	
Day Camp Counselors	$5.50 - $6.75/hour
Apothecary Shop Concession Workers	$5.50 - $6.75/hour
Maintenance	$6.00 - $8.00/hour
Wapsi Center:	
Assistant Naturalist	$9.00 - $9.98/hour
Program Assistant	$5.50/hour
Maintenance	$6.00 - $8.00/hour

* Set by Scott County Conservation Board