



2005-2006

Budget Plan

Adopted March 10, 2005

SCOTT COUNTY, IOWA

2005-06 BUDGET PLAN

Document Prepared By

Scott County Administration Office

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SCOTT COUNTY, IOWA

We Serve Our Citizens With

Professionalism **Doing It Right**

Responsiveness **Doing It Now**

Involvement **Doing It Together**

Dedication **Doing It With Commitment**

Excellence **Doing It Well**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Scott County

Iowa

For the Fiscal Year Beginning

July 1, 2004

Nancy L. Zeller
President

Jeffrey R. Egan
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Scott County, Iowa for its annual budget for the fiscal year beginning July 1, 2004. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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(In order of appearance under each Service Area)

(- Denotes department/agency appears under more than one Service Area)*

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THE BUDGET GUIDE

The purpose of this section is to provide the reader with a general explanation of the format and content of the fiscal year 2005-06 budget document and to act as an aid in budget review. This document provides all summary and supporting data on the general financial condition of the County and details services, programs, and staffing levels proposed and adopted for all departments and authorized agencies.

The **Introductory Section** includes a brief history of the County, the joint budget message from the Chairperson of the Board of Supervisors and the County Administrator, and various summary schedules showing combined revenues and appropriations for all funds. Additionally, information is presented on the County's taxable valuation base, tax levy rates and tax levy amounts. Graphs are used extensively to enhance the reader's review of the summarized information.

Each **Fund Type Section** is tabbed for easy and quick reference: **Major Governmental Funds, Nonmajor Governmental Funds, and Business-Type Activities Funds**. More descriptive information about these funds may be found under these tabbed sections.

The **Department/Authorized Agency Detail Section** presents program performance budget (PPB) information. This detail includes a program description, performance objectives, performance indicators (demand, workload, productivity and effectiveness), and a written budget analysis for each program. Budget detail by sub-object revenue and expenditure totals, and staffing data is also provided. For comparative purposes, all program budget information indicates the actual FY04 status, the budget and projected FY05 status, and the requested and adopted FY06 status. Departments and authorized agency **programs are grouped functionally, - i.e., public safety and legal services, physical health and social services, etc.**, in recognition of the interrelationship of many programs and services.

The **Supplemental Information Section** includes such things as a glossary providing definitions of terms used throughout this document, a description of the County's budget process, the County's pay plan for FY06, and budget total summaries for departments/authorized agencies. The County's basis of accounting, various financial management policies and miscellaneous statistics about Scott County are also located in the Supplemental Information Section.

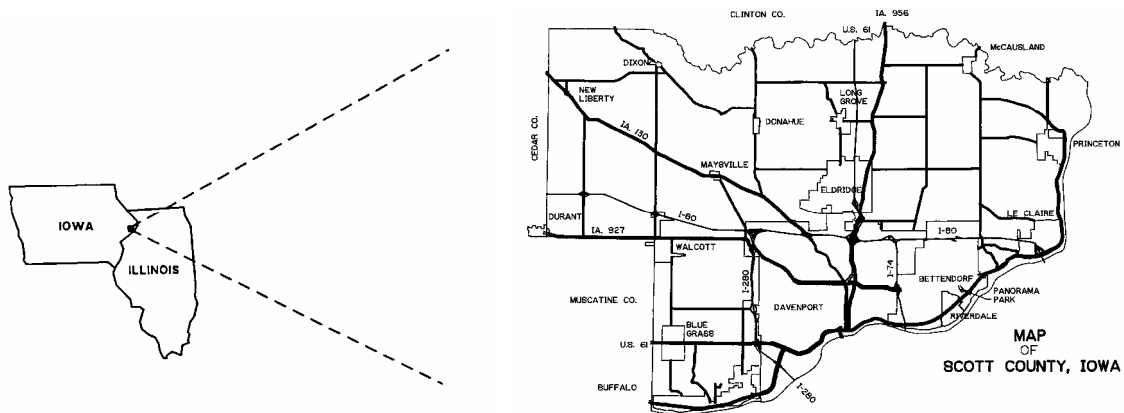
Past to the Present



Scott County is a part of the metropolitan area. The counties Henry (Illinois), make up the Metropolitan Statistical Area, DRIM-MSA, with a population of approximately 350,000.

"Quad-Cities": a three county of Scott (Iowa), Rock Island and Davenport-Rock Island-Moline

The "Quad-Cities" is actually a label for fourteen contiguous communities in Iowa and Illinois that make up a single socio-economic unit. It straddles the Mississippi River midway between Minneapolis-St. Paul to the north and St. Louis to the south; and between Chicago to the east and Des Moines to the west. It is the second largest metropolitan area in Iowa and Illinois.



Antoine LeClaire, an early settler of the County, donated the square of land the Scott County Courthouse stands on today. If the County ever abandons the site, the property would revert to the heirs of Antoine LeClaire. The first courthouse was erected on this land during 1840-41 and served for 45 years. The following years to 1874 saw changes and additions to the structure of Scott County government. One of the major changes was in the structure of the governing board. From 1838 until 1850 county commissioners were elected on an annual basis. By 1861 the name Board of Supervisors had been mandated, with 14 supervisors from throughout the county representing the citizens. In 1870 the structure changed again, and only three board supervisors were elected countywide. In 1874, the membership of the board of supervisors increased to its present five officials.

Only recently have there been dramatic changes in the actual governing of the county. In 1979 an administrator form of government was adopted, and the Board of Supervisors hired a county administrator. Subsequently, staff and departments have grown in efficiency and capacity to serve citizens. In 1978 the County Home Rule Bill was enacted, granting all powers to counties consistent with state laws and not specifically prohibited by the Iowa General Assembly. County Home Rule broadened the powers of the Board of Supervisors to lead the 159,414 people of Scott County to greater prosperity and growth.

BOARD OF SUPERVISORS

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Chairman
JIM HANCOCK
Vice Chairman
GREGORY P. ADAMSON
OTTO L. EWOLDT
TOM SUNDERBRUCH

March 10, 2005

TO: The Citizens of Scott County

RE: 2005-06 Budget Message

The budget for Fiscal Year 2005-06 is hereby presented as reviewed and adopted by the Board of Supervisors after appropriate public information meetings and public hearings. The County budget is more than a document containing financial figures; it is the County's goals and policies as an organization whose purpose it is to provide the citizens of Scott County, Iowa with the best possible programs and services for the dollars appropriated.

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The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

In the mid-1980's the Scott County Board of Supervisors began using a formalized goal setting process using an outside facilitator. Target issues are identified and established every other January following the fall election for a two-year period. Team building activities are also worked on during this process. The current target issues are listed below together with their action plans:

TARGET ISSUES AND MANAGEMENT AGENDA

Jail Direction

- Action Plan:**
1. Foster inter-agency cooperation and monitor developments in Criminal Justice System.
 2. Implementation of mental health alternative team recommendation.
 3. Implementation of substance abuse alternative team recommendation.
 4. Implementation of program services alternative team recommendation.

5. *Implementation of increasing compliance alternative team recommendation.*
6. *Implementation of on-going activities of community outreach team*
7. *Renovation of annex for program expansion.*
8. *Implementation of staffing study recommendations.*
9. *Conduct Track2/Phase 2 facility development process.*
10. *Decision on referendum date..*

GIS Development

- Action Plan:**
1. *Presentation on strategic plan.*
 2. *Presentation of cost/benefit analysis study..*
 3. *Decision on future direction.*
 4. *Develop and implement plan.*

Computerized Property Tax System Replacement

- Action Plan:**
1. *Presentation on computerized replacement property tax system.*
 2. *Decision on future direction.*
 3. *Implementation of system.*

Federal Lobbying: BRAC; I-74 Bridge Funding

- Action Plan:**
1. *Continue to participate in annual Washington DC trip.*
 2. *Continue leadership position in bridge discussion.*
 3. *Continue leadership position in Arsenal issues.*
 4. *Continue Quad City leadership.*

Mental Health and Developmental Disabilities Funding

- Action Plan:**
1. *Monitor legislation.*
 2. *Lobby Legislature to provide appropriate funding for MH-DD services.*
 3. *Encourage community members to lobby Legislature.*
 4. *Participate in MH-DD redesign fiscal work group..*

Funding Outside Agencies: Policy and Process

- Action Plan:**
1. *Decision on FY04 capital requests.*
 2. *Review financial management policies on capital funding.*
 3. *Implementation of policy changes.*

Information and Technology Equipment and Actions

- Action Plan:**
1. *Develop updated 5-year capital plan and funding.*
 2. *Continue tech oversight and involvement in prioritizing actions.*
 3. *Complete migration to citrix environment.*

State Lobbying

- Action Plan:**
1. *Monitor state legislation that affects Scott County.*
 2. *Lobby for Scott County's position.*

West Nile Virus Plan

- Action Plan:**
1. Review and revise list of participants from initial September 2002 educational meeting.
 2. Hold second public educational meeting including entomologist and public health experts.
 3. Convene information and education workgroup and establish goals.
 4. Convene policy, plan and surveillance workgroup and establish goals.
 5. Complete workgroup tasks and present to full committee.
 6. Make revisions to plan as needed.
 7. Implement plan.

Budget Direction: Staffing; Reserve Levels

- Action Plan:**
1. Implementation of recommendation of Jail Staffing Study..
 2. Continue monitoring staff vacancies.
 3. Continue biennial financial initiative program and annual review of fund balance.

Homeland Security/Bio-Terrorism: Policy Direction and Actions

- Action Plan:**
1. Review supervisor appointment to EMA Board.
 2. Perform baseline assessments.
 3. Update multi-hazard plan..
 4. Development and implementation of bio-terrorism template.

GASB 34 (Accounting Practices)

- Action Plan:**
1. Continuation of implementation of new accounting reporting model (GASB) plan.
 2. Issuance of compliant audits.

Computerized Motor Vehicle System Upgrade (Pilot Project)

- Action Plan:**
1. Implementation of computerized motor vehicle system upgrade (pilot project to allow web-based renewals).

Golf Course: Profitability and Renovation

- Action Plan:**
1. Develop Golf Course strategic plan.
 2. Present plan to Joint Boards.
 3. Decision on strategic plan.

Disaster Recovery Plan

- Action Plan:**
1. Develop Disaster Recovery Plan.
 2. Presentation on plan.
 3. Decision on future direction.
 4. Implementation of plan.

Mental Health Oversight Committee: Juvenile Detention Center

- Action Plan:**
1. *Identify members of the committee.*
 2. *Develop criteria and protocols to trigger an emergency meeting of oversight committee.*
 3. *Initiate meetings when appropriate to respond to needs of residents.*

Financial Initiatives Program Continuation

- Action Plan:**
1. *Develop letter from Board to employees requesting their input and ideas.*
 2. *Notify County offices and departments about program and request their participation.*
 3. *Develop financial initiatives report for Board review.*
 4. *Submit report to Board for review and inclusion in FY05 budget review discussions.*

Mental Health Strategic Plan Update

- Action Plan:**
1. *Develop and recommend three year MH/DD strategic plan.*
 2. *Review and adopt strategic plan.*
 3. *Implement provisions of strategic plan.*

HIPAA Compliance

- Action Plan:**
1. *Perform HIPAA compliance review and establish HIPAA committee.*
 2. *Develop HIPAA compliance implementation plan.*
 3. *Perform required HIPAA training to County departments.*
 4. *Authorize policy implementation.*
 5. *Designate privacy officer.*
 6. *Implementation of business associate agreements.*
 7. *Identify and implement business process revisions.*
 8. *Security rule assessment and implementation.*

Following the process of identifying biennial policy agenda priorities, detailed action plans are developed to address all policy priorities. Specific departments are identified in the action plan which are responsible to carry out each action step. The status on these action plans are reviewed quarterly by the Board with the County Administrator and the elected and appointed department heads.

At the biennial strategic planning sessions both Board members and County management staff reflect on accomplishments during the prior period as we attempt to redefine the County's goals and set out objectives as to how they can be achieved in both the long and short term. The process of developing comprehensive policy agenda priorities for the County is a continual process as the needs of the community changes.

The process of incorporating the biennial policy agenda priorities into the annual budget process is enhanced each year by having a pre-budget process meeting with the Board of Supervisors, County Administrator and the Budget Coordinator at which time the Board reemphasizes the policy agenda priorities and identifies additional specific areas to be reviewed during the upcoming budget process.

A section of the budget planning manual distributed to department heads and authorized agency directors prior to their start on developing their budget requests includes a listing of all policy agenda priorities as well as a listing of the specific budget areas identified by the Board of Supervisors to be reviewed during the upcoming budget sessions. Department heads, agency directors and county budget analysts were directed to keep these policy agenda priorities and specific areas of budget review in mind when they were preparing and reviewing their FY06 budget submissions, highlighting whenever appropriate in their budget justifications and analysis how their requests supported and enhanced the Board's identified goals and policy agenda priorities and specific budget areas of review.

The specific budget areas of review identified by the Board early on in the FY06 budget process were:

1. Cost impact of increased jail population and an outmoded jail facility.
2. Continued technology upgrades and training; Internet access; E-mail (Internet and Intranet); data base access; and public accessibility.
3. Space utilization plan implementation.
4. Retention and development of employees.
5. Impact of potential legislation

The FY06 Budget Initiatives that addressed or impacted these areas are described below:

1. Cost impact of increased jail population and an outmoded jail facility

- \$1,000,000 included in FY06 Budget to house inmates in out of County facilities including transportation costs
- \$571,130 included in FY06 Budget to fund alternatives to incarceration and in-facility jail programs (\$145,500 - Court Compliance Officers program; \$226,500 - prisoner substance abuse programs (not including in-facility program grant funded directly to CADS); \$117,500 – for mental health case management program; \$81,630 - electronic monitoring system and other compliance and jail programs)
- \$467,100 – for additional jail staffing for in-facility programs and required relief factors as recommended by CJAAC (3rd year of three year phase-in of 19 needed additional jail staff)
- Impact of implementing CJAAC jail programming/staffing and alternative recommendations: 500 bed facility (1998 failed referendum) *reduced* to a 380 bed facility (2004 successful referendum)
- \$2.5 million annual debt payment to Public Safety Authority included for jail expansion/renovation project

2. Continued technology upgrades and training

Internet access

E-mail (Internet and Intranet)

Data base access

Public accessibility

- Continued progress on the recommendations included in the 2000 Technology Assessment Report as a part of the FY06 CIP Plan
- The GIS Steering Committee has presented its strategic plan for an enterprise GIS system for Scott County which will lead to improved public accessibility to database and plat/map information via the Internet. The FY06 budget includes bonding for implementation and development of the GIS Plan (\$335,500 annual debt cost)

3. Space utilization plan implementation

- The Scott County Administrative Center renovation project and the lower level of the Courthouse and security elevator were completed in the FY05 fiscal year. The proposed Capital Project Plan includes continued renovation of the Courthouse beginning with the County Attorney's Office. This project continues to use gaming revenues and CIP funds to fund the project on a pay-as-you-go basis.
- General Fund tax levy transfer to Capital Fund for FY06 increased \$50,000 as previously approved

4. Retention and development of employees

- Continued funding of annual PRIDE celebration and County picnic
- Continued funding of employee tuition reimbursement program
- Continued funding of professional services for new training options including the Management Training Series and enhanced computer training for County employees
- Continued implementation of Employee Retention Task Force recommendations including the new appraisal/bonus system

5. Impact of potential legislation

- Monitoring any proposed legislation regarding property tax reform and MH-DD Redesign efforts
- Scott County supports the Iowa State Association of Counties (ISAC) and the League of Municipalities proposed Property Tax Reform legislation

6. Impact of potential legislation

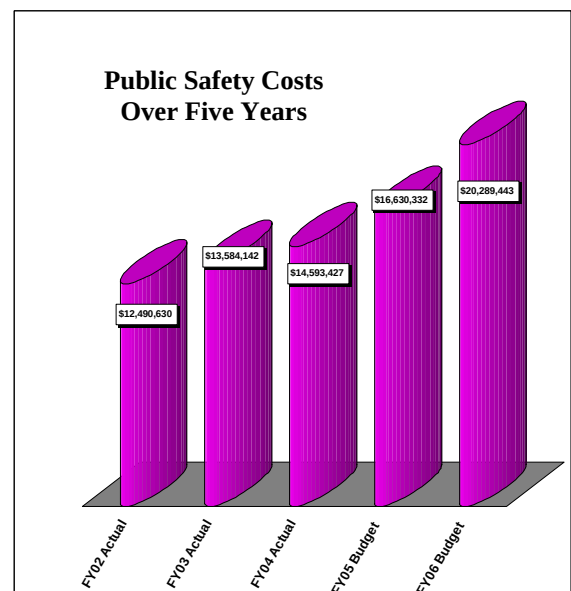
- Monitoring any proposed legislation regarding property tax limitations which would result in substantial service reductions and deferment/elimination of major maintenance and capital projects
- Scott County supports the Iowa State Association of Counties (ISAC) and the League of Municipalities position that recommends a comprehensive review of all tax revenues (property, income and sales taxes) and what services should be funded by each revenue stream

Additionally, the FY06 budget was prepared according to certain policies and practices as established by both the Board of Supervisors and the State of Iowa. These policies and practices are described in the Supplemental Information section of the budget.

TAX RATE AND BASE

The property tax continues to be the major revenue source for Scott County. In FY06, total net property taxes represent 49.5% of total County revenues. This is a higher percentage from ten years ago in FY97 when it was 45%. There are many reasons for the increase such as historically low interest rates during this period and rising health care costs. However, the largest area of cost increase has been Public Safety and the jail capacity problem. Next year's levy shows a marked increase due to the voter approved jail expansion and renovation project.

Although interest income is down 61% from its peak in FY01 due to historically low interest rates as set by the Federal Reserve Board, this modest ten year property tax percentage increase is due in part to the increased impact of the local option tax as approved by the County voters in the Fall of 1988 with the first collections received during



FY90. Also, State property tax relief to Iowa counties for mental health-developmental disabilities services (MH-DD) has resulted in more stable property taxes. The State Legislature in 1996 created a new, special revenue fund for County MH-DD services limiting what a county may spend in this area. Previously, uncontrolled MH-DD expenses had grown to approximately a third of the County's general operating budget. With MH-DD costs now removed from the County's general fund requirements, the likelihood of future general fund deficit spending should be greatly reduced.

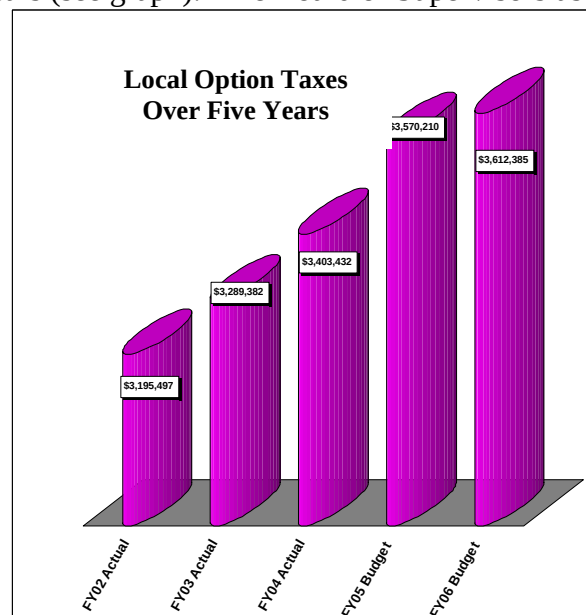
Additionally, the Board's biennial Financial Initiatives Program which encourages County departments to identify innovative ways to increase non-tax revenues, reduce on-going expenditures and/or increase productivity has also had a significant impact on reducing the County's reliance on property taxes to support its budget.

There is some cause for concern at the time of preparing this budget transmittal letter that future deficit spending or substantial reductions in service levels may occur due to proposed property tax limitation legislation being discussed by the Iowa legislature during the past several sessions. Most of the services that are provided by Iowa counties are mandated by the State with many service levels not within the direct control of local government (i.e., general relief needs, jail inmate populations and the overall crime rate, economic business cycles that affect non-tax revenues like interest earnings, Recorder Fees, etc.)

Scott County has experienced or added several new additional public safety costs for housing inmates out of county due to jail over crowding, new alternatives to incarceration programs, and increases in employee health care premiums and property/casualty/liability insurance premiums. If any future proposed property tax limitation legislation passes Scott County would be unable to support current ongoing County service levels and react to increasing public safety costs, lower interest income due to reductions in rates and fund balances, increasing health costs, etc. ***Scott County officials favor a comprehensive study of the entire property tax system as opposed to any type of unilateral tax limitation legislation.***

Local option tax revenue (1% sales tax) estimates represent approximately 6% of total County revenues for FY06 and have increased 13% over the past five years (see graph). The Board of Supervisors uses *all* estimated local option tax revenues to reduce General Fund property tax requirements for the ensuing fiscal year.

The tax rates per \$1,000 of taxable valuation for FY06 have increased from \$4.75 to \$5.57, or 17% for property located in incorporated areas (cities) and increased from \$7.85 to \$8.60, or 9.7% for property located in unincorporated areas (townships). Most the increase is attributed to the voter approved jail expansion/renovation project and increased jail programming costs. The remaining reasons for the increase are lower Recorder Fees received for real estate transactions due to recent increases in the interest rate and new debt amortization for GIS



of

implementation discussed further under the Capital Projects section.

Over the past ten years the urban rate has increased an average of approximately 3.2% a year with the rural rate at approximately a 1.2% increase, as indicated below:

Fiscal Year	Corporate Rate	% Change	Rural Rate	% Change
1996-97	4.32655	-2.2	7.78103	-.7
1997-98	4.19239	-3.1	7.74642	-.4
1998-99	3.91472	-6.6	7.23492	-6.6
1999-00	4.05869	3.6	7.29139	0.8
2000-01	4.15929	2.5	7.13428	-2.2
2001-02	4.18290	0.6	7.23474	1.4
2002-03	4.48067	7.2	7.49188	3.6
2003-04	4.80887	7.3	7.71192	2.9
2004-05	4.75497	-1.2	7.84647	1.8
2005-06	5.56513	17.0	8.60445	9.7

Scott County's corporate rate and property tax amount per capita rank *lowest* among the eight largest urban counties in Iowa even though we rank 3rd in population. The rural rate is second lowest. **It is even more revealing that Scott County has the second lowest property tax amount per capita of all 99 Iowa counties!**

The County's tax base has increased at an average rate of 4.3% annually over the past ten years. This relatively small annual increase is due in part to the state phasing out machinery and equipment assessments. Residential taxable valuations also reflect a State imposed rollback computation, currently at 47.96% of fair market value. This State rollback percentage resulted in a 1% *decrease* in individual residential properties' taxable assessments from the previous year. The current county wide taxable valuation base amount of \$5.7 billion dollars reflects a 3.6% increase from last year. Even with the State residential rollback, new construction and market valuation growth resulted in a 6.1% overall increase in total residential tax values. The residential class of property represents slightly over 52% of the County's total tax base.

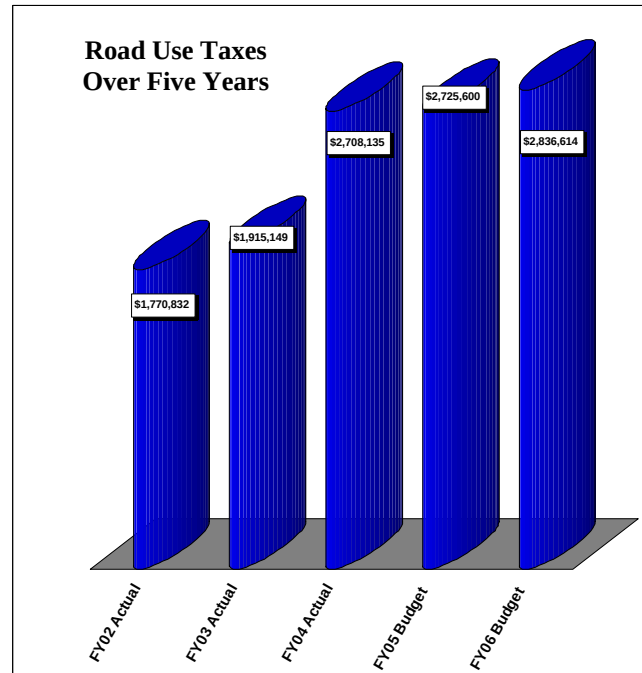
STATE AND FEDERAL FUNDING

With the elimination of Federal Revenue Sharing in October 1986 the County now receives virtually no direct federal funding. Federal Revenue Sharing Funds were used to fund one-time capital improvements and projects. The capital improvement program is now funded primarily by Riverboat

Gaming tax proceeds and property taxes. Secondary Roads projects are also funded with road use tax funds received from the State. The graph at the right shows recent increases in road use taxes due to changes in the needs study previously performed by the State every four years. The 2005 State Legislature approved a new funding allocation method developed by the Iowa counties which will result in a more stable funding level in the future.

State aid for next year represents 25.7% of the total revenue sources for FY06. The total amount of \$16,375,644 is made up of \$8,311,466 in grants and reimbursements, \$2,906,614 in state shared revenues such as motor fuel and franchise taxes, \$954,606 in state property tax replacement credits against levied taxes, and \$4,202,958 in other State credits such as MH-DD property tax relief and military tax credits.

County elected officials and staff continually work with state elected officials during the legislative sessions to stress the need for "fair play" requiring state funding for any and all new state mandated programs as well as trying to obtain additional funding for existing County funded state mandated programs. The County lauds past actions taken by the State to participate more fully in the funding of MH-DD services. However, as previously discussed, the County is very concerned that future legislatures may pass a property tax limitation bill which would severely impact the County's ability to properly fund needed services in the future. Also, current budget problems at the State level have reduced prior funding commitments to Counties for the MH-DD service system which may lead to service reductions to clients. The past several sessions have included discussions about MH-DD Redesign (mental health-developmental disabilities) to allow more flexibility in local funding, however, no bills have been enacted. Reductions in services to clients may be necessary as early as FY07 should the State Legislature fail to act.



HOME RULE

"Home Rule" is the basic foundation for county government in Iowa. In 1978, Iowans adopted an amendment to the state constitution establishing this direction for their counties. This action empowered Iowans, through their elected county officials, to address matters of local concern in the best way deemed appropriate by those officials. The people wanted government closer to home.

Since then, however, several things have happened to erode this fundamental principle of government. Government is becoming more centralized. Unfunded state mandates, artificial revenue raising restrictions, property tax limitations, and increasing demands for mandated services have severely obstructed local officials' discretion in meeting identified needs of their citizens.

Scott County is dedicated to preserving the integrity of the home rule concept. Therefore, policy decisions made by Scott County elected officials and staff are based on this fundamental principle.

OTHER REVENUES

Fees and charges total \$4,735,867 and represent 7.9% of the total sources for FY06. These revenues consist of various licenses and permits and various departmental charges for services. Many of the fees are established and set by state law. The County has performed several fee study reports over the years to evaluate where fee levels are in relation to other municipalities and as compared to the cost of providing the service. Fee adjustments are made on a frequent basis to minimize the adverse affect of large fee increase in any given fiscal year. County officials also work with the State in this area for fees set by State law. Most projected revenues are based on historical trends factoring in any new legislative or County fee changes. Some revenues are calculated based on economic assumptions such as interest income and anticipated interest rates.

As most services in the General Fund are essential such as law enforcement and health services the Board of Supervisors and County staff continue to be sensitive to the problems of increasing service charges which could prohibit low income, senior citizens and the handicapped from receiving County services.

The following schedule presents a summary of major and nonmajor fund revenues (excluding capital funds) for budget year FY06 and the percentage of increases and decreases in relation to prior year budget amounts:

REVENUE SOURCE	FY06 AMOUNT	PERCENT OF TOTAL	INCR -DECR FROM FY05	% INCR -DECR FROM FY05
Net property taxes	\$31,382,322	52.2%	\$5,431,691	20.9%
Other taxes, penalties & costs	2,233,669	3.7%	154,298	7.4%
Local option taxes	3,612,385	6.0%	42,175	1.2%
Intergovernmental	17,011,899	28.3%	-130,750	-0.8%
Licenses and permits	464,840	0.8%	56,560	13.9%
Charges for services	4,271,027	7.1%	-723,953	-14.5%
Use of money & property	920,848	1.5%	365,580	65.8%
Other	273,710	0.4%	-32,025	-10.5%
Total	\$60,170,700	100.0%	\$5,163,576	9.4%

Net property taxes are increasing 20.9% due primarily to the voter approved jail expansion/renovation project. This major capital project was approved by the voters in the fall of 2004. FY06 will be the first year of a 20 year debt amortization schedule to pay for bond principal and interest. The property tax increase also offsets the substantial reduction of Recorder's Office real estate recording fees due to the upturn in interest rates reducing home refinancings and home sales. In addition, the increase helps fund new jail/staff programs to reduce recidivism and out of county inmate housing costs. Finally, the increase includes debt financing toward the development and implementation of a county-wide GIS system discussed further under the capital projects section of this Budget Message. Net of the tax increase for the aforementioned items including health care costs, the net property tax amount would have increased 4.3%. It is noted that the County receives 1.5% per month interest costs on delinquent property taxes which results in a nearly 100% collection rate.

Other taxes, penalties and costs are increasing as a reflection of the increased property taxes discussed above. Local option taxes (1% sales tax) are projected to increase slightly compared to the prior year. The new 53rd Street – I-74 interchange retail corridor has helped to maintain this elastic revenue during the current economic climate. In addition, public policy regarding the taxing or non-taxing of internet sales may have a profound impact on local option tax collections in the future shifting more costs to be supported by property taxes.

Intergovernmental revenues are slightly decreasing by -0.8%. This amount may fluctuate year to year based on the availability of various grants. There is continued cause for concern since the bulk of intergovernmental revenues come from the State and State officials are projecting modest revenue increases for both the current fiscal year and next year due to the current economic downturn. This may undoubtedly result in future reductions in state aid without corresponding reductions in required mandated services.

License and permit fees are increasing 14% due primarily to increasing fees received for building permits due to construction activity. Charges for services are decreasing 14.5% primarily due to decreased real estate transaction filing fee revenues collected by the Recorder's Office during this time of increasing interest rates. The County's philosophy is to make timely adjustments to locally set fees and charges as opposed to waiting ten years, for example, and make a substantial increase at that time. Unfortunately, the State does not do this, and then finds it more difficult to increase fees in any given year.

The uses of money and property revenues are projected to increase substantially above prior year budgeted levels due to increases in interest rate levels. This projected increase in interest income will offset partially the reduction in recording fees received. Finally, other revenues are decreasing due to the unpredictability of various refunds and reimbursements that have been adjusted based on historical levels in addition to the anticipated one time sale of some old equipment.

FUND BALANCES

The undesignated fund balance of the general fund is projected to decrease by \$1,047,187 in FY06. This planned reduction is for various one-time capital expenditures. This planned reduction includes the acquisition of Information Technology Department storage area network system, the Courts imaging project, HAVA election equipment, Courthouse campus fiber optic ring, phone system upgrades,

consolidated dispatch study, property acquisition. John O'Donnell baseball facility renovation project and increased Conservation capital project funding. The Board has \$1,508,314 reserved for the loan advance to the golf course enterprise fund, \$160,678 reserved for Conservation Board's sewage treatment plant, \$100,000 reserved for a note receivable from Greater Davenport Redevelopment Corporation, and \$805,257 reserved for claim liabilities as a part of the County's risk management program. The remaining \$3,573,235 provides the County with a fund balance that meets cash flow needs prior to the collection of property taxes and significantly reduces the likelihood of the County entering the short term debt market to pay for current operating expenditures. The amount of undesignated/unreserved fund balance of the general fund does bring the County below the minimum amount designated by the County's Financial Management policies (9.3% vs. 15% minimum). As the economy improves, future budgets will include increases to the General Fund balance to bring it back in compliance with policy guidelines. (It is pointed out that with the aforementioned reserve for advance to the golf course enterprise fund and the designated balance for claim liabilities, the General Fund balance would be at 15.3%. The Board understands that the golf course enterprise fund loan will begin to be paid back in six years and the risk management claim liabilities may be bonded for under Iowa law.) All other fund balances meet or exceed recommended levels except the MH-DD Fund as indicated below

The Mental Health and Developmental Disabilities (MH-DD) Fund balance is projected to decrease \$446,444 and be below the recommended 10% minimum level due to the State failing to fully fund additional growth to the system as originally included in the 1996 legislation that created this fund. This funding change is due to current State budget problems as a result of the economy. There is currently a MH-DD Redesign effort occurring between State and local officials to develop a revised funding strategy for these services to allow local governments enhanced funding flexibility for these services.

The Capital Projects Fund is increasing \$2,258,446 overall a result of planned savings toward completion of the Courthouse remodeling and GIS Bond proceeds for the GIS system project as discussed under the Capital Improvements section below.

The total nonmajor governmental funds (Secondary Roads, Recorder's Record Management, and Rural Services Funds) are decreasing \$284,450 due to planned capital project funding.

PROGRAMS AND SERVICES

The Board of Supervisors and County officials were very frustrated with past State legislative actions which imposed a five year property tax limitation on Iowa counties which did sunset on June 30, 1998. This State property tax limitation was in direct conflict with the spirit of home rule that was approved by State voters in the late 70's. It is also ironic that the State exempted school districts from the original property tax limitation bill when schools represent over 50% of the local property tax burden and for the final three-year extension cities were also exempt. The State Legislature allowed this limitation to sunset after June 30, 1998. Although the Legislature was concerned counties would greatly increase property tax in FY99, the first year following the sunseting of the property tax limitation, Scott County actually *lowered* its property tax levy. As previously discussed, the 2001, 2002, 2003, and 2004 legislatures discussed permanent property tax limitation bills which did not ultimately become law. At the time of writing this Budget message the 2005 legislature is still in session and may pass some type of property tax reform. Scott County supports a comprehensive review of all taxes (sales, income and

property) and the services they provide for prior to any substantive change to the current property tax system.

In the Spring of 1994 the Board asked all County departments and authorized agencies to develop fiscal strategies to address the County's financial dilemma at that time of using unrealistic amounts of fund balance toward operating costs due to unfunded State mandates, underfunded State property tax credits, and rising public safety costs and the property tax limitation legislation. This call to action generated many departmental staff meetings and brainstorming sessions throughout the County to produce ideas to reduce the fiscal gap. Once the ideas were submitted, various County employees selected to act in the capacity of Budget Analysts followed up with the departments and agencies about their list of ideas. These ideas were then presented to the Board of Supervisors for their review and consideration. Following several work sessions with the Board and budget team members, the various strategies as approved were put into a summary report and distributed to all authorized agencies and County departments. In addition, letters of appreciation went to all County employees thanking them for their participation and involvement in this important project.

The Board of Supervisors was extremely happy with the results of this program and implemented it again in 1995, 1997, 1999, 2001 and 2003. Using teamwork and innovation, County employees and agency staff members have identified many initiatives in the areas of cost reduction, productivity improvement, and revenue enhancement. As a result of these six reports developed over the past ten years, recurring cost reductions totaling \$2,265,975 were identified. Improvements to the productivity capacity of the work force equal to 4 full-time positions with a value of \$116,084 were identified due to changes in policies, procedures, scheduling and other work methods. In addition, revenue enhancements were identified at a total of \$1,031,271.

These fiscal strategies have played a *major* role in eliminating the County's previous million-dollar budget deficit. The budgets set since FY96 have presented a balanced general fund operating budget primarily attributed to the hard work and dedication of County employees. The Board has formally renamed this program the Financial Initiatives Program and implements it every other year. The 2005 Financial Initiatives Program is currently underway.

As a service organization, the County is primarily people intensive. Over the last ten (10) years the County has increased its work force by 46.98 FTE's, or 11.8%, to its current level of 445.87 FTE's. During this period the County made substantial staff increases to the Sheriff's Office (33 FTE's) primarily due to increased jail programming and courthouse security needs and the new minimum security jail facility and added 8 FTE's to the Public Health Department for jail health nursing and other grant related health programs. The County has five union groups to negotiate salary and benefit agreements with following Iowa Code Chapter 20 guidelines. In recent years the County and union groups have been successful in approving multi-year agreements up to four years in length. These long range contract periods help to maintain a positive labor/management relationship. The overall negotiated average salary increase for both labor groups and non-union personnel was 3.25%.

Overall expenditures for all County operations including capital projects (net of transfers and non-budgeted funds) are \$63,532,199 which is an increase of 7.9% above fiscal year FY05. The operating budget is up 8.6%. Total revenues (net of transfers and non-budgeted funds) for the County are \$63,652,564, which is an increase of 13.7% above last fiscal year. The overall expenditure increase of 7.9% is the result of several service areas increasing with others decreasing. Capital projects are

discussed further below and are decreasing -3.2%. Public Safety and Legal Services is increasing 22.0% due primarily to increased costs for jail operations and especially due to the voter approved jail expansion/renovation project as discussed under the Capital Projects section of this Budget Message. This includes additional staffing as a result of a comprehensive staffing analysis study as well as additional programming costs to reduce overall recidivism rates for inmates returning to jail after being released. Also, due to the total managed inmate population being greater than the current jail capacity next year's budget maintains appropriations for housing inmates in out-of-county facilities.

Physical Health and Social Services is only slightly increasing 0.1% due to a reduction in several grants received by the Health Department. Mental Health, Mental Retardation and Developmental Disabilities (MH/MR/DD) is only increasing 2.9% due to continued leveraging of Federal Medicaid funding for various community home-based waiver programs. County Environment and Education is decreasing 0.7% due to end of a Career Link economic development federal/state grant through Planning and Development. Roads and Transportation service area is increasing 5.4% primarily due to an increase in staffing and road maintenance costs as a result of State road transfers to the County by State legislation. Additional State road use tax funds also are being distributed to the County to pay for the cost of maintaining these newly transferred roads. Government Services to Residents is increasing by 5.0% due to increased appropriations for county-wide election costs next year. Administration (interprogram) costs are increasing 2.4% primarily due to inflationary increases in risk management and insurance costs. And finally, Debt Service is increasing 32.1% to allow for interest and principal payments progress on the Solid Waste general obligation bond issue and River Renaissance general obligation bonds in addition to the new bond debt amortization for the development of a county-wide GIS system discussed further under the Capital Project section of this Budget Message.

CAPITAL IMPROVEMENTS AND DEBT SERVICE

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund. The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 2.4% of its allowable legal debt margin consisting of two general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. There will be additional debt issued (\$29.7 million) by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. There will also be \$2.5 million GIS bond debt issued in FY06 to pay for the development of a county-wide GIS system.

The capital improvement budget totals \$5,485,530 for fiscal year FY06, with 65% or \$3,539,918 for general projects, 26% or \$1,430,000 for Secondary Roads projects, and 9% or \$515,612 for

Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY06 Capital Plan. There will also be in FY07 and beyond as the County continues with its remodeling of the Courthouse floors 1, 2, and 3 next year. The development of countywide GIS system will be a non-routine capital project. It is noted that the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period. The annual rental payment will be equal to the debt amortization amount required to service the revenue bond debt issued by the Authority in FY06. These projects are discussed further below in this section.

The general capital improvements budget of \$3,539,918 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River. In addition an ongoing property tax levy in the general fund of \$550,000 is transferred annually to the capital improvements fund. This amount will be increased \$50,000 annually during the next several years to allow for pay as you go funding for the space utilization master plan project which moves administrative offices from the Courthouse to the Scott County Administrative Center (formerly named the Bi-Centennial Building) resulting in additional courtroom space in the Courthouse. Finally, \$2.5 million in GIS bonds proceeds will be received to develop a county-wide GIS system over the next several years. This has been a high priority of the Board and follows the completion of a GIS Strategic Plan developed in 2003.

The County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the County Attorney, Clerk of Court and Court Administration offices are in need of additional space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Administrative Center to create the needed space for the courts. This is a multi-year \$16 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding. The original funding plan for this project called for an advance from the General Fund during the middle years of the multi-year period. However, due to the historically low interest rates and thus the reduced interest income to the General Fund in prior years, this funding advance was not be possible. Accordingly, the proposed capital plan for FY05 did not include any spending authority toward this project as described further under the "Other Funds" tab of this budget document. The remaining portions of this project (remodeling the 1st, 2nd, and 3rd floors of the courthouse building) will resume in FY06 after gaming revenues have accumulated to continue to fund this renovation project on a pay-as-you-go basis.

The other major projects under the general capital improvements area include the boiler replacement at the Courthouse, chiller replacement and wiring updates at the Pine Knoll Mental health Facility, Court imaging project under records management, 5th street properties demolition and green spacing near the Courthouse campus, and various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology upgrade challenges over the next several years including the implementation of the GIS strategic plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development will be supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY06.

Scott County had identified the need for solutions to the jail-increasing population problem as its top priority during its target issues process. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of \$48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continues to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board has made this their top concern for several years and established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700. The Phase Two study by CJAAC had two tracks. Track 1 was completed during FY03 and explored additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is believed that implementation of these further alternative programs will ultimately reduce recidivism and thus reduce the aforementioned 425 bed build number to approximately 380 beds. Track 2 developed a building "bricks and mortar" solution, which was brought to the voters in the fall of 2004. This CJAAC proposal was for a \$29.7 million 380 bed facility realized by renovating/expanding the *existing* jail facilities with the expansion occurring at the downtown Courthouse site. This community solution was embraced by the Board of Supervisors following three Community Jail Summits at which broad based community input was received.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services include centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority will issue the \$29.7

million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit.

The Community Jail and Alternatives Advisory Committee will continue to meet to monitor the alternatives to incarceration programs and long term community-based solutions which have been implemented or will be implemented to reduce the recidivism rate for county inmates. The costs of housing and transportation of prisoners and funding various alternatives to incarceration programs and increased jail staffing are anticipated to be in excess of \$2,038,230 in FY06. In addition, the annual rental payment to service the Authority debt for the project is estimated at \$2.5 million.

The Secondary Roads capital program totals \$1,430,000. \$650,000 to resurface Coonhunters Road from Buffalo city limits north to US 61, \$200,000 to resurface 95th avenue 1 mile north of Buffalo city limits, \$50,000 bridge rehab in Dixon/New Liberty area, \$250,000 macadam project on 130th avenue (Hwy 130 to F45), and \$80,000 resurfacing of Slopertown Road (Division Street to Davenport corporate limits), \$120,000 macadam project on 210th Street (Y48 east 1.2 miles), and an \$80,000 box culvert replacement. There also is \$800,000 in State farm-to-market funds and federal-state pass through assistance for additional road construction that will be realized in FY06. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget.

The Conservation Department capital plan totals \$515,612. The single largest project (\$150,000) is for construction of the beach house replacement phase II at West Lake Park. Other projects include cabins, campground restoration and lake restoration at Scott County Park and maintenance shop improvements at West Lake Park.

The budget document contains a capital improvements section under the tab entitled "Major Governmental Funds". This section is informative and provides a correlation between the operations budget and the five-year capital improvements program. There is also a column for unprogrammed needs to allow identification of needed capital projects in the future when funding becomes available.

SUMMARY

The preparation of the FY06 budget has been challenging for the Board of Supervisors and County staff. The Board is very pleased to have met its goals in both balancing the FY06 operating budget and keeping the County's reliance on property tax revenues to minimal increases net of voter approved debt and capital projects.

The Board and County Administrator expresses its appreciation to the staff of the Facility and Support Services Department who assisted and contributed to its preparation. Special thanks goes to the Budget Coordinator, the Assistant County Administrator, and the County department heads and professional staff who performed budget analyst duties: Community Services Director, Health Department Director, Financial Management Supervisor (Treasurer's Office), Accounting and Tax Manager (Auditor's Office), County Attorney Office Manager, Planning and Development Director, Deputy Recorder (Recorder's Office), and the Administrative Assistant (Administration).

These are exciting times in providing new challenges and inspiring the Board, elected and appointed department heads, County staff and the citizens of Scott County to develop new methods and ideas in providing services to the community and to continue to improve its public facilities and infrastructure. The continued direction in the change of the state/federal/local partnership has placed a greater financial burden on local governments, in addition to providing less flexibility in how we collectively deal with the County's issues and needs. Future property tax limitations forced on the County by the State Legislature may prohibit economic growth opportunities and force service reductions as various uncontrollable service areas increase, such as public safety. County officials will continue to work with State senators and representatives to forge partnerships to make Iowa a better place for all its citizens to live.

With strong leadership and a commitment to improve the quality of life in the County, the Board of Supervisors is looking forward to working with County staff and the citizens of Scott County during the upcoming year in achieving the goals, objectives, programs and services outlined in the budget.

Respectively submitted,

A handwritten signature in cursive script, reading "Larry E. Minard".

Larry E. Minard, Chairman
Scott County Board of Supervisors

A handwritten signature in cursive script, reading "C. Ray Wierson".

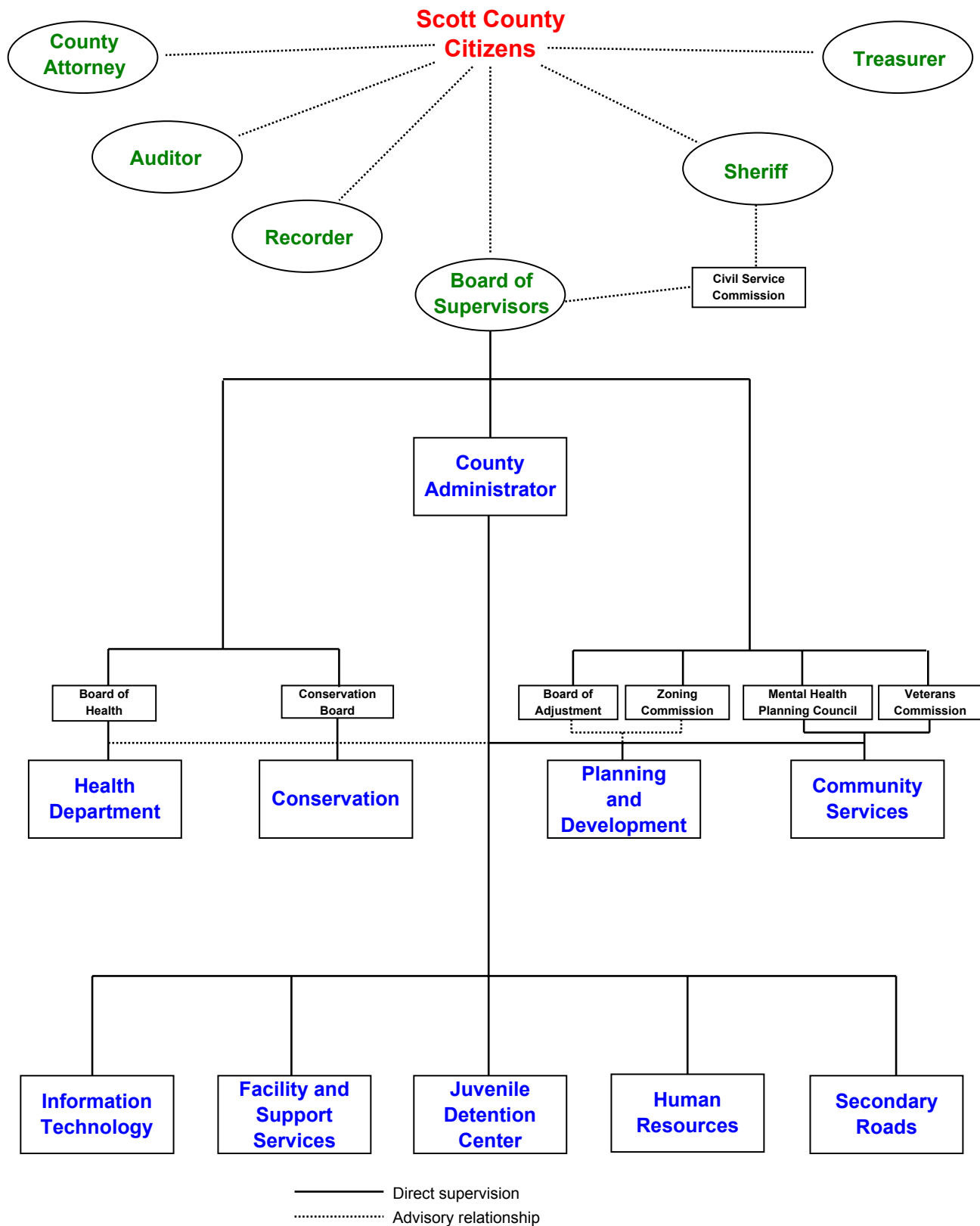
C. Ray Wierson
County Administrator



SCOTT COUNTY OFFICIALS

<u>Official Title</u>	<u>Official</u>	<u>Term Expiration Date of Elected Officials</u>
Elected Officials		
Supervisor, Chairperson	Larry E. Minard	2006
Supervisor	Gregory P. Adamson	2006
Supervisor	Otto L. Ewoldt	2006
Supervisor	Jim Hancock	2008
Supervisor	Tom Sunderbruch	2008
Attorney	William E. Davis	2006
Auditor	Karen L. Fitzsimmons	2008
Recorder	Rita Vargas	2006
Sheriff	Dennis Conard	2008
Treasurer	Bill Fennelly	2006
Administration		
County Administrator	C. Ray Wierson	
Department Heads		
Community Services	Lori Elam	
Conservation	Roger Kean	
Facility and Support Services	Dave Donovan	
Health	Lawrence Barker	
Human Resources	Paul Greufe	
Information Technology	Matt Hirst	
Juvenile Detention Center	Scott Hobart	
Planning & Development	Tim Huey	
Secondary Roads	Larry Mattusch	

Scott County Government Organizational Chart



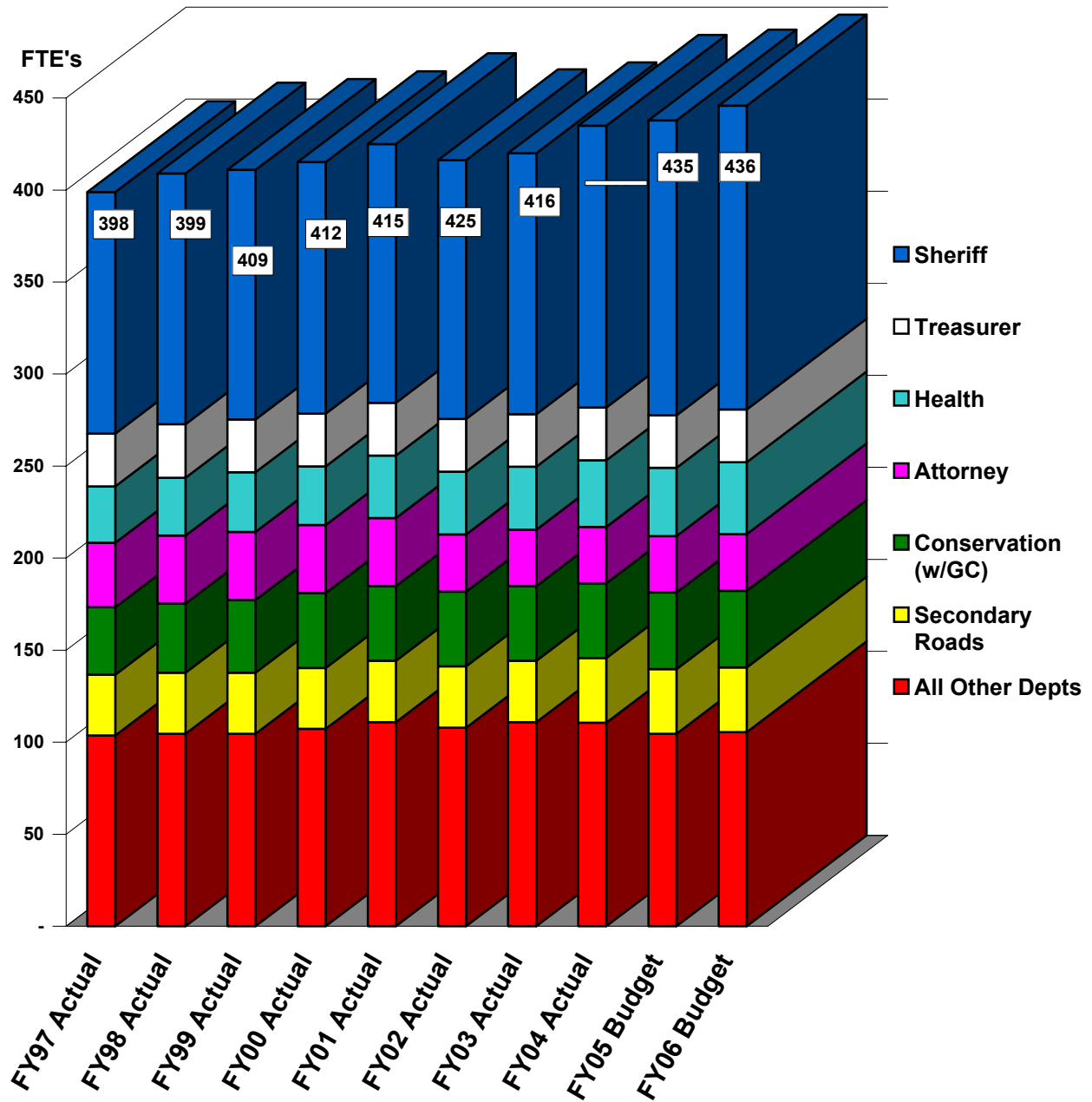
EMPLOYEE AUTHORIZATION HISTORY FULL TIME EQUIVALENTS (FTE) TRENDS

<u>Department</u>	<u>FY97 Actual</u>	<u>FY98 Actual</u>	<u>FY99 Actual</u>	<u>FY00 Actual</u>	<u>FY01 Actual</u>	<u>FY02 Actual</u>	<u>FY03 Actual</u>	<u>FY04 Actual</u>	<u>FY05 Budget</u>	<u>FY06 Budget</u>
Administration	2.70	2.70	2.70	2.70	2.70	3.70	3.70	3.70	3.10	3.10
Attorney	35.00	37.00	37.00	37.00	37.00	31.00	30.63	30.63	30.63	30.75
Auditor	15.40	15.40	15.40	15.40	15.40	15.40	15.40	15.40	15.40	15.40
Community Services	12.75	13.25	13.25	13.25	12.75	12.75	13.00	13.00	12.50	12.50
Conservation (net of golf cou	17.25	18.25	20.25	21.25	21.25	21.25	21.25	21.25	22.25	22.25
Facility and Support Services	16.39	16.89	17.79	17.79	19.24	24.74	23.74	23.74	23.74	24.19
Health	30.72	31.39	32.39	31.90	33.90	34.15	34.15	36.15	37.15	39.15
Human Resources	6.50	7.50	7.50	7.50	7.50	7.50	7.50	7.50	4.50	4.50
Information Technology	16.50	15.50	14.50	15.50	17.50	9.00	10.00	10.00	10.00	11.00
Juvenile Court Services	11.00	11.00	11.00	11.80	12.40	12.40	15.20	15.20	14.20	14.20
Planning & Development	4.33	4.33	4.33	4.33	4.33	4.33	4.33	4.08	4.08	4.08
Recorder	13.00	13.00	14.00	14.00	14.00	13.00	13.00	13.00	12.00	11.50
Secondary Roads	33.10	33.10	33.10	33.40	33.40	33.40	33.40	35.15	35.15	35.15
Sheriff	131.30	136.20	135.70	136.70	140.70	140.70	141.70	153.15	160.15	165.15
Supervisors	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Treasurer	<u>28.60</u>	<u>29.10</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>	<u>28.60</u>
SUBTOTAL	379.54	389.61	392.51	396.12	405.67	396.92	400.60	415.55	418.45	426.52
Golf Course Enterprise	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>	<u>19.35</u>
TOTAL	<u>398.89</u>	<u>408.96</u>	<u>411.86</u>	<u>415.47</u>	<u>425.02</u>	<u>416.27</u>	<u>419.95</u>	<u>434.90</u>	<u>437.80</u>	<u>445.87</u>

NOTE: Supplemental information may be found in the Pay Plan as included under the "Supplemental Information" blue tab.

FTE (Full Time Equivalents) STAFFING TRENDS

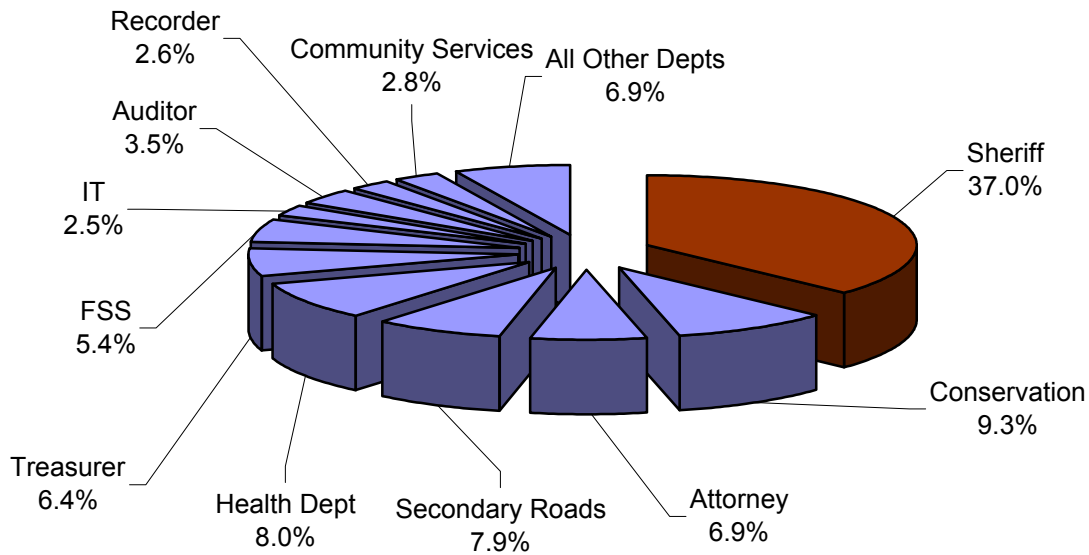
TEN YEAR COMPARISON



Total FTE's have increased by 47 positions over the last ten years averaging 1.3% growth per year. Most of the new positions (33) have been in the Sheriff's Office due to increasing demands on the jail division with the increasing inmate population. Eight positions have been added to the Health Department primarily grant funded positions or for the jail inmate health program.

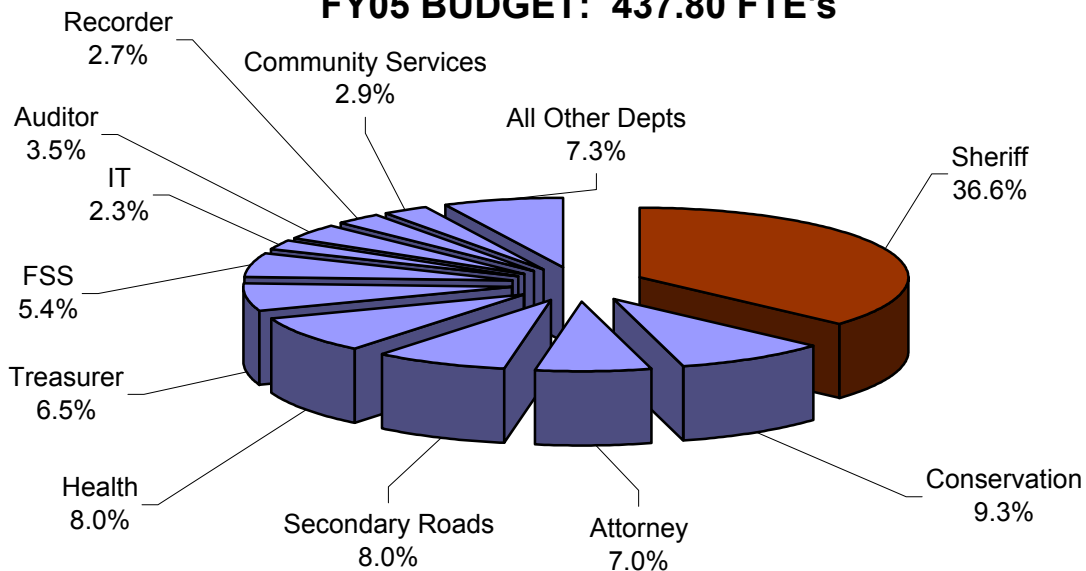
FTE (Full Time Equivalents) Staffing By Department

FY06 BUDGET: 445.87 FTE's



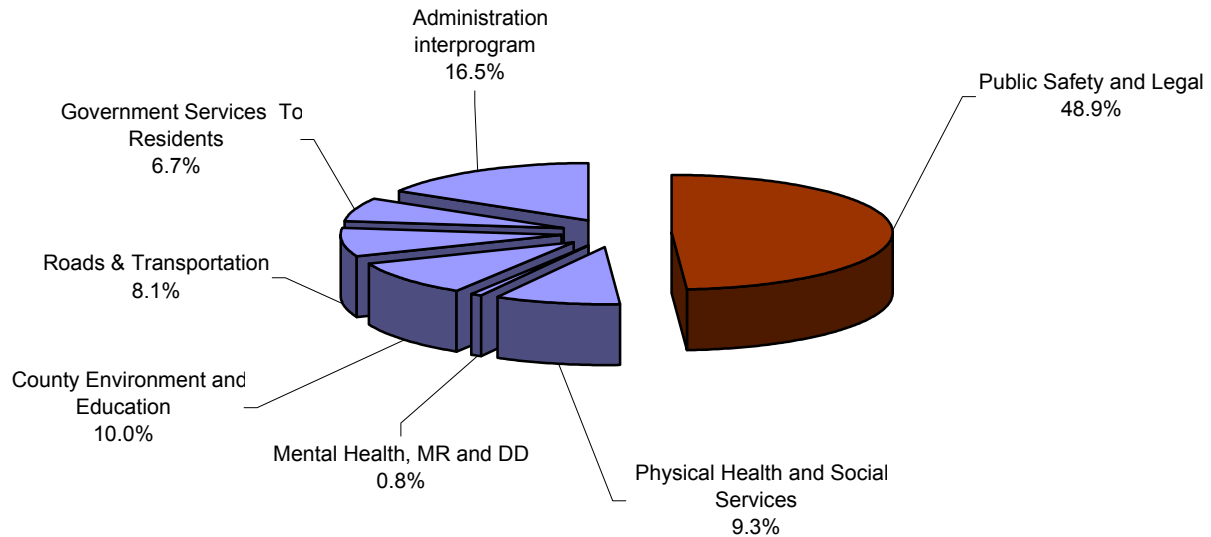
Over one third of the County's total FTE's (full time equivalents) are found in the Sheriff's Department.

FY05 BUDGET: 437.80 FTE's



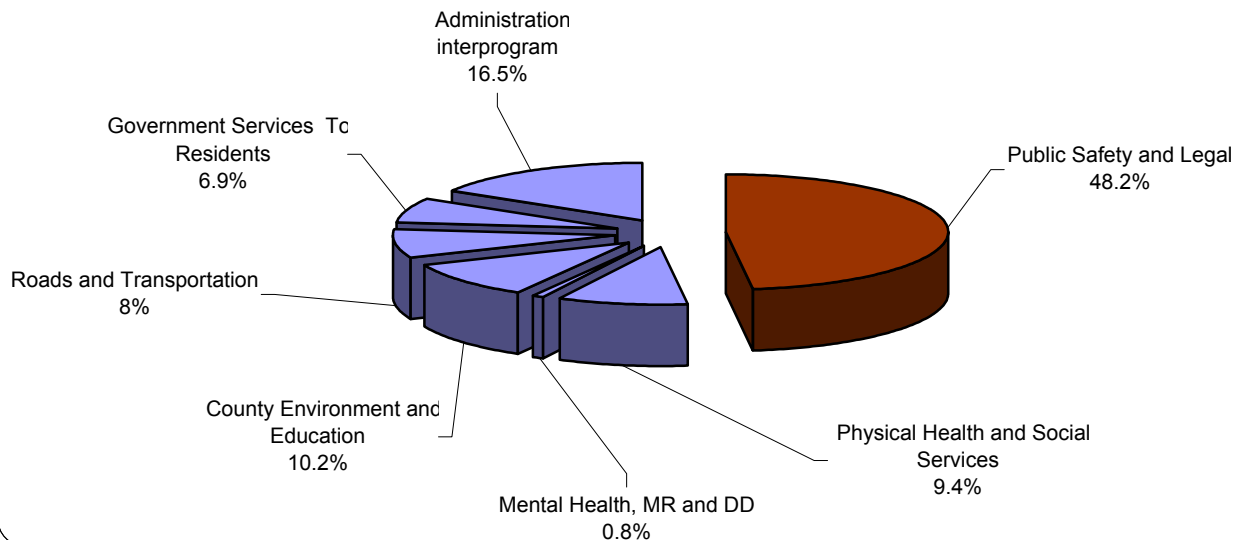
FTE (Full Time Equivalents) Staffing By Service Area

FY06 BUDGET: 445.87 FTE's



Almost half of the County's workforce is a part of the Public Safety & Legal Services area.

FY05 BUDGET: 437.80 FTE's



SCOTT COUNTY FUND STATEMENT

ALL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/05</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/06</u>
Major Governmental Funds				
General Fund	\$ 7,194,671	\$ 43,437,536	\$ 44,484,723	\$ 6,147,484
Mental Health, MR & DD	873,087	13,089,420	13,535,864	426,643
Debt Service	4,486,120	1,022,609	1,382,609	4,126,120
Capital Improvements				
General	2,058,907	6,345,859	4,055,530	4,349,236
Electronic Equipment	457,158	590,531	601,835	445,854
Vehicle	371,388	262,421	283,000	350,809
Conservation Equip Reserve	64,442	26,000	26,000	64,442
Conservation CIP Reserve	154,798	-	-	154,798
Total Capital Improvements	3,106,693	7,224,811	4,966,365	5,365,139
Total Major Governmental Funds	15,660,571	64,774,376	64,369,561	16,065,386
Nonmajor Governmental Funds				
Rural Services	107,629	2,076,241	2,076,241	107,629
Recorder's Record Mgt	128,954	50,280	25,000	154,234
Secondary Roads	1,207,478	5,249,270	5,559,000	897,748
Total Nonmajor Governmental Funds	1,444,061	7,375,791	7,660,241	1,159,611
Business-Type Activities Fund				
Golf Course Enterprise	(1,277,431)	1,397,925	1,167,512	(1,047,018)
Total*	<u>\$ 15,827,201</u>	<u>\$ 73,548,092</u>	<u>\$ 73,197,314</u>	<u>\$ 16,177,979</u>

*Includes interfund transfers and non-budgeted fund activity

SCOTT COUNTY REVENUE ESTIMATES

ALL FUNDS

<u>Fund</u>	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 34,870,333	\$ 36,531,798	\$ 36,519,338	\$ 43,437,536	18.9%
Mental Health, MR & DD	12,433,944	12,698,331	13,051,343	13,089,420	3.1%
Debt Service	724,111	708,251	704,954	1,022,609	44.4%
Capital Improvements					
General	4,773,637	4,226,707	4,308,818	6,345,859	50.1%
Electronic Equipment	511,378	506,570	516,636	590,531	16.6%
Vehicle	201,737	176,700	185,429	262,421	48.5%
Conservation Equip Reserve	5,105	19,000	19,000	26,000	36.8%
Conservation CIP Reserve	<u>1,738</u>	<u>-</u>	<u>96,110</u>	<u>-</u>	
Total Capital Improvements	5,493,595	4,928,977	5,125,993	7,224,811	46.6%
Total Major Governmental Funds	53,521,983	54,867,357	55,401,628	64,774,376	18.1%
Nonmajor Governmental Funds					
Rural Services	1,997,741	2,081,214	2,071,363	2,076,241	-0.2%
Recorder's Record Mgt	93,315	66,330	56,491	50,280	-24.2%
Secondary Roads	<u>5,172,556</u>	<u>5,149,856</u>	<u>5,149,856</u>	<u>5,249,270</u>	1.9%
Total Nonmajor Governmental Funds	7,263,612	7,297,400	7,277,710	7,375,791	1.1%
Business-Type Activities Fund					
Golf Course Enterprise	1,167,622	1,495,831	1,095,225	1,397,925	-6.5%
Total*	<u>\$ 61,953,217</u>	<u>\$ 63,660,588</u>	<u>\$ 63,774,563</u>	<u>\$ 73,548,092</u>	15.5%

*Includes interfund transfers and non-budgeted fund activity

SCOTT COUNTY EXPENDITURE ESTIMATES ALL FUNDS

<u>Fund</u>	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
Major Governmental Funds					
General Fund	\$ 35,971,155	\$ 37,967,625	\$ 37,387,295	\$ 44,484,723	17.2%
Mental Health, MR & DD	12,454,452	13,160,374	13,178,768	13,535,864	2.9%
Debt Service	1,038,905	1,046,926	1,046,926	1,382,609	32.1%
Capital Improvements					
General	3,921,756	3,666,508	3,751,735	4,055,530	10.6%
Electronic Equipment	532,671	764,345	569,580	601,835	-21.3%
Vehicle	232,745	251,000	233,910	283,000	12.7%
Conservation Equip Reserve	21,201	-	34,933	26,000	
Conservation CIP Reserve	<u>2,644</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Capital Improvements	4,711,017	4,681,853	4,590,158	4,966,365	6.1%
Total Major Governmental Funds	54,175,529	56,856,778	56,203,147	64,369,561	13.2%
Nonmajor Governmental Funds					
Rural Services	2,022,247	2,081,214	2,081,214	2,076,241	-0.2%
Recorder's Record Mgt	19,888	200,000	260,000	25,000	-87.5%
Secondary Roads	<u>5,115,964</u>	<u>5,916,900</u>	<u>5,916,900</u>	<u>5,559,000</u>	-6.0%
Total Nonmajor Governmental Funds	7,158,099	8,198,114	8,258,114	7,660,241	-6.6%
Business-Type Activities Fund					
Golf Course Enterprise	1,053,233	1,120,220	1,053,075	1,167,512	4.2%
Total*	<u>\$ 62,386,861</u>	<u>\$ 66,175,112</u>	<u>\$ 65,514,336</u>	<u>\$ 73,197,314</u>	10.6%

*Includes interfund transfers and non-budgeted fund activity

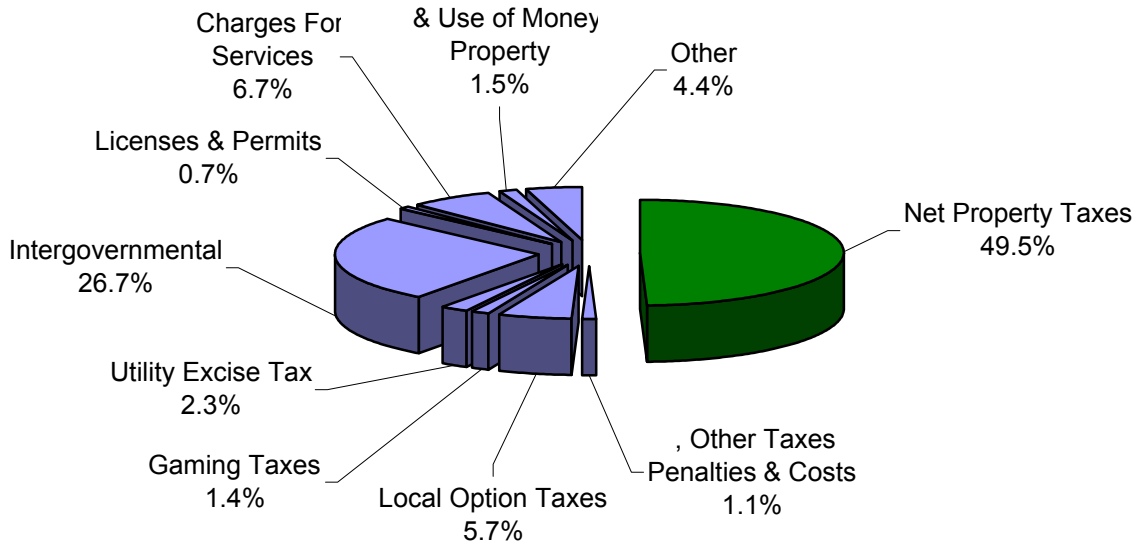
ALL COUNTY FUNDS - REVENUES RECONCILIATION INFORMATION

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
Revenues per summary statement	\$ 61,953,217	\$ 63,660,588	\$ 63,774,563	\$ 73,548,092	15.5%
Less transfers in:					
GENERAL BASIC					
Conservation Equipment Replc	21,201	-	34,933	26,000	
GENERAL SUPPLEMENTAL					
General Basic	-	-	-	2,500,000	
SECONDARY ROADS					
General Basic	588,127	588,127	588,127	588,127	0.0%
Rural Services Basic	1,640,529	1,640,529	1,640,529	1,640,529	0.0%
CAPITAL IMPROVEMENT					
General Basic	2,737,301	2,053,830	1,625,140	2,008,112	-2.2%
Rural Service Fund	-	-	-	-	
Electronic Equipment	532,671	764,345	569,580	601,835	-21.3%
Vehicle Replacement	232,745	251,000	233,910	283,000	12.7%
Recorder's Record Mgt	19,888	200,000	260,000	25,000	-87.5%
Conservation CIP Reserve	2,644	-	-	-	
CONSERVATION CIP					
General Basic	-	-	96,110	-	
ELECTRONIC EQUIPMENT					
General Basic	500,000	500,000	500,000	575,000	15.0%
VEHICLE REPLACEMENT					
General Basic	<u>193,129</u>	<u>171,820</u>	<u>171,820</u>	<u>250,000</u>	45.5%
Total Transfers In	6,468,235	6,169,651	5,720,149	8,497,603	37.7%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE	<u>1,167,622</u>	<u>1,495,831</u>	<u>1,095,225</u>	<u>1,397,925</u>	-6.5%
Net Budgeted Revenues	<u>\$ 54,317,360</u>	<u>\$ 55,995,106</u>	<u>\$ 56,959,189</u>	<u>\$ 63,652,564</u>	13.7%

COUNTY REVENUES BY SOURCE

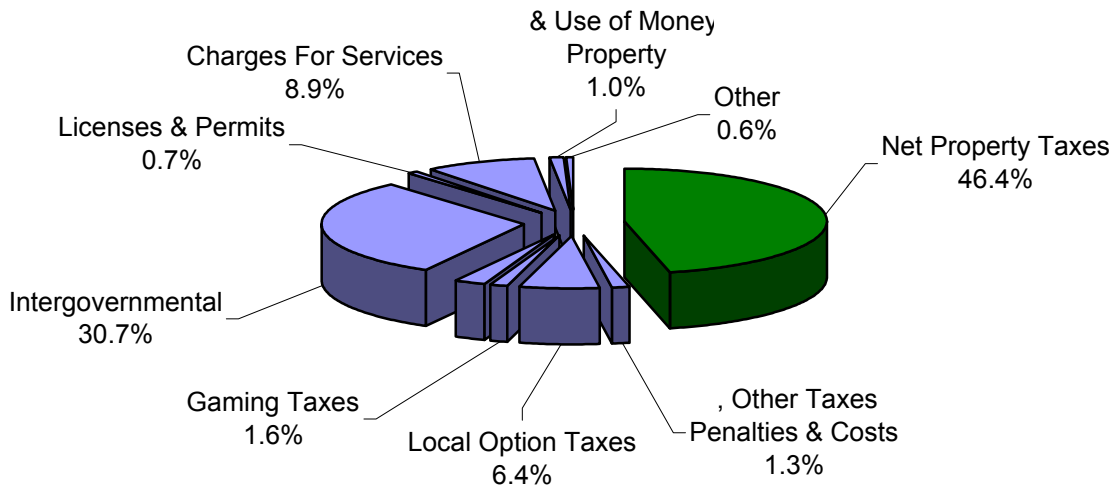
Budgeted Funds

FY06 BUDGET: \$63,652,564



Net property taxes are increasing as a percent of total revenues due to debt amortization beginning next year for the voter approved new jail expansion/renovation and for GIS system implementation and development, increasing health care costs, third and final year of a three year phase-in of additional jail staff as recommended by CJAAC, and lower Recorder fees.

FY05 BUDGET: \$55,995,106



REVENUE SOURCES

(excluding transfers and non-budgeted funds)

<u>Fund</u>	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
Taxes Levied on Property	\$ 25,950,952	\$ 26,965,556	\$ 27,003,921	\$ 32,435,612	20.3%
Less: Uncollected Delinq Taxes-Levy Yr	98,683	46,610	98,684	98,684	111.7%
Less: Credits To Taxpayers	<u>954,606</u>	<u>968,315</u>	<u>954,606</u>	<u>954,606</u>	-1.4%
Net Current Property Taxes	24,897,663	25,950,631	25,950,631	31,382,322	20.9%
Add: Delinquent Property Tax Revenue	<u>98,683</u>	<u>46,610</u>	<u>98,684</u>	<u>98,684</u>	111.7%
Total Net Property Taxes	24,996,346	25,997,241	26,049,315	31,481,006	21.1%
Penalties, Interest & Costs On Taxes	652,959	559,000	693,000	603,000	7.9%
Other County Taxes	<u>117,731</u>	<u>175,950</u>	<u>119,180</u>	<u>119,180</u>	-32.3%
Total Other Taxes, Penalties & Costs	770,690	734,950	812,180	722,180	-1.7%
Local Option Taxes	3,403,432	3,570,210	3,507,170	3,612,385	1.2%
Gaming Taxes	919,864	875,000	900,000	900,000	2.9%
Utility Tax Replacement Excise Tax	1,133,932	1,297,811	1,133,933	1,412,805	8.9%
Intergovernmental :					
State Shared Revenues	2,851,114	2,797,200	2,797,200	2,906,614	3.9%
State Grants & Reimbursements	6,242,589	6,302,208	7,420,016	6,729,292	6.8%
State /Federal Pass Through Grants	1,799,402	2,310,035	2,468,533	1,582,174	-31.5%
State Credits Against Levied Taxes	954,606	968,315	954,606	954,606	-1.4%
Other State Credits	4,481,213	4,202,825	4,202,958	4,202,958	0.0%
Federal Grants & Entitlements	5,217	-	3,500	4,000	
Contr & Reimb From Other Govts	844,042	623,566	706,174	639,135	2.5%
Payments in Lieu of Taxes	<u>3,751</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	0.0%
Subtotal Intergovernmental	17,181,934	17,209,149	18,557,987	17,023,779	-1.1%
Licenses & Permits	454,731	408,280	467,280	464,840	13.9%
Charges For Services	4,389,232	4,994,980	4,314,584	4,271,027	-14.5%
Use of Money & Property	462,394	566,718	782,872	948,800	67.4%
Other:					
Miscellaneous	595,720	310,767	404,868	281,742	-9.3%
General Long Term Debt Proceeds	-	-	-	2,500,000	
Proceeds of Fixed Asset Sales	<u>9,085</u>	<u>30,000</u>	<u>29,000</u>	<u>34,000</u>	13.3%
Total Other	604,805	340,767	433,868	2,815,742	726.3%
Total Revenues & Other Sources	<u>\$ 54,317,360</u>	<u>\$ 55,995,106</u>	<u>\$ 56,959,189</u>	<u>\$ 63,652,564</u>	13.7%

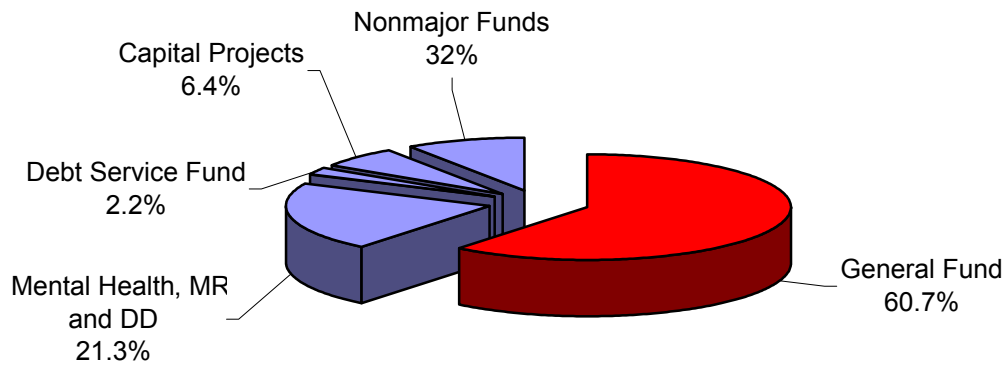
ALL COUNTY FUNDS - EXPENDITURES
RECONCILIATION INFORMATION

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	% Change From Prior Budget
Expenditures per summary statement	62,386,861	66,175,112	65,514,336	73,197,314	10.6%
Less transfers out:					
GENERAL BASIC					
General Supplemental	-	-	-	2,500,000	
Secondary Roads	588,127	588,127	588,127	588,127	0.0%
Capital Improvements	2,737,301	2,053,830	1,625,140	2,008,112	-2.2%
Electronic Equipment	500,000	500,000	500,000	575,000	15.0%
Vehicle Replacement	193,129	171,820	171,820	250,000	45.5%
Conservation Equipment Reserve	-	-	-	-	
Conservation CIP Reserve	-	-	96,110	-	
RURAL SERVICES BASIC					
Secondary Roads	1,640,529	1,640,529	1,640,529	1,640,529	0.0%
Capital Improvements	-	-	-	-	
ELECTRONIC EQUIPMENT					
Capital Improvements	532,671	764,345	569,580	601,835	-21.3%
VEHICLE REPLACEMENT					
Capital Improvements	232,745	251,000	233,910	283,000	12.7%
CONSERVATION CIP RESERVE					
Capital Improvements	2,644	-	-	-	
RECORDER'S RECORD MGT					
Capital Improvements	19,888	200,000	260,000	25,000	-87.5%
CONSERVATION EQUIPMENT					
General Basic	<u>21,201</u>	<u>-</u>	<u>34,933</u>	<u>26,000</u>	
Total Transfers Out	6,468,235	6,169,651	5,720,149	8,497,603	37.7%
Less Non-Budgeted Funds					
GOLF COURSE ENTERPRISE	<u>1,053,233</u>	<u>1,120,220</u>	<u>1,053,075</u>	<u>1,167,512</u>	4.2%
Net Budgeted Expenditures	<u>\$ 54,865,393</u>	<u>\$ 58,885,241</u>	<u>\$ 58,741,112</u>	<u>\$ 63,532,199</u>	7.9%

ALL COUNTY EXPENDITURES BY FUND

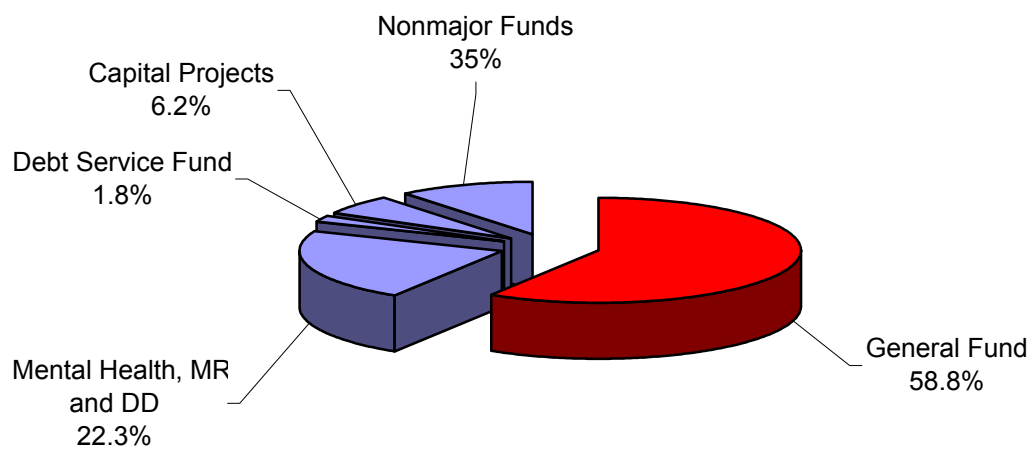
Budgeted Funds

FY06 BUDGET: \$63,532,199



This graph, which excludes transfers and non-budgeted funds, shows that the majority of County expenditures come from the General Fund.

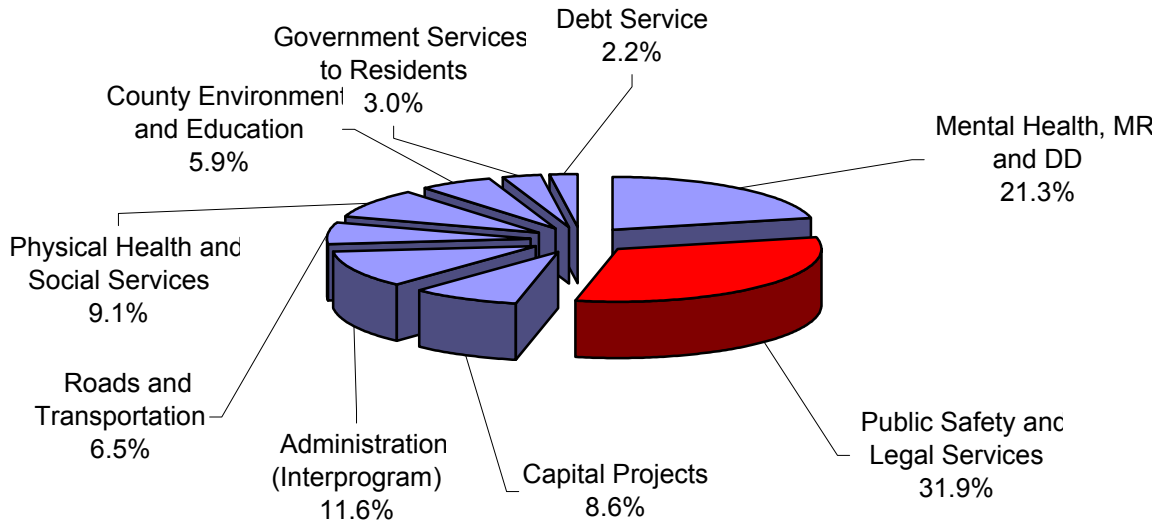
FY05 BUDGET: \$58,885,241



APPROPRIATIONS BY SERVICE AREA

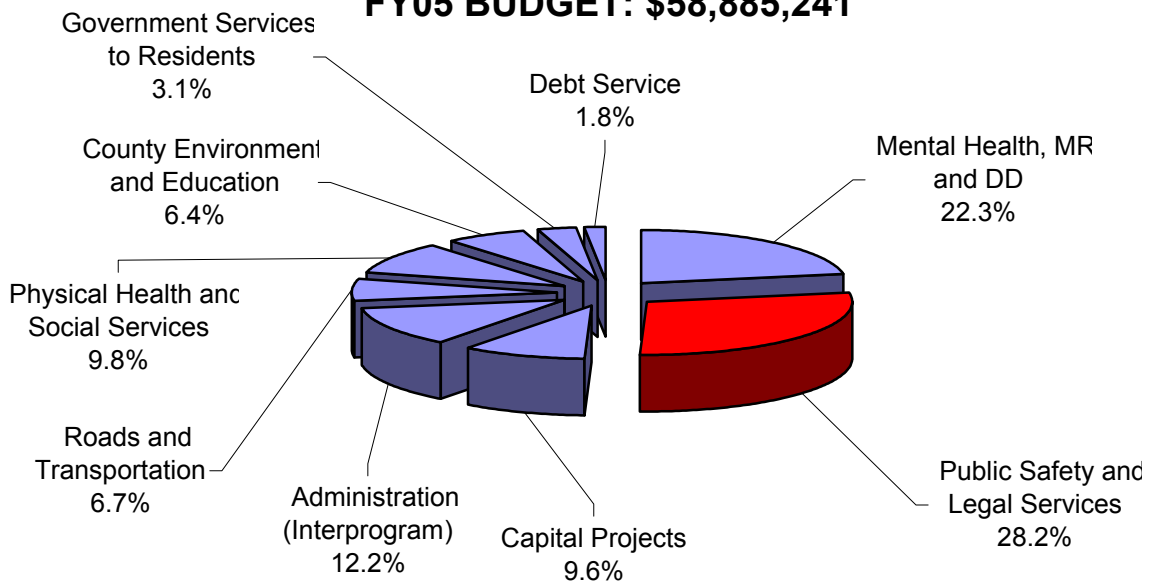
Budgeted Funds Only

FY06 BUDGET: \$63,532,199



Public Safety and Legal Services is the largest single expenditure area of the County followed by the State mandated Mental Health service area. The Public Safety service area continues to grow as the community supports the jail capacity and jail staffing solutions following the positive fall 2004 jail referendum.

FY05 BUDGET: \$58,885,241



SERVICE AREA DESCRIPTIONS

PUBLIC SAFETY AND LEGAL SERVICES

Includes Sheriff programs - Patrol & Investigations, Jail and Jail Health Services; debt (lease) payment to the Public Safety Authority for the expansion/renovation of the existing jail sites; service of civil papers and Prisoner Transportation; Juvenile Court Services programs including the Juvenile Detention Center; County Attorney programs - Criminal Prosecution, Child Support Recovery, and Corporate Counsel/Civil Division; other court costs including grand jury costs and juvenile justice base costs; all ambulance services; and Disaster Services.

PHYSICAL HEALTH AND SOCIAL SERVICES

Includes Health Department programs - Environmental Health, and Disease Prevention & Health Promotion; Community Health Care - Other Services; Genesis Visiting Nurse/Homemaker programs - Public Health Nursing and Home Support Services; Community Services Department programs - General Relief and Veteran Services; Human Services program - Administrative Support; Commission on Aging programs - Outreach, Transportation, Day Care, Volunteer Services, Leisure Services and Congregate Meals; Community Health Care program - Community Services clients; Center for Alcohol & Drug Services programs - Outpatient and Residential.

MENTAL HEALTH, MR AND DD SERVICES

Includes - State Institutions; Community Services programs - Mental Health, and Commitment/ Advocacy; Human Services program - Case Management; Handicapped Development Center programs - Residential, Vocational and Developmental Services; Vera French Community Health Center programs - Outpatient, Community Services, Community Support Services, Case Management, Inpatient, Residential, Day Treatment and Case Monitoring Services.

COUNTY ENVIRONMENT AND EDUCATION SERVICES

Includes Conservation programs - Parks and Recreation; Planning and Development Department program - Code Enforcement; Bi-State Metropolitan Planning Commission program; Humane Society program; Quad-City Convention/Visitors Bureau program; Quad-City Development Group program; and Scott Soil Conservation District program. Library program; Mississippi Valley Fair program.

ROADS AND TRANSPORTATION SERVICES

Includes Secondary Roads Department programs - Administration and Engineering, Roadway Maintenance, and other general roadway expenses.

GOVERNMENT SERVICES TO RESIDENTS

Includes Auditor's program - Election; Recorder Department programs - Administration and Public Records; Treasurer Department programs - Motor Vehicle Registration and County General Store.

ADMINISTRATION (INTERPROGRAM) SERVICES

Includes County Administrator program; Auditor's Department programs - Business/Finance and Taxation; Information Technology programs; Facility and Support Services Department programs; Non-Departmental program - Insurance Costs, Professional Services and Contingency; Human Resources Department; Board of Supervisors; Treasurer's Department programs - Tax Collection and Accounting/Finance.

DEBT SERVICE

Includes the Scott Solid Waste Commission Bond Issue, the River Renaissance Vision Iowa project bond issue, and the GIS Development/Implementation Bond Issue.

CAPITAL IMPROVEMENTS

Includes Secondary Roads projects; Conservation projects; and general projects.

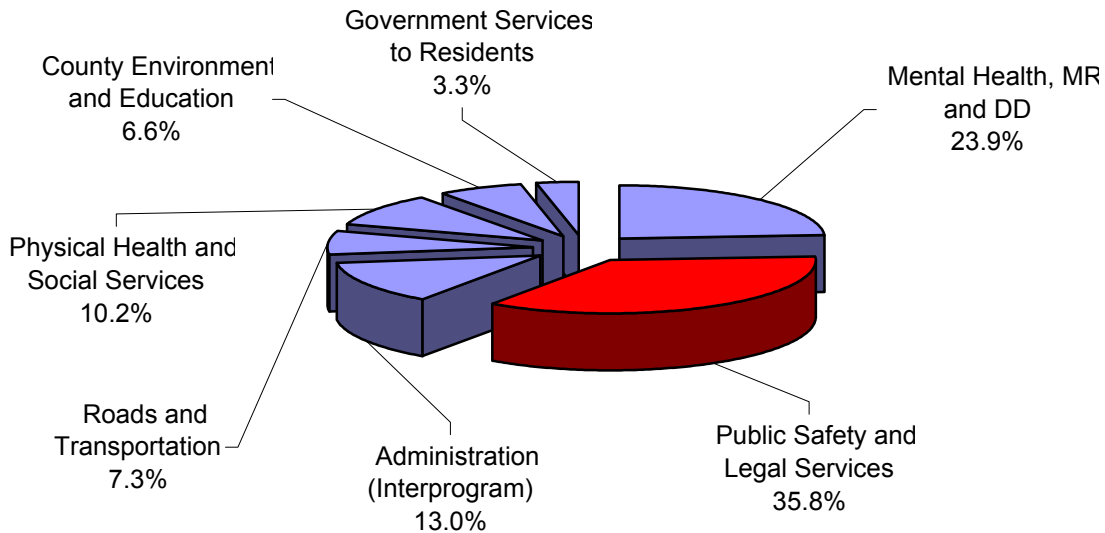
APPROPRIATION SUMMARY BY SERVICE AREA
(excluding transfers and non-budgeted funds)

SERVICE AREA	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
Public Safety & Legal Services	14,593,426	16,630,332	16,830,063	20,289,443	22.0%
Physical Health & Social Services	5,563,018	5,744,453	5,702,341	5,752,400	0.1%
Mental Health, MR & DD	12,454,452	13,160,374	13,178,768	13,535,864	2.9%
County Environment & Education	3,809,046	3,746,490	3,572,648	3,721,731	-0.7%
Roads & Transportation	3,716,998	3,916,900	3,916,900	4,129,000	5.4%
Government Services to Residents	1,746,145	1,801,748	1,850,410	1,892,398	5.0%
Administration (interprogram)	<u>6,622,681</u>	<u>7,171,510</u>	<u>6,891,321</u>	<u>7,343,224</u>	2.4%
SUBTOTAL OPERATING BUDGET	48,505,766	52,171,807	51,942,451	56,664,060	8.6%
Debt Service	1,038,905	1,046,926	1,046,926	1,382,609	32.1%
Capital Projects	<u>5,320,722</u>	<u>5,666,508</u>	<u>5,751,735</u>	<u>5,485,530</u>	-3.2%
TOTAL COUNTY BUDGET	<u><u>\$ 54,865,393</u></u>	<u><u>\$ 58,885,241</u></u>	<u><u>\$ 58,741,112</u></u>	<u><u>\$ 63,532,199</u></u>	7.9%

APPROPRIATIONS BY SERVICE AREA

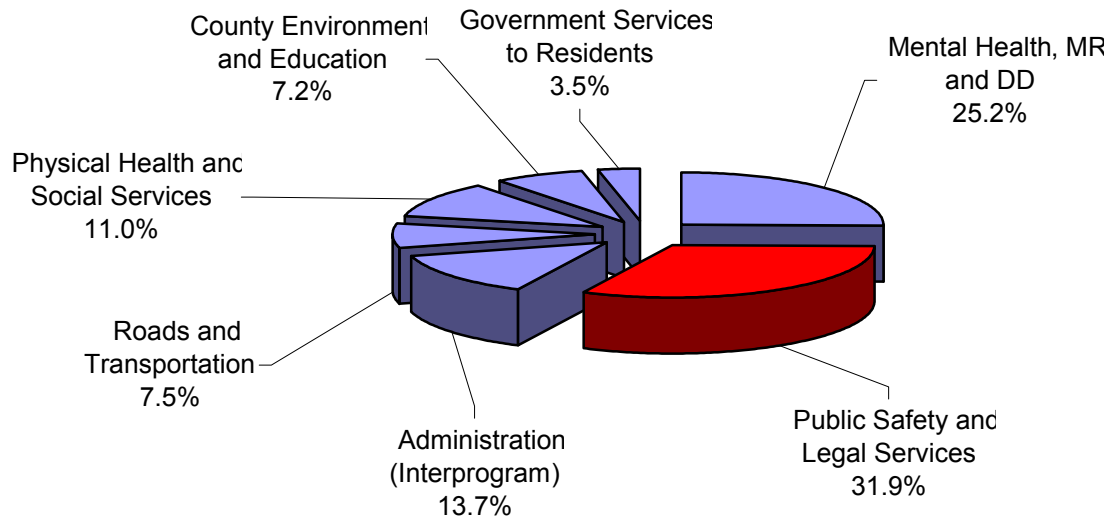
Operating Budget Only

FY06 BUDGET: \$56,664,060



Public Safety & Legal Services expenditures are the highest percentage of the County operating budget. Public Safety expenditures have increased dramatically in recent years due to increasing staffing and costs in housing jail inmates in out-of-county facilities. The first jail bond payment to the Public Safety Authority also increases the FY06 percentage.

FY05 BUDGET: \$52,171,807



**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

----- MAJOR GOVERNMENTAL FUNDS -----						
----- GENERAL FUND -----			----- MENTAL HEALTH, MR & DD FUND -----			
	<u>ACTUAL</u> <u>2003-04</u>	<u>PROJECTED</u> <u>2004-05</u>	<u>BUDGET</u> <u>2005-06</u>	<u>ACTUAL</u> <u>2003-04</u>	<u>PROJECTED</u> <u>2004-05</u>	<u>BUDGET</u> <u>2005-06</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 20,439,727	\$ 21,433,730	\$ 26,517,495	\$ 3,163,145	\$ 3,147,067	\$ 3,167,642
Less: Uncollected Delinquent Taxes-Levy Yr	74,682	74,682	74,682	11,561	11,561	11,561
Less: Credits To Taxpayers	<u>732,921</u>	<u>732,920</u>	<u>732,920</u>	<u>113,456</u>	<u>113,456</u>	<u>113,456</u>
Net Current Property Taxes	19,632,124	20,626,128	25,709,893	3,038,128	3,022,050	3,042,625
Delinquent Property Tax Revenue	74,682	74,682	74,682	11,561	11,561	11,561
Penalties, Interest & Costs On Taxes	652,959	693,000	603,000	-	-	-
Other County Taxes	4,416,813	4,521,470	4,893,212	145,915	146,247	145,985
Intergovernmental	4,572,177	4,836,020	3,804,604	9,203,065	9,832,485	9,850,249
Licenses & Permits	452,916	466,280	463,840	-	-	-
Charges For Services	4,249,764	4,233,493	4,196,147	18,432	23,000	23,000
Use of Money & Property	437,606	749,227	917,448	-	-	-
Miscellaneous	<u>360,016</u>	<u>274,105</u>	<u>240,710</u>	<u>16,843</u>	<u>16,000</u>	<u>16,000</u>
Subtotal Revenues	34,849,057	36,474,405	40,903,536	12,433,944	13,051,343	13,089,420
Other Financing Sources:						
Operating Transfers In	21,201	34,933	2,526,000	-	-	-
Proceeds of Fixed Asset Sales	<u>75</u>	<u>10,000</u>	<u>8,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues & Other Sources	34,870,333	36,519,338	43,437,536	12,433,944	13,051,343	13,089,420
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	14,593,427	16,830,063	20,289,443	-	-	-
Physical Health & Social Services	5,563,018	5,702,341	5,752,400	-	-	-
Mental Health, MR & DD	-	-	-	12,454,452	13,178,768	13,535,864
County Environment & Education	3,427,328	3,131,963	3,286,019	-	-	-
Roads & Transportation	-	-	-	-	-	-
Government Services to Residents	1,746,145	1,850,410	1,892,398	-	-	-
Administration (interprogram)	6,622,680	6,891,321	7,343,224	-	-	-
Capital Projects	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal Expenditures	31,952,598	34,406,098	38,563,484	12,454,452	13,178,768	13,535,864
Other Financing Uses:						
Operating Transfers Out	<u>4,018,557</u>	<u>2,981,197</u>	<u>5,921,239</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures & Other Uses	35,971,155	37,387,295	44,484,723	12,454,452	13,178,768	13,535,864
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(1,100,822)	(867,957)	(1,047,187)	(20,508)	(127,425)	(446,444)
Beginning Fund Balance - July 1,	\$ 9,163,450	\$ 8,062,628	\$ 7,194,671	\$ 1,021,020	\$ 1,000,512	\$ 873,087
Ending Fund Balance - June 30,	\$ 8,062,628	\$ 7,194,671	\$ 6,147,484	\$ 1,000,512	\$ 873,087	\$ 426,643

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

----- MAJOR GOVERNMENTAL FUNDS -----								
----- DEBT SERVICE FUND -----			----- CAPITAL PROJECTS FUND -----					
	<u>ACTUAL</u> <u>2003-04</u>	<u>PROJECTED</u> <u>2004-05</u>	<u>BUDGET</u> <u>2005-06</u>	<u>ACTUAL</u> <u>2003-04</u>	<u>PROJECTED</u> <u>2004-05</u>	<u>BUDGET</u> <u>2005-06</u>		
REVENUES & OTHER FINANCING SOURCES								
Taxes Levied on Property	\$ 422,958	\$ 424,378	\$ 748,332	\$ -	\$ -	\$ -		
Less: Uncollected Delinquent Taxes-Levy Yr	1,491	1,491	1,491	-	-	-		
Less: Credits To Taxpayers	14,722	14,723	14,723	-	-	-		
Net Current Property Taxes	406,745	408,164	732,118	-	-	-		
Delinquent Property Tax Revenue	1,491	1,491	1,491	-	-	-		
Other County Taxes	21,346	21,545	32,671	919,864	900,000	900,000		
Intergovernmental	294,529	273,754	256,329	128,668	619,425	11,880		
Use of Money & Property	-	-	-	16,081	30,245	27,952		
Miscellaneous	-	-	-	201,595	100,763	16,032		
Subtotal Revenues	724,111	704,954	1,022,609	1,266,208	1,650,433	955,864		
Other Financing Sources:								
General Long Term Debt Proceeds	-	-	-	-	-	2,500,000		
Operating Transfers In	-	-	-	4,218,378	3,456,560	3,742,947		
Proceeds of Fixed Asset Sales	-	-	-	9,010	19,000	26,000		
Total Revenues & Other Sources	724,111	704,954	1,022,609	5,493,596	5,125,993	7,224,811		
EXPENDITURES & OTHER FINANCING USES								
Operating:								
Debt Service	1,038,905	1,046,926	1,382,609	-	-	-		
Capital Projects	-	-	-	3,921,756	3,751,735	4,055,530		
Subtotal Expenditures	1,038,905	1,046,926	1,382,609	3,921,756	3,751,735	4,055,530		
Other Financing Uses:								
Operating Transfers Out	-	-	-	789,261	838,423	910,835		
Total Expenditures & Other Uses	1,038,905	1,046,926	1,382,609	4,711,017	4,590,158	4,966,365		
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(314,794)	(341,972)	(360,000)	782,579	535,835	2,258,446		
Beginning Fund Balance - July 1,	\$ 5,142,886	\$ 4,828,092	\$ 4,486,120	\$ 1,788,279	\$ 2,570,858	\$ 3,106,693		
Ending Fund Balance - June 30,	\$ 4,828,092	\$ 4,486,120	\$ 4,126,120	\$ 2,570,858	\$ 3,106,693	\$ 5,365,139		

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS - THREE YEAR COMPARISON**

	----- NONMAJOR FUNDS -----			----- ALL GOVERNMENTAL FUNDS -----		
	<u>ACTUAL</u> <u>2003-04</u>	<u>PROJECTED</u> <u>2004-05</u>	<u>BUDGET</u> <u>2005-06</u>	<u>ACTUAL</u> <u>2003-04</u>	<u>PROJECTED</u> <u>2004-05</u>	<u>BUDGET</u> <u>2005-06</u>
REVENUES & OTHER FINANCING SOURCES						
Taxes Levied on Property	\$ 1,925,123	\$ 1,998,746	\$ 2,002,143	\$ 25,950,952	\$ 27,003,921	\$ 32,435,612
Less: Uncollected Delinquent Taxes-Levy Yr	10,950	10,950	10,950	98,683	98,684	98,684
Less: Credits To Taxpayers	<u>93,507</u>	<u>93,507</u>	<u>93,507</u>	<u>954,606</u>	<u>954,606</u>	<u>954,606</u>
Net Current Property Taxes	1,820,666	1,894,289	1,897,686	24,897,663	25,950,631	31,382,322
Delinquent Property Tax Revenue	10,950	10,950	10,950	98,683	98,684	98,684
Penalties, Interest & Costs On Taxes	-	-	-	652,959	693,000	603,000
Other County Taxes	71,021	71,021	72,502	5,574,960	5,660,283	6,044,370
Intergovernmental	2,983,496	2,996,303	3,100,717	17,181,933	18,557,987	17,023,779
Licenses & Permits	1,815	1,000	1,000	454,731	467,280	464,840
Charges For Services	121,036	58,091	51,880	4,389,232	4,314,584	4,271,027
Use of Money & Property	8,707	3,400	3,400	462,394	782,872	948,800
Miscellaneous	<u>17,265</u>	<u>14,000</u>	<u>9,000</u>	<u>595,720</u>	<u>404,868</u>	<u>281,742</u>
Subtotal Revenues	5,034,956	5,049,054	5,147,135	54,308,275	56,930,189	61,118,564
Other Financing Sources:						
General Long Term Debt Proceeds	-	-	-	-	-	2,500,000
Operating Transfers In	2,228,656	2,228,656	2,228,656	6,468,235	5,720,149	8,497,603
Proceeds of Fixed Asset Sales	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,085</u>	<u>29,000</u>	<u>34,000</u>
Total Revenues & Other Sources	7,263,612	7,277,710	7,375,791	60,785,595	62,679,338	72,150,167
EXPENDITURES & OTHER FINANCING USES						
Operating:						
Public Safety & Legal Services	-	-	-	14,593,426	16,830,063	20,289,443
Physical Health & Social Services	-	-	-	5,563,018	5,702,341	5,752,400
Mental Health, MR & DD	-	-	-	12,454,452	13,178,768	13,535,864
County Environment & Education	381,718	440,685	435,712	3,809,046	3,572,648	3,721,731
Roads & Transportation	3,716,998	3,916,900	4,129,000	3,716,998	3,916,900	4,129,000
Government Services to Residents	-	-	-	1,746,145	1,850,410	1,892,398
Administration (interprogram)	-	-	-	6,622,680	6,891,321	7,343,224
Debt Service	-	-	-	1,038,905	1,046,926	1,382,609
Capital Projects	<u>1,398,966</u>	<u>2,000,000</u>	<u>1,430,000</u>	<u>5,320,722</u>	<u>5,751,735</u>	<u>5,485,530</u>
Subtotal Expenditures	5,497,682	6,357,585	5,994,712	54,865,392	58,741,112	63,532,199
Other Financing Uses:						
Operating Transfers Out	<u>1,660,417</u>	<u>1,900,529</u>	<u>1,665,529</u>	<u>6,468,235</u>	<u>5,720,149</u>	<u>8,497,603</u>
Total Expenditures & Other Uses	7,158,099	8,258,114	7,660,241	61,333,627	64,461,261	72,029,802
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	105,513	(980,404)	(284,450)	(548,032)	(1,781,923)	120,365
Beginning Fund Balance - July 1,	\$ 2,318,952	\$ 2,424,465	\$ 1,444,061	\$ 19,434,587	\$ 18,886,555	\$ 17,104,632
Ending Fund Balance - June 30,	\$ 2,424,465	\$ 1,444,061	\$ 1,159,611	\$ 18,886,555	\$ 17,104,632	\$ 17,224,997



APPROPRIATION SUMMARY BY PROGRAMS WITHIN DEPARTMENT
(excluding transfers and non-budgeted funds)

	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
ADMINISTRATION	\$ 317,148	\$ 333,514	\$ 333,707	\$ 349,514	4.8%
General Administration	317,148	333,514	333,707	349,514	4.8%
ATTORNEY	\$ 1,988,830	\$ 2,129,501	\$ 2,131,150	\$ 2,185,163	2.6%
County Attorney Administration	238,860	252,662	248,253	258,862	2.5%
Criminal Prosecution	1,483,120	1,598,484	1,598,920	1,635,775	2.3%
Corporation Counsel/Civil	266,850	278,355	283,977	290,526	4.4%
AUDITOR	\$ 1,160,603	\$ 1,195,388	\$ 1,225,229	\$ 1,265,162	5.8%
Auditor Administration	149,190	156,055	156,285	163,928	5.0%
Elections	446,027	454,568	481,106	495,931	9.1%
Business Finance	307,910	315,171	320,265	326,811	3.7%
Taxation	257,476	269,594	267,573	278,492	3.3%
CAPITAL IMPROVEMENTS	\$ 3,086,467	\$ 3,116,508	\$ 3,297,845	\$ 3,539,918	13.6%
General Capital Improvements	3,086,467	3,116,508	3,297,845	3,539,918	13.6%
COMMUNITY SERVICES	\$ 6,780,586	\$ 7,460,199	\$ 7,537,784	\$ 7,776,506	4.2%
Community Services Administration	83,895	106,146	105,679	109,139	2.8%
General Relief	703,421	703,996	715,949	728,403	3.5%
Veteran Services	87,662	125,006	114,260	116,023	-7.2%
Chemical Dep & Other Services	205,432	223,450	220,800	217,300	-2.8%
MH-DD Services	5,700,176	6,301,601	6,381,096	6,605,641	4.8%
CONSERVATION (net of golf course)	\$ 3,275,423	\$ 3,103,916	\$ 3,021,886	\$ 3,208,378	3.4%
Conservation Administration	384,004	354,139	357,671	371,641	4.9%
Parks & Recreation	1,856,121	1,994,515	1,999,278	2,084,629	4.5%
Conservation Capital Projects	835,289	550,000	453,890	515,612	-6.3%
Wapsi River Environmental Center	200,009	205,262	211,047	236,496	15.2%
DEBT SERVICES	\$ 1,038,905	\$ 1,046,926	\$ 1,046,926	\$ 1,382,609	32.1%
Solid Waste Bonds	594,703	598,703	598,703	601,278	0.4%
River Renaissance Bonds	444,202	448,223	448,223	445,798	-0.5%
GIS Bonds	-	-	-	335,533	
FACILITY & SUPPORT SERVICES	\$ 2,132,831	\$ 2,140,187	\$ 2,139,028	\$ 2,271,291	6.1%
FSS Administration	170,485	181,597	180,780	190,368	4.8%
Maint of Buildings & Grounds	1,051,810	975,445	1,001,262	1,022,217	4.8%
Custodial Services	355,250	367,267	361,818	427,058	16.3%
Support Services	555,286	615,878	595,168	631,648	16.3%

	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
HEALTH DEPARTMENT	<u>\$ 3,837,811</u>	<u>\$ 4,030,883</u>	<u>\$ 3,979,337</u>	<u>\$ 4,863,256</u>	20.6%
Administration	-	520,523	540,027	519,982	-0.1%
Medical Examiner	231,098	201,429	189,912	299,285	48.6%
Jail Inmate Health	401,873	539,881	463,885	626,685	16.1%
Emergency Medical Services	76,756	79,784	149,684	181,825	127.9%
Clinical Services	-	765,204	742,946	778,911	1.8%
Community Relations & Planning	-	1,237,726	1,207,409	1,751,610	41.5%
Environmental Health	-	686,336	685,474	704,958	2.7%
Monitor Health Status	309,655	-	-	-	
Diagnose/Investigate	548,694	-	-	-	
Evaluate	92,591	-	-	-	
Develop Policies	57,072	-	-	-	
Enforce Laws/Regulations	424,246	-	-	-	
Research	11,054	-	-	-	
Link People to Services	1,184,221	-	-	-	
Assure Workforce	168,454	-	-	-	
Inform/Educate/Empower	87,836	-	-	-	
Mobilize Community	244,261	-	-	-	
HUMAN SERVICES	<u>\$ 168,465</u>	<u>\$ 212,558</u>	<u>\$ 222,248</u>	<u>\$ 210,418</u>	-1.0%
Administrative Support	66,112	66,508	64,150	69,163	4.0%
Case Management	102,353	146,050	158,098	141,255	-3.3%
INFORMATION TECHNOLOGY	<u>\$ 1,020,206</u>	<u>\$ 1,091,805</u>	<u>\$ 1,017,091</u>	<u>\$ 1,079,749</u>	-1.1%
Administration	105,419	107,395	104,920	110,844	3.2%
Information Processing	914,787	984,410	912,171	968,905	-1.6%
JUVENILE COURT SERVICES	<u>\$ 750,991</u>	<u>\$ 827,229</u>	<u>\$ 871,987</u>	<u>\$ 876,553</u>	6.0%
Juvenile Detention Center	750,991	827,229	871,987	876,553	6.0%
NON-DEPARTMENTAL	<u>\$ 2,286,929</u>	<u>\$ 2,939,064</u>	<u>\$ 2,679,165</u>	<u>\$ 4,911,011</u>	67.1%
Non-Departmental	576,694	674,605	633,003	681,578	1.0%
Court Support Costs	130,925	145,994	146,052	149,882	2.7%
Other Law Enforcement Costs	112,317	768,488	770,463	2,848,423	270.7%
Flood Emergency Costs	-	-	-	-	
Risk Management Program	788,320	1,052,282	982,147	1,139,628	8.3%
Hotel/Motel Unit	10,078	12,000	44,000	20,000	66.7%
JTPA Quality Jobs Program	275,466	215,695	35,000	-	-100.0%
MH-DD Contingency	329,276	-	-	-	
Jail Alternatives	63,853	70,000	68,500	71,500	2.1%
HUMAN RESOURCES	<u>\$ 322,344</u>	<u>\$ 344,462</u>	<u>\$ 339,435</u>	<u>\$ 354,875</u>	3.0%
Human Resource Management	322,344	344,462	339,435	354,875	3.0%

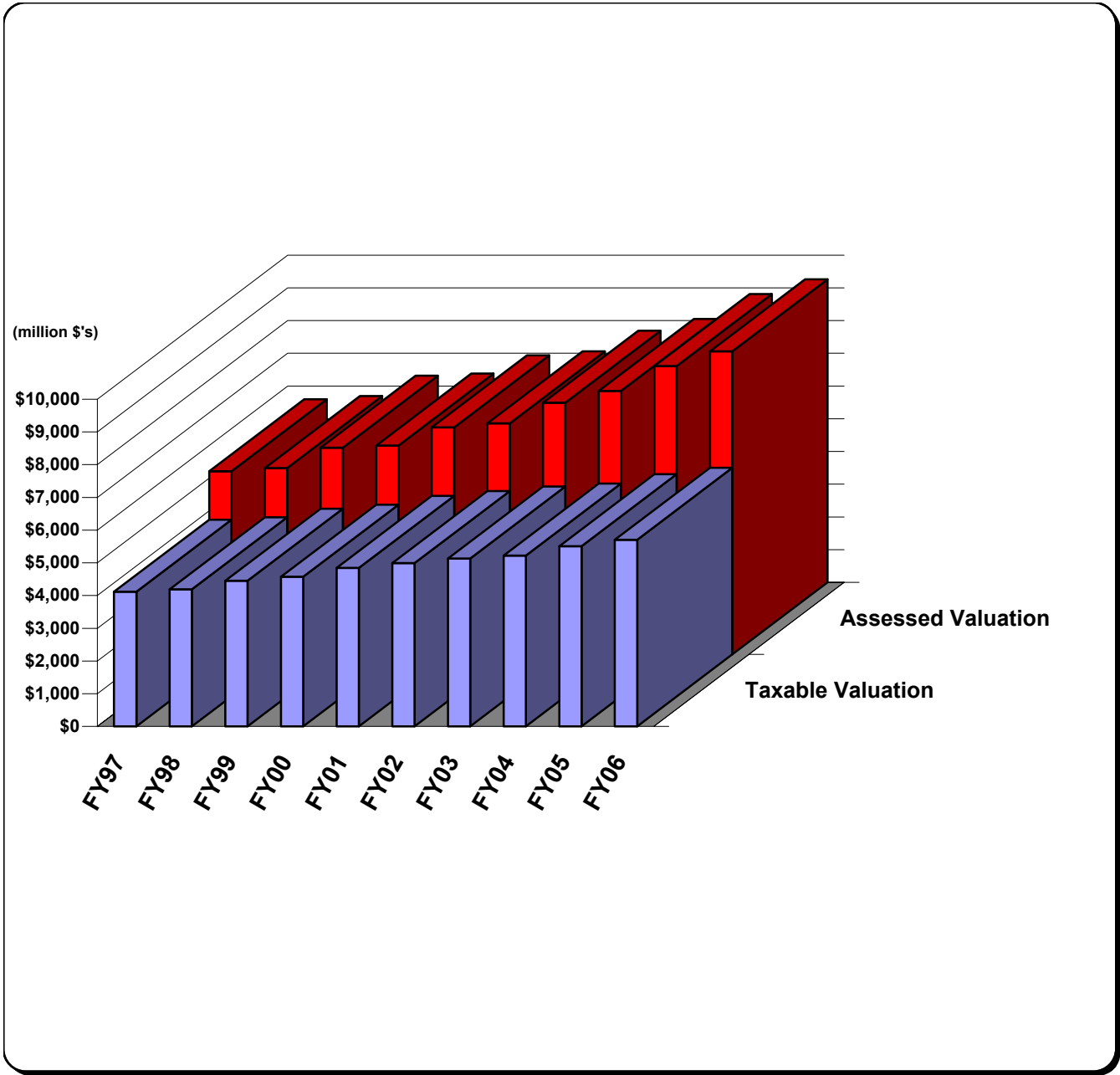
	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
PLANNING & DEVELOPMENT	\$ 487,886	\$ 287,433	\$ 280,206	\$ 342,439	19.1%
P & D Administration	85,734	92,723	88,491	146,482	58.0%
Code Enforcement	153,464	176,710	163,715	177,957	0.7%
Tax Deed Properties	248,688	18,000	28,000	18,000	0.0%
RECORDER	\$ 594,052	\$ 634,808	\$ 639,986	\$ 648,748	2.2%
Recorder Administration	116,209	123,456	121,615	126,499	2.5%
Public Records	349,753	373,224	381,498	395,338	5.9%
Vital Records	128,090	138,128	136,873	126,911	-8.1%
SECONDARY ROADS	\$ 5,115,964	\$ 5,916,900	\$ 5,916,900	\$ 5,559,000	-6.0%
Administration	190,674	181,900	181,900	188,000	3.4%
Engineering	401,002	375,000	375,000	413,000	10.1%
Bridges & Culverts	131,804	142,000	142,000	142,000	0.0%
Roads	1,188,340	1,329,000	1,329,000	1,435,000	8.0%
Snow & Ice Control	213,748	272,000	272,000	272,000	0.0%
Traffic Controls	144,600	157,000	157,000	171,000	8.9%
Road Clearing	147,223	125,000	125,000	135,000	8.0%
New Equipment	553,383	537,000	537,000	490,000	-8.8%
Equipment Operations	640,970	677,000	677,000	762,000	12.6%
Tools, Materials & Supplies	45,734	66,000	66,000	66,000	0.0%
Real Estate & Buildings	59,522	55,000	55,000	55,000	0.0%
Roadway Construction	1,398,964	2,000,000	2,000,000	1,430,000	-28.5%
SHERIFF	\$ 10,401,806	\$ 11,513,689	\$ 11,566,563	\$ 12,521,482	8.8%
Sheriff Administration	227,084	244,859	242,644	257,804	5.3%
Patrol	1,987,486	2,049,956	2,092,942	2,186,886	6.7%
Jail/Prisoner Transportation	5,356,573	6,139,261	6,150,967	6,898,700	12.4%
Civil Deputies	350,525	377,098	382,833	402,336	6.7%
Communications/Records	1,109,352	1,225,456	1,206,783	1,219,836	-0.5%
Investigations	662,095	717,244	718,660	744,325	3.8%
Bailiffs/Courthouse Security	468,308	525,995	529,984	522,571	-0.7%
Civil-Clerical	240,383	233,820	241,750	289,024	23.6%
SUPERVISORS	\$ 250,491	\$ 264,321	\$ 260,833	\$ 271,661	2.8%
Supervisors, Board of	250,491	264,321	260,833	271,661	2.8%
TREASURER	\$ 1,523,427	\$ 1,569,321	\$ 1,572,102	\$ 1,621,446	3.3%
Treasurer Administration	168,760	154,563	154,430	159,812	3.4%
Tax Administration	375,860	425,121	408,020	420,862	-1.0%
Motor Vehicle Registration-CH	411,872	422,056	410,901	423,677	0.4%
County General Store	290,162	286,816	312,417	318,042	10.9%
Accounting/Finance	276,773	280,765	286,334	299,053	6.5%

	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
AUTHORIZED AGENCIES:					
BI-STATE REGIONAL COMMISSION	\$ 62,221	\$ 63,154	\$ 63,154	\$ 64,101	1.5%
Regional Planning/Technical Assistance	62,221	63,154	63,154	64,101	1.5%
BUFFALO AMBULANCE	\$ 32,650	\$ 32,650	\$ 32,650	\$ 32,650	0.0%
Buffalo-Emergency Care & Transfer	32,650	32,650	32,650	32,650	0.0%
CENTER FOR ALCOHOL/DRUG SERV	\$ 286,224	\$ 293,611	\$ 293,611	\$ 301,219	2.6%
Outpatient Services	40,000	40,000	40,000	40,000	0.0%
Residential Services	246,224	253,611	253,611	261,219	3.0%
CENTER FOR ACTIVE SENIORS	\$ 204,179	\$ 207,461	\$ 207,461	\$ 214,711	3.5%
Outreach to Older Persons	97,309	100,229	100,229	105,240	5.0%
Transportation for Older Persons	39,808	39,136	39,136	40,310	3.0%
Day Care for Older Persons	14,286	14,286	14,286	14,286	0.0%
Volunteer Services for Older Person	34,479	35,513	35,513	36,578	3.0%
Leisure Services for Older Persons	18,297	18,297	18,297	18,297	0.0%
Other Programs	-	-	-	-	
COMMUNITY HEALTH CARE	\$ 291,021	\$ 302,925	\$ 302,925	\$ 315,424	4.1%
Health Services-Comm Services	238,075	249,979	249,979	262,478	5.0%
Health Services-Other	52,946	52,946	52,946	52,946	0.0%
EMERGENCY MANAGEMENT AGENC	\$ 25,357	\$ 25,357	\$ 25,357	\$ 25,357	0.0%
Emergency Preparedness	25,357	25,357	25,357	25,357	0.0%
DURANT AMBULANCE	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
Durant-Emergency Care & Transfer	20,000	20,000	20,000	20,000	0.0%
GENESIS VISITING NURSE	\$ 562,693	\$ 573,640	\$ 573,640	\$ -	-100.0%
Public Health Nursing	209,396	211,977	211,977	-	-100.0%
Home Support Services	353,297	361,663	361,663	-	-100.0%
Other Programs	-	-	-	-	
HANDICAPPED DEVELOPMENT CTR	\$ 2,234,649	\$ 2,254,373	\$ 2,218,093	\$ 2,166,095	-3.9%
Residential Program	1,271,444	1,209,341	1,195,617	1,291,287	6.8%
Vocational Services	758,406	846,762	660,285	630,083	-25.6%
Developmental Services	204,799	198,270	362,191	244,725	23.4%
HUMANE SOCIETY	\$ 26,845	\$ 27,650	\$ 27,650	\$ 28,756	4.0%
Animal Shelter	26,845	27,650	27,650	28,756	4.0%

	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
COUNTY LIBRARY	\$ 381,718	\$ 440,685	\$ 440,685	\$ 435,712	-1.1%
Library Resources & Services	381,718	440,685	440,685	435,712	-1.1%
MEDIC E.M.S.	\$ 78,821	\$ -	\$ 14,610	\$ 48,508	
Emergency Medical Services	78,821	-	14,610	48,508	
QC CONVENTION/VISITORS BUREAU	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	0.0%
Regional Tourism Development	70,000	70,000	70,000	70,000	0.0%
QC DEVELOPMENT GROUP	\$ 36,150	\$ 37,957	\$ 37,957	\$ 37,957	0.0%
Regional Economic Development	36,150	37,957	37,957	37,957	0.0%
VERA FRENCH CMHC	\$ 4,011,700	\$ 4,377,166	\$ 4,333,911	\$ 4,532,530	3.5%
Outpatient Services	1,220,717	1,257,340	1,257,340	1,336,210	6.3%
Community Support Services	413,455	416,083	416,083	428,565	3.0%
Community Services	57,668	59,398	59,398	62,829	5.8%
Case Management	586,677	756,538	742,235	776,999	2.7%
Inpatient Services	69,888	71,985	71,895	74,051	2.9%
Residential	1,172,974	1,168,909	1,168,909	1,203,975	3.0%
Day Treatment Services	274,758	283,001	283,001	305,241	7.9%
Case Monitoring	139,855	144,051	144,051	150,022	4.1%
Employment Services	72,788	109,861	76,861	77,076	-29.8%
Jail Case Management	2,920	110,000	114,138	117,562	6.9%
TOTAL ALL DEPTS/AGENCIES	<u>\$ 54,865,393</u>	<u>\$ 58,885,241</u>	<u>\$ 58,741,112</u>	<u>\$ 63,532,199</u>	7.9%

TAXABLE VALUATIONS vs 100% ASSESSMENTS

TEN YEAR COMPARISON (in million \$'s)



Currently due to a State applied rollback to residential property, taxable values are only 47.96% of the County's fully assessed residential property values.

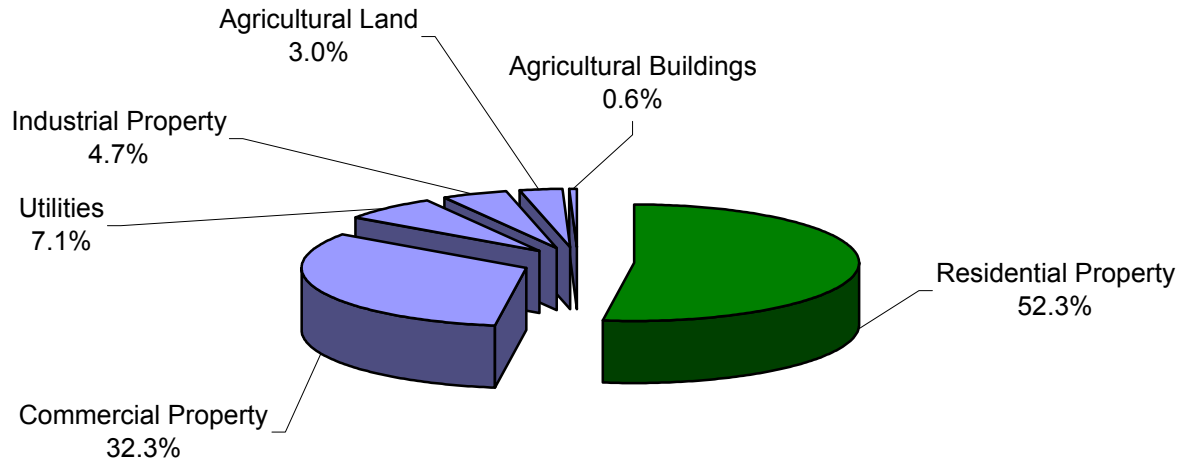
ASSESSED AND TAXABLE VALUES OF TAXABLE PROPERTY TEN FISCAL YEAR COMPARISON

Fiscal Year	----- Real Property -----		----- Personal Property -----	
	<u>Taxable Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>	<u>Assessed Value</u>
1996-97	3,502,340,089	4,982,800,925	270,794,085	270,794,085
1997-98	3,593,077,609	5,094,524,701	267,715,978	267,715,978
1998-99	3,807,731,607	5,668,739,100	255,956,108	255,956,108
1999-00	3,972,859,733	5,777,153,288	244,123,480	244,123,480
2000-01	4,283,599,697	6,382,142,701	190,103,913	190,103,913
2001-02	4,494,546,377	6,542,552,088	128,389,476	128,389,476
2002-03	4,697,380,131	7,262,052,360	55,912,460	55,912,460
2003-04	4,812,295,795	7,645,182,637	5,356,152	5,356,152
2004-05	5,087,898,264	8,391,908,958	-	-
2005-06	5,299,824,281	8,858,213,729	-	-

----- Utilities -----		----- Total -----		Ratio	Tax
<u>Taxable</u>	<u>Assessed</u>	<u>Taxable</u>	<u>Assessed</u>	<u>Taxable</u>	<u>Increment</u>
<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>to</u>	<u>Financing</u>
				<u>Assessed</u>	<u>District</u>
				<u>Value</u>	<u>Values</u>
343,109,441	343,726,116	4,116,243,615	5,597,321,126	73.5%	117,883,768
332,821,148	332,821,148	4,193,614,735	5,695,061,827	73.6%	94,850,981
390,444,779	390,533,049	4,454,132,494	6,315,228,257	70.5%	116,708,030
360,261,226	360,261,226	4,577,244,439	6,381,537,994	71.7%	175,894,540
367,488,907	367,528,097	4,841,192,517	6,939,774,711	69.8%	207,991,891
373,127,833	373,127,833	4,996,063,686	7,044,069,397	70.9%	218,666,744
376,312,988	376,928,465	5,129,605,579	7,694,893,285	66.7%	226,164,092
402,785,799	403,680,208	5,220,437,746	8,054,218,997	64.8%	232,697,034
416,619,162	416,632,167	5,504,517,426	8,808,541,125	62.5%	213,970,420
405,323,627	405,323,627	5,705,147,908	9,263,537,356	61.6%	235,146,048

TAXABLE VALUATION BY CLASS OF PROPERTY

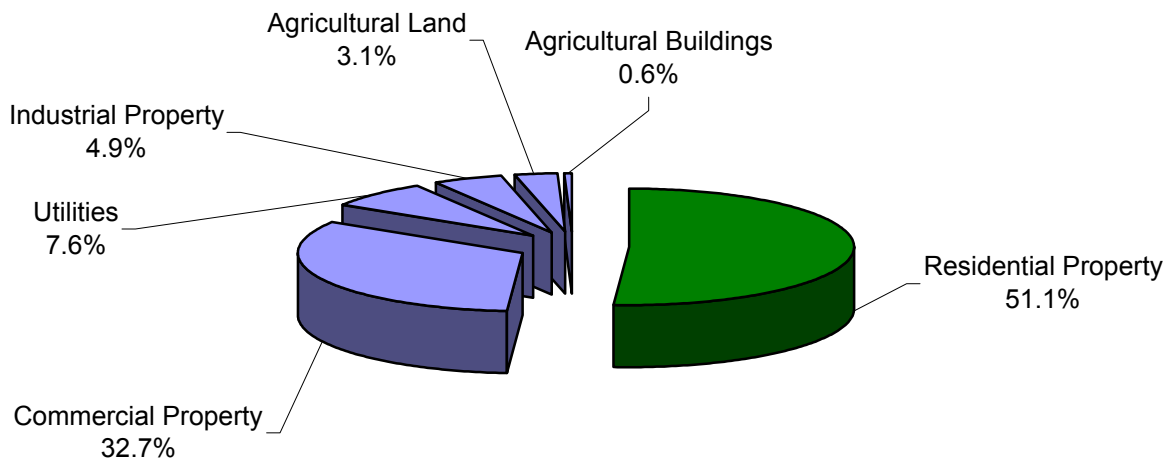
FY06 TAXABLE VALUATION



Total Tax Base: \$5,705,147,908

Residential property valuations represent over half of the County's tax base. Residential valuations would represent 68.5%, however, the State mandated rollback percentage shifts the tax burden to other classes.

FY05 TAXABLE VALUATION



Total Tax Base: \$5,504,517,426

TAXABLE PROPERTY VALUATION COMPARISON

	January 1,2003 For FY05	% of Total	January 1,2004 For FY06	% of Total	Amount Change	% Change
<u>COUNTY-WIDE</u>						
Residential Property	2,815,068,922	51.1%	2,986,607,759	52.3%	171,538,837	6.1%
Commercial Property	1,799,546,855	32.7%	1,841,684,948	32.3%	42,138,093	2.3%
Utilities	416,619,162	7.6%	405,323,627	7.1%	(11,295,535)	-2.7%
Industrial Property	268,326,031	4.9%	266,972,377	4.7%	(1,353,654)	-0.5%
Agricultural Land	172,832,581	3.1%	172,444,896	3.0%	(387,685)	-0.2%
Agricultural Buildings	32,123,875	0.6%	32,114,301	0.6%	(9,574)	0.0%
Total	5,504,517,426	100.0%	5,705,147,908	100.0%	200,630,482	3.6%
<u>UNINCORPORATED AREAS</u>						
Residential Property	350,479,342	52.3%	359,413,722	52.8%	8,934,380	2.5%
Commercial Property	49,758,015	7.4%	50,688,125	7.5%	930,110	1.9%
Utilities	92,999,036	13.9%	93,147,324	13.7%	148,288	0.2%
Industrial Property	1,228,090	0.2%	1,185,050	0.2%	(43,040)	-3.5%
Agricultural Land	146,475,890	21.8%	146,280,879	21.5%	(195,011)	-0.1%
Agricultural Buildings	29,533,679	4.4%	29,578,032	4.3%	44,353	0.2%
Total	670,474,052	100.0%	680,293,132	100.0%	9,819,080	1.5%
Property in Cities	4,834,043,374	87.8%	5,024,854,776	88.1%	190,811,402	3.9%
Property in Rural Areas	670,474,052	12.2%	680,293,132	11.9%	9,819,080	1.5%
Total	5,504,517,426	100.0%	5,705,147,908	100.0%	200,630,482	3.6%

EXCLUDED VALUES FROM COUNTY'S OVERALL TAX BASE:	January 1,2003 For FY05	January 1,2004 For FY06	Amount Change	% Change
Tax Increment Financing District Values	213,970,420	235,146,048	21,175,628	9.9%
Military Exemptions	19,458,038	18,982,998	(475,040)	-2.4%
Utilities/Railroads Rollback Amount	13,005	0	(13,005)	-100.0%
Ag Land/Buildings Rollback Amount	0	0	0	
Commercial Rollback Amount	14,514,674	0	(14,514,674)	-100.0%
Residential Rollback Amount	3,056,067,562	3,304,260,402	248,192,840	8.1%
Total Rollback Loss	3,070,595,241	3,304,260,402	233,665,161	7.6%
Total Excluded Values	3,304,023,699	3,558,389,448	254,365,749	7.7%
Percent of Tax Base Excluded	37.5%	38.4%		

PROPERTY TAX LEVY COMPARISON ALL FUNDS

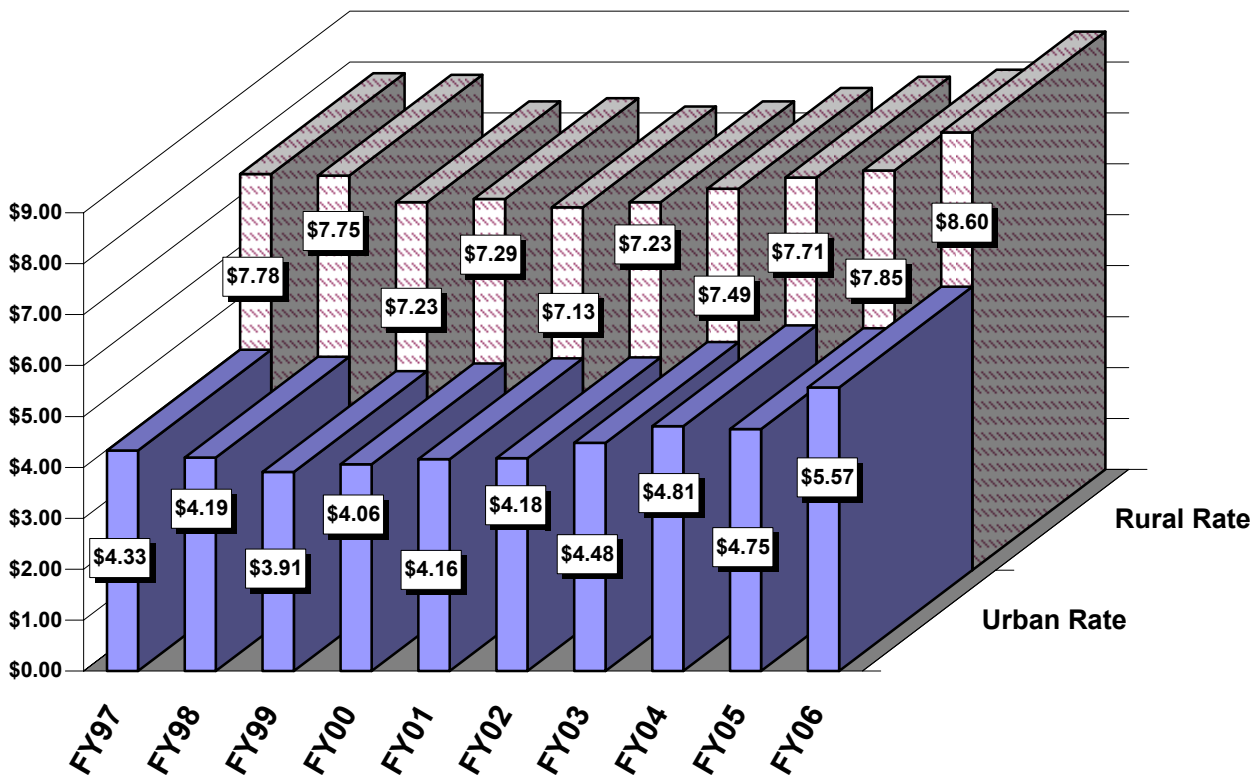
	----- 2004-05 Budget -----		----- 2005-06 Budget -----		
	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount</u>	<u>Levy Rate Per \$1,000 Taxable Valuation</u>	<u>Levy Amount % Incr -Decr</u>
General Fund	\$ 21,382,103	\$ 4.07562	\$ 26,517,495	\$ 4.85397	24.0%
Special Revenue Fund					
MH-DD	3,152,895	0.60097	3,167,642	0.57983	0.5%
Debt Service Fund	<u>427,979</u>	<u>0.07838</u>	<u>748,332</u>	<u>0.13133</u>	
Total County-Wide Levy	\$ 24,962,977	\$ 4.75497 ⁽¹⁾	\$ 30,433,469	\$ 5.56513 ⁽¹⁾	21.9%
Special Revenue Fund (rural only)					
Rural Services Basic	<u>2,002,579</u>	<u>3.09150</u> ⁽²⁾	<u>2,002,143</u>	<u>3.03932</u> ⁽²⁾	0.0%
Total Gross Levy	\$ 26,965,556	\$ 7.84647	\$ 32,435,612	\$ 8.60445	20.3%
Less State Replacement Credits Against Levied Taxes	<u>968,315</u>		<u>954,606</u>		-1.4%
Total Net Levy	<u>\$ 25,997,241</u>	<u>\$ 7.84647</u> ⁽³⁾	<u>\$ 31,481,006</u>	<u>\$ 8.60445</u> ⁽³⁾	21.1%

⁽¹⁾ Corporate rate levied against property in incorporated areas (cities)

⁽²⁾ Levied in the unincorporated areas only for Secondary Roads and for participation in the County Library System

⁽³⁾ Rural rate levied against property in unincorporated areas (townships)

TEN YEAR LEVY RATE COMPARISON



Over the past ten years the urban rate has increased on the average about a 3% a year. The rural rate has increased on an average about 1% per year. Both rates show a marked increase for FY06 due to the voter approved jail expansion/renovation bonds.

TAX LEVIES AND LEVY RATES 10 YEAR HISTORICAL COMPARISON

<u>Fiscal Year</u>	<u>Gross Tax Levy ⁽¹⁾</u>	<u>Urban Levy Rate ⁽²⁾</u>	<u>Rural Levy Rate ⁽³⁾</u>
1996-97	19,421,520	4.32655	7.78103
1997-98	19,242,218	4.19239	7.74642
1998-99	19,163,522	3.91472	7.23492
1999-00	20,346,984	4.05869	7.29139
2000-01	20,877,375	4.15929	7.13428
2001-02	21,804,260	4.18290	7.23474
2002-03	23,845,935	4.48067	7.49188
2003-04	25,878,253	4.80887	7.71192
2004-05	26,965,556	4.75497	7.84647
2005-06	32,435,612	5.56513	8.60445

⁽¹⁾ Includes State replacement credits against levies taxes

⁽²⁾ Urban levy rate per \$1,000 taxable valuation levied against property in incorporated areas (cities)

⁽³⁾ Rural levy rate per \$1,000 taxable valuation levied against property in unincorporated areas (townships)

GENERAL FUND

The General Fund for the County of Scott accounts for all transactions of the County which pertain to the general administration and services traditionally provided to its citizens except those specifically accounted for elsewhere. Services within the General Fund include law enforcement services, legal services, emergency services, juvenile court justice services, physical health services, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services and various interprogram services such as policy and administration, central services and risk management services.

The General Fund is also the primary source of appropriations to fund costs of providing these services. Consequently, considerable importance is placed, upon the fund's financial condition. The Board of Supervisors and staff's objective is to maintain an acceptable level of service for the County's citizens within the limitations of revenue sources that are available to support these activities.

An objective of maintaining the General Fund as a self-funding entity, revenues and/or available balances must be provided to support expense levels during the entire fiscal year. Consequently, the fund balance or working balance is estimated or projected at a level sufficient to fund the first three months of a new fiscal year prior to the receipt of property tax revenues in October. (In Iowa property taxes are paid in two installments due September 30th and March 31st.) The revenue sources over the past several years have been directed toward this goal in order to avoid interim financing. The following is a ten-year history of the changes in the unrestricted, unreserved General Fund balance:

Fiscal Year	June 30 Fund Balance
1996-97	6,776,196
1997-98	6,971,767
1998-99	8,401,174
1999-00	5,755,164
2000-01	5,373,104
2001-02	6,954,514
2002-03	6,372,309
2003-04	5,488,379
2004-05 (Projected)	4,620,422
2005-06 (Projected)	3,573,235

The Scott County Board of Supervisors has adopted a set of financial management policies. As a part of these financial management policies a *minimum* year-end fund balance for the General Fund was identified as 15% of annual operating expenses. The unrestricted, unreserved General Fund projected June 30, 2006 balance is projected to be below this minimum (9.3%) due to the planned use of fund balance for several one-time capital projects. The County will be continuing implementation of the Courthouse

Building Renovation Master Plan in FY06 as gaming revenues (which are all devoted to the Capital Fund) accumulate and allow for full funding of this pay-as-you-go project. The Board plans to return the General Fund Balance back to its 15% minimum balance following the completion of this multi-year master plan project. The Board also understands that when the reserve for the advance to the Golf Course Enterprise Fund and the reserve for self-insured claim losses are added in the estimated ending fund balance equates to 15.3% of annual operating expenses. Claim losses may be paid through bond proceeds and the loan advance will be paid back to the General Fund when the golf course participation bonds are amortized in six years.

In recent years the Board of Supervisors has taken an aggressive stance creating reserves for various expenditures such as vehicle replacements, electronic equipment replacements, capital improvements and for risk management costs. These reserves allow for stable annual, levied transfer amounts as opposed to requiring highly fluctuating levy rates. Also, General Fund balances that exceed the minimum reserve requirement are considered for capital project funding. That is the reason behind the planned General Fund balance reductions in recent years. Operating transfers to the Capital Projects Fund were used to support the space utilization master plan in moving administrative offices from the Courthouse to the Administrative Center to make room for additional judges, as well as for the recent expansion of the County's juvenile detention center.

The addition of the 1% Local Option Sales Tax in fiscal year 1989-90 as approved by County referendum has greatly enhanced the diversity of the revenue base for the General Fund. The local option sales tax revenue represents approximately 9% of total revenues to the General Fund in FY06. **All estimated local option tax revenues are used to reduce the General Fund property tax requirement for the ensuing fiscal year.**

The Iowa State Legislature created a new special revenue major fund to account for all mental health, mental retardation and developmentally disabled (MH-MR-DD) expenditures and revenues as mandated by Iowa law. In the past MH-MR-DD expenditures had increased steadily to the point where these uncontrollable State mandated expenditures accounted for almost a third of the County's General Fund operating expenses. However, in 1996 the State Legislature authorized legislation that required the State to begin to participate in a higher level in the funding of these mental health costs. In addition the State limited future growth of MH-DD expenditures that counties could legally expend over the previous year. This State action not only reduced property tax requirements by Iowa counties it also greatly reduced the funding and expenditure requirements of the General Fund below previous years' requirements. An unintended consequence of this State action, however, is a possible reduction in direct services to clients when State revenues are down which is the situation in Iowa as in other states across the nation.

Budgeted expenditures (net of transfers) within the General Fund is increasing 11.3% for FY06 over FY05. The Public Safety service area is increasing the greatest amount (22.0%) due to the voter approved jail expansion/renovation project. The County is at capacity in its old, outmoded jail facility. The Board accepted the Community Jail

Alternatives and Advisory Committee's (CJAAC) recommendation to implement additional in-facility jail programs to reduce recidivism. These programs will include substance abuse treatment services, mental health services, GED educational and vocational training, anger management, etc. The Board and CJAAC feel strongly that implementation of these programs will result in a smaller new jail facility (380 bed) which was brought to the voters for their approval in fall 2004 than the proposed jail size rejected by the voters in 1998 (500 bed).

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services include centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services. Thus, the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority will issue the \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit.

Physical Health and Social Services is only slightly increasing by 0.1% due to a reduction in several grants received by the Health Department and due to several turnovers in the Community Services Department including the retirement of the County's long time Community Services. County Environment and Education is decreasing -0.6% due to the ending of a Career Link economic development pass-through grant. Government Services to Residents is increasing by 5.0% due to increased appropriations for county-wide election costs next year. Administration (interprogram) costs are increasing 2.4% primarily due to inflationary increases in risk management and insurance costs.

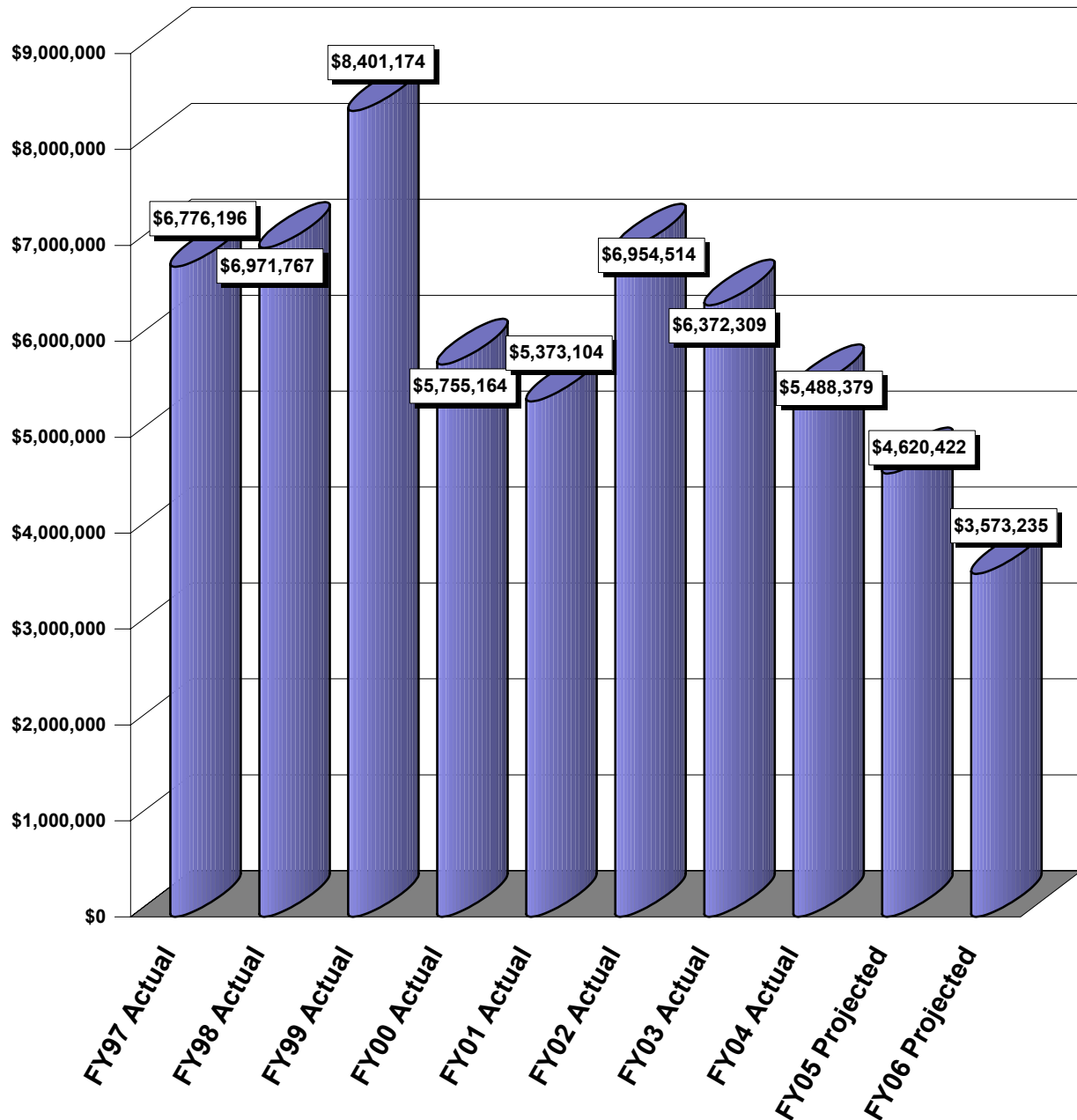
The General Fund is comprised of two levying funds - the General Basic Fund and the General Supplemental Fund. The General Basic Fund has a \$3.50 rate per \$1,000 taxable valuation limitation. The General Supplemental Fund is for specific services and expenditures as outlined in Section 331.424 of the Code of Iowa and include such services as elections, court services, joint authority rental payments (see the above discussion about the Public Safety Authority created for the jail project) and risk management service (see Financial Management Policies in the Supplemental Information section of this budget document for a complete listing). Current law requires counties to levy the General Basic Fund maximum levy prior to utilizing the General Supplemental Fund levy. The FY06 General Basic levy rate is at the \$3.50 limit with the General Supplemental Fund at a \$1.35397 levy rate amount.

The General Supplemental Fund levy is lower than it would have been at this time due to the new Special Revenue Fund created by Iowa law for MH-DD revenues and expenditures. Also it is noted that as the County reaches the \$3.50 General Basic Fund rate limit election costs, court services costs, employee benefits and risk management expenditures could all be levied under the General Supplemental Fund levy which has no levy rate limitation under Iowa law. Thus, the Board of Supervisors continues to have considerable latitude in the determination of an expense level to fund the services to be provided to its citizens. Future economic conditions and the growth of non-tax revenues will also play a part in future required tax levy levels.

General Fund Total FUND STATEMENT

	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 9,163,450	\$ 9,335,482	\$ 8,062,628	\$ 7,194,671	-22.9%
Revenues	<u>34,870,333</u>	<u>36,531,798</u>	<u>36,519,338</u>	<u>43,437,536</u>	18.9%
Funds available	44,033,783	45,867,280	44,581,966	50,632,207	10.4%
Expenditures	<u>35,971,155</u>	<u>37,967,625</u>	<u>37,387,295</u>	<u>44,484,723</u>	17.2%
Ending Balance, June 30	<u>\$ 8,062,628</u>	<u>\$ 7,899,655</u>	<u>\$ 7,194,671</u>	<u>\$ 6,147,484</u>	-22.2%
Less:					
Amount reserved for advance to Golf Course Enterprise Fund				1,508,314	
Amount reserved for notes receivable				100,000	
Amount reserved for County Conservation sewage treatment				160,678	
Amount designated for IBNR claims liabilities				<u>805,257</u>	
Unreserved/Undesignated Ending Balance				<u>\$ 3,573,235</u>	

GENERAL FUND UNRESERVED ENDING FUND BALANCE TEN YEAR COMPARISON



The recommended FY06 General Fund Unreserved ending fund balance is being reduced to support one-time capital projects. The remaining \$3,573,235 represents 9.3% of General Fund budgeted expenditures. When reserves for the golf course advance and insurance claim losses are included this percentage increases to 15.3%. The Board's Financial Management Policy requires a 15% minimum General Fund balance.

PROPOSED FY06 ONE-TIME USES OF UNRESERVED/UNDESIGNATED GENERAL FUND BALANCE

FY06 Projected *Beginning* Unreserved/Undesignated General Fund Balance **\$ 4,620,422**

Less Proposed One-Time Uses:

Courts Imaging Project	100,000
I.T. Tape Backup System	300,000
HAVA Election Hardware/Software	200,000
Courthouse Campus Fiber Optic Ring	85,000
Phone System Upgrades	80,000
John O'Donnell Renovation Project	50,000
Consolidated Dispatch Study	40,000
Property Acquisition	87,500
Increase to Conservation CIP Funding	<u>104,687</u>
 Total One-Time Uses	 <u>1,047,187</u>

FY06 Projected *Ending* Unreserved/Undesignated General Fund Balance **\$ 3,573,235**

Percent Of Budgeted General Fund Expenditures **9.3%**

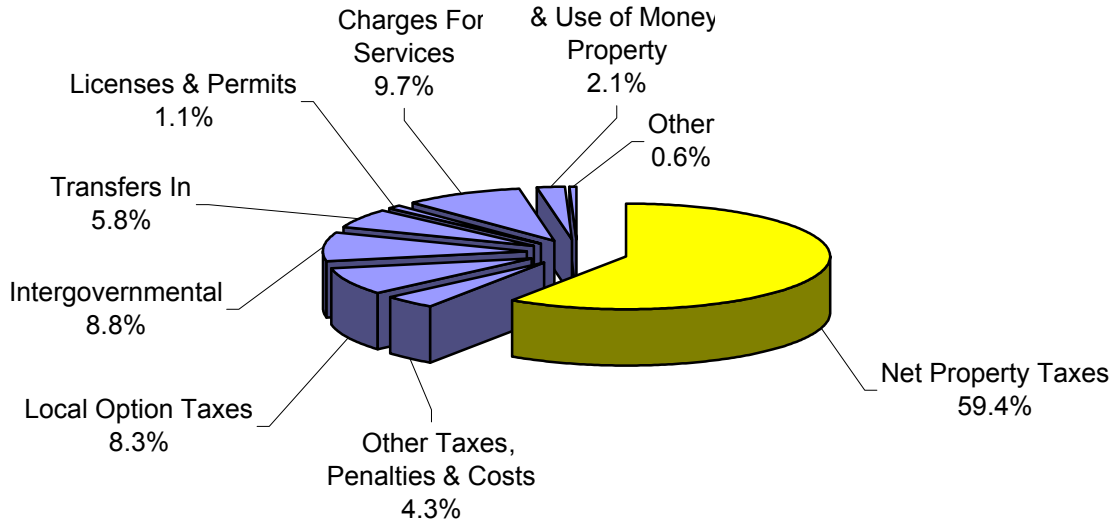
**Percent Of Budgeted General Fund Expenditures when advance to
golf course and reserve for claim losses are included** **15.3%**

**General Fund Total
REVENUE SOURCES**

	Actual 2003-04	Budget 2004-05	Revised Estimate 2004-05	Budget 2005-06	% Change From Prior Budget
Taxes Levied on Property	\$ 20,439,727	\$ 21,382,103	\$ 21,433,730	\$ 26,517,495	24.0%
Less: Uncollected Delinquent Taxes-Lev	74,682	38,065	74,682	74,682	96.2%
Less: Credits To Taxpayers	<u>732,921</u>	<u>717,910</u>	<u>732,920</u>	<u>732,920</u>	2.1%
Net Current Property Taxes	19,632,124	20,626,128	20,626,128	25,709,893	24.6%
Add: Delinquent Property Tax Revenue	74,682	38,065	74,682	74,682	96.2%
 Total Net Property Taxes	 19,706,806	 20,664,193	 20,700,810	 25,784,575	 24.8%
 Penalties, Interest & Costs On Taxes	 652,959	 559,000	 693,000	 603,000	 7.9%
Other County Taxes	<u>104,771</u>	<u>162,640</u>	<u>105,689</u>	<u>105,689</u>	-35.0%
Total Other Taxes, Penalties & Costs	757,730	721,640	798,689	708,689	-1.8%
 Local Option Taxes	 3,403,432	 3,570,210	 3,507,170	 3,612,385	 1.2%
Utility Tax Replacement Excise Tax	908,610	1,052,240	908,611	1,175,138	11.7%
 Intergovernmental :					
State Shared Revenues	77,591	-	-	-	
State Grants & Reimbursements	3,154,046	3,465,058	3,874,693	2,752,371	-20.6%
State Credits Against Levied Taxes	732,921	717,910	732,920	732,920	2.1%
Other State Credits	253,153	15,750	16,336	16,336	3.7%
Federal Grants & Entitlements	5,217	-	3,500	4,000	
Contr & Reimb From Other Govts	345,497	201,363	203,571	293,977	46.0%
Payments in Lieu of Taxes	<u>3,751</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	0.0%
Subtotal Intergovernmental	4,572,176	4,405,081	4,836,020	3,804,604	-13.6%
 Licenses & Permits	 452,916	 407,280	 466,280	 463,840	 13.9%
Charges For Services	4,249,764	4,878,651	4,233,493	4,196,147	-14.0%
Use of Money & Property	437,606	555,268	749,227	917,448	65.2%
 Other:					
Fines, Forfeitures & Defaults	52,488	27,400	59,700	36,500	33.2%
Miscellaneous	307,528	238,835	214,405	204,210	-14.5%
Proceeds of Fixed Asset Sales	<u>76</u>	<u>11,000</u>	<u>10,000</u>	<u>8,000</u>	-27.3%
Total Other	360,092	277,235	284,105	248,710	-10.3%
 Total Revenues before transfers	 <u>34,849,132</u>	 <u>36,531,798</u>	 <u>36,484,405</u>	 <u>40,911,536</u>	 12.0%
 Transfers in from:					
General Basic	-	-	-	2,500,000	
Conservation Equipment Reserve	<u>21,201</u>	<u>-</u>	<u>34,933</u>	<u>26,000</u>	
Total transfers in	21,201	-	34,933	2,526,000	
 GRAND TOTAL REVENUES	 <u>\$ 34,870,333</u>	 <u>\$ 36,531,798</u>	 <u>\$ 36,519,338</u>	 <u>\$ 43,437,536</u>	 18.9%

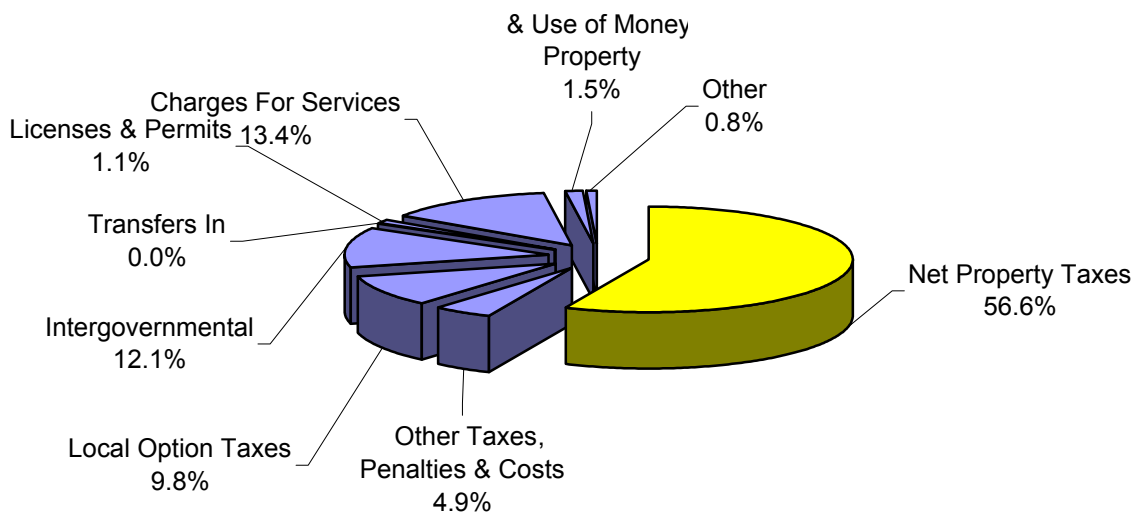
GENERAL FUND REVENUES BY TYPE

FY06 BUDGET: \$43,437,536



The amount of revenues received from net property taxes is increasing due to the voter approved jail project and the annual rental payment to the newly formed Public Safety Authority to amortize the 20 year debt.

FY05 BUDGET : \$36,531,798

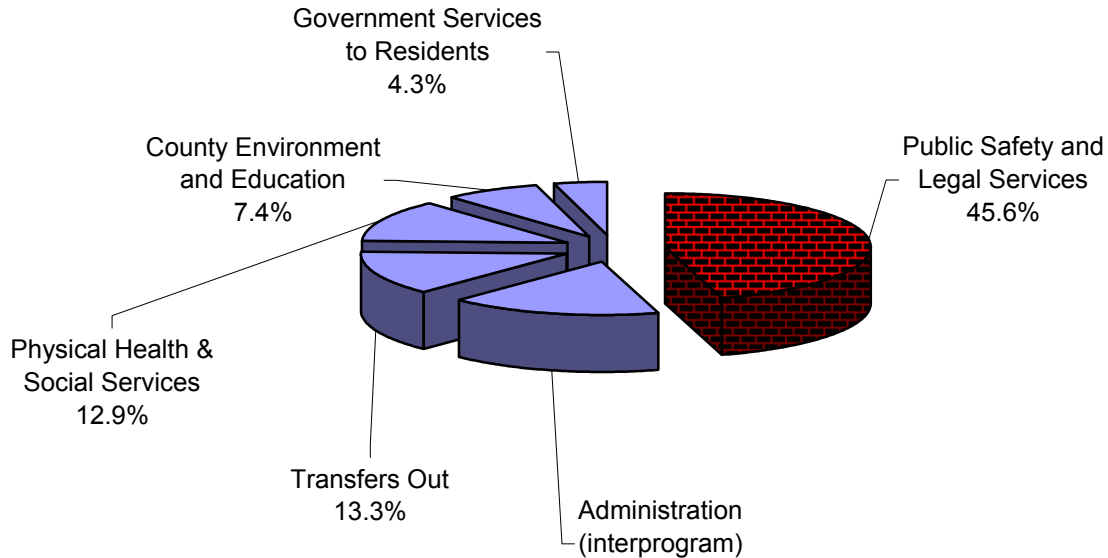


**GENERAL FUND EXPENDITURES
BY SERVICE AREA**

	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
SERVICE AREA					
Public Safety & Legal Services	\$ 14,593,426	\$ 16,630,332	\$ 16,830,063	\$ 20,289,443	22.0%
Physical Health & Social Services	5,563,018	5,744,453	5,702,341	5,752,400	0.1%
County Environment & Education	3,427,328	3,305,805	3,131,963	3,286,019	-0.6%
Government Services to Residents	1,746,146	1,801,748	1,850,410	1,892,398	5.0%
Administration (interprogram)	<u>6,622,680</u>	<u>7,171,510</u>	<u>6,891,321</u>	<u>7,343,224</u>	2.4%
SUBTOTAL BEFORE TRANSFERS	31,952,598	34,653,848	34,406,098	38,563,484	11.3%
Transfers out to:					
General Supplemental	-	-	-	2,500,000	
Secondary Roads	588,127	588,127	588,127	588,127	0.0%
Capital Improvements	2,737,301	2,053,830	1,625,140	2,008,112	-2.2%
Vehicle Replacement	193,129	171,820	171,820	250,000	45.5%
Electronic Equipment	500,000	500,000	500,000	575,000	15.0%
Conservation Equipment Reserve	-	-	-	-	
Conservation CIP Reserve	<u>-</u>	<u>-</u>	<u>96,110</u>	<u>-</u>	
Total transfers	4,018,557	3,313,777	2,981,197	5,921,239	78.7%
GRAND TOTAL EXPENDITURES	<u>\$ 35,971,155</u>	<u>\$ 37,967,625</u>	<u>\$ 37,387,295</u>	<u>\$ 44,484,723</u>	17.2%

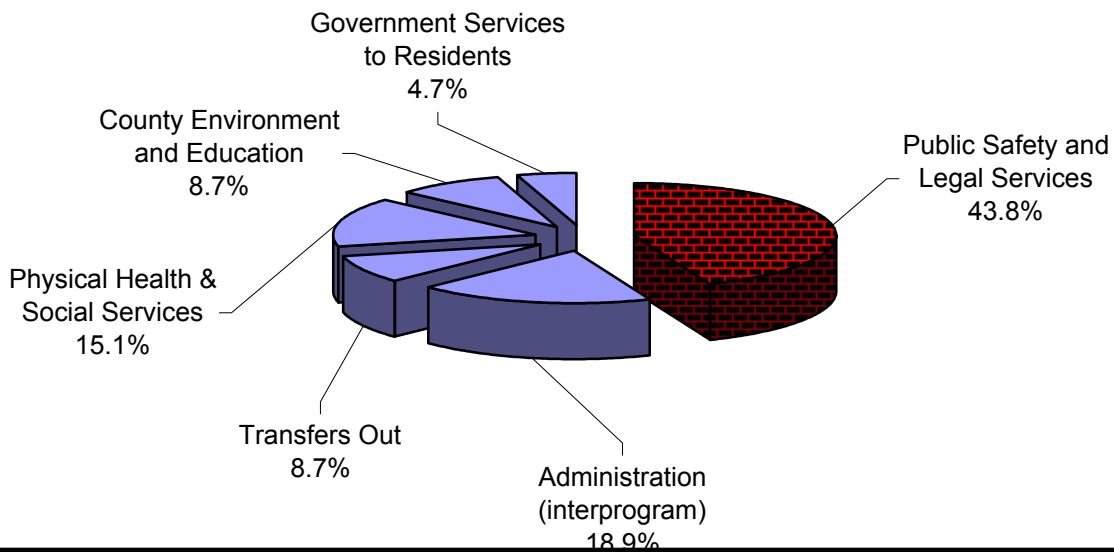
GENERAL FUND EXPENDITURES BY SERVICE AREA

FY06 BUDGET: \$44,484,723



This graph shows that the single largest General Fund expense category is for Public Safety & Legal Services costs. The amount for transfers out includes countywide property tax funding for the Secondary Roads budget and funding for the capital budget.

FY05 BUDGET: \$37,967,625



MH-DD FUND

All revenues designated for mental health, mental retardation, and developmental disabilities services are now credited to the mental health, mental retardation, and developmental disabilities fund of the County. The fund is known as the MH-DD Services Fund. The Board of Supervisors makes appropriations from the fund for payment of services provided under the MH, MR, DD Management Plan approved pursuant to Iowa Code section 331.439.

The following qualified expenditures may be appropriated under the MH-DD Fund:

- Mental Commitment Costs
 - Sheriff Transportation
 - Psychiatric Evaluation
 - Attorney Fees
 - Mental Health Advocate
 - Hospitalization Pending the Commitment Hearing
- Vocational Costs
- Residential Costs-MHI (Excluding Mount Pleasant if placement Relates to Substance Abuse)
 - SHS
 - ICFMR
 - RCFMR
 - RCF
 - SAL
- Protective Payee
- Respite Services
- Outpatient Services
- Community Support Program
- Adult Day Treatment
- Adult Day Treatment
- Partial Hospitalization
- HCBS Services
 - Supported Community Living
 - Vocational
 - Respite
 - Home & Vehicle Modifications
 - Homemaker
- Case Management
- Psychotropic Medications
- Transportation (If conditional on MH-DD diagnosis)
- Counseling/Client Coordination (i.e. Non-Title 19 Case Management/ County operated "social services")
- Diagnostic Evaluations
- Public Subsidy Program (If conditional on MH-DD diagnosis)
- Administrative Costs (But only those staff costs which can be specifically identified with MH-DD services can be included)

The Iowa State Legislature imposed limitations on increases to the local property tax levy for this fund in the future. Inflationary increases will be allowed by State legislation and counties will be informed prior to the start of their ensuing budget process as to the allowable percent of increase. As stated under the General Fund narrative the action by the State to pull these previously uncontrollable escalating mental health costs from the General Fund into a special revenue major fund with future limited cost increases will have a dramatic positive impact on future General Fund balances requirements.

Due to current State historically low revenue levels, State MH-DD funding may be severely reduced in future fiscal years. The County's MH-DD Advisory Board, if necessary, will need to make various priority cost reduction recommendations to the Board of Supervisors should State funding be reduced without allowing for local property tax flexibility.

MENTAL HEALTH, MR & DD Fund **FUND STATEMENT**

<u>Fund</u>	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
Beginning balance, July 1	\$ 1,021,020	\$ 1,282,034	\$ 1,000,512	\$ 873,087	-31.9%
Revenues	<u>12,433,944</u>	<u>12,698,331</u>	<u>13,051,343</u>	<u>13,089,420</u>	3.1%
Funds available	13,454,964	13,980,365	14,051,855	13,962,507	-0.1%
Expenditures	<u>12,454,452</u>	<u>13,160,374</u>	<u>13,178,768</u>	<u>13,535,864</u>	2.9%
Ending Balance, June 30	<u>\$ 1,000,512</u>	<u>\$ 819,991</u>	<u>\$ 873,087</u>	<u>\$ 426,643</u>	-48.0%

MH-DD Fund REVENUE SOURCES

<u>Fund</u>	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
REVENUES					
Taxes Levied on Property	\$ 3,163,145	\$ 3,152,895	\$ 3,147,067	\$ 3,167,642	0.5%
Less: Uncollected Delinquent Taxes-Lev	11,561	6,565	11,561	11,561	76.1%
Less: Credits To Taxpayers	<u>113,456</u>	<u>124,280</u>	<u>113,456</u>	<u>113,456</u>	-8.7%
Net Current Property Taxes	3,038,128	3,022,050	3,022,050	3,042,625	0.7%
Add: Delinquent Property Tax Revenue	<u>11,561</u>	<u>6,565</u>	<u>11,561</u>	<u>11,561</u>	76.1%
Total Net Property Taxes	3,049,689	3,028,615	3,033,611	3,054,186	0.8%
Other County Taxes	<u>5,262</u>	<u>5,705</u>	<u>5,595</u>	<u>5,595</u>	-1.9%
Total Other Taxes, Penalties & Costs	5,262	5,705	5,595	5,595	-1.9%
Utility Tax Replacement Excise Tax	140,652	155,137	140,652	140,390	-9.5%
Intergovernmental :					
State Grants & Reimbursements	4,868,251	5,140,185	5,534,331	5,552,095	8.0%
State Credits Against Levied Taxes	113,456	124,280	113,456	113,456	-8.7%
Other State Credits	<u>4,221,358</u>	<u>4,184,910</u>	<u>4,184,698</u>	<u>4,184,698</u>	0.0%
Subtotal Intergovernmental	9,203,065	9,449,375	9,832,485	9,850,249	4.2%
Charges For Services	18,432	44,999	23,000	23,000	-48.9%
Other:					
Miscellaneous	<u>16,844</u>	<u>14,500</u>	<u>16,000</u>	<u>16,000</u>	10.3%
Total Other	16,844	14,500	16,000	16,000	10.3%
GRAND TOTAL REVENUES	<u>\$ 12,433,944</u>	<u>\$ 12,698,331</u>	<u>\$ 13,051,343</u>	<u>\$ 13,089,420</u>	3.1%

MH-DD FUND EXPENDITURE DETAIL

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
MH-DD SERVICE AREA					
Mental Health					
Info & Education Services	30,182	39,699	29,699	31,414	-20.9%
General Administration	64,630	61,053	23,096	25,508	-58.2%
Coordination Services	28,944	27,409	31,191	32,471	18.5%
Personal & Environ Support	6,682	5,731	6,422	7,217	25.9%
Treatment Services	1,129,689	1,095,109	1,181,212	1,254,647	14.6%
Vocational & Day Services	-	2,220	-	-	-100.0%
Licensed/Certified Living Arrangements	47,511	50,369	50,369	51,880	3.0%
Instit/Hospital/Commitment Services	230,402	306,975	308,231	295,648	-3.7%
Total Mental Health	1,538,040	1,588,565	1,630,220	1,698,785	6.9%
Chronic Mental Illness					
Info & Education Services	31,382	29,699	31,038	32,754	10.3%
General Administration	102,362	78,811	82,538	86,930	10.3%
Coordination Services	823,653	1,042,844	1,043,265	1,088,650	4.4%
Personal & Environ Support	609,461	293,981	300,639	314,928	7.1%
Treatment Services	973,120	874,355	868,982	915,769	4.7%
Vocational & Day Services	170,674	152,353	129,742	127,476	-16.3%
Licensed/Certified Living Arrangements	684,606	1,032,405	1,055,405	1,084,267	5.0%
Instit/Hospital/Commitment Services	265,049	275,661	311,106	301,866	9.5%
Total Chronic Mental Illness	3,660,307	3,780,109	3,822,715	3,952,640	4.6%
Mental Retardation					
General Administration	98,003	92,488	96,615	103,340	11.7%
Coordination Services	143,024	208,602	206,397	192,593	-7.7%
Personal & Environ Support	209,211	352,743	209,945	224,568	-36.3%
Treatment Services	23,636	48,446	24,623	25,875	-46.6%
Vocational & Day Services	950,523	985,318	982,916	835,412	-15.2%
Licensed/Certified Living Arrangements	4,607,181	4,838,506	5,038,603	5,271,254	8.9%
Instit/Hospital/Commitment Services	1,040,311	1,187,597	1,063,035	1,134,125	-4.5%
Total Mental Retardation	7,071,889	7,713,700	7,622,134	7,787,167	1.0%
Developmental Disabilities					
General Administration	10,854	1,932	8,019	9,613	397.6%
Coordination Services	5,065	2,063	2,039	2,189	
Personal & Environ Support	1,234	596	583	350	-41.3%
Treatment Services	64,147	50,775	33,232	28,354	-44.2%
Vocational & Day Services	102,797	22,634	59,733	56,673	150.4%
Licensed/Certified Living Arrangements	119	-	93	93	
Total Developmental Disabilities	184,216	78,000	103,699	97,272	24.7%
MH-DD Holding Account	-	-	-	-	
Grand total MH-DD expenditures	\$ 12,454,452	\$ 13,160,374	\$ 13,178,768	\$ 13,535,864	2.9%

DEBT SERVICE FUND

The Debt Service Fund accounts for general obligation bonds that are backed by the full faith and credit of Scott County. As of July 1, 2005, three current general obligation bonds outstanding amounts to \$11,135,000. \$4,385,000 is remaining on County solid waste disposal bonds issued in June 1995 on behalf of the Scott Solid Waste Commission. The funding support to amortize the solid waste bond debt comes from revenues generated by the Scott Solid Waste Commission through user fees and transferred to the Scott County Treasurer prior to the bond principal and interest payment dates. There is no anticipated property tax levy to retire the solid waste disposal bond debt. The second outstanding issue is for General Obligation Urban Renewal Bonds issued in May 2002 for the River Renaissance Project and has \$4,250,000 remaining at July 1, 2005. The voters (73% favorable vote) overwhelmingly approved these bonds in October 2001. The River Renaissance project is a \$113 million dollar effort to redevelop/revitalize downtown Davenport. As a result of the successful vote on these bonds, the State of Iowa agreed to contribute \$20 million dollars in Vision Iowa Funds towards the project. The last issue is \$2,500,000 in GIS bonds to be sold in FY06.

The following is a summary of the general obligation bonds outstanding as of July 1, 2005 for the Solid Waste Disposal Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2005-06	360,000	241,278	601,278	5.2%
2006-07	380,000	222,558	602,558	5.2%
2007-08	400,000	202,797	602,797	5.3%
2008-09	420,000	181,597	601,597	5.4%
2009-10 & Thereafter	2,825,000	547,646	3,372,646	5.5% to 5.7%
	\$4,385,000	\$1,395,876	\$5,780,876	

The following is a summary of the general obligation bonds outstanding as of July 1, 2005 for the River Renaissance Project bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2005-06	275,000	170,798	445,798	3.00%
2006-07	290,000	162,548	452,548	3.30%
2007-08	300,000	152,978	452,978	3.55%
2008-09	315,000	142,328	457,328	3.75%
2009-10 & Thereafter	3,070,000	636,381	3,706,381	3.85% to 4.60%
	\$4,250,000	\$1,265,033	\$5,515,033	

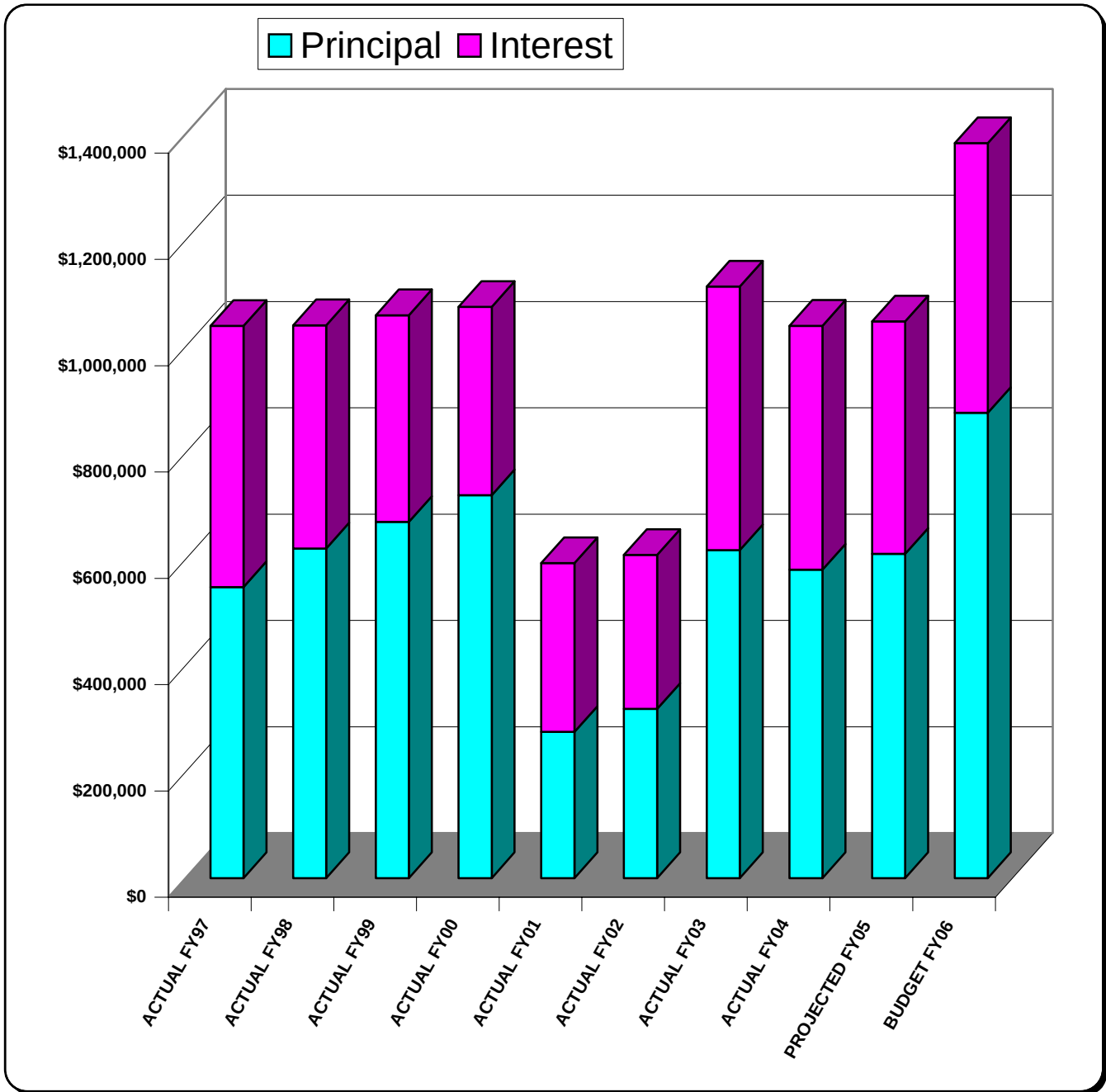
The following is a summary of the general obligation bonds outstanding as of July 1, 2005 for the GIS Bond issue:

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	RATE
2005-06	240,000	95,533	335,533	4.00%
2006-07	250,000	85,933	335,933	4.15%
2007-08	260,000	75,558	335,558	4.40%
2008-09	225,000	64,118	289,118	3.15%
2009-10 & Thereafter	1,525,000	211,730	1,736,730	3.35% to 4.05%
	\$2,500,000	\$532,872	\$3,032,872	

Scott County has a very small amount of outstanding debt when compared to the legal allowable debt limit. The computation of the County's legal debt margin as of July 1, 2005 is as follows:

Assessed Value (100%)	<u>\$9,263,537,356</u>
Debt Limit 5% of Assessed Valuation (Iowa Statutory Limitation)	\$463,176,868
Total Amount of Debt Applicable to Debt Margin	<u>11,135,000</u>
Legal Debt Margin	<u>\$452,041,868</u>
Percent of Debt Limit Used	<u>2.4%</u>

DEBT EXPENDITURES TEN YEAR PERIOD

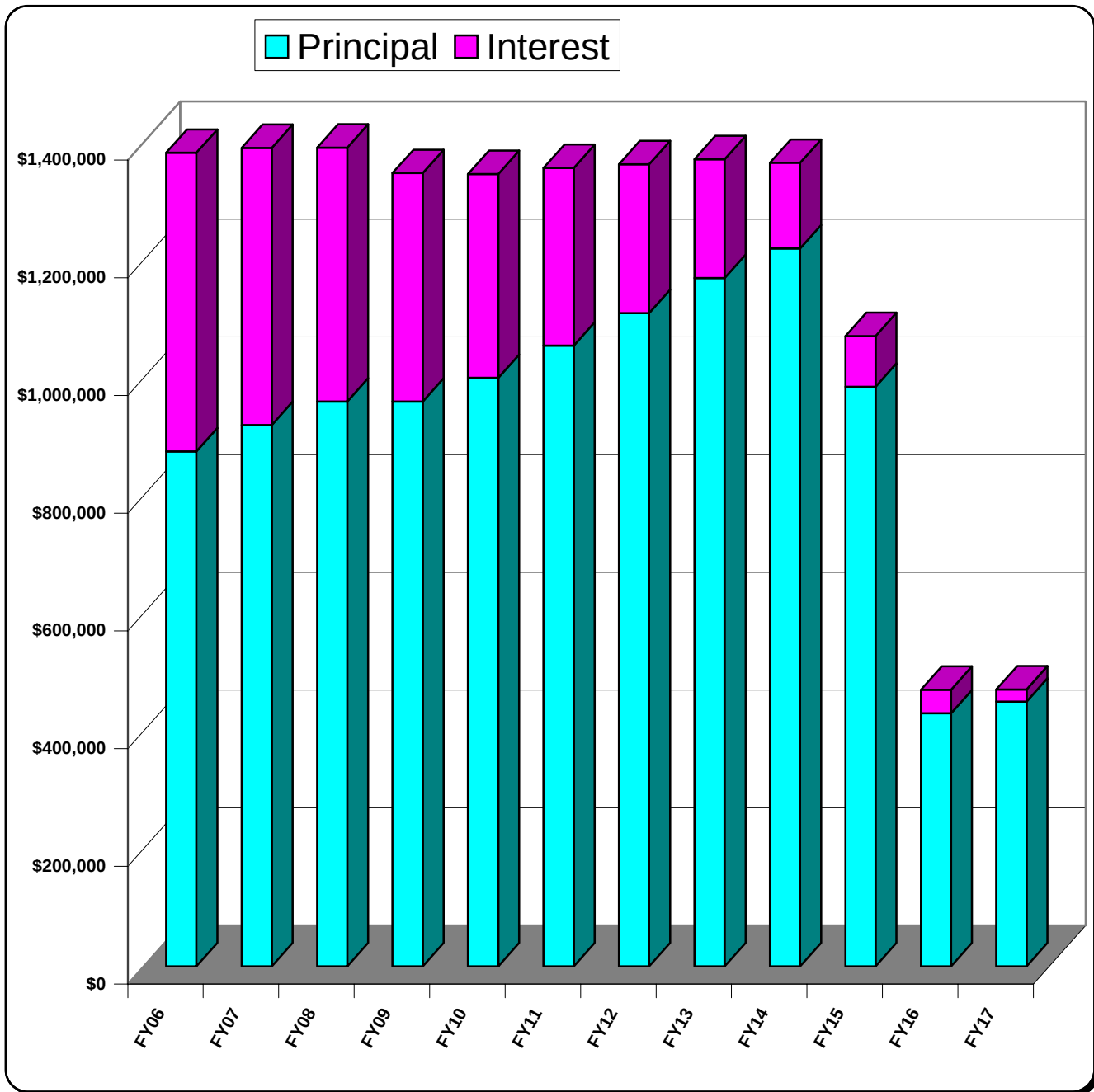


Scott County currently has three outstanding general obligation bond issues outstanding: Solid Waste Bonds, River Renaissance Urban Renewal Bonds, and GIS Bonds. The Solid Waste Bond issue is funded from Scott Solid Waste Commission fees. The 1980 Jail Annex bond issue was paid off in FY00. The GIS Bonds will be issued in FY06 to develop a county-wide geographical information system. FY03 includes the first year debt amortization of the voter approved Renaissance General Obligation Bond issue.

**DEBT SERVICE FUND
FUND STATEMENT**

	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 422,958	\$ 427,979	\$ 424,378	\$ 748,332	74.9%
Less: Uncollected Delinquent Taxes-Lev	1,491	1,000	1,491	1,491	49.1%
Less: Credits To Taxpayers	14,722	18,815	14,723	14,723	-21.7%
Net Current Property Taxes	406,745	408,164	408,164	732,118	79.4%
Delinquent Property Tax Revenue	1,491	1,000	1,491	1,491	49.1%
Other County Taxes	21,346	21,154	21,545	32,671	54.4%
Intergovernmental	294,529	277,933	273,754	256,329	-7.8%
Subtotal Revenues	724,111	708,251	704,954	1,022,609	44.4%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	724,111	708,251	704,954	1,022,609	44.4%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Debt Service					
Principal Payments	\$ 580,000	\$ 610,000	\$ 610,000	\$ 875,000	43.4%
Interest Payments	458,905	436,926	436,926	507,609	16.2%
Subtotal Expenditures	1,038,905	1,046,926	1,046,926	1,382,609	32.1%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	1,038,905	1,046,926	1,046,926	1,382,609	32.1%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(314,794)	(338,675)	(341,972)	(360,000)	6.3%
Beginning Fund Balance - July 1,	\$ 5,142,886	\$ 4,515,364	\$ 4,828,092	\$ 4,486,120	-0.6%
Ending Fund Balance - June 30,	\$ 4,828,092	\$ 4,176,689	\$ 4,486,120	\$ 4,126,120	-1.2%

REMAINING OUTSTANDING DEBT THROUGH MATURITY



The remaining debt outstanding shown in the above graph is for the Solid Waste Bonds which are supported by fees received from the Scott Solid Waste Commission and fully amortized in FY15, the voter approved River Renaissance Bonds which are fully amortized in FY17, and the GIS Bonds to be issued in FY06 and fully amortized in FY15.

CAPITAL PROJECTS FUND

The County's Capital Projects Fund consists of the capital projects general fund and various reserve funds. In October 1986 the federal government eliminated the Federal Revenue Sharing Program which provided Scott County with approximately \$900,000 annually. Revenue sharing funds were used exclusively by the County for capital projects and other one-time expenditures.

In the years since the elimination of the Federal Revenue Sharing Program Scott County has implemented an aggressive pay-as-you-go philosophy in various expenditure areas to alleviate as much as possible added interest costs associated with long term financing such as general obligation bonds. This has been accomplished through implementing a capital improvement levy in the General Basic Fund and annually transferring this amount to the Capital Improvements Fund in addition to devoting the entire amount of riverboat gaming tax proceeds to capital projects funding. Also, various reserve funds have been created so future levy rates will not fluctuate greatly when replacement needs arise. The creation of the Vehicle Replacement Reserve Fund, the Electronic Equipment Reserve Fund, Conservation Equipment Replacement Reserve Fund, and the Conservation CIP Reserve Fund has proved very beneficial in meeting this objective.

CAPITAL PROJECTS FUND SUMMARY
FUND STATEMENT

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 919,864	\$ 875,000	\$ 900,000	\$ 900,000	2.9%
Intergovernmental	128,668	66,500	619,425	11,880	-82.1%
Use of Money & Property	16,081	11,450	30,245	27,952	
Miscellaneous	<u>201,595</u>	<u>16,032</u>	<u>100,763</u>	<u>16,032</u>	0.0%
Subtotal Revenues	1,266,208	968,982	1,650,433	955,864	-1.4%
Other Financing Sources:					
Bond Proceeds	-	-	-	2,500,000	
Operating Transfers In					
General Basic	3,430,430	2,725,650	2,393,070	2,833,112	3.9%
Recorder's Record Mgt	19,888	200,000	260,000	25,000	-87.5%
Electronic Equipment	532,671	764,345	569,580	601,835	-21.3%
Vehicle Replacement	232,745	251,000	233,910	283,000	12.7%
Conservation CIP	<u>2,644</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Transfers In	<u>4,218,378</u>	<u>3,940,995</u>	<u>3,456,560</u>	<u>3,742,947</u>	-5.0%
Proceeds of Fixed Asset Sales	<u>9,010</u>	<u>19,000</u>	<u>19,000</u>	<u>26,000</u>	
Total Revenues & Other Sources	5,493,596	4,928,977	5,125,993	7,224,811	46.6%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	<u>\$ 3,921,756</u>	<u>\$ 3,666,508</u>	<u>\$ 3,751,735</u>	<u>\$ 4,055,530</u>	10.6%
Subtotal Expenditures	3,921,756	3,666,508	3,751,735	4,055,530	10.6%
Other Financing Uses:					
Operating Transfers Out					
General Basic	21,201	-	34,933	26,000	
Capital Projects-General	<u>768,060</u>	<u>1,015,345</u>	<u>803,490</u>	<u>884,835</u>	-12.9%
Total Transfers Out	<u>789,261</u>	<u>1,015,345</u>	<u>838,423</u>	<u>910,835</u>	-10.3%
Total Expenditures & Other Uses	4,711,017	4,681,853	4,590,158	4,966,365	6.1%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	782,579	247,124	535,835	2,258,446	813.9%
Beginning Fund Balance - July 1,	\$ 1,788,279	\$ 1,257,135	\$ 2,570,858	\$ 3,106,693	147.1%
Ending Fund Balance - June 30,	\$ 2,570,858	\$ 1,504,259	\$ 3,106,693	\$ 5,365,139	256.7%

CAPITAL PROJECTS (General) FUND
FUND STATEMENT

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ 919,864	\$ 875,000	\$ 900,000	\$ 900,000	2.9%
Intergovernmental	128,668	66,500	619,425	11,880	-82.1%
Use of Money & Property	-	-	-	-	
Miscellaneous	199,857	16,032	100,763	16,032	0.0%
Subtotal Revenues	1,248,389	957,532	1,620,188	927,912	-3.1%
Other Financing Sources:					
Bond Proceeds	-	-	-	2,500,000	
Operating Transfers In					
General Basic	2,737,301	2,053,830	1,625,140	2,008,112	-2.2%
Recorder's Record Mgt	19,888	200,000	260,000	25,000	-87.5%
Electronic Equipment	532,671	764,345	569,580	601,835	-21.3%
Vehicle Replacement	232,745	251,000	233,910	283,000	12.7%
Conservation CIP	2,644	-	-	-	
Total Transfers In	3,525,249	3,269,175	2,688,630	2,917,947	-10.7%
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	4,773,638	4,226,707	4,308,818	6,345,859	50.1%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ 3,921,756	\$ 3,666,508	\$ 3,751,735	\$ 4,055,530	10.6%
Subtotal Expenditures	3,921,756	3,666,508	3,751,735	4,055,530	10.6%
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	-	-	-	-	
Total Transfers Out	-	-	-	-	
Total Expenditures & Other Uses	3,921,756	3,666,508	3,751,735	4,055,530	10.6%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	851,882	560,199	557,083	2,290,329	308.8%
Beginning Fund Balance - July 1,	\$ 649,942	\$ 120,538	\$ 1,501,824	\$ 2,058,907	1608.1%
Ending Fund Balance - June 30,	\$ 1,501,824	\$ 680,737	\$ 2,058,907	\$ 4,349,236	538.9%

**ELECTRONIC EQUIPMENT FUND
FUND STATEMENT**

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	11,378	6,570	16,636	15,531	136.4%
Miscellaneous	-	-	-	-	
Subtotal Revenues	11,378	6,570	16,636	15,531	136.4%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	500,000	500,000	500,000	575,000	15.0%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	500,000	500,000	500,000	575,000	15.0%
Proceeds of Fixed Asset Sales	-	-	-	-	
Total Revenues & Other Sources	511,378	506,570	516,636	590,531	16.6%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	532,671	764,345	569,580	601,835	-21.3%
Total Transfers Out	532,671	764,345	569,580	601,835	-21.3%
Total Expenditures & Other Uses	532,671	764,345	569,580	601,835	-21.3%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(21,293)	(257,775)	(52,944)	(11,304)	-95.6%
Beginning Fund Balance - July 1,	\$ 531,395	\$ 570,204	\$ 510,102	\$ 457,158	-19.8%
Ending Fund Balance - June 30,	\$ 510,102	\$ 312,429	\$ 457,158	\$ 445,854	42.7%

**VEHICLE REPLACEMENT FUND
FUND STATEMENT**

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	4,703	4,880	13,609	12,421	154.5%
Miscellaneous	-	-	-	-	
Subtotal Revenues	4,703	4,880	13,609	12,421	154.5%
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	171,820	171,820	171,820	250,000	45.5%
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	193,129	171,820	171,820	250,000	45.5%
Proceeds of Fixed Asset Sales	3,905	-	-	-	
Total Revenues & Other Sources	201,737	176,700	185,429	262,421	48.5%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	232,745	251,000	233,910	283,000	12.7%
Total Transfers Out	232,745	251,000	233,910	283,000	12.7%
Total Expenditures & Other Uses	232,745	251,000	233,910	283,000	12.7%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(31,008)	(74,300)	(48,481)	(20,579)	-72.3%
Beginning Fund Balance - July 1,	\$ 450,877	\$ 364,928	\$ 419,869	\$ 371,388	1.8%
Ending Fund Balance - June 30,	\$ 419,869	\$ 290,628	\$ 371,388	\$ 350,809	20.7%

**CONSERVATION EQUIPMENT RESERVE FUND
FUND STATEMENT**

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	-	-	-	-	
Subtotal Revenues	-	-	-	-	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	-	-	-	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	-	-	-	-	
Total Transfers In	-	-	-	-	
Proceeds of Fixed Asset Sales	5,105	19,000	19,000	26,000	36.8%
Total Revenues & Other Sources	5,105	19,000	19,000	26,000	36.8%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	\$ -	\$ -	\$ -	\$ -	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
General Basic	21,201	-	34,933	26,000	
Capital Projects-General	-	-	-	-	
Total Transfers Out	21,201	-	34,933	26,000	
Total Expenditures & Other Uses	21,201	-	34,933	26,000	
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(16,096)	19,000	(15,933)	-	-100.0%
Beginning Fund Balance - July 1,	\$ 96,471	\$ 141,471	\$ 80,375	\$ 64,442	-54.4%
Ending Fund Balance - June 30,	\$ 80,375	\$ 160,471	\$ 64,442	\$ 64,442	-59.8%

**CONSERVATION CIP RESERVE FUND
FUND STATEMENT**

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Other County Taxes	\$ -	\$ -	\$ -	\$ -	
Intergovernmental	-	-	-	-	
Use of Money & Property	-	-	-	-	
Miscellaneous	<u>1,738</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Subtotal Revenues	1,738	-	-	-	
Other Financing Sources:					
Bond Proceeds	-	-	-	-	
Operating Transfers In					
General Basic	-	-	96,110	-	
Rural Services Fund	-	-	-	-	
Recorder's Record Mgt	-	-	-	-	
Electronic Equipment	-	-	-	-	
Vehicle Replacement	-	-	-	-	
Conservation CIP	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Transfers In	<u>-</u>	<u>-</u>	<u>96,110</u>	<u>-</u>	
Proceeds of Fixed Asset Sales	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	1,738	-	96,110	-	
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Capital Projects	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Subtotal Expenditures	-	-	-	-	
Other Financing Uses:					
Operating Transfers Out					
Capital Projects-General	<u>2,644</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Transfers Out	<u>2,644</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures & Other Uses	2,644	-	-	-	
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(906)	-	96,110	-	
Beginning Fund Balance - July 1,	\$ 59,594	\$ 59,994	\$ 58,688	\$ 154,798	158.0%
Ending Fund Balance - June 30,	\$ 58,688	\$ 59,994	\$ 154,798	\$ 154,798	158.0%

CAPITAL PROJECTS PLAN DEVELOPMENT PROCESS

Scott County's Five-Year Capital Project Plan for consideration is developed each year as a part of the County's operating budget process. County departments submit their requests using worksheets as provided by the Office of Administration. This allows budget analysts to review and evaluate the project description, need, other alternatives, as well as other projects already approved or under way within the requesting department. In addition the impact on the departments' operating budget in both personnel and non-salary costs is also itemized on this worksheet.

The Director of Facility and Support Services coordinates the requests concerning remodeling and construction of new or existing County facilities. In addition, the County has created two advisory committees to review and recommend to the Board of Supervisors large purchases and replacements of vehicles and electronic equipment. The Board has created replacement reserve funds for both electronic equipment and vehicles that allow for a stable tax levy rate each year as well as separate equipment and capital improvement program (CIP) reserve funds for the Conservation Board.

The operating budget will again be supplemented with an aggressive five year Capital Improvements Program. The operating budget includes transfers to the Capital Improvement Fund for capital improvement projects. Revenues received from the Solid Waste Commission to pay for the amortization of the solid waste general obligation bonds support the Debt Service Fund.

The voters approved a \$5,000,000 River Renaissance Bond 15 year issue in October 2001 by an overwhelming 73% margin. The River Renaissance Project is a major redevelopment/revitalization effort for downtown Davenport totaling \$113 million dollars. This County bond issue also resulted in the State of Iowa awarding \$20 million dollars to the project in Vision Iowa Funds. The proceeds of the \$5 million dollar River Renaissance bond issue were disbursed to the City of Davenport during FY03.

The County is currently using only 2.4% of its allowable legal debt margin consisting of two general bond issues. These outstanding bond issues are described further under the major governmental funds section of this document. There will be additional debt issued (\$29.7 million) by the Scott County Public Safety Authority in FY06 due to the jail renovation/expansion question being approved at the fall 2004 general election. This approved jail project is discussed in further detail below in this section. There will also be \$2.5 million GIS bond debt issued in FY06 to pay for the development of a county-wide GIS system.

The capital improvement budget totals \$5,485,530 for fiscal year FY06, with 65% or \$3,539,918 for general projects, 26% or \$1,430,000 for Secondary Roads projects, and 9% or \$515,612 for Conservation parks and recreation projects. There are several significant non-routine capital projects in the FY06 Capital Plan. There will also be in FY07 and beyond as the County continues with its remodeling of the Courthouse floors 1, 2, and 3 next year. The development of countywide GIS system will be a non-routine capital project.

It is noted that the voter approved jail facilities renovation/expansion will be constructed by the Scott County Public Safety Authority and leased back to Scott County over a twenty year period. The annual rental payment will be equal to the debt amortization amount required to service the revenue bond debt issued by the Authority in FY06. These projects are discussed further below in this section.

The general capital improvements budget of \$3,539,918 is supported by fund balances from various funds including the electronic equipment replacement fund, the vehicle replacement fund, and the general fund. General fund transfers are made for one time projects if and when the general fund balance exceeds the minimum balance requirement as set forth in the County's Financial Management Policies. The capital improvement fund is also supported by gaming boat revenues received from the two gaming boats docked in Scott County on the Mississippi River.

In addition an ongoing property tax levy in the general fund of \$550,000 is transferred annually to the capital improvements fund. This amount will be increased \$50,000 annually during the next several years to allow for pay as you go funding for the space utilization master plan project which moves administrative offices from the Courthouse to the Scott County Administrative Center (formerly named the Bi-Centennial Building) resulting in additional courtroom space in the Courthouse. Finally, \$2.5 million in GIS bonds proceeds will be received to develop a county-wide GIS system over the next several years. This has been a high priority of the Board and follows the completion of a GIS Strategic Plan developed in 2003.

The County has been assigned additional judges to the Seventh Judicial District necessitating increased courtroom and jury space. In addition the County Attorney, Clerk of Court and Court Administration offices are in need of additional space. A space utilization master plan was developed in 2000 which recommended the moving of all non-court related administrative offices from the Courthouse to the County's Administrative Center to create the needed space for the courts. This is a multi-year \$16 million dollar pay as you go funded project using fund balances and future capital fund property tax and gaming tax revenue funding.

The original funding plan for this project called for an advance from the General Fund during the middle years of the multi-year period. However, due to the historically low interest rates and thus the reduced interest income to the General Fund in prior years, this funding advance was not be possible. Accordingly, the proposed capital plan for FY05 did not include any spending authority toward this project as described further under the "Other Funds" tab of this budget document. The remaining portions of this project (remodeling the 1st, 2nd, and 3rd floors of the courthouse building) will resume in FY06 after gaming revenues have accumulated to continue to fund this renovation project on a pay-as-you-go basis.

The other major projects under the general capital improvements area include the boiler replacement at the Courthouse, chiller replacement and wiring updates at the Pine Knoll Mental health Facility, Court imaging project under records management, 5th street properties demolition and green spacing near the Courthouse campus, and various technology enhancements as a result of the completion of a Technology Assessment Report (TAR) in 2000. This TAR study presented the County with many technology

upgrade challenges over the next several years including the implementation of the GIS strategic plan for Scott County. It is believed that a web-enabled GIS system will be the framework for E-Government in the future. The cost of the GIS system development will be supported through the issuance of \$2.5 million essential service general obligation bonds by the Board in FY06.

Scott County had identified the need for solutions to the jail-increasing population problem as its top priority during its target issues process. In October 1995 the Board adopted an action plan for long-term jail solutions. Phase I of the original action plan consisted of a needs assessment study which analyzed crime trends, inmate population and bed space requirements. This study projected that by the year 2010 Scott County would need a jail with 660 inmate beds. These figures could be reduced to 500 with the implementation of new policy options such as hiring a case expeditor, targeting and assisting pretrial detainees in need of substance abuse treatment, further supervision of pretrial defendants and more extensive use of community service programs.

Following Phase I, Phase II was initiated in May 1997 to identify how Scott County could meet the needs identified in Phase I. In February 1998 a recommendation was made for the construction of a new County jail located adjacent to the Courthouse on County owned property. The Board of Supervisors called for a referendum to be held in November 1998 for the construction of a County jail and for the issuance of \$48.3 million dollars in general obligation bonds. If approved it would have increased the County's levy rate by 91 cents per one thousand dollar taxable valuation. The referendum failed to receive the required 60% margin of support.

The jail continues to experience increased populations over the rated capacity limit requiring the housing of inmates in out-of-county facilities. The Board has made this their top concern for several years and established a Community Jail and Alternatives Advisory Committee (CJAAC) to develop a solution acceptable to the citizens of Scott County. CJAAC completed work on their Phase One study in December 2001. This report outlined various functional deficiencies with the current jail structure. The report also noted that the current jail facilities have been unable to house Scott County's managed inmate population within its functional capacity since 1990. The report further included a recommendation that the County needs a jail facility allowing for 425 beds with a core portion (kitchen, laundry, and mechanical systems) to support between 600 and 700.

The Phase Two study by CJAAC had two tracks. Track 1 was completed during FY03 and explored additional alternative to incarceration options identified in Phase One (i.e., substance abuse and mental health programs, etc.). It is believed that implementation of these further alternative programs will ultimately reduce recidivism and thus reduce the aforementioned 425 bed build number to approximately 380 beds. Track 2 developed a building "bricks and mortar" solution, which was brought to the voters in the fall of 2004. This CJAAC proposal was for a \$29.7 million 380 bed facility realized by renovating/expanding the *existing* jail facilities with the expansion occurring at the downtown Courthouse site. This community solution was embraced by the Board of Supervisors following three Community Jail Summits at which broad based community input was received.

In order to foster intergovernmental cooperation the Scott County Public Safety Authority was created by joint action of the Davenport City Council and the Scott County Board of Supervisors in June 2004. This Authority was created pursuant to Iowa Code Chapter 346.27 in recognition of the joint efforts being made by both the City and County in exploring joint services and space areas in the County's jail project and the City's Law Enforcement Center project. The areas of potential joint services include centralized booking, communications, property and evidence storage, building connection, forensic lab, warrants, records, and fingerprinting services.

The Public Safety Authority consists of a three member commission appointed by the City and County. The Authority called for the election on CJAAC's jail proposal. The Authority will issue the \$29.7 million in revenue bonds to fund the project and will lease the facility back to the County during the 20 year term of the bond amortization. The County will pay annual lease payments to the Authority in the amount of the annual debt service requirement. As allowed by Iowa Code, the annual lease payment will be made from the County's General Fund and is in addition to any existing levy limit.

The Community Jail and Alternatives Advisory Committee will continue to meet to monitor the alternatives to incarceration programs and long term community-based solutions which have been implemented or will be implemented to reduce the recidivism rate for county inmates. The costs of housing and transportation of prisoners and funding various alternatives to incarceration programs and increased jail staffing are anticipated to be in excess of \$2,038,230 in FY06. In addition, the annual rental payment to service the Authority debt for the project is estimated at \$2.5 million.

The Secondary Roads capital program totals \$1,430,000. \$650,000 to resurface Coonhunters Road from Buffalo city limits north to US 61, \$200,000 to resurface 95th avenue 1 mile north of Buffalo city limits, \$50,000 bridge rehab in Dixon/New Liberty area, \$250,000 macadam project on 130th avenue (Hwy 130 to F45), and \$80,000 resurfacing of Slopertown Road (Division Street to Davenport corporate limits), \$120,000 macadam project on 210th Street (Y48 east 1.2 miles), and an \$80,000 box culvert replacement. There also is \$800,000 in State farm-to-market funds and federal-state pass through assistance for additional road construction that will be realized in FY06. These funds are paid at the State level to benefit Scott County and do not pass directly through the County's capital improvement plan budget.

The Conservation Department capital plan totals \$515,612. The single largest project (\$150,000) is for construction of the beach house replacement phase II at West Lake Park. Other projects include cabins, campground restoration and lake restoration at Scott County Park and maintenance shop improvements at West Lake Park.

Many of the projects listed are for major repairs, renovations, or replacements. Aggressive planning in these areas keeps ongoing maintenance costs down and helps eliminate the added interest cost burden associated with large-scale projects required due to years of neglect or deferment. The Board of Supervisors encourages County departments to be innovative when submitting capital improvement project requests especially in areas that will have a positive impact in reducing ongoing operating costs.

The following projects in total will decrease the County's annual operating budget by \$8,200:

PROJECT	-----IMPACT ON ANNUAL OPERATING BUDGET-----			
	MAINT. EXPENSE	UTILITIES EXPENSE	SUPPLIES EXPENSE	TOTAL IMPACT
<i>Courthouse Boiler Replacement</i>	-1,000	-12,000	0	-13,000
<i>Annex Security Systems Expansion</i>	75	25	0	100
<i>Sprinkle East Annex Building</i>	500	200	0	700
<i>Administrative Center Parking Lot Overlay</i>	-500	0	0	-500
<i>Pine Knoll Chiller/ACCU Replacement</i>	-1,500	1,500	0	0
<i>Horst Building Roof Replacement</i>	-250	-300	0	-550
<i>Property Acquisition</i>	-1,500	0	-250	-1,750
<i>County Campus Streetscape</i>	1,000	1,500	800	3,300
<i>Master Plan Phase IV-County Attorney Office Renovation</i>	1,500	2,000		3,500
Total Impact	(\$1,675)	\$-7,075	\$ 550	\$-8,200

The single largest impact on the operating budget is projected to be the boiler replacement project at the Courthouse. This replacement is projected to save the County \$13,000 annually in utilities and maintenance costs.

The pages that follow lists the individual capital projects planned for the next four years in addition to last year's actual projects and the current year's revised projects. Some projects originally planned for FY05 were moved to FY06 due to timing constraints or longer planning procedures required.

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
<u>APPROPRIATION SUMMARY</u>								
Building & Grounds	786,477	787,333	1,053,330	703,333	598,334	555,833	412,500	398,000
Space Plan Utilization Project	801,194	-	-	324,500	699,500	712,500	997,500	5,570,000
Equipment Acquisition	942,615	1,668,175	1,050,580	1,984,085	2,216,080	954,000	773,500	615,000
Vehicle Acquisition	232,745	251,000	233,910	283,000	250,000	250,000	250,000	-
Other Projects	323,437	410,000	960,025	245,000	125,000	225,000	225,000	693,000
Subtotal General CIP Projects	3,086,467	3,116,508	3,297,845	3,539,918	3,888,914	2,697,333	2,658,500	7,276,000
Conservation CIP Projects	835,289	550,000	453,890	515,612	530,450	546,365	562,755	-
Subtotal Projects Paid From CIP Fund	3,921,756	3,666,508	3,751,735	4,055,530	4,419,364	3,243,698	3,221,255	7,276,000
Secondary Roads Fund Projects	1,398,966	2,000,000	2,000,000	1,430,000	1,430,000	1,430,000	1,430,000	-
Total All Capital Projects	5,320,722	5,666,508	5,751,735	5,485,530	5,849,364	4,673,698	4,651,255	7,276,000

<u>REVENUE SUMMARY</u>								
Riverboat Gaming Taxes	919,864	875,000	900,000	900,000	950,000	950,000	975,000	
Welcome Center CIP Reimbursements	11,665	16,500	59,400	11,880	15,840	2,640	2,640	
Grants	7,975	-	472,525	-	-	-	-	
Eldridge Development Corp Loan Repayment	115,893	-	-	-	-	-	-	
Political Subdivisions	109,027	50,000	87,500	-	-	-	-	
Bond Proceeds	-	-	-	2,500,000	-	-	-	
Miscellaneous (use tax refunds, donations, etc)	83,964	16,032	100,763	16,032	5,500	5,500	5,500	

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
<u>REVENUE SUMMARY (cont.)</u>								
Transfers In:								
From General Fund								
Tax Levy (County CIP projects)	450,000	500,000	500,000	550,000	600,000	650,000	700,000	
Tax Levy (agency CIP funding)	185,425	185,425	185,425	-	-	-	-	
Tax Levy (Conservation CIP Funding)		-		185,425	185,425	185,425	185,425	
Conservation Projects	203,144	225,500	129,390	225,500	225,500	225,500	225,500	
Fund Balance Use (Conservation Increase)	183,000	274,500	274,500	104,687	119,525	135,440	151,830	
Fund Balance Use (County CIP projects)	1,586,157	753,830	330,000	792,500	388,830	-	-	
Fund Balance Use (agency CIP funding)	129,575	114,575	205,825	150,000	150,000	50,000	50,000	
 From Recorder Record Mgt Fund	19,888	200,000	260,000	25,000	25,000	60,000	60,000	
From Electronic Equipment Fund	532,671	764,345	569,580	601,835	455,500	654,000	518,500	
From Vehicle Replacement Fund	232,745	251,000	233,910	283,000	250,000	250,000	250,000	
From Conservation CIP Fund	2,644	-	-	-	-	-	-	
 Subtotal Revenues	4,773,637	4,226,707	4,308,818	6,345,859	3,371,120	3,168,505	3,124,395	
 CIP Fund revenues over (under) expenditures	851,881	560,199	557,083	2,290,329	(1,048,244)	(75,193)	(96,860)	
 CIP Fund Balance Recap								
Beginning Fund Balance	649,943	120,538	1,501,824	2,058,907	4,349,236	3,300,992	3,225,799	
Increase (decrease)	851,881	560,199	557,083	2,290,329	(1,048,244)	(75,193)	(96,860)	
 Ending Net CIP Fund Balance*	1,501,824	680,737	2,058,907	4,349,236	3,300,992	3,225,799	3,128,939	
*Net of Vehicle and Electronic Equipment Replacement Funds								
Vehicle Replacement Fund Balance	419,869	290,628	371,388	350,809	363,087	375,795	388,948	
Electronic Equipment Fund Balance	510,102	312,429	457,158	445,854	583,050	523,074	598,871	
Conservation CIP Fund Balance	58,688	59,994	154,798	154,798	154,798	154,798	154,798	
Conservation Equipment Fund Balance	80,375	160,471	64,442	64,442	64,442	64,442	64,442	
 Ending Gross CIP Fund Balance	2,570,858	1,504,259	3,106,693	5,365,139	4,466,369	4,343,908	4,335,998	

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS

APPROPRIATION DETAIL INFORMATION

A. BUILDING & GROUNDS

A.1 COURTHOUSE

CH General Remodeling/Replacement	29,490	25,000	40,000	30,000	30,000	25,000	25,000	-
CH Computer Room Power Line UPS Unit	4,366	-	-	-	-	-	-	-
CH Computer Room HVAC Replacement	10,843	-	-	-	-	-	-	-
CH Exterior Lighting	4,615	-	-	-	-	-	-	-
CH Boiler Room Asbestos Abatement	-	-	-	30,000	-	-	-	-
CH Renovate Elevator Cars	-	-	-	25,000	-	-	-	-
CH Windows Replacement-Phase I	-	-	-	-	50,000	50,000	50,000	175,000
CH Cooling Tower Replacement	640	-	-	-	-	-	-	-
CH Parking Lot Overlay	-	-	-	-	-	125,000	50,000	-
CH Replace Video Court Equipment	2,600	30,000	30,000	-	-	-	-	-
CH Waterproof Sub-Basement	-	25,000	25,000	-	-	-	-	-
CH Boiler Replacement	-	-	-	50,000	50,000	-	-	-
TOTAL COURTHOUSE	52,554	80,000	95,000	135,000	130,000	200,000	125,000	175,000

A.2 JAIL

JL General Remodeling/Replacement	19,169	25,000	25,000	25,000	25,000	20,000	20,000	-
JL Phase Two Study	94,061	-	21,020	-	-	-	-	-
JL Roof Replacement	-	40,000	-	-	40,000	40,000	-	-
JL Cell Painting/Repairs	-	25,000	25,000	25,000	15,000	15,000	10,000	-
JL Kitchen Expansion	10,386	-	20,000	-	-	-	-	-
TOTAL JAIL	123,616	90,000	91,020	50,000	80,000	75,000	30,000	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
A.3 TREMONT BUILDING								
TR General Remodeling/Replacement	9,356	5,000	8,000	5,000	5,000	5,000	5,000	-
TR Renovate Energy Managemnet System	-	-	-	-	-	-	-	15,000
TR Holding Cell Construction	25,204	-	-	-	-	-	-	-
TR Overhead Door Replacement	820	-	-	-	-	-	-	-
TR Parking Lot Overlay	-	-	-	-	-	-	-	35,000
TR Expanded Program Space	269,689	-	6,000	-	-	-	-	-
TR Expanded Patrol Division Space	-	-	-	-	100,000	-	-	-
TOTAL TREMONT BUILDING	305,069	5,000	14,000	5,000	105,000	5,000	5,000	50,000
A.4 ANNEX								
AN General Remodeling/Replacement	15,628	7,500	7,500	7,500	7,500	7,500	7,500	-
AN Security Systems Expansion	-	-	4,000	29,500	-	-	-	-
AN Juvenile Detention Center Expansion	107,745	-	-	-	-	-	-	-
AN Building Signage East	-	8,000	6,000	-	-	-	-	-
AN Sprinkle East Building	-	45,000	20,000	25,000	-	-	-	-
TOTAL ANNEX	123,372	60,500	37,500	62,000	7,500	7,500	7,500	-
A.5 ADMINISTRATIVE CENTER								
AC General Remodeling/Replacement	21,976	7,500	11,000	7,500	7,500	7,500	7,500	-
AC Refurbish Elevator Cars	5,718	-	25,000	-	-	-	-	-
AC Exterior Lighting	849	-	-	-	-	-	-	28,000
AC Parking Lot Overlay	-	-	50,000	50,000	-	-	-	-
AC Chiller Replacement	8,260	210,000	220,000	-	-	-	-	-
AC Replace Generator	-	-	70,000	-	-	-	-	-
TOTAL ADMINISTRATIVE CENTER	36,802	217,500	376,000	57,500	7,500	7,500	7,500	28,000

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
A.6 PINE KNOLL								
PK General Remodeling/Replacement	5,676	10,000	10,000	10,000	15,000	15,000	15,000	-
PK Remodel/Redecorate Interior	7,229	10,000	10,000	10,000	10,000	10,000	10,000	-
PK High Efficiency Lighting	-	15,000	-	-	-	-	-	-
PK Reurbish Exterior Main Building	-	45,000	45,000	-	-	-	-	-
PK Energy Management System Renovation	-	-	-	-	15,000	15,000	-	-
PK Parking Lot Overlay	-	-	-	-	-	-	-	70,000
PK Chiller/ACCU Replacement	-	83,333	-	83,333	83,334	83,333	-	-
PK Wiring Update	-	-	-	60,000	-	60,000	-	-
PK Sprinkler Install	-	-	-	-	-	-	135,000	-
TOTAL PINE KNOLL	12,905	163,333	65,000	163,333	123,334	183,333	160,000	70,000
A.7 HORST BUILDING								
HB General Remodeling/Replacement	-	3,500	2,000	3,500	3,500	3,500	3,500	-
HB Roof Replacement	-	35,000	35,000	-	-	-	-	-
TOTAL HORST BUILDING	-	38,500	37,000	3,500	3,500	3,500	3,500	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
A.8 OTHER BUILDINGS/GROUNDS								
OB Miscellaneous Landscaping	2,602	7,500	7,500	2,500	2,500	2,500	2,500	-
OB Regulatory Compliance Cost	20,363	10,000	10,000	10,000	10,000	10,000	10,000	-
OB Fire Alarms Upgrades	859	-	-	-	-	-	-	-
OB Radio Tower General Replacement	-	-	2,060	-	-	-	-	-
OB Parking Lot Repair/Maintenance	1,870	5,000	3,000	5,000	5,000	5,000	5,000	-
OB Records Management	67,564	35,000	91,250	100,000	100,000	35,000	35,000	-
OB Property Acquisition/Demolition	-	50,000	125,000	87,500	-	-	-	-
OB City/County Campus Plan	245	-	-	-	-	-	-	-
OB Soil Contamination Resolution	6,620	-	8,500	4,000	-	-	-	-
OB Campus Signage Replacement						17,500	17,500	
OB Security Enhancements	-	-	-	-	-	-	-	75,000
OB Smoking Huts	30,267	-	500	-	-	-	-	-
TOTAL OTHER B & G	130,389	107,500	247,810	209,000	117,500	70,000	70,000	75,000
A.9 WELCOME CENTER								
WC Welcome Center Gen Remod/Replacement	1,255	2,000	2,000	2,000	2,000	2,000	2,000	-
WC Landscape Planting Replacement	-	2,000	2,000	2,000	2,000	2,000	2,000	-
WC Exterior Painting	-	5,000	30,000	-	-	-	-	-
WC Tree Pruning-Flowering Crab	218	-	-	-	-	-	-	-
WC Signage Replacement	-	-	-	3,500	-	-	-	-
WC High Efficiency Lighting	-	4,000	-	4,000	-	-	-	-
WC Energy Management Equipment	-	-	-	3,000	-	-	-	-
WC Building Surge Suppression	-	-	-	3,500	-	-	-	-
WC Carpet Replacement	-	-	-	-	20,000	-	-	-
WC Roof Replacement	297	12,000	26,000	-	-	-	-	-
WC Furnace Replacements	-	-	30,000	-	-	-	-	-
TOTAL WELCOME CENTER	1,770	25,000	90,000	18,000	24,000	4,000	4,000	-
TOTAL BUILDING & GROUNDS	786,477	787,333	1,053,330	703,333	598,334	555,833	412,500	398,000

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
B. SPACE UTILIZATION MASTER PLAN								
PHASE I								
1 Renovate DHS	967	-	-	-	-	-	-	-
2 Renov 6th FL/move BOS/Admin/IT/FSS	341	-	-	-	-	-	-	-
3 Construct Elevator Tower	15,596	-	-	-	-	-	-	-
PHASE II								
6 Renov 3/4 4th FL & move Health Dept	9,192	-	-	-	-	-	-	-
7 Renov 1/4 4th FL & move Comm Services	102	-	-	-	-	-	-	-
8.A Renov 1/4 LL & Move Sheriff	17,433	-	-	-	-	-	-	-
8.B Telephone Switch Location	1,176	-	-	-	-	-	-	-
8.C Renov Computer Center	9,802	-	-	-	-	-	-	-
8.D Renov Record Storage Area	41,717	-	-	-	-	-	-	-
PHASE III								
9 Renov 1st FL and move Treasurer	272,814	-	-	-	-	-	-	-
10 Renov 5th FL and move Aud/Rec/Assessors	282,858	-	-	-	-	-	-	-
11 Construct Community Pavilion Addition	149,196	-	-	-	-	-	-	-
PHASE IV								
12 1/2 2nd FL CH - County Attorney	-	-	-	324,500	324,500	-	-	-
13 1/8 2nd FL CH - Juv Crt/Crt Admin	-	-	-	-	375,000	375,000	-	-
14 1/4 1st FL CH - Associate Court	-	-	-	-	-	337,500	337,500	-
15 1/2 1st FL CH - Clerk Civil & Criminal	-	-	-	-	-	-	660,000	660,000
PHASE V								
16 1/4 1st FL CH - Magistrate Court	-	-	-	-	-	-	-	630,000
17 3/8 2nd FL CH - Two District Courts	-	-	-	-	-	-	-	880,000
PHASE VI								
18 1/4 LL CH - Juv Court Services	-	-	-	-	-	-	-	600,000
19 1/4 3rd FL CH - One small District Court	-	-	-	-	-	-	-	900,000
20 1/4 3rd FL CH - One small District Court	-	-	-	-	-	-	-	900,000
21 1/4 3rd FL CH - One small, One large DC	-	-	-	-	-	-	-	500,000
22 1/4 3rd FL CH - One small, One large DC	-	-	-	-	-	-	-	500,000
TOTAL SPACE UTILIZATION MASTER PLAN	801,194	-	-	324,500	699,500	712,500	997,500	5,570,000

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
C. EQUIPMENT ACQUISITION								
EE Atty-Copier			4,000	6,500				
EE Atty - SCRA/RDA Child Prot Grt	4,580	-	-	-	-	-	-	-
EE Aud-HAVA Election Hardware/Software				200,000				
EE ComServ-Copier Replacement	-	5,500	5,500	-	-	-	-	-
EE DHS Copier Replacement	3,292	5,500	3,938	-	-	-	-	-
EE FSS-Access Control Update	52,048	-	4,703	-	-	-	-	-
EE FSS-CDR-W External Drive w/Card	-	-	1,764	-	-	-	-	-
EE FSS-Imaging System	5,700	-	-	-	-	-	-	-
EE FSS-800 MHz Radio	8,722	-	-	6,400	-	-	-	-
EE FSS-Campus Fiber Optic Ring	13,755	-	-	85,000	-	-	-	-
EE FSS-Printshop Duplicator Replacement				14,000				
EE FSS-Warehouse Bar Code Reader/software	-	-	-	25,000	-	-	-	-
EE FSS-CAFM Software	-	-	-	-	-	-	-	120,000
EE FSS-Fax Machine	-	850	850	-	-	-	-	-
EE FSS-CCTV Courthouse Replacements				30,000				
EE FSS-Elmo Presentation Center	3,892	-	-	-	-	-	-	-
EE FSS-Defibrillators	8,039	-	-	-	-	-	-	-
EE FSS-Postage Machine	-	25,000	25,000	-	-	-	-	-
EE FSS-Digital "as is" Drawing System	-	-	-	20,000	-	-	-	-
EE FSS-Video Teleconference (ICN Parole)	-	26,000	-	-	26,000	-	-	-
EE FSS-Printshop Copier	-	25,000	18,500	-	-	-	-	-
EE HR-HR Applications				50,000	50,000			
EE IT-Phone System Upgrades	20,851	75,000	10,000	80,000	80,000	20,000	20,000	-
EE IT-PC LAN: Desktop Replacements	-	25,000	-	-	-	125,000	125,000	-
EE IT-PC LAN: PC's/Printers	65,763	60,000	180,000	50,000	50,000	50,000	50,000	-
EE IT-PC LAN: Wiring	5,879	5,000	4,000	5,000	5,000	5,000	4,000	-
EE IT-PC LAN: Windows Software	13,275	35,000	35,000	35,000	35,000	35,000	35,000	-
EE IT-PC LAN: Internet	1,445	-	-	-	-	-	-	-
EE IT-PC LAN: File Servers	15,788	15,000	15,000	30,000	30,000	30,000	30,000	-
EE IT-PC LAN: Imaging Systems	32,538	30,000	30,000	30,000	30,000	30,000	30,000	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
EE IT-PC LAN: Remote Sites WANS	12,746	20,000	-	20,000	20,000	20,000	20,000	-
EE IT-PC LAN: LAN Edge Devices	39,559	20,000	40,000	20,000	20,000	20,000	20,000	125,000
EE IT-Web Site Development	240	2,500	1,000	2,500	2,500	2,500	2,500	-
EE IT-Network Review Study	-	2,000	-	10,000	-	10,000	-	-
EE IT-Tape Backup Equipment	-	250,000	15,000	300,000	20,000	20,000	20,000	-
EE IT-New Servers	40,843	30,000	-	-	-	-	-	-
EE IT-Server Software Licenses	-	15,000	-	15,000	15,000	15,000	15,000	50,000
EE IT-Client Management Software	(9,086)	-	-	-	-	-	-	-
EE IT-Replace Monitors	14,293	15,000	15,000	15,000	15,000	15,000	15,000	-
EE IT-Upgrade Clients to XP	84,280	75,000	-	-	-	-	-	-
EE IT-Replace Property Tax System	197,207	-	6,333	-	-	-	-	-
EE IT-Firewall Upgrade	-	-	-	-	-	-	-	30,000
EE IT-Citrix Metaframe, Thin Client Network	24,612	20,000	1,992	-	-	-	-	150,000
EE IT-Network Documentation	-	6,000	-	-	6,000	-	-	-
EE IT-Basic NSA Training	6,099	10,000	7,500	10,000	10,000	10,000	10,000	-
EE IT-GIS Strategic Plan Implementation	-	-	26,000	692,250	1,346,750	240,000	195,000	-
EE IT-E-Business Strategies	-	25,000	-	-	-	-	-	-
EE IT-Technology Partner Support	29,686	13,000	13,000	13,500	14,000	14,500	15,000	-
EE IT- Software Maintenance	83,486	154,900	215,000	107,000	107,000	232,000	107,000	-
EE Rec-Mgt Fund Projects	19,888	200,000	260,000	25,000	25,000	60,000	60,000	-
EE Rec-Copying Machine	-	5,500	2,850	-	-	-	-	-
EE Rec-Recorder's ETF Projects	-	-	9,000	-	-	-	-	-
EE Sher-Investigation Software/Equipment	17,657	3,000	3,394	-	-	-	-	-
EE Sher-Moving Radar Units	2,999	6,000	6,000	6,000	-	-	-	-
EE Sher-K Band Radar Units	1,713	-	-	-	-	-	-	-
EE Sher-In Car Video Systems	17,828	17,980	17,980	17,385	-	-	-	-
EE Sher-Wireless Surveillance Camera System	5,835	-	-	-	-	-	-	-
EE Sher-Copier Machine	-	5,500	5,500	-	-	-	-	-
EE Sher-Forensic Recovery Computer/software	-	4,000	4,220	8,000	-	-	-	-
EE Sher-Law Enforcement Mgt Systems	53,804	-	-	-	-	-	-	-
EE Sher-CAD System	15,305	-	-	-	-	-	-	-
EE Sher-Civil System	3,000	-	-	-	-	-	-	-
EE Sheriff-SCFCA Radio Project	-	-	6,441	-	-	-	-	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
EE Sher-Portable Repeater System	13,711	-	-	-	-	-	-	-
EE Sher-E911 System Replacement	-	-	-	-	-	-	-	140,000
EE Sher-Mobile Data Computers (MDC)	-	308,830	-	-	308,830	-	-	-
EE Sher-Remote Site 800 MHz Backup Systems	-	12,815	12,815	-	-	-	-	-
EE Sher-Automatic Vehicle Locator (AVL) System	-	-	-	10,000	-	-	-	-
EE Jail-Color Cameras	-	8,550	8,550	4,750	-	-	-	-
EE Jail-Color Monitor Replacement	-	4,200	4,200	4,900	-	-	-	-
EE Jail-800 MHz Radios	-	21,800	21,800	26,100	-	-	-	-
EE Jail-Jail Programs Computers/Software	-	7,700	7,700	3,300	-	-	-	-
EE Jail-Fax Machine	-	1,050	1,050	-	-	-	-	-
EE Jail-Probation/Parole System	-	70,000	-	-	-	-	-	-
EE Jail-Commissary Fund Projects	7,268	-	-	-	-	-	-	-
EE Jail-Copier	-	-	-	6,500	-	-	-	-
EE Treas-Copier Machine Repl-General Store	4,076	-	-	-	-	-	-	-
TOTAL ELECTRONIC EQUIP	942,615	1,668,175	1,050,580	1,984,085	2,216,080	954,000	773,500	615,000

D. VEHICLES

VE Sheriff Patrol Vehicles	157,637	150,000	152,000	140,000	-	-	-	-
VE Sheriff Jail 15 Passenger Transport Van	18,766	42,000	42,000	23,000	-	-	-	-
VE Sheriff Jail Vehicle	-	-	-	26,000	-	-	-	-
VE Sheriff Used Investigation Vehicle	-	40,000	27,410	40,000	-	-	-	-
VE Health Inspection Vehicles	34,990	-	-	-	-	-	-	-
VE Health Class IV Truck	21,352	-	-	-	-	-	-	-
VE FSS Motor Pool Vehicle	-	19,000	12,500	-	-	-	-	-
VE FSS-Delivery Van	-	-	-	32,000	-	-	-	-
VE P&D-Inspector 4x4 Pickup	-	-	-	22,000	-	-	-	-
VE Vehicle Replacements	-	-	-	-	250,000	250,000	250,000	-
TOTAL VEHICLES	232,745	251,000	233,910	283,000	250,000	250,000	250,000	-

**SCOTT COUNTY
FIVE YEAR CAPITAL PROJECT PLAN FOR CONSIDERATION
FY06 BUDGET PLAN**

	FY04 ACTUAL	FY05 PLAN	FY05 REVISED	FY06 PLAN	FY07 PLAN	FY08 PLAN	FY09 PLAN	UNPROG NEEDS
E. OTHER PROJECTS								
OP Kahl Educational Center Contribution	5,962	-	-	-	-	-	-	-
OP Consolidated Dispatch Study	-	-	10,000	40,000	-	-	-	-
OP DavenportOne D1 Initiative	50,000	50,000	50,000	-	-	-	-	-
OP Scott County Library Bldg Renov Project	112,500	112,500	112,500	-	-	-	-	-
OP Scott County Family Y Multiple Expansion	87,500	87,500	87,500	-	-	-	-	-
OP County Campus Streetscape	-	50,000	110,000	50,000	-	100,000	100,000	93,000
OP John O'Donnell Renovation	50,000	50,000	50,000	50,000	50,000	50,000	50,000	200,000
OP Grand Excursion2004	15,000	-	-	-	-	-	-	-
OP Bettendorf Riverfront Plan	-	-	-	25,000	25,000	25,000	25,000	100,000
OP Davenport Rivervision Plan	-	-	-	50,000	50,000	50,000	50,000	300,000
OP Business Continuity/Disaster Recovery Study	-	60,000	30,000	30,000	-	-	-	-
OP Family Resources Project-CDBG Funds	2,475	-	472,525	-	-	-	-	-
OP QC Wayfinding & Signage Program	-	-	37,500	-	-	-	-	-
Total Other Projects	323,437	410,000	960,025	245,000	125,000	225,000	225,000	693,000
Subtotal General CIP Projects	3,086,467	3,116,508	3,297,845	3,539,918	3,888,914	2,697,333	2,658,500	7,276,000
Conservation Projects	835,289	550,000	453,890	515,612	530,450	546,365	562,755	-
Secondary Roads Projects	1,398,966	2,000,000	2,000,000	1,430,000	1,430,000	1,430,000	1,430,000	-
Grand Total All CIP Projects	5,320,722	5,666,508	5,751,735	5,485,530	5,849,364	4,673,698	4,651,255	7,276,000

SUMMARY FUND STATEMENT
NONMAJOR GOVERNMENTAL FUNDS

<u>Fund</u>	<u>Estimated Balance 07/01/05</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Estimated Balance 06/30/06</u>
NONMAJOR GOVERNMENTAL FUNDS:				
Rural Services Fund	\$ 107,629	\$ 2,076,241	\$ 2,076,241	\$ 107,629
Secondary Roads Fund	1,207,478	5,249,270	5,559,000	897,748
Recorder's Record Management Fund	<u>128,954</u>	<u>50,280</u>	<u>25,000</u>	<u>154,234</u>
Total Other Funds*	<u>\$ 1,444,061</u>	<u>\$ 7,375,791</u>	<u>\$ 7,660,241</u>	<u>\$ 1,159,611</u>

*Includes interfund transfers and non-budgeted fund activity

RURAL SERVICES BASIC FUND

The Rural Services Basic Fund is used to levy taxes for rural county services as identified in Section 331.428 of the Code of Iowa (see the Financial Management Policies in the Supplemental Information section of the budget document).

The County currently uses this fund for two specific purposes: (1) transfer of funds to the Secondary Roads Fund, and (2) appropriation of funds toward the funding of the Scott County Library.

The levy for the aforementioned two purposes is applied only against property located in the unincorporated areas (townships). Since the taxable valuation of agricultural land, which represents 22% of the total rural valuation base, is computed on a five year productivity average as opposed to fair market value, the rural tax base and calculated rural services fund tax levy rate have fluctuated over the past ten (10) years as shows below:

Fiscal Year	Rural Tax Base	Rural Services Fund Levy *	Rural Services Fund Levy
1996-97	463,196,504	1,648,964	3.45449
1997-98	464,586,436	1,702,801	3.55403
1998-99	516,580,701	1,766,799	3.32020
1999-00	541,992,895	1,752,102	3.23270
2000-01	602,008,357	1,721,716	2.97499
2001-02	634,917,239	1,937,669	3.05184
2002-03	655,499,566	1,973,847	3.01121
2003-04	686,308,656	1,992,385	2.90305
2004-05	670,474,052	2,002,579	3.09150
2005-06	680,293,132	2,002,143	3.03932

The breakdown between the Secondary Roads Fund transfer amount and the amount appropriated for the County Library are as follows:

Fiscal Year	Sec Rds Transfer*	Levy Rate	Library Appropriation*	Levy Rate
1996-97	1,373,917	2.88316	275,047	0.57132
1997-98	1,415,135	2.95725	287,666	0.59678
1998-99	1,457,589	2.74719	309,210	0.57301
1999-00	1,501,317	2.69906	322,925	0.53364
2000-01	1,546,356	2.45274	329,258	0.52225
2001-02	1,592,747	2.50859	352,100	0.54325
2002-03	1,640,529	2.46405	364,290	0.54716
2003-04	1,640,529	2.35507	381,718	0.54798
2004-05	1,640,529	2.43689	440,685	0.65461
2005-06	1,640,529	2.40150	435,712	0.63782

* Includes tax levy and other county taxes and State tax replacement credits not against levied taxes

**RURAL SERVICES BASIC FUND
FUND STATEMENT**

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Taxes Levied on Property	\$ 1,925,123	\$ 2,002,579	\$ 1,998,746	\$ 2,002,143	0.0%
Less: Uncollected Delinq Taxes-Levy Yr	10,950	980	10,950	10,950	1017.3%
Less: Credits To Taxpayers	93,507	107,310	93,507	93,507	-12.9%
Net Current Property Taxes	1,820,666	1,894,289	1,894,289	1,897,686	0.2%
Delinquent Property Tax Revenue	10,950	980	10,950	10,950	1017.3%
Other County Taxes	71,021	76,885	71,021	72,502	-5.7%
Intergovernmental	95,104	109,060	95,103	95,103	-12.8%
Subtotal Revenues	1,997,741	2,081,214	2,071,363	2,076,241	-0.2%
Other Financing Sources:	-	-	-	-	
Total Revenues & Other Sources	1,997,741	2,081,214	2,071,363	2,076,241	-0.2%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	381,718	440,685	440,685	435,712	-1.1%
Subtotal Expenditures	381,718	440,685	440,685	435,712	-1.1%
Other Financing Uses:					
Operating Transfers Out	1,640,529	1,640,529	1,640,529	1,640,529	0.0%
Total Expenditures & Other Uses	2,022,247	2,081,214	2,081,214	2,076,241	-0.2%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	(24,506)	-	(9,851)	-	
Beginning Fund Balance - July 1,	\$ 141,986	\$ 44,796	\$ 117,480	\$ 107,629	140.3%
Ending Fund Balance - June 30,	\$ 117,480	\$ 44,796	\$ 107,629	\$ 107,629	140.3%

SECONDARY ROAD FUND

The Secondary Road Fund is established pursuant to Section 331.429 of the Code of Iowa (see Financial Management Policies in the Supplemental Information section of the budget document). This fund is used to account for all Secondary Road services expenditures and sources of revenue. The primary sources of revenue include proceeds from the State Road Use Tax and transfers of levied property taxes from both the General Basic Fund and the Rural Services Basic Fund.

The maximum levy amount in any one year from the General Basic Fund cannot exceed the equivalent of a tax of sixteen and seven-eighths cent (.16875) per thousand dollars of assessed value of all taxable property in the County. The maximum levy amount in any one year from the Rural Services Basic Fund cannot exceed the equivalent of a tax of three dollars and three-eighths cents (\$3.00375) per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city (i.e.: townships).

Previously, every four years the allocation formula changed based on a needs assessment performed by the State. While previous needs assessment reports have lowered the County allocated amount in the past, the most current study resulted in a major increase to Scott County. FY06, FY05 and FY04 increased substantially compared to prior fiscal year amounts. This increase will fund construction projects and help keep the rural services property tax levy stable. The State recently passed legislation that will allow for more stable use tax allotments each year.

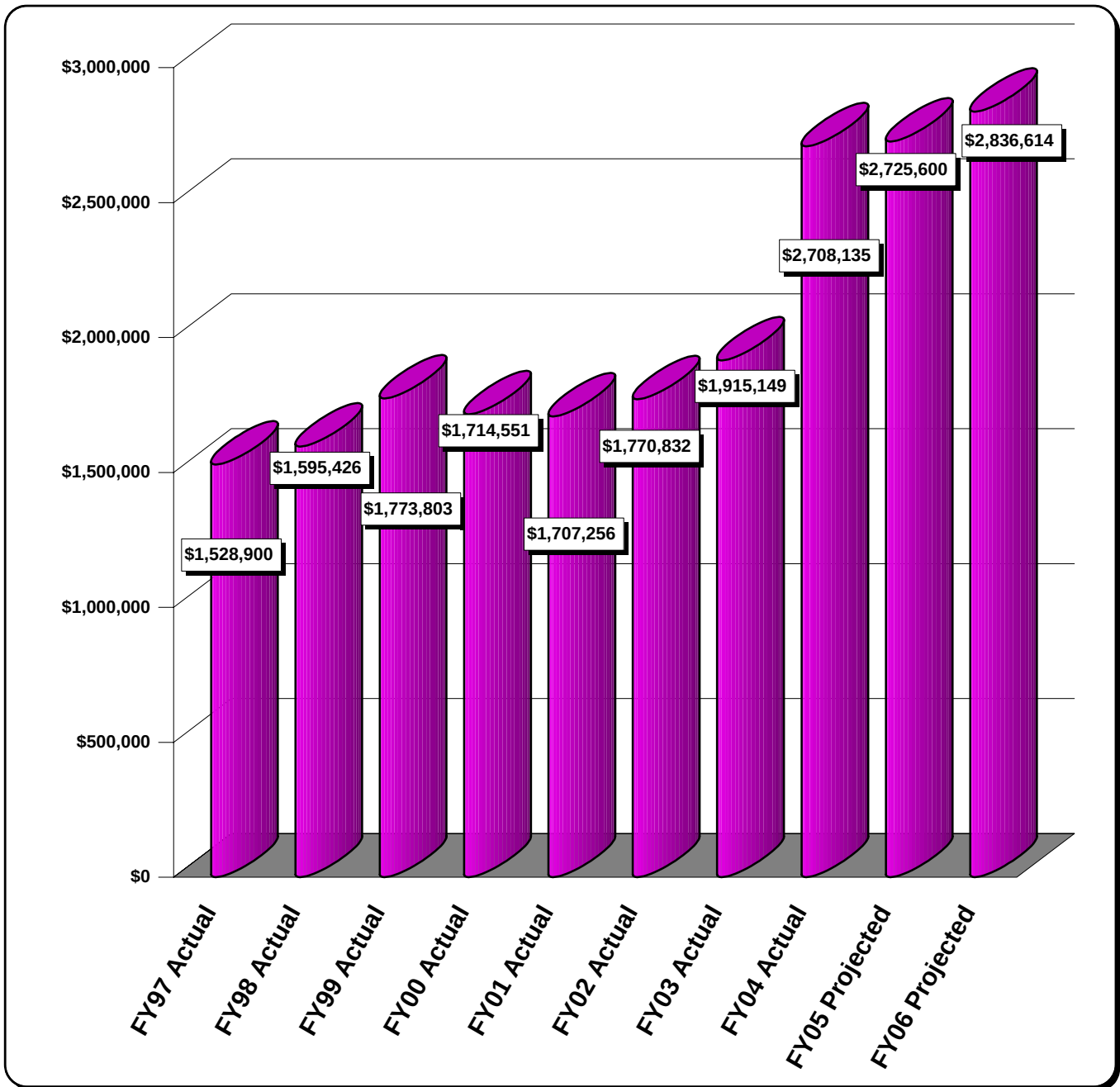
The following information provides a ten year history of State Road Use Tax revenues:

Fiscal Year	Road Use Tax Revenues
1996-97	1,595,426
1997-98	1,644,000
1998-99	1,773,803
1999-00	1,714,551
2000-01	1,707,256
2001-02	1,770,832
2002-03	1,915,149
2003-04	2,708,135
2004-05 (revised estimate)	2,725,600
2005-06 (Budget)	2,836,614

Finally for fiscal year 2005-06 the corporate levy rate used to compute the transfer amount from the General Basic Fund is \$0.10309 or 61% of the maximum \$.16875 levy rate. While the rural levy rate used to compute the transfer amount from the Rural Basic Fund is \$2.40150 or 80% of the maximum \$3.00375 levy rate.

ROAD USE TAX REVENUES

TEN YEAR COMPARISON



This graph shows that after limited growth in recent years, in FY06, FY05 and FY04 Scott County received substantially more in Road Use Taxes due to an update of the needs study report which used to be performed every four years. This substantial increase will go toward construction and keeping the rural services property tax levy stable. New State legislation passed in 2005 will result in more stable use taxes received each year.

**SECONDARY ROADS FUND
FUND STATEMENT**

	<u>Actual 2003-04</u>	<u>Budget 2004-05</u>	<u>Revised Estimate 2004-05</u>	<u>Budget 2005-06</u>	<u>% Change From Prior Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Intergovernmental	\$ 2,888,391	\$ 2,901,200	\$ 2,901,200	\$ 3,005,614	3.6%
Licenses & Permits	1,815	1,000	1,000	1,000	0.0%
Charges For Services	31,060	5,000	5,000	5,000	0.0%
Use of Money and Property	5,369	-	-	-	
Miscellaneous	17,265	14,000	14,000	9,000	-35.7%
Subtotal Revenues	2,943,900	2,921,200	2,921,200	3,020,614	3.4%
Other Financing Sources:					
Operating Transfers In	2,228,656	2,228,656	2,228,656	2,228,656	0.0%
Total Revenues & Other Sources	5,172,556	5,149,856	5,149,856	5,249,270	1.9%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Roads & Transportation					
Administration	\$ 190,674	\$ 181,900	\$ 181,900	\$ 188,000	3.4%
Engineering	401,002	375,000	375,000	413,000	10.1%
Bridges & Culverts	131,804	142,000	142,000	142,000	0.0%
Roads	1,188,340	1,329,000	1,329,000	1,435,000	8.0%
Snow & Ice Control	213,748	272,000	272,000	272,000	0.0%
Traffic Controls	144,600	157,000	157,000	171,000	8.9%
Road Clearing	147,223	125,000	125,000	135,000	8.0%
New Equipment	553,383	537,000	537,000	490,000	-8.8%
Equipment Operation	640,970	677,000	677,000	762,000	12.6%
Tools, Materials, Supplies	45,734	66,000	66,000	66,000	0.0%
Real Estate & Buildings	59,520	55,000	55,000	55,000	0.0%
Capital Projects	1,398,966	2,000,000	2,000,000	1,430,000	-28.5%
Subtotal Expenditures	5,115,964	5,916,900	5,916,900	5,559,000	-6.0%
Other Financing Uses:	-	-	-	-	
Total Expenditures & Other Uses	5,115,964	5,916,900	5,916,900	5,559,000	-6.0%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	56,592	(767,044)	(767,044)	(309,730)	-59.6%
Beginning Fund Balance - July 1,	\$ 1,917,930	\$ 1,830,858	\$ 1,974,522	\$ 1,207,478	-34.0%
Ending Fund Balance - June 30,	\$ 1,974,522	\$ 1,063,814	\$ 1,207,478	\$ 897,748	-15.6%

RECORDER'S RECORD MANAGEMENT FUND

The 1993 Iowa Legislature created a County Recorder's Record Management Fund to be used exclusively for the preservation of maintenance of public records. The legislation required that a \$1.00 fee per each recorded instrument be deposited into this fund and that the Recorder use the fees collected (and interest earned) to produce and maintain public records that meet archival standards and to enhance the technological storage, and transmission capabilities related to archival quality records. In past years the County Recorder has authorized the purchase of optical imaging equipment to enhance the operations of this office. The Recorder also hired an outside firm to digitize the office's microfilmed records back to 1989, the year the computerized index system was implemented. Based on current transaction levels this fund will receive approximately \$58,000 each year.

**RECORDER'S RECORD MANAGEMENT FUND
FUND STATEMENT**

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	<u>%</u> <u>Change</u> <u>From</u> <u>Prior</u> <u>Budget</u>
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 89,976	\$ 66,330	\$ 53,091	\$ 46,880	-29.3%
Use of Money & Property	<u>3,339</u>	<u>-</u>	<u>3,400</u>	<u>3,400</u>	
Subtotal Revenues	93,315	66,330	56,491	50,280	-24.2%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	93,315	66,330	56,491	50,280	-24.2%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
Other Financing Uses:					
Operating Transfers Out	<u>\$ 19,888</u>	<u>\$ 200,000</u>	<u>\$ 260,000</u>	<u>\$ 25,000</u>	-87.5%
Total Expenditures & Other Uses	19,888	200,000	260,000	25,000	-87.5%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	73,427	(133,670)	(203,509)	25,280	-118.9%
Beginning Fund Balance - July 1,	\$ 259,036	\$ 229,386	\$ 332,463	\$ 128,954	-43.8%
Ending Fund Balance - June 30,	\$ 332,463	\$ 95,716	\$ 128,954	\$ 154,234	61.1%

GOLF COURSE ENTERPRISE FUND

In May 1990, the County entered into an agreement to lease certain land of the County to a golf course developer. The agreement, which expires April 30, 2030, require the developer to make a one-time payment to the County of \$10 and to make deposits into various escrow accounts to pay for the construction of the golf course on the leased ground.

Simultaneously, the County entered into a lease purchase contract with the developer for the acquisition of the golf course. This agreement was to provide the financing for the project. The final agreement (as refinanced in 1993 between the County and Boatman's Trust Company requires the County to make varying semiannual rental payments through May 1, 2013. The terms of the lease purchase contract provide that should the County fail to make an annual appropriation for any year before the beginning of that year in an amount sufficient, together with amounts budgeted to be available for such purpose in the Enterprise Fund, for the scheduled payments coming due during that year, the agreement shall terminate as of the beginning of that year.

The County may at any time during this agreement pay the total prepayment price at which time the land lease is canceled.

The course and clubhouse, called Glynn's Creek, opened July 1, 1992 at Scott County Park. Glynn's Creek has received rave reviews since its opening. While the number of rounds played increased steadily since the first year of operation rounds have decreased in recent years. It is hoped that the new GPS golf carts leased in 2005 and the implementation of a 24/7 online reservation system will increase rounds played in future years.

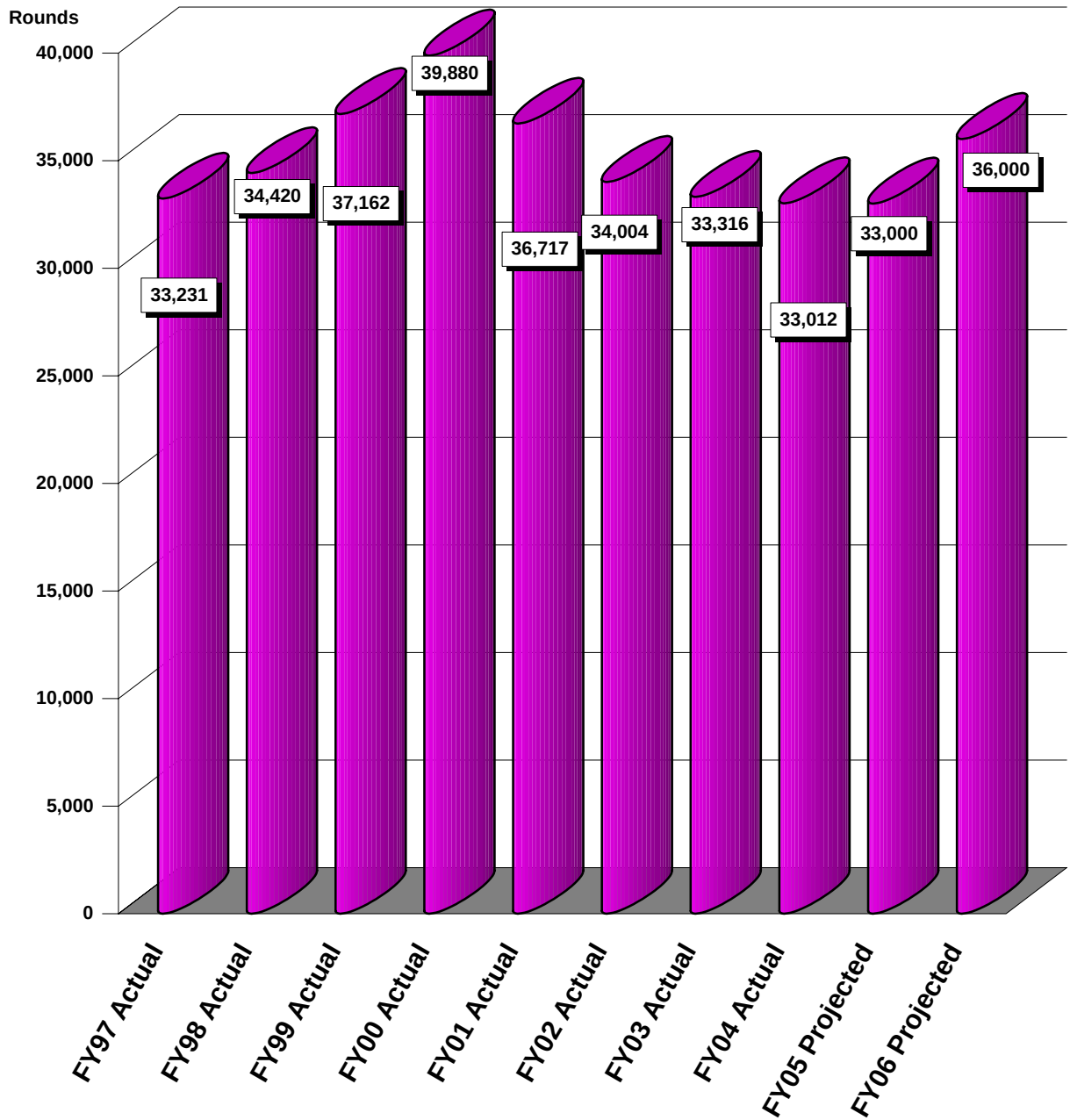
This County run operation is accounted for in the Golf Course Enterprise Fund.

**GOLF COURSE ENTERPRISE FUND
FUND STATEMENT**

	<u>Actual</u> <u>2003-04</u>	<u>Budget</u> <u>2004-05</u>	<u>Revised</u> <u>Estimate</u> <u>2004-05</u>	<u>Budget</u> <u>2005-06</u>	% Change From Prior Budget
REVENUES & OTHER FINANCING SOURCES					
Charges For Services	\$ 1,009,894	\$ 1,492,331	\$ 1,091,725	\$ 1,394,675	-6.5%
Use of Money & Property	796	2,500	2,500	2,500	0.0%
Miscellaneous	<u>91,894</u>	<u>1,000</u>	<u>1,000</u>	<u>750</u>	-25.0%
Subtotal Revenues	1,102,584	1,495,831	1,095,225	1,397,925	-6.5%
Other Financing Sources:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Revenues & Other Sources	1,102,584	1,495,831	1,095,225	1,397,925	-6.5%
EXPENDITURES & OTHER FINANCING USES					
Operating:					
County Environment & Education	<u>\$ 988,195</u>	<u>\$ 1,120,220</u>	<u>\$ 1,053,075</u>	<u>\$ 1,167,512</u>	4.2%
Subtotal Expenditures	988,195	1,120,220	1,053,075	1,167,512	4.2%
Other Financing Uses:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Expenditures & Other Uses	988,195	1,120,220	1,053,075	1,167,512	4.2%
Excess Of Revenues & Other Sources over(under) Expenditures & Other Uses	114,389	375,611	42,150	230,413	-38.7%
Beginning Fund Equity - July 1,	\$ (1,433,970)	\$ (1,249,625)	\$ (1,319,581)	\$ (1,277,431)	2.2%
Ending Fund Equity - June 30,	\$ (1,319,581)	\$ (874,014)	\$ (1,277,431)	\$ (1,047,018)	19.8%

GLYNNS CREEK GOLF COURSE ROUNDS

TEN YEAR COMPARISON



This graph shows that golf rounds were increasing each year until FY01. Golf rounds nationwide and in the Midwest decreased dramatically following the September 11, 2001 terrorist attack as families re-evaluated their leisure time activities and priorities. Rounds are beginning to see an upward trend again but are certainly weather dependent. In 2005/2006 new GPS golf carts were leased and 24/7 online reservations became available. It is anticipated that future rounds will increase.



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SERVICE AREA: Public Safety & Legal Services		PROGRAM: County Attorney Administration (12A)		
ACTIVITY: Legal Services		ORGANIZATION: Attorney		
PROGRAM MISSION: To administer and direct the work product and policies of the professional and administrative staff of the County Attorney's office for the benefit of Scott County citizens who seek justice and legal assistance by providing advice, council, and resolution of legal issues.				
PROGRAM OBJECTIVES:				
1. To maintain administration cost as a percent of department budget at or below 12%.				
2. To maintain administration personnel as a percent of departmental personnel at or below 8%.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	30.63	30.63	30.75	30.75
2. Departmental budget expended	\$1,988,830	\$2,131,150	\$2,185,163	\$2,185,163
3. Organizations requiring liaison and coordination	110	110	110	110
WORKLOAD				
1. Prosecution of Class A felonies and major case management	55%	55%	55%	55%
2. Time spent on personnel administration	18%	18%	18%	18%
3. Time spent on fiscal management	14%	14%	14%	14%
4. Time spent on liaison activities and coordination	8%	8%	8%	8%
5. Time spent on miscellaneous activities	5%	5%	5%	5%
PRODUCTIVITY				
1. Administration cost as a percent of departmental budget	12%	12%	12%	12%
2. Administration personnel as a percent of departmental personnel	8%	8%	8%	8%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	100%	100%	100%	100%
ANALYSIS:				
Total FY06 appropriations for the total department are increasing 2.6% over current budgeted levels. Non-salary costs are increasing 0% over current budgeted levels for the total department. Revenues are approved to increase 0% over current budgeted amounts for the total department. For this program, non-salary costs are approved to increase 0% over current budgeted amounts. Organizational change requests for the department are as follows: 12B Criminal Division - Clerk II Victim/Witness to Clerk III Victim/Witness and permanent part-time Clerk II .63 FTE to permanent part-time Clerk II .75 FTE. This departmental budget supports the County's Target Issues and Management Agenda.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Attorney Administration (12A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		0.50	0.50	0.50	0.50	0.50
Y First Assistant Attorney		0.40	0.40	0.40	0.40	0.40
511-A Office Administrator		1.00	1.00	1.00	1.00	1.00
252-A Executive Secretary		0.75	0.75	0.75	0.75	0.75
141-C Clerk II		0.40	0.40	0.40	0.40	0.40
TOTAL POSITIONS		3.05	3.05	3.05	3.05	3.05
APPROPRIATION SUMMARY:						
Personal Services		\$231,459	\$243,662	\$238,753	\$249,362	\$249,362
Expenses		7,057	9,000	9,500	9,500	9,500
Supplies		345	-	-	-	-
TOTAL APPROPRIATIONS		\$238,861	\$252,662	\$248,253	\$258,862	\$258,862

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Criminal Prosecution (12B)			
ACTIVITY: Legal Services		ORGANIZATION: Attorney			
PROGRAM MISSION: To successfully prosecute indictable offense crimes occurring within Scott County and provide investigative assistance to law enforcement agencies within our jurisdiction for the protection of citizenry by striving to be responsive while functioning as a source of legal recourse.					
PROGRAM OBJECTIVES:					
1. To ensure that annually the number of indictable cases closed is at least 100% of cases open.					
2. To ensure that quarterly the number of non-indictable cases closed is at least 100% of cases filed.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. New felony cases		1,204	1,175	1,175	1,175
2. New indictable traffic, serious, aggravated, misdemeanor cases		3,437	3,150	3,150	3,150
3. New non-indictable simple misdemeanors (that did not plead)		1,692	1,800	1,800	1,800
4. Open indictable cases at quarter end		2,643	3,000	3,000	3,000
5. Juvenile intake of delinquent, CHINA, terminations		665	650	650	650
WORKLOAD					
1. Jury/Court trials held indictable/non-indictable cases		192	200	200	200
2. Cases disposed of indictable (plea agreements/dismissals/trials)		4,761	4,325	4,325	4,325
3. Cases disposed of non-indictable (misdemeanors that did not plead)		1,516	1,800	1,800	1,800
4. Uncontested juvenile hearings		2,018	2,000	2,000	2,000
5. Evidentiary juvenile hearings		265	300	300	300
PRODUCTIVITY					
1. Cost per indictable case disposed of (65%)		\$194.64	\$229.68	\$234.97	\$234.97
2. Cost per non-indictable case disposed of (10%)		\$97.83	\$88.83	\$90.88	\$90.88
3. Cost per juvenile uncontested/evidentiary hearing (25%)		\$162.41	\$173.80	\$177.80	\$177.80
EFFECTIVENESS					
1. Average open indictable cases per attorney-quarterly		211	215	215	215
2. Indictable closed/percentage of cases open-quarterly		97%	100%	100%	100%
3. Non-indictable closed/percentage of non-indictable open-quarterly		90%	100%	100%	100%
4. Percentage of Juvenile cases going to hearing-quarterly		99%	99%	99%	99%
ANALYSIS:					
For this program, non-salary costs are increasing 0% over current budgeted amounts.					
Organizational change requests for the department are as follows: 12B Criminal Division - Clerk II Victim/Witness to Clerk III Victim/Witness and permanent part-time Clerk II .63 FTE to permanent part-time Clerk II .75 FTE.					
This departmental budget supports the County's Target Issues and Management Agenda.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Criminal Prosecution (12B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		0.20	0.20	0.20	0.20	0.20
Y First Assistant Attorney		0.35	0.35	0.35	0.35	0.35
Y Deputy First Assistant Attorney		3.00	3.00	3.00	3.00	3.00
A Attorney I		9.00	9.00	9.00	9.00	9.00
323-A Case Expeditor		1.00	1.00	1.00	1.00	1.00
282-A Paralegal		1.75	1.75	1.75	1.75	1.75
252-A Executive Secretary		0.25	0.25	0.25	0.25	0.25
223-C Victim/Witness Coordinator		1.00	1.00	1.00	1.00	1.00
191-C Intake Coordinator		1.00	1.00	1.00	1.00	1.00
191-C Clerk-Victim Witness		-	-	-	1.00	1.00
177-C Legal Secretary		2.00	2.00	2.00	2.00	2.00
141-C Clerk II		3.13	3.13	3.13	2.25	2.25
Z Summer Law Clerk		0.76	0.76	0.76	0.76	0.76
TOTAL POSITIONS		23.44	23.44	23.44	23.56	23.56
REVENUE SUMMARY:						
Intergovernmental		\$3,200	\$1,600	\$25,404	\$1,600	\$1,600
Fines & Forfeitures		19,883	15,000	15,000	15,000	15,000
Miscellaneous		361	-	-	-	-
TOTAL REVENUES		\$23,444	\$16,600	\$40,404	\$16,600	\$16,600
APPROPRIATION SUMMARY:						
Personal Services		\$1,372,704	\$1,451,084	\$1,428,716	\$1,489,375	\$1,489,375
Equipment		10,813	8,000	30,804	7,000	7,000
Expenses		72,646	99,400	101,400	101,400	101,400
Supplies		26,957	40,000	38,000	38,000	38,000
TOTAL APPROPRIATIONS		\$1,483,120	\$1,598,484	\$1,598,920	\$1,635,775	\$1,635,775

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Corporation Counsel/Civil Division (12D)			
ACTIVITY: Law Enforcement		ORGANIZATION: Attorney			
PROGRAM MISSION: To supervise insurance counsel litigation; service civil commitments, and provide representation for the County, its officers and divisions by providing representation in civil litigation.					
PROGRAM OBJECTIVES: 1. To respond to all litigation requests during the year. 2. To respond to all non-litigation requests during the year.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Intake for non-litigation services (Adult Abuse, Claim Notices, County Attorney Opinions, Guardianship, and Real Estate Transactions)	183	400	400	400	
2. Intake for litigation services (Civil Rights Commission, Mental Health Hearings, Civil Suits, Forfeitures, Workers' Com)	244	200	200	200	
3. On-going quarterly major case litigation	5	5	5	5	
WORKLOAD					
1. Non-litigation services closed (see D.1 for case type detail)	180	400	400	400	
2. Litigation services closed (see D.2 for case type detail)	230	200	200	200	
3. On-going quarterly major case litigation	5	5	5	5	
PRODUCTIVITY					
1. Cost per non-litigation service provided (55%)	\$815.37	\$390.47	\$399.47	\$399.47	
2. Cost per litigation service provided (45%)	\$522.10	\$638.95	\$653.68	\$653.68	
EFFECTIVENESS					
1. Litigation requests responded to	100%	100%	100%	100%	
2. Non-litigation requests responded to	100%	100%	100%	100%	
ANALYSIS:					
For this program, non-salary costs are increasing 0% over current budgeted amounts. Several PPB Indicators are highlighted as follows: beginning with FY05 the Civil Division began a more accurate method of counting case intake for non-litigation services (D.1) to include Adult Abuse Review, Guardianship, and Real Estate Transactions as well as Claim Notices and County Attorney Opinions, which were previously counted. This new method also applies to case intake for litigation services (D.2) to include Civil Rights Commission, Mental Health Hearings, Civil Suits, Forfeitures, and Workers' Comp cases. This departmental budget supports the County's Target Issues and Management Agenda.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Corporation Counsel/Civil (12D)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		0.30	0.30	0.30	0.30	0.30
Y First Assistant Attorney		0.25	0.25	0.25	0.25	0.25
A Assistant Attorney II		1.00	1.00	1.00	1.00	1.00
A Assistant Attorney I		1.00	1.00	1.00	1.00	1.00
282-A Paralegal		0.25	0.25	0.25	0.25	0.25
177-C Legal Secretary		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		0.10	0.10	0.10	0.10	0.10
Z Summer Law Clerk		0.24	0.24	0.24	0.24	0.24
TOTAL POSITIONS		4.14	4.14	4.14	4.14	4.14
APPROPRIATION SUMMARY:						
Personal Services		\$264,714	\$275,955	\$281,077	\$287,626	\$287,626
Expenses		2,135	2,400	2,900	2,900	2,900
TOTAL APPROPRIATIONS		\$266,849	\$278,355	\$283,977	\$290,526	\$290,526

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Public Health Safety (20D/F/G)			
ACTIVITY: Public Safety		ORGANIZATION: Health Department			
PROGRAM MISSION: Protect and promote health, assuring quality standards, and assisting the population in accessing health care.					
PROGRAM OBJECTIVES:					
1. Quality Assurance review and report will be completed for 10% of all emergency medical transports.					
2. Maintain 90% of all inmate medical contacts within the facility.					
3. 99% of deaths per Iowa Code will have cause and manner determined by medical examiner.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 BUDGET	2005-06 PROJECTED	2005-06 ADOPTED
DEMAND					
1. Number of emergency medical transports	N/A	15,983	15,983	15,983	15,983
2. Number of jail inmate medical contacts	2,872	2,872	2,872	2,872	2,872
3. Number of total deaths in Scott County	1,683	1,683	1,683	1,683	1,683
WORKLOAD					
1. Number of emergency medical services QA reviews	N/A	1,598	1,598	1,598	1,598
2. Number of hlth related inmate med contacts provided within the jail	2,520	2,520	2,520	2,520	2,520
3. Number of death cases requiring medical examiner services	275	275	300	300	300
PRODUCTIVITY					
1. Cost/review of emergency medical services transports reviewed by medical director	N/A	\$12.67	\$12.67	\$12.67	\$12.67
2. Cost/inmate medical contact	N/A	\$8.47	\$8.47	\$8.47	\$8.47
3. Cost/death cases for medical examiner services	N/A	\$286.00	\$286.00	\$286.00	\$286.00
EFFECTIVENESS					
1. Percent of reviews that have met emergency services protocols	N/A	100%	100%	100%	100%
2. Percent of inmate medical care provided within the jail	88%	88%	90%	90%	90%
3. Percent of Iowa Code defined death's cause and manner determined by medical examiner	N/A	99%	99%	99%	99%
ANALYSIS:					
For this program, non-salary costs are approved to increase 20.4% over current budgeted amounts. As with the other four health department programs, new cost centers have been developed which makes it difficult to state that non-salary costs in various line items have increased or decreased. The public health safety program presently includes emergency medical services, jail health, bio-emergencies and the medical examiner.		The primary reasons for appropriation changes from current budget levels are: 1) an increase in medical examiner fee reimbursement and; 2) an increase in medical examiner-autopsy and laboratory costs.			
Organizational change requests for the department are as follows: based on CJAAC recommendations for the jail to move toward 24/7 nursing coverage, another two nursing positions have been requested.		Several PPB Indicators are highlighted as follows: all new indicators have been developed for the public health safety program with an emphasis on looking at quality assurance as it relates to emergency medical services, jail health and the medical examiner.			
The primary reasons for a revenue decrease of 13.3% from current budget levels are: 1) a projected reduction in the CDC bioterrorism grant and; 2) a reduction in the EMS training reimbursement.		Budget issues identified for further Board review during the budget process are as follows: 1) an organizational change request to add two additional jail health nurses; 2) the overall increased costs to provide medical examiner services.			
		This departmental budget supports the County's Target Issues and Management Agenda as follows: 1) developing an appropriate homeland security/ bio-emergency plan for Scott County.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Public Health Safety (20D/F/G)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
417-A Public Health Services Coordinator	-	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	-	3.00	3.00	5.00	5.00	5.00
355-A Community Health Consultant	-	1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist	-	-	-	-	-	-
Z Health Services Professional	-	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	-	5.30	5.30	7.30	7.30	7.30
REVENUE SUMMARY:						
Intergovernmental	\$0	\$130,503	\$116,673	\$101,218	\$101,218	\$101,218
Miscellaneous	-	24,360	24,360	33,000	33,000	33,000
TOTAL REVENUES	\$0	\$154,863	\$141,033	\$134,218	\$134,218	\$134,218
APPROPRIATION SUMMARY:						
Personal Services	\$0	\$317,094	\$299,481	\$454,100	\$454,100	\$454,100
Expenses	-	499,405	499,405	635,088	635,088	635,088
Supplies	-	4,595	4,595	18,607	18,607	18,607
TOTAL APPROPRIATIONS	\$0	\$821,094	\$803,481	\$1,107,795	\$1,107,795	\$1,107,795

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Juvenile Detention (22B)			
ACTIVITY: Court Proceedings		ORGANIZATION: Juvenile Court Services			
PROGRAM MISSION: To ensure the health, education, and well being of youth through the development of a well trained, professional staff.					
PROGRAM OBJECTIVES:					
1. To have no escapes from Juvenile Detention.					
2. To maintain cost per client at \$175 with exception of cost recovery from out-of-county clients.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Persons admitted		348	350	365	365
2. Average daily detention population		11	12	13	13
3. Days of out-of-county client care		564	650	685	685
4. Total days of client care		3,979	4,250	4,500	4,500
WORKLOAD					
1. Intakes processed		348	350	365	365
2. Baby-sits		10	40	40	40
3. Total visitors processed		2,999	4,100	4,250	4,250
PRODUCTIVITY					
1. Minutes per intake		30	30	30	30
2. Hours per baby-sits		4	4	4	4
3. Visitors processed per day		8	11	12	12
4. Cost per client per day		\$181	\$175	\$175	\$175
EFFECTIVENESS					
1. Escapes from detention		0	-	0	0
2. Special incidents by detainees requiring staff intervention		40	50	55	55
3. Average daily detention population as a percent of facility capacity		69%	75%	81%	81%
4. Average length of stay per resident (days)		12	13	14	14
5. Revenues collected		\$262,724	\$550,535	\$289,200	\$289,200
ANALYSIS:					
Non-salary costs are approved to increase 51% over current budgeted levels for the total department. Some minor increases/ decreases have been made in several line items, but the overall budget increase requested is due to one line item, Service Contracts, requested to increase from \$30,000 to \$112,000. This is a result of Scott County's reimbursement, per state code, to make up the difference between state reimbursements to Valley Shelter and the actual cost of care for Scott County youth. Low referrals and a change in how DHS deals with children in need of assistance has contributed to Valley Shelter's deficit. Valley Shelter estimates billing Scott County \$100,000 for FY05 and \$112,000 for FY06.		decrease is due to the fact that no excess costs were added to the budget for FY06		(P.4) Cost per Client per Day is projected to remain constant at \$175. This indicator is affected by the volatile nature of intake patterns and the resident per staff member ratio mandated by state code.	
Revenues will decrease 47% over current budgeted amounts for the total department. During FY05 expansion costs inflated the budget and increased the amount of eligible state reimbursement to the Center. This		There are no organizational change requests for this department.		(E.4) Average Length of Stay per Resident is dependent solely on the number of resources available to Juvenile Court Officers who attempt to find appropriate placements for residents as they move through the system. Caps on residential treatment beds have generated a profound increase in average length of stay and it is difficult to predict if this trend will continue.	
		Several PPB Indicators are highlighted as follows: (D.1) Persons admitted is predicted to show only moderate increases as the Center's population has stabilized and the community seems to need fewer residents admitted. The residents who are admitted to the Center tend to stay for longer periods of time. (D.2) Average Daily Population, should also make only moderate increases due to the fact that immediately after expansion the Center experienced an increase of usage which has leveled off and remains constant. (D.3) Days of Out of County Care has shown encouraging increases and will be the main factor in any increase in average daily population.			
		(W.1) Visitors Processed will show moderate increases but, like Persons Admitted, has leveled off.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Juvenile Detention (22B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
571-A Juvenile Detention Center Director		1.00	1.00	1.00	1.00	1.00
323-A Shift Supervisor		-	2.00	2.00	2.00	2.00
323-A Operations Supervisor		1.00	-	-	-	-
257-A Detention Shift Leader		2.00	-	-	-	-
215-A Detention Youth Supervisor		11.20	11.20	11.20	11.20	11.20
TOTAL POSITIONS		15.20	14.20	14.20	14.20	14.20
REVENUE SUMMARY:						
Intergovernmental		\$196,124	\$263,600	\$480,535	\$214,200	\$214,200
Fees and Charges		66,600	70,000	70,000	75,000	75,000
TOTAL REVENUES		\$262,724	\$333,600	\$550,535	\$289,200	\$289,200
APPROPRIATION SUMMARY:						
Personal Services		\$690,943	\$744,699	\$709,332	\$711,798	\$711,798
Equipment		2,629	3,100	3,100	2,300	2,300
Expenses		23,269	40,630	121,955	123,955	123,955
Supplies		34,150	38,800	37,600	38,500	38,500
TOTAL APPROPRIATIONS		\$750,991	\$827,229	\$871,987	\$876,553	\$876,553

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Court Support Costs (23B)			
ACTIVITY: Alternative Sentencing		ORGANIZATION: Non-Departmental			
PROGRAM MISSION: The Alternative Sentencing program is designed to provide community service workers through the court system by implementing the successful completion of their sentences. Court Support costs also include associated Grand Jury expense.					
PROGRAM OBJECTIVES:					
1. To perform 60,000 hours of community service.					
2. To maintain completed community service sentences at 60% to 70%.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Community service sentencing (CSS) referrals		1,244	1,000	1,000	1,000
2. Community service sentencing secondary referrals		281	190	190	190
3. Average monthly caseload		701	700	700	700
4. Community service hours ordered		136,393	145,000	145,000	145,000
WORKLOAD					
1. Community service sentences completed		876	650	650	650
2. Agencies used for community service completions		1,212	800	800	800
3. Community service hours performed		73,402	60,000	60,000	60,000
4. Average monthly caseload		701	700	700	700
5. Withdrawn community service sentences		313	125	125	125
PRODUCTIVITY					
1. Cost per completed sentence		\$35.45	\$47.77	\$47.77	\$47.77
2. Cost per hour performed		\$0.42	\$0.52	\$0.52	\$0.52
EFFECTIVENESS					
1. Completed community service sentences		70%	65%	65%	65%
ANALYSIS:					
The Alternative Sentencing Program is a County program under the Sheriff's Department and has no direct appropriations for FY06 other than salary and benefit allocation for the program coordinator. There are no revenue changes requested from current budget levels as this program does not generate revenue. As required by statute, the County and 7th Judicial have an agreement whereby 7th Judicial assists in funding the program. Funding for FY05 is \$22,566. The program coordinator retired December, 2004. The Sheriff's department will determine how the position will be filled. At this time there are no organizational change requests for the program. Several PPB Indicators are highlighted as follows: (D.1) Community service sentencing referrals to the program increased 25% from FY03 to FY04. This trend continues as referrals for the first quarter of FY05 are at		35% of projection. Sentencing referrals drive up (D.4) Community service hours ordered. Service hours ordered are also over projection at 30% through the first quarter of FY05. Both indicators have been increased for FY06. (W.3) Community service hours performed has also been increased over FY04 actual in response to the high number of referrals. Referrals come from judges, magistrates, and the Batterer's Education Program. Productivity indicator costs are based on the salary of the Alternative Sentencing Coordinator position and may change during FY06 when the position is filled by a new Coordinator at a different salary level. Other appropriations under (23B), non-departmental, are not related to the Alternative Sentencing program. They are grand jury expense and the Juvenile Justice County Base Program. Revenue not related to the program stems from court appointed fees, fines, refunds, and the Juvenile Justice		County Base program, offset by Juvenile Justice Hearing Expense. There are no budget issues identified for further Board review during the budget process. This program's budget supports the County's Target Issues and Management Agenda.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Court Support Costs (23B)	ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
REVENUE SUMMARY:					
Intergovernmenta	\$26,934	\$12,000	\$22,566	\$22,566	\$22,566
Fees and Charges	120,309	115,000	120,309	120,309	120,309
Miscellaneous	248	-	300	300	300
TOTAL REVENUES	\$147,491	\$127,000	\$143,175	\$143,175	\$143,175
APPROPRIATION SUMMARY:					
Expenses	\$129,426	\$144,394	\$144,452	\$148,282	\$148,282
Supplies	1,499	1,600	1,600	1,600	1,600
TOTAL APPROPRIATIONS	\$130,925	\$145,994	\$146,052	\$149,882	\$149,882

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Sheriff Administration (28A)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To administer the Sheriff's offices various functions providing citizens of and visitors to Scott County with law enforcement related activities according to their various needs.					
PROGRAM OBJECTIVES:					
1. To maintain administrative staff to department personnel ratio of 2.50% or less.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		154.15	160.15	166.15	166.15
2. Department budget		\$10,401,806	\$11,566,563	\$12,564,085	\$12,521,482
WORKLOAD					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		20%	20%	20%	20%
3. Percent of time spent on liaison activities and coordination		30%	30%	30%	30%
4. Percent of time spent on miscellaneous activities		15%	15%	15%	15%
PRODUCTIVITY					
1. Administration cost as a percent of department budget		2.20%	2.13%	2.10%	2.10%
2. Administration personnel as a percent of departmental personnel		1.65%	1.65%	1.65%	1.65%
EFFECTIVENESS					
1. Program performance objectives accomplished		100%	100%	100%	100%
ANALYSIS:					
Total FY06 appropriations for the Sheriff's Office are approved to increase \$1,007,793 or 8.8% over current budgeted levels. Non-salary costs are approved to increase \$34,795 or 1.5% over current budgeted levels. Total personal services for the department are approved to increase \$972,998 or 10.6% with new jail positions and benefits being responsible for most of the increase. The jail budget includes the third year of a three year phase in of 19 additional positions as approved by CJAAC. Also, the deputies IPERS rate increased 10% over the current rate. Overtime for the department is approved to increase \$59,581 (or 42% less than the requested amount). While this is a substantial increase over current budgeted amounts it is a 7% decrease below FY04 actual amounts and 33% decrease below FY03 actual amounts. It is anticipated that overtime costs will decrease following the hiring and training of additional jail staff.		Total expenditures for the department are approved to increase \$4,585 or 0.3%, and supplies are approved to increase \$30,900 or 5.0% over FY05. Revenues are approved to decrease \$108,737 or 12.4% from current budgeted amounts for the total department. The primary reason for revenue changes from current budget levels are decreases in Care-Keep of Prisoners (\$95,000) due to the jail being at capacity, and a \$17,066 decrease in revenue from political subdivisions (dependant on riverboat grant awards). Organizational change requests for the department reflect recommendations from Voorhis and Associates, in coordination with the jail referendum that passed by voters in Scott County. The jail will increase the number of staff by 6 FTE's over this budget year plus 2 jail nurses in the Health Department jail health program. Further explanation of this approval appears in the		Corrections Program. For the Administration Program, non-salary costs are approved to increase \$4,655 or 19.1% over current budgeted amounts to realign certain expenses across programs and total appropriations are expected to increase 5.3%. There is no change in the amount of revenues for this program. All indicators are approved as submitted and properly reflect past performance and should accurately depict future performance. The budget issue identified for further Board review during the budget process will be that of the jail. Due to the passing of the jail referendum, a significant amount of time will be spent this year and the next several years on jail construction and transition tasks.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Sheriff Administration (28A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
X Sheriff		1.00	1.00	1.00	1.00	1.00
Y Chief Deputy		1.00	1.00	1.00	1.00	1.00
228-A Office Supervisor		0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS		2.60	2.60	2.60	2.60	2.60
REVENUE SUMMARY:						
Miscellaneous		\$1,031	\$900	\$900	\$900	\$900
TOTAL REVENUES		\$1,031	\$900	\$900	\$900	\$900
APPROPRIATION SUMMARY:						
Personal Services		\$212,165	\$220,529	\$219,464	\$228,819	\$228,819
Equipment		24	1,500	1,500	1,500	1,500
Expenses		7,789	14,930	14,030	18,235	18,235
Supplies		7,106	7,900	7,650	9,250	9,250
TOTAL APPROPRIATIONS		\$227,084	\$244,859	\$242,644	\$257,804	\$257,804

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Patrol (28B)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To provide uniformed law enforcement functions to citizens of and visitors to Scott County by providing 24 hour a day patrol in Scott County.					
PROGRAM OBJECTIVES: 1. To maintain average response time of 10.0 minutes or less.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Calls for service		7,917	5,176	6,550	6,550
2. Calls for assistance		317	568	445	445
3. Number self initiated activities		7,766	9,332	8,550	8,550
WORKLOAD					
1. Court appearances as witnesses		107	60	85	85
2. Number of traffic citations		1,572	3,632	2,600	2,600
PRODUCTIVITY					
1. Cost per response/self initiated activity (64%)		\$112.00	\$88.84	\$90.58	\$90.04
EFFECTIVENESS					
1. Average response time per call (minutes)		9.8	10.5	10.3	10.3
2. Number of traffic accidents		597	428	510	510
ANALYSIS:					
Total FY06 appropriations for this program are approved to increase \$136,930 or 6.7% over current budgeted levels and non-salary costs are approved to increase \$11,925 or 5.7% over current budgeted levels. Total personal services are approved to increase \$125,005 or 6.8% to due increased wages and health/medical benefits and a 10% in the IPERS rate for deputies. Overtime is approved to decrease 14% below requested amounts. Overtime has increased over recent years due to contracts with small towns for patrol services. Total expenses are approved to increase \$1,875 or 2.0% with small increases shown among several line items. Supplies are approved to increase \$10,050 or 9.7% due to anticipated higher fuel costs. Revenues are approved to decrease by \$8,500 or 24.3% under current budgeted amounts due to the Local Law Enforcement Grant (\$15,000) being moved to the Criminal Investigations program. Revenues from other		governmental agencies are approved to increase \$12,500. All other revenue line items are approved at prior year levels. There are no organizational change requests for this program. Calls for service (D.1) is approved to increase 26% over FY05 projections and appears to be consistent with past performance. Demands indicators calls for assistance (D.2) and number of self initiated activities (D.3) are approved to decrease slightly from FY05 projections but are above FY04 actual levels. Court appearances as witnesses (W.1) is approved to increase over FY05 but still under FY04 actual. The number of traffic citations (W.2) is 30% under FY05 projections but around 65% higher than FY04 actual. All productivity and effectiveness indicators are approved as presented and are consistent with prior year performance.		There were no budget issues for this program.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Patrol (28B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
519-A Captain		1.00	1.00	1.00	1.00	1.00
464-A Lieutenant		4.00	4.00	3.00	3.00	3.00
451-E Sergeant		4.00	4.00	4.00	4.00	4.00
329-E Deputy		18.00	18.00	19.00	19.00	19.00
TOTAL POSITIONS		27.00	27.00	27.00	27.00	27.00
REVENUE SUMMARY:						
Intergovernmental		\$24,687	\$31,500	\$19,500	\$23,000	\$23,000
Fees and Charges		951	500	750	500	500
Miscellaneous		62,102	3,000	8,000	3,000	3,000
TOTAL REVENUES		\$87,740	\$35,000	\$28,250	\$26,500	\$26,500
APPROPRIATION SUMMARY:						
Personal Services		\$1,753,650	\$1,840,276	\$1,886,262	\$1,978,436	\$1,965,281
Equipment		10,670	12,000	12,000	12,000	12,000
Expenses		105,193	94,180	91,180	96,055	96,055
Supplies		117,973	103,500	103,500	113,550	113,550
TOTAL APPROPRIATIONS		\$1,987,486	\$2,049,956	\$2,092,942	\$2,200,041	\$2,186,886

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Corrections Division (28C)		
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff		
PROGRAM MISSION: To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff.				
PROGRAM OBJECTIVES:				
1. To provide safe and secure housing and care for all inmates under the custody of the Scott County Sheriff with no escapes or deaths.				
2. To keep the in-house inmate population within the State cap and house out-of-county only when needed.				
	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Persons booked	9,327	10,016	9,675	9,675
2. Average daily jail population	230	246	238	238
3. Persons released	9,325	10,008	9,670	9,670
4. Average length of stay of inmates processed	9.0	9.5	9.3	9.3
5. Prisoners handled by bailiff	10,187	11,000	10,600	10,600
6. Extraditions received	317	350	335	335
WORKLOAD				
1. Meals served	229,277	242,728	236,000	236,000
2. Number of persons finger printed	4,423	4,352	4,390	4,390
3. Prisoner days	83,877	87,600	85,740	85,740
4. Number of prisoners transported	1,976	2,050	2,015	2,015
5. Inmates per correctional officer on duty-day/evening/night	16/25/28	16/27/30	16/26/29	16/26/29
6. Mental health commitments transported	40	75	60	60
PRODUCTIVITY				
1. Operating cost per prisoner day	\$61.42	\$70.08	\$65.75	\$65.75
2. Food cost per meal	\$1.10	\$1.05	\$1.08	\$1.08
3. Paid inmate days/cost out-of-county	11619/689609	18980/900000	19550/900000	19550/900000
4. Cost per prisoner in court	\$43.89	\$51.30	\$47.60	\$47.60
EFFECTIVENESS				
1. Average number of sentenced inmates	50	54	52	52
2. Percentage of felons to total population	59.4%	55.0%	57.2%	57.2%
3. Prisoner escapes from jail	-	-	-	-
4. Prisoner escapes during transportation	-	1	-	-
5. Prisoner escapes during court	-	-	-	-
6. Number of deaths in jail	-	-	-	-
ANALYSIS:				
Jail population remains to be the most important issue impacting the budget of the Corrections Division. The jail cap of 208 has forced the jail to house inmates outside of County facilities. For FY06, \$900,000 is approved to cover these expenditures. This is the same amount that was approved in FY05. Total FY06 appropriations for this program are approved to increase \$756,015 or 11.3% over current budgeted levels and non-salary costs are approved to increase only \$16,060 or 1.0% over current budgeted levels for the program. Total personal services are approved to increase \$739,935 or 14.6% due to the anticipation of implementing the organizational change recommendations found in the Voorhis Staffing report. The approvals are as follows: 6 FTEs will be added during the next budget year, this includes 3 corrections sergeants, 1 correctional officer, 2 program services coordinator (1 will be a substance abuse liaison). Overtime amounts have been reduced 16% below requested amounts due to increased staffing next year. As a result of the additional staff as recommend by CJAAC, overtime for FY06 is 19% below FY04 actuals and 52% below FY03 actual amounts. This program is also recommending the integration of the Community Service Program, that is currently based out of the Scott County Jail and the Court Compliance Program, which is based out of the Scott County Courthouse. These programs are joint efforts between Scott County and the 7th Judicial District that are intended to reduce recidivism in the Scott County Court System. Total non-salary expenditures including equipment, expenses, and supplies are approved to increase \$16,080 or 1.0% over last fiscal year. Revenues are approved to decrease \$123,166 or 24.4% from current budgeted amounts for the program due primarily to the decrease of reimbursements from other governmententities (\$22,566), and the decrease in the Care-Keep of Prisoners (\$95,000). All demand indicators are approved to increase over FY04 actual amounts and will be approximately at FY05 levels. Accordingly, all workloac indicators and productivity indicators reflect the anticipated increased demand and increase in appropriations. The effectiveness indicators are approved to remain approximately at FY05 levels. Budget issues identified for further Board review during the budget process are that of the Jail RenovationProject. Due to the passing of the jail referendum, a significant amount of time will be spent this year and the next several years on jail construction and transition tasks.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Corrections Division (28C)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
705-A Jail Administrator		1.00	1.00	1.00	1.00	1.00
449-A Corrections Captain		1.00	1.00	1.00	1.00	1.00
400-A Support/Program Supervisor		1.00	1.00	1.00	1.00	1.00
353-A Corrections Lieutenant		3.00	3.00	3.00	3.00	3.00
332-A Corrections Sergeant		11.00	11.00	11.00	14.00	14.00
332-A Food Service Manager		1.00	1.00	1.00	1.00	1.00
323-A Program Services Coordinator		1.00	1.00	1.00	3.00	3.00
Z Alternative Sentence Coordinator		1.00	1.00	1.00	1.00	1.00
289-A Classification Specialist		1.00	1.00	1.00	1.00	1.00
283-H Lead Correction Officer		-	-	-	-	-
262-A Lead Bailiff		1.00	1.00	1.00	1.00	1.00
246-H Correction Officer		52.00	55.00	55.00	56.00	56.00
220-A Bailiffs		8.55	8.55	8.55	8.55	8.55
220-C Senior Accounting Clerk		-	1.00	1.00	1.00	1.00
198-A Senior Clerk		-	1.00	1.00	1.00	1.00
191-C Senior Accounting Clerk		1.00	-	-	-	-
176-H Jail Custodian/Correction Officer		2.00	4.00	4.00	4.00	4.00
176-C Cook		-	3.60	3.60	3.60	3.60
162-A Clerk III		1.00	-	-	-	-
141-C Clerk II		0.50	0.50	0.50	0.50	0.50
122-C Cook		3.60	-	-	-	-
TOTAL POSITIONS		90.65	95.65	95.65	101.65	101.65
REVENUE SUMMARY:						
Intergovernmental		\$9,374	\$29,066	\$4,800	\$5,200	\$5,200
Fees and Charges		425,583	474,100	356,100	374,800	374,800
Miscellaneous		395	710	1,310	710	710
TOTAL REVENUES		\$435,352	\$503,876	\$362,210	\$380,710	\$380,710
APPROPRIATION SUMMARY:						
Personal Services		\$4,532,521	\$5,057,661	\$5,083,256	\$5,827,044	\$5,797,596
Equipment		48,798	70,075	60,175	66,885	66,885
Expenses		827,246	1,090,090	1,090,090	1,098,610	1,098,610
Supplies		416,317	447,430	447,430	458,180	458,180
TOTAL APPROPRIATIONS		\$5,824,882	\$6,665,256	\$6,680,951	\$7,450,719	\$7,421,271

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Support Services Division (28H/M)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To the best of our ability, provide quality service to the citizens of, and visitors to, Scott County Iowa, and the agencies we serve by handling their requests for service and/or information in a timely, efficient, effective and dedicated manner.					
PROGRAM OBJECTIVES:					
1. To handle all requests for service made to Support Services.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of 9-1-1 calls		12,088	13,748	12,920	12,920
2. Number of non 9-1-1 calls		111,559	107,300	109,430	109,430
3. Number of communications transactions		405,745	526,460	466,100	466,100
WORKLOAD					
1. Number of EMD calls handled		966	1,068	1,015	1,015
2. Number of warrants entered		1,866	1,220	1,545	1,545
3. Number of warrant validations		1,729	1,612	1,670	1,670
PRODUCTIVITY					
1. Cost per 9-1-1 call (10%)		\$8.10	\$8.77	\$9.44	\$9.44
2. Cost per EMD call (5%)		\$50.69	\$56.50	\$60.09	\$60.09
EFFECTIVENESS					
1. Crime clearance rate		49.00%	45.0%	47%	47%
ANALYSIS:					
Total FY06 appropriations for this program are approved to increase \$49,584 or 3.4% from current budgeted levels and non-salary costs are approved to decrease by \$2,636 or 0.7% from current budgeted levels. Total personal services are approved to increase \$52,220 or 4.9% with wage increases and health/medical benefits being the primary reasons. Overtime for the program is approved for \$32,617 which is an increase of \$1,317 over FY05. Total expenses for the program are approved to decrease \$12,336 or 3.4% due to reductions in maintenance of equipment, data processing, and telephone. Supplies are approved to increase \$7,200 or 31.1% over last year, to cover increased clothing and supply costs. Total revenue for the program is approved for \$17,400 which is approximately the same amount approved in FY05. There were no organizational change requests for this program in budget year		FY06, but due to the reorganization of cost centers in FY05, 1.5 FTEs have been moved from cost center 28H to cost center 28M all within this budget program. All demand indicators are approved to remain approximately at FY05 levels. The number of EMD calls (W.1) is approved to decrease slightly. The number of warrants (W.2) and the number of warrant validations (W.3) are approved to increase slightly over FY05. With the demand indicators remaining about the same and the program budget increasing, productivity indicators (P.1 and P.2) are approved to increase accordingly. All other indicators are consistent with projections and vary only slightly from last year and are approved as submitted. There is one budget issue identified for further Board review for this program: consolidated dispatch.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Support Services Division (28H/M)	ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:					
464-A Lieutenant	-	1.00	1.00	1.00	1.00
417-A Support Services Director	1.00	1.00	1.00	1.00	1.00
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
271-A Lead Public Safety Dispatcher	-	3.00	3.00	3.00	3.00
245-A Lead Telecommunications Operator	3.00	-	-	-	-
252-A Public Safety Dispatcher	-	9.00	9.00	9.00	9.00
228-A Telecommunications Operator	9.00	-	-	-	-
228-A Office Supervisor	0.40	0.40	0.40	0.40	0.40
191-C Senior Accounting Clerk	1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	3.50	3.50	3.50	3.50	3.50
141-C Clerk II	-	-	-	-	-
141-C Clerk II-Records	-	-	-	-	-
TOTAL POSITIONS	19.90	20.90	20.90	20.90	20.90
REVENUE SUMMARY:					
Licenses and Permits	\$11,857	\$13,000	\$12,000	\$14,000	\$14,000
Fees and Charges	502	1,000	1,805	800	800
Miscellaneous	4,297	2,600	2,700	2,600	2,600
TOTAL REVENUE	\$16,656	\$16,600	\$16,505	\$17,400	\$17,400
APPROPRIATION SUMMARY:					
Personal Services	\$988,663	\$1,065,188	\$1,079,523	\$1,117,408	\$1,117,408
Equipment	11,097	12,500	12,500	15,000	15,000
Expenses	331,361	358,438	333,960	346,102	346,102
Supplies	18,612	23,150	22,550	30,350	30,350
TOTAL APPROPRIATIONS	\$1,349,733	\$1,459,276	\$1,448,533	\$1,508,860	\$1,508,860

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Criminal Investigations Division (28E/I)			
ACTIVITY: Law Enforcement		ORGANIZATION: Sheriff			
PROGRAM MISSION: To provide for processing of civil documents and investigation of crimes to citizens of and visitors to Scott County by Scott County Sheriff's Office deputies.					
PROGRAM OBJECTIVES:					
1. To investigate all cases submitted for follow-up.					
2. To serve 95% or more of all process documents received.					
3. To maintain administrative cost per document of \$20.00 or less.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Process documents received		14,920	16,772	16,000	16,000
2. Number of investigations assigned		287	312	300	300
WORKLOAD					
1. Number of investigations per officer		98	112	105	105
2. Number of mental commitments		430	536	465	465
PRODUCTIVITY					
1. Deputy cost per document tried to serve		\$21.12	\$23.77	\$25.15	\$25.15
2. Cost per investigation conducted		\$2,051.06	\$2,171.82	\$2,481.00	\$2,481.00
3. Administrative cost per document tried to serve.		* New indicator	\$13.92	\$18.06	\$18.06
EFFECTIVENESS					
1. Number of attempts to serve processed documents		23,816	24,400	24,110	24,110
2. Number of documents unable to be served		523	1,332	700	700
3. Percent of documents successfully served		96.5%	92.1%	95.0%	95.0%
ANALYSIS:					
The Criminal Investigations Division is responsible for revenues and expenditures for investigation (28I) and civil deputies (28E). Total FY06 appropriations for this program are approved to increase \$52,319 or 4.8% over current budgeted levels and non-salary costs are approved to increase \$4,771 or 5.1% over current budgeted levels. The increase is due to small increases in expenditures of \$3,221, and supplies of \$1,550. Total personal services are approved to increase \$47,548 or 4.8% with overtime approved to increase \$1,568. Revenues are approved to increase \$22,129 or 6.9% over current budgeted amounts for this program. The increase primarily comes from a \$15,000 increase in the Local Law Enforcement Block Grant. The program continues to have two deputies partially funded through the Narcotics Control Grant for \$51,870, and the Stop Violence Against Women Grant for \$7,500.		Sheriff Service Fees are approved to increase \$7,000 or 3.1% and better reflects past performance. There were no organizational changes requested or approved for this program. Process documents received (D.1) and the number of investigations assigned (D.2) are approved to increase slightly over FY04 actual. Please note a new productivity indicator P3, which indicates the administrative cost per document tried to serve. All other indicators are consistent with prior years and are approved as submitted.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Criminal Investigations Division (28E/I)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
519-A Captain		1.00	1.00	1.00	1.00	1.00
451-E Sergeant		2.00	2.00	2.00	2.00	2.00
329-E Deputy		11.00	11.00	11.00	11.00	11.00
TOTAL POSITIONS		14.00	14.00	14.00	14.00	14.00
REVENUE SUMMARY:						
Intergovernmental		\$81,515	\$60,241	\$81,400	\$78,370	\$78,370
Fees and Charges		268,711	256,000	230,000	263,000	263,000
Miscellaneous		17,591	6,200	3,200	3,200	3,200
TOTAL REVENUES		\$367,817	\$322,441	\$314,600	\$344,570	\$344,570
APPROPRIATION SUMMARY:						
Personal Services		\$923,271	\$1,000,978	\$1,010,333	\$1,048,526	\$1,048,526
Equipment		18,500	3,000	4,000	3,000	3,000
Expenses		41,040	58,514	54,710	61,735	61,735
Supplies		29,810	31,850	32,450	33,400	33,400
TOTAL APPROPRIATIONS		\$1,012,621	\$1,094,342	\$1,101,493	\$1,146,661	\$1,146,661

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Emergency Care & Transfer (37A)			
ACTIVITY: Emergency Services		ORGANIZATION: Buffalo Volunteer Ambulance			
PROGRAM MISSION: To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. We strive to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.					
PROGRAM OBJECTIVES:					
1. To maintain the number of active volunteers at no less than 25.					
2. To ensure that the number of runs exceeding 15 minute response time are 1% or less.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Calls for service		344	365	400	400
WORKLOAD					
1. Calls answered		344	365	400	400
PRODUCTIVITY					
1. Cost per call		\$430.00	\$333.98	\$300.00	\$300.00
EFFECTIVENESS					
1. Number of volunteers		28	30	30	30
2. Percent of runs exceeding 15 minute response time		1%	1%	1%	1%
3. County subsidy as a percent of program costs		22%	27%	25%	25%
ANALYSIS:					
Total FY06 appropriations for the total agency are expected to increase 26.8% over current budgeted levels. Revenues are expected to increase 39% over current budgeted amounts for the total department. For this program, non-salary costs are increasing 26.8% over current budgeted amounts. There are no organizational change requests for the agency other than to continue to recruit and retain volunteers. The primary reasons for revenue changes from current budget levels are: better billing and collection system was established a year and a half ago and additional fundraising efforts. The reasons for appropriation changes from current budget levels are: Buffalo is now in their second year of better and more accurate budget forecasting and part of their increased appropriation has to do with projected expenses for building improvements.		Several PPB Indicators are highlighted as follows: cost per call (P.1) is expected to reduce significantly over FY04 actuals because of better budget tracking and increased patient reimbursements. There are no further budget issues identified for further Board review during the budget process. County funding is approved to remain at \$32,650 as it has for a number of years.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Emergency Care & Transfer (37A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteers		28.00	30.00	30.00	30.00	
TOTAL POSITIONS		28.00	30.00	30.00	30.00	
REVENUE SUMMARY:						
Municipal Subsidy		\$7,000	\$12,000	\$8,500	\$8,500	
Service Fees		88,705	53,000	88,000	90,000	
Other		24,001	8,700	6,665	16,665	
SUB-TOTAL REVENUES		\$119,706	\$73,700	\$103,165	\$115,165	
Scott County Contribution		22,650	22,650	22,650	22,650	22,650
Funding Reserve		10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION		\$32,650	\$32,650	\$32,650	\$32,650	\$32,650
TOTAL REVENUES		\$152,356	\$106,350	\$135,815	\$147,815	
APPROPRIATION SUMMARY:						
Personal Services		\$36,443	\$28,000	\$45,000	\$45,000	
Equipment		24,745	19,800	23,000	19,000	
Expenses		64,406	43,000	43,900	55,800	
Supplies		5,602	4,500	2,500	4,000	
Occupancy		7,407	8,800	7,500	8,200	
TOTAL APPROPRIATIONS		\$138,603	\$104,100	\$121,900	\$132,000	

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Jail-Based Assessment and Treatment (38C)			
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.			
PROGRAM MISSION: To simultaneously reduce substance abuse and criminal behavior.					
PROGRAM OBJECTIVES:					
1. Achieve and maintain a 90 percent utilization rate within the in-house program.					
2. Achieve a successful completion rate of 70 percent for the jail-based substance treatment program.					
3. Achieve a 90 percent retention rate of offenders participating in continuing care 30 days after release.					
4. Reduce the number of offenders who violate their supervision status by returning due to substance use.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Referrals to jail-based program		215	240	240	240
WORKLOAD					
1. Admissions to program		81	140	140	140
2. Total in-house treatment days		2,058	5,600	5,600	5,600
PRODUCTIVITY					
1. Cost per day of service		\$51.92	\$55.57	\$55.57	\$55.57
EFFECTIVENESS					
1. Utilization rate within each program component		N/A	90%	90%	90%
2. Successful completion rate for in-house treatment program		N/A	70%	70%	70%
3. Offenders in continuing care 30 days after release from facility		N/A	90%	90%	90%
4. Rate of recidivism for the program		N/A	22%	22%	22%
ANALYSIS:					
This program provides substance abuse services to the inmate population at the jail. The program is provided at the Tremont facility and provides a therapeutic, intense environment for inmates to deal with substance abuse issues while incarcerated The agency is encouraged with the use of the program by inmates and with the success of those persons completing the in-house portion of the program. This program is a part of the alternative programming developed through the CJACC committee. It is monitored on an on-going basis by that committee. The program is funded through federal grant funding that is provided directly to CADS for this specific program. Therefore, this budget does not request any funds from Scott County. However, it should be remembered that at the time that federal funds are no longer available, the cost of this program would revert to Scott County.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Jail Based Assessment and Treatment (38C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Clerical		-	0.25	-	-	
Counselors		4.00	4.00	5.00	5.00	
Program Managers		0.50	0.50	0.50	0.50	
TOTAL POSITIONS		4.50	4.75	5.50	5.50	
REVENUE SUMMARY:						
Scott County Jail Based Project		\$141,677	\$261,395	\$243,855	\$243,855	
Interest		1,694	-	3,768	3,768	
Contractual Fees		24	-	3,989	3,989	
SUB-TOTAL REVENUES		\$143,395	\$261,395	\$251,612	\$251,612	
Scott County Contribution		-	-	-	-	-
TOTAL REVENUES		\$143,395	\$261,395	\$251,612	\$251,612	
APPROPRIATION SUMMARY:						
Personal Services		\$89,565	\$170,000	\$193,607	\$193,607	
Equipment		13,976	6,400	1,267	1,267	
Expenses		39,237	83,495	82,279	82,279	
Supplies		1,852	1,500	3,209	3,209	
Occupancy		2,505	-	1,670	1,670	
TOTAL APPROPRIATIONS		\$147,135	\$261,395	\$282,032	\$282,032	

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Emergency Care & Transfer (42A)			
ACTIVITY: Emergency Services		ORGANIZATION: Durant Volunteer Ambulance			
PROGRAM MISSION: To provide high quality, high value, Emergency Medical Services and health care transportation in Scott County. Durant strives to provide a high degree of professionalism and quality care through highly trained volunteers and employees and state of the technology and equipment.					
PROGRAM OBJECTIVES: 1. To provide service for 550 calls. 2. To ensure that the number of runs exceeding 15 minute response time are 2% or less.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Calls for service		497	548	550	550
WORKLOAD					
1. Calls answered		497	548	550	550
PRODUCTIVITY					
1. Cost per call		\$355.79	\$355.79	\$317.67	\$317.67
EFFECTIVENESS					
1. Number of volunteers		18	21	22	22
2. Percent of runs exceeding 15 minute response time		2%	2%	2%	2%
3. County subsidy as a percent of program cost		10%	12%	11%	11%
ANALYSIS:					
Total FY06 appropriations for the total department are recommended to increase 14.4% over current budgeted levels. Revenues are recommended to decrease 8.8% over current budgeted amounts for the total agency. For this program, appropriations are recommended to increase 14.4% over current budgeted amounts. There are no organizational change requests for the agency other than to continue efforts to recruit more volunteers, which is always a key objective. The primary reasons for revenue changes from current budget levels are: a decrease in contributions from outside sources such as individual gifts and fundraisers. The primary reasons for appropriation changes from current budget levels are: new equipment needed for the service. Several PPB Indicators are highlighted as follows: calls for service (D.1) and calls answered (W.1) continue to remain stable.		There are no budget issues identified for further Board review during the budget process. County funding is approved to remain at \$20,000 as it has for a number of years.			

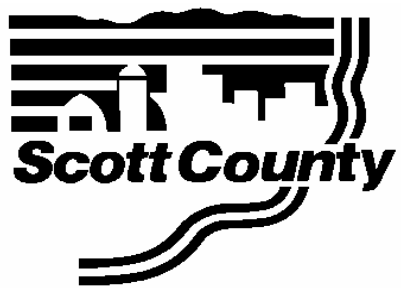
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Emergency Care & Transfer (42A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Volunteers		21.00	25.00	22.00	23.00	
TOTAL POSITIONS		21.00	25.00	22.00	23.00	
REVENUE SUMMARY:						
Political Subdivision Contracts		\$42,111	\$36,000	\$40,000	\$40,000	
Services		185,366	240,000	250,000	250,000	
Contributions		8,739	50,000	8,914	9,092	
Other		6,460	9,500	6,589	6,720	
SUB-TOTAL REVENUES		\$242,676	\$335,500	\$305,503	\$305,812	
Scott County Contribution		15,000	20,000	20,000	20,000	20,000
TOTAL REVENUES		\$257,676	\$355,500	\$325,503	\$325,812	
APPROPRIATION SUMMARY:						
Equipment		\$30,000	\$5,000	\$30,000	\$30,000	
Expenses		122,868	130,280	125,318	127,823	
Supplies		9,058	10,000	9,238	9,423	
Occupancy		7,186	7,500	7,329	7,476	
TOTAL APPROPRIATIONS		\$169,112	\$152,780	\$171,885	\$174,722	

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Emergency Preparedness (68A)			
ACTIVITY: Emergency Services		ORGANIZATION: Emergency Management Agency			
PROGRAM MISSION: The Scott County Homeland Security & Emergency Management Agency exists under Iowa law for the purposes of preparedness, mitigation, response, recovery, detection, protection, and prevention in accordance with direction provided the chief elected officials, Iowa Homeland Security & Emergency Management, the Federal Emergency Management Agency, and the federal Department of Homeland Security.					
PROGRAM OBJECTIVES:					
1. Provide planning for emergencies (terror or non-terror related) for the entire county.					
2. Provide training opportunities and present training on specific or requested topics to any responder organization.					
3. Maintain all plans to reflect current and correct information.					
4. Disseminate/coordinate response and preparation information to all response organizations in the county.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Give, receive or offer 30 training events/exercises annually		36	36	35	35
2. Review/update all 22 sections of the multi-hazard plan annually		22	22	22	22
3. Devote 20% of time (380 hrs) to maintaining RERP annually		20%	20%	20%	20%
4. Devote 30% of time (570 hrs) to meetings/coord activities annually		30%	30%	30%	30%
WORKLOAD					
1. Number of training hours presented/received		126	125	125	125
2. Number of hours devoted to plan revisions.		380	380	380	380
3. Number of hours devoted to maintaining RERP.		380	380	380	380
4. Number of meeting/coordination hours.		570	570	570	570
PRODUCTIVITY					
1. Cost per hour for training/exercise participation (30%)		\$191.00	\$191.00	\$195.00	\$195.00
2. Cost per planning hour (20%)		\$57.50	\$57.00	\$58.00	\$58.00
3. Cost per hour devoted to RERP (20%),		\$46.00	\$46.00	\$47.00	\$47.00
4. Cost of meeting/coordination hour (30%).		\$46.00	\$46.00	\$47.00	\$47.00
EFFECTIVENESS					
1. Percentage of training completed		120%	100%	100%	100%
2. Percentage of multi-hazard plan review/revision completed.		100%	100%	100%	100%
3. Percentage of RERP review/revision completed.		100%	100%	100%	100%
4. Percentage of meeting/coordination hours completed.		100%	100%	100%	100%
ANALYSIS:					
Total FY06 appropriations for the total department are recommended to decrease 18.4% or \$33,621 below current budgeted levels due to a reduction in projected pass-through grant funds. Non-salary costs are recommended to decrease \$34,547 below current budgeted levels for the total department for the same reason.		The current funding level of \$25,357 is approved for FY06.			
Revenues are recommended to decrease \$33,621 below current budgeted amounts for the total department also for the same reason.					
This departmental budget supports the County's Target Issues and Management Agenda as follows: At a minimum, annual updates of the County Multi-Hazard Plan. Periodic baseline assessments which support the Homeland Security Grant Programs and local cooperation / coordination. On-going collaboration with the Scott County Health Department in the bioterrorism plan supplement to the Scott County Multi-Hazard Plan.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Emergency Preparedness (68A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		1.00	1.00	1.00	1.00	
REVENUE SUMMARY:						
Intergovernmental		\$44,621	\$111,621	\$111,621	\$78,000	
Miscellaneous		18,774	46,000	46,000	46,000	
SUB-TOTAL REVENUES		\$63,395	\$157,621	\$157,621	\$124,000	
Scott County Contribution		25,357	25,357	25,357	25,357	\$25,357
TOTAL REVENUES		\$88,752	\$182,978	\$182,978	\$149,357	
APPROPRIATION SUMMARY:						
Personal Services		\$71,001	\$71,527	\$71,408	\$72,453	
Equipment		472	7,200	7,200	7,200	
Capital Improvements		360	1,200	1,200	1,000	
Expenses		25,649	98,746	98,746	64,454	
Supplies		3,098	4,305	4,305	4,250	
TOTAL APPROPRIATIONS		\$100,580	\$182,978	\$182,859	\$149,357	

SERVICE AREA: Public Safety & Legal Services		PROGRAM: Medic Emergency Medical Services (47A)			
ACTIVITY: Emergency Services		ORGANIZATION: MEDIC E.M.S.			
PROGRAM MISSION: To provide high quality, high value, emergency medical services and health care transportation to the Eastern Iowa and Western Illinois region. DHAC will be the primary transporter for out of hospital patients in our service area. We strive to provide a high degree of professionalism and quality care through highly trained employees and state of the art technology and equipment.					
PROGRAM OBJECTIVES:					
1. To continue to provide quality care by maintaining metro response times at 8 minutes and rural response times at 20 minutes or less.					
2. Increase the number of training hours to 225.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Request for ambulance services in Scott County		20,513	21,500	21,500	21,500
2. Request for EMD services in Davenport, Bettendorf, & Illinois		7,731	7,500	7,500	7,500
3. Request for wheelchair shuttle services		N/A	N/A	N/A	N/A
WORKLOAD					
1. Number of continuing education (CE) hours		204	225	225	225
2. Number of BLS emergencies		N/A	N/A	N/A	N/A
3. Number of ALS emergencies		9,105	11,200	11,200	11,200
4. Number of transfers		6,791	6,000	6,000	6,000
5. Cancelled or refused services		4,617	4,300	4,300	4,300
6. Number of community education hours		106	110	110	110
PRODUCTIVITY					
1. Cost/unit hour		\$77.70	\$77.00	\$83.11	\$83.11
2. Cost per call		\$246.33	\$250.00	\$252.73	\$252.73
3. Patient transports/unit		0.31	0.30	0.30	0.30
EFFECTIVENESS					
1. Response time in minutes-Davenport & Bettendorf		4.88	4.70	4.70	4.70
2. Revenue as a percent of program cost		99%	100%	100%	100%
3. Percent of emergency response greater than 8 minutes		9.5%	8.5%	8.5%	8.5%
4. Fractile response time-Scott County service area		98.4%	99.0%	99.0%	99.0%
5. Response time in minutes-Scott County Eldridge & LeClaire		7.83	7.75	7.75	7.75
ANALYSIS:					
Total FY06 appropriations for the total department are recommended to increase 3.9% over current budgeted levels. Non-salary costs are recommended to increase 7.8% over current budgeted levels for the total department. Although a 2% Fee Schedule adjustment was made from 05 DPT EST to 06 DPT REQ, revenues are noted to decrease (1.6%) over current budgeted amounts for the total department. Organizational change requests for the department are as follows: -a projected increase in hospital contractual adjustments from 32 to 34%. The primary reasons for revenue changes from current budget levels are: (1.) Loss of Transportation Division "miscellaneous income," reducing projected 2005 and future annual revenue by \$100,000; (2.) Increase in Contractual Adjustment effective 07/01/04 from 30% to 32%, thereby causing a significant reduction in net revenue. A projected increase in the Contractual Adjustment from 32% to 34% has been budgeted FY06; (3.) Anticipated loss of interfacility transfer revenue from Trinity Terrace Park, who is currently sending non-critical transfer patients via Trinity Ambulance, based in Illinois. The primary reasons for appropriation changes from current budget levels are: (1.) Anticipated increase in health insurance of 15%; (2.) Increase in umbrella insurance coverage (professional liability, workers' compensation); (3.) Loss of northwest Davenport quarters (Trinity Terrace Park), requiring rental of alternate quarters location; (4.) Increase in gas and oil prices to support fleet operations. Budget concerns identified for further Board review during the budget process are as follows: (1.) Staff did not receive a COLA in 2003-2004, and one is not budgeted in 2004-2005. A COLA of 1% is budgeted in 06; (2.) MEDIC EMS is currently working to implement cost accounting to determine the costs of each operation within our organization; (3.) Potential increase in contractual adjustment from 32% to 34% budgeted at 33.5% (34% contractual adjusted to 33.5% with inclusion of Clinton/Aledo revenue, with bad debt cash reserve of 30%). Scott County continues to have a deficit financing agreement with Genesis and Trinity Health Systems and with a deficit of \$73,324 projected for FY'06, Scott County's share would be \$48,908 and each health system \$12,208.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Medic Emergency Medical Services (47A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT		70.00	70.00	70.00	70.00	
Medical Director		0.15	0.15	0.15	0.15	
Secretary/Bookkeeper		1.00	1.00	1.00	1.00	
Manager		3.00	3.00	3.00	3.00	
System Status Controller		10.00	10.00	10.00	10.00	
Support Staff		2.00	3.00	2.00	2.00	
Wheelchair/Shuttle Operator		2.00	2.00	2.00	2.00	
TOTAL POSITIONS		89.15	90.15	89.15	89.15	
REVENUE SUMMARY:						
Net Patient Revenue		\$4,155,341	\$4,293,380	\$4,349,750	\$4,476,115	
Other Support		837,455	940,000	835,040	840,000	
Genesis Medical Center		15,495	-	3,598	12,208	
Trinity Medical Center		3,874	-	3,598	12,208	
SUB-TOTAL REVENUE		\$5,012,165	\$5,233,380	\$5,191,986	\$5,340,531	
Scott County Contribution		39,323	-	14,610	48,908	48,908
TOTAL REVENUES		\$5,051,488	\$5,233,380	\$5,206,596	\$5,389,439	
APPROPRIATION SUMMARY:						
Personal Services		\$3,449,443	\$3,658,750	\$3,541,000	\$3,717,240	
Equipment		11,426	15,000	10,000	10,000	
Expenses		1,339,186	1,303,000	1,401,596	1,392,199	
Supplies		118,686	115,000	114,000	118,000	
Occupancy		132,748	140,000	140,000	152,000	
TOTAL APPROPRIATIONS		\$5,051,489	\$5,231,750	\$5,206,596	\$5,389,439	



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SERVICE AREA: Physical Health & Social Services		PROGRAM: Community Services Administration (17A)			
ACTIVITY: Services to Poor		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide administration of the department, including administration of the Scott County Management Plan for MH/DD Services, the Veteran Services program, the General Relief program, the Substance Abuse programs, and other social services and institutions.					
PROGRAM OBJECTIVES:					
1. To maintain administrative costs at 2% or less off department budget.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		13.00	12.50	12.50	12.50
2. Liaison activities requested		234	230	230	230
3. Appeals/reviews requested		1	4	4	4
4. Number of authorized agencies		5	5	5	5
5. Total departmental budget		\$6,780,586	\$7,537,784	\$7,776,506	\$7,776,506
WORKLOAD					
1. Percent of time spent on administration		45%	45%	45%	45%
2. Percent of time spent on program management		25%	25%	25%	25%
3. Percent of time spent on special projects		15%	15%	15%	15%
4. Percent of time spent on authorized agencies		15%	15%	15%	15%
PRODUCTIVITY					
1. Administration cost as a percent of departmental budget		1.30%	2.00%	2.00%	2.00%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		88%	100%	100%	100
ANALYSIS:					
FY06 appropriations for the total department are approved to increase 3.6% over current budgeted levels. Non-salary costs are approved to increase 3.4% over current budgeted levels for the total department. Revenues are approved to increase 9.9% over current budgeted amounts for the total department. For this program, non-salary costs are approved to decrease 14.5% from current budgeted amounts. This is due to a reduction in travel for the director. It is expected that with a new director in the position, the amount of travel to Des Moines for statewide policy issues will decrease slightly in the upcoming year. This costs of administration in this program are attributed to both the special services MH/DD fund and to the general fund based on the ratio of expenditures for the department. PPB indicators are presented with requested levels generally consistent with the FY05 projected levels and the FY04 actuals. Funding is approved at the requested level of \$109,139.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Community Services Admin (17A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
725-A Community Services Director		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:						
Miscellaneous		\$52	\$0	\$0	\$0	\$0
TOTAL REVENUES		\$52	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$79,809	\$100,796	\$101,104	\$104,564	\$104,564
Expenses		3,902	4,950	4,275	4,275	4,275
Supplies		183	400	300	300	300
TOTAL APPROPRIATIONS		\$83,894	\$106,146	\$105,679	\$109,139	\$109,139

SERVICE AREA: Physical Health & Social Services		PROGRAM: General Assist/Other Social Services (17B)			
ACTIVITY: Services to Poor		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County residents.					
PROGRAM OBJECTIVES:					
1. To provide 100 community referrals.					
2. To conduct 6,500 or more client interviews.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Applications for assistance		7,822	7,800	7,800	7,800
2. Population below 100% of poverty		17,914	17,914	17,914	17,914
WORKLOAD					
1. Applications approved		4,133	3,800	3,800	3,800
2. Referrals issued		535	100	100	100
3. Interviews conducted		6,894	7,000	7,000	7,000
4. Clients in work program		146	135	135	135
5. Total client hours worked		17,706	16,250	16,250	16,250
PRODUCTIVITY					
1. Average assistance granted		\$124.88	\$135.65	\$135.65	\$135.65
EFFECTIVENESS					
1. Percent of applications approved		53%	50%	50%	50%
ANALYSIS:					
For this program, non-salary costs are approved to increase 8.1% over current budgeted amounts. This is in the expense area and is related to continued increased costs of rental assistance. Rental assistance is the primary assistance provided through this program and applications have continued to increase. It appears that during FY05 the expenditures required for this assistance will exceed the budget level. The department has requested funding for FY06 at the projected FY05 expenditure level. Expenditure levels for other types of assistance are being requested at the FY05 budget level or reduced slightly. Burial is the most expensive type of assistance and expenditures are unpredictable. Previously, the Board had provided an inflationary cost increase to funeral homes. At the last budget cycle, the Board did not provide an inflationary increase due to the increase required for purchasing grave liners for the new county graves. The level of payment provided by Scott County for burial continues to be one of the highest in the state. This budget request does not include re-institution of the inflationary cost increase. The Board should consider as a budget issue the provision of an inflationary cost adjustment and consideration of a other specific cost limitations. The Board should consider as a budget issue the General Relief funding levels and certain changes in eligibility. Funding is approved at the requested level of \$728,403.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: General Assist/Other Services (17B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
430-A Case Aide Supervisor		1.00	1.00	1.00	1.00	1.00
298-A Veteran's Affairs Director/Case Aide		0.10	0.10	0.10	0.10	0.10
271-C Office Manager		0.90	0.90	0.90	0.90	0.90
252-C Case Aide		3.00	2.50	2.50	2.50	2.50
162-C Clerk III/Secretary		0.90	0.90	0.90	0.90	0.90
141-C Clerk II/Receptionist		1.40	1.40	1.40	1.40	1.40
TOTAL POSITIONS		7.30	6.80	6.80	6.80	6.80
REVENUE SUMMARY:						
Fees and Charges		\$3,124	\$3,000	\$3,000	\$3,000	\$3,000
Miscellaneous		61,221	50,000	70,000	50,000	50,000
TOTAL REVENUES		\$64,345	\$53,000	\$73,000	\$53,000	\$53,000
APPROPRIATION SUMMARY:						
Personal Services		\$178,092	\$219,736	\$193,639	\$204,968	\$204,968
Equipment		749	1,500	1,500	2,500	2,500
Expenses		522,534	479,135	517,435	517,435	517,435
Supplies		2,046	3,625	3,375	3,500	3,500
TOTAL APPROPRIATIONS		\$703,421	\$703,996	\$715,949	\$728,403	\$728,403

SERVICE AREA: Physical Health & Social Services		PROGRAM: Veteran Services (17D)			
ACTIVITY: Services to Military Veterans		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide financial assistance in meeting basic needs to Scott County war time veterans and their families and provide technical assistance in applying for federal veterans benefits.					
PROGRAM OBJECTIVES:					
1. To provide 200 or more welfare interviews.					
2. To provide 1,000 or more veteran service interviews.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Eligible population		16,818	16,818	16,818	16,818
2. Requests for veteran services		1,026	1,000	1,000	1,000
3. Estimated population below poverty		2,008	2,008	2,008	2,008
4. Applications for welfare assistance		279	200	200	200
WORKLOAD					
1. Welfare assistance interviews		280	200	200	200
2. Number of welfare cases assisted		138	100	100	100
3. Veterans services interviews		611	600	600	600
PRODUCTIVITY					
1. Cost/per case assisted		\$620.18	\$1,142.60	\$1,160.23	\$1,160.23
EFFECTIVENESS					
1. Percent of welfare requests assisted		50%	50%	50%	50%
2. Total amount approved for compensations and pensions		\$685,499	\$350,000	\$350,000	\$350,000
ANALYSIS:					
For this program, non-salary costs are approved to decrease 15.3% from current budgeted amounts. This is primarily attributable to FY06 requested levels for rental assistance and burials being reduced from the current budgeted levels. The rental assistance has been reduced due to the success the Veterans Director has had in moving persons from county assistance to receipt of federal benefits. This success has reduced the caseload for welfare services and reduced the assistance levels. The burial assistance is an extremely unpredictable expenditure. However, the department is requesting a slight reduction due to the most recent experiences. The PPB indicators show that the number of applications for welfare assistance (D.4) are down during the current year and are expected to stay at that lower level in FY06. The requests for veterans services (D.2) are expected to continue at the high level experienced in FY04. The amount approved for compensation and pensions ((E.3) reached a very high level for FY04. The level for FY05 projected and FY06 requested is reduced from that level, but continues at a high level based on first quarter FY05 experience. Funding is approved at the requested level of \$116,023.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Veteran Services (17D)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
298-A Veteran's Affairs Director/Case Aide		0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS		0.90	0.90	0.90	0.90	0.90
REVENUE SUMMARY:						
Miscellaneous		\$6,050	\$2,500	\$1,500	\$1,500	\$1,500
TOTAL REVENUES		\$6,050	\$2,500	\$1,500	\$1,500	\$1,500
APPROPRIATION SUMMARY:						
Personal Services		\$50,677	\$51,781	\$52,235	\$53,998	\$53,998
Equipment		-	250	250	250	250
Expenses		36,952	71,225	60,875	60,875	60,875
Supplies		34	1,750	900	900	900
TOTAL APPROPRIATIONS		\$87,663	\$125,006	\$114,260	\$116,023	\$116,023

SERVICE AREA: Physical Health & Social Services		PROGRAM: Health Administration (20R)			
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department			
PROGRAM MISSION: Evaluate effectiveness, accessibility of present and population-based health services.					
PROGRAM OBJECTIVES:					
1. 80% of program budget indicator objectives will be accomplished.					
2. 100% of program evaluations will be completed.					
3. 100% of customer surveys will be completed.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 BUDGET	2005-06 PROJECTED	2005-06 ADOPTED
DEMAND					
1. Number of program budget indicator objectives	N/A	14	14	14	
2. Number of program evaluations	N/A	3	3	3	
3. Number of customer surveys	N/A	3	3	3	
4. Department Budget	\$3,837,811	\$4,030,883	\$4,863,256	\$4,863,256	
WORKLOAD					
1. Number of program budget indicator objectives completed	N/A	14	14	14	
2. Number of program evaluations completed	N/A	3	3	3	
3. Number of customer surveys completed	N/A	3	3	3	
PRODUCTIVITY					
1. Cost/program budget indicator objective	N/A	\$4,126.00	\$4,126.00	\$4,126.00	
2. Cost/program evaluation	N/A	\$2,387.17	\$2,387.17	\$2,387.17	
3. Cost/customer survey	N/A	\$835.22	\$835.22	\$835.22	
EFFECTIVENESS					
1. Percent of program budget indicator objectives completed	N/A	80%	80%	80%	
2. Percent of program evaluations completed	N/A	100%	100%	100%	
3. Percent of customer surveys completed	N/A	100%	100%	100%	
ANALYSIS:					
Total FY06 appropriations for the total department are approved to increase 20.6% over current budgeted levels. Net of the transfer of the Public Health Nursing and Home Care Program (previously an authorized agency through VNA), increased medical examiner program costs, and the increased jail health program costs with two additional nurses as recommended by CJAAC total net appropriations would be increasing 4.4% over current budgeted levels for the total department. Revenues are approved to increase 22.4% over current budgeted amounts for the total department but that includes state and local dollars that previously were a part of other county cost centers. For this program, as with the other four health department programs new cost centers have been developed which makes it difficult to state that non-salary costs in various line items have increased or decreased.		Organizational change requests for the department are as follows: based on CJAAC recommendations for the jail to move toward 24/7 nursing coverage in the jail another two nursing positions are requested. The primary reasons for revenue changes from current budget levels are: 1) state public health nursing and homemaker-home health aide dollars along with county dollars now flow through the health department budget. This amounts to approximately \$479,311. Traditionally these dollars have always gone through Genesis VNA and it is our intent to go out on an RFP for the FY06 appropriation. The primary reasons for appropriation changes from current budget levels are: 1) the inclusion of the above mentioned public health nursing and homecare state and county dollars; 2) Increased medical examiner fee reimbursement and autopsy fees. Several PPB Indicators are highlighted as follows: all new indicators have been		developed for health department programs. The purpose of the health administration indicators is to better reflect the accomplishment of health department objectives, program evaluations and customer surveys.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Administration (20R)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
571-A Deputy Director	-	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	-	1.00	1.00	1.00	1.00	1.00
298-A Administrative Office Manager	-	1.00	1.00	1.00	1.00	1.00
162-A Resource Specialist	-	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	-	2.60	2.60	2.60	2.60	2.60
TOTAL POSITIONS	-	7.60	7.60	7.60	7.60	7.60
APPROPRIATION SUMMARY:						
Personal Services	-	\$459,952	\$479,456	\$488,741	\$488,741	\$488,741
Equipment	-	2,725	2,725	-	-	-
Expenses	-	55,120	55,120	22,015	22,015	22,015
Supplies	-	2,726	2,726	9,226	9,226	9,226
TOTAL APPROPRIATIONS	\$0	\$520,523	\$540,027	\$519,982	\$519,982	\$519,982

SERVICE AREA: Physical Health & Social Services		PROGRAM: Clinical Services (20S)		
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department		
PROGRAM MISSION: Monitor, diagnose and investigate health problems.				
PROGRAM OBJECTIVES:				
1. Initiate communicable disease investigation on 100% of reported diseases according to Iowa Department of Public Health guidelines.				
2. Provide needed clinical services to 90% of clients presenting at Health department clinics.				
3. 100% of eligible county employees will receive an annual health screening.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 BUDGET	2005-06 PROJECTED	2005-06 ADOPTED
DEMAND				
1. Number of communicable diseases reported	N/A	14,400	14,400	14,400
2. Number of clients requesting clinic services	N/A	7,826	7,826	7,826
3. Number of county employees eligible for an annual health screening	N/A	547	547	547
WORKLOAD				
1. Number of communicable diseases requiring investigation	N/A	200	200	200
2. Number of clients seen in clinics	N/A	7,826	7,207	7,207
3. Number of eligible county employees screened	N/A	547	547	547
PRODUCTIVITY				
1. Cost/communicable disease investigation	N/A	\$12.34	\$12.34	\$12.34
2. Cost/clinic seen	N/A	\$37.57	\$37.57	\$37.57
3. Cost/eligible employee screened	N/A	\$5.04	\$5.04	\$5.04
EFFECTIVENESS				
1. Percent of communicable disease investigations initiated	N/A	100%	100%	100%
2. Percent of client needs provided	N/A	90%	90%	90%
3. Percent of eligible county employees receiving a health screening	N/A	100%	100%	100%
ANALYSIS:				
Revenues for this program are approved to increase 30.2% over the current budgeted amount. That increase is due to the \$50,000 grant that the health department receives from Scott County Empowerment for coordinating healthcare services to area day cares through utilization of a nurse consultant. For this program, non-salary costs are approved to remain at the same level as FY05. Several PPB Indicators are highlighted as follows: all new indicators have been developed for the clinical services program with an emphasis on investigating communicable diseases in a timely manner, tracking the number of individuals requesting clinic services and tracking the number of county receiving health screenings. Quality assurance of these indicators will be measured through the clinical service program objectives. This departmental program supports the County's Target Issues and Management Agenda as follows: 1) following objectives as set out through homeland security/bio-emergency action plans; 2) HIPAA Compliance and; 3) the west Nile virus action plan.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Clinical Services (20S)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
417-A Clinical Services Coordinator	-	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	-	6.00	6.00	6.00	6.00	6.00
355-A Community Health Intervention Specialist	-	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	-	1.00	1.00	1.00	1.00	1.00
177-A Lab Technician	-	0.75	0.75	0.75	0.75	0.75
A Interpreters	-	0.35	0.35	0.35	0.35	0.35
Z Health Services Professional	-	0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS	-	11.00	11.00	11.00	11.00	11.00
REVENUE SUMMARY:						
Licenses and Permits	-	\$149,330	\$197,330	\$194,500	\$194,500	\$194,500
Fees and Charges	-	10,000	10,000	11,000	11,000	11,000
Miscellaneous	-	-	-	2,000	2,000	2,000
TOTAL REVENUES	\$0	\$159,330	\$207,330	\$207,500	\$207,500	\$207,500
APPROPRIATION SUMMARY:						
Personal Services	-	\$632,434	\$610,176	\$647,643	\$647,643	\$647,643
Equipment	-	2,725	2,725	-	-	-
Expenses	-	103,219	103,219	104,495	104,495	104,495
Supplies	-	26,826	26,826	26,773	26,773	26,773
TOTAL APPROPRIATIONS	\$0	\$765,204	\$742,946	\$778,911	\$778,911	\$778,911

SERVICE AREA: Physical Health & Social Services		PROGRAM: Community Relations & Planning (20T)		
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department		
PROGRAM MISSION: Inform, educate, and empower people about health issues.				
PROGRAM OBJECTIVES:				
1. 100% education presentations to service providers will be provided.				
2. 98% educational presentations for the community to be provided.				
3. 95% of initial response to a media request will be within 24 hours.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 BUDGET	2005-06 PROJECTED	2005-06 ADOPTED
DEMAND				
1. Number of education presentations for service providers	N/A	65	65	65
2. Number of education presentations for the community	N/A	140	140	140
3. Number of media requests	N/A	159	159	159
WORKLOAD				
1. Number of education presentations for service providers completed	N/A	65	65	65
2. Number of education presentations for the community completed	N/A	140	140	140
3. Number of media requests responses	N/A	159	159	159
PRODUCTIVITY				
1. Cost/presentation to service providers	N/A	\$189.29	\$189.29	\$189.29
2. Cost/presentations to the community	N/A	\$112.73	\$112.73	\$112.73
3. Cost/media request response	N/A	\$16.28	\$16.28	\$16.28
EFFECTIVENESS				
1. Percent of education presentations to service providers	N/A	100%	100%	100%
2. Percent of education presentations to the community	N/A	98%	98%	98%
3. Percent of media requests responded to within 24 hours	N/A	95%	95%	95%
ANALYSIS:				
The community relations, information and planning program supports the rest of the department with planning and grant writing activities along with providing information to the media and public. Revenues for this program are approved to increase 30% over the current budgeted amount. The increase is due to increases in several grants. For this program, non-salary costs are approved to increase 17% over current budgeted amounts. The primary reasons for revenue changes from current budget levels are: 1) state public health nursing and homemaker-home health aide dollars along with county dollars now flow through the health department budget. This amounts to approximately \$479,311. Traditionally these dollars have always gone through Genesis VNA and it is our intent to go out on an RFP for the FY06 appropriation and; 2) an increase in the breast and cervical grant.		The primary reasons for appropriation changes from current budget levels are: both of the above named grants are almost in their entirety subcontracted back out into the community as a reimbursable allotment. Several PPB Indicators are highlighted as follows: all new indicators have been developed for this program with an emphasis on tracking education provided to service providers, the public and interaction with the media. Budget issues identified for further Board review during the budget process are as follows: following closely, the RFP that is developed for state and county public health nursing and homecare dollars. This departmental budget supports the County's Target Issues and Management Agenda as follows: 1) following objectives as set out through homeland security/bio-emergency action plans and; 2) the west Nile virus action plan.		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Community Relations & Planning (20T)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
417-A Community Health Coordinator	-	1.00	1.00	1.00	1.00	1.00
366-A Quality Assurance	-	1.00	1.00	1.00	1.00	1.00
355-A Community Health Consultant	-	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	-	5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:						
Intergovernmental	-	\$1,011,560	\$1,345,292	\$1,378,263	\$1,378,263	\$1,378,263
Miscellaneous	-	50,640	-	-	-	-
TOTAL REVENUES	\$0	\$1,062,200	\$1,345,292	\$1,378,263	\$1,378,263	\$1,378,263
APPROPRIATION SUMMARY:						
Personal Services	-	\$287,470	\$257,153	\$302,886	\$302,886	\$302,886
Equipment	-	2,725	2,725	-	-	-
Expenses	-	945,961	945,961	1,443,746	1,443,746	1,443,746
Supplies	-	1,570	1,570	4,978	4,978	4,978
TOTAL APPROPRIATIONS	\$0	\$1,237,726	\$1,207,409	\$1,751,610	\$1,751,610	\$1,751,610

SERVICE AREA: Physical Health & Social Services		PROGRAM: Environmental Health (20U)		
ACTIVITY: Physical Health Services		ORGANIZATION: Health Department		
PROGRAM MISSION: Enforce laws and regulations that protect and ensure safety				
PROGRAM OBJECTIVES:				
1. 100% of required environmental health inspections will be completed annually				
2. 85% of facilities/homes will be in compliance on re-inspection with Iowa Codes				
3. 100% of existing and newly identified homes of children with blood lead levels of 15 ug/dl or above will be entered into the GIS Program				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 BUDGET	2005-06 PROJECTED	2005-06 ADOPTED
DEMAND				
1. Number of environmental inspections required	N/A	4,223	4,223	4,223
2. Number of environmental health re-inspections required	N/A	314	314	314
3. Number of identified lead homes	N/A	64	64	64
WORKLOAD				
1. Number of environmental health inspections conducted	N/A	4,223	4,223	4,223
2. Number of environmental health re-inspections conducted	N/A	314	314	314
3. Number of identified lead homes entered into GIS	N/A	64	64	64
PRODUCTIVITY				
1. Cost/environmental health inspection conducted	N/A	\$116.75	\$116.75	\$116.75
2. Cost/environmental health re-inspection conducted	N/A	\$116.75	\$116.75	\$116.75
3. Cost/data entry of lead homes	N/A	\$25.93	\$25.93	\$25.93
EFFECTIVENESS				
1. Percent of environmental health inspections completed	N/A	100%	100%	100%
2. Percent of re-inspections that are in compliance with Iowa Codes	N/A	85%	85%	85%
3. Percent of homes entered into GIS	N/A	100%	100%	100%
ANALYSIS:				
Revenues for this program are approved to increase 9.5% over current budgeted amounts primarily because of projected increases in 1) the state grants to counties for well testing and closures and; 2) increased dollars from programmatic license fees. For this program, non-salary costs are approved to decrease 13% from current budgeted amounts primarily due to the transfer of certain dollars into other programmatic cost centers within the department. Several PPB Indicators are highlighted as follows: all new indicators have been developed for this program with an emphasis on quality assurance as related to the tracking of environmental hazards and regulatory compliance with Iowa Codes and also the entering of all pertinent environmental into GIS.		This departmental budget supports the County's Target Issues and Management Agenda as follows: 1) following environmental objectives as outlined through the homeland security/bio-emergency action plans and; 2) environmental activities as related to west Nile virus.		

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Environmental Health (20U)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
417-A Environmental Health Coordinator	-	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	-	7.00	7.00	7.00	7.00	7.00
Z Environmental Health Intern	-	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	-	8.25	8.25	8.25	8.25	8.25
REVENUE SUMMARY:						
Intergovernmental	-	\$18,000	\$21,248	\$23,248	\$23,248	\$23,248
Licenses and Permits	-	228,540	228,540	244,000	244,000	244,000
Fees and Charges	-	24,850	24,850	25,000	25,000	25,000
Miscellaneous	-	-	-	5,000	5,000	5,000
TOTAL REVENUES	\$0	\$271,390	\$274,638	\$297,248	\$297,248	\$297,248
APPROPRIATION SUMMARY:						
Personal Services	-	\$536,607	\$535,970	\$547,439	\$547,439	\$547,439
Equipment	-	2,725	2,725	25,000	25,000	25,000
Expenses	-	132,188	131,963	114,992	114,992	114,992
Supplies	-	14,816	14,816	17,527	17,527	17,527
TOTAL APPROPRIATIONS	\$0	\$686,336	\$685,474	\$704,958	\$704,958	\$704,958

SERVICE AREA: Physical Health & Social Services		PROGRAM: Administrative Support (21A)			
ACTIVITY: Services to Poor		ORGANIZATION: Human Services			
PROGRAM MISSION: The Iowa Department of Human Services is a public expression of Iowa's desire for a stronger community. Working cooperatively with others, the Department of Human Services meets the unique needs of individuals who are experiencing personal, economic, social or health problems. The primary responsibility of the Department is to help and empower individuals and families to become increasingly self-sufficient and productive and strive to improve the well being of all the people of the State of Iowa.					
PROGRAM OBJECTIVES:					
1. To process FIP/Medical applications within 30 days at 97.5%.					
2. To process Food Stamp applications within 30 days at 98.7%.					
3. To process Service applications within 30 days at 97.2%.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		N/A	100	100	100
2. Authorized SW 3s		N/A	16	16	16
3. Authorized SW 2s		N/A	20	20	20
4. Authorized IM2's		N/A	39	39	39
WORKLOAD					
1. Child/Adult assessment completed per month		N/A	170	170	170
2. Service intake and ongoing cases served		N/A	2,080	2,080	2,080
3. Income maintenance, intake and ongoing cases		N/A	14,430	14,430	14,430
PRODUCTIVITY					
1. Child/Adult assessment completed per month/per worker		N/A	10.65	10.65	10.65
2. Service intake ongoing cases served per month/per worker		N/A	104	104	104
3. Income maintenance, intake and ongoing per month/per worker		N/A	370	370	370
EFFECTIVENESS					
1. Percent of FIP applications processed within 30 days		N/A	97.5%	97.5%	97.5%
2. Percent of food stamp applications processed within 30 days		N/A	98.7%	98.7%	98.7%
3. Percent of applications for service handled within 30 days		N/A	97.20%	97.20%	97.20%
ANALYSIS:					
Total FY06 appropriations for this program are requested to increase 4% over current budgeted levels. Revenues to this program are the portion of the costs eligible for federal reimbursement and have a formulaic relationship to the expenditures. The primary reasons for appropriation changes from the current budget levels are the request of \$1,200 in expenses to allow the Department to rent storage space for the belongings of children who are in foster care or residential care, when no family is able to store these belongings. The department has developed new indicators with this budget request. Although the information provided is generally the same, it is believed that these indicators will be easier to follow as changes occur and give a better picture of the workload of the department. Demand indicators relate to the FTE's for the department and how those FTEs are distributed among types of positions. The		Workload indicators relate to the three different types of work done by the department. The Productivity indicators relate to the per worker caseload for each of the different type of services and the Effectiveness indicators relate to the percentage of applications of the various types which are completed within 30 days. The department is requesting an increase of 4% over the current budget level. The primary factor in this increase is the request to rent storage space. Funding is approved at the requested level of \$69,163, contingent on Facility and Support Services recommendation on the space rental request.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Administrative Support (21A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
REVENUE SUMMARY:						
Intergovernmental		\$21,873	\$20,075	\$30,000	\$30,584	\$30,584
Miscellaneous		5,000	-	-	-	-
TOTAL REVENUES		\$26,873	\$20,075	\$30,000	\$30,584	\$30,584
APPROPRIATION SUMMARY:						
Equipment		\$2,353	\$3,776	\$3,776	\$4,035	\$4,035
Expenses		19,673	22,028	20,655	23,743	23,743
Supplies		44,087	40,704	39,719	41,385	41,385
TOTAL APPROPRIATIONS		\$66,113	\$66,508	\$64,150	\$69,163	\$69,163

SERVICE AREA: Physical Health & Social Services		PROGRAM: Outreach to Older Persons (39A)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To assist Scott County senior citizens in maintaining independent living by: A) completing comprehensive assessments to determine individual needs; B) referrals to local, state and federal programs and services; C) providing assistance with completion of forms/applications for programs and benefits; and D implementation and monitoring of programs and services for client.					
PROGRAM OBJECTIVES:					
1. To make 11,259 collateral contacts.					
2. To service 215 people per FTE.					
3. To keep costs per contact under \$23.89.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Referrals to program		936	936	983	983
WORKLOAD					
1. Contacts - individual client		8,324	8,400	8,740	8,740
2. Group Presentations		87	87	130	130
3. Collateral contacts		10,723	10,723	11,259	11,259
4. Unduplicated number of persons served on individual basis		1,538	1,600	1,615	1,615
5. Unduplicated number of persons served in Central City		336	300	350	350
PRODUCTIVITY					
1. Cost per contact		\$23.77	\$24.68	\$23.89	\$23.89
EFFECTIVENESS					
1. Number of persons served per FTE (individual)		206	213	215	215
2. Contacts per individual person served		12.4	12.0	12.4	12.4
3. Staff costs as a percent of program costs		79%	80%	76%	76%
4. Number of clients served in Case Management Program		195	195	195	195
ANALYSIS:					
FY06 appropriations for the total agency are expected to increase 4.1% over current budgeted levels. Personal services are expected to increase 1.7% over current budgeted levels for the total agency. Primary increases are in the expense items which are expected to increase 15.2% for the total agency. This can be generally attributed to requested increases in health insurance, utilities, and program supplies. Revenues are expected to increase 5.9% over current budgeted amounts for the total agency. The agency is in the midst of a capital campaign with building expansion to begin in the later part of the current fiscal year. Most of the construction will occur in FY06. The agency indicates that they have a capital goal of \$3 million and currently have raised \$1.6 million. The agency has presented this budget with some of the increased costs of operating with the expansion included. Total appropriations for the Outreach budget is expected to increase 1.2% and decrease 0.3% in revenues. The primary reasons for revenue changes from current budget levels are decreases in the United Way and CDBG funding levels which had been projected. The primary reasons for appropriation changes from current budget levels are increases in the expense areas for health insurance, utilities and program supplies. Several PPB Indicators are highlighted as follows: (W.2) group presentations is being increased in the FY06 requested by 49% over the current FY05 projected level. The agency is also increasing the individual contacts (W.1) by 4% over the current year's projected levels. The agency has requested an increase of 5% in the Scott County contribution. Funding is approved at an inflationary increase of 3% which results in an approved funding level of \$103,235.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Outreach to Older Persons (39A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President/CEO		0.36	0.36	0.36	0.36	
Vice President/Resource Development		0.36	0.36	0.36	0.36	
Budget Manager		0.36	0.36	0.36	0.36	
Accounting Coordinator		0.36	0.36	0.36	0.36	
Administrative Coordinator		0.36	0.36	0.36	0.36	
Receptionist		0.36	0.36	0.36	0.36	
Janitor		0.61	0.61	0.61	0.61	
Social Services Coordinator		1.00	1.00	1.00	1.00	
Caseworkers		7.50	7.50	7.50	7.50	
TOTAL POSITIONS		11.27	11.27	11.27	11.27	
REVENUE SUMMARY:						
Pledge Revenue	\$0	\$15,500	\$15,500	\$15,944		
Elder Care	12,179	12,544	12,544	12,544		
Title III B	37,168	36,205	36,205	36,205		
Title III D	701	-	-	1,030		
Transfers	26,547	-	-	-		
Title V	5,461	6,077	6,077	0		
LTCIS	18,348	15,000	15,000	18,798		
United Way	52,096	67,375	67,375	53,659		
Contributions	1,931	12,500	12,500	7,416		
Activities	22,742	32,050	32,050	37,080		
Membership	4,013	3,750	3,750	7,692		
Miscellaneous	1,725	3,500	3,500	1,854		
Interest	109	1,500	1,500	187		
CDBG	82,355	82,355	70,300	72,409		
Rent Revenue	7,366	9,000	9,000	11,700		
Project Income	913	1,000	1,000	1,082		
Supplemental Grants	180	20,000	20,000	46,753		
GRB Community Foundation	5,298	5,000	5,000	-		
Scott County Regional Authority	-	20,000	20,000	20,000		
Riverboat Development Authority	-	5,000	5,000	-		
Bingo	-	25,000	25,000	27,899		
SUB-TOTAL REVENUES		\$279,132	\$373,356	\$361,301	\$372,252	
Scott County Contribution	97,309	100,229	100,229	105,240	103,235	
Contingency	9,000	-	-	-	-	
TOTAL COUNTY CONTRIBUTION		\$106,309	\$100,229	\$100,229	\$105,240	\$103,235
TOTAL REVENUES		\$385,441	\$473,585	\$461,530	\$477,492	
APPROPRIATION SERVICES						
Personal Services	\$356,107	\$376,790	\$376,790	\$360,983		
Equipment	352	300	300	204		
Expenses	82,619	78,977	78,977	95,535		
Supplies	6,881	9,050	9,050	13,856		
Occupancy	6,585	6,800	6,800	7,201		
TOTAL APPROPRIATIONS		\$452,544	\$471,917	\$471,917	\$477,779	

SERVICE AREA: Physical Health & Social Services		PROGRAM: Transportation for Older Persons (39B)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To enhance quality of life for the elderly and disabled by providing safe, dependable and cost effective transportation services. We will be responsive to client's needs and strive to maintain strong business relationships with our client groups. We will preserve financial stability by establishing equitable agreements and applying efficient cost-control practices.					
PROGRAM OBJECTIVES:					
1. To maintain rural ridership at 5,000.					
2. To keep cost per ride below \$1.05.					
3. To provide 33,500 rides.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Requests		32,022	35,500	33,600	33,600
WORKLOAD					
1. Passengers transported/rural		3,714	3,000	5,000	5,000
2. Passengers transported/all areas		31,816	35,000	33,500	33,500
3. Enhanced services		5,508	5,000	5,600	5,600
PRODUCTIVITY					
1. Cost client transported/all areas		\$1.07	\$1.10	\$1.05	\$1.05
EFFECTIVENESS					
1. Percent change in clients transported/all areas		N/A	9.37%	-4.28%	-4.28%
ANALYSIS:					
This program provides pass through funding for Great River Bend Transportation Services. The funding is provided to the City of Davenport, the City of Bettendorf and directly to Great River Bend. The funding that goes to Davenport and Bettendorf is for inclusion and coordination with their elderly and handicapped transportation services. The funding to the cities is included in their contracts with Great River Bend. Additionally, it should be remembered that several years ago the Board provided a slight increase above inflation to go directly to Great River Bend for after-hours and cross-boundary transportation. Currently the City of Davenport is looking at the overall manner in which they provide non-fixed route transportation and has begun discussions with Great River Bend. Scott County staff has been included in the initial discussions because of the County's funding involvement.		The agency has presented FY06 requested indicators showing a slight decrease from the current year's projected for all area transport (D.1, W.1). The passengers transported in the rural areas (W.1) is requested for FY06 at a 66.6% increase over the current years projected level. This requested level is a 34.6% increase over the FY04 actual level. The agency is requesting a 3% inflationary increase for this program. Funding is approved at the requested level of \$40,310.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Transportation/Older Persons (39B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:						
Scott County Contribution		\$39,807	\$39,136	\$39,136	\$40,310	\$40,310
TOTAL REVENUES		\$39,807	\$39,136	\$39,136	\$40,310	\$40,310
APPROPRIATION SUMMARY:						
Expenses		\$38,573	\$39,808	\$39,136	\$40,310	
TOTAL APPROPRIATIONS		\$38,573	\$39,808	\$39,136	\$40,310	

SERVICE AREA: Physical Health & Social Services		PROGRAM: Day Care for Older Persons (39C)			
ACTIVITY: Service to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To provide supportive services to frail elderly Scott County residents who are at risk of institutionalization. To assist them and caregivers in maintaining an independent lifestyle as long as possible, by providing a range of services in a Day Care setting from 7:00 a.m. to 5: 00 p.m., Monday through Friday.					
PROGRAM OBJECTIVES:					
1. To maintain admissions at 55.					
2. To maintain hours at 60,000.					
3. To keep costs at or below \$7.63 per hour.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Admissions		60	52	55	55
2. Program capacity		40	40	45	45
WORKLOAD					
1. Clients - unduplicated		135	130	135	135
2. Client hours		59,486	55,000	60,000	60,000
3. Number of volunteers - unduplicated		21	22	24	24
PRODUCTIVITY					
1. Cost per client hour		\$6.98	\$7.96	\$7.63	\$7.63
EFFECTIVENESS					
1. County contribution as a percent of program costs		6%	3%	3%	3%
2. Volunteer hours in day center		3,683	3,800	3,800	3,800
ANALYSIS:					
Appropriations are requested at a 4.6% increase. This is primarily attributable to an 8.5% increase in personal services and a 12.2% increase in expenses. Revenues are requested with a 6% increase which is primarily attributable to an increase in income from the Veterans Administration. This program is projected to be the first affected by the building expansion planned for next year. The plan provides for a new semi-attached building for the day care program. This will be constructed for this program and will have many homelike amenities. Once the day care program is able to move into the new building, it will be somewhat self-contained. This program continues to serve persons with heavy supervision needs. The program is projecting that with the move into the new space, they will be able to increase the capacity by five (D.1). This increase in capacity will then affect a slight increase in admissions and client hours (D.1) and (W.2). Because of the increased program costs and the contractual provisions that have capped the Scott County contribution to this program, the percent of the county contribution to overall costs is down to 3% in the current years projected levels and in the FY06 requested budget. Based on contractual provisions capping the contribution to this program, the agency has requested continued funding at the current level. Funding is approved at the requested level of \$14,286.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Day Care/Older Persons (39C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President/CEO		0.36	0.36	0.36	0.36	
Vice President/Resource Development		0.36	0.36	0.36	0.36	
Budget Manager		0.36	0.36	0.36	0.36	
Accounting Coordinator		0.36	0.36	0.36	0.36	
Administrative Coordinator		0.36	0.36	0.36	0.36	
Receptionist		0.36	0.36	0.36	0.36	
Janitor		0.61	0.61	0.61	0.61	
Adult Day Center Coordinator		1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator		1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant		1.50	1.50	1.50	1.50	
Adult Day Center Facilitators		2.50	2.50	2.50	2.50	
Adult Day Center Aides		0.80	0.80	0.80	0.80	
TOTAL POSITIONS		9.57	9.57	9.57	9.57	
REVENUE SUMMARY:						
Medicaid Waiver		\$101,175	\$80,000	\$80,000	\$104,030	
Pledge Revenue		-	15,500	15,500	1,592	
Elder Care		21,995	23,000	23,000	23,685	
Title III D		-	-	-	2,060	
Transfers		26,514	-	-	-	
Title V		7,861	16,500	16,500	-	
Veteran's Administration		93,270	55,000	55,000	95,275	
United Way		14,572	13,575	13,575	14,711	
Contributions		4,001	13,500	13,500	7,416	
Activities		27,633	34,200	34,200	37,080	
Membership		-	3,750	3,750	7,692	
Miscellaneous		459	2,500	2,500	1,854	
Interest		109	1,450	1,450	185	
Rent Revenue		7,366	9,650	9,650	11,700	
Project Income		84,523	125,000	125,000	140,070	
Supplemental Grants		3,590	28,000	28,000	-	
Knouse Grant		0	540	540	-	
ADC Meals		6,866	-	-	-	
GRB Community Foundation		5,298	-	-	-	
Scott County Regional Authority		-	-	-	2,812	
Transportation/ADC		4,182	-	-	-	
Bingo		-	2,500	2,500	-	
SUB-TOTAL REVENUES		\$409,414	\$424,665	\$424,665	\$450,162	
Scott County Contribution		14,286	14,286	14,286	14,286	14,286
Contingency		9,000	-	-	-	-
TOTAL COUNTY CONTRIBUTION		\$23,286	\$14,286	\$14,286	\$14,286	\$14,286
TOTAL REVENUES		\$432,700	\$438,951	\$438,951	\$464,448	
APPROPRIATION SUMMARY:						
Personal Services		\$288,186	\$299,145	\$299,145	\$324,658	
Equipment		571	250	250	512	
Expenses		106,547	81,463	81,463	91,415	
Supplies		12,652	49,855	49,855	33,941	
Occupancy		6,829	6,845	6,845	7,201	
TOTAL APPROPRIATIONS		\$414,785	\$437,558	\$437,558	\$457,727	

SERVICE AREA: Physical Health & Social Services		PROGRAM: Volunteer Services for Older Persons (39D)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To allow seniors of Scott County to stay in their homes with comfort, dignity and safety as long as possible and to stay out of institutions by providing services such as transportation, delivered meals, minor home repairs, friendly visits and phone calls, help with mail and paperwork and holiday baskets of food or gifts. The dollar value of volunteer services was based on the U.S. Bureau of Labor new hourly rate of \$17.14 per Dovia News.					
PROGRAM OBJECTIVES: 1. To provide 40,800 hours of volunteer service. 2. To keep the cost per volunteer hour at \$3.07or less. 3. To generate at least \$699,312 worth of volunteer hours.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND 1. Eligible population24,67824,67824,67824,678					
WORKLOAD 1. Hours of service40,70034,64440,80040,800 2. Number of volunteers - unduplicated658993750750					
PRODUCTIVITY 1. Cost per volunteer hour\$2.86\$3.29\$3.07\$3.07 2. Cost as percent of dollar value of volunteer service40.04%20.50%17.86%17.86%					
EFFECTIVENESS 1. Dollar value of volunteer services\$569,800\$569,823\$699,312\$699,312 2. Hours served per volunteer62605555					
ANALYSIS: Total appropriations are requested for FY06 at a 6.9% increase over FY05 budget. The increased appropriations are primarily attributable to increases in the areas of expenses and supplies. And, as with the other program budgets, these increases show in health insurance, program supplies and utilities. Again the agency has included some increased expenses in this budget based on the assumption that the expansion will be completed during the FY06 year and increased operating expenses will result. Revenues are shown in requested with a 9.1% increase over FY05. This shows a decrease in United Way funding and an increase in other grants. The agency has increased the dollar value of volunteer services (E.1) to \$17.14 per hour. This figure is from the US Bureau of Labor. This increase in the per hour value results in an increase of 23% in the total value of services (E.1). The hours of service is also increased (W.1) showing a 17.7% increase in the requested over the current year's projected level. This requested level for FY06 is equivalent to the actual FY04 experience. Under contractual provisions, this program is allowed an inflationary increase in the request. The agency is requesting a 3% inflationary increase in the Scott County contribution. Funding is approved at the requested level of \$36,578.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Volunteer Serv/Older Persons (39D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President/CEO		0.14	0.14	0.14	0.14	
Vice President/Resource Development		0.14	0.14	0.14	0.14	
Budget Manager		0.11	0.14	0.14	0.11	
Accounting Coordinator		0.14	0.14	0.14	0.14	
Administrative Coordinator		0.14	0.14	0.14	0.14	
Receptionist		0.14	0.14	0.14	0.14	
Janitor		0.22	0.22	0.22	0.22	
Volunteer/Chore Coordinator		0.76	-	-	0.76	
Listen-To-Me-Read Coordinator		0.50	0.50	-	0.50	
TOTAL POSITIONS		2.29	1.56	1.06	2.29	
REVENUE SUMMARY:						
Pledge Revenue	\$0	\$5,500	\$5,500	\$15,804		
Transfers	10,311	-	-	-		
United Way	-	12,500	12,500	-		
Contributions	2,798	5,500	5,500	2,884		
Activities	8,844	13,950	13,950	14,420		
Membership	1,561	2,500	2,500	2,991		
Miscellaneous	178	1,200	1,200	721		
Interest	42	575	575	72		
Rent Revenue	2,864	4,000	4,000	4,550		
Project Income	355	285	285	433		
Supplemental Grants	70	2,966	2,966	15,747		
Lee Foundation	12,000	12,500	12,500	-		
GRB Community Foundation	5,560	-	-	-		
Friendly Thrift	-	150	150	-		
Scott County Regional Authority	6,345	3,500	3,500	9,194		
Bingo	-	15,850	15,850	21,522		
SUB-TOTAL REVENUES		\$50,928	\$80,976	\$80,976	\$88,338	
Scott County Contribution	34,479	35,513	35,513	36,578		36,578
Contingency	3,500	-	-	-		-
TOTAL COUNTY CONTRIBUTION		\$37,979	\$35,513	\$35,513	\$36,578	\$36,578
TOTAL REVENUES		\$88,907	\$116,489	\$116,489	\$124,916	
APPROPRIATION SUMMARY:						
Personal Services	\$81,028	\$82,001	\$82,001	\$78,436		
Equipment	137	200	200	182		
Expenses	29,024	28,298	28,298	35,218		
Supplies	3,671	3,950	3,950	8,279		
Occupancy	2,561	2,400	2,400	2,801		
TOTAL APPROPRIATIONS		\$116,421	\$116,849	\$116,849	\$124,916	

SERVICE AREA: Physical Health & Social Services		PROGRAM: Leisure Services for Older Persons (39E)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Center for Active Seniors, Inc.			
PROGRAM MISSION: To provide social, recreational, and informational activities to the Scott County in order to stimulate and strengthen group activities for older people. These group activities are designed to provide part of the information and social stimulation necessary to aid in helping seniors live as independently as possible.					
PROGRAM OBJECTIVES: 1. To provide 2,200 activity sessions. 2. To maintain an average of 21 participants per session. 3. To keep costs per session at or below \$54.83.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Paid Members		1,455	1,500	1,500	1,500
WORKLOAD					
1. Sessions		2,011	2,150	3,500	3,500
PRODUCTIVITY					
1. Cost per session		\$92.78	\$81.75	\$54.83	\$54.83
EFFECTIVENESS					
1. Participants per session		29	22	21	21
2. Staff costs as a percent of program costs		68.00%	71.50%	71.00%	71.00%
ANALYSIS:					
Appropriations for this program are requested for FY06 at a 9.2% increase over the FY05 budgeted level. Personal services are requested at a 7.1% increase, expenses at a 17.5% increase, and supplies at a 15.2% increase. As with the other programs, increases can be primarily attributed to the health insurance, program supplies and utilities items. Revenues are requested for FY06 with a 19.1% increase. Increases are primarily attributable to United Way funding increases and increases in supplemental grants. Bingo income to this program has been substantially reduced. The indicators for this program include activities which are provided to the day care center in the FY06 requested. This results in an 62.7% increase in the number of sessions (W.1). Additionally, increased sessions requested for FY06 will result in a decrease in the cost per session (P.1). In FY04 and in the current year projected, costs have seen a dramatic increase. Inclusion of the sessions of activities provided to the day center will bring this cost down 32.9% from the current year's projected level. Per contractual provisions, no increase is allowed for this program. The agency has requested continued funding at the capped level. Funding is recommended at the requested level of \$18,297.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Leisure Serv/Older Persons (39E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President/CEO		0.14	0.14	0.14	0.14	
Vice President/Resource Development		0.14	0.14	0.14	0.14	
Budget Manager		0.14	0.14	0.14	0.14	
Accounting Coordinator		0.14	0.14	0.14	0.14	
Administrative Coordinator		0.14	0.14	0.14	0.14	
Receptionist		0.14	0.14	0.14	0.14	
Janitor		0.25	0.25	0.25	0.25	
Senior Center Coordinator		1.00	1.00	1.00	1.00	
Fitness Center Assistant		1.40	1.40	1.40	1.40	
Activity Managers		0.55	0.55	0.55	0.55	
Site Managers		1.00	1.00	1.00	1.00	
Meal Site Assistant		0.25	0.25	0.25	0.25	
TOTAL POSITIONS		5.29	5.29	5.29	5.29	
REVENUE SUMMARY:						
Pledge Revenue		\$0	\$6,500	\$6,500	\$10,950	
Title III C		7,513	7,513	7,513	7,738	
Transfers		10,311	-	-	-	
United Way		33,432	-	-	13,835	
Contributions		1,428	5,500	5,500	2,884	
Activities		8,974	14,000	14,000	14,420	
Membership		1,561	2,500	2,500	2,991	
Miscellaneous		279	1,250	1,250	721	
Interest		42	575	575	72	
CDBG		12,940	12,940	12,940	13,727	
Rent Revenue		2,864	3,500	3,500	4,550	
Project Income		54,519	60,500	60,500	65,435	
Supplemental Grants		3,310	3,000	3,000	29,733	
Knouse Grant		1,000	1,500	1,500	0	
GRB Community Foundation		2,060	-	-	-	
Friendly Thrift		250	500	500	-	
Scott County Regional Authority		-	-	-	9,194	
Bingo		-	35,000	35,000	8,045	
SUB-TOTAL REVENUES		\$140,483	\$154,778	\$154,778	\$184,295	
Scott County Contribution		18,297	18,297	18,297	18,297	18,297
Contingency		3,500	-	-	-	-
TOTAL COUNTY CONTRIBUTION		\$21,797	\$18,297	\$18,297	\$18,297	\$18,297
TOTAL REVENUES		\$162,280	\$173,075	\$173,075	\$202,592	
APPROPRIATION SUMMARY:						
Personal Services		\$126,992	\$125,665	\$125,665	\$134,591	
Equipment		508	750	750	646	
Expenses		33,234	30,011	30,011	35,271	
Supplies		22,070	16,125	16,125	18,578	
Occupancy		3,777	3,225	3,225	2,801	
TOTAL APPROPRIATIONS		\$186,581	\$175,776	\$175,776	\$191,887	

SERVICE AREA: Physical Health & Social Services		PROGRAM: Outpatient Services (38A)		
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.		
PROGRAM MISSION: To provide substance abuse prevention, assessment and treatment for individuals and families by offering counseling and consultant/education services.				
PROGRAM OBJECTIVES:				
1. To maintain a minimum of 2,250 referrals for assessment.				
2. To continue to have at least 4,200 requests for prevention services.				
3. To maintain group hours to at least 35,000 hours.				
4. To maintain a length of stay in treatment of at least 60 days.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Referrals for assessment	2,827	2,250	2,250	2,250
2. Requests for prevention services	4,738	4,200	4,200	4,200
WORKLOAD				
1. Clients screened	1,658	1,650	1,650	1,650
2. Admissions	733	685	700	700
3. Hours per individual	4,146	4,000	4,000	4,000
4. Hours per group	34,739	35,000	35,000	35,000
5. Prevention direct service hours	6,673	6,450	6,450	6,450
PRODUCTIVITY				
1. Cost per outpatient service	\$119.30	\$114.05	\$115.47	\$115.47
2. Cost per prevention service	\$101.99	\$99.75	\$101.13	\$101.13
3. Cost per prevention direct service hours	\$72.42	\$52.37	\$65.85	\$65.85
EFFECTIVENESS				
1. Length of stay in treatment (days)	83	60	60	60
2. Patient revenue as a percent of cost	27%	29.2%	25.9%	25.9%
3. % of students reintegrated into public school	94%	85%	85%	85%
4. % of students with increased GPA	67%	75%	75%	75%
ANALYSIS:				
Total appropriations to this program are requested with a 1.9% increase. This is seen primarily in the expense area with a 14.1% increase in that area. The increase in expenses is primarily attributable to the consultants/sub-contractors item where the increase relates to fees involved in the Circle of Hope Program on the Illinois side of the river. Revenues are requested with a 2.7% increase from the FY05 budget level. The agency indicates that generally grants and revenue sources are expected to stay reasonably stable in the upcoming year. This will be the 25th anniversary year for the agency. The agency has also received a three year CARF accreditation. Indicators are generally requested at a level which is reasonably consistent with the FY05 projected levels and the FY04 actual experience. The patient revenue (E.2) is projected for FY05 at a 2.2% increase and requested for FY06 at a 1.1% decrease from the FY04 actual. The length of stay in treatment (E.1) is projected to be decreased 24% from the FY04 actual and requested at the projected level. The Scott County involvement in this program is through a prevention and aftercare grant provided through the state of Iowa. The grant requires a three to one match. Scott County is eligible to receive \$10,000 through this grant source, with a \$30,000 match provided through local funding. The grant amount requested is \$10,000 with Scott County contribution of \$30,000 for the required match. This is equivalent to the current budgeted levels. Funding is recommended at the requested levels. Funding of \$30,000 in Scott County contribution is recommended. Funding of \$10,000 in Iowa Department of Public Health Substance Abuse funds to pass through to the agency is recommended contingent upon the the continued availability of this grant. A total funding level of \$40,000 is approved.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Outpatient Services (38A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director		0.39	0.39	0.39	0.39	
Treatment Supervisor		0.37	0.37	0.37	0.37	
Clinical Director		1.00	1.00	1.00	1.00	
Finance Manager		0.39	0.39	0.39	0.39	
Business/Office Manager		0.39	0.39	0.39	0.39	
Admin Systems Manager		0.40	0.40	0.80	0.80	
Accounting Specialist		0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist		1.95	1.95	1.95	1.95	
Administrative Assistant		0.39	0.39	0.39	0.39	
Clerical		3.00	3.00	3.00	3.00	
Maintenance		0.78	0.78	0.78	0.78	
QA/UR Program Manager		1.00	1.00	1.00	1.00	
Prevention Coordinator		1.00	1.00	1.00	1.00	
Prevention Specialist		12.00	12.00	12.00	12.00	
Counselors		16.00	17.00	16.00	16.00	
Techs/CCW		2.00	2.00	2.00	2.00	
Program Managers		1.50	1.50	1.50	1.50	
TOTAL POSITIONS		43.34	44.34	43.74	43.74	
REVENUE SUMMARY:						
I.D.S.A. Treatment		\$804,552	\$726,697	\$805,074	\$805,074	
I.D.S.A. Prevention		329,215	315,638	315,638	315,638	
United Way		37,412	37,343	37,412	37,412	
Client Fees		82,870	82,644	78,256	78,256	
Insurance Payments		275,558	288,028	251,376	251,376	
Interest		24,998	19,366	23,314	23,314	
Seventh Judicial District		94,383	96,300	96,300	96,300	
Contributions		1,823	1,250	1,250	1,250	
Scott County Jail		3,375	3,900	3,900	3,900	
Local Schools		69,290	69,000	69,000	69,000	
U S Fed Probation		64,815	60,000	60,000	60,000	
Contractual Fees/Payment		257,356	251,559	264,125	264,125	
SUB-TOTAL REVENUES		\$2,045,647	\$1,951,725	\$2,005,645	\$2,005,645	
Scott County Contribution		30,000	30,000	30,000	30,000	30,000
IDPH Substance Abuse Funds		10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION		\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
TOTAL REVENUES		\$2,085,647	\$1,991,725	\$2,045,645	\$2,045,645	
APPROPRIATION SUMMARY:						
Personal Services		\$1,526,463	\$1,501,856	\$1,499,958	\$1,499,958	
Equipment		30,655	8,073	9,594	9,594	
Expenses		442,217	297,117	339,089	339,089	
Supplies		90,562	42,324	41,108	41,108	
Occupancy		81,349	88,055	85,033	85,033	
TOTAL APPROPRIATIONS		\$2,171,246	\$1,937,425	\$1,974,782	\$1,974,782	

SERVICE AREA: Physical Health & Social Services		PROGRAM: Residential Services (38B)		
ACTIVITY: Care of the Chemically Dependent		ORGANIZATION: Center for Alcohol & Drug Services, Inc.		
PROGRAM MISSION: To provide substance abuse treatment for individuals by offering residential care.				
PROGRAM OBJECTIVES:				
1. To maintain a length of stay of at least 17 days in the START program and 44 days in the halfway house.				
2. To effectively move clients through the continuum of care.				
3. To maintain the length of stay of 3.7 days or less for acute care.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Referrals acute	1,002	1,000	1,000	1,000
2. Referrals intermediate	402	400	400	400
3. Referrals halfway house	194	190	190	190
WORKLOAD				
1. Days of acute level care	3,914	3,700	3,700	3,700
2. Days of intermediate level care	8,055	7,650	7,650	7,650
3. Days of halfway care	9,007	8,360	8,360	8,360
PRODUCTIVITY				
1. Cost per day acute	\$109.99	\$128.99	\$139.42	\$139.42
2. Cost per day intermediate	\$125.10	\$132.11	\$118.86	\$118.86
3. Cost per day halfway	\$36.18	\$40.45	\$34.18	\$34.18
EFFECTIVENESS				
1. Length of stay (days) acute	3.7	3.7	3.7	3.7
2. Length of stay (days) intermediate	17.5	17.0	17.0	17.0
3. Length of stay (days) halfway	43.6	44.0	44.0	44.0
4. Patient revenue as percent of program cost	12.9%	12.4%	14.6%	14.6%
5. After residential treatment clients participating in continuum of care	52.0%	56.0%	50.0%	50.0%
ANALYSIS:				
Appropriations are requested at a 5.3% decrease from the FY05 budget level. The decrease is primarily attributable to decreases in the personal services area. Although the agency is looking to add positions to this program, the program did not experience the cost increases that were budgeted for FY05. Revenues to this program are requested at a similar 5.2% decrease. These changes are primarily through a decrease in the IDSA treatment revenue. The increase which had been included at budget time did not result in the level of increase projected. This program provides residential services at the acute, intermediate and halfway house levels of care. Generally, the indicators are requested at a level which continues the FY05 projected levels. The requested levels are also reasonably consistent with the FY04 actuals. Scott County funding is directed to the acute program which provides detox services at the Country Oaks facility. Persons who are committed under a 125 substance abuse commitment are also held for evaluation at the detox unit. The agency is requesting a 3% inflationary increase in Scott County funding. Funding is approved at the requested level of \$261,219.				

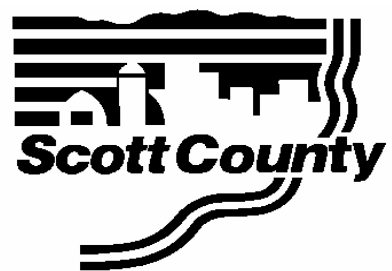
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Residential Services (38B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director		0.39	0.39	0.39	0.39	
Treatment Supervisor		0.25	0.25	0.25	0.25	
Finance Manager		0.39	0.39	0.39	0.39	
Business/Office Manager		0.39	0.39	0.39	0.39	
Admin Systems Manager		0.40	0.40	0.80	0.80	
Accounting Specialist		0.78	0.78	0.78	0.78	
Client Accts Receivable Specialist		0.75	0.75	0.75	0.75	
Administrative Assistant		0.39	0.39	0.39	0.39	
Clerical		2.00	1.75	2.00	2.00	
Maintenance		0.78	0.78	0.78	0.78	
QA/UR Program Manager		0.50	0.50	0.50	0.50	
Counselors		7.00	7.00	7.00	7.00	
Techs/CCW		11.00	11.00	12.00	12.00	
Program Managers		1.00	1.00	1.00	1.00	
Health Care Coordinator		1.00	1.00	1.00	1.00	
RN/LPN		7.00	4.00	7.00	7.00	
TOTAL POSITIONS		34.02	30.77	35.42	35.42	
REVENUE SUMMARY:						
I.D.S.A. Treatment		\$703,514	\$782,569	\$730,737	\$730,737	
United Way		19,121	18,204	19,121	19,121	
Client Fees		39,184	46,334	40,108	40,108	
Insurance Payments		188,758	201,340	200,789	200,789	
Interest		20,307	17,658	16,925	16,925	
Contributions		480	750	750	750	
County Commitments		55,221	39,000	39,000	39,000	
Scott County Jail		102,250	126,100	114,100	114,100	
Contractual Fees		24,582	14,826	20,512	20,512	
SUB-TOTAL REVENUES		\$1,153,417	\$1,246,781	\$1,182,042	\$1,182,042	
Scott County Contribution		246,224	253,611	253,611	261,219	261,219
TOTAL REVENUES		\$1,399,641	\$1,500,392	\$1,435,653	\$1,443,261	
APPROPRIATION SUMMARY:						
Personal Services		\$1,114,586	\$1,210,866	\$1,128,503	\$1,128,503	
Equipment		11,113	8,593	9,365	9,365	
Expenses		379,521	276,495	255,118	255,118	
Supplies		175,815	164,099	177,875	177,875	
Occupancy		83,004	82,555	79,589	79,589	
TOTAL APPROPRIATIONS		\$1,764,039	\$1,742,608	\$1,650,450	\$1,650,450	

SERVICE AREA: Physical Health & Social Services		PROGRAM: Health Services-Community Services (40B)			
ACTIVITY: Services to Other Adults		ORGANIZATION: Community Health Care, Inc.			
PROGRAM MISSION: To provide comprehensive primary health care for community service clients by offering medical, lab, x-ray, pharmacy, dental and mental health services.					
PROGRAM OBJECTIVES:					
1. To meet 100% of Community Service requests.					
2. To continue to work with the Community Services' staff to ensure that all third party revenue is maximized.					
3. To maintain Community Services cost per medical encounter under \$133.50 (excludes pharmacy cost).					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Estimated number of Scott County citizens below poverty level		16,329	16,738	16,738	16,738
2. Number of Community Services encounters (Projected and actual only count FQHC encounters no pharmacy)		812	875	850	850
WORKLOAD					
1. Cost of Community Services medical services		\$64,379	\$65,000	\$58,000	\$58,000
2. Cost of Community Services dental services		\$4,011	\$5,000	\$4,000	\$4,000
3. Cost of Community Services pharmacy services		\$316,551	\$301,000	\$347,000	\$347,000
4. Cost of Community Services lab services		\$28,434	\$25,000	\$22,000	\$22,000
5. Cost of Community Services x-ray services		\$6,676	\$5,000	\$6,000	\$6,000
PRODUCTIVITY					
1. Cost per Community Services encounter(excludes pharmacy cost)		\$127.46	\$114.29	\$105.88	\$105.88
EFFECTIVENESS					
1. Percent of Community Services encounter requests seen		100%	100%	100%	100%
2. FQHC approved Iowa Medicaid encounter rate		\$136.64	\$136.64	\$136.64	\$136.64
ANALYSIS:					
Total FY06 appropriations for the total agency are recommended to increase 8.6% over current budgeted levels. Non-salary costs are recommended to increase 6.3% over current budgeted levels for the total agency. Revenues are recommended to increase 5% over current projected budget amounts for the total agency. There is no revenue generated for the Community Service Health program as Scott County is the sole contributor. For this program, non-salary costs are recommended to increase 24% over FY'04 actual budgeted expenses. There are no organizational change requests for this agency. The primary reason for appropriation changes from current budget levels are: the increased cost of and need for pharmaceuticals for Community Service patients. Several PPB Indicators are highlighted as follows: (W.3) continues to increase reflecting the increasing cost and need for pharmaceuticals. Budget issues identified for further Board review during the budget process are as follows: the continuing escalation of pharmacy costs for meeting the medical needs of community service clients. For this program, county funding is recommended to increase 5% over current budgeted amounts. A funding level of \$262,478 is approved.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Health Serv-Comm Services (40B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Physician		0.39	0.32	0.48	0.48	
Physician Assistant		0.12	0.08	0.12	0.12	
Nurse Practitioner		0.06	0.08	0.06	0.06	
Nutritionist		0.03	0.03	0.03	0.03	
Health Educator		0.03	0.03	0.03	0.03	
Social Worker		0.04	0.04	0.04	0.04	
X-Ray Technician		0.06	0.06	0.06	0.06	
Lab Technician & Phlebotomist		0.23	0.25	0.23	0.23	
Nursing Coordinator		-	0.06	-	-	
Registered Nurse		0.21	0.28	0.21	0.21	
LPN/Medical Assistant		0.74	0.83	0.83	0.83	
Dentist		0.10	0.08	0.10	0.10	
Dental Hygienist		0.07	0.07	0.07	0.07	
Dental Assistants		0.20	0.18	0.20	0.20	
Dental Receptionist		0.15	0.09	0.15	0.15	
Pharmacist		0.08	0.07	0.08	0.08	
Pharmacy Technician		0.05	0.06	0.05	0.05	
Information Services Coordinator		0.03	0.03	0.03	0.03	
Medical Records Clerk		0.20	0.25	0.20	0.20	
Security Guard		0.01	0.02	0.01	0.01	
Business Office Coordinator		0.03	0.03	0.03	0.03	
Income Verification		0.09	0.06	0.09	0.09	
Provider Enrollment		0.03	0.03	0.03	0.03	
Patient Account Representative		0.12	0.12	0.12	0.12	
Patient Service Representative		0.59	0.56	0.59	0.59	
Executive Director		0.03	0.03	0.03	0.03	
Director of Clinic/Finance/Program/HR		0.12	0.12	0.12	0.12	
Administrative Assistant		0.11	0.09	0.11	0.11	
Quality Director & Specialist		0.06	0.03	0.06	0.06	
Clinical Information Coordinator		0.03	0.03	0.03	0.03	
Collab. Coord. & Chronic Care		0.05	0.02	0.05	0.05	
Appointment Scheduler		0.15	-	0.15	0.15	
Outreach Worker (Homeless)/Outreach Educator		0.24	0.27	0.24	0.24	
Telephone Operator		0.06	0.06	0.06	0.06	
Coding Specialist		0.17	0.20	0.17	0.17	
Translator		0.08	0.06	0.08	0.08	
Medical Secretary		0.15	0.12	0.15	0.15	
Buildings & Grounds Coordinator		0.03	0.03	0.03	0.03	
Computer Support Technician		-	0.03	-	-	
Case Managers/Grant Writer		0.09	-	0.09	0.09	
Accounting Specialist		0.03	0.03	0.03	0.03	
Medical Clinic Manager		0.06	0.06	0.06	0.06	
Dental Clinic Manager		0.03	0.03	0.03	0.03	
Purchasing Specialist		0.03	0.03	0.03	0.03	
Director of Development		-	0.02	-	-	
Accountant		0.03	0.03	0.03	0.03	
Development Assistant		0.03	0.03	0.03	0.03	
TOTAL POSITIONS		5.24	5.03	5.42	5.42	
REVENUE SUMMARY:						
Scott County Contribution		\$238,075	\$249,979	\$249,979	\$262,478	\$262,478
TOTAL REVENUE		\$238,075	\$249,979	\$249,979	\$262,478	\$262,478
APPROPRIATION SUMMARY:						
Personal Services		\$103,501	\$100,000	\$84,820	\$90,000	
Expenses		88,976	70,000	108,738	110,000	
Supplies		227,575	231,000	236,593	237,000	
TOTAL APPROPRIATIONS		\$420,052	\$401,000	\$430,151	\$437,000	

SERVICE AREA: Physical Health & Social Services		PROGRAM: Health Services - Other (40C)			
ACTIVITY: Physical Health Services		ORGANIZATION: Community Health Care, Inc.			
PROGRAM MISSION: To provide comprehensive primary health care services for the Quad City population in need by offering medical, laboratory, x-ray, pharmacy, dental, mental health, health education, nutrition counseling, HIV testing and counseling, as well as homeless health care on a sliding fee scale basis.					
PROGRAM OBJECTIVES:					
1. To continue increasing provider productivity by better utilizing the team concept to create better patient flow.					
2. To maintain the cost per encounter at \$145 or less.					
3. To increase the number of users seen in the clinic programs.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of patients under 200% of poverty.		20,003	20,000	20,100	20,100
2. Quad City population		306,868	306,868	306,868	306,868
3. Total number of users at clinic this program		28,869	26,000	26,500	26,500
WORKLOAD					
1. Number of encounters for clinic this program		93,998	96,000	98,000	98,000
2. Number of encounters for people under 200% of poverty		65,128	66,000	66,500	66,500
3. Total dental encounters		13,118	13,200	13,250	13,250
4. Total medical encounters		80,880	82,800	84,750	84,750
PRODUCTIVITY					
1. Cost per encounter in clinic		\$146.03	\$140.97	\$142.13	\$142.13
EFFECTIVENESS					
1. Gross charges/total costs		104%	115%	115%	115%
2. FQHC Approved Iowa Medicaid Encounter Rate		\$136.64	\$136.64	\$136.64	\$136.64
3. Sliding fee discounts/federal grant		120%	110%	110%	110%
ANALYSIS:					
Total FY06 appropriations for the total agency are recommended to increase 8.6% over current budgeted levels. Non-salary costs are recommended to increase 6.3% over current budgeted levels for the total agency. Revenues are recommended to increase 9.5% over current budgeted amounts for the total agency. There are no organizational change requests for this agency. The primary reasons for revenue changes from current budget levels are: continued growth with the new Rock Island clinic and the addition of new providers. The primary reasons for appropriation changes from current budget levels are: Continued growth through out the organization and need to stay competitive with employee wages. Several PPB Indicators are highlighted as follows: Total medical encounters (W.4) for this program have increased 4.8%.		This program budget supports the County's Target Issues and Management Agenda as follows: This portion of the budget represents Scott County's participation in general medical programs provided by Community Health Care, Inc. The program provides assistance with deficits incurred for sliding fee scale patients. Funding is approved to remain at \$52,946.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Health Serv-Other (40C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Physician	12.81	11.70	15.72	15.72		
Physician Assistant	3.98	2.68	3.98	3.98		
Nurse Practitioner	1.84	2.43	1.84	1.84		
Nutritionist	0.97	0.97	0.97	0.97		
Health Educator	0.97	0.97	0.97	0.97		
Social Worker	1.36	1.43	1.36	1.36		
X-Ray Technician	1.84	1.95	1.84	1.84		
Lab Technician	7.40	8.37	7.40	7.40		
Nursing Coordinator	-	1.95	-	-		
Registered Nurse	6.89	8.95	6.89	6.89		
LPN/Medical Assistant	24.26	27.05	27.17	27.17		
Dentist	3.40	3.43	3.40	3.40		
Dental Hygienist	2.29	2.34	2.29	2.29		
Dental Assistants	6.70	5.84	6.70	6.70		
Dental Receptionist	4.85	2.92	4.85	4.85		
Pharmacist	2.72	2.14	2.72	2.72		
Pharmacy Technician	1.55	1.95	1.55	1.55		
Information Services Coordinator	0.97	0.97	0.97	0.97		
Medical Records Clerk	6.70	8.27	6.70	6.70		
Security Guard	0.19	0.58	0.19	0.19		
Business Office Coordinator	0.97	0.97	0.97	0.97		
Income Verification	2.91	1.95	2.91	2.91		
Provider Enrollment	0.97	0.97	0.97	0.97		
Patient Account Representative	3.88	3.89	3.88	3.88		
Patient Service Representative	19.41	18.49	19.41	19.41		
Executive Director	0.97	0.97	0.97	0.97		
Director of Clinic/Finance/Program/HR	3.88	3.89	3.88	3.88		
Administrative Assistant	3.49	2.92	3.49	3.49		
Quality Director & Specialist	1.94	0.97	1.94	1.94		
Clinical Information Coordinator	0.97	0.97	0.97	0.97		
Collab. Coord. & Chronic Care	1.75	0.78	1.75	1.75		
Appointment Scheduler	4.85	-	4.85	4.85		
Outreach Worker (Homeless)/Outreach Educator	7.76	8.75	7.76	7.76		
Telephone Operator	1.94	1.95	1.94	1.94		
Coding Specialist	5.63	6.45	5.63	5.63		
Translator	2.53	1.75	2.53	2.53		
Medical Secretary	4.85	3.89	4.85	4.85		
Case Managers/Grant Writer	2.91	-	2.91	2.91		
Buildings & Grounds Coordinator	0.97	0.97	0.97	0.97		
Computer Support Technician/Director of Development	-	1.75	-	-		
Accounting Specialist	0.97	0.97	0.97	0.97		
Medical Clinic Manager	1.94	1.95	1.94	1.94		
Dental Clinic Manager	0.97	0.97	0.97	0.97		
Purchasing Specialist	0.97	0.97	0.97	0.97		
Accountant	0.97	0.97	0.97	0.97		
Development Assistant	0.97	0.97	0.97	0.97		
TOTAL POSITIONS	171.06	165.97	176.88	176.88		
REVENUE SUMMARY:						
Iowa State Dept Health/Child Health	\$167,945	\$140,736	\$140,316	\$140,000		
HHS-UHI	3,351,604	2,762,896	3,244,340	3,152,816		
Patient Fees	8,547,743	9,400,000	9,476,624	10,200,000		
Other	2,366,470	985,405	1,037,197	1,079,240		
SUB-TOTAL REVENUES	\$14,433,762	\$13,289,037	\$13,898,477	\$14,572,056		
Scott County Contribution	52,946	52,946	52,946	52,946		52,946
TOTAL REVENUE	\$14,486,708	\$13,341,983	\$13,951,423	\$14,625,002		
APPROPRIATION SUMMARY:						
Personal Services	\$8,000,154	\$8,314,008	\$8,875,724	\$9,139,362		
Expenses	2,457,739	2,203,272	2,304,011	2,370,000		
Supplies	2,455,769	1,910,582	1,948,832	2,008,000		
Occupancy	402,433	392,087	404,289	411,000		
TOTAL APPROPRIATIONS	\$13,316,095	\$12,819,949	\$13,532,856	\$13,928,362		



**MENTAL HEALTH, MENTAL RETARDATION
AND DEVELOPMENTAL DISABILITIES
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SERVICE AREA: Mental Health, MR & DD		PROGRAM: SA Assistance (17F)			
ACTIVITY: Care Substance Abuse Clients		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide funding for emergency hospitalization, commitment evaluation for substance abuse (IC 125) to Scott County residents, and for certain children's institutions.					
PROGRAM OBJECTIVES:					
1. To maintain cost of commitment at or less than \$675.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Total number of involuntary commitments filed - substance abuse		213	225	225	225
WORKLOAD					
1. Number of commitments (adult) - substance abuse		160	160	160	160
2. Number of commitments (children) - substance abuse		42	60	60	60
3. 48 hour holds - substance abuse		17	18	18	18
PRODUCTIVITY					
1. Cost per evaluation order		\$679.59	\$619.55	\$619.55	\$619.55
EFFECTIVENESS					
1. Percent of filings approved for evaluation		94.8%	97.0%	97.0%	97.0%
2. Percent committed to outpatient at hearing		38.0%	40.0%	40.0%	40.0%
ANALYSIS:					
For this program, non-salary costs are approved to decrease 1.4% from current budgeted amounts. This is a program which provides payment for substance abuse commitment services (125 commitments). It includes payment for five day evaluation, 48 hour emergency holds, attorney fees, sheriff's transportation. It also provides payment for services at the Mt Pleasant Mental Health Institute for substance abuse treatment. Also included in this program is payment for services to juveniles at the Toledo State Juvenile Home. Scott County is responsible for 50% of the cost of stays at that facility. Substance abuse commitment services are primarily provided through CADS for adults and Genesis for children. Stays at Toledo are approved through the juvenile court services and Scott County does not have input into such stays. PPB indicators are approved for FY06 at a level that is generally consistent with the FY05 projected levels and the FY04 actuals. Currently the department is experiencing an increase in substance abuse commitment for children (W.2) and these are shown at an increased level. The expenditures to Toledo are unpredictable and can be drastically different from year to year. In FY06 the department is requesting at a very conservative level which is a reduction from the FY05 budget level. The FY06 request for expenditures relating to five day evaluation has been increased to be more consistent with the FY04 actual expenditures and the current years experience. Funding is approved at the requested level of \$220,300.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: SA Assistance (17F)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
271-C Office Manager		0.10	0.10	0.10	0.10	0.10
162-C Clerk III/Secretary		0.10	0.10	0.10	0.10	0.10
141-C Clerk II/Receptionist		0.10	0.10	0.10	0.10	0.10
TOTAL POSITIONS		0.30	0.30	0.30	0.30	0.30
REVENUE SUMMARY:						
Fees and Charges		\$88,828	\$1,000	\$1,000	\$1,000	\$1,000
Miscellaneous		-	1,000	1,000	1,000	1,000
TOTAL REVENUES		\$88,828	\$2,000	\$2,000	\$2,000	\$2,000
APPROPRIATION SUMMARY:						
Personal Services		\$2,122	\$0	\$0	\$0	\$0
Expenses		203,309	223,450	237,200	220,300	220,300
TOTAL APPROPRIATIONS		\$205,431	\$223,450	\$237,200	\$220,300	\$220,300

SERVICE AREA: Mental Health, MR & DD		PROGRAM: MH - DD Services (17G)			
ACTIVITY: Care Mentally Ill/Development Disabled Clients		ORGANIZATION: Community Services			
PROGRAM MISSION: To provide services as identified in the Scott County Management Plan to persons with diagnosis of mental illness, mental retardation and other developmental disabilities.					
PROGRAM OBJECTIVES:					
1. To maintain cost of commitment at or less than \$1,000.					
2. To serve 1,000 persons with MH/CMI.					
3. To provide services for at least 400 protective payee cases.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Total number involuntary commitments filed - mental health		218	235	235	235
2. Protective payee applications		57	65	65	65
3. Number of consumers at Glenwood/Woodward		30	28	28	28
WORKLOAD					
1. Number of persons with MH/CMI served		1,036	1,025	1,025	1,025
2. Number of mental health commitments - adult		156	180	180	180
3. Number of mental health commitments - juvenile		47	48	48	48
4. Number of 48 hour holds		49	50	50	50
5. Protective payee cases		430	430	430	430
6. Number of persons with MR/DD served		303	315	315	315
PRODUCTIVITY					
1. Cost per evaluation approved		\$908.42	\$922.81	\$922.81	\$922.81
2. Cost per MR/DD consumer served		\$14,056.78	\$15,000.00	\$15,000.00	\$15,000.00
3. Cost per MI/CMI consumer served		\$973.03	\$1,100.00	\$1,100.00	\$1,100.00
EFFECTIVENESS					
1. Percent of filings approved for evaluation		93%	97%	97%	97%
2. Number of consumers leaving SHS		4	2	2	2
3. Number of consumers leaving community ICF-MR		3	1	1	1
ANALYSIS:					
For this program, non-salary costs are approved to increase 3.5% over current budgeted amounts. This program provides services under the Scott County Management Plan for MHI/DD Services. All costs in this program are covered through the Special Services MHI/DD fund. All state revenues to the Special Services fund are shown in this budget. The state appropriation is shown as the CSF/Growth Distribution. Previously this had been shown under several revenue lines. The FY05 projected level for this funding is over the FY05 budgeted level. This is due to the fact that the Scott County fund balance was less than 10% at the end of FY04 and a 2.6% inflation increase will be provided to Scott County from state funds because of this. The level of funding is continued in FY06 request at the FY05 projected level. It should be noted that a large portion of the funding to services in this program is for Title		XIX services in which the county pays the match. This has been important in reducing overall county costs in the past few years. The negative side to Title XIX programs is that the county must abide by the state and federal rules which make these entitlement programs. Scott County continues to work toward reducing dependence on the state institutions (MHIs and State Resource Centers). The services instead are provided through ARO (Adult Rehabilitation Option) services and HCBS (Home & Community Based Waiver Services). The FY06 request includes increases in these areas. Additionally, the department is purchasing a mental health system and having specific changes made for accommodation for Scott County. Requests are included for the current projected costs of changes to this system. However, additional expenditures may be needed for completion of the system and will be brought to the board when		information is available during the year. The Board should consider the following issues during the budget process: Out of County Placements, ICF-MR Costs, Institutional Costs, HCBS Costs, Commitment Costs. Funding is approved at the requested level of \$6,553,942.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: MH - DD Services (17G)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
430-A Mental Health Coordinator		1.00	1.00	1.00	1.00	1.00
252-C Case Aide		1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		3.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:						
Intergovernmental		\$4,286,265	\$4,326,647	\$4,795,646	\$4,787,646	\$4,787,646
Fees and Charges		18,432	44,999	23,000	23,000	23,000
Miscellaneous		16,692	14,000	16,000	16,000	16,000
TOTAL REVENUES		\$4,321,389	\$4,385,646	\$4,834,646	\$4,826,646	\$4,826,646
APPROPRIATION SUMMARY:						
Personal Services		\$376,125	\$340,310	\$359,421	\$384,615	\$384,615
Equipment		63,617	3,000	3,001	3,500	3,500
Expenses		5,255,797	5,952,166	5,948,002	6,159,701	6,159,701
Supplies		4,637	6,125	6,126	6,126	6,126
TOTAL APPROPRIATIONS		\$5,700,176	\$6,301,601	\$6,316,550	\$6,553,942	\$6,553,942

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Case Management - H.S. (21B)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Human Services			
PROGRAM MISSION: To obtain results of safety, stability, self sufficiency, and health for persons with disabilities.					
PROGRAM OBJECTIVES:					
1. To provide services to 330 consumers.					
2. To provide case management services to two Resource Center residents to explore community placement options.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Eligible population of people with mental retardation		1,594	1,594	1,594	1,594
2. Waiting list that exists at the end of each quarter		-	5	5	5
3. Authorized positions in Davenport office (FTE)		10.5	13.5	15.5	15.5
WORKLOAD					
1. Number of clients served (unduplicated)		313	320	330	330
2. Number of HCBS-MR Waiver consumers served		288	315	326	326
3. Number of 100% County funded units billed		28	20	20	20
4. Number of SHS consumers served		2	2	2	2
5. Number of Title XIX funded units billed			3,448	3,474	3,474
PRODUCTIVITY					
1. Monthly cost per client (unit rate)		\$191.59	\$215.00	\$220.00	\$215.00
EFFECTIVENESS					
1. # of placements to more restrictive settings		8	10	10	10
2. # of placements to less restrictive settings		7	8	8	8
3. # of days from case assignment to date services begin		N/A	N/A	90	90
4. # of Supported Employment consumers decreasing workshop usage		4	6	6	6
5. # of referrals (linkage to community resources)		282	300	300	300
ANALYSIS:					
FY06 appropriations for the program are approved to increase 4% over current budgeted levels. The primary reasons for changes from current budget levels are an increase in number of consumers served, due to change in MR-Waiver funding rules, allowing more consumers to access waiver funding. The number of MR Waiver consumers to access Medicaid funding for services (W2) is increased in the FY06 request at a level of 4% over the FY05 projected and 13% over the FY04 actual level. This program supports the County's focus on providing a least restrictive, consumer driven service system. The agency is requesting a 10.6% increase in Title XIX matching funds. The Title XIX targeted case management service provided by this agency requires that the county provide one half of the non-federal share (match). During FY06 this is projected to be approximately 18% of the total cost. The		agency is also requesting an increase in the 100% county funded case management service. This provides the case management services to persons who are not eligible for Title XIX targeted case management. This includes persons who are in an ICF-MR facility such as Glenwood or Woodward. As a part of the Scott County strategic plan, we continue to target attempts at finding alternative placements for persons living at these institutions. Although the agency is projecting an increased cost level for the unit cost, they have been making strides in reducing the case load size, it can be reasonably safe to assume that the costs will continue to come in lower than projected. Thus we can expect to have a retroactive adjustment which will provide a credit during FY05 and FY06 Therefore, funding is reduced from the requested level using an assumption of \$215 as the unit rate and projecting provision of 3,500 units of Medicaid funded case		management and 20 units of non-Medicaid funded case management. A total funding level of \$141,255 is approved.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Case Management - H.S. (21B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
REVENUE SUMMARY:						
Miscellaneous		\$99	\$500	\$0	\$0	\$0
TOTAL REVENUES		\$99	\$500	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Expenses		\$102,353	\$146,050	\$158,098	\$163,615	\$141,255
TOTAL APPROPRIATIONS		\$102,353	\$146,050	\$158,098	\$163,615	\$141,255

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Residential Services - People w/Disabilities(43A)			
ACTIVITY: Care of the Developmentally Disabled		ORGANIZATION: Handicapped Development Center			
PROGRAM MISSION: To enable individuals with mental retardation to achieve a more satisfactory quality of life and live as independently as possible within the community by providing instruction and training in daily living skills, personal and financial management, and other self-sufficiency skills.					
PROGRAM OBJECTIVES:					
1. To maintain 95% occupancy in group homes by filling openings quickly.					
2. To maintain at least 100 people in the least restrictive environment through Supported Community Living.					
3. To accommodate 95% of respite requests to support families in caring for their son/daughter at home.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Adult population with mental retardation/developmental disability	3,409	3,409	3,409	3,409	
2. Group home waiting list	58	57	55	55	
3. Eligible requests - respite	2,387	2,200	2,200	2,200	
4. Number of persons added to waiting list for group homes	5	5	5	5	
WORKLOAD					
1. Consumers - all community residential services	177	177	180	180	
2. Consumer days - group homes	8,573	8,322	8,322	8,322	
3. Families served - respite	41	50	50	50	
4. Requests accommodated - respite	2,364	2,090	2,090	2,090	
PRODUCTIVITY					
1. Cost per day per person - group homes	\$69.75	\$79.42	\$80.33	\$80.33	
2. Cost per day per person - Supported Community Living (Daily)	\$110.28	\$115.34	\$117.37	\$117.37	
3. Cost per hour - Supported Community Living (Hourly Services)	\$17.64	\$21.57	\$22.31	\$22.31	
4. Cost per request accommodated - respite	\$35.48	\$37.43	\$38.13	\$38.13	
EFFECTIVENESS					
1. Percentage of capacity/group homes	98%	95%	95%	95%	
2. Length of time on waiting list at move-in/group homes	21	25	25	25	
3. Scott County contribution as a percentage of total program costs	19%	18%	18%	18%	
4. Individuals living in community	105	105	107	107	
5. Percentage of eligible respite requests accommodated	99%	95%	95%	95%	
ANALYSIS:					
The agency is requesting appropriations for FY06 with a 7% increase over the FY05 budget level. This is primarily attributable to a 7.7% increase in the personal service area. The agency is experiencing increased expenses relating to health insurance, however, the largest increase is in the salary line. It appears that there have been increases in salary during the current year over the budgeted level which create the large increase when carried forward into FY06.		approximately 37%. Therefore, funding to this program is now primarily Title XIX matching funds. Because this funding source is only available to persons who have a diagnosis of mental retardation, it is still necessary to provide 100% county funding for one person living in the group home with a diagnosis of developmental disability.		total funding level of \$1,291,287 is approved.	
The agency is showing FY06 requested outside revenues with a 5.8% increase. This is primarily attributable to the federal portion of the HCBS waiver programs.		Under the Scott County Management Plan, we provide very limited services to persons with developmental disabilities (other than mental retardation). These services are available only under our contract with the Handicapped Development Center. Therefore, funding will be maintained for group home services for persons who are not mentally retarded through this budget.			
During the current year the agency has been able to access the HCBS waiver funding for persons receiving services in the group homes. This is a Medicaid payment for service costs that were previously paid by 100% county dollars. Under this program the county pays the non-federal share (match) of		The agency is requesting a 9.5% increase in county funding. Funding is recommended at \$21,500 in Scott County contribution to fund non-MR persons and at the requested level of \$1,269,787 in Title XIX matching funds. A			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Residential Program (43A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		0.26	0.26	0.26	0.26	
Senior Vice-President		0.26	0.26	0.26	0.26	
Administrative Assistant		0.26	0.26	0.26	0.26	
Receptionist/Clerk Typist		1.64	1.64	1.64	1.64	
Office Transcriptionist		0.26	0.26	0.26	0.26	
Secretary		0.26	0.26	0.26	0.26	
Controller		0.26	0.26	0.26	0.26	
Accounting Technician		1.30	1.30	1.30	1.30	
Computer Technician		0.26	0.26	0.26	0.26	
Residential Service Program Director		1.00	1.00	1.00	1.00	
Residential Service Assistant Program Director		1.00	1.00	1.00	1.00	
Residential Case Manager		8.00	8.00	8.00	8.00	
Residential Counselor		1.50	1.50	1.50	1.50	
Resident Counselor		36.00	36.00	36.00	36.00	
Support Staff		72.00	72.00	72.00	72.00	
Maintenance		2.50	2.50	1.50	1.50	
Janitor		0.04	0.04	0.04	0.04	
Environmental Service Supervisor		0.03	0.03	0.03	0.03	
Human Resources Supervisor		0.26	0.26	0.26	0.26	
TOTAL POSITIONS		127.09	127.09	126.09	126.09	
REVENUE SUMMARY:						
United Way	\$0	\$15,838	\$0	\$0		
Iowa Purchase of Services	15,873	14,500	15,000	15,500		
Client Receipts	315,708	310,000	325,000	325,000		
Other	64,827	50,283	26,955	23,000		
H.U.D.	10,471	10,000	9,000	9,000		
HCBS (T19)	1,826,014	2,115,339	2,125,794	2,291,474		
Iowa-HCBS Match	75,857	73,000	76,000	76,000		
SUB-TOTAL REVENUES	\$2,308,750	\$2,588,960	\$2,577,749	\$2,739,974		
Scott County Contribution	432,731	40,000	52,338	53,908	21,500	
Title XIX Matching Funds	826,238	1,169,341	1,143,279	1,269,787	1,269,787	
Reserve Funding	5,971	-	-	-	-	
TOTAL COUNTY CONTRIBUTION	1,264,940	1,209,341	1,195,617	1,323,695	1,291,287	
TOTAL REVENUES	\$3,573,690	\$3,798,301	\$3,773,366	\$4,063,669		
APPROPRIATION SUMMARY:						
Personal Services	\$3,154,115	\$3,457,550	\$3,589,495	\$3,724,364		
Equipment	11,968	18,527	18,827	19,179		
Expenses	102,515	135,517	130,260	128,883		
Supplies	83,572	93,448	92,548	93,476		
Occupancy	84,437	93,259	94,137	97,767		
TOTAL APPROPRIATIONS	\$3,436,607	\$3,798,301	\$3,925,267	\$4,063,669		

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Employment Services-People w/Disabilities (43B)		
ACTIVITY: Care of the Mentally Disabled		ORGANIZATION: Handicapped Development Center		
PROGRAM MISSION: To assist individuals with disabilities to achieve employment outcomes in a sheltered environment or in the community by providing employment services and training.				
PROGRAM OBJECTIVES:				
1. To secure at least \$225,000 in net subcontract income for program support.				
2. To secure subcontract work sufficient to generate at least \$265,000 in participant wages for self-sufficiency.				
3. To place and/or maintain 65 people in Community Employment.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Adult population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list from outside	140	160	160	160
3. Number of persons added to waiting list	48	45	45	45
WORKLOAD				
1. Participants	216	225	225	225
2. Days attended	34,304	34,500	34,500	34,500
3. Average number of persons enrolled per day - workshop	158	158	158	158
4. Number of persons employed in the community/not at the workshop	17	20	20	20
5. Number of Persons in Community Employment Services	76	65	65	65
PRODUCTIVITY				
1. Cost per day per person - workshop	\$29.40	\$35.89	\$34.84	\$34.84
2. Average per person annual cost - workshop	\$6,383	\$7,110	\$7,235	\$7,235
EFFECTIVENESS				
1. Number of people obtaining/keeping community jobs	37	45	40	40
2. Total wages earned by workshop participants	\$272,305	\$275,000	\$275,000	\$275,000
3. Amount of net sub-contract income	\$266,956	\$250,000	\$250,000	\$250,000
4. Scott County contribution as a percent of total program costs	24%	20%	20%	20%
5. Participants entering services from waiting list	21	25	25	25
6. Time on waiting list at admission (months)	20	25	25	25
ANALYSIS:				
This program is made up of three sub-programs: Brain Injury Services, Community Employment Services (supported employment) and Employment Services (sheltered workshop). Brain Injury Services in this program are the only services provided to consumers who have a brain injury but do not meet any other diagnostic criteria for the Management Plan services. This is a program which is provided through the general fund. Currently two persons are being served in this program and the agency is requesting a 3% inflationary increase in this funding level. Funding is recommended at the requested level of \$14,420. Community Employment Services provides supported employment services through several funding sources. Persons are primarily served through Medicaid programs (HCBS & ARO) with Scott County paying the non-federal match. Funding is also provided in pass-through of a Vocational Rehabilitation grant. This grant is expected to be available only for the first quarter of FY06. Limited funding is also provided through county contribution for consumers who are not eligible for a Medicaid or grant funded services. Funding is recommended as follows: County contribution: \$10,000; Title XIX match: \$50,750; ARO match: \$159; Voc. Rehab. Pass through: \$3,000 (contingent on grant availability.) Employment Services provides sheltered workshop services. For some persons this program can be funded through the HCBS Waiver program completely. For some persons the portion of the day spent working must be funded through 100% county funding and the portion spent in skill development can be funded through HCBS Waiver. Some persons are eligible for ARO funding, which is also a Title XIX source. When persons receive services under Title XIX, the county is responsible for 37% of the cost. The agency is requesting FY06 funding at a 22% reduced level due to the shift to HCBS Title XIX funding for many persons served under this program. Funding is recommended at the requested level: County contribution: \$233,171; ARO match: \$9,039; Title XIX match: \$309,544. Total Employment Services Program: Total funding for this program is approved at \$630,083.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Employment Services (43B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		0.22	0.22	0.22	0.22	
Senior Vice-President		0.22	0.22	0.22	0.22	
Administrative Assistant		0.22	0.22	0.22	0.22	
Receptionist/Clerk Typist		0.50	0.50	0.50	0.50	
Office Transcriptionist		0.22	0.22	0.22	0.22	
Secretary		0.22	0.22	0.22	0.22	
Controller		0.22	0.22	0.22	0.22	
Accounting Technician		1.10	1.10	1.10	1.10	
Computer Technician		0.22	0.22	0.22	0.22	
Employment Service Vice-President		1.00	1.00	1.00	1.00	
Employee Dev/Employment Service Case Manager		1.00	1.00	1.00	1.00	
Evaluator/Employment Service Case Manager		1.00	1.00	1.00	1.00	
Employment Service Case Manager		5.00	5.00	5.00	5.00	
Sales Manager		1.00	1.00	1.00	1.00	
Production Manager		1.00	1.00	1.00	1.00	
Employment Service Supervisor		13.50	13.50	13.50	13.50	
Food Service Supervisor		1.00	1.00	1.00	1.00	
Micrographics Supervisor		1.00	1.00	1.00	1.00	
Driver/Warehouseman		1.00	1.00	1.00	1.00	
Maintenance/Janitor		1.70	1.70	1.70	1.70	
Environmental Service Supervisor		0.02	0.02	0.02	0.02	
Human Resources Manager		0.22	0.22	0.22	0.22	
Job Coach		9.00	9.00	8.00	8.00	
TOTAL POSITIONS		40.58	40.58	39.58	39.58	
REVENUE SUMMARY:						
United Way		\$95,707	\$84,112	\$108,281	\$108,281	
Subcontract Sales		266,956	225,000	250,000	250,000	
Iowa Purchase of Service		21,485	23,500	18,000	18,000	
DVRS		10,037	10,000	10,000	10,000	
Other		49,336	36,828	35,382	35,000	
ARO		37,679	40,075	15,493	15,668	
Dayhab		331,135	311,048	537,733	532,935	
Dayhab Transportation		18,973	17,174	-	-	
HCBS (T19)		33,314	102,024	40,555	86,413	
Iowa-HCBS Match		8,230	2,000	3,450	3,450	
SUB-TOTAL REVENUES		\$872,852	\$851,761	\$1,018,894	\$1,059,747	
Scott County Contribution		579,760	535,793	313,392	292,591	257,591
Title XIX Matching Funds		191,104	253,167	328,007	360,294	360,294
ARO Matching Funds		17,214	22,802	8,886	9,198	9,198
DVRS-SES 100% Grant/Reserve Funding		31,891	35,000	10,000	10,000	3,000
TOTAL COUNTY CONTRIBUTION		819,969	846,762	660,285	672,083	630,083
TOTAL REVENUES		\$1,692,821	\$1,698,523	\$1,679,179	\$1,731,830	
APPROPRIATION SUMMARY:						
Personal Services		\$1,191,511	\$1,348,753	\$1,333,509	\$1,384,381	
Equipment		27,346	42,494	44,544	46,188	
Expenses		137,952	184,804	170,067	168,947	
Supplies		43,671	46,381	48,181	48,817	
Occupancy		85,231	97,586	102,514	104,259	
TOTAL APPROPRIATIONS		\$1,485,711	\$1,720,018	\$1,698,815	\$1,752,592	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Personal Independ Serv-People w/Disabilities (43C)		
ACTIVITY: Care of the Developmentally Disabled		ORGANIZATION: Handicapped Development Center		
PROGRAM MISSION: To assist persons with severe, multiple disabilities to live and work in the least restrictive environment by providing training in the areas of daily living skills, work skills, and accessing community resources.				
PROGRAM OBJECTIVES:				
1. To transition 1 person into Employment Services.				
2. To maintain County contribution at less than 15% per year.				
3. To maintain average annual cost below \$13,950.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Population with disabilities	5,533	5,533	5,533	5,533
2. Waiting list	2	4	4	4
3. Number of persons added to waiting list	1	2	2	2
WORKLOAD				
1. Participants	97	95	95	95
2. Participant days	20,550	20,500	20,500	20,500
3. Activities offered	22	22	22	22
4. Average number attending per day	85	86	86	86
PRODUCTIVITY				
1. Cost per person per day	\$59.70	\$64.97	\$69.29	\$69.29
2. Average annual cost per person	\$13,191	\$13,212	\$13,950	\$13,950
EFFECTIVENESS				
1. Individuals transitioned to Employment Services	1	1	1	1
2. County contribution as percentage of total program costs	9%	10%	10%	10%
3. Percentage of people participating in community activities.	79%	65%	65%	65%
4. Percentage of people with opportunity to complete paid work	89%	90%	90%	90%
ANALYSIS:				
This program provides services under the Day Habilitation portion of the HCBS Waiver program to persons with mental retardation and through ARO (Adult Rehabilitation Option). In the current year all services have been converted to the Title XIX Waiver or ARO funding. This has meant that the cost of this program to Scott County is at 37% instead of 100%. The agency is requesting Scott County consider funding an additional Day Habilitation program under the HCBS Waiver which would provide a more flexible service. This service would be targeted to persons who might be currently in the workshop but would like to retire or persons who are working in the community and would need a supervised program but may not want additional work. It would be possible to establish small programs targeted to specific needs under the Day Habilitation program. It would not be necessary to have such programs located at the Center. Space could be rented in the community. Currently, this request is at the conceptual stage and would need to be more fully developed. However, providing an amount of reserve funding would allow the agency to develop this concept in conjunction with county staff. This request should be considered by the Board of Supervisors during budget discussions. Therefore funding is recommended at follows: County contribution: 0 (currently all persons in this program are eligible for Medicaid services and there is no expectation that this will change); ARO Match \$32,935; Title XIX Match: \$151,790; and Reserve funding: \$60,000. A total funding level of \$244,725 is approved for this program.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Personal Independence Service (43C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		0.17	0.17	0.17	0.17	
Senior Vice-President		0.17	0.17	0.17	0.17	
Administrative Assistant		0.17	0.17	0.17	0.17	
Receptionist/Clerk Typist		0.51	0.51	0.51	0.51	
Office Transcriptionist		0.17	0.17	0.17	0.17	
Secretary		0.17	0.17	0.17	0.17	
Controller		0.17	0.17	0.17	0.17	
Accounting Technician		0.85	0.85	0.85	0.85	
Computer Technician		0.17	0.17	0.17	0.17	
Personal Independence Service Program Director		1.00	1.00	1.00	1.00	
Personal Independence Service Case Manager		2.00	2.00	2.00	2.00	
Personal Independence Instructor		30.00	30.00	30.00	30.00	
Personal Independence Screenprint Instructor		1.00	1.00	1.00	1.00	
Personal Independence Aide		2.00	2.00	2.00	2.00	
Maintenance		0.23	0.23	0.23	0.23	
Janitor		1.03	1.03	1.03	1.03	
Environmental Service Supervisor		0.02	0.02	0.02	0.02	
Human Resources Manager		0.17	0.17	0.17	0.17	
TOTAL POSITIONS		40.00	40.00	40.00	40.00	
REVENUE SUMMARY:						
United Way		\$28,179	\$10,050	\$12,284	\$12,284	
Subcontract Sales		37,447	42,500	42,500	42,500	
Iowa Purchase of Services		9,958	10,000	10,000	10,000	
Other		9,403	10,000	10,119	10,000	
Title XIX		789,961	750,120	800,987	825,016	
ARO		54,758	70,183	55,459	56,078	
Dayhab		121,267	258,682	215,986	264,412	
Dayhab Transportation		12,795	14,692	-	-	
Iowa-HCBS Match		3,114	3,501	3,500	3,500	
SUB-TOTAL REVENUES		\$1,066,882	\$1,169,728	\$1,150,835	\$1,223,790	
Scott County Contribution		102,206	-	10,000	12,000	-
ARO Matching Funds		27,647	41,219	31,809	32,935	32,935
Title XIX Matching Funds		65,311	157,051	120,382	151,790	151,790
Reserve Funding		11,240	-	200,000	155,000	60,000
TOTAL REVENUES		206,404	198,270	362,191	351,725	244,725
TOTAL REVENUES		\$1,273,286	\$1,367,998	\$1,513,026	\$1,575,515	
APPROPRIATION SUMMARY:						
Personal Services		\$1,082,344	\$1,205,523	\$1,204,101	\$1,252,560	
Equipment		5,662	8,647	12,622	13,266	
Expenses		63,996	88,174	286,253	240,014	
Supplies		13,828	16,516	16,916	17,217	
Occupancy		60,961	66,733	69,326	70,053	
TOTAL APPROPRIATIONS		\$1,226,791	\$1,385,593	\$1,589,218	\$1,593,110	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Outpatient Services (51A)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide outpatient mental health services to all age groups in the Quad Cities area, including residents of Scott County who qualify for financial assistance from Scott County, by delivering a range of individual, group, and family mental health services					
PROGRAM OBJECTIVES:					
1. To provide 28,000 hours of service.					
2. To keep cost per outpatient hour at or below \$160.00.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Applications for services		2,777	2,900	2,900	2,900
WORKLOAD					
1. Total hours		29,769	29,000	29,000	29,000
2. Hours adult		19,559	19,600	19,600	19,600
3. Hours children		10,210	9,400	9,400	9,400
4. New cases		2,777	2,700	2,700	2,700
5. Total cases		8,972	9,200	9,200	9,200
PRODUCTIVITY					
1. Cost per outpatient hour		\$136.09	\$153.19	\$160.49	\$160.49
EFFECTIVENESS					
1. Scott County as a percent of program costs		30%	30%	30%	30%
ANALYSIS:					
FY06 appropriations for the total agency are requested to increase 5.1%, net of the heating and air conditioning replacement costs. This general operating expense increase is primarily seen in the personal services area. Increases are occurring here primarily due to addition of therapists to staff the Bettendorf office which will be opening shortly and a request for salary adjustment of 4.6%. The agency is also projecting a 13% increase in health insurance costs. The major issues for this agency during the upcoming year will be related to the heating and air conditioning replacement. This will be an expensive project and currently the agency is projecting that they will be borrowing for these costs over a ten year period. The request to Scott County is to agree to participate in the costs over this period. The agency is requesting this participation in the various programs affected by the heating and air conditioning replacement as a contingency		funding. This should be considered as a budget issue by the Board of Supervisors during budget discussions. The agency is also opening an office in Bettendorf which will be staffed with persons from the current site and new staff. It is hoped that this will be a convenient location to increase the private pay/private insurance portion of the Center's client base. PROGRAM: The outpatient program is requested for FY06 at a 6.4% increase with this increase seen primarily in the personal service area. This includes a requested salary adjustment, increases in health insurance and addition of therapist staff during the current year. As always, the agency has offset the increased costs of adding additional therapist staff with projected increases in service fees in the revenues. The agency has generally maintained the indicators for FY06 at the FY05 projected level and the FY04 actual level. Although there is		an expectation that service levels will increase with the opening of the Bettendorf office, this is not included in the FY06 levels at this time. The agency has been requested to include a funding request to allow Scott County to increase the sliding fee scale from 100% to 150% of poverty with zero participation. Included is \$12,000 to allow this to occur. This should be considered as a budget issue by the Board of Supervisors during budget discussions. Funding is recommended with a 3% inflationary increase and \$12,000 for sliding fee scale for a total of \$1,307,060 in county contribution and \$29,150 in contingency for participation in the heating/ac. Total funding of \$1,336,210 is approved.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Outpatient Services (51A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		9.52	10.00	9.52	9.52	
PH.D.		4.44	3.70	4.44	4.44	
Therapist		19.12	17.42	19.12	19.12	
Administrative & Clerical		15.59	15.20	15.59	15.59	
TOTAL POSITIONS		48.67	46.32	48.67	48.67	
REVENUE SUMMARY:						
Service Fees		\$2,363,478	\$2,579,587	\$2,670,000	\$2,867,794	
Contributions		88,128	105,000	105,000	108,150	
Miscellaneous		17,438	28,000	28,000	28,840	
SUB-TOTAL REVENUES		\$2,469,044	\$2,712,587	\$2,803,000	\$3,004,784	
Scott County Contribution		1,220,718	1,257,340	1,257,340	1,313,920	1,307,060
Contingency - HVAC Replacement		-	-	-	29,150	29,150
Total County Funding		1,220,718	1,257,340	1,257,340	1,343,070	1,336,210
TOTAL REVENUES		\$3,689,762	\$3,969,927	\$4,060,340	\$4,347,854	
APPROPRIATION SUMMARY:						
Personal Services		\$3,725,358	\$3,909,295	\$3,959,909	\$4,153,326	
Equipment		9,025	12,162	11,247	11,894	
Expenses		208,462	150,297	181,391	242,482	
Supplies		62,592	66,047	60,230	62,037	
Occupancy		75,889	85,330	76,456	79,615	
TOTAL APPROPRIATIONS		\$4,081,326	\$4,223,131	\$4,289,233	\$4,549,354	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Community Support Services (51B)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To support and enhance the ability of the serious and persistently mentally ill of Scott County to live in the community and improve the quality of their lives, by providing a broad range of psycho-social support services.					
PROGRAM OBJECTIVES:					
1. To provide at least 90 referrals to the Frontier program.					
2. To provide 2,760 total units of service.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Referrals to program - Frontier		86	90	90	90
WORKLOAD					
1. Active cases - Frontier		209	200	200	200
2. Referrals accepted - Frontier		86	90	90	90
3. Total cases YTD - Frontier		301	290	290	290
4. Average daily census - Frontier		66	70	70	70
5. Total units of service		2,657	2,760	2,760	2,760
PRODUCTIVITY					
1. Cost per active case					
2. Cost per unit of service		\$265	\$264	\$280	\$280
EFFECTIVENESS					
1. Scott County as a percent of program costs		57%	57%	56%	56%
ANALYSIS:					
The agency is requesting FY06 total appropriations to increase 6% for this program. This increase is primarily attributable to increases in the personal services area. This includes a requested salary adjustment, increases in health insurance and a change in staffing levels from the FY05 budget. Actually the staff increases occurred during FY04 and are continuing at this time. This increase was for a Community Support worker. This is a program which receives funding from Medicaid through ARO (Adult Rehabilitation Option) and through the Medicaid Managed care program handled by MBC, Inc. The ARO funding requires a match of approximately 37% by Scott County. MBC payments have no match by the county. Scott County also provides payment at 100% county dollars for persons who are not eligible for Medicaid service. Several PPB Indicators are highlighted as follows: The agency is generally presenting the FY06 requested at levels which are consistent with the FY05 projected and the FY04 actual experience. The cost per unit of service (P.2) is increased 6% due to the increased costs included in the budget request. Funding for this program is recommended with a 3% inflationary increase. A funding level of \$428,565 is approved.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Community Support Services (51B)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		4.45	4.67	4.67	4.67	
Community Support		11.24	10.20	11.24	11.24	
TOTAL POSITIONS		15.69	14.87	15.91	15.91	
REVENUE SUMMARY:						
ARO		\$152,442	\$158,540	\$158,540	\$163,296	
United Way		7,897	7,897	7,897	-	
Miscellaneous		-	20,000	20,000	20,000	
Title XIX		167,720	168,000	160,000	160,000	
State Payments		25,766	-	-	-	
SUB-TOTAL REVENUE		\$353,825	\$354,437	\$346,437	\$343,296	
Scott County Contribution		391,373	416,083	416,083	434,806	428,565
Title XIX ARO Matching Funds		22,081	-	-	-	-
TOTAL COUNTY CONTRIBUTION		413,454	416,083	416,083	434,806	428,565
TOTAL REVENUES		\$767,279	\$770,520	\$762,520	\$778,102	
APPROPRIATION SUMMARY:						
Personal Services		\$587,967	\$611,305	\$611,305	\$643,500	
Equipment		19,184	17,017	17,017	17,527	
Expenses		55,837	58,316	58,316	67,679	
Supplies		25,390	23,262	23,262	23,925	
Occupancy		17,863	19,350	19,364	20,076	
TOTAL APPROPRIATIONS		\$706,241	\$729,250	\$729,264	\$772,707	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Community Services (51C)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide consultation and education for contracted agencies in the community by: A) informing, educating and reviewing with the community information regarding mental illness/mental health issues; B) assessing and identifying those individuals in need of any of the components of mental health care; and C) linking/referring individuals to mental health services, making these services more accessible.					
PROGRAM OBJECTIVES:					
1. To provide 971 total hours of service.					
2. To keep cost per hour at or below \$83.00.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Agency requests		35	35	35	35
WORKLOAD					
1. Hours - Jail		485	510	510	510
2. Hours - Juvenile Detention Center		32	156	156	156
3. Hours - Community Health Care		147	137	137	137
4. Hours - United Way agencies		47	-	-	-
5. Hours - other community organizations		241	168	168	168
PRODUCTIVITY					
1. Cost per hour		\$78.17	\$79.47	\$82.98	\$82.98
EFFECTIVENESS					
1. County subsidy as a percent of program costs		77%	76%	77%	77%
ANALYSIS:					
The Community Services program provides consultation and education services. Scott County's primary focus in this program is to provide services to our jail and juvenile detention center. Secondly, services are provided through Community Health Care and then, if there is sufficient ability, the agency may provide services to other community organizations. Previously, United Way provided some funding for Vera French to provide this service to other United Way agencies. Currently, funding for this is not available. The Hours of service to the Jail (W.1) is increased in the FY05 projected and continued at the increased level in the FY06 requested. The services to the jail in this program are tied directly to the new jail diversion program (51J) in that the supervisor of the diversion program is the primary provider of this consultation service at the jail. This allows for the jail services to be provided		in a coordinated manner. The hours of service at the Juvenile Detention Center (W.2) are requested at 156 for FY06 and projected for FY05 at the same level. The Juvenile Detention Center has made a concerted effort to utilize this service more fully during FY04 and the first quarter of FY05. Therefore, there is an expectation that this will be used at a level consistent with the FY04 actual. Hours to United Way agencies is reduced to zero for FY05 and FY06 due to loss of United Way funding. It does appear however, that the overall level of service to other community organizations (W.5) has replaced the United Way services. The agency is requesting a 4.5% increase and contingency funding of \$1,650 for heating/ac system. Funding is recommended at a 3% inflationary increase or \$61,179 in County Contribution and Contingency funding at the			
		requested level of \$1,650. Total funding of \$62,829 is approved.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Community Services (51C)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Therapist		0.60	0.60	0.60	0.60	
Administrative & Clerical		0.21	0.32	0.21	0.21	
TOTAL POSITIONS		0.81	0.92	0.81	0.81	
REVENUE SUMMARY:						
Service Fees		\$930	\$0	\$0	\$0	
Contribution		23,329	22,000	17,000	17,765	
Community Service Fees		-	2,000	1,000	1,000	
SUB-TOTAL REVENUES		\$24,259	\$24,000	\$18,000	\$18,765	
Scott County Contribution		57,668	59,398	59,398	62,070	61,179
Contingency - HVAC Replacement		-	-	-	1,650	1,650
TOTAL COUNTY CONTRIBUTION		57,668	59,398	59,398	63,720	62,829
TOTAL REVENUES		\$81,927	\$83,398	\$77,398	\$82,485	
APPROPRIATION SUMMARY:						
Personal Services		\$51,273	\$49,349	\$52,086	\$54,704	
Equipment		165	340	340	350	
Expenses		15,697	18,209	19,085	22,805	
Supplies		1,146	1,758	1,358	1,399	
Occupancy		4,295	4,302	4,302	4,470	
TOTAL APPROPRIATIONS		\$72,576	\$73,958	\$77,171	\$83,728	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Case Management (51D)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are eligible for Title XIX by coordinating, monitoring and referring appropriate services by developing an individual comprehensive plan, in order to maintain individuals in the least restrictive community-based setting.					
PROGRAM OBJECTIVES:					
1. To keep waiting list below 0.					
2. To move 20 placements to less restrictive settings.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Eligible population		400	400	400	400
2. Available service slots		262	240	240	240
3. Waiting list		-			
WORKLOAD					
1. Number of clients served		278	300	300	300
2. Average monthly caseload		34	34	34	34
3. Number of client and client related contacts		10,437	12,000	12,000	12,000
4. Units of services billed		2,407	2,414	2,414	2,414
PRODUCTIVITY					
1. Monthly cost per client (unit rate)		\$280.88	\$301.67	\$316.07	\$316.07
EFFECTIVENESS					
1. Number of placements to more restrictive settings		18	30	30	30
2. Number of hospitalizations		127	145	145	145
3. Number of placements to less restrictive settings		9	20	20	20
ANALYSIS:					
Case Management services is requested for FY06 with a 4.8% increase in total appropriations (net of heating/ac costs). This is primarily attributable to increases in the personal services area. This includes a requested salary adjustment and projected increases in health insurance. This is a Title XIX program for which Scott County holds the provider number. The service is provided through Vera French under contract with Scott County. Therefore, all payments pass through Scott County. Scott County is also required to provide payment for one-half of the non-federal share for persons who are not eligible under the Managed Care plan through MBC, Inc. This is a cost reimbursed program under Medicaid and is paid a fee based on cost projections submitted at the beginning of the fiscal year. At the end of the fiscal year an actual cost report is submitted and a retroactive adjustment is made.		Several PPB Indicators are highlighted as follows: The agency is increasing the number of clients served (W.1) by 8% in the FY05 projected over the FY04 actual and is continuing that increased level in the FY06 requested. Equivalently, number of contacts (W.3) is also increased in the FY05 projected and the FY06 requested by 14.9%. The unit cost is requested at a level which is 5% over the FY05 projected. Included in the unit cost calculation is the portion of the heating and air conditioning which would be attributed to this program. Funding is requested at a 4.8% increase in Title XIX Pass Thru and with no increase in Title XIX match. Funding is recommended at the requested levels of \$14,000 in Title XIX Match and \$762,999 in Title XIX Pass Thru funding. A total funding level of \$776,999 is approved.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Case Management (51D)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		4.10	4.70	4.10	4.10	
Case Manager		9.95	10.00	10.00	10.00	
TOTAL POSITIONS		14.05	14.70	14.10	14.10	
REVENUE SUMMARY:						
Title XIX		\$636,783	\$728,235	\$728,235	\$762,999	
SUB-TOTAL REVENUES		\$636,783	\$728,235	\$728,235	\$762,999	
Title XIX Match		5,783	14,000	14,000	14,000	14,000
Title XIX Pass Through 100%		580,894	728,235	728,235	762,999	762,999
SUB-TOTAL COUNTY CONTRIBUTION		\$586,677	\$742,235	\$742,235	\$776,999	\$776,999
Less Match Included in 100% Pass Thru		580,894	728,235	728,235	762,999	762,999
TOTAL REVENUE		\$5,783	\$14,000	\$14,000	\$14,000	\$14,000
APPROPRIATION SUMMARY:						
Personal Services		\$580,927	\$613,001	\$613,001	\$644,823	
Equipment		2,719	4,453	4,453	4,453	
Expenses		71,133	61,610	61,610	80,256	
Supplies		18,872	24,184	24,184	24,184	
Occupancy		22,910	24,987	24,987	26,083	
TOTAL APPROPRIATIONS		\$696,561	\$728,235	\$728,235	\$779,799	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Inpatient Services (51E)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide the services of a psychiatrist for Vera French patients and other identified Scott County patients hospitalized at Genesis West psychiatric units, who are unable to pay for these services, by insuring the availability of a psychiatrist through the Genesis psychiatric call schedule.					
PROGRAM OBJECTIVES:					
1. To handle 365 admissions.					
2. To maintain length of stay at 5 days.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Estimated total admissions		376	365	365	365
WORKLOAD					
1. Center admissions		376	365	365	365
2. Patient days		1,864	2,000	2,000	2,000
3. Commitment hearings		153	150	150	150
PRODUCTIVITY					
1. Cost per day		\$37.49	\$35.99	\$37.61	\$37.61
2. Cost per admission		\$186.00	\$197.22	\$206.09	\$206.09
EFFECTIVENESS					
1. Length of stay per participant (day)		5	5	5	5
2. Scott County as a percent of program costs		100%	100%	100%	100%
ANALYSIS:					
This program provides for psychiatric services for hospitalized patients. It is administered by Vera French with all of the funding to this program paid to the psychiatrists who provide this service. No administrative costs are attributed to this program. It provides payment primarily for persons who are committed under a 229 Mental Health Evaluation order and for persons who are approved for voluntary hospitalization through application to the Community Services Department. It also provides payment for other Scott County residents who are provided this service and do not have other third party payment available. The agency has requested a 4.6% increase. However, administrative recommendation is that a 3% inflationary increase be considered. Funding is approved at \$74,051.					

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Inpatient Services (51E)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide the services of a psychiatrist for Vera French patients and other identified Scott County patients hospitalized at Genesis West psychiatric units, who are unable to pay for these services, by insuring the availability of a psychiatrist through the Genesis psychiatric call schedule.					
PROGRAM OBJECTIVES:					
1. To handle 365 admissions.					
2. To maintain length of stay at 5 days.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Estimated total admissions		376	365	365	365
WORKLOAD					
1. Center admissions		376	365	365	365
2. Patient days		1,864	2,000	2,000	2,000
3. Commitment hearings		153	150	150	150
PRODUCTIVITY					
1. Cost per day		\$37.49	\$35.99	\$37.61	\$37.61
2. Cost per admission		\$186.00	\$197.22	\$206.09	\$206.09
EFFECTIVENESS					
1. Length of stay per participant (day)		5	5	5	5
2. Scott County as a percent of program costs		100%	100%	100%	100%
ANALYSIS:					
This program provides for psychiatric services for hospitalized patients. It is administered by Vera French with all of the funding to this program paid to the psychiatrists who provide this service. No administrative costs are attributed to this program. It provides payment primarily for persons who are committed under a 229 Mental Health Evaluation order and for persons who are approved for voluntary hospitalization through application to the Community Services Department. It also provides payment for other Scott County residents who are provided this service and do not have other third party payment available. The agency has requested a 4.6% increase. However, administrative recommendation is that a 3% inflationary increase be considered. Funding is approved at \$74,051.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Inpatient Services (51E)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.40	0.40	0.40	0.40	
TOTAL POSITIONS		0.40	0.40	0.40	0.40	
REVENUE SUMMARY:						
Scott County Contribution		\$69,888	\$71,895	\$71,895	\$75,224	\$74,051
TOTAL REVENUES		\$69,888	\$71,895	\$71,895	\$75,224	
APPROPRIATION SUMMARY:						
Personal Services		\$69,379	\$71,895	\$71,895	\$75,224	
TOTAL APPROPRIATIONS		\$69,379	\$71,895	\$71,895	\$75,224	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Residential (51F)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To provide multi-level residential treatment for those over 18 years of age with severe and persistent mental illness, by providing a structured therapeutic living situation and individualized treatment plans, formulated and directed by a multi-disciplinary treatment team, with the goal of achieving the highest level of functioning possible while improving quality of life.					
PROGRAM OBJECTIVES:					
1. To have 75% of patients improved at discharge.					
2. To handle 32 admissions and 19,710 patient days.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Referrals		84	100	100	100
WORKLOAD					
1. Number of admissions		33	32	32	32
2. Total number of patient days		19,973	19,710	19,710	19,710
3. Total number of activities		20,854	18,710	18,710	18,710
4. Total units of psycho-social rehab/patient education service		37,805	39,100	39,100	39,100
PRODUCTIVITY					
1. Cost per patient day		\$122.99	\$127.44	\$135.60	\$135.60
EFFECTIVENESS					
1. Percentage of capacity		96%	95%	95%	95%
2. Percentage of patients improved at discharge		76%	75%	75%	75%
3. Percent of discharged clients transitioned/community support		76%	75%	75%	75%
ANALYSIS:					
This program is requesting a 3.4% increase in total appropriations for FY06. Increases are primarily in the personal services area with increases in salary and benefits contributing to these costs. Outside revenues are requested at a 6.4% increase. This is primarily in the ARO (Adult Rehabilitation Option) funding. The ARO funding has allowed costs of this program to be billed to Medicaid. Scott County is required to provide the match for this Medicaid funding at 37%. The agency has converted services to this Medicaid funding which created a considerable savings to Scott County several years ago. The indicators are presented at a requested level that is consistent with both the FY05 projected levels and the FY04 actuals. Although the program continues to receive a high level of referrals (D.1), they are able to accept only about one third of those referrals (W.1); because of the high capacity maintained (E.1). Also included in this budget is funding for the Housing Corporation. This is a separate corporation under Vera French which develops and provides safe and affordable housing for persons with chronic mental illness. Scott County provides funding for the administration of this program through this budget. The Scott County contribution includes the funding for the ARO match and for the contribution payment to this program. The appropriated level provides full payment by Scott County for obligations to this program. A contractual provision provides for a retroactive adjustment upon close of the fiscal year to assure that payments do not exceed the allocated levels. Funding to this program is recommended at a 3% inflationary increase. Scott County Contribution funding (to include ARO match payment) of \$1,153,836 is recommended and Housing Corporation funding of \$51,139 is recommended. A total funding level of \$1,203,975 is approved.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Residential (51F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.45	0.45	0.45	0.45	
Therapist		1.00	1.00	1.00	1.00	
R.N./L.P.N.		11.60	11.60	11.60	11.60	
Administrative & Clerical		3.77	3.77	3.77	3.77	
Supervisor		4.00	4.00	4.00	4.00	
Activity Therapist		4.40	4.40	4.40	4.40	
Mental Health Workers		14.82	14.82	14.82	14.82	
Other		7.60	7.60	7.60	7.60	
TOTAL POSITIONS		47.64	47.64	47.64	47.64	
REVENUE SUMMARY:						
Social Security SSDI		\$312,888	\$320,665	\$320,664	\$329,322	
ARO		934,622	937,420	1,011,257	1,031,482	
Miscellaneous		168,305	145,380	145,380	149,741	
SSA		120,991	133,246	133,248	125,526	
State Payment		27,503	27,118	27,120	27,852	
SUB-TOTAL REVENUES		\$1,564,309	\$1,563,829	\$1,637,669	\$1,663,923	
Scott County Contribution		767,998	1,119,259	1,119,259	1,169,626	1,152,836
Housing Corporation		48,204	49,650	49,650	51,884	51,139
Title XIX ARO Match		356,772	-	-	-	-
TOTAL COUNTY CONTRIBUTION		1,172,974	1,168,909	1,168,909	1,221,510	1,203,975
TOTAL REVENUES		\$2,737,283	\$2,732,738	\$2,806,578	\$2,885,433	
APPROPRIATION SUMMARY:						
Personal Services		\$2,106,297	\$2,232,888	\$2,195,950	\$2,345,576	
Equipment		59,315	38,818	34,100	35,396	
Expenses		30,572	51,950	28,600	41,978	
Supplies		129,036	114,650	111,100	115,661	
Occupancy		140,042	159,138	142,200	146,748	
TOTAL APPROPRIATIONS		\$2,465,262	\$2,597,444	\$2,511,950	\$2,685,359	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Day Treatment Services (51G)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To reduce the reliance on hospital inpatient services for residents of the Quad-City area, including Scott County residents who qualify for financial assistance from Scott County, by providing intensive day programming services.					
PROGRAM OBJECTIVES:					
1. To provide 4,500 days of treatment.					
2. To maintain length of stay at no more than 28 days.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Admissions		203	160	160	160
WORKLOAD					
1. Days of treatment		4,341	4,500	4,500	4,500
2. Cases closed		195	160	160	160
PRODUCTIVITY					
1. Cost per client day		\$102.32	\$107.29	\$113.90	\$113.90
EFFECTIVENESS					
1. Length of stay		22	28	28	28
2. Scott County as a percent of program costs		62%	59%	58%	58%
ANALYSIS:					
This program is requested for FY06 with a 6.2% increase in total appropriations (net of heating and air conditioning system costs). This is primarily attributable to increases in the personal services area relating to salary adjustments and health insurance increases. Revenue is requested for FY06 at an 8.4% increase. This is in the service fees area. The agency had increased this revenue item significantly in the FY05 budget and it appears that they are achieving this increase and will continue at that level for FY06. The agency is indicating that admissions (D.1) will be reduced during the current year and will continue at that level in FY06. This is partially due to the longer length of stay (E.1) in the program. The agency is indicating that they will provide a slightly increased number of days (W.1) with this increased length of stay. With the increased outside revenues shown, the percent of costs covered by Scott County (E.2) is down by 4% from the FY04 actual level. The agency is requesting a 4.5% increase in county contribution and contingency funding of \$13,750 for participation in the heating and air conditioning system. Funding is recommended at a 3% inflationary level for the county contribution in the amount of \$291,491 and at the requested level for the contingency funds of \$13,750. A total funding level of \$305,241 is approved.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Day Treatment Services (51G)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
M.D.		0.10	0.10	0.10	0.10	
PH.D.		0.26	0.25	0.25	-	
Therapist		3.23	3.35	3.35	3.60	
Administrative & Clerical		2.62	2.93	2.93	2.93	
Activity Therapist		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		7.21	7.63	7.63	7.63	
REVENUE SUMMARY:						
Service Fees		\$130,616	\$160,000	\$160,000	\$176,826	
Title XIX		38,000	40,000	40,000	40,000	
SUB-TOTAL REVENUES		\$168,616	\$200,000	\$200,000	\$216,826	
Scott County Contribution		274,758	283,001	283,001	295,736	291,491
Contingency - HVAC Replacement		-	-	-	13,750	13,750
TOTAL COUNTY CONTRIBUTION		274,758	283,001	283,001	309,486	305,241
TOTAL REVENUES		\$443,374	\$483,001	\$483,001	\$526,312	
APPROPRIATION SUMMARY:						
Personal Services		\$369,712	\$398,672	\$398,672	\$418,351	
Equipment		1,249	2,098	2,098	2,161	
Expenses		59,433	36,207	36,207	70,640	
Supplies		8,687	10,281	10,281	10,590	
Occupancy		35,798	35,564	35,564	37,070	
TOTAL APPROPRIATIONS		\$474,879	\$482,822	\$482,822	\$538,812	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Case Monitoring (51H)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION: To serve as advocates for adult consumers with chronic mental illness who are not eligible for Title XIX by assessing specific needs, planning for services, assisting consumers to access services and to monitor the effectiveness and appropriateness of services, in order to maintain the individual in the least restrictive community-based setting.					
PROGRAM OBJECTIVES:					
1. To provide 1,680 units of service.					
2. To keep waiting list at zero.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Eligible population		250	250	250	250
2. Available service slots		140	140	140	140
3. Waiting list					
WORKLOAD					
1. Number of clients served		178	180	180	180
2. Number of client and client related contacts		5,749	6,500	6,500	6,500
3. Units of service		1,816	1,680	1,680	1,680
PRODUCTIVITY					
1. Monthly cost per service slot (unit rate)		\$72.38	\$86.13	\$90.36	\$90.36
EFFECTIVENESS					
1. Number of placements in more restrictive settings		13	18	18	18
2. Number of hospitalizations		36	40	40	40
3. Number of placements in less restrictive settings		13	12	12	12
4. Title XIX applications		18	12	12	12
5. Title XIX applications approved		30	15	15	15
ANALYSIS:					
The case monitoring program is established to provide case management type services to non-Medicaid eligible individuals with a diagnosis of chronic mental illness. This program is funded 100% by Scott County. No other funding source is available for this service. Therefore, it is important to the agency that the costs remain within the level of approved Scott County funding. The requested FY06 budget is presented at a 1.2% decrease from the FY05 budget level. This is primarily due to a reduction in the personal services area resulting from a decreased level of administrative and clerical positions. The agency is presenting PPB indicators that are generally consistent with the FY05 projected levels and the FY04 actual experience. The number of contacts (W.2) has increased 13% in the FY05 projected over the FY04 actual and this increase is continued in FY06. The units of service (W.3) is reduced		in the FY05 projected by 7% from the FY04 actual level. This lower level is continued for FY06. The agency is attempting to maintain the caseloads at the level of 70 as provided for in the service slots (D.2). The agency is requesting a 4.5% increase in county contribution and \$1,650 in contingency funding for heating and air conditioning. Funding is recommended with a 3% inflationary increase or \$148,372 in county contribution and at the requested level of \$1,650 in contingency funding. Total funding of \$150,022 is approved.			

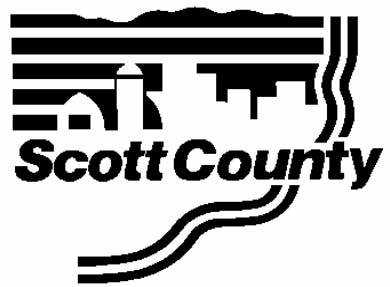
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Case Monitoring (51H)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		0.75	0.86	0.75	0.75	
Case Monitor		2.11	2.10	2.10	2.10	
TOTAL POSITIONS		2.86	2.96	2.85	2.85	
REVENUE SUMMARY:						
Scott County Contribution		\$139,855	\$144,051	\$144,051	\$150,533	\$148,372
Contingency - HVAC Replacement		-	-	-	1,650	1,650
TOTAL REVENUES		\$139,855	\$144,051	\$144,051	\$152,183	\$150,022
APPROPRIATION SUMMARY:						
Personal Services		\$112,922	\$126,201	\$118,131	\$124,338	
Equipment		577	919	919	947	
Expenses		13,537	16,211	15,434	19,119	
Supplies		3,996	4,992	4,992	5,142	
Occupancy		4,295	5,225	5,225	5,382	
TOTAL APPROPRIATIONS		\$135,327	\$153,548	\$144,701	\$154,928	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Employment Services (511)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION:					
To assist individuals with serious mental illness achieve successful employment outcomes through employment skill training, vocational counseling, advocacy and support.					
PROGRAM OBJECTIVES:					
1. To provide services to 50 individuals.					
2. To keep waiting list to no more than 10.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Referrals to Job Link Program		67	50	50	50
2. Waiting List		6	10	10	10
WORKLOAD					
1. # of clients served Year to Date		67	50	50	50
2. Units of service billed Year to Date		760	600	600	600
PRODUCTIVITY					
1. Cost per client served		\$4,185.00	\$4,125.00	\$4,047.00	\$4,047.00
2. Cost per unit of service		\$369.00	\$344.00	\$337.00	\$337.00
3. Units provided as a % of capacity		100%	100%	100%	100%
EFFECTIVENESS					
1. % of clients obtaining employment		46	20	20	20
2. % of clients maintaining employment for 90 days		34	12	12	12
3. % of clients maintaining employment six months or more		31	10	10	10
ANALYSIS:					
This program provides supported employment services to persons with a diagnosis of chronic mental illness. Scott County participates in funding through Medicaid ARO (Adult Rehabilitation Option) funding for which Scott County pays the non-federal match of 37% and a county contribution payment for persons who are not Medicaid eligible. The county contribution appropriation includes both the match for ARO and the 100% county funding for non-Medicaid persons. Additional funding to this program comes through a grant with the Vocational Rehabilitation Department held by Scott County. Contracts with this program provide payment under this grant for specific consumers for specific services. Voc Rehab had indicated that this grant will no longer be available after September, 2005. The agency is presenting PPB indicators for the FY06 request at levels which are generally consistent with the FY05 projected levels and the FY04 actual experience. Although the agency is presenting FY05 projected and FY06 requested at conservative levels, the FY04 actual indicates that this program has been able to achieve high effectiveness levels. It is assumed that this will continue. The agency is requesting a 4.5% increase in county contribution and \$3,000 in Voc Rehab. grant pass through. Funding is recommended at a 3% inflationary increase of \$76,076 and with \$1,000 in Pass Through funding (due to only three months of grant availability). The pass through funding level is contingent upon the grant being available during that time period. A total funding level of \$77,076 is approved.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Employment Services (51I)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Administrative & Clerical		2.68	2.10	1.60	1.60	
Case Manager		5.06	3.25	3.25	3.25	
Community Support		-	-	-	-	
TOTAL POSITIONS		7.74	5.35	4.85	4.85	
REVENUE SUMMARY:						
ARO		\$42,968	\$40,000	\$40,000	\$41,200	
United Way		6,500	5,988	5,988	30,000	
Miscellaneous		-	19,500	19,500	20,375	
Title XIX		44,407	-	-	-	
State Payment		35,649	35,000	35,000	35,000	
SUB-TOTAL REVENUES		\$129,524	\$100,488	\$100,488	\$126,575	
Scott County Contribution		63,033	73,861	73,861	77,185	76,076
Voc Rehab Pass Through		2,141	3,000	3,000	3,000	1,000
Title XIX ARO Match		7,614	-	-	-	-
Less: Vocation Rehab Pass-Thru		-	3,000	3,000	3,000	-
TOTAL COUNTY CONTRIBUTION		72,788	73,861	73,861	77,185	77,076
TOTAL REVENUES		\$202,312	\$174,349	\$174,349	\$203,760	
APPROPRIATION SUMMARY:						
Personal Services		\$301,882	\$180,376	\$180,376	\$174,802	
Equipment		557	297	297	306	
Expenses		17,921	17,593	17,593	17,760	
Supplies		3,593	2,225	2,225	3,178	
Occupancy		9,060	6,056	6,056	6,308	
TOTAL APPROPRIATIONS		\$333,013	\$206,547	\$206,547	\$202,354	

SERVICE AREA: Mental Health, MR & DD		PROGRAM: Jail Diversion Program (51J)			
ACTIVITY: Care of Mentally Ill		ORGANIZATION: Vera French Comm Mental Health Center			
PROGRAM MISSION:					
To provide alternatives to incarceration for persons with mental illness, thus preventing and/or breaking the cycle of repeated entry into the criminal justice system.					
PROGRAM OBJECTIVES:					
1. To provide 480 units of Case Management service.					
2. To provide 100 hours of psychiatric service.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Available Case Management service slots			40	40	40
2. Number of Case Management referrals			40	40	40
3. Hours of physician time available			100	100	100
WORKLOAD					
1. Unduplicated-Case Management clients served			40	60	60
2. Units of Case Management provided			320	480	480
3. Average monthly face to face contacts			150	225	225
4. Unduplicated-physician clients served			40	60	60
5. Hours of psychiatric time provided			100	100	100
6. Number of Case Management referrals accepted			40	60	60
PRODUCTIVITY					
1. Unit cost - Case Management			\$356.00	\$248.00	\$248.00
2. Dollar Value of physician service			\$22,800.00	\$22,800.00	\$22,800.00
EFFECTIVENESS					
1. Number discharged to community services			18	30	30
2. Number of clients rearrested			10	10	10
3. Number of jail days due to rearrests			100	100	100
4. Number of average monthly jail days saved			50	100	100
5. Number discharged - unsatisfactory			6	6	6
ANALYSIS:					
The Jail Diversion program is a new program which was implemented initially in June of 2004. FY05 is the first full year of operation. This program is currently being provided under a separate agreement with Vera French. For FY06 it is presented as an on-going program with a separate program budget. Indicators are being reported during FY05 and are continued in the FY06 requested. The Jail Diversion program is made up of two services. The Jail Case Management program provides intensive case management services to persons who are identified through the law enforcement process. These persons must have a diagnosis of a chronic mental illness, have a non-person injury offense (generally not a felony), and be frequent users of the Scott County jail. The case managers intervene as soon after an arrest as possible to facilitate release from jail and stay involved on an intensive level to reduce recidivism.		The second service provides for psychiatric services. It allows for 100 hours of psychiatric time to be set aside for use by consumers in the jail case management program and for other persons who are in the jail and determined to need psychiatric services. Although there is not yet six months of statistics on the program, it appears anecdotally to be very successful. The Sheriff's Department is pleased and it appears that the Courts are pleased. Discussions with the program supervisor indicate that referrals to case management have been very high. It appears that in the next year, the program may face larger number of referrals without program slots available. The case management program has two case managers and they must maintain caseloads of no more than 15 in order to be able to provide intensive services.		The agency is requesting a 4.5% increase in county contribution. Funding is approved with a 3% inflationary increase at a level of \$117,562.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Jail Diversion Program (51J)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
MD		-	0.10	0.10	0.10	
Mental Health Workers		-	2.00	2.00	2.00	
TOTAL POSITIONS		-	2.10	2.10	2.10	
REVENUE SUMMARY:						
Scott County Contribution		\$2,921	\$1,114,138	\$114,138	\$119,274	\$117,562
TOTAL REVENUES		\$2,921	\$1,114,138	\$114,138	\$119,274	\$117,562
APPROPRIATION SUMMARY:						
Personal Services		\$0	\$114,138	\$114,138	\$119,274	
TOTAL APPROPRIATIONS		\$0	\$114,138	\$114,138	\$119,274	



**COUNTY ENVIRONMENT & EDUCATION
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SERVICE AREA: County Environment & Education		PROGRAM: Conservation Administration (18A)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To professionally and efficiently manage the activities of the Conservation department for the Conservation Board, staff and general public by providing administrative, technical, and clerical support.					
PROGRAM OBJECTIVES:					
1. To accomplish 80% of all program performance objectives.					
2. To keep administrative costs as a percent of department budget below 9%.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Authorized personnel excluding seasonal park personnel (FTE's)	40.6	41.6	41.6	41.6	41.6
2. Authorized budget (Net of Golf)	\$3,275,423	\$3,021,886	\$3,244,687	\$3,208,378	\$3,208,378
3. Golf Course budget	\$988,195	\$987,387	\$1,081,112	\$1,081,112	\$1,081,112
WORKLOAD					
1. Park system program & fiscal management	30%	20%	20%	20%	20%
2. Golf Course program & fiscal management	50%	60%	60%	60%	60%
3. Conservation Board requests & concerns	10%	10%	10%	10%	10%
4. Meetings, outside activities, citizen concerns	10%	10%	10%	10%	10%
PRODUCTIVITY					
1. Administrative cost as a percent of department budget	9.01%	8.92%	8.59%	8.66%	8.66%
2. Administrative personnel as a percent of department personnel	9.85%	9.62%	9.62%	9.62%	9.62%
EFFECTIVENESS					
1. Program performance objectives accomplished	80%	80%	80%	80%	80%
ANALYSIS:					
Total FY06 appropriations for the total department (net of the golf course enterprise fund) are approved to increase 3.4% over current budgeted levels. Non-salary costs are approved to decrease -0.2% below current budgeted levels for the total department. Revenues are approved to increase 2% over current budgeted amounts for the total department. For this program, non-salary costs are approved to increase 2.5% over current budgeted amounts. The primary reasons for revenue changes from current budget levels are: the building of 2 new cabins at Scott County Park and the expected increase in cabin rental revenue. Also the building of a new beach house at West Lake park which should attract more family recreation. The primary reasons for appropriation increases from current budget levels are the cost of inflation.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Conservation Administration (18A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
775-A Director		1.00	1.00	1.00	1.00	1.00
445-A Operations Manager		1.00	1.00	1.00	1.00	1.00
220-A Conservation Assistant		1.00	1.00	1.00	1.00	1.00
141-A Clerk II		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		4.00	4.00	4.00	4.00	4.00
APPROPRIATION SUMMARY:						
Personal Services		\$271,044	\$284,015	\$283,349	\$299,765	\$299,765
Equipment		57,559	4,000	5,052	4,100	4,100
Expenses		50,704	57,250	60,390	58,681	58,681
Supplies		4,697	8,874	8,880	9,095	9,095
TOTAL APPROPRIATIONS		\$384,004	\$354,139	\$357,671	\$371,641	\$371,641

SERVICE AREA: County Environment & Education		PROGRAM: Parks & Recreation (18B)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To improve the quality of life and promote and preserve the health, welfare, and enjoyment for the citizens of Scott County and the general public by acquiring, developing, operating, and preserving the historical, educational, environmental, recreational and natural resources of the County.					
PROGRAM OBJECTIVES:					
1. To keep cost per capita to main park system (net of revenues) at \$14.53 or below.					
2. To accommodate 25,000 people at the Scott County Park Pool.					
3. To achieve revenue levels at Scott County Park and West Lake Park at \$331,540 and \$383,789 respectively.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Population of Scott County		158,668	158,668	158,668	158,668
2. Attendance at Scott County pool		20,644	25,000	25,000	25,000
3. Attendance at West Lake Park beach		11,177	8,000	15,000	15,000
4. Number of camp sites available		788	788	788	788
5. Total acres owned		2,795	2,795	2,795	2,795
WORKLOAD					
1. Total attendance at Scott County pool		20,644	25,000	25,000	25,000
2. Total attendance at West Lake Park beach		11,177	8,000	15,000	15,000
3. Number of new acres developed		-	-	-	-
PRODUCTIVITY					
1. Per capita cost of park system (with CIP)		\$20.64	\$19.05	\$20.45	\$20.22
2. Per capita cost of park system (net of revenues)		\$15.97	\$13.61	\$14.76	\$14.53
EFFECTIVENESS					
1. Revenue received from Scott County Park		\$244,685	\$299,240	\$331,540	\$331,540
2. Revenue received from Buffalo Shores		\$70,205	\$80,100	\$85,600	\$85,600
3. Revenue received from West Lake Park		\$306,370	\$343,279	\$383,789	\$383,789
4. Revenue received from Pioneer Village		\$54,176	\$62,725	\$65,331	\$65,331
5. Revenue received from Cody Homestead		\$3,469	\$5,200	\$5,200	\$5,200
ANALYSIS:					
For this program, non-salary costs are approved to decrease -0.7% below current budgeted amounts.		E.3. shows the increase at West Lake Park with camping fees and the revenue from the new boat house.		Total equipment budgeted for next year for the total department (net of anticipated trade-ins) has also been adjusted for inflation increasing from \$149,000 to \$152,100.	
There are no organizational change requests for this program.		The capital projects scheduled for FY06 total the Board's previously approved level of \$500,000 adjusted for inflation each year which results in a total amount of \$515,612 for FY06.			
The primary reasons for revenue changes from current budget levels are: Scott County Park has two new cabins that are expected to generate additional revenue. West Lake Park is building a new beach house that is expected to draw in more people for family recreation and increase the revenue amounts.		The FY06 projects are as follows: the third of a four year payback to the General Fund for the Buffalo Shores Park post-flood renovations (\$25,000); Lake Canyada Sewer CIP Fund (\$612); Cabins at SCP-Phase II (\$50,000); SCP Lake Odetta Renovation (\$60,000); SCP Whispering Pines campground renovation (\$80,000); Pioneer Village Print Shop/Jail (\$100,000); WLP Beach House replacement Phase II (\$150,000); and WLP Maintenance Shop improvements (\$50,000).			
The primary reasons for appropriation changes from current budget levels are: Appropriations are increased by inflation.					
Several PPB Indicators are highlighted as follows: PPB indicator E.1. shows the increase at Scott County Park due to the new cabins and increase in camping fees generated. E.2. shows the increase in camping fees at Buffalo Shores.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Park & Recreation (18B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
382-A Park Manager	-	-		2.00	2.00	2.00
357-A Park Maintenance Supervisor	2.00	2.00	-	-	-	-
307-A Park Ranger	2.00	2.00	-	-	-	-
220-A Patrol Ranger	1.00	1.00	1.00	1.00	1.00	1.00
220-A Ranger Technician	-	-	4.00	4.00	4.00	4.00
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	2.00	2.00	2.00	2.00	2.00
187-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00	1.00
162-A Park Maintenance Worker	5.00	5.00	4.00	4.00	4.00	4.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	15.25	15.25	16.25	16.25	16.25	16.25
REVENUE SUMMARY:						
Intergovernmental	\$101,158	\$92,000	\$92,000	\$42,000	\$42,000	\$42,000
Fees and Charges	488,440	620,479	603,080	652,088	652,088	652,088
Use of Money/Property	105,028	125,350	108,272	133,700	133,700	133,700
Miscellaneous	24,688	17,832	17,792	17,672	17,672	17,672
Sale of Fixed Assets	5,105	19,000	19,000	26,000	26,000	26,000
TOTAL REVENUES	\$724,419	\$874,661	\$840,144	\$871,460	\$871,460	\$871,460
APPROPRIATION SUMMARY:						
Personal Services	\$1,096,824	\$1,191,171	\$1,179,568	\$1,291,787	\$1,256,603	\$1,256,603
Equipment	142,642	164,000	178,881	174,000	174,000	174,000
Capital Improvement	835,289	550,000	453,890	515,612	515,612	515,612
Expenses	310,926	312,999	314,481	319,804	319,804	319,804
Supplies	305,729	326,345	326,348	334,222	334,222	334,222
TOTAL APPROPRIATIONS	\$2,691,410	\$2,544,515	\$2,453,168	\$2,635,425	\$2,600,241	\$2,600,241

SERVICE AREA: County Environment & Education		PROGRAM: Glynns Creek (18E/F)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To operate and maintain a high quality 18-hole public golf course for the recreational enjoyment of the citizens of Scott County and the surrounding area by providing the best customer service and golfing experience possible.					
PROGRAM OBJECTIVES:					
1. To increase rounds of play to 36,000.					
2. To increase average income per round to \$36.34.					
3. To increase number of outings to 85 accommodating 8,500 participants.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Rounds of play requested		33,012	33,000	36,000	36,000
2. Acres to maintain: greens/tees/fairways and rough/woods		4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts to maintain (including Ranger & food/beverage cart)		77	77	79	79
4. Number of outings/participants requested		58/4,402	80/8,000	85/8,500	85/8,500
WORKLOAD					
1. Rounds of play provided		33,012	33,000	36,000	36,000
2. Acres maintained: greens/tees/fairways & rough/woods		4/5/159/30	4/5/159/30	4/5/159/30	4/5/159/30
3. Number of carts maintained (including Ranger & food/beverage cart)		77	77	79	79
4. Number of outings/participants provided		58/4,402	80/8,000	85/8,500	85/8,500
PRODUCTIVITY					
1. Maintenance operating cost/acre (not including capital costs)		\$2,512	\$2,646	\$2,965	\$2,965
2. Maintenance costs per round (not including capital costs)		\$15.07	\$13.79	\$16.31	\$16.31
3. Maintenance costs per hole (1993 industry average is \$25,000)		\$27,636	\$29,105	\$32,610	\$32,610
EFFECTIVENESS					
1. Green fees collected		\$559,409	\$774,546	\$718,885	\$718,885
2. Net cart revenue collected		\$296,896	\$341,525	\$317,430	\$317,430
3. Net income from Pro Shop and rentals		\$17,071	\$38,064	\$43,000	\$43,000
4. Net income from concessions		\$130,084	\$191,900	\$178,920	\$178,920
5. Net income from range		\$38,168	\$53,200	\$50,040	\$50,040
6. Income per round		\$31.59	\$36.91	\$36.34	\$36.34
ANALYSIS:					
For this program, non-salary costs are approved to increase 10.4% over current budgeted amounts.		Several PPB Indicators are highlighted as follows: Total general expenses have decreased by 4%. Total supplies have increased 1.6 due to increase in fuel. There should be an increase in advertising rental income due to selling advertising on the new GPS units.			
There are no organizational change requests for this program.		There are no Budget issues identified for further Board review during the budget process for this program.			
The primary reasons for revenue changes from current budget levels are: The FY06 revenues have been adjusted to a 36,000 round total to reflect a more accurate projected level of play and income. Play has been down across the country 3% to 5%. While next year shows a 7% decrease in revenue to portray the decline in play, it is a 19% increase in revenue from the 2003-2004 actual revenue amounts.		This departmental budget supports the County's Target Issues and Management Agenda as follows: Planning to develop a golf course strategic plan: a profitability and renovation action plan and presenting it to the joint boards.			
The primary reasons for appropriation increases from current budget levels are the course will be entering into a new five-year golf cart lease and GPS lease. The Pro and Grounds Superintendent have cut seasonal wages back. However, salaries have increased because of cost of living increases.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Glynn's Creek (18E/F)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
462-A Golf Pro/Manager		1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent		1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader		1.00	1.00	1.00	1.00	1.00
187-A Assistant Superintendent		1.00	1.00	1.00	1.00	1.00
162-A Maintenance Worker		2.00	2.00	2.00	2.00	2.00
Z Seasonal Assistant Golf Professional		0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff		7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers		5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS		19.35	19.35	19.35	19.35	19.35
REVENUE SUMMARY:						
Total Charges for Services		\$11,907	\$29,700	\$24,800	\$35,800	\$35,800
Total Green Fees		535,831	774,546	534,461	718,885	718,885
Net Cart Fees		288,685	341,525	291,571	317,430	317,430
Net Food/Beverage		131,464	191,900	132,779	178,920	178,920
Net Merchandise Sales		5,164	8,360	5,216	7,200	7,200
Net Driving Range Sales		36,842	53,200	37,210	50,040	50,040
Total Interest Income		796	2,500	2,500	2,500	2,500
Total Miscellaneous		89,394	1,000	1,000	750	750
Gain on Sale of Fixed Assets		2,500	-	-	-	-
TOTAL REVENUES		\$1,102,583	\$1,402,731	\$1,029,537	\$1,311,525	\$1,311,525
APPROPRIATION SUMMARY:						
Personal Services		\$491,500	\$551,100	\$540,069	\$555,726	\$555,726
Equipment		5,317	1,000	1,000	83,971	83,971
Depreciation		72,385	96,000	74,000	74,000	74,000
Expenses		105,294	89,240	82,331	85,665	85,665
Supplies		144,924	124,780	124,987	126,750	126,750
Debt Service		168,775	165,000	165,000	155,000	155,000
TOTAL APPROPRIATIONS		\$988,195	\$1,027,120	\$987,387	\$1,081,112	\$1,081,112
Net Income		\$114,388	\$375,611	\$42,150	\$230,413	\$230,413

SERVICE AREA: County Environment & Education		PROGRAM: Wapsi River Environmental Educ Center (18G)			
ACTIVITY: Conservation & Recreation Services		ORGANIZATION: Conservation			
PROGRAM MISSION: To increase the understanding of natural resource systems by providing the programs and site which will facilitate learning and scientific literacy by students and the general public on a regional basis.					
PROGRAM OBJECTIVES:					
1. Conduct 320 public presentations.					
2. Maintain student contact hours at 25,000.					
3. Maintain overall attendance at 31,000.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Population of Scott and Clinton counties		208,000	204,488	204,488	204,488
2. Public presentations (Dormitory)		117	150	150	150
3. Public Presentations (Non-dormitory)		150	170	170	170
4. Student contact hours		26,410	24,000	25,000	25,000
5. Inner-city youth field day/youths		35/1,205	30/1,451	25/680	25/680
6. Overall attendance		32,584	30,000	31,000	31,000
WORKLOAD					
1. Population of Scott and Clinton counties		208,000	204,488	204,488	204,488
2. Public programs		267	320	320	320
3. Student contact hours		26,410	24,000	25,000	25,000
4. Publish an 8-12 page newsletter, number of copies annually		8,900	8,700	8,700	8,700
5. Develop and maintain existing buildings for public use		6	6	6	6
6. Develop and conduct inner-city field days/youths		35/1,205	30/1,451	25/680	25/680
PRODUCTIVITY					
1. Per capita cost of Center		\$0.93	\$0.98	\$1.03	\$1.03
2. Number of acres maintained		225	225	225	225
EFFECTIVENESS					
1. Percent of park acres developed		11%	11%	11%	11%
2. Operating revenues generated (net of CIP Grants)		\$9,551	\$10,290	\$10,800	\$10,800
ANALYSIS:					
For this program, non-salary costs are approved to increase 10.0% over current budgeted amounts due to increases in the Americorp grant program. Organizational change requests for the department are as follows: The Eastern Iowa AmeriCorps program has been reinstated to its full funding. The Wapsi River Center is allotted two full-time AmeriCorps volunteers under this program. The Wapsi Center will continue to participate in the United Neighbors AmeriCorps program, and is allotted two half-time volunteers. The primary reasons for revenue changes from current budget levels are: Eastern Iowa AmeriCorps program reimbursement. The primary reasons for appropriation changes from current budget levels are: Participation in Eastern Iowa AmeriCorps program and associated costs for living stipend, insurance, fica and miscellaneous expenses.		Several PPB Indicators are highlighted as follows: School contact hours should go up again next year due to attendance of two large schools which come every other year. However, another school in the same school system which has been coming every year will now be coming every other year also. But it will not be the same year as the other two schools. Inner City Youth field trips showed an unbelievable increase of 94% in attendance in FY04. Attendance for FY05 will be down approximately 50% compared to FY04. However, this is more in line with the normal attendance for Inner City Youth field trips. Budget issues identified for further Board review during the budget process are as follows: AmeriCorps naturalists have played a major role in providing educational programming and maintenance at the Wapsi Center. Participation in the AmeriCorps program will maintain the Center's educational		programming and day-to-day level of operation at current levels. As in the past, REAP funds will continue to be used to help fund special projects, capital improvements, and major maintenance projects.	

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Wapsi River Environ Educ Center (18G)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
382-A Naturalist/Director		1.00	1.00	1.00	1.00	1.00
271-A Assistant Naturalist		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:						
Intergovernmental		\$7,382	\$0	\$12,322	\$20,466	\$20,466
Fees and Charges		44	40	40	40	40
Use of Money/Property		9,355	10,000	10,000	10,500	10,500
Miscellaneous		152	250	250	260	260
TOTAL REVENUES		\$16,933	\$10,290	\$22,612	\$31,266	\$31,266
APPROPRIATION SUMMARY:						
Personal Services		\$153,925	\$159,762	\$162,500	\$187,590	\$186,465
Expenses		34,463	34,135	35,806	37,001	37,001
Supplies		11,622	11,365	12,741	13,030	13,030
TOTAL APPROPRIATIONS		\$200,010	\$205,262	\$211,047	\$237,621	\$236,496

SERVICE AREA: County Environment & Education		PROGRAM: Planning & Development Administration (25A)			
ACTIVITY: Environmental Quality/County Development		ORGANIZATION: Planning & Development			
PROGRAM MISSION: To provide professional planning and technical assistance to the Board of Supervisors, Planning & Zoning Commission and the Board of Adjustment in order to develop, review and adopt land use policies and regulations that guide and control the growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.					
PROGRAM OBJECTIVES:					
1. To handle 95% of requests for planning information by date requested.					
2. To accomplish 100% of departmental objectives.					
3. To avoid any delays of P & Z Commission and Board of Adjustment applications due to incomplete submittals.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Planning and Zoning Commission agenda applications	17	20	20	20	
2. Board of Adjustment agenda applications	18	20	20	20	
3. Planning and Zoning information requests	1,610	1,500	1,500	1,500	
4. Departmental budget	\$477,948	\$280,206	\$342,439	\$342,439	
5. Authorized positions	4.08	4.08	4.08	4.08	
WORKLOAD					
1. Number of Rezoning, Subdivision & Site Plan applications reviewed	17	20	20	20	
2. Number of Variance, Special Use Permit & Appeals of Interpretation	18	20	20	20	
3. Number of responses to Planning and Zoning information requests	1,610	1,500	1,500	1,500	
4. Number of Boards and Committees Director serves on	19	20	20	20	
5. Number of building permit applications	711	700	700	700	
PRODUCTIVITY					
1. Staff hours spent on Planning & Zoning Commission applications	227	300	300	300	
2. Staff hours spent on Board of Adjustment applications	260	300	300	300	
3. Staff hours spent on responses to planning & zoning info requests	425	425	425	425	
4. Staff hours spent serving on various boards and committees	412	425	425	425	
5. Staff hours spent on building permit applications	554	550	500	500	
EFFECTIVENESS					
1. % of P & Z Commission items delayed due to incomplete application	0%	0%	0%	0%	
2. % of Board of Adjustment items delayed due to incomplete application	0%	0%	0%	0%	
3. % of time spent on P & Z and BOA agenda items	23%	20%	20%	20%	
4. % of time spent providing planning and zoning information	25%	20%	20%	20%	
5. % of time spent serving on various boards and committees	25%	25%	25%	25%	
6. % of time spent on building permit applications	27%	35%	35%	35%	
ANALYSIS:					
Total FY06 appropriations, without including contributions to outside agencies, for the total department are approved to increase 1.7% over current budgeted levels. Non-salary costs, again not including the proposed contribution to outside agencies, are approved to increase 7.6% over current budgeted levels for the total department. Revenues are approved to increase 20.6% above current budgeted amounts for the total department. An organizational change request for the department has been submitted by the Planning Director to upgrade the Building Inspector's position to that of Building Inspector and Code Consultant. This reflects the greater responsibility that this position has required over the years with the development of new and more extensive building codes. The primary reasons for revenue changes from current budget levels are that building permit activity continues to remain high generally. Specifically there are also two multi- million dollar projects under way in the City of LeClaire. The building permit fees from those two projects totals over \$20,000. The reason for the substantial drop in department budget (D.4) between FY04 actual and FY05 proposed is the FY04 budget included \$237,890 that was expended on the clean up of the North Pine Service Station tax deed property. This amount was then reimbursed to the County through a State of Iowa grant. The major portion of the increase in the FY05 projected budget and the FY06 requested budget is the proposed \$50,000 contribution to two outside agencies which is identified as a budget issue. Of the proposed \$50,000, \$15,000 is included for the Scott County Housing Council and \$35,000 for the Greater Davenport Redevelopment Corporation. Both of these contributions would be pending final Board approval and depend on the amount to be contributed to these two agencies by the City of Davenport.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Planning & Development Admin (25A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
608-A Planning & Development Director		0.50	0.50	0.50	0.50	0.50
314-C Building Inspector		0.05	0.05	0.05	0.05	0.05
252-C Planning & Development Specialist		0.50	0.50	0.50	0.50	0.50
162-A Clerk III		0.05	0.05	0.05	0.05	0.05
Z Planning Intern		0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS		1.35	1.35	1.35	1.35	1.35
REVENUE SUMMARY:						
Intergovernmental		\$232,890	\$0	\$10,000	\$0	\$0
Sale of Fixed Assets		-	5,000	-	-	-
TOTAL REVENUES		\$232,890	\$5,000	\$10,000	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$77,833	\$86,223	\$80,491	\$89,532	\$89,532
Expenses		254,637	23,100	34,600	73,350	73,350
Supplies		1,953	1,400	1,400	1,600	1,600
TOTAL APPROPRIATIONS		\$334,423	\$110,723	\$116,491	\$164,482	\$164,482

SERVICE AREA: County Environment & Education		PROGRAM: Code Enforcement (25B)			
ACTIVITY: County Development		ORGANIZATION: Planning & Development			
PROGRAM MISSION: To fairly enforce County building, subdivision, and zoning codes for the protection of the lives, safety and welfare of Scott County citizens by efficiently and effectively interpreting and implementing the regulations. Also to enforce the State law regulating growth of Scott County by balancing the need to identify areas appropriate for development with the need to preserve productive farm land.					
PROGRAM OBJECTIVES:					
1. To conduct 99% of all building inspections on day requested.					
2. To maintain average inspections conducted per permit under 4.0.					
3. To maintain cancelled or expired permits under 10% of total number of permits issued.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of single-family residential building permits issued		107	110	100	100
2. Number of residential addition or remodels permits issued		139	140	120	120
3. Number of residential accessory building permits issued		65	100	75	75
4. Number of commercial building permits issued		21	25	20	20
5. Total number of building permits issued for unincorporated areas		451	400	400	400
6. Total number of building permits issued for 28E cities		260	300	300	300
WORKLOAD					
1. Number of footings inspections completed		343	350	300	300
2. Number of rough in inspections completed		356	350	300	300
3. Number of final inspections completed		991	650	600	600
4. Total number of inspections for unincorporated areas		1,647	1,500	1,300	1,300
5. Total number of inspections for 28E cities		954	800	750	750
PRODUCTIVITY					
1. Number of inspections conducted per day		7	10	10	10
2. Total building permit fees collected		\$201,397	\$220,000	\$200,000	\$200,000
3. Percent of total budget for building permit fees collected		126%	138%	100%	100%
4. Total valuation of construction for building permits issued		\$20,895,590	\$25,000,000	\$20,000,000	\$20,000,000
EFFECTIVENESS					
1. Percent of building inspections made on day requested		98%	99%	99%	99%
2. Number of inspections per permits issued		4.0	4.0	4.0	4.0
3. Percent of cancelled/expired permits compared to total permits issued		12.0%	10.0%	10.0%	10.0%
ANALYSIS:					
The PPB Indicators for this program tracks the numbers and type of building permits issued and the numbers and types of inspections completed. They also track the numbers of permits and inspections completed in the unincorporated areas and the 28E cities. The number of building permits are projected to stay about the same based on the leveling off of building activity. One of the major contributing factors to the increase in non-salary costs for this program is the high maintenance costs for the building inspector's vehicle. Even though the vehicle is less than four years old it has over 100K miles on it and has had over \$6,200 in repair cost over the last two and one half years. Those repair costs can only be expected to increase. The department has submitted a request for a new inspector's vehicle to the Vehicle Committee. In anticipation of a new vehicle, the budget request for vehicle maintenance has been reduced to \$1,000.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Code Enforcement (25B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
608-A Planning & Development Director		0.50	0.50	0.50	0.50	0.50
314-C Building Inspector		0.95	0.95	0.95	0.95	0.95
252-A Planning & Development Specialist		0.50	0.50	0.50	0.50	0.50
162-A Clerk III		0.20	0.20	0.20	0.20	0.20
Z Weed/Zoning Enforcement Aide		0.58	0.58	0.58	0.58	0.58
TOTAL POSITIONS		2.73	2.73	2.73	2.73	2.73
REVENUE SUMMARY:						
Licenses and Permits		\$201,572	\$160,240	\$220,240	\$200,240	\$200,240
Fees and Charges		3,190	4,750	4,000	4,750	4,750
TOTAL REVENUES		\$204,762	\$164,990	\$224,240	\$204,990	\$204,990
APPROPRIATION SUMMARY:						
Personal Services		\$139,064	\$161,560	\$147,415	\$160,257	\$160,257
Expenses		10,887	12,250	13,400	14,500	14,500
Supplies		3,513	2,900	2,900	3,200	3,200
TOTAL APPROPRIATIONS		\$153,464	\$176,710	\$163,715	\$177,957	\$177,957

SERVICE AREA: County Environment & Education		PROGRAM: Regional Planning/Tech Assistance (36A)			
ACTIVITY: County Environment		ORGANIZATION: Bi-State Regional Commission			
PROGRAM MISSION: To serve local governments in the Bi-State Region by: 1) providing regional planning, coordination, & administration services; 2) serving as a regional forum for problems/issues; 3) providing technical assistance to member governments.					
PROGRAM OBJECTIVES:					
1. To maintain the level of local government membership and participation at 43 communities and 5 counties.					
2. To provide direct service to Scott County in transportation, economic development, environment, data & graphics, housing, technical assistance & intergovernmental/regional programs.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of participating units of government (counties & cities)	48	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117	117
3. Direct services to Scott County government (person hours)	2,074	1,250	1,250	1,250	1,250
4. Direct services to all part units of local government (person hours)	9,694	12,500	12,500	12,500	12,500
WORKLOAD					
1. Number of participating units of local government (counties/cities)	48	48	48	48	48
2. Number of on-going events/meetings/groups requiring coordination	117	117	117	117	117
3. Direct services to Scott County (person hours)	2,074	1,250	1,250	1,250	1,250
4. Direct services to all part units of local government (person hours)	9,694	12,500	12,500	12,500	12,500
PRODUCTIVITY					
1. Percent of time spent on housing assistance	5%	5%	0%	0%	0%
2. Percent of time spent on highway/transit	36%	36%	43%	43%	43%
3. Percent of time spent on environment and recreation	11%	11%	5%	5%	5%
4. Percent of time spent on community planning & development	24%	24%	30%	30%	30%
5. Percent of time spent on intergovernmental forums & regional services	13%	13%	13%	13%	13%
6. Percent of time spent on data and graphic services	11%	11%	9%	9%	9%
EFFECTIVENESS					
1. Local funding as a percent of agency budget	54%	54%	56%	56%	56%
2. Scott County funding as a percent of local funding	8.20%	8.40%	7.80%	7.80%	7.80%
ANALYSIS:					
Total FY06 appropriations for the total agency are expected to increase .6% over current budgeted levels. Non-salary costs are decreasing 3.5% over current budgeted levels for the total department. Revenues are expected to increase 3.6% over current budgeted amounts for the total agency.		The primary reasons for revenue changes from current budget levels are: the grants ending for Clean Air Attainment, Greenway, Aerial Photo coordination and flood buyout programs offset by projected increases in transportation funding and membership contracts.			
For this program, non-salary costs are decreasing 3.5% over current budgeted amounts.		The primary reasons for appropriation changes from current budget levels are: Rent increase, continuation of the merit system offset with change in staffing. (Director with Planner)			
Organizational change requests for the agency are as follows: We replaced a program director position, due to resignation, with a planner position. Management duties of the unit were transferred to another program director and other duties were assigned to various planning staff.		Several PPB Indicators are highlighted as follows: no significant changes and continue membership at current levels.			
County funding is approved to increase 1.5%, from \$63,154 for FY05 to \$64,101 for FY06. This increase is set by Bi-State Regional Commission Board and is the same percentage for all member governments.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Regional Plan/Tech Assistance (36A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Executive Director		1.00	1.00	1.00	1.00	
Program Director		2.00	2.00	1.00	1.00	
Project Manager		1.00	1.00	1.00	1.00	
Planner & Senior Planner		6.00	6.00	7.00	7.00	
Administrative Services Director		1.00	1.00	1.00	1.00	
Data Services Planner		1.00	1.00	1.00	1.00	
Data Graphics Manager		1.00	1.00	1.00	1.00	
Finance/Human Resources		1.00	1.00	1.00	1.00	
Accounting Technician		0.50	0.50	0.50	0.50	
Transportation Traffic Engineer		1.00	1.00	1.00	1.00	
Word Processor I		3.00	3.00	3.00	3.00	
Planning Assistant		1.00	1.00	1.00	1.00	
Graphics Specialist		2.00	2.00	2.00	2.00	
TOTAL POSITIONS		21.50	21.50	21.50	21.50	
REVENUE SUMMARY:						
Membership Fees		\$267,438	\$275,339	\$269,922	\$278,979	
Charges for Services		475,624	432,688	410,823	478,194	
Federal/State Funding		162,075	140,772	155,619	141,375	
Transportation		502,701	500,734	513,525	500,744	
SUB-TOTAL REVENUES		\$1,407,838	\$1,349,533	\$1,349,889	\$1,399,292	
Scott County Contribution		62,221	63,154	63,154	64,101	64,101
TOTAL REVENUES		\$1,470,059	\$1,412,687	\$1,413,043	\$1,463,393	
APPROPRIATION SUMMARY:						
Personal Services		\$1,174,966	\$1,222,329	\$1,223,042	\$1,241,472	
Equipment		1,619	2,500	3,000	3,000	
Expenses		263,924	196,550	214,650	200,250	
Occupancy		44,851	44,851	44,851	49,992	
TOTAL APPROPRIATIONS		\$1,485,360	\$1,466,230	\$1,485,543	\$1,494,714	

SERVICE AREA: County Environment & Education		PROGRAM: Animal Shelter (44A)			
ACTIVITY: Animal Control		ORGANIZATION: Humane Society			
PROGRAM MISSION: To reduce animal control problems for Scott County citizens by: A) temporarily housing stray and adoptable animals; B) educating citizens on spaying, neutering and responsible pet ownership; and C) enforcing state and local laws concerning animals.					
PROGRAM OBJECTIVES:					
1. To maintain the number of animals received below 7,500 through education and training.					
2. To maintain the average animal days held below 10 days and to reduce euthanasia by increasing adoptions and return to owners.					
3. To maintain the Scott County contribution below 5% of funding.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of hours per day facility is open		7	7	7	7
2. Number of days of the week the facility is open		7	7	7	7
3. Number of hours/day that animal control is available Mon-Fri/Sat-Sun		11/9	11..9	11..9	11..9
WORKLOAD					
1. Animals handled		7,182	7,200	7,400	7,400
2. Total animal days in shelter		72,101	64,800	74,264	74,264
3. Number of educational programs given		171	190	180	180
4. Number of bite reports handled in Scott County		433	433	430	430
5. Number of animals brought in from rural Scott County		326	300	330	330
6. Number of calls animal control handle in rural Scott County		344	300	350	350
PRODUCTIVITY					
1. Cost per animal shelter day		\$8.80	\$9.15	\$9.66	\$9.66
2. Cost per educational program		\$12.50	\$9.75	\$10.00	\$10.00
3. Cost per county call handled		\$30.00	\$30.00	\$30.00	\$30.00
EFFECTIVENESS					
1. Scott County contribution as a percent of program costs		5%	5%	4%	4%
2. Total number of animals adopted as a percent of animals handled		30.0%	35.0%	35.0%	35.0%
3. Total number of animals returned to owner as a percent of animals		16.0%	17.0%	17.0%	17.0%
4. Total number of animals euthanized as a percent of animals handled		44.0%	44.0%	43.0%	43.0%
ANALYSIS:					
Total FY06 appropriations for the total agency are recommended to increase 5.6% over current budgeted levels. Non-salary costs are recommended to increase 3.6% over current budgeted levels for the total agency. Revenues are recommended to increase 6.1% over current budgeted amounts for the total agency. For this program, non-salary costs are recommended to increase 3.6% over current budgeted amounts. Organizational change requests for the agency are as follows: The agency is projecting the addition of another kennel person to work with the adoption program. The primary reasons for revenue changes from current budget levels are: an increase in fees charged, the increase in the number of adoptions and an increase in adoption fees. The primary reasons for appropriation change from current budget levels are: the increase in salaries and utilities. Several PPB Indicators are highlighted as follows: the number of animals handled (W.1) and total animal days in the shelter (W.2) are expected to increase approximately 3%. The number of animals brought in from rural Scott County (W.5) and the number of calls animal control handles in rural Scott County (W.6) are expected to remain stable. There are no budget issues identified for further Board review for this program. County Funding is approved to be \$28,756 which is an increase of 4% over FY05.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Animal Shelter (44A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Manager		1.00	1.00	1.00	1.00	
Animal Control		5.00	5.00	5.00	5.00	
Animal Control Officer (Part-Time)		2.00	2.00	2.00	2.00	
#1 Kennel Person Stray		1.00	1.00	1.00	1.00	
#2 Kennel Person Stray		1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption		1.00	1.00	1.00	1.00	
#4 Kennel Person Stray (Part-Time)		2.00	2.00	2.00	2.00	
#5 Health Technician		1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)		2.00	2.00	2.00	2.00	
Receptionist		1.00	1.00	1.00	1.00	
Building Maintenance		0.25	0.25	0.25	0.25	
Kennel Person		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		18.25	18.25	18.25	18.25	
REVENUE SUMMARY:						
City Subsidies		\$187,410	\$197,060	\$196,560	\$196,540	
Donations		13,430	5,000	7,000	7,500	
Other		300,672	275,620	284,620	304,890	
Transfer from Society Fund		72,099	103,000	103,000	108,000	
SUB-TOTAL REVENUES		\$573,611	\$580,680	\$591,180	\$616,930	
Scott County Contribution		26,844	27,650	27,650	28,756	28,756
TOTAL REVENUES		\$600,455	\$608,330	\$618,830	\$645,686	
APPROPRIATION SUMMARY:						
Personal Services		\$400,273	\$474,275	\$453,375	\$495,090	
Expenses		69,206	58,750	57,350	59,950	
Supplies		24,295	23,200	25,000	26,000	
Occupancy		53,815	45,600	49,200	54,300	
TOTAL APPROPRIATIONS		\$547,589	\$601,825	\$584,925	\$635,340	

SERVICE AREA: Physical Health & Education		PROGRAM: Library Resources & Services (67A)			
ACTIVITY: Educational Services		ORGANIZATION: Library			
PROGRAM MISSION: To make available library materials, information and programming in a variety of formats to people of all ages. This is accomplished through our staff, collections, current technology, comfortable and accessible facilities, and cooperation with other agencies and organizations.					
PROGRAM OBJECTIVES: 1. To provide 400 hours of in-service to staff. 2. To circulate 240,000 materials at a cost of \$14.00 or less per material processed. 3. To maintain 9.40 circulations per capita.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Size of collection	108,782	106,500	100,000	100,000	
2. Registered borrowers	15,933	16,000	16,000	16,000	
3. Requests for books/information	34,031	33,500	34,000	34,000	
4. Citizen requests for programming	63	50	60	60	
5. Hours of recommended staff in-service	619	400	400	400	
6. Annual number of library visits	90,562	102,000	102,000	102,000	
WORKLOAD					
1. Total materials processed	18,745	18,000	18,000	18,000	
2. New borrowers registered	2,028	2,000	1,500	1,500	
3. Book/information requested filled for patrons	33,588	33,000	32,000	32,000	
4. Program activities attendance	7,439	6,200	7,000	7,000	
5. Hours of in-service conducted or attended	619	400	400	400	
6. Materials circulated	196,114	240,000	220,000	220,000	
PRODUCTIVITY					
1. Cost/materials processed (30%)	\$11.58	\$14.09	\$14.00	\$14.00	
2. Cost/new borrowers registered (10%)	\$35.68	\$42.27	\$42.27	\$42.27	
3. Cost/book & information requests filled for patrons (20%)	\$4.31	\$5.12	\$5.12	\$5.12	
4. Cost/program activity attendance (5%)	\$4.86	\$6.82	\$7.00	\$7.00	
5. Cost/hour of in-service activities attended/conducted (2%)	\$23.38	\$42.27	\$42.50	\$42.50	
6. Cost/item circulated (33%)	\$1.22	\$1.16	\$1.16	\$1.16	
EFFECTIVENESS					
1. Collection size per capita	3.8	4.2	4.0	4.0	
2. Percent of population as registered borrowers	55%	63%	65%	65%	
3. Document delivery rate	91%	90%	92%	92	
4. Program attendance per capita	0.26	0.25	0.28	0.28	
5. In-service hours per FTE.	39.81	22.22	22.22	22.22	
6. Circulation per capita	6.75	9.48	9.40	9.40	
ANALYSIS:					
Total FY06 appropriations for the total department are recommended to increase 2.0% over current budgeted levels. Revenues are recommended to decrease 1.2% over current budgeted amounts for the total department. This is accomplished by the use of a portion of the fund balance in the amount of \$27,353, this effectively reduces the amount of per capita that must be levied in both the unincorporated area and the participating small towns. There are no organizational changes requests for the County Library. The new Library Director Pamela Collins is planning to visit all the participating small cities' council meetings to discuss the budgeting process for the library and the current budget years per capita budget requests. A funding level of \$435,712 is approved representing a 1.1% reduction from the current budgeted amount.					

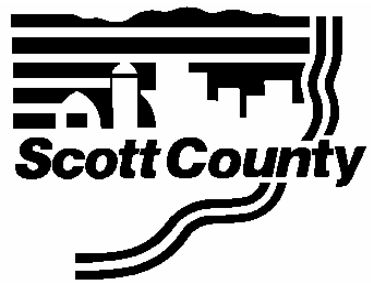
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Library Resources & Services (67A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Library Director	1.00	1.00	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	
Reference Librarian	1.00	1.00	1.00	1.00	1.00	
Children's Librarian	1.00	1.00	1.00	1.00	1.00	
Bookmobile Librarian	1.00	1.00	1.00	1.00	1.00	
Technical Processing Clerk	1.00	1.00	1.00	1.00	1.00	
Circulation Librarian	1.00	1.00	1.00	1.00	1.00	
Reserve Librarian	1.00	1.00	1.00	1.00	1.00	
Processing Clerk	1.25	1.25	1.25	1.25	1.25	
Library Page	1.00	1.00	1.00	1.00	1.00	
Bookmobile Driver	1.00	1.00	1.00	1.00	1.00	
Station Attendants	3.94	3.94	3.94	3.94	3.94	
Data Entry Clerk	1.10	1.10	1.10	1.10	1.10	
TOTAL POSITIONS	16.29	16.29	16.29	16.29	16.29	
REVENUE SUMMARY:						
Intergovernmental	\$902,590	\$392,666	\$392,666	\$387,088		
Fees and Charges	9,547	12,000	12,000	12,000		
Miscellaneous	978	-	196	-		
Sale of Fixed Assets	120,740	-	-	-		
SUB-TOTAL REVENUES	\$1,033,855	\$404,666	\$404,862	\$399,088		
Scott County Contribution	381,718	440,685	440,685	435,712		435,712
TOTAL REVENUES	\$1,415,573	\$845,351	\$845,547	\$834,800		
APPROPRIATION SUMMARY:						
Personal Services	\$475,742	\$543,187	\$543,187	\$574,283		
Equipment	132,950	113,053	113,053	106,053		
Capital Improvement	609,562	-	-	-		
Expenses	152,236	161,111	161,111	147,818		
Supplies	36,751	28,000	28,000	34,000		
Payment of Principal	-	-	-	-		
TOTAL APPROPRIATIONS	\$1,407,241	\$845,351	\$845,351	\$862,154		

SERVICE AREA: County Environment & Education		PROGRAM: Regional Tourism Development (54A)		
ACTIVITY: County Development		ORGANIZATION: QC Convention/Visitors Bureau		
PROGRAM MISSION: To enhance the quality of life and economic development for residents and visitors by marketing the Quad Cities region as an outstanding Midwest convention and tourism destination.				
PROGRAM OBJECTIVES:				
1. To increase visitor inquiries processed, documented and qualified by 2%.				
2. To increase group tour operators inquiries processed, documented and qualified by 2%.				
3. To increase convention/meeting planner inquiries processed, documented and qualified by 2%.				
4. To increase trade show sales leads processed, documented and qualified by 2%.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Inquiries requested from visitors (public)	496,500	510,000	520,000	520,000
2. Inquiries requested from group tour operators	400	415	425	425
3. Inquiries from convention/meeting planners	1,100	1,200	1,225	1,225
4. Information requests derived from trade shows	1,120	1,200	1,225	1,225
5. Inquiries from sporting event planners	150	155	160	160
WORKLOAD				
1. Inquiries from visitors processed	496,500	510,000	520,000	520,000
2. Inquiries from group tour operators processed	400	415	425	425
3. Inquiries from convention/meeting planners processed	1,100	1,200	1,225	1,225
4. Information requests from trade shows processed	1,120	1,200	1,225	1,225
5. Inquiries from sporting event planners processed	150	155	160	160
PRODUCTIVITY				
1. Cost per visitor inquiry processed	\$2.47	\$2.47	\$2.47	\$2.47
2. Cost per group tour operator inquiry processed	\$12.65	\$12.65	\$12.65	\$12.65
3. Cost per convention/meeting planner inquiry processed	\$11.57	\$11.57	\$11.57	\$11.57
4. Cost per trade show information request processed	\$12.11	\$12.11	\$12.11	\$12.11
EFFECTIVENESS				
1. Economic impact of tourism on the Quad Cities	\$124,768,000	\$128,500,000	\$131,070,000	\$131,070,000
2. Number of visitors to Quad Cities	1,114,000	1,147,000	1,170,000	1,170,000
3. Total Hotel/Motel Tax Receipts	\$3,044,000	\$3,100,000	\$3,162,000	\$3,162,000
4. Hotel/Motel Occupancy Rate	58.4%	60.0%	62.0%	62.0%
ANALYSIS:				
Total FY06 appropriations for the total department are recommended to increase 4.1% over current budgeted levels. The Bureau is not requesting any increase in Scott County's contribution of \$70,000. Revenues are recommended to increase .4% over current budgeted amounts for the total department. The main reason for the greater increase in appropriations over revenues is due to the expending of grant income in the budget year after it was recorded as income. There are no organizational change requests for this agency. In FY04 The Mississippi Valley Welcome Center secured a grant from both Iowa Riverboat Authorities to cover a majority of the costs to complete exterior enhancements to the Welcome Center building which included a new roof, new siding and painting of outside trim. The balance of those costs were paid for through the Welcome Center's capital improvement budget which is funded on a pro rata basis by the four local governments that own the building.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Regional Tourism Development (54A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President/CEO		1.00	1.00	1.00	1.00	
Vice President Finance & Administration		1.00	1.00	1.00	1.00	
Vice President Marketing & Communications		1.00	1.00	1.00	1.00	
Vice President of Sales		1.00	1.00	2.00	2.00	
Sports Marketing Manager		-	1.00	1.00	1.00	
Tourism Sales Manager		1.00	1.00	1.00	1.00	
Vice President Visitor Services		1.00	1.00	1.00	1.00	
Marketing & Communications Manager		2.00	1.00	1.00	1.00	
Administrative Assistant		1.00	1.00	1.00	1.00	
Convention Sales Manager		2.00	2.00	1.00	1.00	
Accounting Clerk		1.00	1.00	1.00	1.00	
Sales Coordinator		1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager		1.00	0.50	1.00	1.00	
TOTAL POSITIONS		14.00	13.50	14.00	14.00	
REVENUE SUMMARY:						
Davenport		\$359,298	\$370,000	\$376,294	\$384,000	
Bettendorf		170,538	170,000	170,000	174,000	
Moline		165,250	177,000	163,000	169,000	
Rock Island		30,000	30,000	30,000	30,000	
East Moline		3,000	3,000	3,000	3,000	
Rock Island County		11,000	11,000	11,000	11,000	
Silvis		1,000	1,000	1,000	1,000	
State of Illinois/LTCB		140,384	150,000	148,323	151,000	
Other Grants		52,150	50,000	52,500	53,000	
Interest		6,428	10,000	10,000	7,500	
Misc. Income		39,064	50,000	57,000	57,000	
Miss. Valley Welcome Center		108,757	130,000	132,250	120,000	
Memberships		55,359	60,000	57,000	58,000	
Publications Income		9,431	8,000	8,500	9,000	
Joint Projects Income		7,200	10,000	7,500	7,500	
Friends of QC Grant		167,500	30,000	30,000	30,000	
SUB-TOTAL REVENUES		\$1,326,359	\$1,260,000	\$1,257,367	\$1,265,000	
Scott County Contribution		70,000	70,000	70,000	70,000	70,000
Contingency		0	0	0	0	0
TOTAL COUNTY CONTRIBUTION		\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
TOTAL REVENUES		\$1,396,359	\$1,330,000	\$1,327,367	\$1,335,000	
APPROPRIATION SUMMARY:						
Personal Services		\$569,951	\$591,769	\$582,800	\$599,800	
Equipment		25,830	33,000	27,700	28,000	
Expenses		664,394	605,003	740,150	658,150	
Supplies		11,493	15,000	11,000	11,500	
Occupancy		30,227	32,100	31,600	32,100	
TOTAL APPROPRIATIONS		\$1,301,895	\$1,276,872	\$1,393,250	\$1,329,550	

SERVICE AREA: County Environment & Education		PROGRAM: Regional Economic Development (49A)			
ACTIVITY: County Development		ORGANIZATION: Quad City Development Group			
PROGRAM MISSION: To assist Quad City businesses to expand and grow. To attract new capital investment and generate jobs or the Quad Cities by marketing the Quad City area to external businesses. To council local communities on becoming more attractive to existing and potential employers.					
PROGRAM OBJECTIVES:					
1. To create at least 500 jobs during the year.					
2. To achieve at least 15 successful projects during the year.					
3. To attract at least \$40 million new investment to the area.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of participating units of government (counties & cities)	13	13	13	13	
2. Number of participating private sector members	93	110	115	115	
3. Local businesses contacted via Business Connection	110	120	130	130	
4. External business contacted	600	1,500	1,200	1,200	
5. Number of prospect inquiries	492	500	500	500	
6. Average monthly hits on website	28,000	48,000	40,000	40,000	
WORKLOAD					
1. Number of prospects on active lists	28	66	65	65	
2. Appointments with targeted companies / consultants	369	500	500	500	
3. Number of community site visits	33	45	40	40	
4. Number of repeat community site visits	8	10	10	10	
PRODUCTIVITY					
1. Percent of time spent on support services	25%	25%	25%	25%	
2. Percent of time spent on external marketing	40%	40%	40%	40%	
3. Percent of time spent on existing businesses	35%	35%	35%	35%	
EFFECTIVENESS					
1. Number of successful projects during year	11	15	15	15	
2. Number of total jobs generated	184	500	500	500	
3. Total amount of new investment	\$8,600,000	\$40,000,000	\$25,000,000	\$25,000,000	
ANALYSIS:					
Total FY06 appropriations for the total department are recommended to decrease 2% over current budgeted levels. Non-salary costs are recommended to decrease 7% over current budgeted levels for the total department. Revenues are recommended to increase 4.3% over current budgeted amounts for the total department. However the QCDG is not requesting any increase in the current County contribution which is \$37,957. No Organizational changes are anticipated for the year. In 2003 a Vice President position was eliminated. The primary reasons for revenue changes from current budget levels are more aggressive solicitation of new members, and fees charged to sister organizations for support The primary reasons for appropriation changes from current budget levels are increased economic development activity, but lower development marketing costs, as these were incurred in FY04. Appropriation levels will increase as we devote more resources to our primary goal of attracting new investment and jobs to the Quad Cities. Economic development activity is necessary to keep our regional economy diversified and able to weather this downturn and future downturns in the nation's economy. The economy appears to be picking up and interest in businesses to expand and relocate is increasing. The QCDG now have a record number of project leads it is working on for the Quad City region. The QCDG's budget supports the creation and retention of tax base and jobs. Thus, the County's ability to generate revenue to support the important programs of the county is significantly enhanced through the support of the QCDG.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Regional Economic Development (49A)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
President		1.00	1.00	1.00	1.00	
Vice-President		1.00	-	-	-	
Project Manager		2.00	2.00	2.00	2.00	
Administrative Secretary		1.00	1.00	1.00	1.00	
Database Specialist		1.00	1.00	1.00	1.00	
Receptionist/Secretary		1.00	1.00	1.00	1.00	
Member Relations Representative		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		8.00	7.00	7.00	7.00	
REVENUE SUMMARY:						
Private Sector Members		\$343,124	\$407,633	\$388,623	\$389,623	
Public Sector Members		356,588	322,175	305,026	305,026	
Other		131,056	137,700	178,100	218,100	
SUB-TOTAL REVENUES		\$830,768	\$867,508	\$871,749	\$912,749	
Scott County Contribution		37,053	37,957	37,957	37,957	37,957
TOTAL REVENUES		\$867,821	\$905,465	\$909,706	\$950,706	
APPROPRIATION SUMMARY:						
Personal Services		\$529,734	\$493,432	\$471,924	\$482,876	
Equipment		13,111	18,120	18,120	16,268	
Expenses		414,892	408,900	404,406	369,162	
Supplies		9,042	9,000	9,000	13,200	
Occupancy		84,496	82,000	78,499	80,600	
TOTAL APPROPRIATIONS		\$1,051,275	\$1,011,452	\$981,949	\$962,106	



**ROADS & TRANSPORTATION
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SERVICE AREA: Roads & Transportation		PROGRAM: Administration & Engineering (27A)		
ACTIVITY: Secondary Roads Admin & Engineering		ORGANIZATION: Secondary Roads		
PROGRAM MISSION: To provide equal, fair and courteous service for all citizens of Scott County by being accessible, accommodating and responding to the needs of the public by following established policies and procedures.				
PROGRAM OBJECTIVES:				
1. To maintain administration cost under 4.0% of budget.				
2. To maintain engineering cost under 8.0% of budget.				
3. To complete 100% of department projects.				
4. To hold project cost to under 110% of budgeted amount.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	35.15	35.15	35.15	35.15
2. Department budget	\$5,115,964	\$5,916,900	\$5,559,000	\$5,559,000
3. Administrative and engineering expenses (excluding salaries)	\$59,378	\$51,900	\$58,000	\$58,000
WORKLOAD				
1. Percent of time spent on administration	27.30%	30.70%	30.00%	30.00%
2. Percent of time spent on planning and plan preparation	34.50%	31.80%	32.10%	32.10%
3. Percent of time spent surveying and construction supervision	25.60%	25.70%	25.50%	25.50%
4. Percent of time spent on maint engr/traffic engr/other misc engr	12.60%	11.80%	12.40%	12.40%
PRODUCTIVITY				
1. Cost for administration-salaries	\$130,779	\$155,000	\$163,000	\$163,000
2. Cost for planning and plan preparation-salaries	\$165,455	\$160,615	\$174,268	\$174,268
3. Cost for surveying and construction supervision-salaries	\$122,749	\$129,815	\$138,434	\$138,434
4. Cost for maintenance engr/traffic engr/other misc engr-salaries	\$60,416	\$59,570	\$67,298	\$67,298
5. Cost for administration & engineering expenses (excluding salaries)	\$59,378	\$51,900	\$58,000	\$58,000
EFFECTIVENESS				
1. Administrative cost as a percent of total budget expenditures	2.60%	2.60%	2.90%	2.90%
2. Engineering cost as a percent of total budget expenditures	6.90%	5.90%	6.80%	6.80%
3. Engineering cost as a percent of construction cost (including FM)	16.30%	4.80%	17.00%	17.00%
4. Actual project cost as a percent of construction budget cost	100%	100%	100%	100%
5. Percent of department programs/projects accomplished	100%	100%	100%	100%
ANALYSIS:				
The property tax levy is approved to stay at the same dollar level as last year. This is possible because of a \$111,014 or 4.1% increase in Road Use Tax. Total intergovernmental revenues are approved to increase \$104,414 or 3.6% primarily due to the above mentioned increase in Road Use Tax. All other revenue classifications are approximately budgeted at last year's level and are approved as presented. Total revenues for the department are approved to increase \$99,414 or 1.9% over last fiscal year. The budget for the administration and engineering program is approved to increase \$44,100 or 7.9% due to increases in salaries and benefits, along with a \$10,000 increase in equipment. The total department budget (D.2) is approved to decrease \$357,900 or 6.0% from the original FY05 budget. The net decrease comes from a \$44,100 increase in administration and engineering (27A), a \$130,000 increase in roadway maintenance (27B), a \$38,000 decrease in general roadway expenditures(27C), and a \$570,000 decrease in roadway construction (27D). The approvals for these programs are explained in their respective budget pages. The approved departmental budget will decrease the secondary roads fund balance by \$309,730. The fund ended FY04 at \$1,974,522 and is anticipated to decrease \$767,044 in FY05 to \$1,207,478. Assuming this information holds, the fund will be projected to end FY06 at \$897,748, which includes reserves for operations and equipment. According to financial management policies, the Secondary Roads Fund is suggested to maintain a fund balance of at least 10% of annual operating expenses, which would be \$412,900 for FY06. The approved budget will leave a fund balance as a percentage of operating expenses of 21.7% excluding construction expenses. There were no organizational changes requested for the department. Salary items (P.1-P.4) are requested to increase due to cost of living and benefit increases. Workload percentages (W.1-W.4) have been adjusted to account for a little less construction this fiscal year. Effectiveness items (E.1-E.3) are higher due to lower budget and construction program. All program objectives remain the same.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Administration & Engineering (27A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
864-A County Engineer		1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer		1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II		3.00	3.00	3.00	3.00	3.00
204-A Office Leader		1.00	1.00	1.00	1.00	1.00
162-A Clerk III		0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS		6.25	6.25	6.25	6.25	6.25
REVENUE SUMMARY:						
Intergovernmental		\$2,888,391	\$2,901,200	\$2,901,200	\$3,005,614	\$3,005,614
Licenses and Permits		1,815	1,000	1,000	1,000	1,000
Fees and Charges		31,060	5,000	5,000	5,000	5,000
Use of Money and Property		5,368	-	-	-	-
Miscellaneous		17,265	14,000	14,000	9,000	9,000
General Basic Fund Transfer		588,127	588,127	588,127	588,127	588,127
Rural Service Basic Transfer		1,640,529	1,640,529	1,640,529	1,640,529	1,640,529
TOTAL REVENUES		\$5,172,555	\$5,149,856	\$5,149,856	\$5,249,270	\$5,249,270
APPROPRIATION SUMMARY:						
Administration		\$151,754	\$181,900	\$181,900	\$188,000	\$188,000
Engineering		401,002	375,000	375,000	413,000	413,000
Holding Accounts		38,920	-	-	-	-
TOTAL APPROPRIATIONS		\$591,676	\$556,900	\$556,900	\$601,000	\$601,000

SERVICE AREA: Roads & Transportation		PROGRAM: Roadway Maintenance (27B)			
ACTIVITY: Roadway Maintenance		ORGANIZATION: Secondary Roads			
PROGRAM MISSION: To provide a safe, well-maintained road system by utilizing the latest in maintenance techniques and practices at a reasonable cost while providing the least possible inconvenience to the traveling public.					
PROGRAM OBJECTIVES:					
1. To hold cost per mile for rock road , blading and resurfacing to under \$2,500/mile.					
2. To hold cost per mile for signs, paint and traffic service to under \$325/mile.					
3. To hold cost per mile for roadside maintenance to under \$300/mile.					
4. To maintain asphalt/concrete roads to at least 60% of that required.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of bridges and culverts (over 48" diameter)	650	650	650	650	
2. Miles of rock/earth roads	398	398	398	398	
3. Miles of asphalt/concrete roads	176	176	176	176	
4. Miles of snow routes	574	574	574	574	
5. Number of traffic signs/miles of pavement painting	4995/176	4995/176	4995/176	4995/176	
6. Miles of roadside	1,148	1,148	1,148	1,148	
WORKLOAD					
1. Number of bridges/culverts to receive maintenance	6/110	20/85	20/85	20/85	
2. Miles of rock/earth to be bladed and re-rocked as required	398	398	398	398	
3. Miles of asphalt/concrete roads to receive maintenance	176	176	176	176	
4. Miles of snow plowing/tons of sand and salt applied	563/2800	574/3500	574/3500	574/3500	
5. Number of signs install-replace/mile pavement paint/mile traffic serve	362/176/574	320/176/574	320/176/574	320/176/574	
6. Miles of roadsides maint (ditch clean/shlds rock/mow-spray etc)	1,148	1,148	1,148	1,148	
PRODUCTIVITY					
1. Cost per bridge maintained/cost per culvert maintained	747/1155	1000/1435	1000/1435	1000/1435	
2. Cost per miles of rock/earth road blading and resurfacing	\$1,924	\$2,291	\$2,379	\$2,379	
3. Cost per miles of asphalt/concrete surface maintenance	\$463	\$1,136	\$1,420	\$1,420	
4. Cost per mile for snow plowing, sand and salt, etc.	\$380	\$474	\$474	\$474	
5. Cost per mile for signs installed/pavement paint/traffic serv	\$250	\$274	\$298	\$298	
6. Cost per mile of roadside maint (ditch clean/shlds/mow-spray/etc)	\$303	\$257	\$274	\$274	
EFFECTIVENESS					
1. Percent of bridges & culverts requiring maintenance actually maint	79%	72%	72%	72%	
2. Cost of blading/re-rocking as percent of that needed	78%	92%	95%	95%	
3. Dollar of asphalt/concrete maint as % of that needed or required	52%	136%	170%	170%	
ANALYSIS:					
Total appropriations for the program are approved to increase \$130,000 or 6.4% as compared to FY05. Bridge and culvert maintenance is approved to remain at FY05 levels. Total road maintenance is approved to increase \$106,000 or 8.0%. This is due mainly to increase quantity and cost for rock, salaries and an increase in asphalt maintenance. Total road clearing is approved to increase \$10,000 or 8.0% due primarily to a \$7,500 increase in spraying. Total snow and ice control is approved to remain at FY05 levels. Total traffic control is approved to increase \$14,000 or 8.9% due to a \$12,000 increase in pavement markings. All indicators under demand (D.1-D.6) and workloac (W.1-W.6) remain the same as last year. The cost per mile for asphalt maintenance (D.3) has increased due to a 1/2 mile section of road that will be cold-in-place recycled and overlaid. This would have been done under construction in the past, but with new regulations, can be done under maintenance. Other productivity items show slight increases due to slight cost increases. Dollars of asphalt maintenance as a percentage of that needed (E.3) shows a big increase due the project explained above. Program objectives have all been updated to reflect increased costs.					

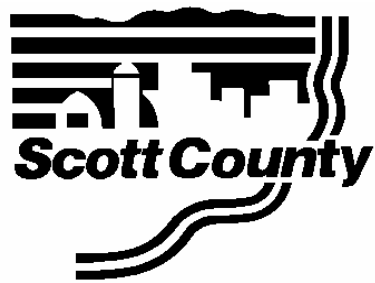
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Roadway Maintenance (27B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
430-A Secondary Roads Superintendent		1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I		3.00	3.00	3.00	3.00	3.00
199-B Sign Crew Leader		1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III		7.00	7.00	7.00	7.00	7.00
163-B Truck Crew Coordinator		1.00	1.00	1.00	1.00	1.00
153-B Truck Driver/Laborer		11.00	11.00	11.00	11.00	11.00
Z Seasonal Maintenance Worker		0.60	0.60	0.60	0.60	0.60
TOTAL POSITIONS		24.60	24.60	24.60	24.60	24.60
APPROPRIATION SUMMARY:						
Bridges/Culverts		\$131,804	\$142,000	\$142,000	\$142,000	\$142,000
Road Maintenance		1,188,340	1,329,000	1,329,000	1,435,000	1,435,000
Road Clearing		147,223	125,000	125,000	135,000	135,000
Snow/Ice Control		213,748	272,000	272,000	272,000	272,000
Traffic Control		144,600	157,000	157,000	171,000	171,000
TOTAL APPROPRIATIONS		\$1,825,715	\$2,025,000	\$2,025,000	\$2,155,000	\$2,155,000

SERVICE AREA: Roads & Transportation		PROGRAM: General Roadway Expenditures (27C)		
ACTIVITY: General Road Expenditures		ORGANIZATION: Secondary Roads		
PROGRAM MISSION: To provide modern, functional and dependable equipment in a ready state of repair so that general maintenance of County roads can be accomplished at the least possible cost and without interruption.				
PROGRAM OBJECTIVES:				
1. To maintain cost per unit repaired to below \$325.				
2. To maintain cost per unit serviced to below \$225.				
3. To maintain cost per unit for equipment supplies below \$4,000.				
4. To maintain cost per unit for tools, materials and shop operation below \$3,750.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Pieces of heavy/medium equipment	26	26	26	26
2. Number of heavy/medium trucks	21	23	23	23
3. Number of miscellaneous pieces of equipment, cars and pick-up	20	20	20	20
4. Cost of new equipment required	\$553,383	\$600,000	\$490,000	\$490,000
5. Cost of tools, materials, supplies and shop operation	\$173,858	\$241,000	\$241,000	\$241,000
6. Building and grounds expense	\$59,468	\$55,000	\$55,000	\$55,000
WORKLOAD				
1. Number of units repaired-major (work orders)	837	800	800	800
2. Number of units serviced (oil change, etc.)	206	300	250	250
3. Equipment supplies required (excluding parts)	\$200,616	\$201,000	\$265,000	\$265,000
4. Number of new equipment purchases	5	11	8	8
5. Shop expenses, tools, materials and supplies	\$173,858	\$241,000	\$241,000	\$241,000
6. Building and grounds expense	\$59,468	\$55,000	\$55,000	\$55,000
PRODUCTIVITY				
1. Cost per unit repaired (including parts and outside service)	\$285.75	\$262.50	\$281.25	\$281.25
2. Cost per unit for servicing	\$120.85	\$164.22	\$200.00	\$200.00
3. Cost per unit for equipment supplies	\$2,994.27	\$2,913.04	\$3,840.58	\$3,840.58
4. Cost per unit for new equipment	\$110,676	\$54,545	\$61,250	\$61,250
5. Cost of tools, materials, supplies and shop operation/unit	\$2,594.90	\$3,492.75	\$3,492.75	\$3,492.75
6. Cost for buildings and grounds	\$59,468	\$55,000	\$55,000	\$55,000
EFFECTIVENESS				
1. Percent of change in cost per unit repaired	+27.2%	-8.1%	+7.3%	+7.3%
2. Percent change in cost per unit serviced	-9.4%	+35.9%	+22.0%	+22.0%
3. Percent change in cost per unit for equipment supplies	+29.5%	-2.7%	+31.9%	+31.9%
4. Percent change in cost per unit for new equipment	+129%	-50.7%	+12.3%	+12.3%
5. Percent change in cost per unit tools/materials/supplies/shop cost	-12.5%	+34.6%	0%	0%
6. Percent change in cost for buildings and grounds	+63.0%	-7.5%	0%	0%
ANALYSIS:				
Total appropriations for the program (excluding equipment) are approved to increase \$85,000 or 12.6% in equipment operations, primarily due to a \$50,000 increase in diesel fuel costs. Other small increases are approved in labor, gasoline and oil. All other line items in equipment operations appear to be in line with previous year's actual amounts. No increase is requested or approved in tools/material/supplies or buildings and grounds.		All items under Demand (D.1-D.6), workload (W.1-W.6) and Productivity (P.1-P.6) are either close or up slightly from FY05. Effectiveness items (E.1-E.6) reflect comparisons with projected 2004-2005 amounts. Program objectives have been changed to reflect increase in material and labor costs.		
For FY06 equipment purchases (D.4) are approved for \$490,000 which is a \$47,000 decrease from last year. The equipment approved for purchase is one motor grader, 2 dump trucks, one tractor mower, 2 1/2 ton pickups, one 4wd utility truck, and other miscellaneous pieces of equipment. The number of pieces of heavy/medium equipment (D.1) is approved to stay at 26 for FY06.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: General Roadway Expenditures (27C)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
233-A Shop Supervisor		1.00	1.00	1.00	1.00	1.00
187-B Mechanic		2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk		1.00	1.00	1.00	1.00	1.00
Z Eldridge Garage Caretaker		0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS		4.30	4.30	4.30	4.30	4.30
APPROPRIATION SUMMARY:						
New Equipment		\$553,383	\$537,000	\$537,000	\$490,000	\$490,000
Equipment Operation		638,713	672,000	672,000	757,000	757,000
Tools/Materials/Supplies		47,991	71,000	71,000	71,000	71,000
Property/Assessment		59,522	55,000	55,000	55,000	55,000
TOTAL APPROPRIATIONS		\$1,299,609	\$1,335,000	\$1,335,000	\$1,373,000	\$1,373,000

SERVICE AREA: Capital Projects		PROGRAM: Road Construction (27D)			
ACTIVITY: Roadway Construction		ORGANIZATION: Secondary Roads			
PROGRAM MISSION: To provide for the best possible use of tax dollars for road and bridge construction by (A) using the most up to date construction techniques and practices therefore extending life and causing less repairs, (B) analyzing the existing system to determine best possible benefit to cost ratio and (C) by providing timely repairs to prolong life of system.					
PROGRAM OBJECTIVES:					
1. To control actual cost for day labor bridge construction to below \$50/square foot.					
2. To control cost for resurfacing to below \$40/lineal foot.					
3. To control actual cost of construction not to exceed budget by 110%.					
4. To complete 100% of annual program.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Roads/bridges/culverts below standards (based/needs study in \$	\$30,908,000	\$30,908,000	\$30,908,000	\$30,908,000	\$30,908,000
2. Number of bridges with sufficiency ratings below 50 (requiring repl)	3	3	3	3	3
3. # of bridges with sufficiency ratings 50-75 (requiring rehab/repl)	21	21	21	21	21
4. \$ value of projects requiring construction in County 5-Year Plan	\$10,375,000	\$13,500,000	\$14,040,000	\$14,040,000	\$14,040,000
5. # of miles paved roads requiring reconstruction in 5-Year Plan	40	50	64	64	64
WORKLOAD					
1. Cost to surface Macadam roads	\$201,577	\$300,000	\$450,000	\$450,000	\$450,000
2. Cost/bridges proposed for construction (contract)	\$158,640	\$80,000	\$50,000	\$50,000	\$50,000
3. Cost of misc/culvert/bridge construction (contract)	\$46,034	\$60,000	\$80,000	\$80,000	\$80,000
4. Cost of road resurfacing (local)	\$847,491	\$760,000	\$850,000	\$850,000	\$850,000
5. Cost of roads proposed for resurfacing - FM & STP	\$577,335	\$5,255,000	\$800,000	\$800,000	\$800,000
6. # of miles proposed for resurfacing- (local/ FM-STP)	N/A	23	\$12	\$12	\$12
PRODUCTIVITY					
1. Cost/mile of edge drain	\$27,586.00	\$0.00	\$0.00	\$0.00	\$0.00
2. Cost/lineal ft of box culvert construction (contract)	N/A	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
3. Cost/square ft of culvert/bridge construction (day labor)	\$62.87	\$44.64	\$0.00	\$0.00	\$0.00
4. Cost/lineal ft road resurfacing (local)	\$40.10	\$31.98	\$32.20	\$32.20	\$32.20
5. Cost/lineal ft resurface/repair FM-STP	\$39.73	\$52.38	\$30.30	\$30.30	\$30.30
EFFECTIVENESS					
1. Actual cost as percent of budget cost (excluding FM)	100%	100%	100%	100%	100%
2. Percent of construction projects completed	100%	100%	100%	100%	100%
3. % of roads/bridges/culverts constructed vs those below standard	7.20%	20.90%	7.20%	7.20%	7.20%
4. % of bridges replaced/rehabilitated vs those below standard	8.30%	8.30%	0.00%	0.00%	0.00%
5. Dollar value of construction as percent of 5 year plan	31.20%	47.80%	15.90%	15.90%	15.90%
6. % of roads resurfaced vs those in 5-Year program	20.00%	46.00%	19.00%	19.00%	19.00%
ANALYSIS:					
The total appropriations for the program are approved to decrease \$570,000 or 28.5% from last year. Last year the budget included \$660,000 for the Highway 61 project which is not included this year. This results in an actual \$90,000 increase for annual projects over last year.					
The FY06 PPB indicators for this program show expenditures (W.1) and (W.4) local construction up slightly from last FY while (W.5) FM & STP lower appreciably from last FY. Last year was unusually high due to STP funding, and transfer money from IDOT. Number of miles resurfaced (W.6) have therefore decreased from 23 to 12. Cost per mile to resurface (P.5) shows quite a decrease due to a different type of construction. Last year was crack and seat + 7" of hot mix while this year is cold-in-place and 3" of hot mix. Items under Effectiveness (E.3-E.6) have decreased due to this being more of an average construction year compared to last					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Roadway Construction (27D)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
APPROPRIATION SUMMARY:						
Construction		\$1,398,966	\$2,000,000	\$2,000,000	\$1,430,000	\$1,430,000
TOTAL APPROPRIATIONS		\$1,398,966	\$2,000,000	\$2,000,000	\$1,430,000	\$1,430,000



**GOVERNMENT SERVICES TO RESIDENTS
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SERVICE AREA: Government Service to Residents		PROGRAM: Auditor Administration (13A)			
ACTIVITY: Representation Services		ORGANIZATION: Auditor			
PROGRAM MISSION: To provide the best possible management of statutory County Auditor responsibilities and to insure that the responsibilities are carried out in the best interests of the citizens of Scott County by establishing policies and goals for office operation.					
PROGRAM OBJECTIVES:					
1. To keep administration costs at or below 13% of total budget.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		15.4	15.4	15.4	15.4
2. Departmental budget		\$1,121,586	\$1,225,229	\$1,265,162	\$1,265,162
WORKLOAD					
1. Percent of time spent on personnel administration		25%	25%	25%	25%
2. Percent of time spent on fiscal management		25%	25%	25%	25%
3. Percent of time spent on liaison activity and coordination		25%	25%	25%	25%
4. Percent of time spent on miscellaneous activity		25%	25%	25%	25%
PRODUCTIVITY					
1. Administration cost as a percent of departmental budget		12.8%	12.8%	13.0%	13.0%
2. Administration personnel as a percent of departmental personnel		13%	13%	13%	13%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		75%	75%	75%	75
ANALYSIS:					
Total FY06 appropriations for the total department are increasing 5.8% over current budgeted levels. Non-salary costs are increasing 16.6% over current budgeted levels for the total department. Revenues are increasing nearly 100% over current budgeted amounts for the total department. For this program, non-salary costs are decreasing \$180 from current budgeted amounts. The primary reason for the decrease is a reduction in budgeted supply purchases. There are no revenues reflected in this program. There were no organizational change requests submitted by this department. The PPB indicators for this program are similar to previous years and require no further analysis. There were no budget issues identified for this program.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Auditor Administration (13A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
X Auditor		1.00	1.00	1.00	1.00	1.00
556-A Operations Manager		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	2.00	2.00	2.00	2.00
APPROPRIATION SUMMARY:						
Personal Services		\$147,522	\$154,875	\$155,105	\$162,928	\$162,928
Equipment		1,000	-	-	-	-
Expenses		594	780	780	800	800
Supplies		74	400	400	200	200
TOTAL APPROPRIATIONS		\$149,190	\$156,055	\$156,285	\$163,928	\$163,928

SERVICE AREA: Government Service to Residents		PROGRAM: Elections (13B)		
ACTIVITY: Representation Services		ORGANIZATION: Auditor		
PROGRAM MISSION: To provide efficient and accurate election and voter registration services for the citizens of Scott County by developing and maintaining complete voter registration tasks.				
PROGRAM OBJECTIVES:				
1. To conduct error free elections.				
2. To process 20,000 absentee applications.				
3. To process 75,000 voter registration changes.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Registered voters	104,462	115,000	115,000	115,000
2. Registered voter changes requested	72,997	75,000	75,000	75,000
3. Elections	24	6	24	24
4. Polling places to be maintained	72	75	75	75
5. Absentee voter applications requested	10,849	30,000	20,000	20,000
WORKLOAD				
1. Elections conducted: Scheduled	24	6	24	24
2. Elections conducted: Special Election	-	-	0	0
3. Registered voter changes processed	72,997	75,000	75,000	75,000
4. Polling places arranged and administered	72	75	75	75
5. Poll worker personnel arranged and trained	738	600	800	800
6. Absentee voter applications processed	10,849	30,000	20,000	20,000
PRODUCTIVITY				
1. Average cost per scheduled election conducted (57%)	\$10,392	\$43,184	\$11,778	\$11,778
2. Average cost per special election conducted (15%)	N/A	N/A	N/A	N/A
3. Cost per registered voter change processed (28%)	\$1.68	\$1.70	\$1.85	\$1.85
EFFECTIVENESS				
1. Number of elections requiring a recount	-	-	-	-
ANALYSIS:				
For the Auditor's Election program, non-salary costs are increasing 20.7%, or \$32,350 over current budgeted amounts. The primary reasons for the appropriation changes from current budget levels are due to the increase in the number of elections to be conducted (D.3). Because of the higher number of elections the cost of public notices rises substantially, as well as does the cost of printing ballots and the transportation of voting machines. Revenues are increasing by \$102,150. The primary reasons for the revenue increases are due to cost recovery from many of the additional elections. There were no organizational change requests submitted for the elections department. Several PPB Indicators are highlighted as follows: The number of special elections to be conducted (W.2) is generally budgeted at zero. Since the number of special elections is an unknown, and the costs of these elections are reimbursable, the net financial effect of adding them to the budget is zero. Therefore it has been the practice of the Board to amend the budget to allow for these costs after they have been identified and incurred. Productivity indicator (P.2) is also affected by this situation. Since no special elections are budgeted it is impossible to assign an average cost. Another consideration for the Elections program is the possibility of having to purchase new voting machines that conform to the new voting regulations in HAVA. It is too early to determine the effect on the County at this time.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Elections (13B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
Y Deputy Auditor-Elections		1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor		1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk III		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		4.00	4.00	4.00	4.00	4.00
REVENUE SUMMARY:						
Intergovernmental		\$146,075	\$52,100	\$52,100	\$154,250	\$154,250
Fees and Charges		729	1,000	1,000	1,000	1,000
TOTAL REVENUES		\$146,804	\$53,100	\$53,100	\$155,250	\$155,250
APPROPRIATION SUMMARY:						
Personal Services		\$273,525	\$298,018	\$324,556	\$307,031	\$307,031
Equipment		2,526	-	-	-	-
Expenses		147,471	141,250	141,250	168,500	168,500
Supplies		22,505	15,300	15,300	20,400	20,400
TOTAL APPROPRIATIONS		\$446,027	\$454,568	\$481,106	\$495,931	\$495,931

SERVICE AREA: Government Services to Residents		PROGRAM: Recorder Administration (26A)			
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder			
PROGRAM MISSION: To serve the citizens of Scott County by working with the Department of Public Health, the Department of Revenue and the Department of Natural Resources in establishing policies and directing personnel working in Vital Records, Conservation, and Public Records.					
PROGRAM OBJECTIVES:					
1. To maintain departmental FTE at 11.50 .					
2. To maintain workload percent as budgeted below.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		12	12	11.50	11.50
2. Departmental budget		\$566,988	\$634,808	\$648,748	\$648,748
3. Organizations requiring liaison and coordination		21	20	20	20
WORKLOAD					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		40%	40%	40%	40%
3. Percent of time spent on liaison, coordination and citizens request		25%	25%	25%	25%
PRODUCTIVITY					
1. Administration personnel as a percent of departmental personnel		12.50%	12.50%	13.00%	13.00%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		100%	100%	100%	100%
ANALYSIS:					
Total FY06 appropriations for the total department are approved to increase 2.2% over current budgeted levels for the total department. Revenues are approved to decrease 31.2% below current budgeted amounts for the total department. Non-salary costs are approved to decrease 4.7% from the current budgeted levels for the total department. Organizational change requests for the department are as follows: Reduce one Clerk II to a part time position. The primary reasons for revenue changes from current budget levels are a decrease in real estate activity and an increase in interest rates. Budget issues identified for further Board review during the budget process are as follows: Monitor the part time position to assure services will not be reduced to the public					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Recorder Administration (26A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
X Recorder		1.00	1.00	1.00	1.00	1.00
496-A Operations Manager		0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS		1.50	1.50	1.50	1.50	1.50
APPROPRIATION SUMMARY:						
Personal Services		\$114,470	\$119,646	\$117,805	\$122,329	\$122,329
Expenses		1,739	3,810	3,810	4,170	4,170
TOTAL APPROPRIATIONS		\$116,209	\$123,456	\$121,615	\$126,499	\$126,499

SERVICE AREA: Government Services to Residents		PROGRAM: Public Records (26B)			
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder			
PROGRAM MISSION: To serve the citizens of Scott County by maintaining official records of documents effecting title to real estate and other important documents, issuing various types of conservation license and recreational vehicle registrations and titles.					
PROGRAM OBJECTIVES:					
1. To process 46,000 real estate transactions.					
2. To complete 4,000 transfer tax transactions.					
3. To process 900 conservation licenses.					
4. To process 5,500 recreational vehicle registrations, titles and liens.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Real estate and UCC transactions requested	54,228	67,000	46,000	46,000	
2. Transfer tax requests	5,156	5,100	4,000	4,000	
3. Conservation license requests	1,282	2,000	900	900	
4. Recreational vehicle registrations, titles and liens processed	5,587	14,000	5,500	5,500	
WORKLOAD					
1. Total amount of real estate revenue collected	\$1,571,657	\$1,809,000	\$1,172,000	\$1,172,000	
2. Total amount of real estate transfer tax revenue collected	\$1,233,359	\$1,173,000	\$960,000	\$960,000	
3. Total of conservation license fees collected	\$19,013	\$25,300	\$13,410	\$13,410	
4. Total amount of recreational vehicle registrations, titles and liens fees	\$57,233	\$200,000	\$57,230	\$57,230	
PRODUCTIVITY					
1. Cost per real estate transactions processed	\$5.09	\$4.61	\$7.45	\$7.45	
2. Cost per real estate transfer tax transaction processed	\$0.52	\$0.59	\$0.79	\$0.79	
3. Cost per conservation license processed	\$13.02	\$9.33	\$4.39	\$4.39	
4. Cost per recreational vehicle registrations, titles and liens processed	\$6.87	\$3.07	\$8.27	\$8.27	
EFFECTIVENESS					
1. Real estate and UCC revenue retained by county	\$1,481,412	\$1,809,000	\$1,172,000	\$1,172,000	
2. Real estate transfer tax revenue retained by the county	\$212,754	\$202,342	\$165,600	\$165,600	
3. Conservation license revenue retained by county	\$741	\$1,000	\$400	\$400	
4. Recreational vehicle, title and lien revenue retained by county	\$13,805	\$25,000	\$14,460	\$14,460	
ANALYSIS:					
Revenues are approved to decrease 33.13% from the current budgeted amounts for the total department. Organizational change requests for the department are as follows: one FTE for Clerk II has been reduced to part time. The reasons for revenue changes from current budget levels are the number of mortgages has been reduced due to the increase in the interest rate. In addition on 07/01/04 ATV and snowmobile renewals will switch to a yearly basis rather than every two years. Budget issues identified for Board review during the budget process are as follows: Monitor the part time position to assure service has not been decrease due to this change in staff hours. This budget supports the County's Target Issues and Management Agenda as follows: Continue to serve the Citizens of Scott County in the best possible way.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Public Records (26B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
Y Second Deputy		1.00	1.00	1.00	1.00	1.00
496-A Operations Manager		0.50	0.50	0.50	0.50	0.50
191-C Real Estate Specialist		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		4.50	4.00	4.00	3.50	3.50
TOTAL POSITIONS		8.00	7.50	7.50	7.00	7.00
REVENUE SUMMARY:						
Fees and Charges		\$1,562,298	\$2,037,142	\$1,519,645	\$1,364,460	\$1,364,460
Use of Money/Property		3,339	-	3,400	3,400	3,400
Miscellaneous		3,606	3,000	3,000	2,500	2,500
TOTAL REVENUES		\$1,569,243	\$2,040,142	\$1,526,045	\$1,370,360	\$1,370,360
APPROPRIATION SUMMARY:						
Personal Services		\$325,761	\$356,474	\$364,748	\$379,788	\$379,788
Expenses		9,658	3,550	3,550	2,350	2,350
Supplies		14,334	13,200	13,200	13,200	13,200
TOTAL APPROPRIATIONS		\$349,753	\$373,224	\$381,498	\$395,338	\$395,338

SERVICE AREA: Government Services to Residents		PROGRAM: Vital Records (26D)			
ACTIVITY: State Administrative Services		ORGANIZATION: Recorder			
PROGRAM MISSION: To maintain official records of birth, death and marriage certificates registration by providing requested documents in a timely manner, take applications of marriage and issue the proper documents within the legal time frame of 3 days.					
PROGRAM OBJECTIVES:					
1. To process 15,500 certified copies of vital records.					
2. To process 1,200 marriage applications.					
3. To process600 passports.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Vital records (birth, death, marriage) certified copies requested		15,201	15,000	15,500	15,500
2. Marriage applications processed		1,159	1,310	1,200	1,200
3. Vital records registration (birth and death)		5,410	5,450	5,000	5,000
4. Passport applications processed		641	500	600	600
WORKLOAD					
1. Total amount of vital records certified copies revenue collected		\$138,820	\$134,900	\$232,500	\$232,500
2. Total amount of marriage application revenue collected		\$40,670	\$45,850	\$42,000	\$42,000
3. Total amount of vital records (birth, death) revenue collected		N/A	N/A	N/A	N/A
4. Total amount of Passport application revenue collected		\$19,230	\$15,000	\$18,000	\$18,000
PRODUCTIVITY					
1. Cost per vital records certified copy processed		\$5.53	\$6.35	\$5.84	\$5.84
2. Cost per marriage application processed		\$10.50	\$10.54	\$10.58	\$10.58
3. Cost per vital records (birth, death) registered		\$4.50	\$5.07	\$5.08	\$5.08
4. Cost per Passport application processed		\$1.90	\$2.76	\$2.12	\$2.12
EFFECTIVENESS					
1. Vital Records revenue retained by county		\$55,720	\$53,960	\$62,000	\$62,000
2. Marriage application revenue retained by county		\$4,636	\$5,240	\$4,800	\$4,800
3. Passport application revenue retained by county		\$19,230	\$15,000	\$18,000	\$18,000
ANALYSIS:					
Revenues are approved to increase 14.3% over current budgeted amounts for the total department. Non-salary costs for this program are decreasing slightly 7.9%. The primary reasons for revenue changes from current budget levels are: Effective January 1, 2005 the fee for a certified copy will increase to \$15.00. However, the revenue retained by the county will remain the same. The Recorder retains \$4.00 for each certificate issued. Non-salary costs are decreasing primarily due to the implementation of the COTT system. With this system, the department is able to decrease costs associated with scanning documents. Budget issues identified for further Board review during the budget process are as follows: The Recorder will continue to promote the passport applications to the public.					

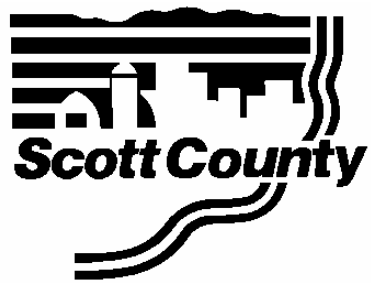
FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Vital Records (26D)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
191-C Vital Records Specialist		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		2.50	2.50	2.00	2.00	2.00
TOTAL POSITIONS		3.50	3.50	3.00	3.00	3.00
REVENUE SUMMARY:						
Fees and Charges		\$79,199	\$74,200	\$80,000	\$84,800	\$84,800
TOTAL REVENUES		\$79,199	\$74,200	\$80,000	\$84,800	\$84,800
APPROPRIATION SUMMARY:						
Personal Services		\$123,632	\$134,328	\$133,073	\$123,411	\$123,411
Expenses		1,012	1,000	1,000	1,000	1,000
Supplies		3,446	2,800	2,800	2,500	2,500
TOTAL APPROPRIATIONS		\$128,090	\$138,128	\$136,873	\$126,911	\$126,911

SERVICE AREA: Government Services to Residents		PROGRAM: Motor Vehicle Registration-Courthouse (30C)		
ACTIVITY: State Administrative Services		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide professional motor vehicle service for all citizens through versatile, courteous and efficient customer service skills.				
PROGRAM OBJECTIVES:				
1. To retain at least \$1,090,000 of motor vehicle revenue.				
2. To process at least 64% of all motor vehicle plate fees at the Administrative Center.				
3. To process at least 85% of all motor vehicle title & security interest fees at the Administrative Center.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Number of motor vehicle renewal notices issued	115,258	116,000	117,000	117,000
2. Number of title and security interest transactions	89,304	87,000	88,000	88,000
3. Number of duplicates and additional fees requested	7,721	7,700	7,750	7,750
4. Number of junking certificates & misc transactions requested	19,894	20,000	20,000	20,000
5. Total dollar motor vehicle plate fees received-Courthouse	\$12,399,299	\$12,400,000	\$12,500,000	\$12,500,000
6. Total \$ motor vehicle title & security int fees received-Courthouse	\$13,733,035	\$14,000,000	\$14,200,000	\$14,200,000
WORKLOAD				
1. Number of vehicle renewals processed	170,296	172,000	173,500	173,500
2. Number of title & security interest transactions processed	89,304	87,000	88,000	88,000
3. Number of duplicates and additional fees issued	7,721	7,700	7,750	7,750
4. Number junking certificates & misc transactions processed	19,894	20,000	20,000	20,000
5. Total dollar motor vehicle plate fees processed-Courthouse	\$12,399,299	\$12,400,000	\$12,500,000	\$12,500,000
6. Total \$ motor vehicle title & security int fees processed-Courthouse	\$13,733,035	\$14,000,000	\$14,200,000	\$14,200,000
PRODUCTIVITY				
1. Cost per renewals processed (25%)	\$0.580	\$0.597	\$0.610	\$0.610
2. Cost per title & security interest transaction (50%)	\$2.21	\$2.36	\$2.41	\$2.41
3. Cost per duplicate and/or additional fee (15%)	\$7.67	\$8.00	\$8.20	\$8.20
4. Cost per junking certificate & misc transactions (10%)	\$1.98	\$2.05	\$3.18	\$3.18
5. Total \$ motor vehicle plate fees processed/window/clerk/day	\$7,823	\$7,750	\$7,813	\$7,813
6. Total \$ motor vehicle title & security Int fees proc/window/clerk/day	\$8,664	\$8,750	\$8,875	\$8,875
EFFECTIVENESS				
1. Total dollar motor vehicle revenue retained by County	\$1,047,325	\$1,062,000	\$1,095,000	\$1,095,000
2. Percent of total motor vehicle plate fees processed at Courthouse	68.99%	64.00%	64.00%	64.00%
3. Percent of total motor vehicle title & security int fees proc-Courthouse	86.79%	87.00%	87.00%	87.00%
ANALYSIS:				
For the Treasurer's Motor Vehicle program, non-salary costs are approved to decrease 9.6% from current budget levels. Revenues are approved to increase 2.9%, or \$30,825 over current budgeted amounts.		The PPB Indicators for this program remain consistent with previous years.		
The primary reason for the revenue change from the current budget level is an increase in the retention of vehicle registration fees.				
The primary reason for the decrease in non-salary appropriations for this program is a \$3,580 decline in the funding for travel. The State of Iowa will debut a new Motor Vehicle Fees Collection system during FY05 and all Treasurer employees were required to attend training in Ames. This training has been completed and that allows for this program's travel budget to be lowered to its previous level.				
One organizational change request was submitted for this program. The department is requesting a job evaluation and upgrade for the Motor Vehicle Supervisor position.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Motor Vehicle Courthouse (30C)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
556-A Operations Manager		0.30	0.30	0.30	0.30	0.30
298-A Motor Vehicle Supervisor		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		6.80	6.80	6.80	6.80	6.80
TOTAL POSITIONS		8.10	8.10	8.10	8.10	8.10
REVENUE SUMMARY:						
Fees and Charges		\$1,050,994	\$1,067,750	\$1,065,600	\$1,098,575	\$1,098,575
Miscellaneous		1,306	-	-	-	-
TOTAL REVENUES		\$1,052,300	\$1,067,750	\$1,065,600	\$1,098,575	\$1,098,575
APPROPRIATION SUMMARY						
Personal Services		\$380,948	\$389,636	\$378,481	\$394,367	\$394,367
Expenses		4,715	8,770	8,770	5,160	5,160
Supplies		26,209	23,650	23,650	24,150	24,150
TOTAL APPROPRIATIONS		\$411,872	\$422,056	\$410,901	\$423,677	\$423,677

SERVICE AREA: Government Services to Residents		PROGRAM: County General Store (30D)		
ACTIVITY: State Administrative Services		ORGANIZATION: Treasurer		
PROGRAM MISSION: To professionally provide any motor vehicle and property tax services as well as other County services to all citizens at a convenient location through versatile, courteous and efficient customer service skills.				
PROGRAM OBJECTIVES:				
1. To process at least 5% of all property tax payments.				
2. To process at least 30% of all motor vehicle plate fees.				
3. To process at least 13% of all motor vehicle title & security interest fees.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Total dollar property taxes received	\$10,087,022	\$10,100,000	\$10,250,000	\$10,250,000
2. Total dollar motor vehicle plate fees received	\$5,574,022	\$5,500,000	\$5,650,000	\$5,650,000
3. Total dollar motor vehicle title & security interest fees received	\$2,089,701	\$2,100,000	\$2,150,000	\$2,150,000
4. Number of voter registration applications requested	485	200	200	200
WORKLOAD				
1. Total dollar property taxes processed	\$10,087,022	\$10,100,000	\$10,250,000	\$10,250,000
2. Total dollar motor vehicle plate fees processed	\$5,574,022	\$5,500,000	\$5,650,000	\$5,650,000
3. Total dollar motor vehicle title & security interest fees processed	\$2,089,701	\$2,100,000	\$2,150,000	\$2,150,000
4. Number of voter registration applications processed for Auditor	485	200	200	200
PRODUCTIVITY				
1. Total dollar property taxes processed/window clerk/day	\$7,911	\$7,922	\$8,039	\$8,039
2. Total dollar motor vehicle plate fees processed/window/clerk/day	\$4,372	\$4,314	\$4,431	\$4,431
3. Total \$ motor vehicle title & security int fees proc/window/clerk/day	\$1,639	\$1,647	\$1,686	\$1,686
EFFECTIVENESS				
1. Percent total property tax processed-General Store	5.61%	5.00%	5.00%	5.00%
2. Percent total motor vehicle plate fees processed-General Store	31.01%	36.00%	36.00%	36.00%
3. Percent total motor vehicle title & security int fees proc-General Store	13.21%	13.00%	13.00%	13.00%
ANALYSIS:				
For the Treasurer's County General Store program, non-salary costs are approved to decrease 6.7% from current budgeted amounts. There are no budgeted revenues associated with this program. Since the FY02 budget year non-salary expenses have dropped from nearly \$41,000 to \$4,600. This large cost reduction was due to a collaborative effort with the State of Iowa to locate our offices within the State's existing drivers licensing site. This not only reduced our cost of operation but also provides our public with a convenient, one-stop location for all their automotive licensing needs. There were no budget issues identified for further Board review within this program.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: County General Store (30D)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
556-A Operations Manager		0.10	0.10	0.10	0.10	0.10
382-A County General Store Manager		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS		6.10	6.10	6.10	6.10	6.10
REVENUE SUMMARY:						
Miscellaneous		\$361	\$0	\$0	\$0	\$0
TOTAL REVENUES		\$361	\$0	\$0	\$0	\$0
APPROPRIATION SUMMARY:						
Personal Services		\$287,717	\$281,886	\$307,787	\$313,442	\$313,442
Expenses		881	2,460	2,160	2,130	2,130
Supplies		1,564	2,470	2,470	2,470	2,470
TOTAL APPROPRIATIONS		\$290,162	\$286,816	\$312,417	\$318,042	\$318,042



ADMINISTRATION (INTERPROGRAM SERVICES)

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SERVICE AREA: Administration (Interprogram Services)		PROGRAM: General Administration (11A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Administration		
PROGRAM MISSION: To enhance county services for citizens and county departments by providing effective management and coordination of resources.				
PROGRAM OBJECTIVES:				
1. To reduce the ratio of administration personnel as a percent of total personnel to .71%.				
2. To schedule 275 meetings with individual department heads.				
3. To schedule 90 meetings with individual Board members.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Authorized personnel (FTE's)	435.90	435.80	437.80	445.87
2. Units directly supervised	9	9	9	9
3. Dollar value of operating budget	\$48,525,483	\$51,942,451	\$57,070,667	\$56,664,060
4. Dollar value of Capital Improvement Plan (CIP)	\$5,320,722	\$5,751,735	\$5,485,530	\$5,485,530
5. Jurisdiction population	159,445	159,414	159,414	159,414
WORKLOAD				
1. Board of Supervisors meetings held	84	85	85	85
2. Scheduled meetings with individual Board members	75	90	90	90
3. Agenda items forwarded to Board of Supervisors	468	500	500	500
4. Scheduled meetings with individual department heads	277	275	275	275
5. Other scheduled meetings held	351	350	350	350
PRODUCTIVITY				
1. Management cost as a percent of County budget	0.57%	0.57%	0.55%	0.55%
2. Administration personnel as a percent of total personnel	0.85%	0.71%	0.71%	0.71%
EFFECTIVENESS				
1. Percent of program objectives accomplished	87%	100%	100%	100%
2. Percent of target issue action steps completed	76%	85%	30%	30%
3. Percentage of departments represented at dept head meetings	90%	80%	80%	80%
ANALYSIS:				
Total FY06 appropriations for the department are increasing 4.8% above current budgeted levels. Non-salary appropriations are decreasing 7.3% below current budgeted levels. The primary reasons for appropriation changes from current budget levels is due to normal inflationary increases. PPB Indicators are in line with last year's actual figures. PPB Indicator (E.2) percent of target issue action steps completed is budgeted for 30% because this is a two-year plan that begins on July 2005. The total County budget shows marked increase due primarily to the voter approved jail expansion and renovation project. The total County budget also includes the third and final year of a three year phase-in of increased staffing at the jail as recommended by CJAAC. The County will begin implementation of a County-wide GIS system next year supported by GIS essential purpose bonds.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: General Administration (11A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
A County Administrator		1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator		0.50	0.50	0.50	0.50	0.50
363-A Budget Coordinator		1.00	1.00	1.00	1.00	1.00
298-A Administrative Assistant		0.60	0.60	0.60	0.60	0.60
Z Administrative Intern		0.60	-	-	-	-
TOTAL POSITIONS		3.70	3.10	3.10	3.10	3.10
REVENUE SUMMARY:						
Miscellaneous		\$111	\$100	\$100	\$100	\$100
TOTAL REVENUES		\$111	\$100	\$100	\$100	\$100
APPROPRIATION SUMMARY:						
Personal Services		\$304,060	\$317,689	\$319,032	\$334,839	\$334,938
Expenses		7,189	10,825	9,875	9,875	9,875
Supplies		5,899	5,000	4,800	4,800	4,800
TOTAL APPROPRIATIONS		\$317,148	\$333,514	\$333,707	\$349,514	\$349,613

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Business/Finance (13D)			
ACTIVITY: Policy & Administration		ORGANIZATION: Auditor			
PROGRAM MISSION: To provide accurate and efficient implementation of the County's financial accounting system, including the timely and appropriate bi-weekly processing of the payroll and accounts payable functions by using County financial policies and generally accepted accounting principles.					
PROGRAM OBJECTIVES:					
1. To keep cost per invoice processed below \$4.25.					
2. To keep cost per time card processed below \$3.00.					
3. To keep cost per account center maintained below \$10.20.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Invoices submitted	28,385	26,000	28,000	28,000	
2. Employees on payroll	657	652	652	652	
3. Official Board meetings requiring minutes	52	58	58	58	
4. Accounting account/centers to be maintained	9,850	10,210	10,300	10,300	
5. Poll workers	801	821	800	800	
WORKLOAD					
1. Invoices processed	28,385	26,000	28,000	28,000	
2. Time cards processed	35,706	35,000	35,000	35,000	
3. Board meetings minutes recorded	52	58	58	58	
4. Account/centers maintained	9,850	10,210	10,300	10,300	
PRODUCTIVITY					
1. Cost per invoice processed (35%)	\$3.64	\$4.24	\$4.09	\$4.09	
2. Cost per time card processed (30%)	\$2.48	\$2.70	\$2.80	\$2.80	
3. Cost per Board meeting minutes recorded (5%)	\$283.57	\$271.70	\$281.73	\$281.73	
4. Cost per account/center maintained (30%)	\$8.98	\$9.95	\$9.52	\$9.52	
EFFECTIVENESS					
1. Claims lost or misplaced	-	-	-	-	
ANALYSIS:					
For the Auditor's Business/Finance program, non-salary costs are decreasing 8.4% from current budgeted amounts. The reason for the reduction in non-salary appropriations is a \$1,000 decrease in funding for the purchase of supplies. Revenues for this program are minimal and are remaining at current budgeted levels. There were no organizational change requests for this program. The PPB Indicators are consistent with past performance and are approved as presented.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Business/Finance (13D)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
677-A Accounting & Tax Manager		0.70	0.70	0.70	0.70	0.70
252-A Payroll Specialist		1.50	1.50	1.50	1.50	1.50
252-C Accounts Payable Specialist		1.50	1.50	1.50	1.50	1.50
177-A Official Records Clerk		0.90	0.90	0.90	0.90	0.90
TOTAL POSITIONS		4.60	4.60	4.60	4.60	4.60
REVENUE SUMMARY:						
Fees and Charges		\$400	\$500	\$500	\$500	\$500
Miscellaneous		11	-	-	-	-
TOTAL REVENUES		\$411	\$500	\$500	\$500	\$500
APPROPRIATION SUMMARY:						
Personal Services		\$297,376	\$303,296	\$308,390	\$315,936	\$315,936
Equipment		3,091	1,000	1,000	1,000	1,000
Expenses		2,275	3,275	3,275	3,275	3,275
Supplies		5,167	7,600	7,600	6,600	6,600
TOTAL APPROPRIATIONS		\$307,909	\$315,171	\$320,265	\$326,811	\$326,811

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Taxation (13E)			
ACTIVITY: Policy & Administration		ORGANIZATION: Auditor			
PROGRAM MISSION: To provide efficient and accurate taxation services to the citizens of Scott County, as well as to other County departments, by developing and maintaining complete tax records and systems.					
PROGRAM OBJECTIVES: 1. To keep cost per parcel taxed below \$1.95. 2. To keep cost per TIF District Administered \$1,194.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Parcels to be taxed	72,188	72,250	72,250	72,250	
2. Real estate transactions requested	9,357	8,500	8,500	8,500	
3. Tax Increment Financing Districts (TIF) within the County	34	35	35	35	
4. Local budgets to be certified	49	49	49	49	
WORKLOAD					
1. Parcels taxed	72,188	72,250	72,250	72,250	
2. Real estate transactions processed	9,357	8,500	8,500	8,500	
3. Tax Increment Financing Districts total valuation	\$232,697,034	\$212,900,080	\$235,049,741	\$235,049,741	
4. Local budgets certified	49	49	49	49	
PRODUCTIVITY					
1. Cost per parcels taxed (50%)	\$1.78	\$1.87	\$1.93	\$1.93	
2. Cost per real estate transaction processed (20%)	\$5.50	\$6.34	\$6.55	\$6.55	
3. Cost per TIF District Administered (15%)	\$1,135.92	\$1,263.72	\$1,193.54	\$1,193.54	
4. Cost per local budget certified (15%)	\$788.19	\$825.88	\$852.53	\$852.53	
EFFECTIVENESS					
1. Dollar amount of licenses, permits and fees	\$49,981	\$48,550	\$48,350	\$48,350	
ANALYSIS:					
For this program, non-salary costs are recommended to decrease 8.3%, or \$1,000 from current budgeted amounts. The primary reasons for appropriation changes from current budget levels are due to reductions in maintenance of equipment and supplies. Revenues are remaining essentially unchanged. There were no organizational change requests submitted for this program. Several PPB Indicators are highlighted as follows: There are three new indicators for this budget year - D.3, W.3, and P.3. These indicators will track the growth and administrative cost of Tax Increment Financing districts within Scott County. These indicators replace tax credit data that is no longer available since the conversion to a new, third party tax system.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Taxation (13E)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
Y Deputy Auditor-Tax		1.00	1.00	1.00	1.00	1.00
677-A Accounting & Tax Manager		0.30	0.30	0.30	0.30	0.30
194-C Platroom Draftsman		0.50	0.50	0.50	0.50	0.50
177-C Tax Aide		3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS		4.80	4.80	4.80	4.80	4.80
REVENUE SUMMARY:						
Licenses and Permits		\$5,860	\$5,500	\$5,500	\$5,600	\$5,600
Fees and Charges		44,097	43,050	43,250	42,750	42,750
Miscellaneous		25	-	-	-	-
TOTAL REVENUES		\$49,982	\$48,550	\$48,750	\$48,350	\$48,350
APPROPRIATION SUMMARY:						
Personal Services		\$246,413	\$257,574	\$255,553	\$267,472	\$267,472
Equipment		2,809	1,000	1,000	1,000	1,000
Expenses		5,324	6,620	6,620	6,120	6,120
Supplies		2,930	4,400	4,400	3,900	3,900
TOTAL APPROPRIATIONS		\$257,476	\$269,594	\$267,573	\$278,492	\$278,492

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Facility & Support Services Administration (15A)		
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services		
PROGRAM MISSION: To provide responsible administrative leadership and coordination for the building maintenance, custodial, security special projects and capital improvement functions that provide facilities that are safe and pleasant for the public to conduct business in, comfortable for employees to work in and conducive to efficient, effective county government.				
PROGRAM OBJECTIVES:				
1. To keep administrative cost as a percent of total departmental budget below 9%.				
2. To achieve at least 85% of departmental objectives.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Authorized positions	23.50	23.74	24.19	24.19
2. Annual Departmental budget	\$2,086,668	\$2,140,187	\$2,271,291	\$2,271,291
3. Annual # of Capital projects managed	13	14	10	10
4. Annual cost of Capital projects managed	\$786,475	\$2,445,908	\$14,500,000	\$14,500,000
5. Annual # of external programs/grants/projects	4	5	5	5
6. Annual value of external programs/grants/projects	\$339,000	\$610,000	\$625,000	\$625,000
WORKLOAD				
1. Percent of workload - program management - Administration	18%	15%	15%	15%
2. Percent of workload - program management - Building Maintenance	17%	10%	10%	10%
3. Percent of workload - program management - Custodial Services	19%	10%	10%	10%
4. Percent of workload - Capital projects	19%	35%	40%	40%
5. Percent of workload - external programs/grants/projects/misc.	15%	18%	15%	15%
6. Percent of workload - program management - Support Services	12%	12%	10%	10%
PRODUCTIVITY				
1. Administrative cost as a percent of departmental budget	7.80%	8.00%	8.10%	8.10%
2. Administrative personnel as a percent of departmental personnel	8.60%	8.20%	8.20%	8.20%
3. Administrative cost per authorized position	\$4,585	\$2,800	\$2,850	\$2,850
4. Administrative cost per Capital project dollar cost.	\$0.0390	\$0.1090	\$0.0300	\$0.0300
5. Administrative cost per external program/grant/project	\$0.0722	\$0.0750	\$0.0800	\$0.0800
EFFECTIVENESS				
1. Aggregate percentile of Quality Enhancement Survey tools	91%	89%	88%	88%
2. Program performance budget objectives accomplished	88%	90%	85%	85%
3. Percent of department objectives accomplished	82%	85%	85%	85%
4. Percent of Capital projects completed on time	70%	85%	80%	80%
5. Percentile of internal Employee Satisfaction measurements	73%	70%	75%	75%
ANALYSIS:				
Total FY06 appropriations for the total department are approved to increase 6.1% over current budgeted levels. Non-salary costs are approved to increase 4.0% over current budgeted levels for the total department. Revenues are approved to decrease by 11.1% from current budgeted amounts for the total department to reflect historical levels. For this program, non-salary costs are approved to increase 7.9% over current budgeted amounts, where total appropriations are approved to increase by 4.8%. Organizational change requests for the department are as follows: evaluate for possible grade change one position in the Maintenance program to accommodate current workload demand; evaluate Custodial Coordinator position for possible grade change to better reflect current position responsibilities. The primary reasons for revenue changes from current budget levels are the increase in rentals and increase in refunds and reimbursements. The primary reasons for appropriation changes from current budget levels are increases in cellular phone expenditures, which more appropriately reflects the actual costs. PPB Indicator (D.4) is highlighted. This immense increase in annual cost of capital projects managed is due to the jail and courthouse renovations that will occur in the next fiscal year. The budget issue identified for further Board review during the budget process will be the jail renovation. Due to the passing of the jail referendum, a significant amount of time and dollars will be spent this year and in years to follow on the jail renovation.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY	2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Facility & Support Services Admin (15A)	ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:					
725-A Director of Facility and Support Services	1.00	1.00	1.00	1.00	1.00
307-A Project and Support Services Coordinator	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.00	2.00	2.00	2.00	2.00
REVENUE SUMMARY:					
Fees and Charges	\$170	\$0	\$275	\$300	\$300
Miscellaneous	1,031	675	785	900	900
TOTAL REVENUES	\$1,201	\$675	\$1,060	\$1,200	\$1,200
APPROPRIATION SUMMARY:					
Personal Services	\$163,580	\$172,121	\$170,725	\$180,148	\$180,148
Expenses	3,992	6,971	7,555	7,660	7,660
Supplies	2,913	2,505	2,500	2,560	2,560
TOTAL APPROPRIATIONS	\$170,485	\$181,597	\$180,780	\$190,368	\$190,368

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Maintenance of Buildings & Grounds (15B)			
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services			
PROGRAM MISSION: To provide comprehensive facility maintenance services to County departments and campus facilities by sustaining high levels of safety, functionality and comfort in all properties.					
PROGRAM OBJECTIVES: 1. To maintain total maintenance cost per square foot at or below \$1.16. 2. To achieve user satisfaction with quality of maintenance service at or above 85%.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of departments/agencies supported	29	30	32	32	
2. Square feet of buildings maintained	309,170	309,170	309,170	309,170	
3. Square feet of grounds maintained	626,443	626,443	631,955	631,955	
4. Total square feet maintained	935,613	941,125	941,125	941,125	
5. Number of locations maintained	12	12	12	12	
WORKLOAD					
1. Number of outside requests for service	3,295	3,700	3,700	3,700	
2. Number of preventive service calls	1,715	3,500	3,700	3,700	
3. Total number of service calls	5,010	7,200	7,400	7,400	
4. Total number of man-hours per period	14,485	14,000	14,000	14,000	
PRODUCTIVITY					
1. Man hours per square foot	0.015	0.015	0.015	0.015	
2. Staff cost per square foot	\$0.33	\$0.39	\$0.34	\$0.34	
5. Total maintenance cost per square foot	\$1.110	\$1.085	\$1.140	\$1.140	
4. Avg. # of external requests per location	275	308	308	308	
5. Avg # of preventive service calls per location	143	292	292	292	
6. Avg # of service calls per department/agency	173	240	240	240	
EFFECTIVENESS					
1. Program percentile of Quality Enhancement Survey tools	90%	89%	89%	89%	
ANALYSIS:					
Total FY06 appropriations for this program are approved to increase 4.8% over current budgeted levels. Non-salary costs are approved to increase 5.3% from current budgeted levels for this program. The revenues for this program are approved to increase 23.4% over current budgeted amounts, due to the 33.3% increase in Sales General Fixed Asset. Organizational change requests for this program are as follows: evaluate for possible grade change one position in the Maintenance program to accommodate current workload demand The primary reasons for appropriation changes from current budget levels are anticipated continued utility cost increases and the cost of maintaining additional spaces brought on line in recent years.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Maintenance of Buildings & Grounds (15B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
300-A Maintenance Coordinator		1.00	1.00	1.00	1.00	1.00
268-C Maintenance Specialist		3.00	3.00	3.00	3.00	3.00
182-C Maintenance Worker		2.00	2.00	2.00	2.00	2.00
162-C Preventive Maintenance		1.00	1.00	1.00	1.00	1.00
91-C Courthouse Security Guard		0.49	0.49	0.49	0.49	0.49
83-C General Laborer		0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS		7.99	7.99	7.99	7.99	7.99
REVENUE SUMMARY:						
Intergovernmental		\$31,471	\$24,000	\$28,000	\$27,000	\$27,000
Miscellaneous		6,558	3,100	2,950	3,150	3,150
Sales General Fixed Assets		75	6,000	10,000	8,000	8,000
TOTAL REVENUES		\$38,104	\$33,100	\$40,950	\$38,150	\$38,150
APPROPRIATION SUMMARY:						
Personal Services		\$325,693	\$351,784	\$349,047	\$365,537	\$365,537
Equipment		23,174	12,600	11,500	6,000	6,000
Expenses		629,372	564,950	594,540	604,570	604,570
Supplies		73,572	46,111	46,175	46,110	46,110
TOTAL APPROPRIATIONS		\$1,051,811	\$975,445	\$1,001,262	\$1,022,217	\$1,022,217

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Custodial Services (15H)			
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services			
PROGRAM MISSION: To provide comprehensive custodial maintenance functions for all non-secure County campus facilities by ensuring high levels of sanitation and cleanliness.					
PROGRAM OBJECTIVES:					
1. To maintain total custodial cost per square foot at or below \$2.10.					
2. To achieve user satisfaction with quality of custodial service at or above 85%.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of departments/agencies supported		27	28	29	29
2. Square feet of buildings maintained		174,600	178,970	178,970	178,970
3. Number of remote sites serviced		2	2	2	2
WORKLOAD					
1. Man hours - total per period		17,166	16,000	16,800	16,800
2. Number of hard surface floor maintenance units performed		377,610	450,000	450,000	450,000
3. Number of carpet floor maintenance units performed		99,487	100,000	100,000	100,000
4. Number of client worker hours supervised		5,272	4,800	5,000	5,000
PRODUCTIVITY					
1. Man hours per square foot		0.098	0.090	0.094	0.094
2. Custodial staff cost per square foot		\$1.73	\$1.80	\$2.10	\$2.10
3. Total custodial cost per square foot		\$1.950	\$2.040	\$2.060	\$2.060
EFFECTIVENESS					
1. Program percentile of Quality Enhancement Survey tools		91%	89%	89%	89%
ANALYSIS:					
Total FY06 appropriations for this program are approved to increase 16.3% over current budgeted levels and non-salary costs are approved to increase 7.1% over current budgeted levels for this program. Revenues for this program are approved to remain constant with the current budgeted amounts Organizational change requests for this program are as follows: evaluate Custodial Coordinator position for possible grade change to better reflect current position responsibilities. The primary reasons for appropriation changes from current budget levels are increases in personnel services to accommodate recent staff additions, increases in travel and schools of Instruction as well as an increase in supplies.					

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Custodial Services (15H)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
198-A Custodial Supervisor		1.00	1.00	1.00	1.00	1.00
162-C Lead Custodial Worker		2.00	2.00	2.00	2.00	2.00
130-C Custodial Worker		6.25	6.25	6.25	6.70	6.70
TOTAL POSITIONS		9.25	9.25	9.25	9.70	9.70
REVENUE SUMMARY:						
Miscellaneous		\$65	\$150	\$150	\$150	\$150
TOTAL REVENUES		\$65	\$150	\$150	\$150	\$150
APPROPRIATION SUMMARY:						
Personal Services		\$317,872	\$331,697	\$327,468	\$388,958	\$388,958
Equipment		5,388	6,500	6,500	7,000	7,000
Expenses		9,505	6,070	4,850	6,100	6,100
Supplies		22,485	23,000	23,000	25,000	25,000
TOTAL APPROPRIATIONS		\$355,250	\$367,267	\$361,818	\$427,058	\$427,058

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Support Services (15J)		
ACTIVITY: Central Services		ORGANIZATION: Facility & Support Services		
PROGRAM MISSION: To provide friendly, professional customer service to County departments and authorized agencies in the areas of mail/office supplies/copying/property accounting/word processing/reception phone coverage/optical imaging and centralized purchasing.				
PROGRAM OBJECTIVES:				
1. To process at least 725 purchase requisitions.				
2. To keep cost per copy made below \$.05 per copy average between color and B/W.				
3. To save \$15,000 due to presorting outgoing mail.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Purchase requisitions received	739	690	700	700
2. Number of pieces of outgoing mail	524,775	585,000	545,000	545,000
3. Requests for copies (Print Shop) - County/other	904/383	850/300	850/300	2 5/6
4. Number of WP documents requested from other departments	275	125	N/A	N/A
5. Number of record files imaged	109,450	275,000	300,000	300,000
WORKLOAD				
1. Number of purchase orders issued	739	690	650	650
2. Number of pieces of mail pre-sorted	481,166	493,000	488,000	488,000
3. Number of copies (Print Shop)	1,108,944	1,200,000	1,200,000	1,200,000
4. Number of WP documents requested from other departments	275	125	N/A	N/A
5. Number of record files imaged	109,450	275,000	300,000	300,000
PRODUCTIVITY				
1. Average dollar amount per purchase order	\$7,726	\$5,500	\$5,500	\$5,500
2. Average cost per piece of outgoing mail	\$0.583	\$0.750	\$0.680	\$0.680
3. Cost per copy made (Print Shop)	\$0.060	\$0.040	\$0.045	\$0.045
4. Hours spent on WP documents requested from other departments	23	20	N/A	N/A
5. Hours spent on imaging	703	1,850	1,850	1,850
EFFECTIVENESS				
1. Dollar amount spent on purchase orders	\$5,709,851	\$4,800,000	\$4,800,000	\$4,800,000
2. Dollar amount saved between delivered price - highest bid	\$1,309,535	\$750,000	\$800,000	\$800,000
3. Dollar amount saved by using pre-sort	\$12,029	\$15,200	\$17,500	\$17,500
4. Percent of outgoing mail pre-sorted	92%	87%	90%	90%
5. Dollar value of NAEIR items received	\$13,959	\$14,000	\$14,000	\$14,000
6. Number of months backlog of documents to be imaged	-	-	2	2
ANALYSIS:				
Total FY06 appropriations for this program are approved to increase 2.6% over current budgeted levels and non-salary costs are approved to increase 1.8% over current budgeted levels for this program. Revenues for this program are approved to decrease 16.4% from current budgeted amounts for this program.				
There are no organizational change requests for this program.				
The primary reasons for the substantial decrease in revenues are due to the decreases in postage fees and OSOS fees.				
The primary reasons for appropriation changes from current budget levels are the increases in personal services and increases in maintenance of equipment and postage increases.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Support Services (15J)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
252-A Purchasing Specialist		1.00	1.00	1.00	1.00	1.00
177-C Senior Clerk		-	1.00	1.00	1.00	1.00
141-C Clerk II/Support Services		2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Word Processing		0.50	0.50	0.50	0.50	0.50
141-C Clerk II/Support Services Receptionist		1.00	-	-	-	-
TOTAL POSITIONS		4.50	4.50	4.50	4.50	4.50
REVENUE SUMMARY:						
Intergovernmental		\$103,269	\$92,000	\$88,000	\$92,000	\$92,000
Fees and Charges		11,461	32,200	14,000	12,000	12,000
Miscellaneous		439	750	500	500	500
TOTAL REVENUES		\$115,169	\$124,950	\$102,500	\$104,500	\$104,500
APPROPRIATION SUMMARY:						
Personal Services		\$181,436	\$193,718	\$198,058	\$202,033	\$202,033
Expenses		322,743	399,685	374,635	406,630	406,630
Supplies		51,107	22,475	22,475	22,985	22,985
TOTAL APPROPRIATIONS		\$555,286	\$615,878	\$595,168	\$631,648	\$631,648

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Human Resources Management (24A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Human Resources		
PROGRAM MISSION: To foster positive employee relations & progressive organizational improvements for employees, applicants & departments by ensuring fair & equal treatment; providing opportunity for employee development & professional growth; assisting in identifying, retaining qualified employees; utilizing effective, innovative recruitment & benefit strategies; encouraging & facilitating open communication; providing advice/counsel on employment issues and establishing strategic business partnerships with departments to improve organizational design.				
PROGRAM OBJECTIVES:				
1. To resolve 100% of grievances without outside arbitration.				
2. To conduct 50 training sessions with 450 in attendance.				
3. To resolve 100% of arbitrated disputes in the County's favor.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Employee bargaining units	5	5	5	5
2. Position vacancies/# classifications/# departments	35/165/15	30/165/15	30/165/15	30/165/15
3. Eligible benefits enrollees	409	435	435	435
4. Authorized personnel (FTE's)	435.90	435.80	437.80	445.87
5. Discrimination complaints received	1	1	1	1
6. Training requests - mandatory/voluntary	6/42	10/25	10/25	10/25
WORKLOAD				
1. Contracts negotiated/grievances and disputes received	0/1	2/2	2/2	2/2
2. # Jobs posted/interviews conducted/job-dept studies requested	30/265/24-8	60/200/4-4	60/200/4-4	60/200/4-4
3. # of enrollment actions/# of extensive research inquiries	345/8	460/15	465/15	465/15
4. Wage system administration actions	490	450	460	460
5. # EEO complaints reviewed	1	1	1	1
6. # training sessions conducted/# of employees served	49/632	50/450	50/450	50/450
PRODUCTIVITY				
1. # of meetings related to labor relations	48	50	50	50
2. # of vacancies filled/Number of job-dept studies completed	63/24-8	60/4-4	60/4-4	60/4-4
3. % of time of HR staff spent in benefit administration	15%	15%	15%	15%
4. % of time of HR staff spent in wage administration activities	14%	15%	15%	15%
5. Cost per hour of training delivered/cost per attendee	142.76/\$39.47	\$175/\$45	\$180/\$48	\$180/\$48
6. % of time of HR staff spent on EEO activities	10%	10%	10%	10%
EFFECTIVENESS				
1. % Impasse items resolved in County's favor/ grievances w/o arb.	0%/1	100%	100%	100%
2. % jobs filled within 5 weeks of posting close date	57%	85%	85%	85%
3. % enrollments without error/# inquiries responded to within 24 hours	100%/100%	100%/100%	100%/100%	100%/100%
4. % wage admin actions without error	99%	100%	100%	100%
5. % of substantiated EEO complaints/# hired in underutilized areas	0/2	0/3	0/3	0/3
6. % of employees served in training/% rating delivery high	38%/90%	65%/85%	65%/85%	65%/85%
ANALYSIS:				
Total FY06 appropriations for the total department are approved to increase 3.0 % over current budgeted levels. Non-salary costs are approved to stay at current levels. Revenues are approved to increase 250% over current budgeted amounts for the total department. This number is negligible. The primary reasons for this level of appropriation is to maintain our current levels of service with no major changes. No organizational change requests were submitted by this department. Budget issues identified for further Board review during the budget process are as follows: Capital request of \$100,000 over a two year period for a Human Resources Information System. This system will help to increase efficiencies and reduce workload. Additionally it will increase our service levels. Budget indicators are recommended as submitted by the department head.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Human Resources Management (24A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
805-A Assistant County Administrator/HR Director		0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist		2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator		1.00	1.00	1.00	1.00	1.00
Z Governmental Trainee		3.00	-	-	-	-
TOTAL POSITIONS		6.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:						
Fees and Charges		\$0	\$30	\$30	\$30	\$30
Miscellaneous		723	50	250	250	250
TOTAL REVENUES		\$723	\$80	\$280	\$280	\$280
APPROPRIATION SUMMARY:						
Personal Services		\$200,188	\$212,962	\$210,435	\$223,375	\$223,375
Expenses		114,857	127,750	125,250	127,750	127,750
Supplies		7,299	3,750	3,750	3,750	3,750
TOTAL APPROPRIATIONS		\$322,344	\$344,462	\$339,435	\$354,875	\$354,875

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: IT Administration (14A)			
ACTIVITY: Policy & Administration		ORGANIZATION: Information Technology			
PROGRAM MISSION: To provide responsible administrative leadership and coordination for the Information Technology Department and to assure stability of County technology infrastructure for Scott County Departments by providing dependable and timely network administration and application development resources.					
PROGRAM OBJECTIVES:					
1. To keep administrative costs as a percent of departmental budget at or below 10%.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		10	10	11	11
2. Departmental budget		\$989,907	\$1,017,091	\$1,159,749	\$1,159,749
3. Annual cost of Information Technology Capital Projects managed		\$333,727	\$1,103,400	1,858,250	1,858,250
WORKLOAD					
1. Percent of time spent on personnel administration		20%	15%	15%	15%
2. Percent of time spent on fiscal management		15%	15%	15%	15%
3. Percent of time spent on liaison activity and coordination		30%	20%	20%	20%
4. Percent of time spent on Information Technology Capital Projects		N/A	50%	50%	50%
PRODUCTIVITY					
1. Administrative cost as a percent of departmental budget		10.0%	10%	10%	10%
2. Administrative personnel as a percent of departmental personnel		10.0%	10%	9%	9%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		1	1	1	1
2. Percentile of internal Employee Satisfaction measurements		N/A	TBD	TBD	TBD
ANALYSIS:					
Total FY06 appropriations for the total department are approved to increase 6.2% over current budgeted levels. Non-salary costs are approved to decrease 11.5% from current budgeted levels for the total department. Revenues are approved to decrease 7.2% from current budgeted amounts for the total department. The primary reasons for the non-salary appropriation and revenue changes are due to activity tracked by the Information Technology program (14B) and will be discussed under that heading. For this program, non-salary costs are approved to decrease 5.3% from current budgeted amounts. This was due to \$250 decline in funding for supplies. No revenues are budgeted for under this program. Organizational change requests for the department are as follows: Authorized positions (D.1) is approved to increase 1.0		FTE for the GIS Coordinator position. Information Technology capital projects will be increasing substantially to accommodate the new GIS system implementation and development which will be funded through GIS essential purpose bonds.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: IT Administration (14A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
725-A Information Technology Director		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
APPROPRIATION SUMMARY:						
Personal Services		\$96,450	\$102,645	\$100,420	\$106,344	\$106,344
Expenses		7,489	3,300	3,300	3,300	3,300
Supplies		1,480	1,450	1,200	1,200	1,200
TOTAL APPROPRIATIONS		\$105,419	\$107,395	\$104,920	\$110,844	\$110,844

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Information Processing (14B)			
ACTIVITY: Central Services		ORGANIZATION: Information Technology			
PROGRAM MISSION: To provide dependable and efficient data and voice services for County employees by: 1) informing, educating, and empowering employees with technical knowledge; 2) researching, installing, and maintaining innovative computer and telephone solutions; and 3) implementing and supporting user friendly software systems.					
PROGRAM OBJECTIVES:					
1. To keep percent of completed work orders to total work orders above 95%.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Number of Network Client Accounts		566	600	600	600
2. Custom Developed Applications (Zim/VB/DOS/Access)		17/3/4/3	17/3/1/3	15/3/0/3	15/3/0/3
3. Served Third Party Applications		108	110	110	110
4. Number of Nodes/Printers/Servers		372/85/15	372/85/15	372/85/15	372/85/15
5. Number of Telephone Ports (Handsets, Faxes, Modems)		775	775	775	775
6. Number of LAN/WAN Edge Devices		42	42	42	42
WORKLOAD					
1. Number of Help Desk Calls		3,678	6,000	6,000	6,000
2. Number of Opened Work Orders		1,553	2,000	2,000	2,000
3. Number of Outstanding Work Orders		58	-	-	-
PRODUCTIVITY					
1. Percent of Programmer Time Spent on new application development		20%	0%	0%	0%
2. Percent of Programmer Time Spent on maint of existing systems		55%	40%	40%	40%
3. Percent of Programmer Time Spent on re-writing existing systems		20%	50%	50%	50%
4. Percent of Programmer Time Spent on training		5%	10%	10%	10%
5. Number of Work Orders Closed		1,495	2,000	2,000	2,000
EFFECTIVENESS					
1. Percent of Completed Work Orders to Total Work Orders		96%	100%	100%	100%
2. Program Objectives Completed		1	2	6	6
ANALYSIS:					
For the Information Technology program, non-salary costs are approved to decrease 11.6%, or \$40,288 from current budgeted amounts. Revenues are approved to decrease by 7.2%. Revenues for this program are relatively small. The approved decrease will bring budgeted revenues in line with actual historic collections. The primary reason for the approved decrease to non-salary appropriations is large reductions to budgeted telephone costs. During FY05 the department completed a project to eliminate hard phone lines in the County's remote offices and implement Internet Protocol Telephony. This allows for calls to be placed utilizing the Internet and the County's existing T1 channels, thus eliminating line and maintenance costs previously paid to the telephone utilities. An organizational change request was submitted for this program to add a GIS		Coordinator position. This change request coincides with the CIP GIS implementation project slated to start in FY06. It is noted that the approved personal services for FY06 has been reduced from the requested amount due to the GIS Bonds in the CIP Fund supporting the GIS Coordinator's salary/benefits during the first few years of system development. Program objectives for the upcoming fiscal year focus on proactive infrastructure monitoring and stabilization. Objectives 1, 2, 3, and 4 are back office hardware upgrades laying the ground work for technology disaster recovery. Objectives 5 and 6 are development team projects which complete a five (5) year initiative to migrate County custom applications from DOS and Novell Network operating system to Windows Server and Windows desktop operating systems.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Information Technology (14B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
519-A Network Infrastructure Supervisor		1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst		1.00	1.00	1.00	1.00	1.00
455-A Webmaster		1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II		2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator		3.00	3.00	3.00	3.00	3.00
187-A Help Desk Specialist		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		9.00	9.00	9.00	9.00	9.00
REVENUE SUMMARY:						
Intergovernmental		\$33,300	\$39,282	\$35,195	\$35,195	\$35,195
Fees and Charges		5,134	3,640	4,600	4,600	4,600
Miscellaneous		69	-	50	50	50
TOTAL REVENUES		\$38,503	\$42,922	\$39,845	\$39,845	\$39,845
APPROPRIATION SUMMARY:						
Personal Services		\$590,029	\$636,297	\$634,771	\$741,080	\$661,080
Equipment		1,340	1,500	1,500	1,500	1,500
Expenses		307,994	332,113	261,400	291,825	291,825
Supplies		15,425	14,500	14,500	14,500	14,500
TOTAL APPROPRIATIONS		\$914,788	\$984,410	\$912,171	\$1,048,905	\$968,905

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Risk Management (23E)		
ACTIVITY: Risk Management Services		ORGANIZATION: Non-Departmental		
PROGRAM MISSION: To reduce, mitigate and avoid losses for the county by coordinating the identification, review and settlement of claims, and enhancing risk reduction activities.				
PROGRAM OBJECTIVES:				
1. Review 100% of all Workers Compensation/Liability claims filed.				
2. Conduct 5 loss safety surveys.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Number of site visits/inspections to be performed	5	5	8	8
2. Number of auto accidents reported	20	30	35	35
3. Number of worker's compensation claims filed	42	40	40	40
4. Number of employees/departments served	75	100	125	125
5. Number of property claims reported	4	10	10	10
6. Number of liability claims/OSHA complaints reported	6/0	15/0	20/0	20/0
WORKLOAD				
1. Number of site visits/safety inspections conducted	5	5	8	8
2. Number of auto accidents investigated	22	20	25	25
3. Number of worker's compensation claims reviewed	84	60	80	80
4. Number of prevention/mitigation requests reviewed	75	100	125	125
5. Number of property claims investigated	4	10	10	10
6. Number of liability claims investigated/OSHA complaints resolved	6/0	15/0	20/0	20/0
PRODUCTIVITY				
1. Time spent on site visits/safety inspections	5%	5%	5%	5%
2. Time spent reviewing auto accidents	10%	5%	5%	5%
3. Time spent on reviewing worker's compensation claims	35%	35%	35%	35%
4. Time spent on reviewing prevention/mitigation items	40%	40%	40%	40%
5. Time spent on reviewing property claims	5%	5%	5%	5%
6. Time spent reviewing liability/OSHA complaints	5%	10%	10%	10%
EFFECTIVENESS				
1. Performance objectives achieved	100%	100%	100%	100%
2. Dollar amount of worker's compensation claims	\$116,471	\$180,000	\$200,000	\$200,000
3. Dollar amount of auto claims	\$30,734	\$35,000	\$50,000	\$50,000
4. Dollar amount of property claims	\$599	\$20,000	\$40,000	\$40,000
5. Dollar amount of liability claims	\$1,049	\$45,000	\$50,000	\$50,000
ANALYSIS:				
The Risk Manager, under the direction of the Assistant County Administrator, is responsible for the loss prevention and safety functions for the County. The mission for this department is to provide coordinated, timely, and thorough reviews of all claims, as well as to enact proactive training and programs to reduce the incidence of claims and potential losses. Actual dollars spent on judgments and claims that were finalized during FY04 are listed under effectiveness indicators (E.2 through E.5). Total payments made on judgments and claims vary greatly from year to year. Total payments made during FY04 and the four previous years are as follows: FY04 - \$148,853; FY03 - \$279,159; FY02 - \$234,486; FY01 - \$385,467; FY00 - \$471,480. The average amount of claim losses during the five year period calculates to \$303,889. The average payout during this period was slightly below this years recommended budget due to the historically low payout during FY04. Current year projections are \$24,000 below the five-year average based on data available at this time. Claim losses for FY06 are budgeted at \$340,000. This includes increases for medical costs associated with workers compensation evaluations and treatments as well as funding for possible workers compensation payments for previously incurred injuries. In addition, funding for possible general liability claims has been increased by a total of \$10,000. The budget recommendations for workers compensation insurance, property insurance, and unemployment compensation include between a 6% and 100% increase over current year levels. Much of this increase is due to raising the funding for unemployment compensation to historic levels. FY06 budgeted insurance premiums were based on a 15% increase over FY05 actuals. Total non-salary costs are recommended to increase by \$82,676 from the FY05 budget and \$152,888 from current year projections due to the recommended increases mentioned above. The funding of the Risk Management program continues to be an area that requires intense Board scrutiny and therefore the entire program is a budget issue demanding further Board review. The remaining indicators are approved as submitted by the Risk Manager.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Risk Management (23E)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
505-A Risk Management Coordinator		-	1.00	1.00	1.00	1.00
417-A Risk Management Coordinator		1.00	-	-	-	-
TOTAL POSITIONS		1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:						
Miscellaneous		\$37,168	\$50,000	\$50,000	\$50,000	\$50,000
TOTAL REVENUE		\$37,168	\$50,000	\$50,000	\$50,000	\$50,000
APPROPRIATION SUMMARY:						
Personal Services		\$66,054	\$75,232	\$75,309	\$79,902	\$79,902
Expenses		721,545	974,400	904,688	1,057,026	1,057,026
Supplies		721	2,650	2,150	2,700	2,700
TOTAL APPROPRIATIONS		\$788,320	\$1,052,282	\$982,147	\$1,139,628	\$1,139,628

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Legislation & Policy (29A)		
ACTIVITY: Policy & Administration		ORGANIZATION: Supervisors, Board of		
PROGRAM MISSION: To enhance county services for citizens and County Departments by providing effective management and coordination of services.				
PROGRAM OBJECTIVES:				
1. To keep expenditures at or below .5% of total county budget.				
2. To hold 85 Board of Supervisors meetings.				
3. To consider 500 agenda items.				
4. To deliberate 400 resolutions.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Board of Supervisor meetings scheduled	84	85	85	85
2. Dollar value of operating budget	\$48,525,483	\$51,942,451	\$57,070,667	\$56,664,060
3. Dollar value of Capital Improvement Plan (CIP)	\$5,320,722	\$5,751,735	\$5,485,530	\$5,485,530
4. Agenda items to be considered	468	500	500	500
5. Board and commissions requiring memberships	47	47	47	47
WORKLOAD				
1. Board of Supervisor meetings held	84	85	85	85
2. Number of resolutions deliberated	376	400	400	400
3. Agenda items considered	468	500	500	500
PRODUCTIVITY				
1. Departmental expenditures as a percent of total County expenditures	0.45%	0.45%	0.44%	0.44%
EFFECTIVENESS				
1. Program performance budget objectives accomplished	25%	100%	100%	100%
2. Percent of target issue action steps completed.	76%	85%	30%	30%
3. Board members' attendance at authorized agency meetings	77%	80%	80%	80%
ANALYSIS:				
Total FY06 appropriations for the total department are approved to decrease 1.8% from the current budgeted levels for the total department. Non-salary costs are approved to decrease \$1,000 below current budgeted levels for the total department.		The County will also begin implementation of a County-wide GIS system next year supported by GIS essential purpose bonds.		
The primary reasons for appropriation changes from current budget levels is a \$1,000 decrease in travel expenses due to last year actual usage.				
PPB Indicators are in line with last year's actual figure. PPB Indicator (E.2) percent of target issue action steps completed is budgeted for 30% because this is a two-year plan that begins on July 2005.				
The total County budget is showing a marked increase due primarily to the voter approved jail expansion and renovation project. The total County budget also includes the third and final year of a three year phase-in of increased staffing at the jail as recommended by CJAAC.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Legislation & Policy (29A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
X Chair, Board of Supervisors		1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors		4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS		5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:						
Miscellaneous		\$3,025	\$0	\$340	\$500	\$500
TOTAL REVENUES		\$3,025	\$0	\$340	\$500	\$500
APPROPRIATION SUMMARY:						
Personal Services		\$240,486	\$250,321	\$248,883	\$258,661	\$258,661
Expenses		7,942	12,000	9,950	11,000	11,000
Supplies		2,062	2,000	2,000	2,000	2,000
TOTAL APPROPRIATIONS		\$250,490	\$264,321	\$260,833	\$271,661	\$271,661

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Treasurer Administration (30A)			
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer			
PROGRAM MISSION: To provide consistent policies and procedures for all citizens by offering skillful, efficient, responsive, versatile, involved, courteous and excellent customer service.					
PROGRAM OBJECTIVES:					
1. To maintain administrative costs as a percent of the departmental budget at or below 10%.					
PERFORMANCE INDICATORS		2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND					
1. Authorized personnel (FTE's)		28.6	28.6	28.6	28.6
2. Department budget		\$1,462,004	\$1,572,102	\$1,621,446	\$1,621,446
3. Organizations requiring liaison and coordination		23	23	23	23
WORKLOAD					
1. Percent of time spent on personnel administration		35%	35%	35%	35%
2. Percent of time spent on fiscal management		35%	35%	35%	35%
3. Percent of time spent on liaison activities and coordination		5%	5%	5%	5%
4. Percent of time spent on miscellaneous activities		25%	25%	25%	25%
PRODUCTIVITY					
1. Administration cost as a percent of departmental budget		11.11%	9.82%	9.86%	9.86%
2. Administration personnel as a percent of departmental personnel		7%	7%	7%	7%
EFFECTIVENESS					
1. Program performance budget objectives accomplished		62%	85%	85%	85%
ANALYSIS:					
Total FY06 appropriations for the total department are approved to increase 3.3% over current budgeted levels. Non-salary costs are approved to decrease 7.1% from current budgeted levels for the total department. Revenues are approved to increase 21.4% over current budgeted amounts for the total department. For this program, non-salary costs are approved to increase \$615 over current budgeted amounts. This is due to cell phone charges and an increase for professional publications. Organizational change requests for the department are as follows: Two positions were submitted for evaluation and possible upgrades. These positions are the Operations Manager and the Motor Vehicle Supervisor. The primary reason for the departmental revenue changes from current budget levels is due to higher investment earnings. This is noted in the analysis for the Treasurer's		Finance program. The Treasurer's Administration program does not budget for any revenues. The PPB Indicators for this program are consistent with previous years with the exception of the cost of administration as a percent of the departmental budget (P.1). This cost percentage for FY05 and the year under review is much lower than for FY04 due to a one time purchase of office furniture during '04.			

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Treasurer Administration (30A)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
X Treasurer		1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor		0.30	0.30	0.30	0.30	0.30
556-A Operations Manager		0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS		1.60	1.60	1.60	1.60	1.60
APPROPRIATION SUMMARY:						
Personal Services		\$148,058	\$147,728	\$147,075	\$152,362	\$152,362
Equipment		12,247	-	-	-	-
Expenses		5,050	5,630	5,980	6,000	6,000
Supplies		3,404	1,205	1,375	1,450	1,450
TOTAL APPROPRIATIONS		\$168,759	\$154,563	\$154,430	\$159,812	\$159,812

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Tax Collection (30B)		
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide professional property tax service for all citizens through versatile, courteous, and efficient customer service skills.				
PROGRAM OBJECTIVES:				
1. To collect \$485,000 of penalties and costs on delinquent taxes.				
2. To collect 99.5% of taxes on current levy.				
3. To process at least 87% of all taxes by mail.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Total number property tax/special assessment statements issued	183,741	184,500	186,000	186,000
2. Dollar value of tax certification	\$170,396,572	\$181,497,890	\$189,000,000	\$189,000,000
3. Number of tax certificates issued	23	3,200	1,800	1,800
4. Number of elderly tax credit applications	612	600	600	600
5. Total dollar property taxes received over counter	\$12,198,747	\$12,704,852	\$13,230,000	\$13,230,000
6. Total dollar property taxes received by mail/lock box	\$157,623,633	\$159,718,143	\$166,320,000	\$166,320,000
WORKLOAD				
1. Total # property tax/special assessment receipts processed	116,929	117,000	117,000	117,000
2. Dollar value of taxes collected on current year certification	\$168,682,775	\$180,590,401	\$188,055,000	\$188,055,000
3. Number of tax certificates redeemed	1,703	2,800	1,600	1,600
4. Number of elderly tax credits approved/processed by State	615	600	600	600
5. Total dollar property taxes processed over counter	\$12,198,747	\$12,704,852	\$13,230,000	\$13,230,000
6. Total dollar property taxes processed by mail/lock box	\$157,623,633	\$159,718,143	\$166,320,000	\$166,320,000
PRODUCTIVITY				
1. Cost per property tax/special assessment statement processed-94%	\$2.90	\$3.28	\$3.38	\$3.38
2. Cost per tax certificate issued and/or redeemed-3%	\$6.35	\$4.37	\$7.89	\$7.89
3. Cost per elderly tax credit application processed-3%	\$17.58	\$20.40	\$21.04	\$21.04
4. Average dollar property taxes processed/window clerk/day	\$7,696	\$7,941	\$8,269	\$8,269
EFFECTIVENESS				
1. Percent of taxes collected on current year's levy	98.99%	99.50%	99.50%	99.50%
2. Total dollars of interest & penalties retained by County	\$550,947	\$575,000	\$485,000	\$485,000
3. Total dollars of state credits collected	\$9,748,007	\$9,000,000	\$9,000,000	\$9,000,000
4. Total dollars of abated and suspended taxes	\$284,363	\$500,000	\$400,000	\$400,000
5. Percent total property taxes processed over counter	6.78%	7.00%	7.00%	7.00%
6. Percent total property taxes processed by mail/lock box	87.61%	88.00%	88.00%	88.00%
ANALYSIS:				
For the Treasurer's Tax program, non-salary costs are approved to decrease 24.2% from current budgeted amounts. Revenue is approved to increase by 6.6% primarily due to increases in penalties retained by the County from the collection of delinquent taxes. The primary reason the appropriation change from current budget levels is a large decrease in the cost of public notices. This decrease was accomplished through competitive bidding for the yearly contract to publish the delinquent taxpayers. The Board was especially supportive in this effort. Also contributing to the decline in non-salary appropriations was a \$1,000 drop in the funding level for supplies. There were no organizational change requests for this program.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Tax Collection (30B)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
556-A Operations Manager		0.30	0.30	0.30	0.30	0.30
332-A Tax Accounting Specialist		0.50	0.50	0.50	0.50	0.50
177-A Senior Clerk		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		6.80	6.80	6.80	6.80	6.80
TOTAL POSITIONS		8.60	8.60	8.60	8.60	8.60
REVENUE SUMMARY:						
Penalties & Interest on Taxes		\$652,959	\$542,000	\$676,000	\$586,000	\$586,000
Fees and Charges		83,783	92,750	120,950	90,725	90,725
Miscellaneous		8,039	-	-	-	-
TOTAL REVENUES		\$744,781	\$634,750	\$796,950	\$676,725	\$676,725
APPROPRIATION SUMMARY:						
Personal Services		\$341,352	\$374,971	\$369,970	\$382,842	\$382,842
Expenses		14,813	27,850	16,750	16,720	16,720
Supplies		19,694	22,300	21,300	21,300	21,300
TOTAL APPROPRIATIONS		\$375,859	\$425,121	\$408,020	\$420,862	\$420,862

SERVICE AREA: Administration (Interprogram Services)		PROGRAM: Accounting/Finance (30E)		
ACTIVITY: Policy & Administration		ORGANIZATION: Treasurer		
PROGRAM MISSION: To provide professional accounting, cash handling and investment services to Scott County through competitive bidding, prudent investing, and following generally accepted accounting principles.				
PROGRAM OBJECTIVES:				
1. To process at least 2,300 investment transactions.				
2. To keep the number of receipt errors below 200.				
3. To earn \$800,000 or more in investment income.				
PERFORMANCE INDICATORS	2003-04 ACTUAL	2004-05 PROJECTED	2005-06 REQUESTED	2005-06 ADOPTED
DEMAND				
1. Number of miscellaneous receipts received	4,243	4,300	4,300	4,300
2. Number of travel advances requested/parking tickets issued	137/448	150/450	150/450	150/450
3. Number of warrants/health claims drawn on bank for payment	24,165	24,000	23,000	23,000
4. Dollar value principle and interest due on bonds	\$1,115,756	\$1,115,756	\$1,047,075	\$1,047,075
5. Number receipt errors detected during reconciliation process	247	200	200	200
6. Dollar amount available for investment annually	\$279,328,371	\$295,000,000	\$305,000,000	\$305,000,000
WORKLOAD				
1. Number miscellaneous receipts issued	4,243	4,300	4,300	4,300
2. Number travel advances issued/parking tickets paid/dismissed	137/329	150/450	150/450	150/450
3. Number warrants/health claims paid by Treasurer	24,165	24,000	23,000	23,000
4. Dollar value principle and interest paid on bonds	\$1,115,756	\$1,115,756	\$1,047,075	\$1,047,075
5. Number receipt errors corrected during reconciliation process	120	120	120	120
6. Number of investment transactions processed	2,135	2,400	2,500	2,500
PRODUCTIVITY				
1. Cost per miscellaneous receipt issued (20%)	\$12.61	\$13.32	\$13.91	\$13.91
2. Cost travel advance issued (5%)	\$97.63	\$95.44	\$99.68	\$99.68
3. Cost per warrant processed (30%)	\$3.32	\$3.58	\$3.90	\$3.90
4. Cost per receipt error (10%)	\$108.30	\$143.17	\$149.53	\$149.53
5. Cost per investment transaction (30%)	\$37.59	\$35.79	\$35.89	\$35.89
EFFECTIVENESS				
1. Dollar amount of miscellaneous receipts collected	\$30,063,584	\$30,100,000	\$30,500,000	\$30,500,000
2. Total cash over (short) due to receipt error	(\$7,535)	(\$500)	(\$500)	(\$500)
3. Number checks returned-insufficient funds	449	600	600	600
4. Number motor vehicle & property tax refund checks issued	5,301	5,500	5,500	5,500
5. Total investment revenue from use of money/property	\$368,056	\$660,000	\$800,000	\$800,000
6. Treasurer's Office General fund investment revenue only	\$342,062	\$629,755	\$772,048	\$772,048
ANALYSIS:				
For the Treasurer's Accounting/Finance program, non-salary costs are recommended to increase 7.4% over current budgeted amounts. Revenues are recommended to increase 90.9%, or more than \$382,000 over current budgeted amounts. The primary reason for the recommended appropriation change from current budget levels is increasing bank service charges. This increase is partially due to annual increases to some charges, higher volumes of service items and the conversion of check stock to a more secure style and paper. Revenues are recommended to increase due to the rising interest rate environment. It is expected that revenue from investments will more than double the amount earned during FY 04. There were no organizational change requests submitted for the Finance program. There are two PPB Indicators that need to be highlighted: The dollar value of principal and interest due/paid on bonds (D.4 & W.4) will be affected by the pending bond issue for the construction of the new jail facility. Debt service costs for this bond issue and the GIS system implementation are not known to this office at present and therefore only existing principal and interest expenses are reflected by these indicators.				

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Accounting/Finance (30E)		ACTUAL	BUDGET	PROJECTED	REQUESTED	ADOPTED
AUTHORIZED POSITIONS:						
611-A Financial Management Supervisor		0.70	0.70	0.70	0.70	0.70
332-A Tax Accounting Specialist		0.50	0.50	0.50	0.50	0.50
191-C Cashier		1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk		2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS		4.20	4.20	4.20	4.20	4.20
REVENUE SUMMARY:						
Use of Money/Property		\$322,673	\$418,918	\$629,755	\$772,048	\$772,048
Miscellaneous		5,304	1,400	1,700	2,500	2,500
TOTAL REVENUES		\$327,977	\$420,318	\$631,455	\$774,548	\$774,548
APPROPRIATION SUMMARY:						
Personal Services		\$224,325	\$224,095	\$229,764	\$238,213	\$238,213
Expenses		51,364	54,520	54,720	58,690	58,690
Supplies		1,085	2,150	1,850	2,150	2,150
TOTAL APPROPRIATIONS		\$276,774	\$280,765	\$286,334	\$299,053	\$299,053



SUPPLEMENTAL INFORMATION

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BASIS OF ACCOUNTING

Scott County's accounting system for budgeting purposes is on the modified accrual basis of accounting using governmental fund types. The State of Iowa does require that all budget amendments be enacted one month prior to the end of the fiscal year. Budget appropriations for Scott County are projected on the modified accrual basis of accounting and full accrual for its enterprise fund.

Both the annual budget and preparation of the audited Comprehensive Annual Financial Report (CAFR) of the County are based on generally accepted accounting principles, include the same funds (other than the entity-wide funds included in the CAFR), and meets the criteria set forth by the Government Finance Officers Association for its Certificate of Achievement for Excellence in Financial Reporting. The format includes basic fund types as follows:

MAJOR GOVERNMENTAL FUNDS (budgeted):

General Fund - This fund accounts for all transactions of the County that pertain to the general administration of the County and the services traditionally provided to its citizens. This includes law enforcement services, legal services, emergency services, juvenile justice administration services, physical health services, care of the mentally ill, care of the developmentally disabled, services to the poor, services to military veterans, services to the elderly, environmental quality services, conservation and recreation services, animal control services, county development services, representation (election) services, state administrative services, and various interprogram services such as policy and administration, central services, and risk management services.

Mental Health, MR & DD Fund - This fund accounts for state revenues allocated to the County to be used to provide mental health, mental retardation and developmental disability services. The Mental Health, MR & DD Fund is a special revenue fund.

Special Revenue Funds - These funds are utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds. For Scott County these funds include the MH-DD Fund, the Rural Services Basic Fund and the Secondary Roads Fund.

Debt Service Fund - This fund accounts for the accumulation of revenues for and payment of principal and interest on general obligation long-term debt.

Capital Projects Fund - These funds are utilized to account for financial resources to be used for the acquisition or construction of capital facilities or other major fixed assets or one-time uses of funds.

NONMAJOR GOVERNMENTAL FUNDS (budgeted): (the following funds are special revenue funds)

Rural Services Fund – To account for taxes levied to benefit the rural residents of the County.

Secondary Roads Fund – To account for State revenue allocated to the County to be used to maintain and improve the County's roads.

Recorder's Record Management Fund – To account for the added fee collected for each recorded transaction to be used for the purpose of preserving and maintaining public records.

BUSINESS-TYPE ACTIVITIES FUND (non-budgeted): These funds are utilized to account for operations and activities that are financed or operated in a manner similar to the private business enterprise, and where the cost of providing goods and services to the general public on a continuing basis is expected to be recovered primarily through user charges. The County accounts for its Glynn's Creek Golf Course at Scott County Park through the Golf Course Enterprise Fund.

The accounting of financial activities for the County and the budget appropriation process are additionally maintained in groups according to classifications required by the State of Iowa. Revenues are credited to individual fund types while expenditures are recorded according to service areas within specific funds for budgetary control purposes. This budget document was prepared according to these criteria. The following service areas are included in the budget:

- Public Safety and Legal Services
- Physical Health and Social Services
- Mental Health, MR & DD Services
- County Environment and Education Services
- Roads and Transportation Services
- Government Services to Residents
- Administration (interprogram) Services
- Debt Service
- Capital Projects

SCOTT COUNTY BUDGET CALENDAR

<u>Month</u>	<u>Budget Task</u>
September	Board of Supervisors identifies specific areas to be reviewed by staff during the upcoming budget preparation process.
October	Budget Planning Manuals and other materials are distributed to departments and authorized agencies at budget orientation session.
November	Departments and authorized agencies develop and submit budget requests to the Office of Administration. Discussions with the County Administrator, Budget Coordinator, budget analysts, and department heads/agency directors begin.
December	Discussion with County Administrator, Budget Coordinator, budget analysts and department heads/agency directors continues.
January	Goal setting sessions by Board of Supervisors (every two years). Discussions with County Administrator and budget team. Presentation of Administration's Recommendation on the proposed budget.
February	Board of Supervisors intensive budget review.
March	Public hearing on proposed budget. Adoption of budget by Board of Supervisors by resolution. Certification of budget to County Auditor and State Department of Management.
April	Review by Office of Administration of possible budget amendment needs.
May	Proposed budget amendments to individual Service Areas presented to Board of Supervisors. Public hearing on proposed budget amendments. Board of Supervisors approval of amendments to current year budget by resolution.
June	Board of Supervisors set appropriations and authorized position levels for ensuing fiscal year.
July	New fiscal year begins

BUDGET PREPARATION PROCESS

The preparation of Scott County's budget involves the interaction of County departments, authorized agencies, boards and commissions, the Board of Supervisors, and the general public. This process begins with the initial distribution of budget materials to departments and authorized agencies and is completed with the Board of Supervisors certification of a budget for the upcoming fiscal year.

The County's budgetary process begins nine months prior to July 1st, the beginning of the County's fiscal year. In early October the Board of Supervisors meets with the County Administrator and the Budget Coordinator to identify specific areas to be reviewed during the budget process. These specific areas of review are then given to department heads and agency directors to keep in mind as they prepare their budget requests for the ensuing year. At the end of October, Budget Planning Manuals and appropriate worksheets are distributed to department heads and authorized agency directors. The Budget Planning Manuals identify the budgetary process and give specific directions on the process. Scott County's system includes the completion of several Program Performance Budget (PPB) forms that are described in detail in the manual.

Scott County's budgetary process is on the County's microcomputer system, and consequently, historical data is forwarded to the departments. The department's primary responsibility is to review the historical data in respect to services to be provided to the citizens of Scott County by the department. The Office of Administration and the Office of Human Resources provides personnel and wage information. The department head reviews the information to determine what level of appropriation will be required to provide the current level of services. Any additional service levels proposed to be provided to the general public at the request of either the department, County Administrator, or Board of Supervisors, are identified and highlighted during the budget review process.

Additionally, while analyzing expenditure requirements in order to support current service levels, the department is also requested to establish performance objectives for the upcoming fiscal year. These performance objectives relate to the service levels currently provided by the department's programs. Quarterly status reports on the progress being made toward the current year's performance objectives are also required and are forwarded to the Board of Supervisors throughout the fiscal year for their review and information. The County's Program Performance Budget system is further explained at the end of this budget preparation process discussion.

In regard to goals and objectives, the Board of Supervisors, during their work sessions every other January, discusses and identify target issues for the overall operation of the County. These bi-annual target issues are reviewed mid-term for possible changes or refinements. A complete listing of the target issues appears in the Board Chairman and County Administrator's budget message included in the budget document.

Department requests for appropriations are submitted to the Office of Administration for initial review by the end of November. The departments consult with the appropriate boards and commissions in developing the budget as it relates to service levels. Staff further allocates expenditures by sub-object type. The department head meets with the County Administrator, the Budget Coordinator, and the department's assigned budget analyst during the remainder of December and the first part of January regarding the proposed budgets. The Office of Administration prepares revenue estimates from input from the respective departments. Each department is required to submit potential revenue estimates for their programs. The Office of Administration estimates general revenues such as those from the State and Federal government, and lastly determines the County's taxing ability. A preliminary budget is discussed with the County Administrator. This preliminary budget reflects the budget requests as submitted by the departments and adjusted by the County budget team in relation to revenue projections.

The County Administrator presents to the Board of Supervisors a balanced budget in late January. The Board of Supervisors receives a 3-ring binder of information which includes the budget message from the County Administrator, various schedules dealing with taxation and property valuations, in addition to the proposed revenue schedules, expenditure schedules, and summary of department programs as they pertain to the proposed budget. Copies of the initial proposed budget as presented to the Board of Supervisors are available at the County Auditor's office and public libraries for citizen review.

BUDGET PREPARATION PROCESS

(Continued)

The summary information for the departments includes a history of financial data in addition to a revised estimate for the current year and the proposed budget for both expenditures and revenues. Additionally, a brief description of the program is presented with other program performance indicator information as it applies to the budget. Any changes from the current year to the proposed year are also noted. Of special importance is the inclusion of the performance objectives for the programs within each department.

The month of February is basically devoted to discussions with the Board of Supervisors. At the Board's first budget work session in February the respective budget analyst briefly reviews each program and, if appropriate, budget issues are identified and written on newsprint for further discussion at subsequent budget work sessions. In addition, each Board member, based on his own review of the budget materials or from budget discussions, identifies other budget issues and policy matters which then are also noted on the newsprint. These budget issues then become subsequent agenda items at future budget sessions until all are resolved. These sessions, as in the case of the goals and objectives sessions of the Board of Supervisors during January, are open to the general public.

After the general budget meetings with County staff and department/agency directors as necessary, the Board of Supervisors meets to discuss the County's services and items of concern to the operation of the County. These discussions basically entail a balancing of proposed requests and potential revenue sources. The Board of Supervisors identifies items that they had previously discussed which were to be considered as additions or deletions to the proposed budget. The Board then has the task of weighing certain services or programs within the organization in light of available resources. After the Board of Supervisors agrees upon a proposed level of services, and likewise an appropriation level, the Board sets a public hearing. Notice of such public hearing is made in the local official newspapers and a summary of proposed expenditure and revenue levels is included in that publication. According to state law, the tax rate cannot be increased after publication of the proposed expenditure levels for the public hearing thus, department/agency requests are always used as a basis of publication. During the public hearing, citizens are given the opportunity to voice their objections or support of the proposed budget as presented. After the public hearing, the Board of Supervisors considers any comments made and then act upon the approval of the budget.

The Board officially authorizes by resolution to certify with the County Auditor and the State Office of Management the adopted budget for the upcoming year on or before the state law deadline of March 15th. After certification, staff reviews the budget and detailed information changed in light of Board of Supervisors discussions. The budget is subsequently printed and available for distribution. The budget document then becomes an instrument and a guide for the Board and departments during the year for achieving the goals and objectives, and providing programs and services as described in the budget.

SCOTT COUNTY'S PROGRAM PERFORMANCE BUDGETING SYSTEM

Prior to fiscal year 1983-84 Scott County was accustomed to budgeting for TOTAL departments and authorized agencies. In the program performance budget, the County continues to budget for departments, but each department divides its budget into functions or services, which are known as "programs". There are several reasons for dividing organizational budgets into program budgets.

First and foremost, program budgets emphasize the services the County provides instead of the expenses the County incurs. Budget justifications are based upon citizen needs, the County's response to their needs, and the resources the County requires to provide the response that the County proposes. The program performance budget provides a positive focus on the services that the County provides, instead of a negative focus on the money that the County spends. In order to accomplish this change in emphasis, the County needs to budget for each service (program).

Second, program budgets improve Scott County's management capabilities. In the "old" system, the emphasis was on reviewing line item expenditures and the County's role was that of a senior bookkeeper. If funds were expended within the limits of budgeted line items, the County was a good manager. In the "new" system, the emphasis is on managing services, and thus there is need for some flexibility to control expenditures in order to produce the results expected of programs. This program performance budget provides the County with the flexibility to do this.

BUDGET PREPARATION PROCESS

(Continued)

Third, program budgets improve leadership, delegation of authority, and follow-up responsibility for assuring that services are provided at the programmed level. The "results oriented" budget contains specific plans for output, efficiency, and effectiveness. These plans, which are called "performance objectives" are the guidelines that subordinates use for individual performance, which are monitored on a regular, quarterly basis.

Finally, program budgeting enables large departments to divide their operations into more manageable sub-departmental cost centers. This also allows directors of large departments to place more responsibility on managers and first-line supervisors, and to train them in management skills required for budgeting, planning, and leadership.

Once programs have been identified for departments and authorized agencies specific performance indicators are developed and tracked.

Performance indicators are statistical measures of actual and planned performance which report on four important characteristics of each Scott County Program:

- Demand - who needs the program, how much is needed?
- Workload - what does the program produce, who is served?
- Productivity - what is the cost of one unit of workload, how efficient is the program? and
- Effectiveness - what is the quality, impact, or responsiveness of the program?

Demand:

Is this program necessary? How much service is required or requested? Demand is the external factor that demonstrates the "need" for the program. Demand data enables decision-makers to adjust services and costs to respond to changes in the direction and/or magnitude of the demand for the service.

GENERAL EXAMPLES:

- Eligible Populations
- Service Area Size
- Deficient Conditions
- Requests or Applications
- Complaints

Workload:

How much service is being provided? How do service outputs (workload) compare to service needs (demand)? Facts about workload enable decision-makers to relate budget expenditures to personnel outputs, and to relate outputs to demand. Workload data is also the basis, along with total expenditures, for unit cost, or productivity indicators.

GENERAL EXAMPLES:

- Units of Output
- Transactions Processed
- People Served
- Time Spent

BUDGET PREPARATION PROCESS

(Continued)

Productivity:

Is the program being run efficiently? What is the average cost of one unit of service? Unit cost (productivity) data enables decision-makers to measure efficiency, as opposed to total expenditures. Productivity unit costs also can be used to quickly estimate the cost of adding more service, or the savings to be realized for reductions in service.

Effectiveness:

How well is the program doing? What is its impact and/or quality? Effectiveness data enables decision-makers to see that quality does not suffer as productivity increases, or that quality improves if productivity declines.

GENERAL EXAMPLES:

- Response Time
- Workload as Percent of Demand
- Objectives Accomplished
- Error Rate
- Interval Between Service Repetition

CAVEATS:

- Not everything is measurable
- Be aware of data availability-don't spend a dollar for a dime's worth of information
- Who selects indicators-a process of negotiation between you and your budget analyst
- No comparisons to other governments (internal organization comparison)
- Indicators before objectives

The Program Performance Budget (PPB) system has worked very well for Scott County since its implementation in fiscal year 1983-84.

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY

Date of Incorporation: December 31, 1837

Form of Government: County Board/County Administrator

Area in Square Miles	447	Recreation: Parks	
		County Parks	7
Median Age of Population	36.1	Number of Acres	2,348
Miles of Roads and Streets:			
Interstate Highways	43		
State Highways	78	Golf Courses:	
County Roads	574	Private	2
City Streets	<u>727</u>	Public	7
Total Miles	<u>1,422</u>	Municipal	3
Acres of Industrial Lands	749	Snowmobile Trails, Total Miles	86
Farming Acres	211,364	State Wildlife Preserve Open to Public Hunting and Fishing	2,785/Acres
Number of Farms	1,343		
County Employees:		Number of Lakes	5
Board Members	5	Number of Boat Launches	4
Elected Officials	5	Number of Beaches	1
Full time equivalents	445.87	Number of Swimming Pools	1
		Number of Zoos	0
		Number of Baseball Diamonds	2
Schools Within the County: Public Schools			
Elementary	39	Public Safety:	
Junior High	9	County Sheriff Department	1
Senior High	6	City Police Department	8
Total Students	26,526	Fire Department:	
		Full-time	2
Non-Public Schools:		Volunteer	11
K-8	7	Rescue Squads	2
High School	2		
Total Students	2,757	Elections: Last General Election	
Higher Education:		Registered Voters	110,168
University	1	Votes Cast	83,452
Colleges	1	Percent	75.7%
Junior College	1		
Vocational Schools	3	Elections: Last School Board Election	
Total Students	18,509	Registered Voters	88,925
		Votes Cast	5,987
		Percent	6.7%
		Building Permits:	
		Issued in the Year Ended	
		June 30, 2004	720
		Value of Issued Permits	\$23,439,050

MISCELLANEOUS STATISTICS ABOUT SCOTT COUNTY (cont.)

Ten Principal Taxpayers

As of June 30, 2004

Organization	Taxable Value	% of Total Taxable Value
Mid-American Energy	\$239,151,271	4.77%
SDG Macerich Properties	71,516,500	1.43%
Davenport Water Company	54,133,629	1.08%
Isle of Capri	45,002,320	0.90%
Aluminum Company of America	40,060,567	0.80%
Qwest	30,293,424	0.60%
Northern Border Pipeline Co.	27,853,758	0.56%
Quanex Corporation	20,862,200	0.42%
National Amusement Inc.	18,254,200	0.36%
THF Davenport North Development	18,145,507	0.36%
Total	\$565,273,376	11.28%

Source: County tax rolls.

BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Accounting: A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than on July 10.

Appropriation: An authorization made by the Board of Supervisors which permits the County to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the Board of Supervisors to establish legal authority for County officials to obligate and expend resources.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the City or County Assessors.)

Audit: A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Authorized Agency: A recognized non-profit agency receiving County funding and following the County's required PPB budgeting requirements.

Balance Sheet: A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, park improvements, roads and bridges.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various County services.

Budget Amendment: A legal procedure utilized by the Board of Supervisors to revise a budgeted service area appropriation. The Code of Iowa also requires Board approval through the adoption of a resolution for any interdepartmental or interfund adjustments or for any transfer within a department from one sub-object level total to another. County staff has the prerogative to adjust expenditures within sub-object level totals of a departmental budget.

Budget Calendar: The schedule of key dates or events which County departments and authorized agencies follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the Board of Supervisors.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Board approval is composed of budgeted funds.

Budget Message: The opening section of the budget from the Chairman of the Board of Supervisors which provides the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the identified target issues of the Board of Supervisors.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Expenditure: Expenditures that are usually construction projects designed to improve the value of the government assets. Examples of capital expenditures include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life. One-time agency funding and special consultant studies are also included in the County's definition of capital expenditures.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. However, for Scott County it is included in the same budget document. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, buildings, recreational facilities and large scale remodeling. Also included are capital equipment purchases such as vehicles, furniture, machinery, building improvements, microcomputers and special tools, which are usually distinguished from operating items according to their value and projected useful life.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services. The budget document is prepared on a cash basis since Iowa law requires all budget amendments to be adopted one month *prior* to the end of the fiscal year. The annual audit, however, is prepared on an accrual accounting basis.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Current Taxes: Taxes that are levied and due within one year.

Debt Services: The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department: A major administrative division of the County which indicates overall management responsibility for an operation or a group of related operations as defined by Iowa law or by County ordinance.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disbursement: Payment for goods and services in cash or by check.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. An enterprise fund in Scott County was established for the golf course that opened at

the start of FY 1991-92.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Supervisors.

Expenses: This term is used as an appropriation sub-object account category to differentiate from personal services, supplies, capital, and equipment costs.

Expenditure: This term refers to the outflow of funds paid for an asset obtained or goods and services obtained. This term applies to all funds.

Fiscal Year: The time period designated by the County signifying the beginning and ending period for recording financial transactions. Scott County has specified July 1 to June 30 as its fiscal year.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FTE: Full-time equivalent; an authorized position equivalent to working 2,080 hours in a year.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service fund, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

Fund Balance: Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

General Fund: The largest fund within the County, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as law enforcement, mental health services, finance, data processing, park and recreation, physical health services, services to the poor, county development services, and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds: Bonds that finance a variety of public projects such as roads, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

GFOA: Government Finance Officers Association of the United States and Canada

GASB: Government Accounting Standards Board - promulgates accounting standards and practices for governments

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HCBS: Home and community based mental health mental retardation services

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another government for a specified purpose. In Scott County, these are funds primarily from the State of Iowa.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department to another department, for example, the Vehicle Replacement Reserve Fund.

Inventory: A detailed listing of property currently held by the government.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of County activities.

Line-Item Budget: A budget that lists each expenditure account (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

MH-DD: Mental health, developmentally disabled. Also refers to the Special Revenue Fund created by the State of Iowa to account for mental health, mental retardation and developmentally disabled program costs

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Object Code: An expenditure category, such as personal services, supplies, or equipment.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Fund: A fund restricted to a fiscal budget year.

PPB: Program Performance Budget - see below.

Performance Objectives: Specific quantitative and qualitative measures of work performed as an objective of the department.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.

Program Performance Budget: A budget that focuses upon activities rather than line items. Demand, workload, productivity, and effectiveness indicator data are collected in order to assess the efficiency of services. Typical data collected might include miles of road needed to be paved, miles of roads paved, cost of paved roads per mile, percent of roads not able to be paved.

Property Tax: Property taxes are levied on both real and personal property according to the property's taxable valuation and the tax rate.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

Requisition: A written request from a department to the purchasing division for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: A fund utilized to account for revenues derived from specific sources which are usually required by law or regulation to be accounted for as separate funds.

T19: Title nineteen services. Also referred to as Title XIX. Federal funding assistance for eligible recipients

Voucher: A claim document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

DEPARTMENT/AUTHORIZED AGENCIES BUDGET TOTAL SUMMARIES

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DEPARTMENT:		2003-04	2004-05	2004-05	2005-06	2005-06
Administration		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
A County Administrator		1.00	1.00	1.00	1.00	1.00
805-A Assistant County Administrator		0.50	0.50	0.50	0.50	0.50
366-A Budget Coordinator		1.00	1.00	1.00	1.00	1.00
298-A Administrative Assistant		0.60	0.60	0.60	0.60	0.60
Z Administrative Intern		0.60	-	-	-	-
TOTAL POSITIONS		3.70	3.10	3.10	3.10	3.10
REVENUE SUMMARY:						
Miscellaneous		\$64	\$0	\$100	\$100	\$100
TOTAL REVENUES		\$64	\$0	\$100	\$100	\$100
APPROPRIATION SUMMARY:						
Personal Services		\$304,060	\$317,689	\$319,032	\$334,839	\$334,839
Expenses		7,189	10,825	9,875	9,875	9,875
Supplies		5,899	5,000	4,800	4,800	4,800
TOTAL APPROPRIATIONS		\$317,148	\$333,514	\$333,707	\$349,514	\$349,514

DEPARTMENT:		2003-04	2004-05	2004-05	2005-06	2005-06
Attorney		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X County Attorney		1.00	1.00	1.00	1.00	1.00
Y First Assistant Attorney		1.00	1.00	1.00	1.00	1.00
Y Deputy First Assistant Attorney		3.00	3.00	3.00	3.00	3.00
A Assistant Attorney II		1.00	1.00	1.00	1.00	1.00
A Assistant Attorney I		10.00	10.00	10.00	10.00	10.00
511-A Office Administrator		1.00	1.00	1.00	1.00	1.00
323-A Case Expeditor		1.00	1.00	1.00	1.00	1.00
282-A Paralegal		2.00	2.00	2.00	2.00	2.00
252-A Executive Secretary		1.00	1.00	1.00	1.00	1.00
223-C Victim/Witness Coordinator		1.00	1.00	1.00	1.00	1.00
191-C Intake Coordinator		1.00	1.00	1.00	1.00	1.00
191-C Senior Clerk-Victim Witness		-	-	-	1.00	1.00
177-C Legal Secretary		3.00	3.00	3.00	3.00	3.00
141-C Clerk II		3.63	3.63	3.63	2.75	2.75
Z Summer Law Clerk		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		30.63	30.63	30.63	30.75	30.75
REVENUE SUMMARY:						
Intergovernmental		\$3,200	\$1,600	\$25,404	\$1,600	\$1,600
Fines/Forfeitures/Miscellaneous		20,244	15,000	15,000	15,000	15,000
TOTAL REVENUES		\$23,444	\$16,600	\$40,404	\$16,600	\$16,600
APPROPRIATION SUMMARY:						
Personal Services		\$1,868,877	\$1,970,701	\$1,948,546	\$2,026,363	\$2,026,363
Equipment		10,813	8,000	30,804	7,000	7,000
Expenses		81,838	110,800	113,800	113,800	113,800
Supplies		27,302	40,000	38,000	38,000	38,000
TOTAL APPROPRIATIONS		\$1,988,830	\$2,129,501	\$2,131,150	\$2,185,163	\$2,185,163

DEPARTMENT:		2003-04	2004-05	2004-05	2005-06	2005-06
Auditor		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Auditor		1.00	1.00	1.00	1.00	1.00
Y Deputy Auditor-Elections		1.00	1.00	1.00	1.00	1.00
Y Deputy Auditor-Tax		1.00	1.00	1.00	1.00	1.00
677-A Accounting and Tax Manager		1.00	1.00	1.00	1.00	1.00
556-A Operations Manager		1.00	1.00	1.00	1.00	1.00
291-C Election Supervisor		1.00	1.00	1.00	1.00	1.00
252-A Payroll Specialist		1.50	1.50	1.50	1.50	1.50
252-C Accounts Payable Specialist		1.50	1.50	1.50	1.50	1.50
194-C Platroom Draftsman		0.50	0.50	0.50	0.50	0.50
191-C Senior Clerk III Elections		1.00	1.00	1.00	1.00	1.00
177-A Official Records Clerk		0.90	0.90	0.90	0.90	0.90
177-C Tax Aide		3.00	3.00	3.00	3.00	3.00
141-C Clerk II		1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS		15.40	15.40	15.40	15.40	15.40
REVENUE SUMMARY:						
Intergovernmental		\$146,075	\$52,100	\$52,100	\$154,250	\$154,250
Licenses & Permits		5,860	5,500	5,500	5,600	5,600
Charges for Services		45,226	44,550	44,550	44,250	44,250
Miscellaneous		36	-	-	-	-
TOTAL REVENUES		\$197,197	\$102,150	\$102,150	\$204,100	\$204,100
APPROPRIATION SUMMARY:						
Personal Services		\$964,838	\$1,013,763	\$1,043,604	\$1,053,367	\$1,053,367
Equipment		9,426	2,000	2,000	2,000	2,000
Expenses		155,664	151,925	151,925	178,695	178,695
Supplies		30,676	27,700	27,700	31,100	31,100
TOTAL APPROPRIATIONS		\$1,160,604	\$1,195,388	\$1,225,229	\$1,265,162	\$1,265,162

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Community Services	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Community Services Director	1.00	1.00	1.00	1.00	1.00
430-A Case Aide Supervisor	1.00	1.00	1.00	1.00	1.00
430-A Mental Health Coordinator	1.00	1.00	1.00	1.00	1.00
298-A Veterans Director/Case Aide	1.00	1.00	1.00	1.00	1.00
271-C Office Manager	1.00	1.00	1.00	1.00	1.00
252-C Case Aide	4.50	4.00	4.00	4.00	4.00
162-C Clerk III/Secretary	1.00	1.00	1.00	1.00	1.00
141-C Clerk II/Receptionist	1.50	1.50	1.50	1.50	1.50
Z Mental Health Advocate	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	13.00	12.50	12.50	12.50	12.50
REVENUE SUMMARY:					
Intergovernmental	\$4,286,265	\$4,326,647	\$4,793,096	\$4,785,096	\$4,785,096
Charges for Services	110,384	48,999	27,000	27,000	27,000
Fines/Forfeitures/Miscellaneous	84,016	67,500	88,500	68,500	68,500
TOTAL REVENUES	\$4,480,665	\$4,443,146	\$4,908,596	\$4,880,596	\$4,880,596
APPROPRIATION SUMMARY:					
Personal Services	\$686,825	\$712,623	\$706,399	\$748,145	\$748,145
Equipment	64,366	4,750	4,751	6,250	6,250
Expenses	6,022,494	6,730,926	6,815,933	7,011,285	7,011,285
Supplies	6,901	11,900	10,701	10,826	10,826
TOTAL APPROPRIATIONS	\$6,780,586	\$7,460,199	\$7,537,784	\$7,776,506	\$7,776,506

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Conservation (Net of Golf Course)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
775-A Director	1.00	1.00	1.00	1.00	1.00
445-A Operations Manager	1.00	1.00	1.00	1.00	1.00
382-A Park Manager	-	2.00	2.00	-	-
382-A Naturalist/Director	1.00	1.00	1.00	1.00	1.00
357-A Park Maintenance Supervisor	2.00	-	-	2.00	2.00
307-A Park Ranger	2.00	-	-	2.00	2.00
271-A Naturalist	1.00	1.00	1.00	1.00	1.00
220-A Conservation Assistant	1.00	1.00	1.00	1.00	1.00
220-A Patrol Ranger	1.00	1.00	1.00	1.00	1.00
220-A Ranger Technician	-	4.00	4.00	-	-
187-A Pioneer Village Site Coordinator	1.00	1.00	1.00	1.00	1.00
187-A Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
187-A Park Crew Leader	1.00	1.00	1.00	1.00	1.00
162-A Park Maintenance Worker	5.00	4.00	4.00	5.00	5.00
141-A Clerk II	1.00	1.00	1.00	1.00	1.00
99-A Cody Homestead Site Coordinator	0.75	0.75	0.75	0.75	0.75
Z Seasonal Concession Worker	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	21.25	22.25	22.25	21.25	21.25
REVENUE SUMMARY:					
Intergovernmental	\$108,539	\$92,000	\$104,322	\$62,466	\$62,466
Charges for Services	488,484	620,519	603,120	652,128	652,128
Use of Money/Property	114,383	135,350	118,272	144,200	144,200
Fines/Forfeitures/Miscellaneous	24,840	18,082	18,042	17,932	17,932
Sale of Fixed Assets	5,105	19,000	19,000	26,000	26,000
TOTAL REVENUES	\$741,351	\$884,951	\$862,756	\$902,726	\$902,726
APPROPRIATION SUMMARY:					
Personal Services	\$1,521,793	\$1,634,948	\$1,625,417	\$1,779,142	\$1,742,833
Equipment	200,201	168,000	183,933	178,100	178,100
Capital Improvements	835,289	550,000	453,890	515,612	515,612
Expenses	396,092	404,384	410,677	415,486	415,486
Supplies	322,048	346,584	347,969	356,347	356,347
TOTAL APPROPRIATIONS	\$3,275,423	\$3,103,916	\$3,021,886	\$3,244,687	\$3,208,378

FINANCIAL & AUTHORIZED POSITIONS SUMMARY		2003-04	2004-05	2004-05	2005-06	2005-06
PROGRAM: Glynn's Creek (18E/F)		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
462-A Golf Pro/Manager		1.00	1.00	1.00	1.00	1.00
462-A Golf Course Superintendent		1.00	1.00	1.00	1.00	1.00
187-A Mechanic/Crew Leader		1.00	1.00	1.00	1.00	1.00
187-A Assistant Superintendent		1.00	1.00	1.00	1.00	1.00
162-A Maintenance Worker		2.00	2.00	2.00	2.00	2.00
Z Seasonal Assistant Golf Professional		0.75	0.75	0.75	0.75	0.75
Z Seasonal Golf Pro Staff		7.05	7.05	7.05	7.05	7.05
Z Seasonal Part Time Laborers		5.55	5.55	5.55	5.55	5.55
TOTAL POSITIONS		19.35	19.35	19.35	19.35	19.35
REVENUE SUMMARY:						
Total Charges for Services		\$11,907	\$29,700	\$24,800	\$35,800	\$35,800
Total Green Fees		535,831	774,546	534,461	718,885	718,885
Net Cart Fees		288,685	341,525	291,571	317,430	317,430
Net Food/Beverage		131,464	191,900	132,779	178,920	178,920
Net Merchandise Sales		5,164	8,360	5,216	7,200	7,200
Net Driving Range Sales		36,842	53,200	37,210	50,040	50,040
Total Interest Income		796	2,500	2,500	2,500	2,500
Total Miscellaneous		89,394	1,000	1,000	750	750
Gain on Sale of Fixed Assets		2,500	-	-	-	-
TOTAL REVENUES		\$1,102,583	\$1,402,731	\$1,029,537	\$1,311,525	\$1,311,525
APPROPRIATION SUMMARY:						
Personal Services		\$491,500	\$551,100	\$540,069	\$555,726	\$555,726
Equipment		77,701	97,000	75,000	157,971	157,971
Expenses		105,294	89,240	82,331	85,665	85,665
Supplies		144,924	124,780	124,987	126,750	126,750
Debt Service		168,775	165,000	165,000	155,000	155,000
TOTAL APPROPRIATIONS		\$988,194	\$1,027,120	\$987,387	\$1,081,112	\$1,081,112
Net Income		\$114,389	\$375,611	\$42,150	\$230,413	\$230,413
CASH FLOW RECONCILIATION:						
Add back depreciation (non-cash expense)		95,565	108,641	96,000	96,000	96,000
Add back loss on sale of fixed assets (non-cash expense)		-	-	-	-	-
Deduct gain on sale of fixed assets (non-cash revenue)		(1,300)	-	-	-	-
Deduct balance sheet cash outlays:						
Principal payment Certificates of Participation		(170,000)	(180,000)	(180,000)	(190,000)	(190,000)
Equipment purchases (major)		(60,807)	(65,952)	(67,000)	(226,135)	(226,135)
Capital projects		-	-	-	-	-
Amortized General Fund interest payment (incl carryover)		-	(91,290)	-	-	-
Other balance sheet account changes (net)		25,633	-	-	-	-
Amount of cash available for other uses		\$ 3,480	\$ 147,010	\$ (108,850)	\$ (89,722)	\$ (89,722)

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Facility and Support Services (formerly Buildings & Grounds)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Director Buildings & Grounds	1.00	1.00	1.00	1.00	1.00
307-A Project & Support Services Coordinator	1.00	1.00	1.00	1.00	1.00
300-A Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00
268-C Maintenance Specialist	3.00	3.00	3.00	4.00	4.00
252-A Purchasing Specialist	1.00	1.00	1.00	1.00	1.00
238-A Custodial Coordinator	-	-	-	1.00	1.00
198-A Custodial Supervisor	1.00	1.00	1.00	-	-
182-C Maintenance Worker	2.00	2.00	2.00	2.00	2.00
177-C Senior Clerk	-	1.00	1.00	1.00	1.00
162-C Preventive Maintenance	1.00	1.00	1.00	-	-
162-C Lead Custodial Worker	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Support Services	2.00	2.00	2.00	2.00	2.00
141-C Clerk II/Word Processing	0.50	0.50	0.50	0.50	0.50
141-C Clerk II/Support Services Receptionist	1.00	-	-	-	-
130-C Custodial Worker	6.25	6.25	6.25	6.25	6.25
91-C Courthouse Security Guard	0.49	0.49	0.49	0.49	0.49
83-C General Laborer	0.50	0.50	0.50	0.50	0.50
TOTAL POSITIONS	22.74	22.74	22.74	22.74	22.74

REVENUE SUMMARY:					
Intergovernmental	\$134,740	\$116,000	\$116,000	\$119,000	\$119,000
Charges for Services	11,631	32,200	14,275	12,300	12,300
Fines/Forfeitures/Miscellaneous	8,093	4,675	4,385	4,700	4,700
Sale of Fixed Assets	75	6,000	10,000	8,000	8,000
TOTAL REVENUES	\$154,539	\$158,875	\$144,660	\$144,000	\$144,000
APPROPRIATION SUMMARY:					
Personal Services	\$988,581	\$1,049,320	\$1,045,298	\$1,136,676	\$1,136,676
Equipment	28,562	19,100	18,000	13,000	13,000
Expenses	965,611	977,676	981,580	1,024,960	1,024,960
Supplies	150,077	94,091	94,150	96,655	96,655
TOTAL APPROPRIATIONS	\$2,132,831	\$2,140,187	\$2,139,028	\$2,271,291	\$2,271,291

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Health	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
805-A Health Director	1.00	1.00	1.00	1.00	1.00
571-A Deputy Director	1.00	1.00	1.00	1.00	1.00
417-A Clinical Services Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Community Health Coordinatoor	1.00	1.00	1.00	1.00	1.00
417-A Environmental Health Coordinator	1.00	1.00	1.00	1.00	1.00
417-A Public Health Services Coordinator	1.00	1.00	1.00	1.00	1.00
366-A Quality Assurance	1.00	1.00	1.00	1.00	1.00
366-A Public Health Nurse	8.00	9.00	9.00	11.00	11.00
355-A Community Health Consultant	4.00	4.00	4.00	4.00	4.00
355-A Community Health Intervention Specialist	1.00	1.00	1.00	1.00	1.00
355-A Environmental Health Specialist	7.00	7.00	7.00	7.00	7.00
298-A Administrative Office Manager	1.00	1.00	1.00	1.00	1.00
209-A Medical Assistant	1.00	1.00	1.00	1.00	1.00
177-A Lab Technician	0.75	0.75	0.75	0.75	0.75
162-A Resource Specialist	2.00	2.00	2.00	2.00	2.00
141-A Resource Assistant	2.60	2.60	2.60	2.60	2.60
Z Interpreters	0.35	0.35	0.35	0.35	0.35
Z Environmental Health Intern	0.25	0.25	0.25	0.25	0.25
Z Health Services Professional	1.20	1.20	1.20	1.20	1.20
TOTAL POSITIONS	36.15	37.15	37.15	39.15	39.15
REVENUE SUMMARY:					
Intergovernmental	\$1,444,925	\$1,309,393	\$1,680,543	\$1,697,229	\$1,697,229
Licenses and Permits	233,628	228,540	228,540	244,000	244,000
Charges for Services	30,652	34,850	34,850	36,000	36,000
Fines/Forfeitures/Miscellaneous	23,413	75,000	24,360	40,000	40,000
TOTAL REVENUES	\$1,732,618	\$1,647,783	\$1,968,293	\$2,017,229	\$2,017,229
APPROPRIATION SUMMARY:					
Personal Services	\$1,899,094	\$2,233,557	\$2,182,236	\$2,440,809	\$2,440,809
Equipment	20,294	10,900	10,900	25,000	25,000
Expenses	1,859,598	1,735,893	1,735,668	2,320,336	2,320,336
Supplies	58,826	50,533	50,533	77,111	77,111
TOTAL APPROPRIATIONS	\$3,837,812	\$4,030,883	\$3,979,337	\$4,863,256	\$4,863,256

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Human Resources	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
805-A Assistant County Administrator	0.50	0.50	0.50	0.50	0.50
323-A Human Resources Generalist	2.00	2.00	2.00	2.00	2.00
198-A Benefits Coordinator	1.00	1.00	1.00	1.00	1.00
Z Governmental Trainee	3.00	-	-	-	-
TOTAL POSITIONS	6.50	3.50	3.50	3.50	3.50
REVENUE SUMMARY:					
Charges for Services	\$0	\$30	\$30	\$30	\$30
Fines/Forfeitures/Miscellaneous	723	50	250	250	250
TOTAL REVENUES	\$723	\$80	\$280	\$280	\$280
APPROPRIATION SUMMARY:					
Personal Services	\$200,188	\$212,962	\$210,435	\$223,375	\$223,375
Expenses	114,857	127,750	125,250	127,750	127,750
Supplies	7,299	3,750	3,750	3,750	3,750
TOTAL APPROPRIATIONS	\$322,344	\$344,462	\$339,435	\$354,875	\$354,875

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Human Services	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:					
Intergovernmental	\$21,873	\$20,075	\$20,075	\$30,584	\$30,584
Fines/Forfeitures/Miscellaneous	5,099	500	-	-	-
TOTAL REVENUES	\$26,972	\$20,575	\$20,075	\$30,584	\$30,584
APPROPRIATION SUMMARY:					
Equipment	\$2,353	\$3,776	\$3,776	\$4,035	\$4,035
Expenses	122,025	168,078	178,753	187,358	181,295
Supplies	44,087	40,704	39,719	41,385	41,385
TOTAL APPROPRIATIONS	\$168,465	\$212,558	\$222,248	\$232,778	\$226,715

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Information Technology (formerly Budget & Info Proc)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
725-A Information Technology Director	1.00	1.00	1.00	1.00	1.00
556-A Geographic Information Systems Coordinator	-	-	-	1.00	1.00
519-A Network Infrastructure Supervisor	1.00	1.00	1.00	1.00	1.00
511-A Senior Programmer Analyst	1.00	1.00	1.00	1.00	1.00
455-A Webmaster	1.00	1.00	1.00	1.00	1.00
445-A Programmer/Analyst II	2.00	2.00	2.00	2.00	2.00
406-A Network Systems Administrator	3.00	3.00	3.00	3.00	3.00
187-A Help Desk Specialist	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	9.00	9.00	9.00	10.00	10.00
REVENUE SUMMARY:					
Intergovernmental	\$33,300	\$39,282	\$35,195	\$35,195	\$35,195
Charges for Services	5,134	3,640	4,600	4,600	4,600
Fines/Forfeitures/Miscellaneous	69	-	50	50	50
TOTAL REVENUES	\$38,503	\$42,922	\$39,845	\$39,845	\$39,845
APPROPRIATION SUMMARY:					
Personal Services	\$686,479	\$738,942	\$735,191	\$847,424	\$847,424
Equipment	1,340	1,500	1,500	1,500	1,500
Expenses	315,482	335,413	264,700	295,125	295,125
Supplies	16,905	15,950	15,700	15,700	15,700
TOTAL APPROPRIATIONS	\$1,020,206	\$1,091,805	\$1,017,091	\$1,159,749	\$1,159,749

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Juvenile Court Services	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
571-A Juvenile Detention Center Director	1.00	1.00	1.00	1.00	1.00
323-A Operations Supervisor	1.00	-	-	-	-
323-A Shift Supervisor	-	2.00	2.00	2.00	2.00
257-A Detention Shift Leader	2.00	-	-	-	-
215-A Detention Youth Supervisor	11.20	11.20	11.20	11.20	11.20
TOTAL POSITIONS	15.20	14.20	14.20	14.20	14.20
REVENUE SUMMARY:					
Intergovernmental	\$196,124	\$263,600	\$470,535	\$214,200	\$214,200
Fees and Charges	66,600	70,000	70,000	75,000	75,000
TOTAL REVENUES	\$262,724	\$333,600	\$540,535	\$289,200	\$289,200
APPROPRIATION SUMMARY:					
Personal Services	\$690,943	\$744,699	\$709,332	\$711,798	\$711,798
Equipment	2,629	3,100	3,100	2,300	2,300
Expenses	23,269	40,630	121,955	123,955	123,955
Supplies	34,150	38,800	37,600	38,500	38,500
TOTAL APPROPRIATIONS	\$750,991	\$827,229	\$871,987	\$876,553	\$876,553

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Non-Departmental	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
505-A Risk Manager	-	1.00	1.00	1.00	1.00
417-A Risk Management Coordinator	1.00	-	-	-	-
TOTAL POSITIONS	1.00	1.00	1.00	1.00	1.00
REVENUE SUMMARY:					
Intergovernmental	\$760,539	\$1,247,924	\$1,033,325	\$619,254	\$619,254
Charges for Services	124,849	127,000	132,309	132,309	132,309
Use of Money & Property	550	1,000	1,200	1,200	1,200
Fines/Forfeitures/Miscellaneous	109,557	91,500	128,800	104,800	104,800
TOTAL REVENUE	\$995,495	\$1,467,424	\$1,295,634	\$857,563	\$857,563
APPROPRIATION SUMMARY:					
Personal Services	\$84,793	\$172,103	\$171,958	\$163,668	\$163,573
Equipment	-	25,000	25,000	-	-
Expenses	2,185,792	2,718,912	2,454,658	4,729,458	4,729,458
Supplies	16,344	23,049	27,549	17,885	17,885
TOTAL APPROPRIATIONS	\$2,286,929	\$2,939,064	\$2,679,165	\$4,911,011	\$4,910,916

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Planning & Development	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
608-A Planning & Development Director	1.00	1.00	1.00	1.00	1.00
314-C Building Inspector	1.00	1.00	1.00	1.00	1.00
252-A Planning & Development Specialist	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
Z Weed/Zoning Enforcement Aide	0.58	0.58	0.58	0.58	0.58
Z Planning Intern	0.25	0.25	0.25	0.25	0.25
TOTAL POSITIONS	4.08	4.08	4.08	4.08	4.08
REVENUE SUMMARY:					
Intergovernmental	\$232,890	\$0	\$10,000	\$0	\$0
Licenses & Permits	201,572	160,240	220,240	200,240	200,240
Charges for Services	3,190	4,750	4,000	4,750	4,750
Sale of Fixed Assets	-	5,000	-	-	-
TOTAL REVENUES	\$437,652	\$169,990	\$234,240	\$204,990	\$204,990
APPROPRIATION SUMMARY:					
Personal Services	\$216,897	\$247,783	\$227,906	\$249,789	\$249,789
Expenses	265,524	35,350	48,000	87,850	87,850
Supplies	5,465	4,300	4,300	4,800	4,800
TOTAL APPROPRIATIONS	\$487,886	\$287,433	\$280,206	\$342,439	\$342,439

DEPARTMENT:		2003-04	2004-05	2004-05	2005-06	2005-06
Recorder		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Recorder		1.00	1.00	1.00	1.00	1.00
Y Second Deputy		1.00	1.00	1.00	1.00	1.00
496-A Operations Manager		1.00	1.00	1.00	1.00	1.00
191-C Real Estate Specialist		1.00	1.00	1.00	1.00	1.00
191-C Vital Records Specialist		1.00	1.00	1.00	1.00	1.00
162-C Clerk III		1.00	1.00	1.00	1.00	1.00
141-C Clerk II		7.00	6.00	6.00	6.00	6.00
TOTAL POSITIONS		13.00	12.00	12.00	12.00	12.00
REVENUE SUMMARY:						
Charges for Services		\$1,641,497	\$2,111,342	\$1,599,645	\$1,449,260	\$1,449,260
Use of Money/Property		3,339	-	3,400	3,400	3,400
Fines/Forfeitures/Miscellaneous		3,606	3,000	3,000	2,500	2,500
TOTAL REVENUES		\$1,648,442	\$2,114,342	\$1,606,045	\$1,455,160	\$1,455,160
APPROPRIATION SUMMARY:						
Personal Services		\$563,863	\$610,448	\$615,626	\$625,528	\$625,528
Expenses		12,409	8,360	8,360	7,520	7,520
Supplies		17,780	16,000	16,000	15,700	15,700
TOTAL APPROPRIATIONS		\$594,052	\$634,808	\$639,986	\$648,748	\$648,748

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Secondary Roads	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
864-A County Engineer	1.00	1.00	1.00	1.00	1.00
634-A Assistant County Engineer	1.00	1.00	1.00	1.00	1.00
430-A Secondary Roads Superintendent	1.00	1.00	1.00	1.00	1.00
300-A Engineering Aide II	3.00	3.00	3.00	3.00	3.00
233-A Shop Supervisor	1.00	1.00	1.00	1.00	1.00
213-B Crew Leader/Operator I	3.00	3.00	3.00	3.00	3.00
204-A Office Leader	1.00	1.00	1.00	1.00	1.00
199-B Sign Crew Leader	1.00	1.00	1.00	1.00	1.00
187-B Mechanic	2.00	2.00	2.00	2.00	2.00
187-B Shop Control Clerk	1.00	1.00	1.00	1.00	1.00
174-B Heavy Equipment Operator III	7.00	7.00	7.00	7.00	7.00
163-B Truck Crew Coordinator	1.00	1.00	1.00	1.00	1.00
162-A Clerk III	0.25	0.25	0.25	0.25	0.25
153-B Truck Driver/Laborer	11.00	11.00	11.00	11.00	11.00
Z Seasonal Maintenance Worker	0.60	0.60	0.60	0.60	0.60
Z Engineering Aide (Seasonal Maint)	0.30	0.30	0.30	0.30	0.30
TOTAL POSITIONS	35.15	35.15	35.15	35.15	35.15
REVENUES SUMMARY:					
Intergovernmental	\$2,888,391	\$2,901,200	\$2,901,200	\$3,005,614	\$3,005,614
Licenses & Permits	1,815	1,000	1,000	1,000	1,000
Charges for Services	31,060	5,000	5,000	5,000	5,000
Use of Money & Property	5,368	-	-	-	-
Fines/Forfeitures/Miscellaneous	17,265	14,000	14,000	9,000	9,000
Transfers In	2,228,656	2,228,656	2,228,656	2,228,656	2,228,656
TOTAL APPROPRIATIONS	\$5,172,555	\$5,149,856	\$5,149,856	\$5,249,270	\$5,249,270
APPROPRIATION SUMMARY:					
Administration	\$151,754	\$181,900	\$181,900	\$188,000	\$188,000
Engineering	401,002	375,000	375,000	413,000	413,000
Construction	1,398,966	2,000,000	2,000,000	1,430,000	1,430,000
Bridges & Culverts	131,804	142,000	142,000	142,000	142,000
Roads Maintenance	1,188,340	1,329,000	1,329,000	1,435,000	1,435,000
Road Clearing	147,223	125,000	125,000	135,000	135,000
Snow & Ice Control	213,748	272,000	272,000	272,000	272,000
Traffic Controls	144,600	157,000	157,000	171,000	171,000
New Equipment	553,383	537,000	537,000	490,000	490,000
Equipment Operation	638,713	672,000	672,000	757,000	757,000
Tools, Materials & Supplies	47,991	71,000	71,000	71,000	71,000
Real Estate & Buildings	59,522	55,000	55,000	55,000	55,000
TOTAL APPROPRIATIONS	\$5,077,046	\$5,916,900	\$5,916,900	\$5,559,000	\$5,559,000

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Sheriff	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Sheriff	1.00	1.00	1.00	1.00	1.00
Y Chief Deputy	1.00	1.00	1.00	1.00	1.00
705-A Jail Administrator	1.00	1.00	1.00	1.00	1.00
519-A Captain	2.00	2.00	2.00	2.00	2.00
464-A Lieutenant	4.00	4.00	4.00	4.00	4.00
451-E Sergeant	6.00	6.00	6.00	6.00	6.00
449-A Corrections Captain	1.00	1.00	1.00	1.00	1.00
417-A Support Services Director	1.00	1.00	1.00	1.00	1.00
400-A Support/Program Supervisor	1.00	1.00	1.00	1.00	1.00
353-A Corrections Lieutenant	3.00	3.00	3.00	3.00	3.00
332-A Corrections Sergeant	11.00	11.00	11.00	14.00	14.00
332-A Food Service Manager	1.00	1.00	1.00	1.00	1.00
329-E Deputy	29.00	30.00	30.00	28.00	28.00
323-A Program Services Coordinator	1.00	1.00	1.00	3.00	3.00
Z Alternative Sentence Coordinator	1.00	1.00	1.00	1.00	1.00
300-A Chief Telecommunications Operator	1.00	1.00	1.00	1.00	1.00
298-A Classification Specialist	1.00	1.00	1.00	1.00	1.00
283-H Lead Correction Officer	-	-	-	10.00	10.00
271-A Lead Public Safety Dispatcher	-	3.00	3.00	3.00	3.00
262-A Lead Bailiff	1.00	1.00	1.00	1.00	1.00
252-A Public Safety Dispatcher	-	9.00	9.00	9.00	9.00
246-H Correction Officer	52.00	55.00	55.00	56.00	56.00
245-A Lead Tele/Communications Operator	3.00	-	-	-	-
228-A Tele/Communications Operator	9.00	-	-	-	-
228-A Office Supervisor	1.00	1.00	1.00	1.00	1.00
220-A Bailiff	8.55	8.55	8.55	8.55	8.55
220-C Senior Accounting Clerk	-	1.00	1.00	1.00	1.00
198-A Senior Clerk	-	1.00	1.00	1.00	1.00
191-C Senior Accounting Clerk	2.00	1.00	1.00	1.00	1.00
177-C Senior Clerk	1.00	1.00	1.00	2.00	2.00
176-H Jail Custodian/Correction Officer	2.00	4.00	4.00	3.00	3.00
176-C Cook	-	3.60	3.60	3.60	3.60
162-A Clerk III	4.50	3.50	3.50	2.00	2.00
141-C Clerk II	0.50	0.50	0.50	1.50	1.50
141-C Clerk II-Records	-	-	-	0.50	0.50
122-C Cook	3.60	-	-	-	-
TOTAL POSITIONS	154.15	160.15	160.15	174.15	174.15
REVENUE SUMMARY:					
Intergovernmental	\$115,576	\$120,807	\$105,700	\$106,570	\$106,570
Licenses & Permits	11,857	13,000	12,000	14,000	14,000
Charges for Services	695,747	731,600	588,655	639,100	639,100
Fines/Forfeitures/Miscellaneous	85,417	13,410	16,110	10,410	10,410
TOTAL REVENUES	\$908,597	\$878,817	\$722,465	\$770,080	\$770,080
APPROPRIATION SUMMARY:					
Personal Services	\$8,410,270	\$9,184,632	\$9,278,838	\$10,200,233	\$10,157,630
Equipment	89,089	99,075	90,175	98,385	98,385
Expenses	1,312,628	1,616,152	1,583,970	1,620,737	1,620,737
Supplies	589,818	613,830	613,580	644,730	644,730
TOTAL APPROPRIATIONS	\$ 10,401,805	\$ 11,513,689	\$ 11,566,563	\$ 12,564,085	\$ 12,521,482

DEPARTMENT:		2003-04	2004-05	2004-05	2005-06	2005-06
Supervisors, Board of		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
X Chair, Board of Supervisors		1.00	1.00	1.00	1.00	1.00
X Member, Board of Supervisors		4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS		5.00	5.00	5.00	5.00	5.00
REVENUE SUMMARY:						
Miscellaneous		\$3,025	\$0	\$340	\$500	\$500
TOTAL REVENUES		\$3,025	\$0	\$340	\$500	\$500
APPROPRIATION SUMMARY:						
Personal Services		\$240,486	\$250,321	\$248,883	\$258,661	\$258,661
Expenses		7,942	12,000	9,950	11,000	11,000
Supplies		2,062	2,000	2,000	2,000	2,000
TOTAL APPROPRIATIONS		\$250,490	\$264,321	\$260,833	\$271,661	\$271,661

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Treasurer	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
X Treasurer	1.00	1.00	1.00	1.00	1.00
611-A Financial Management Supervisor	1.00	1.00	1.00	1.00	1.00
556-A Operations Manager	1.00	1.00	1.00	1.00	1.00
382-A County General Store Manager	1.00	1.00	1.00	1.00	1.00
332-A Tax Accounting Specialist	1.00	1.00	1.00	1.00	1.00
298-A Motor Vehicle Supervisor	1.00	1.00	1.00	1.00	1.00
191-C Cashier	1.00	1.00	1.00	1.00	1.00
177-A Senior Clerk	1.00	1.00	1.00	1.00	1.00
177-C Motor Vehicle Account Clerk	2.00	2.00	2.00	2.00	2.00
162-C Clerk III	1.00	1.00	1.00	1.00	1.00
141-C Clerk II	17.60	17.60	17.60	17.60	17.60
TOTAL POSITIONS	28.60	28.60	28.60	28.60	28.60
REVENUE SUMMARY:					
Penalties & Interest on Taxes	\$652,959	\$542,000	\$676,000	\$586,000	\$586,000
Charges for Services	1,134,777	1,160,500	1,186,550	1,189,300	1,189,300
Use of Money & Property	322,673	418,918	660,000	800,000	800,000
Fines/Forfeitures/Miscellaneous	15,011	1,400	1,700	2,500	2,500
TOTAL REVENUES	\$2,125,420	\$2,122,818	\$2,524,250	\$2,577,800	\$2,577,800
APPROPRIATION SUMMARY:					
Personal Services	\$1,382,400	\$1,418,316	\$1,433,077	\$1,481,226	\$1,481,226
Equipment	12,247	-	-	-	-
Expenses	76,822	99,230	88,380	88,700	88,700
Supplies	51,957	51,775	50,645	51,520	51,520
TOTAL APPROPRIATIONS	\$1,523,426	\$1,569,321	\$1,572,102	\$1,621,446	\$1,621,446

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Bi-State Regional Commission	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Program Director	2.00	2.00	1.00	1.00	
Project Manager	1.00	1.00	1.00	1.00	
Planner & Senior Planner	6.00	6.00	7.00	7.00	
Administrative Services Director	1.00	1.00	1.00	1.00	
Data Services Planner	1.00	1.00	1.00	1.00	
Data Graphics Manager	1.00	1.00	1.00	1.00	
Finance/Human Resources	1.00	1.00	1.00	1.00	
Accounting Technician	0.50	0.50	0.50	0.50	
Transportation Traffic Engineer	1.00	1.00	1.00	1.00	
Word Processor I	3.00	3.00	3.00	3.00	
Planning Assistant	1.00	1.00	1.00	1.00	
Graphics Specialist	2.00	2.00	2.00	2.00	
TOTAL POSITIONS	21.50	21.50	21.50	21.50	
REVENUE SUMMARY:					
Membership Fees	\$266,415	\$271,720	\$271,720	\$275,339	
Charges for Services	445,193	450,881	438,731	432,688	
Federal/State Funding	130,230	141,375	132,215	140,772	
Transportation	480,419	515,475	507,445	500,734	
SUB-TOTAL REVENUES	\$1,322,257	\$1,379,451	\$1,350,111	\$1,349,533	
Scott County Contribution	60,409	62,221	62,221	63,154	63,154
TOTAL REVENUES	\$1,382,666	\$1,441,672	\$1,412,332	\$1,412,687	
APPROPRIATION SUMMARY:					
Personal Services	\$1,137,351	\$1,227,860	\$1,207,528	\$1,222,329	
Equipment	1,743	2,500	2,500	2,500	
Expenses	201,099	189,370	189,800	196,550	
Occupancy	44,851	44,851	44,851	44,851	
TOTAL APPROPRIATIONS	\$1,385,044	\$1,464,581	\$1,444,679	\$1,466,230	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Buffalo Volunteer Ambulance	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	25.00	25.00	25.00	30.00	
TOTAL POSITIONS	25.00	25.00	25.00	30.00	
REVENUE SUMMARY:					
Municipal Subsidy	\$7,000	\$12,000	\$8,500	\$8,500	
Service Fees	88,705	53,000	88,000	90,000	
Other	24,001	8,700	6,665	16,665	
SUB-TOTAL REVENUES	\$119,706	\$73,700	\$103,165	\$115,165	
Scott County Contribution	22,650	22,650	22,650	22,650	22,650
Funding Reserve	10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	\$32,650	\$32,650	\$32,650	\$32,650	\$32,650
TOTAL REVENUES	\$152,356	\$106,350	\$135,815	\$147,815	
APPROPRIATION SUMMARY:					
Personal Services	\$36,443	\$28,000	\$45,000	\$45,000	
Equipment	24,745	19,800	23,000	19,000	
Expenses	64,406	43,000	43,900	55,800	
Supplies	5,602	4,500	2,500	4,000	
Occupancy	7,407	8,800	7,500	8,200	
TOTAL APPROPRIATIONS	\$138,603	\$104,100	\$121,900	\$132,000	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Center for Alcohol/Drug Services	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Executive Director	1.00	1.00	1.00	1.00	
Treatment Supervisor	1.00	1.00	1.00	1.00	
Clinical Director	1.00	1.00	1.00	1.00	
Finance Manager	1.00	1.00	1.00	1.00	
Business/Office Manager	1.00	1.00	1.00	1.00	
Admin Systems Manager	1.00	1.00	2.00	2.00	
Accounting Specialist	2.00	2.00	2.00	2.00	
Client Accts Receivable Specialist	2.70	2.70	2.70	2.70	
Administrative Assistant	1.00	1.00	1.00	1.00	
Clerical	9.00	9.00	9.00	9.00	
Maintenance	2.00	2.00	2.00	2.00	
QA/UR Program Manager	2.00	2.00	2.00	2.00	
Prevention Coordinator	1.00	1.00	1.00	1.00	
Prevention Specialist	12.00	12.00	12.00	12.00	
Counselors	48.00	45.00	47.00	47.00	
Techs/CCW	22.00	21.00	21.00	21.00	
Program Managers	5.00	6.00	7.00	7.00	
Health Care Coordinator	1.00	1.00	1.00	1.00	
RN/LPN	9.00	6.00	9.00	9.00	
TOTAL POSITIONS	122.70	116.70	123.70	123.70	
REVENUE SUMMARY:					
I.D.S.A. Treatment	\$1,636,523	\$1,641,866	\$1,672,311	\$1,672,311	
I.D.S.A. Prevention	329,215	315,638	315,638	315,638	
Scott County Jail Based Project	141,677	261,395	243,855	243,855	
O.A.S.A.	546,977	553,546	531,793	531,793	
Rock Island County	57,360	57,360	57,360	57,360	
United Way	101,274	100,198	101,267	101,267	
Client Fees	207,395	197,271	202,431	202,431	
Insurance Payments	604,323	635,352	575,585	575,585	
Interest	65,928	52,000	64,250	64,250	
Seventh Judicial District	94,383	96,300	96,300	96,300	
Contributions	2,533	2,250	2,250	2,250	
County Commitments	55,221	39,000	39,000	39,000	
Scott County Jail	105,625	130,000	118,000	118,000	
Local Schools	69,290	69,000	69,000	69,000	
U S Fed Probation	64,815	60,000	60,000	60,000	
Medicaid, Illinois	42,145	25,000	32,000	32,000	
Contractual Fees/Payment	1,044,045	901,015	975,350	975,350	
SUB-TOTAL REVENUES	\$5,168,729	\$5,137,191	\$5,156,390	\$5,156,390	
Scott County Contribution	276,224	283,611	283,611	291,219	291,219
IDPH Substance Abuse Funds	10,000	10,000	10,000	10,000	10,000
TOTAL COUNTY CONTRIBUTION	\$286,224	\$293,611	\$293,611	\$301,219	\$301,219
TOTAL REVENUES	\$5,454,953	\$5,430,802	\$5,450,001	\$5,457,609	
APPROPRIATION SUMMARY:					
Personal Services	\$3,930,546	\$4,097,886	\$4,073,207	\$4,086,061	
Equipment	67,902	31,625	30,015	30,015	
Expenses	1,215,813	858,846	889,687	889,687	
Supplies	314,710	241,825	260,151	260,151	
Occupancy	197,813	200,620	191,695	191,695	
TOTAL APPROPRIATIONS	\$5,726,784	\$5,430,802	\$5,444,755	\$5,457,609	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Center for Active Seniors, Inc.	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	1.00	1.00	1.00	1.00	
Resource Development & Marketing	1.00	1.00	1.00	1.00	
Business Manager	0.97	1.00	1.00	0.97	
Accounting Coordinator	1.00	1.00	1.00	1.00	
Administrative Coordinator	1.00	1.00	1.00	1.00	
Receptionist	1.00	1.00	1.00	1.00	
Janitor	1.69	1.69	1.69	1.69	
Social Services Coordinator	1.00	1.00	1.00	1.00	
Caseworkers	7.50	7.50	7.50	7.50	
Adult Day Center Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Assistant Coordinator	1.00	1.00	1.00	1.00	
Adult Day Center Nursing Assistant	1.50	1.50	1.50	1.50	
Adult Day Center Facilitators	2.50	2.50	2.50	2.50	
Adult Day Center Aides	0.80	0.80	0.80	0.80	
Volunteer/Chore Coordinator	0.76	-	-	0.76	
Listen-To-Me Read Coordinator	0.50	0.50	-	0.50	
Senior Center Coordinator	1.00	1.00	-	1.00	
Fitness Center Assistant	1.40	1.40	-	1.40	
Activity Manager	0.55	0.55	-	0.55	
Site Managers	1.00	1.00	-	1.00	
Meal Site Assistant	0.25	0.25	-	0.25	
TOTAL POSITIONS	28.42	27.69	22.99	28.42	
REVENUE SUMMARY:					
Medicaid Waiver ADC	\$101,175	\$80,000	\$80,000	\$104,030	
Pledge Revenue	-	43,000	43,000	44,290	
Title III B	37,168	36,205	36,205	36,205	
Title III C & Title III D	8,214	7,513	7,513	10,828	
Elderly Care Funds	34,174	35,544	35,544	36,229	
Transfers	73,684	-	-	-	
Title V	13,321	22,577	22,577	-	
LTCIS	18,348	15,000	15,000	18,798	
Veterans Administration	93,270	55,000	55,000	95,275	
United Way	100,099	93,450	93,450	82,205	
Contributions	10,158	37,000	37,000	20,600	
Activities	68,193	94,200	94,200	103,000	
CDBG	95,295	95,295	83,240	86,136	
Project Income	140,310	186,785	186,785	207,020	
Supplemental/Knouse/RDA & SCRA Grants	14,495	84,506	84,506	133,433	
Other	72,052	147,700	147,700	116,998	
SUB-TOTAL REVENUES	\$879,956	\$1,033,775	\$1,021,720	\$1,095,047	
Scott County Contribution	204,178	207,461	207,461	214,711	212,706
Contingency	25,000	-	-	-	-
TOTAL COUNTY CONTRIBUTION	229,178	207,461	207,461	214,711	212,706
TOTAL REVENUES	\$1,109,134	\$1,241,236	\$1,229,181	\$1,309,758	
APPROPRIATION SUMMARY:					
Personal Services	\$852,312	\$883,601	\$924,618	\$945,064	
Equipment	1,567	1,500	1,500	1,544	
Expenses	289,998	258,557	257,885	297,749	
Supplies	45,273	78,980	78,980	74,654	
Occupancy	19,752	19,270	19,270	20,004	
TOTAL APPROPRIATIONS	\$1,208,902	\$1,241,908	\$1,282,253	\$1,339,015	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Community Health Care	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Physician	13.20	12.02	16.20	16.20	
Physician Assistant	4.10	2.76	4.10	4.10	
Nurse Practitioner	1.90	2.51	1.90	1.90	
Nutritionist	1.00	1.00	1.00	1.00	
Health Educator/Social Worker	2.40	2.47	2.40	2.40	
X-Ray Technician	1.90	2.01	1.90	1.90	
Lab Technician	7.63	8.62	7.63	7.63	
Nursing Coordinator/Registered Nurse	7.10	11.24	7.10	7.10	
LPN/Medical Assistant	25.00	27.88	28.00	28.00	
Dentist	3.50	3.51	3.50	3.50	
Hygienist/Assistants/Receptionist (Dental)	14.26	11.44	14.26	14.26	
Pharmacist/Pharmacy Technician	4.40	4.22	4.40	4.40	
Information Services Coordinator	1.00	1.00	1.00	1.00	
Medical Records Clerks	6.90	8.52	6.90	6.90	
Security Guard	0.20	0.60	0.20	0.20	
Business Office Coordinator	1.00	1.00	1.00	1.00	
Income Verification/Provider Enrollment	4.00	3.01	4.00	4.00	
Patient Account Rep/Patient Service Rep	24.00	23.06	24.00	24.00	
Executive Director	1.00	1.00	1.00	1.00	
Director of Clinic/Finance/Program/HR	4.00	4.01	4.00	4.00	
Administrative Assistant	3.60	3.01	3.60	3.60	
Quality Director & Specialist	2.00	1.00	2.00	2.00	
Clinical Info Coord/Chronic Care Coord	2.80	1.80	2.80	2.80	
Appointment Scheduler	5.00	-	5.00	5.00	
Outreach Worker (Homeless)/Outreach Educator	8.00	9.02	8.00	8.00	
Telephone Operator/Coding Specialist	7.80	8.66	7.80	7.80	
Translator	2.61	1.81	2.61	2.61	
Medical Secretary/Case Managers	7.00	4.01	7.00	7.00	
Bldg & Grounds Coordinator/Computer Support Tech	1.00	2.00	1.00	1.00	
Accounting Specialist	2.00	2.01	2.00	2.00	
Medical Clinic Manager	1.00	1.00	1.00	1.00	
Dental Clinic Manager	1.00	1.00	1.00	1.00	
Purchasing Specialist	1.00	-	1.00	1.00	
Director of Development	1.00	1.00	1.00	1.00	
Accountant/Grant Writer	1.00	1.80	1.00	1.00	
TOTAL POSITIONS	175.30	170.00	181.30	181.30	
REVENUE SUMMARY:					
Iowa State Dept Health/Child Health	\$167,945	\$140,736	\$140,316	\$140,000	
HHS-UHI	3,351,604	2,762,896	3,244,340	3,152,816	
Patient Fees	8,547,743	9,400,000	9,476,624	10,200,000	
Other	2,366,470	985,405	1,037,197	1,079,240	
SUB-TOTAL REVENUES	\$14,433,762	\$13,289,037	\$13,898,477	\$14,572,056	
Scott County Contribution	291,021	302,925	302,925	315,424	315,424
Senior Health Grant	-	-	-	-	-
SUB-TOTAL CONTRIBUTION	\$291,021	\$302,925	\$302,925	\$315,424	\$315,424
TOTAL REVENUES	\$14,724,783	\$13,591,962	\$14,201,402	\$14,887,480	
APPROPRIATION SUMMARY:					
Personal Services	\$8,103,655	\$8,414,008	\$8,960,544	\$9,229,362	
Expenses	2,546,715	2,273,272	2,412,749	2,482,000	
Supplies	2,683,344	2,141,582	2,185,425	2,245,000	
Occupancy	402,433	392,087	404,289	411,000	
TOTAL APPROPRIATIONS	\$13,736,147	\$13,220,949	\$13,963,007	\$14,367,362	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Durant Volunteer Ambulance	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Volunteers	21.00	25.00	22.00	23.00	
TOTAL POSITIONS	21.00	25.00	22.00	23.00	
REVENUE SUMMARY:					
Political Subdivision Contracts	\$42,111	\$36,000	\$40,000	\$40,000	
Services	185,366	240,000	250,000	250,000	
Contributions	8,739	50,000	8,914	9,092	
Other	6,460	9,500	6,589	6,720	
SUB-TOTAL REVENUES	\$242,676	\$335,500	\$305,503	\$305,812	
Scott County Contribution	20,000	20,000	20,000	20,000	20,000
TOTAL REVENUES	\$262,676	\$355,500	\$325,503	\$325,812	
APPROPRIATION SUMMARY:					
Equipment	\$30,000	\$5,000	\$30,000	\$30,000	
Expenses	122,868	130,280	125,318	127,823	
Supplies	9,058	10,000	9,238	9,423	
Occupancy	7,186	7,500	7,329	7,476	
TOTAL APPROPRIATIONS	\$169,112	\$152,780	\$171,885	\$174,722	

DEPARTMENT:		2003-04	2004-05	2004-05	2005-06	2005-06
Emergency Management Agency		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Director		1.00	1.00	1.00	1.00	
TOTAL POSITIONS		1.00	1.00	1.00	1.00	
REVENUE SUMMARY:						
Intergovernmental		\$44,621	\$111,621	\$111,621	\$78,000	
Miscellaneous		18,774	46,000	46,000	46,000	
SUB-TOTAL REVENUES		\$63,395	\$157,621	\$157,621	\$124,000	
Scott County Contribution		25,357	25,357	25,357	25,357	\$25,357
TOTAL REVENUES		\$88,752	\$182,978	\$182,978	\$149,357	
APPROPRIATION SUMMARY:						
Personal Services		\$71,001	\$71,527	\$71,408	\$72,453	
Equipment		472	7,200	7,200	7,200	
Capital Improvements		360	1,200	1,200	1,000	
Expenses		25,649	98,746	98,746	64,454	
Supplies		3,098	4,305	4,305	4,250	
TOTAL APPROPRIATIONS		\$100,580	\$182,978	\$182,859	\$149,357	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Handicapped Development Center	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President	1.00	1.00	1.00	1.00	
Senior Vice-President	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Receptionist/Clerk Typist	4.00	4.00	4.00	4.00	
Office Transcriptionist	1.00	1.00	1.00	1.00	
Secretary	1.00	1.00	1.00	1.00	
Controller	1.00	1.00	1.00	1.00	
Accounting Technician	5.00	5.00	5.00	5.00	
Computer Technician	1.00	1.00	1.00	1.00	
Personal Independent Services Program Director	1.00	1.00	1.00	1.00	
Personal Independent Case Manager	2.00	2.00	2.00	2.00	
Personal Independent Instructor	30.00	30.00	30.00	30.00	
Personal Independent Screenprint Instructor/Aide	1.00	1.00	1.00	1.00	
Personal Independent Aide	2.00	2.00	2.00	2.00	
Employment Services Vice President	1.00	1.00	1.00	1.00	
Employee Dev/Employment Service Case Manager	1.00	1.00	1.00	1.00	
Evaluator/Employment Services Case Manager	1.00	1.00	1.00	1.00	
Employment Services Case Manager	5.00	5.00	5.00	5.00	
Sales Manager	1.00	1.00	1.00	1.00	
Production Manager	1.00	1.00	1.00	1.00	
Employment Services Supervisor	13.50	13.50	13.50	13.50	
Food Service Supervisor	1.00	1.00	1.00	1.00	
Micrographics Supervisor	1.00	1.00	1.00	1.00	
Driver/Warehouseman	1.00	1.00	1.00	1.00	
Residential Services Program Director	1.00	1.00	1.00	1.00	
Residential Services Assistant Program Director	1.00	1.00	1.00	1.00	
Residential Case Manager	8.00	8.00	8.00	8.00	
Residential Counselor	1.50	1.50	1.50	1.50	
Resident Counselor	36.00	36.00	36.00	36.00	
Support Staff	72.00	72.00	72.00	72.00	
Maintenance	4.50	4.50	3.50	3.50	
Janitor	2.50	2.50	2.50	2.50	
Environmental Service Supervisor	1.00	1.00	1.00	1.00	
Vice-President of ICF/MR Services	1.00	1.00	1.00	1.00	
Director of Nursing	1.00	1.00	1.00	1.00	
Program Supervisor	4.00	4.00	4.00	4.00	
Social Worker	1.00	1.00	1.00	1.00	
Nurse RN	3.50	3.50	3.50	3.50	
Nurse LPN	7.50	7.50	7.50	7.50	
Shift Supervisor	9.00	9.00	9.00	9.00	
Trainer	1.00	1.00	1.00	1.00	
Direct Service Staff	85.00	85.00	85.00	85.00	
Dietary Services Supervisor	1.00	1.00	1.00	1.00	
Cook	7.00	7.00	7.00	7.00	
Dietary Aide	3.00	3.00	3.00	3.00	
Recreation Specialist	5.00	5.00	5.00	5.00	
Therapy Assistant (PT/OT/Speech)	7.00	7.00	7.00	7.00	
Secretary	1.00	1.00	1.00	1.00	
Receptionist	2.50	2.50	2.50	2.50	
Appointment Assistant	1.00	1.00	1.00	1.00	
Housekeeper Supervisor	1.00	1.00	1.00	1.00	
Housekeeper	9.00	9.00	9.00	9.00	
Laundry	6.25	6.25	6.25	6.25	
Program Director	1.00	1.00	1.00	1.00	
Human Resources Manager	1.00	1.00	1.00	1.00	
Job Coach	9.00	9.00	8.00	8.00	
Medication Aide	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	374.75	374.75	372.75	372.75	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Handicapped Development Center (con't)	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
REVENUE SUMMARY:					
United Way	\$123,886	\$110,000	\$120,565	\$120,565	
Subcontract Sales	304,403	267,500	292,500	292,500	
Iowa Purchase of Service	47,316	48,000	43,000	43,500	
Client Receipts	315,708	310,000	325,000	325,000	
DVRS	10,037	10,000	10,000	10,000	
Other	123,638	97,186	72,776	68,075	
Title XIX Revenue	5,192,556	5,357,999	5,339,913	5,500,110	
ARO	92,437	110,258	70,952	71,746	
Dayhab	452,402	569,730	753,719	797,347	
Dayhab Trans.	31,768	31,866	-	-	
HUD	10,471	10,000	9,000	9,000	
HCBS (T19)	1,859,328	2,217,363	2,166,349	2,377,887	
State of Iowa-HCBS Match	87,201	78,501	82,950	82,950	
SUB-TOTAL REVENUES	\$8,651,151	\$9,218,403	\$9,286,724	\$9,698,680	
Scott County Contribution/SES	1,114,697	575,793	375,730	358,499	290,171
ARO Matching Funds	44,861	64,021	40,695	42,133	42,133
Title XIX/Dayhab-Trans Matching Funds	1,082,653	1,579,559	1,591,668	1,781,871	1,781,871
DVRS-SES 100% Grant	15,225	35,000	10,000	10,000	3,000
Reserve Funding	104,486	-	200,000	155,000	60,000
TOTAL COUNTY CONTRIBUTION	2,361,922	2,254,373	2,218,093	2,347,503	2,177,175
TOTAL REVENUES	\$11,013,073	\$11,472,776	\$11,504,817	\$12,046,183	
APPROPRIATION SUMMARY:					
Personal Services	\$8,231,085	\$9,112,643	\$9,272,506	\$9,622,281	
Equipment	43,639	61,557	65,832	66,898	
Expenses	3,231,159	3,787,611	3,927,965	3,990,213	
Supplies	335,210	350,244	351,544	355,078	
Occupancy	354,608	382,607	389,090	383,052	
TOTAL APPROPRIATIONS	\$12,195,701	\$13,694,662	\$14,006,937	\$14,417,522	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Humane Society	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Manager	1.00	1.00	1.00	1.00	
Animal Control	5.00	5.00	5.00	5.00	
Animal Control Officer (Part-Time)	2.00	2.00	2.00	2.00	
#1 Kennel Person Stray	1.00	1.00	1.00	1.00	
#2 Kennel Person Stray	1.00	1.00	1.00	1.00	
#3 Kennel Person Adoption	1.00	1.00	1.00	2.00	
#4 Kennel Person Stray (Part-Time)	2.00	2.00	2.00	2.00	
#5 Health Technician	1.00	1.00	1.00	1.00	
Kennel Attendant (Part-Time)	2.00	2.00	2.00	2.00	
Receptionist	1.00	1.00	1.00	1.00	
Building Maintenance	0.25	0.25	0.25	0.25	
Kennel Person	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	18.25	18.25	18.25	19.25	
REVENUE SUMMARY:					
City Subsidies	\$187,410	\$197,060	\$196,560	\$196,540	
Donations	13,430	5,000	7,000	7,500	
Other	300,672	275,620	284,620	304,890	
Transfer from Society Fund	72,099	103,000	103,000	108,000	
SUB-TOTAL REVENUES	\$573,611	\$580,680	\$591,180	\$616,930	
Scott County Contribution	26,844	27,650	27,650	28,756	28,756
TOTAL REVENUES	\$600,455	\$608,330	\$618,830	\$645,686	
APPROPRIATION SUMMARY:					
Personal Services	\$400,273	\$474,275	\$453,375	\$495,090	
Expenses	69,206	58,750	57,350	59,950	
Supplies	24,295	23,200	25,000	26,000	
Occupancy	53,815	45,600	49,200	54,300	
TOTAL APPROPRIATIONS	\$547,589	\$601,825	\$584,925	\$635,340	

DEPARTMENT:		2003-04	2004-05	2004-05	2005-06	2005-06
County Library		ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:						
Library Director		1.00	1.00	1.00	1.00	
Administrative Secretary		1.00	1.00	1.00	1.00	
Reference Librarian		1.00	1.00	1.00	1.00	
Children's Librarian		1.00	1.00	1.00	1.00	
Bookmobile Librarian		1.00	1.00	1.00	1.00	
Technical Processing Clerk		1.00	1.00	1.00	1.00	
Circulation Librarian		1.00	1.00	1.00	1.00	
Reserve Librarian		1.00	1.00	1.00	1.00	
Processing Clerk		1.25	1.25	1.25	1.25	
Library Page		1.00	1.00	1.00	1.00	
Bookmobile Driver		1.00	1.00	1.00	1.00	
Station Attendants		3.94	3.94	3.94	3.94	
Data Entry Clerk		1.10	1.10	1.10	1.10	
TOTAL POSITIONS		16.29	16.29	16.29	16.29	
REVENUE SUMMARY:						
Intergovernmental		\$902,590	\$392,666	\$392,666	\$387,088	
Fees and Charges		9,547	12,000	12,000	12,000	
Miscellaneous		978	-	196	-	
Sale of Fixed Assets		120,740	-	-	-	
SUB-TOTAL REVENUES		\$1,033,855	\$404,666	\$404,862	\$399,088	
Scott County Contribution		381,718	440,685	440,685	435,712	435,712
TOTAL REVENUES		\$1,415,573	\$845,351	\$845,547	\$834,800	
APPROPRIATION SUMMARY:						
Personal Services		\$475,742	\$543,187	\$543,187	\$574,283	
Equipment		132,950	113,053	113,053	106,053	
Capital Improvement		609,562	-	-	-	
Expenses		152,236	161,111	161,111	147,818	
Supplies		36,751	28,000	28,000	34,000	
TOTAL APPROPRIATIONS		\$1,407,241	\$845,351	\$845,351	\$862,154	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Medic EMS	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
Director	1.00	1.00	1.00	1.00	
Supervisor Paramedic, EMT	70.00	70.00	70.00	70.00	
Medical Director	0.15	0.15	0.15	0.15	
Secretary/Bookkeeper	1.00	1.00	1.00	1.00	
Manager	3.00	3.00	3.00	3.00	
System Status Controller	10.00	10.00	10.00	10.00	
Support Staff	2.00	3.00	2.00	2.00	
Wheelchair/Shuttle Operator	2.00	2.00	2.00	2.00	
TOTAL POSITIONS	89.15	90.15	89.15	89.15	
REVENUE SUMMARY:					
Net Patient Revenue	\$4,155,341	\$4,293,380	\$4,349,750	\$4,476,115	
Other Support	837,455	940,000	835,040	840,000	
Genesis Medical Center	15,495	-	-	12,208	
Trinity Medical Center	3,874	-	-	12,208	
SUB-TOTAL REVENUE	\$5,012,165	\$5,233,380	\$5,184,790	\$5,340,531	
Scott County Contribution	39,323	-	14,610	48,508	48,908
TOTAL REVENUES	\$5,051,488	\$5,233,380	\$5,199,400	\$5,389,039	
APPROPRIATION SUMMARY:					
Personal Services	\$3,449,443	\$3,658,750	\$3,541,000	\$3,717,240	
Equipment	11,426	15,000	10,000	10,000	
Expenses	1,339,186	1,303,000	1,401,596	1,392,199	
Supplies	118,686	115,000	114,000	118,000	
Occupancy	132,748	140,000	140,000	152,000	
TOTAL APPROPRIATIONS	\$5,051,489	\$5,231,750	\$5,206,596	\$5,389,439	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Quad-Cities Convention & Visitors Bureau	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President/CEO	1.00	1.00	1.00	1.00	
Vice President Finance & Administration	1.00	1.00	1.00	1.00	
Vice President Marketing & Communications	1.00	1.00	1.00	1.00	
Vice President of Sales	1.00	1.00	2.00	2.00	
Sports Marketing Manager	-	1.00	1.00	1.00	
Tourism Sales Manager	1.00	1.00	1.00	1.00	
Vice President Visitor Services	1.00	1.00	1.00	1.00	
Marketing & Communications Manager	2.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	
Convention Sales Manager	2.00	2.00	1.00	1.00	
Accounting Clerk	1.00	1.00	1.00	1.00	
Sales Coordinator	1.00	1.00	1.00	1.00	
Convention & Visitor Service Manager	1.00	0.50	1.00	1.00	
TOTAL POSITIONS	14.00	13.50	14.00	14.00	
REVENUE SUMMARY:					
Davenport	\$359,298	\$370,000	\$376,294	\$384,000	
Bettendorf	170,538	170,000	170,000	174,000	
Moline	165,250	177,000	163,000	169,000	
Rock Island	30,000	30,000	30,000	30,000	
East Moline	3,000	3,000	3,000	3,000	
Rock Island County	11,000	11,000	11,000	11,000	
Silvis	1,000	1,000	1,000	1,000	
State of Illinois/LTCB	140,384	150,000	148,323	151,000	
Other Grants	52,150	50,000	52,500	53,000	
Interest	6,428	10,000	10,000	7,500	
Misc. Income	39,064	50,000	57,000	57,000	
Miss. Valley Welcome Center	108,757	130,000	132,250	120,000	
Memberships	55,359	60,000	57,000	58,000	
Publications Income	9,431	8,000	8,500	9,000	
Joint Projects Income	7,200	10,000	7,500	7,500	
Friends of QC Grant	167,500	30,000	30,000	30,000	
SUB-TOTAL REVENUES	\$1,326,359	\$1,260,000	\$1,257,367	\$1,265,000	
Scott County Contribution	70,000	70,000	70,000	70,000	70,000
Contingency	0	0	0	0	0
TOTAL COUNTY CONTRIBUTION	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
TOTAL REVENUES	\$1,396,359	\$1,330,000	\$1,327,367	\$1,335,000	
APPROPRIATION SUMMARY:					
Personal Services	\$569,951	\$591,769	\$582,800	\$599,800	
Equipment	25,830	33,000	27,700	28,000	
Expenses	664,394	605,003	740,150	658,150	
Supplies	11,493	15,000	11,000	11,500	
Occupancy	30,227	32,100	31,600	32,100	
TOTAL APPROPRIATIONS	\$1,301,895	\$1,276,872	\$1,393,250	\$1,329,550	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Quad-City Development Group	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
President	1.00	1.00	1.00	1.00	
Vice-President	1.00	-	-	-	
Project Manager	2.00	2.00	2.00	2.00	
Administrative Secretary	1.00	1.00	1.00	1.00	
Database Specialist	1.00	1.00	1.00	1.00	
Receptionist/Secretary	1.00	1.00	1.00	1.00	
Member Relations Representative	1.00	1.00	1.00	1.00	
TOTAL POSITIONS	8.00	7.00	7.00	7.00	
REVENUE SUMMARY:					
Private Sector Members	\$343,124	\$407,633	\$388,623	\$389,623	
Public Sector Members	356,588	322,175	305,026	305,026	
Other	131,056	137,700	178,100	218,100	
SUB-TOTAL REVENUES	\$830,768	\$867,508	\$871,749	\$912,749	
Scott County Contribution	37,053	37,957	37,957	37,957	37,957
TOTAL REVENUES	\$867,821	\$905,465	\$909,706	\$950,706	
APPROPRIATION SUMMARY:					
Personal Services	\$529,734	\$493,432	\$471,924	\$482,876	
Equipment	13,111	18,120	18,120	16,268	
Expenses	414,892	408,900	404,406	369,162	
Supplies	9,042	9,000	9,000	13,200	
Occupancy	84,496	82,000	78,499	80,600	
TOTAL APPROPRIATIONS	\$1,051,275	\$1,011,452	\$981,949	\$962,106	

DEPARTMENT:	2003-04	2004-05	2004-05	2005-06	2005-06
Vera French Community Mental Health Center	ACTUAL	BUDGET	PROJECTED	REQUEST	ADOPTED
AUTHORIZED POSITIONS:					
MD	10.47	10.95	10.47	10.47	
PH D	4.70	3.95	4.69	4.44	
Therapist	23.95	22.37	24.07	24.32	
RN/LPN	11.60	11.60	11.60	11.60	
Administrative/Clerical	34.17	34.55	33.62	33.62	
Supervisor	4.00	4.00	4.00	4.00	
Activity Therapist	10.46	8.65	8.65	8.65	
Mental Health Workers	14.82	14.82	14.82	14.82	
Other	7.60	7.60	7.60	7.60	
Case Manager	9.95	10.00	10.00	10.00	
Case Monitor	2.11	2.10	2.10	2.10	
Community Support	11.24	10.20	11.24	11.24	
TOTAL POSITIONS	145.07	140.79	142.86	142.86	
REVENUE SUMMARY:					
Service Fees	\$2,495,024	\$2,739,587	\$2,830,000	\$3,044,620	
SSI/SSDI	312,888	320,665	320,664	329,322	
ARO	1,130,032	1,135,960	1,209,797	1,235,978	
United Way	14,397	13,885	13,885	30,000	
Contributions	111,457	127,000	122,000	125,915	
Miscellaneous	185,743	212,880	212,880	218,956	
Community Service Fees	-	2,000	1,000	1,000	
SSA	120,991	133,246	133,248	125,526	
Title XIX	886,910	936,235	928,235	962,999	
State Payment	88,918	62,118	62,120	62,852	
SUB-TOTAL REVENUES	\$5,346,360	\$5,683,576	\$5,833,829	\$6,137,168	
Scott County Contribution	2,988,212	3,539,026	3,539,026	3,698,374	3,657,192
Contingency	-	-	-	46,200	46,200
Title XIX Match	5,783	14,000	14,000	14,000	14,000
Title XIX Pass-Thru	580,894	728,235	728,235	762,999	762,999
Vocational Rehab Pass-Thru	2,141	3,000	3,000	3,000	3,000
Housing Corporation	48,204	49,650	49,650	51,884	51,139
Title XIX ARO Match	386,467	-	-	-	-
TOTAL COUNTY CONTRIBUTION	4,011,701	4,333,911	4,333,911	4,576,457	4,534,530
Less: Title XIX Pass-Thru	580,894	728,235	728,235	762,999	762,999
Less: Vocational Rehab Pass-Thru	-	3,000	3,000	3,000	3,000
TOTAL COUNTY CONTRIBUTION (NET)	\$3,430,807	\$3,602,676	\$3,602,676	\$3,810,458	\$3,768,531
TOTAL REVENUES	\$8,777,167	\$9,286,252	\$9,436,505	\$9,947,626	
APPROPRIATION SUMMARY:					
Personal Services	\$7,905,717	\$8,307,120	\$8,315,463	\$8,753,918	
Equipment	92,791	76,104	70,471	73,034	
Expenses	472,592	410,393	418,236	562,719	
Supplies	253,312	247,399	237,632	246,116	
Occupancy	310,152	339,952	314,154	325,752	
TOTAL APPROPRIATIONS	\$9,034,564	\$9,380,968	\$9,355,956	\$9,961,539	

FINANCIAL MANAGEMENT POLICIES

The following financial policies and relevant sections from the Code of Iowa have been adopted by the Scott County Board of Supervisors and have been developed and assembled here to provide guidance to the County's financial management system. The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following policies are not intended to restrict the Board of Supervisors' authority in determining service needs and/or activities of the County. These financial policies do not limit the Board of Supervisors' ability and responsibility to respond to service delivery needs above or beyond these policies. The Board as a policy making group is still accountable for the efficient and responsive operation of the County.

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EXCERPTS FROM SCOTT COUNTY CODE

CHAPTER 3

APPOINTED OFFICERS AND DEPARTMENTS

SEC. 3-1. OFFICE OF THE ADMINISTRATOR

- A. There shall be an Office of the Administrator responsible for the general administration of the County.
- B. The Office of the Administrator shall be headed by a County Administrator appointed by, and serving at the pleasure of the Board of Supervisors.
- C. The County Administrator shall report to, and be accountable to, the Board of Supervisors for the performance of the office's duties and responsibilities.
- D. The County Administrator shall be a full time employee of the County.
- E. The County Administrator may serve as head of one or more Departments of County Government not under the direct control of an elected official.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

- A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.
- B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.
- C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.
- D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.
- E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY
ADMINISTRATOR (con't)

- F. The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.
- G. The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.
- H. The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.
- I. The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.
- J. The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.
- K. The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.
- L. The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.
- M. The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.

SEC. 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY
ADMINISTRATOR (con't)

- N. The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.
- O. The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.
- P. The County Administrator may recommend policy to the Board of Supervisors.
- Q. The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.
- R. The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.
- S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.
- T. The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.
- U. The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

XXXIII. FINANCIAL MANAGEMENT POLICIES

GENERAL POLICY

The following financial policies have been developed to provide guidance to the County's financial management system.

SCOPE

This policy is applicable to all offices and departments within Scott County government.

PURPOSE

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board's of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

SPECIFIC POLICY PROVISIONS

REVENUE POLICY

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.
2. Annual revenues will be estimated by an objective, and whenever possible analytical process.
3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.
4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund estimated expenditure levels, generally for onetime expenditures or capital costs.
5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.
6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.
7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.
8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.
9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.

10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for local option taxes, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

OPERATING BUDGET/EXPENDITURE POLICY

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.
2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.
3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.
4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.
5. New service levels will be considered when additional revenues or offsetting reductions of expenditures are identified, the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.
6. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.
7. The County will avoid the postponement of current expenditures to future years, accruing future years revenues, or utilization of short term debt to fund operating expenditures.
8. The operating budget will provide funding for the on-going maintenance and replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Vehicle Replacement, Electronic Equipment and Capital Improvement Funds.
9. Minimum year-end unreserved, undesignated fund balances or fund equity will be maintained for all governmental and proprietary funds as follows:

Governmental

Fund Types

General
Secondary Road
MH-DD
Rural Services
Recording Management Fee
Debt Service
Capital Projects

Minimum Fund Balance

15% of annual operating expenses
10% of annual operating expenses
10% of annual operating expenses
\$25,000 minimum balance
No minimum required
\$25,000 minimum balance
\$500,000 minimum balance

Proprietary**Fund Types**

Health Insurance*

Self-Insurance

Golf Course**

Minimum Fund Equity

\$25,000 minimum balance

\$1,000,000 minimum balance

Escrowed Annual Debt Service Payment

* Health Insurance Fund minimum balance requirement for existing self-insured pharmacy program. When and if this program is phased out the remaining fund balance will be transferred to General Fund.

** The Glynns Creek Golf Course opened in July 1992. In the early years of operation the General Fund loaned money to the Golf Course Enterprise fund. While course annual revenues currently exceed operating expenses and bonded debt payments the General Fund loan advance will not be paid back until the original bond issue is retired in the year 2013. Annual General Fund loan advance interest payments will be made from any excess of revenues over expenditures with any remaining funds going toward future equipment replacement/capital needs. Future Fund Equity minimum requirements will be set once the loan and debt liabilities have been repaid.

10. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.
11. The County will participate in a risk management program to minimize losses and reduce costs. This program will also protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs.
12. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.
13. All departments will have access to on-line monthly expense and revenue reports comparing actual revenues and expenditures to budgeted amounts.

CAPITAL IMPROVEMENT BUDGET POLICY

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.
2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.
3. A capital improvement program will be developed for a five-year period and updated annually.
4. Estimated costs of each capital improvement projected for each year will be included in the plan.
5. Revenue sources for capital improvements will be identified in the plan whenever possible.
6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.
7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.
8. During the initial stages of a particular capital improvement but no later than the public hearing for the capital improvement, revenue sources to fund the capital improvement and estimated project costs including incidental costs will be approved by the Board of Supervisors.

9. Capital Funding Requests From Outside Agencies

- Capital funding requests (greater than \$5,000) from outside agencies will only be considered during the Board's regular annual budget review cycle.
- Said one-time requests, if approved by the Board, shall be funded by use of the County's undesignated/unreserved General Fund balance that is in excess of its required minimum balance (15%). (This section does not preclude capital requests that are approved by the voters at a referendum.)
- Said requests must be submitted to the County Administrator on or before December 1st on forms provided by the County.
- Said requests for the next fiscal year will only be accepted for consideration if the County's undesignated/unreserved General Fund balance exceeds the minimum required level (15% of operating expenses) by 10 %. (The 15% minimum required level shall be based on the audited beginning undesignated/unreserved General Fund balance amount of the current fiscal year less any planned uses of fund balance included in the current fiscal year budget compared with current year budgeted general fund operating expenses.
- Said request shall describe the project in detail and shall also include the following minimum information:
 - Project impact on community (economic development, quality of life, etc.)
 - Total cost of project
 - % of request from County to total project cost
 - Listing of other revenue sources
- Agencies are encouraged to competitively bid out contracts and should allow local vendors to bid
- Approved funding allotments will be made beginning with the next fiscal year being budgeted and may be made over a multi-year period
- No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the County's funding commitment will end) Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.
- Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to be made to the County on that project
- Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests

DEBT ADMINISTRATION POLICY

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.
2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.
3. The payback period of the bonds issued to fund a particular capital project will not exceed the expected useful life of the project.
4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.
5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.
6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation bonds.
7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

FINANCIAL REPORTING POLICY

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.
2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.
3. Quarterly financial statements reported on a budget basis of accounting will be presented to the board of Supervisors on a regular basis.
4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations.
5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

II. CASH HANDLING PROCEDURES POLICY

POLICY

It is the policy of Scott County to properly account for all funds received or collected by county offices and departments for fees, taxes, fines, costs, etc.

SCOPE

This policy is applicable to all county offices and departments.

TECHNICAL ACCOUNTING ASSISTANCE

Request for assistance in establishing or enhancing departments' internal accounting systems should be made to the Finance Review Committee.

ADMINISTRATIVE PROCEDURES

1. All monies received or collected should be accounted for and balanced daily.
2. Daily deposits to the County Treasurer or appropriate financial institution as allowed by law and/or Board policy, should be made whenever cash on hand exceeds \$250. This amount may be extended to \$1,000 if a safe is used. In all cases deposits should be made at least once a week.
3. Bank reconciliations should be performed by someone other than the person collecting or receiving said funds.
4. The use of I.O.U.'s is strictly prohibited.
5. All checks received should be restrictively endorsed when received.
6. The County Auditor may make unannounced cash counts of funds on hand throughout the fiscal year.
7. All county offices and departments receiving or collecting monies for fees, taxes, fines, costs, etc., will be a part of the cash count made on June 30th of each year.

XVIII. INVESTMENT POLICY

SCOPE

The Investment Policy of Scott County shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the County. Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this Investment Policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 452.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The Board of Supervisors and all County officials to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the County.
3. The auditor engaged to audit any fund of the County.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the County.

DELEGATION OF AUTHORITY

In accordance with Section 452.10(1), the responsibility for conducting investment transactions resides with the Treasurer of Scott County. Only the Treasurer and those authorized by resolution may invest public funds and a copy of any empowering resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the County shall require the outside person to notify the County in writing within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the County by the outside person.

The records of investment transactions made by or on behalf of the County are public records and are the property of the County whether in the custody of the County or in the custody of a fiduciary or other third party.

The Treasurer shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the County responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for the County:

1. Investing County funds.
2. Advising on the investment of County funds.
3. Directing the deposit or investment of County funds.
4. Acting in a fiduciary capacity for the County.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

OBJECTIVES

The primary objectives, in order of priority, of all investment activities involving the financial assets of the County shall be the following:

1. **Safety:** Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. **Liquidity:** Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. **Return:** Obtaining a reasonable return is the third investment objective.

PRUDENCE

The Treasurer of Scott County, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the above investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the County and the investment objectives stated above.

The Treasurer shall request competitive investment proposals for comparable credit and term investments from investment providers.

INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the County may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in Scott County or an adjoining Iowa county. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the Board of Supervisors of Scott County. Deposits in any financial institution shall not exceed the limit approved by the Board of Supervisors.
- Obligations of the United States government, its agencies and instrumentalities.
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to chapter 453.
- Iowa Public Agency Investment Trust (IPAIT).
- Prime bankers' acceptances that mature within 270 days of purchase and that are eligible for purchase by a federal reserve bank.

- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the two highest classifications, as established by at least one of the standard rating services approved by the superintendent of banking.
- Repurchase agreements, provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentalities and the County takes delivery of the collateral either directly or through an authorized custodian.
- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in this Investment Policy.

All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including investment maturity limitations and diversification requirements.

PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

Assets of the County shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.

Assets of the County shall not be invested pursuant to the following investment practices:

1. Trading of securities for the purpose of speculation and the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the County fails to produce requested records when requested by the County within a reasonable time, the County shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

INVESTMENT MATURITY LIMITATIONS

Operating Funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

All investments authorized in this policy are further subject to the following investment maturity limitations:

1. Operating Funds may only be invested in instruments authorized in this Investment Policy that mature within three hundred ninety-seven (397) days.
2. The Treasurer may invest funds of the County that are not identified as Operating Funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the County shall have maturities that are consistent with the needs and uses of the County.

DIVERSIFICATION

Investments of the County are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer.

Commercial paper or other short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the County shall be in commercial paper or other short-term corporate debt,
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the County shall be invested in the securities of a single issuer, and
3. At the time of purchase, no more than five percent (5%) of all amounts invested in commercial paper and other short-term corporate debt shall be invested in paper and debt rated in the second highest classification.

Where possible, it is the policy of the County to diversity its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from overconcentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices to ensure that the next disbursement date and payroll date are covered through maturing investments, marketable U.S. Treasury bills or cash on hand shall be used at all times.

SAFEKEEPING AND CUSTODY

All invested assets of the County involving the use of a public funds custodial agreement, as defined in section 452.10, shall comply with all rules adopted pursuant to Section 452.10C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the State of Iowa.

All invested assets of the County eligible for physical delivery shall be secured by having them held at a third party custodian. All purchased investments shall be held pursuant to a written third party custodial agreement requiring delivery versus payment and compliance with all rules set out elsewhere in this section of this Investment Policy.

ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the County involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

REPORTING

The Treasurer shall quarterly submit to the Board of Supervisors an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations.

INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed every two years or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in the Scope section of this policy.

GLOSSARY OF TERMS

Agency: securities issued by government-sponsored corporations such as Federal Home Loan Banks or Federal Land Banks. Agency securities are exempt from Securities and Exchange Commission (SEC) registration requirements.

Agent: individual authorized by another person, called the principal, to act in the latter's behalf in transactions involving a third party.

Banker's Acceptance: time draft drawn on and accepted by a bank, the customary means of effecting payment for merchandise sold in import-export transactions and a source of financing used extensively in international trade.

Commercial Paper: short-term obligations with maturities ranging from 2 to 270 days issued by banks, corporations, and other borrowers to investors with temporarily idle cash. Such instruments are unsecured and usually discounted, although some are interest-bearing.

Delivery Versus Payment (DVP): securities industry procedure, common with institutional accounts, whereby delivery of securities sold is made to the buying customer's bank in exchange for payment, usually in the form of cash.

Fiduciary: person, company, or association holding assets in trust of a beneficiary.

Futures Contract: agreement to buy or sell a specific amount of a commodity or financial instrument at a particular price on a stipulated future date.

Open-End Management Company: investment company that sells Mutual Funds to the public. The term arises from the fact that the firm continually creates new shares on demand. Mutual fund shareholders buy the shares at Net Asset Value and can redeem them at any time at the prevailing market price, which may be higher or lower than the price at which the investor bought.

Option: right to buy or sell property that is granted in exchange for an agreed upon sum. If the right is not exercised after a specific period, the option expires and the option buyer forfeits the money.

Portfolio: combined holding of more than one stock, bond, commodity, real estate investment, Cash Equivalent, or other asset by an individual or institutional investor.

Repurchase Agreement: agreement between a seller and a buyer, usually of U.S. Government securities, whereby the seller agrees to repurchase the securities at an agreed upon price and, usually, at a stated time.

Safekeeping: storage and protection of a customer's financial assets, valuables, or documents, provided as a service by an institution serving as Agent and, where control is delegated by the customer, also as custodian.

Speculation: assumption of risk in anticipation of gain but recognizing a higher than average possibility of loss.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

APPROVING THE WRITTEN INVESTMENT POLICY AS REQUIRED BY SENATE FILE

2036

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The written Investment Policy as required by Senate File 2036 and as presented by the

County Treasurer, Financial Management Supervisor, and the Director of Budget and Information Processing is hereby adopted.

Section 2. This resolution shall take effect immediately.

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 30, 1992

AUTHORIZING THE FINANCIAL MANAGEMENT SUPERVISOR POSITION AND THE ACCOUNTING SPECIALIST POSITION IN THE COUNTY TREASURER'S OFFICE TO INVEST PUBLIC FUNDS UNDER THE DIRECTION OF THE COUNTY TREASURER

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. In accordance with Iowa Code Section 452.10(1) the responsibility for conducting investment transactions resides with the Treasurer of Scott County.

Section 2. The County Treasurer may allow the Financial Management Supervisor position and the Accounting Specialist position to conduct daily investment transactions under his direction and control.

Section 3. This resolution shall take effect immediately.

CHAPTER 24 CODE OF IOWA

LOCAL BUDGET LAW

24.1 Short title.

This chapter be known as the "Local Budget Law".

24.2 Definition of terms.

As used in this chapter and unless otherwise required by the context:

1. "Municipality" means a public body or corporation that has power to levy or certify a tax or sum of money to be collected by taxation, except a county, city, drainage district, township, or road district.

2. The words "levying board" shall mean board of supervisors of the county and any other public body or corporation that has the power to levy a tax.

3. The words "certifying board" shall mean any public body which has the power or duty to certify any tax to be levied or sum of money to be collected by taxation.

4. The words "fiscal year" shall mean the period of twelve months beginning on July 1 and ending on the thirtieth day of June.

The fiscal year of cities, counties, and other political subdivisions of the state shall begin July 1 and end the following June 30.

5. The word "tax" shall mean any general or special tax levied against persons, property, or business, for public purposes as provided by law, but shall not include any special assessment nor any tax certified or levied by township trustees.

6. The words "state board" shall mean the state appeal board as created by section 24.26.

24.3 Requirements of local budget.

No municipality shall certify or levy in any fiscal year any tax on property subject to taxation unless and until the following estimates have been made, filed, and considered, as hereinafter provided:

1. The amount of income thereof for the several funds from sources other than taxation.

2. The amount proposed to be raised by taxation.

3. The amount proposed to be expended in each and every fund and for each and every general purpose during the fiscal year next ensuing, which in the case of municipalities shall be the period of twelve months beginning on the first day of July of the current calendar year.

4. A comparison of such amounts so proposed to be expended with the amounts expended for like purposes for the two preceding years.

24.4 Time of filing estimates.

All such estimates and any other estimates required by law shall be made and filed a sufficient length of time in advance of any regular or special meeting of the certifying board or levying board, as the case may be, at which tax levies are authorized to be made to permit publication, discussion, and consideration thereof and action thereon as hereinafter provided.

24.5 Estimates itemized.

The estimates herein required shall be fully itemized and classified so as to show each particular class of proposed expenditure, showing under separate heads the amount required in such manner and form as shall be prescribed by the state board.

24.6 Emergency fund - levy.

A municipality may include in the estimate required, an estimate for an emergency fund. A municipality may assess and levy a tax for the emergency fund at a rate not to exceed twenty-seven cents per thousand dollars of assessed value of taxable property of the municipality, provided that an emergency tax levy shall not be made until the municipality has first petitioned the state board and received its approval. Transfers of moneys may be made from the emergency fund to any other fund of the municipality for the purpose of meeting deficiencies in a fund arising from any cause, provided that a transfer shall not be made except upon the written approval of the state board, and then only when that approval is requested by a two-thirds vote of the governing body of the municipality.

24.7 Supplemental estimates.

Supplemental estimates for particular funds may be made for levies of taxes for future years when the same are authorized by law.

Such estimates may be considered, and levies made therefor at any time by filing the same, and upon giving notice in the manner required in section 24.9. Such estimates and levies shall not be considered as within the provisions of section 24.8.

24.8 Estimated tax collections.

The amount of the difference between the receipts estimated from all sources other than taxation and the estimated expenditures for all purposes, including the estimates for emergency expenditures, shall be the estimated amount to be raised by taxation upon the assessable property within the municipality for the next ensuing fiscal year. The estimate shall show the number of dollars of taxation for each thousand dollars of the assessed value of all property that is assessed.

24.9 Filing estimates - notice of hearing - amendments.

Each municipality shall file with the secretary or clerk thereof the estimates required to be made in sections 24.3 to 24.8, at least twenty days before the date fixed by law for certifying the same to the levying board and shall forthwith fix a date for a hearing thereon, and shall publish such estimates and any annual levies previously authorized as provided in section 76.2, with a notice of the time when and the place where such hearing shall be held at least ten days before the hearing. Provided that in municipalities of less than two hundred population such estimates and the notice of hearing thereon shall be posted in three public places in the district in lieu of publication.

For any other municipality such publication shall be in a newspaper published therein, if any, if not, then in a newspaper of general circulation therein.

Budget estimates adopted and certified in accordance with this chapter may be amended and increased as the need arises to permit appropriation and expenditure during the fiscal year covered by the budget of unexpended cash balances on hand at the close of the preceding fiscal year and which cash balances had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended, and also to permit budget of amounts of cash anticipated to be available during the year from sources other than taxation and which had not been estimated and appropriated for expenditure during the fiscal year of the budget sought to be amended. Such amendments to budget estimates may be considered and adopted at any time during the fiscal year covered by the budget sought to be amended, by filing the amendments and upon publishing them and giving notice of the public hearing in the manner required in this section. Within ten days of the decision or order of the certifying or levying board, the proposed amendment of the budget is subject to protest, hearing on the protest, appeal to the state appeal board and review by that body, all in accordance with sections 24.27 to 24.32, so far as applicable. A local budget shall be amended by May 31 of the current fiscal year to allow time for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but within adequate time for hearing and decision before June 30 is void. Amendments to budget estimates accepted to issued under this section are not within section 24.14.

24.10 Levies void.

The verified proof of the publication of such notice shall be filed in the office of the county auditor and preserved by the auditor. No levy shall be valid unless and until such notice is published and filed.

24.11 Meeting for review.

The certifying board or the levying board, as the case may be, shall meet at the time and place designated in said notice, at which meeting any person who would be subject to such tax levy, shall be heard in favor of or against the same or any part thereof.

24.12 Record by certifying board.

After the hearing has been concluded, the certifying board shall enter of record its decision in the manner and form prescribed by the state board and shall certify the same to the levying board, which board shall enter upon the current assessment and tax roll the amount of taxes which it finds shall be levied for the ensuing fiscal year in each municipality for which it makes the tax levy.

24.13 Procedure by levying board.

Any board which has the power to levy a tax without the same first being certified to it, shall follow the same procedure for hearings as is hereinbefore required of certifying boards.

24.14 Tax limited.

A greater tax than that so entered upon the record shall not be levied or collected for the municipality proposing the tax for the purposes indicated; and thereafter a greater expenditure of public money shall not be made for any specific purpose than the amount estimated and appropriated for that purpose, except as provided in sections 24.6 and 24.15. All budgets set up in accordance with the

statutes shall take such funds, and allocations made by sections 123.53, 324.79 and 405.1, into account, and all such funds, regardless of their source, shall be considered in preparing the budget, all as is provided in this chapter.

24.15 Further tax limitation.

No tax shall be levied by any municipality in excess of the estimates published, except such taxes as are approved by a vote of the people, but in no case shall any tax levy be in excess of any limitation imposed thereon now or hereafter by the Constitution and laws of the state.

24.16 Expenses - how paid.

The cost of publishing the notices and estimates required by this chapter, and the actual and necessary expenses of preparing the budget shall be paid out of the general funds of each municipality respectively.

24.17 Budgets certified.

The local budgets of the various political subdivisions shall be certified by the chairperson of the certifying board or levying board, as the case may be, in duplicate of the county auditor not later than March 15 of each year unless a city or county holds a special levy election, in which case certification shall not be later than fourteen days following the special levy election, on blanks prescribed by the state board, and according to the rules and instruction which shall be furnished all certifying and levying boards in printed form by the state board or city finance committee in the case of cities.

One copy of the budget shall be retained on file in the office by the county auditor and the other shall be certified by the county auditor to the state board.

24.18 Summary of budget.

Before forwarding copies of local budgets to the state board, the county auditor shall prepare a summary of each budget, showing the condition of the various funds for the fiscal year, including the budgets adopted as herein provided. Said summary shall be printed as a part of the annual financial report of the county auditor, and one copy shall be certified by the county auditor to the state board.

24.19 Levying board to spread tax.

At the time required by law the levying board shall spread the tax rates necessary to produce the amount required for the various funds of the municipality as certified by the certifying board, for the next succeeding fiscal year, as shown in the approved budget in the manner provided by law. One copy of said rates shall be certified to the state board.

24.20 Tax rates final.

The several tax rates and levies of the municipalities thus determined and certified in the manner provided in the preceding sections, except such as are authorized by a vote of the people, shall stand as the tax rates and levies of said municipality for the ensuing fiscal year for the purposes set out in the budget.

24.21 Transfer of inactive funds.

Subject to the provisions of any law relating to municipalities, when the necessity for maintaining any fund of the municipality has ceased to exist, and a balance remains in said fund, the certifying

board or levying board, as the case may be, shall so declare by resolution, and upon such declaration, such balance shall forthwith be transferred to the fund or funds of the municipality designated by such board, unless other provisions have been made in creating such fund in which such balance remains.

24.22 Transfer of funds.

Upon the approval of the state board, it is lawful to make temporary or permanent transfers of money from one fund to another fund of the municipality. The certifying board or levying board shall provide that money temporarily transferred shall be returned to the fund from which it was transferred within the time and upon the conditions the state board determines. However, it is not necessary to return to the emergency fund, or to any other fund no longer required, any money transferred to any other fund.

24.23 Supervisory power of state board.

The state board shall exercise general supervision over the certifying boards and levying boards of all municipalities with respect to budgets and shall prescribe for them all necessary rules, instructions, forms, and schedules. The best methods of accountancy and statistical statements shall be used in compiling and tabulating all data required by this chapter.

24.24 Violations.

Failure on the part of a public official to perform any of the duties prescribed in chapter 23, and this chapter, and sections 8.39 and 11.1 to 11.5, constitutes a simple misdemeanor, and is sufficient ground for removal from office.

24.25 Estimates submitted by departments. Repealed by 83 Acts, ch 123, 206, 209. See 331.433.

24.26 State appeal board.

The state appeal board in the department of management consists of the following:

1. The director of the department of management.
2. The auditor of state.
3. The treasurer of state.

At each annual meeting the state board shall organize by the election from its members of a chairperson and a vice chairperson; and by appointing a secretary. Two members of the state board constitute a quorum for the transaction of any business. The state board may appoint one or more competent and specially qualified persons as deputies, to appear and act for it at initial hearings. The annual meeting of the state board shall be held on the second Tuesday of January in each year. Each deputy appointed by the state board is entitled to receive the amount of the deputy's necessary expenses actually incurred while engaged in the performance of the deputy's official duties. The expenses shall be audited and approved by the state board and proper receipts filed for them. The expenses of the state board shall be paid from the funds appropriated to the department of management.

24.27 Protest to budget.

Not later than March 24, a number of persons in any municipality equal to one-fourth of one percent of those voting for the office of governor, at the last general election in the municipality, but the number shall not be less than ten, and the number need not be more than one hundred persons, who are affected by any proposed budget, expenditure or tax levy, or by any item thereof, may appeal from any decision of the certifying board

or the levying board by filing with the county auditor of the county in which the municipal corporation is located, a written protest setting forth their objections to the budget, expenditure or tax levy, or to one or more items thereof, and the grounds for their objections.

If a budget is certified after March 15, all appeal time limits shall be extended to correspond to allowances for a timely filing. Upon the filing of a protest, the county auditor shall immediately prepare a true and complete copy of the written protest, together with the budget, proposed tax levy or expenditure to which objections are made, and shall transmit them forthwith to the state board, and shall also send a copy of the protest to the certifying board or to the levying board, as the case may be.

24.28 Hearing on protest.

The state board, within a reasonable time, shall fix a date for an initial hearing on the protest and may designate a deputy to hold the hearing, which shall be held in the county or in one of the counties in which the municipality is located. Notice of the time and place of the hearing shall be given by certified mail to the appropriate officials of the local government and to the first ten property owners whose names appear upon the protest, at least five days before the date fixed for the hearing. At all hearings, the burden shall be upon the objectors with reference to any proposed item in the budget which was included in the budget of the previous year and which the objectors propose should be reduced or excluded; but the burden shall be upon the certifying board or the levying board, as the case may be, to show that any new item in the budget, or any increase in any item in the budget, is necessary, reasonable, and in the interest of the public welfare.

24.29 Appeal.

The state board may conduct the hearing or may appoint a deputy. A deputy designated to hear an appeal shall attend in person and conduct the hearing in accordance with section 24.28, and shall promptly report the proceedings at the hearing, which report shall become a part of the permanent record of the state board.

24.30 Review by and powers of board.

It shall be the duty of the state board to review and finally pass upon all proposed budget expenditures, tax levies and tax assessments from which appeal is taken and it shall have power and authority to approve, disapprove, or reduce all such proposed budgets, expenditures, and tax levies so submitted to it upon appeal, as herein provided; but in no event may it increase such budget, expenditure, tax levies or assessments or any item contained herein.

Said state board shall have authority to adopt rules not inconsistent with the provisions of this chapter, to employ necessary assistants, authorize such expenditures, require such reports, make such investigations, and take such other action as it deems necessary to promptly hear and determine all such appeals; provided, however, that all persons so employed shall be selected from persons then regularly employed in some one of the offices of the members of said state board.

24.31 Rules of procedure - record.

The manner in which objections shall be presented, and the conduct of hearings and appeals, shall be simple and informal and in accordance with the rules prescribed by the state board for promptly determining the merits of all objections so filed, whether or not such rules conform to technical rules of procedure. Such record shall be kept of all proceedings, as the rules of the state board shall require.

24.32 Decision certified.

After a hearing upon the appeal, the state board shall certify its decision to the county auditor and to the parties to the appeal as provided by rule, and the decision shall be final. The county auditor shall make up the records in accordance with the decision and the levying board shall make its levy in accordance with the decision. Upon receipt of the decision, the certifying board shall correct its records accordingly, if necessary. Final disposition of all appeals shall be made by the state board on or before April 30 of each year.

24.33 Repealed by 67GA, ch 44, 1.

24.34 Unliquidated obligations.

A city, county, or other political subdivision may establish an encumbrance system for any obligation not liquidated at the close of the fiscal year in which the obligation has been encumbered. The encumbered obligations may be retained upon the books of the city, county, or other political subdivision until liquidated, all in accordance with generally accepted governmental accounting practices.

24.35 Definitions. Repealed by 85 Acts, ch 67, 63.

24.36 City levy limitation. Repealed by 85 Acts, ch 67, 63.

24.37 and 24.38 Repealed by 81 Acts, ch 117, 1097.

24.39 through 24.47 Repealed by 84 Acts, ch 1067, 51.

24.48 Appeal to state board for suspension of limitations.

If the property tax valuations effective January 1, 1979 and January 1 of any subsequent year, are reduced or there is an unusually low growth rate in the property tax base of a political subdivision, the political subdivision may appeal to the state appeal board to request suspension of the statutory property tax levy limitations to continue to fund the present services provided. A political subdivision may also appeal to the state appeal board where the property tax base of the political subdivision has been reduced or there is an unusually low growth rate for any of the following reasons:

1. Any unusual increase in population as determined by the preceding certified federal census.
2. Natural disasters or other emergencies.
3. Unusual problems relating to major new functions required by state law.
4. Unusual staffing problems.
5. Unusual need for additional funds to permit continuance of a program which provides substantial benefit to its residents.
6. Unusual need for a new program which will provide substantial benefit to residents, if the political subdivision establishes the need and the amount of the necessary increased cost.

The state appeal board may approve or modify the request of the political subdivision for suspension of the statutory property tax levy limitations.

Upon decisions of the state appeal board, the state comptroller shall make the necessary changes in the total budget of the political subdivision and certify the total budget to the governing body of the political subdivision and the appropriate county auditors.

The city finance committee shall have officially notified any city of its approval, modification or rejection of the city's appeal of the decision of the director of the department of management regarding a city's request for a suspension of the statutory property tax levy limitation prior to thirty-five days before March 15.

The state appeals board shall have officially notified any county of its approval, modification or rejection of the county's request for a suspension of that statutory property tax levy limitation prior to thirty-five days before March 15.

For purposes of this section only, "political subdivision" means a city, school district, or any other special purpose district which certifies its budget to the county auditor and derives funds from a property tax levied against taxable property situated within the political subdivision.

For the purpose of this section, when the political subdivision is a city, the director of the department of management, and the city finance committee on appeal of the director's decision, shall be the state appeal board.

CHAPTER 331 CODE OF IOWA

PART 2

COUNTY LEVIES, FUNDS, BUDGETS, AND EXPENDITURES

331.421 Definitions.

As used in this part, unless the context otherwise requires:

1. "General county services" means the services which are primarily intended to benefit all residents of the county, including secondary road services, but excluding services financed by other statutory funds.

2. "Rural county services" means the services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas, including secondary road services, but excluding services financed by other statutory funds.

3. "Secondary road services" means the services related to secondary road construction and maintenance, excluding debt service and services financed by other statutory funds.

4. "Debt service" means expenditures for servicing the county's debt.

5. "Basic levy" means a levy authorized and limited by section 331.423 for general county services and rural county services.

6. "Supplemental levy" means a levy authorized and limited by section 331.424 for general county services and rural county services.

7. "Debt service levy" means a levy authorized and limited by section 331.422, subsection 3.

8. "Fiscal year" means the period of twelve months beginning July 1 and ending on the following June 30.

9. "Committee" means the county finance committee established in chapter 333A.

331.422 County property tax levies.

Subject to this section and sections 331.423 through 331.426 or as otherwise provided by state law, the board of each county shall certify property taxes annually at its March session to be levied for county purposes as follows:

1. Taxes for general county services shall be levied on all taxable property within the county.

2. Taxes for rural county services shall be levied on all taxable property not within incorporated areas of the county.

3. Taxes in the amount necessary for debt service shall be levied on all taxable property within the county, except as otherwise provided by state law.

4. Other taxes shall be levied as provided by state law.

331.423 Basic levies - maximums.

Annually, the board may certify basic levies, subject to the following limits:

1. For general county services, three dollars and fifty cents per thousand dollars of the assessed value of all taxable property in the county.

2. For rural county services, three dollars and ninety-five cents per thousand dollars of the assessed value of taxable property in the county outside of incorporated city areas.

331.424 Supplemental levies.

To the extent that the basic levies are insufficient to meet the

county's needs for the following services, the board may certify supplemental levies as follows:

1. For general county services, an amount sufficient to pay the charges for the following:

a. To the extent that the county is obligated by statute to pay the charges for:

(1) Care and treatment of patients by a state mental health institute.

(2) Care and treatment of patients by either of the state hospital-schools or by any other facility established under chapter 222 and diagnostic evaluation under section 222.31.

(3) Care and treatment of patients under chapter 225.

(4) Care and treatment of persons at the alcoholic treatment center at Oakdale. However, the county may require that an admission to the center shall be reported to the board by the center within five days as a condition of the payment of county funds for that admission.

(5) Care of children admitted or committed to the Iowa juvenile home at Toledo.

(6) Clothing, transportation, medical, or other services provided persons attending the Iowa braille and sight-saving school, for severely handicapped children at Iowa City, for which the county becomes obligated to pay pursuant to sections 263.12, 269.2, and 270.4 through 270.7.

b. To the extent that the board deems it advisable to pay, the charges for professional evaluation, treatment, training, habilitation, and care of persons who are mentally retarded, autistic persons, or persons who are afflicted by any other developmental disability, at a suitable public or private facility providing inpatient or outpatient care in the county. As used in this paragraph:

(1) "Developmental disability" has the meaning assigned that term by 42 U.S.C. sec. 6001(7)(1976), Supp. II 1978, and Supp. III, 1979.

(2) "Autistic persons" means persons, regardless of age, with severe communication and behavior disorders that became manifest during the early stages of childhood development and that are characterized by a severely disabling inability to understand, communicate, learn, and participate in social relationships, "Autistic persons" includes but is not limited to those persons afflicted by infantile autism, profound aphasia, and childhood psychosis.

c. Care and treatment of persons placed in the county hospital, county care facility, a health care facility as defined in section 135C.1, subsection 4, or any other public or private facility, which placement is in lieu of admission or commitment to or is upon discharge, removal, or transfer from a state mental health institute, hospital-school, or other facility established pursuant to chapter 222.

d. Amounts budgeted by the board for the cost of establishment and initial operation of a community mental health center in the manner and subject to the limitations provided by state law.

e. Foster care and related services provided under court order to a child who is under the jurisdiction of the juvenile court, including court-ordered costs for a guardian ad litem under section 232.71.

f. The care, admission, commitment, and transportation of mentally ill patients in state hospitals, to the extent that expenses for these services are required to be paid by the county, including compensation for the advocate appointed under section 229.19.

g. Amounts budgeted by the board for mental health services or mental retardation services furnished to persons on either an outpatient or inpatient basis, to a school or other public agency, or to the community at large, by a community mental health center or other suitable facility located in or reasonably near the county, provided

that services meet the standards of the mental health and mental retardation commission and are consistent with the annual plan for services approved by the board.

h. Reimbursement on behalf of mentally retarded persons under section 249A.12.

i. Elections, and voter registration pursuant to chapter 48.

j. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for general county services.

k. Joint county and city building authorities established under section 346.27, as provided in subsection 22 of that section.

l. Tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the county, costs of a self-insurance program, costs of a local government risk pool, and amounts payable under any insurance agreements to provide or procure such insurance, self-insurance program, or local government risk pool.

m. The maintenance and operation of the courts, including but not limited to the salary and expenses of the clerk of the district court, deputy clerks and other employees of the clerk's office, and bailiffs, establishment and operation of a public defender's office, court costs if the prosecution fails or if the costs cannot be collected from the person liable, costs and expenses of prosecution under section 189A.17, salaries and expenses of juvenile court officers under chapter 602, court-ordered costs in domestic abuse cases under section 236.5, the county's expense for confinement of prisoners under chapter 356A, temporary assistance to the county attorney, county contributions to a retirement system for bailiffs, reimbursement for judicial magistrates under section 602.6501, claims filed under section 622.93, interpreters' fees under section 622B.7, uniform citation and complaint supplies under section 805.6, and costs of prosecution under section 815.13.

n. Court-ordered costs of conciliation procedures under section 598.16.

o. Establishment and maintenance of a joint county indigent defense fund pursuant to an agreement under section 28E.19.

The board may require a public or private facility, as a condition of receiving payment from county funds for services it has provided, to furnish the board with a statement of the income, assets, and legal residence including township and county of each person who has received services from that facility for which payment has been made from county funds under paragraphs "a" through "h". However, the facility shall not disclose to anyone the name or street or route address of a person receiving services for which commitment is not required, without first obtaining that person's written permission.

Parents or other persons may voluntarily reimburse the county or state for the reasonable cost of caring for a patient or an inmate in a county or state facility.

2. For rural county services an amount sufficient to pay the charges for the following:

a. Employee benefits under chapters 96, 97B, and 97C, which are associated with salaries for rural county services.

b. An aviation authority under chapter 330A, to the extent that the county contributes to the authority under section 330A.15.

331.425 Additions to levies - special levy election.

The board may certify an addition to a levy in excess of the amounts otherwise permitted under sections 331.423, 331.424, and 331.426 if the proposition to certify an addition to a levy has been submitted at a special levy election and received a favorable majority of the votes cast on the proposition. A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 14, that the election is to be held.

2. The election shall be held on the second Tuesday in March

and be conducted by the county commissioner of elections in accordance with the law.

3. The proposition to be submitted shall be substantially in the following form:

Vote for only one of the following:

Shall the county of.....levy an additional tax at a rate of \$.....each year for.....years beginning next July 1 in excess of the statutory limits otherwise applicable for the (general county services or rural county services) fund?

or

The county of.....shall continue the (general county services or rural county services fund) under the maximum rate of \$.....

4. The canvass shall be held beginning at one o'clock on the second day which is not a holiday following the special levy election.

5. Notice to the proposed special levy election shall be published at least twice in a newspaper as specified in section 331.305 prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

331.426 Additions to basic levies.

If a county has unusual circumstances, creating a need for additional property taxes for general county services or rural county services in excess of the amount that can be raised by the levies otherwise permitted under sections 331.423 through 331.425, the board may certify additions to each of the basic levies as follows:

1. The basis for justifying an additional property tax under this section must be one or more of the following:

a. An unusual increase in population as determined by the preceding certified federal census.

b. A natural disaster or other emergency.

c. Unusual problems relating to major new functions required by state law.

d. Unusual staffing problems.

e. Unusual need for additional moneys to permit continuance of a program which provides substantial benefit to county residents.

f. Unusual need for a new program which will provide substantial benefit to county residents, if the county establishes the need and the amount of necessary increased cost.

g. A reduced or unusually low growth rate in the property tax base of the county.

2. The public notice of a hearing on the county budget required by section 331.434, subsection 3, shall include the following additional information for the applicable class of services.

a. A statement that the accompanying budget summary requires a proposed basic property tax rate exceeding the maximum rate established by the general assembly.

b. A comparison of the proposed basic tax rate with the maximum basic tax rate, and the dollar amount of the difference between the proposed rate and the maximum rate.

c. A statement of the major reasons for the difference between the proposed basic tax rate and the maximum basic tax rate.

The information required by this subsection shall be published in a conspicuous form as prescribed by the committee.

331.427 General fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for general county services shall be credited to the general fund of the county, including revenues received under sections 84.21, 98.35, 101A.3, 101A.7, 110.12,

123.36, 123.143, 176A.8, 246.908, 321.105, 321.152, 321.192, 321G.7, 331.554, subsections 6, 341A.20, 364.3, 368.21, 422.65, 422.100, 422A.2, 428A.8, 430A.3, 433.15, 434.19, 441.68, 445.52, 445.57, 533.24, 556B.1, 567.10, 583.6, 906.17, and 911.3, and the following:

- a. License fees for business establishments.
- b. Moneys remitted by the clerk of the district court and received from a magistrate or district associate judge for fines and forfeited bail imposed pursuant to a violation of a county ordinance.
- c. Other amounts in accordance with state law.
2. The board may make appropriations from the general fund for general county services, including but not limited to the following:
 - a. Expenses of a joint disaster services and emergency planning administration under section 29C.9.
 - b. Development, operation, and maintenance of memorial buildings or monuments under chapter 37.
 - c. Purchase of voting machines under chapter 52.
 - d. Expenses incurred by the county conservation board established under chapter 111A, in carrying out its powers and duties.
 - e. Local health services. The county auditor shall keep a complete record of appropriations for local health services and shall issue warrants on them only on requisition of the local or district health board.
 - f. Expenses relating to county fairs, as provided in chapter 174.
 - g. Maintenance of a juvenile detention home under chapter 232.
 - h. Relief of veterans under chapter 250.
 - i. Care and support of the poor under chapter 252.
 - j. Operation, maintenance, and management of a health center under chapter 346A.
 - k. For the use of a nonprofit historical society organized under chapter 504 or 504A, a city-owned historical project, or both.
 1. Services listed in section 331.424, subsection 1 and section 331.554.
3. Appropriations specifically authorized to be made from the general fund shall not be made from the rural services fund, but may be made from other sources.

331.428 Rural services fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for rural county services shall be credited to the rural services fund of the county.
2. The board may make appropriations from the rural services fund for rural county services, including but not limited to the following:
 - a. Road clearing, weed eradication, and other expenses incurred under chapter 317.
 - b. Maintenance of a county library and library contracts under chapter 358B.
 - c. Planning, operating, and maintaining sanitary disposal projects under chapter 455B.
 - d. Services listed under section 331.424, subsection 2.
3. Appropriations specifically authorized to be made from the rural services fund shall not be made from the general fund, but may be made from other sources.

331.429 Secondary road fund.

1. Except as otherwise provided by state law, county revenues for secondary road services shall be credited to the secondary road fund, including the following:
 - a. Transfers from the general fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property in the county multiplied by the ratio of current taxes actually collected and

apportioned for the general basic levy to the total general basic levy for the current year, and an amount equivalent to the moneys derived by the general fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the general basic fund in the current year, multiplied by the ratio of sixteen and seven-eighths cents to three dollars and fifty cents.

- b. Transfers from the rural services fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county multiplied by the ratio of current taxes actually collected and apportioned for the rural services basic levy to the total rural services basic levy for the current year and an amount equivalent to the moneys derived by the rural services fund from military service tax credits under chapter 426A, mobile home taxes under section 135D.22, and delinquent taxes for prior years collected and apportioned to the rural services basic fund in the current year, multiplied by the ratio of three dollars and three-eighths cents to three dollars and ninety-five cents.

- c. Moneys allotted to the county from the state road use tax fund.

- d. Moneys provided by individuals from their own contributions for the improvement of any secondary road.

- e. Other moneys dedicated to this fund by law including but not limited to sections 306.15, 309.52, 311.23, 311.29, and 313.28.

2. The board may make appropriations from the secondary road fund for the following secondary road services:

- a. Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- b. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- c. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- d. Special drainage assessments levied on account of benefits Construction and reconstruction of secondary roads and costs incident to the construction and reconstruction.

- a. Maintenance and repair of secondary roads and costs incident to the maintenance and repair.

- b. Payment of all or part of the cost of construction and maintenance of bridges in cities having a population of eight thousand or less and all or part of the cost of construction of roads which are located within cities of less than four hundred population and which lead to state parks.

- c. Special drainage assessments levied on account of benefits to secondary roads.

- d. Payment of interest and principal on bonds of the county issued for secondary roads, bridges, or culverts constructed by the county.

- e. A legal obligation in connection with secondary roads and bridges, which obligation is required by law to be taken over and assumed by the county.

- f. Secondary road equipment, materials, and supplies, and garages or sheds for their storage, repair, and servicing.

- h. Assignment or designation of names or numbers to roads in the county and erection, construction, or maintenance of guideposts or signs at intersections of roads in the county.

- i. The services provided under sections 306.15, 309.18, 309.52, 311.7, 311.23, 313A.23, 316.14, 455.50, 455.118, 460.7, and 460.8, or other state law relating to secondary roads.

331.430 Debt service fund.

1. Except as otherwise provided by state law, county revenues from taxes and other sources for debt service shall be credited to the debt service fund of the county. However, moneys pledged or available to service general obligation bonds, and received from sources other than property taxes, shall be deposited in the fund from which the debt is to be retired.

2. The board may make appropriations from the debt service fund for the following debt service:

a. Judgments against the county, except those authorized by law to be paid from sources other than property tax.

b. Interest as it becomes due and the amount necessary to pay, or to create a sinking fund to pay, the principal at maturity of all general obligation bonds issued by the county.

c. Payments required to be made from the debt service fund under a lease or lease-purchase agreement.

3. A tax levied for the debt service fund is not invalid if it raises moneys in excess of those needed for a specific purpose. Only excess moneys remaining after retirement of all indebtedness payable from the debt service fund may be transferred from the fund to the fund most closely related to the project for which the indebtedness arose, or to the general fund, subject to the terms of the original bond issue.

4. When the amount in the hands of the treasurer belonging to the debt service fund, after setting aside the sum required to pay interest maturing before the next levy, is sufficient to redeem one or more bonds which by their terms are subject to redemption, the treasurer shall notify the owner of the bonds. If the bonds are not presented for payment or redemption within thirty days after the date of notice, the interest on the bonds shall cease, and the amount due shall be set aside for payment when presented. Redemptions shall be made in the order of the bond numbers.

331.431 Additional funds.

A county may establish other funds in accordance with generally accepted accounting principles. Taxes may be levied for those funds as provided by state law. The condition and operations of each fund shall be included in the annual financial report required in section 331.403.

331.432 Interfund transfers.

It is unlawful to make permanent transfers of money between the general fund and the rural services fund. Moneys credited to the secondary road fund for the construction and maintenance of secondary roads shall not be transferred. Other transfers, including transfers from the debt service fund made in accordance with section 331.430, and transfers from the general or rural services fund to the secondary road fund in accordance with section 331.429, subsection 1, paragraph "a" and "b", are not effective until authorized by resolution of the board. The transfer of inactive funds is subject to section 24.21.

331.433 Estimates submitted by departments.

1. On or before January 15 of each year, each elective or appointive officer or board, except tax certifying boards as defined in section 24.2, subsection 3, having charge of a county office or department, shall prepare and submit to the auditor or other official designated by the board an estimate, itemized in the detail required by the board and consistent with existing county accounts, showing all of the following:

a. The proposed expenditures of the office or department for the next fiscal year.

b. An estimate of the revenues, except property taxes, to be collected for the county by the office during the next fiscal year.

2. On or before January 20 of each, the auditor or other designated official shall compile the various office and department estimates and submit them to the board. In the preparation of the county budget the board may consult with any officer or department concerning the estimates and requests and may adjust the requests for any county office or department.

331.434 County budget.

Annually, the board of each county, subject to sections 331.423 through 331.426 and other applicable state law, shall prepare and adopt a budget, certify taxes, and provide appropriations as follows:

1. The budget shall show the amount required for each class of proposed expenditures, a comparison of the amounts proposed to be expended with the amounts expended for like purposes for the two preceding years, the revenues from sources other than property taxation, and the amount to be raised by property taxation, in the detail and form prescribed by the director of the department of management.

2. Not less than twenty days before the date that a budget must be certified under section 24.17 and not less than ten days before the date set for the hearing under subsection 3 of this section, the board shall file a budget with the auditor. The auditor shall make available a sufficient number of copies of the budget to meet the requests of taxpayers and organizations to have them available for distribution at the courthouse or other places designated by the board.

3. The board shall set a time and place for a public hearing on the budget before the final certification date and shall publish notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14. A summary of the proposed budget, in the form prescribed by the director of the department of management, shall be included in the notice. Proof of publication shall be filed with and preserved by the auditor. A levy is not valid unless and until the notice is published and filed.

4. At the hearing, a resident or taxpayer of the county may present to the board objections to or arguments in favor of any part of the budget.

5. After the hearing, the board shall adopt by resolution a budget and certificate of taxes for the next fiscal year and shall direct the auditor to properly certify and file the budget and certificate of taxes as adopted. The board shall not adopt a tax in excess of the estimate published, except a tax which is approved by a vote of the people, and a greater tax than that adopted shall not be levied or collected. A county budget and certificate of taxes adopted for the following fiscal year becomes effective on the first day of that year.

6. The board shall appropriate, by resolution, the amounts deemed necessary for each of the different county officers and departments during the ensuing fiscal year. Increases or decreases in these appropriations do not require a budget amendment, but may be provided by resolution at a regular meeting of the board, as long as each class of proposed expenditures contained in the budget summary published under subsection 3 of this section is not increased. However, decreases in appropriations for a county officer or department of more than ten percent or five thousand dollars, whichever is greater, shall not be effective unless the board sets a time and place for a public hearing on the proposed decrease and publishes notice of the hearing not less than ten nor more than twenty days prior to the hearing in one or more newspapers which meet the requirements of section 618.14.

331.435 Budget amendment.

The board may amend the adopted county budget, subject to sections 331.423 through 331.426 and other applicable state law, to permit increases in any class of proposed expenditures contained in

the budget summary published under section 331.434, subsection 3.

The board shall prepare and adopt a budget amendment in the same manner as the original budget as provided in section 331.434, and the amendment is subject to protest as provided in section 331.436, except that the director of the department of management may by rule provide that amendments of certain types or up to certain amounts may be made without public hearing and without being subject to protest. A county budget for the ensuing fiscal year shall be amended by May 31 to allow for a protest hearing to be held and a decision rendered before June 30. An amendment of a budget after May 31 which is properly appealed but without adequate time for hearing and decision before June 30 is void.

331.436 Protest.

Protests to the adopted budget must be made in accordance with sections 24.27 through 24.32 as if the county were the municipality under those sections.

331.437 Expenditures exceeding appropriations.

It is unlawful for a county official, the expenditures of whose office come under this part, to authorize the expenditure of a sum for the official's department larger than the amount which has been appropriated for that department by the board.

A county official in charge of a department or office who violates this law is guilty of a simple misdemeanor. The penalty in this section is in addition to the liability imposed in section 331.476.



**SALARY TABLES
2005-2006 ADOPTED BUDGET**

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SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: A NON-REPRESENTED

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
County Administrator*	N/A	128,710	N/A	N/A
* This is a contract position appointed by the Board of Supervisors		61.880		
County Engineer	864	72,808 35.004	85,657 41.181	98,506 47.359
Assistant County Administrator	805	68,869 33.110	81,022 38.953	93,175 44.796
Health Director	805	68,869 33.110	81,022 38.953	93,175 44.796
Conservation Director	775	66,861 32.145	78,660 37.817	90,459 43.490
Community Services Director	725	63,537 30.547	74,749 35.937	85,961 41.327
Facilities & Support Services Director	725	63,537 30.547	74,749 35.937	85,961 41.327
Information Technology Director	725	63,537 30.547	74,749 35.937	85,961 41.327
Jail Administrator	702	61,999 29.807	72,940 35.067	83,881 40.327
Accounting & Tax Manager	677	60,329 29.004	70,975 34.123	81,621 39.241
Assistant Engineer	634	57,452 27.621	67,591 32.496	77,730 37.370
Financial Management Supervisor	611	55,922 26.886	65,791 31.630	75,660 36.375
Planning & Development Director	608	55,719 26.788	65,552 31.515	75,385 36.243
Deputy Health Director	571	53,245 25.599	62,641 30.116	72,037 34.633
Juvenile Detention Center Director	571	53,245 25.599	62,641 30.116	72,037 34.633
GIS Coordinator	556	52,246 25.118	61,466 29.551	70,686 33.984
Operations Manager - Auditor	556	52,246 25.118	61,466 29.551	70,686 33.984
Operations Manager - Treasurer	556	52,246 25.118	61,466 29.551	70,686 33.984
Attorney II	N/A	49,950 24.014	58,765 28.252	67,580 32.490
Network Infrastructure Supervisor	519	49,769 23.927	58,552 28.150	67,335 32.373

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Sheriff's Captain	519	49,769 23.927	58,552 28.150	67,335 32.373
Office Administrator - County Attorney	511	49,235 23.671	57,923 27.848	66,611 32.025
Senior Programmer Analyst	511	49,235 23.671	57,923 27.848	66,611 32.025
Risk Manager	505	48,841 23.481	57,460 27.625	66,079 31.769
Operations Manager - Recorder	496	48,234 23.189	56,746 27.282	65,258 31.374
Sheriff's Lieutenant	464	46,099 22.163	54,234 26.074	62,369 29.985
Golf Course Superintendent	462	45,959 22.096	54,069 25.995	62,179 29.894
Golf Course Pro/Manager	462	52,951 25.457	N/A	N/A
Webmaster	455	45,502 21.876	53,532 25.737	61,562 29.597
Corrections Captain	449	45,101 21.683	53,060 25.510	61,019 29.336
Operations Manager - Conservation	445	44,828 21.552	52,739 25.355	60,650 29.159
Programmer/Analyst II	445	44,828 21.552	52,739 25.355	60,650 29.159
Case Aide Supervisor	430	43,825 21.070	51,559 24.788	59,293 28.506
Mental Health Coordinator	430	43,825 21.070	51,559 24.788	59,293 28.506
Secondary Roads Superintendent	430	43,825 21.070	51,559 24.788	59,293 28.506
Clinical Services Coordinator	417	42,957 20.652	50,538 24.297	58,119 27.942
Community Health Coordinator	417	42,957 20.652	50,538 24.297	58,119 27.942
Environmental Health Coordinator	417	42,957 20.652	50,538 24.297	58,119 27.942

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Public Health Services Coordinator	417	42,957 20.652	50,538 24.297	58,119 27.942
Network Systems Administrator	406	42,226 20.301	49,678 23.884	57,130 27.466
Support Program Lieutenant	400	41,827 20.109	49,208 23.658	56,589 27.206
County General Store Manager	382	40,622 19.530	47,790 22.976	54,959 26.423
Park Manager	382	40,622 19.530	47,790 22.976	54,959 26.423
Programmer/Analyst I	382	40,622 19.530	47,790 22.976	54,959 26.423
Naturalist/Director	382	40,622 19.530	47,790 22.976	54,959 26.423
Budget Coordinator	366	39,556 19.017	46,536 22.373	53,516 25.729
Public Health Nurse	366	39,556 19.017	46,536 22.373	53,516 25.729
Quality Assurance Specialist	366	39,556 19.017	46,536 22.373	53,516 25.729
Community Health Consultant	355	38,820 18.663	45,671 21.957	52,522 25.251
Community Health Intervention Specialist	355	38,820 18.663	45,671 21.957	52,522 25.251
Environmental Health Specialist	355	38,820 18.663	45,671 21.957	52,522 25.251
Attorney I	N/A	38,730 18.620	45,565 21.906	52,400 25.192
Corrections Lieutenant	353	38,681 18.597	45,507 21.878	52,333 25.160
Corrections Sergeant	332	37,279 17.923	43,858 21.086	50,437 24.249
Food Service Manager	332	37,279 17.923	43,858 21.086	50,437 24.249
Tax Accounting Specialist	332	37,279 17.923	43,858 21.086	50,437 24.249
Case Expeditor	323	36,679 17.634	43,152 20.746	49,625 23.858

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: A NON-REPRESENTED

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Human Resources Generalist	323	36,679 17.634	43,152 20.746	49,625 23.858
Program Services Coordinator	323	36,679 17.634	43,152 20.746	49,625 23.858
Shift Supervisor - Juvenile Detention	323	36,679 17.634	43,152 20.746	49,625 23.858
Project and Support Services Coordinator	307	35,612 17.121	41,896 20.142	48,180 23.163
Public Safety Dispatch Supervisor	300	35,142 16.895	41,343 19.876	47,544 22.858
Engineering Aide II	300	35,142 16.895	41,343 19.876	47,544 22.858
Maintenance Coordinator	300	35,142 16.895	41,343 19.876	47,544 22.858
Administrative Assistant	298	35,006 16.830	41,184 19.800	47,362 22.770
Administrative Office Manager - Health	298	35,006 16.830	41,184 19.800	47,362 22.770
Motor Vehicle Supervisor	298	35,006 16.830	41,184 19.800	47,362 22.770
Veteran's Affairs Director/Case Aide	298	35,006 16.830	41,184 19.800	47,362 22.770
Classification Specialist	289	34,411 16.544	40,484 19.463	46,557 22.383
Paralegal	282	33,945 16.320	39,935 19.200	45,925 22.079
Lead Public Safety Dispatcher	271	33,208 15.965	39,068 18.783	44,928 21.600
Naturalist	271	33,208 15.965	39,068 18.783	44,928 21.600
Office Manager - Community Services	271	33,208 15.965	39,068 18.783	44,928 21.600
Office Manager - Sheriff	271	33,208 15.965	39,068 18.783	44,928 21.600
Bailiff Sergeant	262	32,610 15.678	38,365 18.445	44,120 21.212
Executive Secretary	252	31,939 15.355	37,575 18.065	43,211 20.775
Payroll Specialist	252	31,939 15.355	37,575 18.065	43,211 20.775

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Planning & Development Specialist	252	31,939 15.355	37,575 18.065	43,211 20.775
Public Safety Dispatcher	252	31,939 15.355	37,575 18.065	43,211 20.775
Purchasing Specialist	252	31,939 15.355	37,575 18.065	43,211 20.775
Custodial Coordinator	238	31,005 14.906	36,477 17.537	41,949 20.168
Shop Supervisor (see Note 1) Note 1: Salary for this position adjusted to meet prevailing market rates - July 1976	233	39,514 18.997	46,487 22.350	53,460 25.702
Assistant Ranger	220	29,803 14.328	35,062 16.857	40,321 19.385
Associate/District Court Bailiff	220	29,803 14.328	35,062 16.857	40,321 19.385
Conservation Assistant	220	29,803 14.328	35,062 16.857	40,321 19.385
Ranger Technician	220	29,803 14.328	35,062 16.857	40,321 19.385
Senior Accounting Clerk - Sheriff/Jail	220	29,803 14.328	35,062 16.857	40,321 19.385
Medical Assistant	209	29,067 13.975	34,197 16.441	39,327 18.907
Office Leader - County Engineer	204	28,730 13.813	33,800 16.250	38,870 18.688
Engineering Aide I	199	28,399 13.653	33,410 16.063	38,422 18.472
Alternative Sentencing Coordinator	198	28,332 13.621	33,332 16.025	38,332 18.429
Benefits Coordinator	198	28,332 13.621	33,332 16.025	38,332 18.429
Senior Clerk - Sheriff/Jail	198	28,332 13.621	33,332 16.025	38,332 18.429
Assistant Golf Course Superintendent	187	27,597 13.268	32,467 15.609	37,337 17.950
Equipment Mechanic - Conservation	187	27,597 13.268	32,467 15.609	37,337 17.950
Help Desk Specialist	187	27,597 13.268	32,467 15.609	37,337 17.950

**SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: A NON-REPRESENTED**

<u>Position Title</u>	<u>Hay Points</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Park Crew Leader	187	27,597 13.268	32,467 15.609	37,337 17.950
Pioneer Village Site Coordinator	187	27,597 13.268	32,467 15.609	37,337 17.950
Lab Technician - Health	177	26,931 12.948	31,684 15.233	36,437 17.518
Official Records Clerk	177	26,931 12.948	31,684 15.233	36,437 17.518
Senior Clerk	177	26,931 12.948	31,684 15.233	36,437 17.518
Clerk III	162	25,928 12.465	30,503 14.665	35,078 16.864
Golf Course Maintenance Worker	162	25,928 12.465	30,503 14.665	35,078 16.864
Park Maintenance Worker	162	25,928 12.465	30,503 14.665	35,078 16.864
Resource Specialist - Health	162	25,928 12.465	30,503 14.665	35,078 16.864
Clerk II	141	24,525 11.791	28,853 13.872	33,181 15.952
Resource Assistant - Health	141	24,525 11.791	28,853 13.872	33,181 15.952
Cody Homestead Site Coordinator	99	21,741 10.452	25,578 12.297	29,415 14.142

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: B SECONDARY ROADS UNIT

<u>Position Title</u>	<u>Hay Points</u>	<u>Start Rate</u>	<u>Step 1 1 year</u>	<u>Step 2 2 years</u>	<u>Step 3 3 years</u>	<u>Step 4 4 years</u>	<u>Step 5 7 years</u>	<u>Step 6 15 years</u>
Crew Leader/Equipmt. Operator I	213	36,442 17.52	38,085 18.31	39,666 19.07	41,350 19.88	42,515 20.44	42,640 20.50	43,160 20.75
Sign Crew Leader	199	35,090 16.87	36,712 17.65	38,230 18.38	39,811 19.14	40,934 19.68	41,059 19.74	41,538 19.97
Heavy Equipmt Operator II	187	34,008 16.35	35,485 17.06	37,024 17.80	38,501 18.51	39,582 19.03	39,728 19.10	40,248 19.35
Mechanic	187	34,008 16.35	35,485 17.06	37,024 17.80	38,501 18.51	39,582 19.03	39,728 19.10	40,248 19.35
Heavy Equipmt Operator III	174	32,677 15.71	34,154 16.42	35,610 17.12	37,003 17.79	38,106 18.32	38,168 18.35	38,688 18.60
Truck Crew Coordinator	163	31,699 15.24	33,155 15.94	34,445 16.56	35,818 17.22	36,878 17.73	36,920 17.75	37,461 18.01
Truck Driver/Laborer	153	30,784 14.80	32,178 15.47	33,426 16.07	34,736 16.70	35,797 17.21	35,901 17.26	36,379 17.49
Shop Control Clerk	187	26,978 12.97	28,205 13.56	29,307 14.09	30,389 14.61	31,346 15.07	31,429 15.11	31,845 15.31

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: C AFSCME UNIT

<u>Position Title</u>		<u>Step 1</u> <u>Entry</u>	<u>Step 2</u> <u>6 mos.</u>	<u>Step 3</u> <u>12 mos.</u>	<u>Step 4</u> <u>18 mos.</u>	<u>Step 5</u> <u>24 mos.</u>	<u>Step 6</u> <u>7 yrs.</u>	<u>Step 7</u> <u>10 yrs.</u>	<u>Step 8</u> <u>15 yrs.</u>	<u>Step 9</u> <u>20 yrs.</u>
Building Insp	314	33,467 16.09	34,902 16.78	36,296 17.45	37,710 18.13	38,875 18.69	40,456 19.45	41,683 20.04	42,910 20.63	44,200 21.25
Election Supr	291	32,178 15.47	33,488 16.10	34,882 16.77	36,213 17.41	37,253 17.91	38,771 18.64	39,936 19.20	41,122 19.77	42,370 20.37
Maint Spec	268	30,742 14.78	32,136 15.45	33,218 15.97	34,653 16.66	35,714 17.17	37,149 17.86	38,251 18.39	39,416 18.95	40,602 19.52
Case Aide	252	29,827 14.34	31,096 14.95	32,386 15.57	33,613 16.16	34,653 16.66	36,088 17.35	37,170 17.87	38,293 18.41	39,437 18.96
Accts Payable Spec	252	29,827 14.34	31,096 14.95	32,386 15.57	33,613 16.16	34,653 16.66	36,088 17.35	37,170 17.87	38,293 18.41	39,437 18.96
Victim/Witness Coord	223	27,872 13.40	28,808 13.85	30,368 14.60	31,595 15.19	32,614 15.68	33,987 16.34	35,006 16.83	36,067 17.34	37,149 17.86
Platroom Draftsperson	194	26,520 12.75	27,602 13.27	28,642 13.77	29,765 14.31	30,638 14.73	31,970 15.37	32,906 15.82	33,883 16.29	34,923 16.79
Cashier	191	26,042 12.52	27,144 13.05	28,350 13.63	29,474 14.17	30,451 14.64	31,678 15.23	32,635 15.69	33,613 16.16	34,611 16.64
Real Est Spec	191	26,042 12.52	27,144 13.05	28,350 13.63	29,474 14.17	30,451 14.64	31,678 15.23	32,635 15.69	33,613 16.16	34,611 16.64
Senior Acct. Clerk	191	26,042 12.52	27,144 13.05	28,350 13.63	29,474 14.17	30,451 14.64	31,678 15.23	32,635 15.69	33,613 16.16	34,611 16.64
Intake Coordinator	191	26,042 12.52	27,144 13.05	28,350 13.63	29,474 14.17	30,451 14.64	31,678 15.23	32,635 15.69	33,613 16.16	34,611 16.64
Vital Records Spec	191	26,042 12.52	27,144 13.05	28,350 13.63	29,474 14.17	30,451 14.64	31,678 15.23	32,635 15.69	33,613 16.16	34,611 16.64
Senior Clerk - Elections	191	26,042 12.52	27,144 13.05	28,350 13.63	29,474 14.17	30,451 14.64	31,678 15.23	32,635 15.69	33,613 16.16	34,611 16.64
Senior Clerk - Victim Witness	191	26,042 12.52	27,144 13.05	28,350 13.63	29,474 14.17	30,451 14.64	31,678 15.23	32,635 15.69	33,613 16.16	34,611 16.64
Maintenance Worker	182	26,000 12.50	26,874 12.92	27,726 13.33	28,933 13.91	29,827 14.34	31,054 14.93	31,990 15.38	32,947 15.84	33,946 16.32
Senior Clerk	177	25,542 12.28	26,541 12.76	27,602 13.27	28,600 13.75	29,515 14.19	30,680 14.75	31,595 15.19	32,552 15.65	33,530 16.12
Platroom Specialist	177	25,542 12.28	26,541 12.76	27,602 13.27	28,600 13.75	29,515 14.19	30,680 14.75	31,595 15.19	32,552 15.65	33,530 16.12
Legal Secretary	177	25,542 12.28	26,541 12.76	27,602 13.27	28,600 13.75	29,515 14.19	30,680 14.75	31,595 15.19	32,552 15.65	33,530 16.12
Mtr Vehicle Acct Clerk	177	25,542 12.28	26,541 12.76	27,602 13.27	28,600 13.75	29,515 14.19	30,680 14.75	31,595 15.19	32,552 15.65	33,530 16.12

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: C AFSCME UNIT

<u>Position Title</u>		<u>Step 1</u> <u>Entry</u>	<u>Step 2</u> <u>6 mos.</u>	<u>Step 3</u> <u>12 mos.</u>	<u>Step 4</u> <u>18 mos.</u>	<u>Step 5</u> <u>24 mos.</u>	<u>Step 6</u> <u>7 yrs.</u>	<u>Step 7</u> <u>10 yrs.</u>	<u>Step 8</u> <u>15 yrs.</u>	<u>Step 9</u> <u>20 yrs.</u>
Clerk III	162	24,690 11.87	25,626 12.32	26,582 12.78	27,643 13.29	28,496 13.70	29,619 14.24	30,514 14.67	31,429 15.11	32,386 15.57
Lead Cust Worker	162	24,690 11.87	25,626 12.32	26,582 12.78	27,643 13.29	28,496 13.70	29,619 14.24	30,514 14.67	31,429 15.11	32,386 15.57
Multi-Service Clerk	151		25,043 12.04	25,958 12.48	26,957 12.96	27,726 13.33	28,850 13.87	29,723 14.29	30,597 14.71	31,512 15.15
Clerk II	141	23,400 11.25	24,419 11.74	25,293 12.16	26,250 12.62	26,978 12.97	28,101 13.51	28,933 13.91	29,786 14.32	30,680 14.75
Custodial Worker	130	22,838 10.98	23,650 11.37	24,502 11.78	25,418 12.22	26,229 12.61	27,685 13.31	28,496 13.70	29,349 14.11	30,243 14.54

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: E DEPUTY SHERIFF UNIT

1-Jul-05

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 1 year</u>	<u>Step 3 2 years</u>	<u>Step 4 3 years</u>	<u>Step 5 4 years</u>	<u>Step 6 5 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 12 years</u>	<u>Step 10 15 years</u>	<u>Step 11 20 years</u>
Sergeant	451	52,749 25.36	54,392 26.15		55,494 26.68			56,035 26.94	56,597 27.21			
Deputy	329	38,022 18.28	39,749 19.11	41,309 19.86	43,389 20.86	45,344 21.80	46,238 22.23	47,174 22.68	48,110 23.13	48,610 23.37	49,088 23.60	49,587 23.84

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: H CORRECTIONS UNIT

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Entry</u>	<u>Step 2 6 mos.</u>	<u>Step 3 1 year</u>	<u>Step 4 2 years</u>	<u>Step 5 3 years</u>	<u>Step 6 4 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 15 years</u>
Corr Ofcr	246	Trainee status		31,658 15.22	33,134 15.93	36,400 17.50	37,336 17.95	38,168 18.35	38,709 18.61	39,291 18.89
Corr Ofcr Trainee	199	27,810 13.37	28,288 13.60							
Jail Custodian/ Correction Officer	176	23,421 11.26	24,149 11.61	24,606 11.83	25,688 12.35	28,122 13.52	28,870 13.88	29,432 14.15	30,534 14.68	30,992 14.90
Cook	176	23,421 11.26		24,606 11.83	25,688 12.35	28,122 13.52	28,870 13.88	29,432 14.15	30,534 14.68	30,992 14.90

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: J JUVENILE DETENTION UNIT

<u>Position Title</u>	<u>Hay Points</u>	<u>Step 1 Start</u>	<u>Step 2 6 months</u>	<u>Step 3 1 year</u>	<u>Step 4 2 years</u>	<u>Step 5 3 years</u>	<u>Step 6 5 years</u>	<u>Step 7 7 years</u>	<u>Step 8 10 years</u>	<u>Step 9 15 years</u>
Detention Youth Supervisor	215	26,146 12.57	27,331 13.14	28,517 13.71	29,723 14.29	30,909 14.86	32,094 15.43	33,280 16.00	34,840 16.75	35,755 17.19

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: X ELECTED OFFICIALS

<u>ELECTED OFFICIAL</u>	<u>ANNUAL SALARY</u>
Attorney	97,200
Auditor	67,600
Recorder	67,600
Sheriff	86,300
Treasurer	67,600
Chair, Board of Supervisors	37,200
Board Member, Board of Supervisors	34,200

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: Y DEPUTY OFFICE HOLDERS

<u>POSITION TITLE</u>	<u>ANNUAL SALARY</u>
First Assistant Attorney	87,480
Deputy First Assistant	77,760
Deputy First Assistant	74,601
Deputy First Assistant	70,966
Deputy Auditor - Elections	50,700
Deputy Auditor - Tax	50,700
Second Deputy Recorder	50,700
Chief Deputy Sheriff	73,355

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006
GROUP: Z TEMPORARY AND PART-TIME STAFF

<u>POSITION</u>	<u>RATE</u>
Seasonal General Laborer	\$9.43/hour
Health Intern & Planning Intern	\$8.53 to \$10.85/hour depending on skills, education and experience
Enforcement Aide	\$8.53 to \$10.85/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$10.07/hour
Seasonal Maintenance Worker (Roads)	\$10.07/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$20.23/hour
Health Services Professional	
Immunization Clinic/Jail Health	
LPN	\$16.11/hour
RN/EMT-P	\$19.01/hour
Election Officials	\$6.72/hour
Election Chairpersons	\$7.14/hour
Election Clerk	\$11.76/hour
Outreach/Interpreter	\$13.65/hour

SCOTT COUNTY SALARY RATE TABLE FOR FY 2005-2006

GROUP: Z TEMPORARY AND PART-TIME STAFF

POSITION

RATE

CONSERVATION: *

Glynns Creek:

Seasonal part-time Golf Managers

Food Service

\$7.75 - \$10.00/hour

Pro Shop

\$8.75 - \$11.00/hour

Starter Shack

\$6.00 - \$7.50/hour

Seasonal Golf Pro Shop Personnel

\$5.50 - \$7.50/hour

Golf Course Rangers, Starters, Cart Persons

\$5.50 - \$6.50/hour

Concession Stand Workers

\$5.50 - \$6.50/hour

Groundskeepers

\$6.00 - \$9.25/hour

Scott County & West Lake Parks:

Beach Manager

\$10.25 - \$13.50/hr. (season)

\$8.00 - \$10.00/hr (open/close)

Pool Manager

\$10.25 - \$11.25/hr. (season)

\$8.00 - \$9.00 (open/close)

Assistant Beach/Pool Managers

\$8.00 - \$9.00/hour

Water Safety Instructors

\$6.50 - \$7.75/hour

Pool/Beach Lifeguards

\$6.00 - \$7.25/hour

Pool/Beach/Boathouse - Concession Workers

\$5.50 - \$6.50/hour

Park Attendant

\$6.00 - \$9.50/hour

Maintenance

\$6.00 - \$9.00/hour

Park Patrol (non-certified)

\$9.00 - \$11.00/hour

(certified)

\$11.00 - \$13.00/hour

Pioneer Village:

Day Camp Counselors

\$5.50 - \$7.25/hour

Apothecary Shop Concession Workers

\$5.50 - \$7.25/hour

Maintenance

\$6.00 - \$8.00/hour

Wapsi Center:

Assistant Naturalist

\$9.00 - \$10.75/hour

Program Assistant

\$5.50/hour

Maintenance

\$6.00 - \$8.00/hour

* Set by Scott County Conservation Board

